

**CARBONDALE PARKS & RECREATION COMMISSION
REGULAR MEETING**

WEDNESDAY, January 12, 2022 7:00 P.M.

Carbondale Town Hall Trustee Chambers or Virtual *

*E-mail our Boards & Commission Clerk Kae McDonald to receive an e-mail link to be able to join the meeting virtually. kmcdonald@carbondaleco.net

<u>TIME*</u>			<u>ITEM</u>	<u>DESIRED OUTCOME</u>
7:00		1.	Roll Call	
7:05		2.	Approval of December 8, 2021 Minutes	INFORMATIONAL
7:10		3.	Items from Citizens Present Not on the Agenda	
7:15		4.	Recognition of service of outgoing Parks & Recreation Commission member Kathleen Wanatowicz	INFORMATION DISCUSSION (Attachment A)
7:20		5.	Draft 2022 Integrated Weed Management Plan	INFORMATION DISCUSSION (Attachment B)
7:35		6.	Special Events Task Force 2022 Calendar of Events	INFORMATION DISCUSSION DECISION (Attachment C)
7:50		7.	Red Hill trailhead sign review	INFORMATION (Attachment D)
8:05		8.	Aquatics Facility Master Plan –Next Steps Butler Snow (bond council) Ballot Language & Ballot promotional rules for commissioners	INFORMATION DISCUSSION (Attachment E)
8:30		9.	Report & Updates: Staff & Commission Members <ul style="list-style-type: none"> Eric Brendlinger, Parks & Recreation Director 30/60/90 Day Outlook Master Calendar Jessi Rochel, Rec Center Manager Parks & Recreation Commissioners Luis Yllanes, Trustee Liaison 	INFORMATION (Attachment F)
9:00		10.	Adjournment*	*Times are approximate



**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Parks & Recreation Commission Agenda Memorandum

Meeting Date: January 12, 2022

TITLE: Acknowledgement of service of the Parks & Recreation Commissioner Kathleen Wanatowicz

SUBMITTING: Parks & Recreation Department & past and present Parks & Recreation Commissioners

PURPOSE:

The staff of the Parks & Recreation Department of the Town of Carbondale and the Parks & Recreation Commission members would like to thank Kathleen Wanatowicz for her service as commission member since September of 2014.

BACKGROUND:

Much was accomplished by the department under the guidance of the Parks & Recreation Commission during her tenure. Kathleen was instrumental in producing a public outreach process that was initially driven by the commissioners to explore the next steps to replace or aging aquatics facility. This effort enabled staff to produce a successful GOCO grant to conduct a funded Aquatics Facility Master Plan process. Due to her background in the field, she has always been a champion for the essential services the Parks & Recreation Department provides to the citizens of Carbondale. She constantly supported the Parks & Recreation Department efforts and provided a voice of reason when we needed it.

We wish her luck in her future endeavors and thank her profusely for her valuable volunteer service and her knowledgeable perspective on all things Parks & Recreation related.

Prepared By: Eric Brendlinger, Parks & Recreation Director



**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Parks & Recreation Commission Agenda Memorandum

Meeting Date: January 12 , 2022

TITLE: 2022 Town of Carbondale Integrated Weed Management Plan

SUBMITTING: Parks & Recreation Department

ATTACHMENTS: Parks Department Yearly Timeline
Weed Management Plan Spreadsheets

PURPOSE:

Resolution # 13 Series of 2019 adopted the Town of Carbondale Integrated Weed Management Plan (CIWMP). The management techniques prioritized in this plan include prevention, cultural, mechanical, biological strategies and as a last resort, chemicals. This plan includes consult with area Natural Land Management Specialists to exhaust all strategies named above before resorting to chemical control. Before using any chemical on town managed land in Carbondale, it is necessary to get approval from the Board of Trustees, because Carbondale pursues an herbicide and pesticide free policy whenever possible.

On an annual basis an assessment, well in advance of the growing season, will take place of the weed mitigation methods used per park and on other Town owned lands. The effectiveness assessment will utilize data compiled on the Parks Department & Public Works Department Weed Management Plan spreadsheets, which detail the methods, techniques, timing, and effectiveness of the efforts of weed management presently being used. These documents also provide data on species of non-desirable plants not responding to the non-chemical treatment efforts.

If necessary, at this time a plan for the following growing season will be presented to the Environmental Board and to the Weed Advisory Board (Board of Trustees) for the use of an approved chemical treatment for the eradication of the weed in question, which will be identified by type, location, size of infestation, methods of chemical use, details of chemical used and the use regimen per location.

Anytime chemicals are recommended for weed management to the Weed Advisory Board, the E-Board will have first reviewed the "Logs and Archive" of integral strategies pursued by staff, including the report from the Natural Land Management specialists to confirm that integral (chemical-free) management techniques have been exhausted, or are not realistic with budget limitations and staff availability. Town staff will consult with a Natural Land Management Specialist to determine the most beneficial and effective chemical management technique.

BACKGROUND:

The State of Colorado Noxious Weed Act (C.R.S. 35-5.5) was signed into law in 1990 and amended in 1996. Now known as the Colorado Noxious Weed Act (Act), it states that noxious weeds pose a threat to

the natural resource of Colorado. The Act also directs that the governing body of each municipality shall adopt a Noxious Weed Management Plan for all lands within the municipality. The Mayor and Board of Trustees shall provide for the administration of the Noxious Weed Management Plan authorized by the Act. In October of 2015, the Board of Trustees appointed a Citizens Weed Advisory Task Force to develop a noxious weed management plan. This citizen group produced a base plan that saw numerous revisions and was adopted last year. The *Integrated Weed Management Plan* that we are now using is the product of continuing refinement of the document by the Citizens Task Force, the Public Works Department, the Parks & Recreation Department, the E-board and the Parks & Recreation Commission.

DISCUSSION:

Reviewing the park specific management plans from 2019-2021, many of the techniques for weed eradication will remain the same and chemical free as we have seen progress in the success of these efforts. In addition, the steam machine equipment was purchased and used successfully for certain weed eradication efforts in 2020-21. The site-specific plans did expose some problem areas that are not responding well to our existing techniques. The following locations are problem areas that we are closely monitoring. These locations are not presently recommended for any chemical weed treatment.

- *Gateway RV Park*- prior to being open to the public and at first growth we will increase our efforts to eradicate the weeds established in the gravel camp sites. We will continue to use avenger, a natural burn down herbicide, manual extraction and/or weed burning techniques, and continue to test the effectiveness of the steam machine weed control methods. We used the steamer multiple times on the *Goathead (puncturevine)* before and during flowering, prior to the bur seeds developing. Other weeds that are present on site include *Scotch Thistle & Canada Thistle* (B-List) which our manual extraction before they go to seed has been slowly diminishing the infestation and their annual regrowth.
- At the North Bridge Riverfront Park an infiltration of *Wild Parsnip* has established itself along the south side of the public access trail on the property. This is sometimes miss-identified as *Poison Hemlock*, a B-list weed. The plant leaves and stems can cause burns and blisters on the skin after touching, so due to the location our only option is to manually eradicate this plant with proper PPE. This did not take place in 2021 and the plant colony has grown and is now prominent along the ditch in this area and seems to be propagating up the ditch towards another ditch intersection, which will have the ability to spread the seed even faster throughout Town.

Our largest and most difficult weed management challenge is at our 2 acre irrigated dirt area at the North Face Bike Park. The Nature Park, the baseball infields and the roundabout parks each have unique weed issues also. The following parklands are recommended for chemical weed control subject to the Integrated Weed Management Plan guidelines for 2022.

- *Nature Park*- Last year we identified some patches of *Common Burdock* (C-list) and *Hounds Tongue* (B-list). There is also *Canada Thistle* (B-list) and *Plumeless Thistle* (B-list). We burned the park in the spring and organized another Friends of the Nature Park volunteer clean-up effort. We fenced off two experimental test plot area where we have identified the common burdock and the two thistles to the north and north west of the cabin and on a south east portion of the park that had disturbed soil (please see map). We cut the area in thirds and sprayed one section with *Avenger*, a burn down contact non-selective herbicide, one section with *Tenacity*, a

selective systemic herbicide, and a third section with Alpha Naturals organic product. This was conducted in a post emergent situation on established weeds for a one-time application trial to test the three techniques. Then we returned at two and then four weeks to assess the efficacy of the products.

Although the techniques revealed quite different initial weed responses the long term effect on the problem areas appeared to have no effect. There is enough of an embedded seed bed in the soil that our efforts did not produce a diminishing noxious weed infestation. The shady moist conditions around the cabin site would need a concerted effort and a revisit on a bi-weekly basis to see any progress here regardless of the product used. The meadow site, with the disturbed soil, and an abundance of Canada Thistle, displayed the same non-conclusive results at the 4 week mark.

Avenger: This produce seemed to work the best at the two week mark due to the burn down and non-selective nature of the product, but it left more opportunity for the Canada Thistle to come back because it had a detrimental effect on the native grasses. It did not effect the seed bed in the ground and would need to be reapplied every two weeks

Tenacity: Did not display worthiness for a chemical based herbicide and the selective nature was not specific enough for the three species of weeds we were experimenting on.

Alpha Natural Proprietary Product: We did not see any results different from the Tenacity test plots. A small reduction in the heights of the weeds but not a significant reduction in the number of weeds, and not an obvious weed damage provided by the Avenger product.

2022 - We will continue manual weed extraction around the cabin and the solar panels and burn what we can in the spring.

We will continue to monitor and will try to propagate the rust fungus that is working on *the Canada Thistle*.

- *Baseball field infields*- A perennial rhizomes bind weed *Field Bindweed* (C-list) and other weeds were manually removed in the fall of 2019 to a depth of 6" on Triangle, Bill Hanks and Tiny Nightingale infields. The steam machine was also used on Tiny Nightingale field to see if a deeper root steam technique would work. Monitoring the infields last spring during the growing period it appeared that these previous methods did not have a beneficial effect on these well-established weeds on any of these infields. Taproots of the bindweed can be 2-10 feet deep, seed can remain viable for 50+ years and shallow tillage only increases the number of plants. This rendered the steam machine an ineffective tool to deal with this weed. Since the fields were not being used and the daily field prep was not being conducted due to covid, the bind weed took over the infields. We used our "bolt drag" to try and pull the weeds in the infields and then hand-picked the remnants, but this weed is established in the soil and we are not getting ahead of it with these techniques. Other weeds identified in the infields are *Purslane*, *Prostate Knotweed*, *Common Mallow*, *Prostate Pigweed*, *Khakiweed*.

2022- The Alpha Natural Proprietary Product showed promise on the bind weed in our experimental plot at the North Face Bike Park on the Rhizomes. We will test this product out on the infields this spring prior to use and then cap with additional infield soil .

- At the *North Face Bike Park* we are proposing a spot spray application to attempt to eradicate weeds on the Colorado Noxious Weed B list, *Common Tansy*, *Hoary Cress* (White Top) and

Canada Thistle. *Common Tansy* is a List B that requires elimination by 2022. We have been weed whacking and hand pulling the *Canada Thistle* and are keeping it from expanding, but mowing is not effective on the *Tansy* and *Hoary Cress* and may cause the plant to develop perennial characteristics. Both weeds have not responded favorably to our existing techniques for weed mitigation and have established themselves in specific areas adjacent to the riding surfaces in the bike park. In 2021 we continued with our techniques of weed whacking growth and we re-established the pea gravel on top of the weed barrier on the non-rideable surfaces within the park. The Parks Department is requesting the use of a spot application on the B-list noxious weed *Common Tansy*, *Hoary Cress* and *Canada Thistle* of the herbicide *Escort XP* with a non-ionic surfactant and to apply it when the plant is bolting to the bud growth stage.

- The Public Works Department used a combination of weed steaming and a spot spray application of *Tenacity Herbicide* in the roundabout garden areas in 2021. Michael Callas, our Town Arborist, would like to continue this technique in the roundabout because there is no public access through that area and it would allow him to get a better handle on the bindweed and thistle. Mike believes that this may be our best alternative to other herbicides with higher toxicity ratings, and by using it in conjunction with the steamer he thinks he was finally able to make some headway. *Tenacity Herbicide* is a systemic pre-emergence and post-emergence herbicide for the selective contact and residual control of weeds. When used as a post-emergent, *Tenacity* weed killer is absorbed by susceptible weeds through foliar contact and soil absorption. Foliage of treated weeds cease growth after application, then turn white (loss of chlorophyll) and death may take up to three weeks. A repeat application is required after two to three weeks for improved post-emergence weed control. Its active ingredient, mesotrione, is based on a naturally occurring compound produced by the bottlebrush plant (*Callistemon citrinus*) that inhibits photosynthesis in susceptible plant species. It is absorbed by plants through the roots, shoots and leaves and distributed throughout the plant by both xylem and phloem translocation.

Town staff would follow the public notification rules stated in the CIWMP regards to use of herbicides on Town owned land :

Notification of Herbicide Use

1. *Public Registry-* town staff will establish a program for the registration of all pesticide sensitive (interested) residents so they may be informed, at minimum, within a 48 hour window before the application of an airborne herbicide.
2. *On-site Posted Notification-* Any town staff that uses any herbicides should comply with the following on-site notification procedure: Signs should be posted at all usual public and employee points of entry to the treated area and pursuant to State or Federal law, regulation and by product label instructions. Signs should be posted two (2) days in advance of application and remain in place for the re-entry interval as determined by the product label or regulation. Signs should contain the name and active ingredient of the herbicide product, the target plant, the actual date of application, the re-entry interval as determined by the product label or regulation, and the name and contact number for the town department responsible for the application. Signs should be of a standardized design that are easily recognizable to the public and workers.
3. *Posted Notification on Town of Carbondale website of herbicide application on town property.*

RECOMMENDATION:

The noxious weed management method selected should be the least environmentally damaging, yet practical and reasonable in achieving the desired results. In making these decisions all factors including budget implications, materials costs, training and availability of labor need to be considered. The challenge for the Parks & Recreation and Public Works Department is the total square acreage of parklands and gardens in the Town right of ways that require ongoing maintenance. The goal is to develop the most feasible and time efficient means of noxious weed control.

It is the County's and the Town of Carbondale's philosophy to minimize the use of herbicides and impacts to desirable vegetation. However, for some species of noxious weeds, herbicide application is the most efficient and effective method of control. It is extremely important to treat small infestation of certain weeds (List A and B species mandated to be eradicated) as soon as possible. To ensure that small infestations of noxious weeds are controlled or eradicated effectively, it is extremely important to take immediate action on certain weed patches.

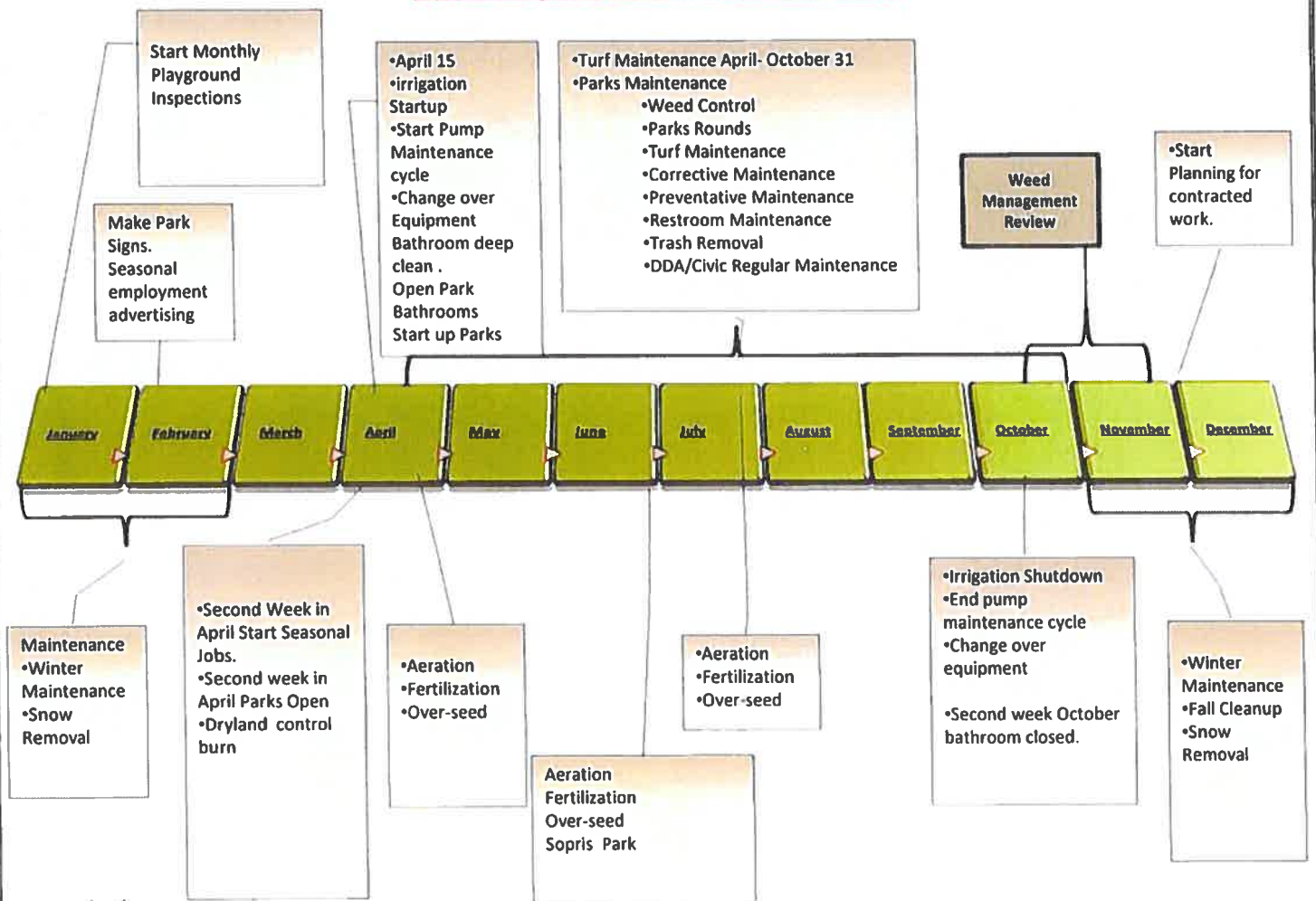
Parks & Recreation Department staff is seeking approval from the Parks & Recreation Commission, the E-Board and the Board of Trustees to use a spot spray application of a chemical based herbicides to eradicate the Type A and Type B Colorado Noxious Weed species from the Town owned land mentioned above. This recommendation would be presented to the Environment Board for additional review and to the Trustees for the final decision. The CIWMP states:

In this manner Town staff, whom have been trained in the application of the herbicide, receive permission from the Board of Trustees acting as the Weed Advisory Board, to use an approved herbicide for the eradication of a noxious weed on Town lands. This plan uses the expertise of land managers for a long-term strategy that has the goal of long-term eradication and/or control of noxious weeds without uncontrolled proliferation. Any permission obtained to use herbicides from the board of Trustees must follow the label instructions. Any use of a herbicide inconsistent with the label's directions is illegal.

Prepared By: Eric Brendlinger, Parks & Recreation Director

Town Manager

Parks Department Yearly Timeline



As of: 9/22/2019

2022

TOC Turf Parks

Weed Control Method	Priority	Status	Season	Date	% effective	Notes
Soil & Turf Evaluation	Normal	In Progress	Spring	2022	50%	Soil samples from Sopris Park and Hendricks Dog Park to be sent in for analysis. Potential to send in other samples from turf parks if we see issues.
Aeration	Normal	scheduled	Spring	2022	80%	parks contain clover and dandelions, good turf root systems parks have less.
Fertilization	Normal	scheduled	Spring	2022	80%	parks contain clover and dandelions, good turf root systems parks have less.
Over Seed	Normal	scheduled	Spring & Fall	2022	80%	parks contain clover and dandelions, good turf root systems parks have less.
Applying soil conditioners or organics	Normal	Not Started	Fall	2022	0%	Depending upon the results of soil samples. Potential additives to our Aeration, fertilization and overseed techniques.
Top Dressing	Low	completed	Summer	2019	100%	Summer 2019 Hendricks & Miners Soccer Fields Top Dress product could have used more sand to enhance leveling.
Mowing regimen	High	In Progress	Seasonal	April 15 - Oct 15	100%	Height of Mowers 2.5" , 1 x time per week.
Watering Regimen	High	In Progress	Seasonal	April 15-Oct 15	100%	
Avenger Spot Spray Burn Down natural, non-chemical herbicide	Low	Not Started	Spring	2022	0%	# of Gallons of avenger (6 to 1 ration with water) is more effective on broad leaf weeds and cannot be used on turf fields because it is non-selective.
Steam Machine Weed Burn	High	Experimental Phase	Spring, Summer	2022	0%	Town now owns a machine so we will experiment with it in weed problem areas. Turf parks are not high priority for this machine.
Seek consultation with Natural Land Manager Specialists for next step	High	Not Started	Spring	2022	0%	This step will be necessary when the previous methods of weed mitigation are not successful.
Spot spray Use of chemical based Herbicide	Low	Not Started	Spring	2022	0%	This step will be necessary when the previous methods of weed mitigation are not successful.

These are Sopris Park, North Face Park, Historical Park, Thompson Park, Bonnie Fisher Park, Hendricks Soccer field, Holland strip, Hendricks Strip, Miners Park, Colorado Meadows, and Gianinetti Park. New park to this inventory is the Ramey-Harvey Park.

Spring aeration with tine about 4" depth. (Feb. to Mar.)
 Spring fertilization after irrigation is on. (Apr. to May.)
 Parks that have heavy usage (Sopris & Hendricks) will
 Aerate in the end of July. If necessary apply fertilizer.

2022

TOC Gateway RV Park

Weed Control Method	Priority	Status	Season	Date	% effective	Notes
Camp hosts to spray with avenger and burn as they see fit	Normal	done as needed	camping season	2022	25%	Camp hosts are supplied with avenger and a weed burner to take care of small spots as they come up. Helped with the sharp burs .
Steam Technique	Normal	scheduled	early spring	2022	25%	Tried the new weed steamer on the ground cover in the camping spots when they first flower. Needs multiple treatments
Hand extraction	Normal	scheduled	Spring	2022	25%	Unable to use temp workers due to covid 20-21. Staff hand pull plus one Friday with seasonal parks crew.
Spot Burn gravel camping and parking sites	High	experimental	Spring, April	7/14/1905	0%	Conduct in springtime prior to opening.
Cut down flowering thistle	High	Scheduled	Spring, Summer	As needed 2022	75%	Cut down and removed all thistles that had flowered but not seeded yet. Working on Scotch Thistle and Canadian Thistle. Are diminishing with this technique but not eradicated.
B List Colorado Noxious Weed - Scotch Thistles & Canadian Thistles	High	Scheduled	Spring & Summer	2022	50%	Thistles are a tri annual plant propagating by seed. If we can keep the thistles from going to seed then we will slow down the infestation. It takes many years but works as long as we keep on top of it. After a thistle flowers it will usually not put out another flower so mitigation has to be done after the thistle has flowered.
Seek consultation with Natural Land Manager Specialists for next step	high	Need to schedule	camping season	2022	0%	This step will be necessary when the previous methods of weed mitigation are not successful.
Spot spray Use of chemical based Herbicide	Normal	needs BOT approval	Spring, before park opens	2022	0%	This step will be necessary when the previous methods of weed mitigation are not successful.

TOC Nature Park

Weed Control Method	Priority	Status	Season	Date	% effective	Notes
Uplands and Wetlands Evaluation	Low	Completed	Spring	2015	0%	Conducted by Ryan Sparhawk in 2015
Burning	High	Scheduled	Spring	2022	80%	One burn in 2017 . 2018-19 drought conditions and did not have trained manpower for burn. Conducted in Spring 2020 only 65% of park. Burned 80 % in 2021 spring.
Flood Irrigate	Low	Not Started	Summer	2022	0%	Last Flood Irrigation was 2016
Manual Extraction	Medium	started in 2020	Year round	2022	10%	Potential volunteer effort with schools or established "Friends of the Park" groups. Town staff does mitigation work on Canadian Thistle on adjacent hillside and has taken over maintenance of the Solar Array. 80% effective
Goat Pasture Technique	Low	pursue for solar array	Spring & Sum	2022	0%	Could be cost prohibitive on this parcel, unless we owned some goats. Could be used in Solar array due to existing fence and trade out for camping location at rodeo.
Fertilization	Low	Not Started	Spring	2022	0%	
Over Seed	High	Experimental	Spring & Fall	2022	0%	Tried Fall 2021 for a reestablishment of some native plants in areas of noxious weed infestations post treatment or after manual eradication.
Applying soil conditioners or organics	Low	Not Started	Spring	2022	0%	
Biologics : Introduced Rust Fungus	High	Started in 2015	Spring	4 year process	70%	Specific to the Canada Thistle. Colorado Department of Agriculture experiment on 1 patch. 148 stem in 2015 down to 44 stems in 2019. Continue to monitor an dfigure out how to propegate to other areads of the park.
Mowing regimen	Low	Summer mowing season	Seasonal	2022	30%	Path to Archery Range. And around and inside Solar array fencing.
Watering Regimen	Low	Not Started	Seasonal	2022	0%	This was a suggestion from the 2015 Parks Recreation and Trails Master Plan. We only irrigate the trees and plants around the solar array on a schedule.
Avenger Spot Spray Burn Down natural, non-chemical herbicide	Low	Started for the test plots in 2021	Spring	2022	0%	Must re-apply every two weeks to be affective. Will try in solar array and around cabin in 2022. Weed whacked and manually pulled in these locations instead.
Seek consultation with Natural Land Manager Specialists for next step	High	Started for the test plots in 2021	Spring	2022	20%	This step will be necessary when the previous methods of weed mitigation are not successful. Consulting with a Natural Land Manager for the test plots.
Spot spray Use of chemical based Herbicide	Low	Started for the test plots in 2021	Spring	2021	20%	This step will be necessary when the previous methods of weed mitigation are not successful. Conducted a spot spray in the test plots to check efficacy against natural techniques.

Nature Park- The Friends of the Nature Park and the Roaring Fork Outdoor Volunteers joined forces in September 2021 to conduct a weed map of the property and to manual pull the known noxious weeds. We have identified some patches of *Common Burdock* (C-list) and *Hounds Tongue* (B-list). There is also *Canada Thistle* (B-list) and *Plumeless Thistle* (B-list). We burned the park in the spring 2021 and will try in 2022, and organize another Friends of the Nature Park volunteer clean-up effort. We fenced off 2 experimental test plot areas where we have identified the common burdock and the two thistles to the north and north west of the cabin and a disturbed portion of the meadow. We cut the area into test plots and sprayed them with *Avenger*, a burn down contact non-selective herbicide, some with *Tenacity*, a selective systemic herbicide, and some with a proprietary natural product developed by John Buerger, a Natural Land Specialist. This was conducted in a post emergent situation on established weeds for a one time application trial to test the three techniques. We then returned in two weeks and then in four weeks to assess the efficacy of the products. We will continue to monitor and will try to propagate the rust fungus that is working on the *Canada Thistle*.

2022

Baseball Infields

Weed Control Method	Priority	Status	Season	Date	% effective	Notes
Infield drag with the 5&1 twice a month	Normal	Completed	all season	2022	50%	Drag with the grader, pulling all annuals. Manually remove all weeds and throw away.
Hand pull and dig bindweed and grass	Normal	Completed	Late fall	2022	0%	Unable to use Two temp workers in 2020-21. Staff dug up root systems of the bindweed and grass. Since fields were not being used bindweed infestation grew.
Spot Burn with handheld weed burners	Normal	scheduled	spring/summer	2022	20%	Pre-season when plants are flowering prior to going to seed. Continue this in 2021.
Carpet weed steam the entire infield to kill all seeds	low	not scheduled	early spring	2022	0%	This will be experimental with steam machine if the machine is available and staff is available. Not available in 21
Manual Weed Pull with students as a public lands stewardship work project	Normal	on schedule	mid summer	2022	10%	Roaring Fork Outdoor Volunteers organize Summer Advantage Students from Crystal River Elementary One Day only and Bill Hanks only in 2021. Try to repeat
Seek consultation with Natural Land Manager Specialists for next step	High	scheduled	Spring	2022	0%	Contracting with Alpha Naturals for two applications of his proprietary organic weed spray for the bind weed.
Top dress with new infield material	High	Scheduled	Spring	2022		After the blanket 2nd spray of Alpha Naturals product, a grader drag and then a top dress will be tried in 2022.
Spot spray Use of chemical based Herbicide	High	needs BOT approval	Spring/Fall	2021	0%	This step will be necessary when the previous methods of weed mitigation are not successful..

The bind weed is taking over and needs to be dealt with. Covid caused a re-growth of the weed due to lack of use of the field and lack of machine dragging. The root system grows horizontally about 6-10 inches below the surface sending off shoots of new plants. Just hand picking the foliage only makes the weed stronger and bigger. I want to see if digging the root systems will slow down the spread. We will try Alpha Naturals in 2022, and an infield material top dress. If the bind weed is unaffected from these new techniques, I will recommend spraying in either or both the fall and spring of 2023.

Public Works & Parks Department Integrated Weed Management Log

(To be filled out to document integrated weed management efforts in specific locations)

Specific Location: Baseball Infields at the Bill Hanks , Triangle Park and Tiny Nightingale Fields. Carbondale, CO -We are requesting a fenced closure of the infields at the Bill Hanks, Triangle Park and Tiny Nightingale Fields in the Spring at first growth of the following weeds to conduct a herbicide based spot treatment. The following weeds have been identified in the infields, Field Bindweed (C-list) Purslane, Prostate Knotweed, Common Mallow (B-list), Prostate Pigweed, Khakiweed. We are looking for a recommendation of an appropriate low toxicity herbicide to help us control these weeds or other non-chemical treatments we have not tried yet.

Natural Land Management Specialist Consultation

Name: John Buerger Bee Safe Consulting LLC Alpha Naturals

Date: Jan 18,2022 **Contact Info:** John Buerger <970john@gmail.com

Recommendation: After looking over your info, I can honestly say every one of your weed / vegetation problems can be managed with my mineral, carbon, microbe blended (Odorless Food Grade) spray on. Bindweed wildy up and cease to grow, starving out as well as Canada, Bull, and Scotch thistle plants. Kochia, Mallow, dandelion and plantain will wilt and slowly die. Grasses and shrubs will flourish. I will offer free test plots of small scale areas on any location to show my diverse pesticide/herbicide free results. I will do all applications and show that the solution is really food grade, but i will not divulge the formula because it is the result of 25 tears of testing.

Date	Method Employed (M-Mechanical, B-Biological, O-Other)	Description of Work	Number of Hours
Early Spring 2022	O-Spot Spray	John Buerger will conduct a test plot of his propriatary blend spray on of bind weed and other weeds in the infield dirt of the North Face baseball fields. Other fields will be manually extracted with the bolt drag as in the past.	
Late Spring/Early Summer 2022	O- Spot Spray	John Buerger will conduct a test plot of his propriatary blend spray on of bind weed and other weeds in the infield dirt of the North Face baseball fields, to inhibit and erradicate the budding weeds prior to them going to seed and spreading in that manner. this is an experiment to test the efficacy of his product this year.	

North Face Bike Park

Weed Control Method	Priority	Status	Season	Date	% effective	Notes
Hydro Seed non-rideable berms and backsides of features	Low	Attempted	Spring	2015 post construction	10%	We had irrigation problems, so seed did not receive sufficient moisture to take. X2 Tried a manual scarify of soil and seed planting in 2016 also, but only mildly successful.
Soil Analysis	Normal	Completed	Fall	2016	20%	Had soil samples accessed by Colorado State 2016. Soil lacking in Phosphates. No soil additions budgeted.
Mulch	Low	Attempted	Winter	2017	10%	Used Christmas tree mulch 4" thick in low moist spots with out success. Fertilized weeds, held moisture.
Pea Gravel and Weed Barrier	Normal	scheduled	Spring & Fall	2016 & 2017 & 2021	75%	helped in between jump lines and pump track features, needs weeding every year by hand for newly established weeds in the pea gravel.
Burn perimeter	Normal	scheduled	Spring	2016 & 17, Not 2018, 19 or 20	25%	Was effective on the perimeter but did not help the berms and backsides of the features in the park. Will attempt in 2022 if staffing and weather allows.
Weed whack scalping with machines	High	scheduled	Spring, Summer	May, June, August 2022	50%	Manual scalping first of large weeds necessary. Labor intensive. Cut down the weeds that propagate via seed and removed all the cuttings. With Parks staff 2 to 3 times a year or 1 employee and 1 temp worker, two days
Manual Pull	High	scheduled	Spring, Summer	May, June, Aug 2022	75%	1 to 2 guys, 40 Hours for 1 week, \$1,000 Temp Budget not used due to covid. Not able to repeat multiple times due to budget
Manual Pull with volunteers	High	scheduled	Spring, Summer	May, June Aug 2022	25%	Not conducted due to covid in 2020. 1 to 3 x per year school groups or RFOV Youth Corps will manually pull one section of the park. 2 to 3 hours only. Ascendigo vocational 6 weeks, two people, one day a week. 2022
Steam Machine burn down	High	experimental	Spring & Summer	April, May, June Aug 2022	?	Potential technique that could be tried this coming year because we own a machine. Lacked manpower in 2021
Avenger Spot Spray Burn Down natural, non-chemical herbicide	High	In Progress	Spring, Summer	June, July, August 2022	50%	# of Gallons of avenger 4 (one case) (6 to 1 ration with water) Need to re-apply every 2-3 weeks. Lacked the trained staff to stay with this schedule.
B List Colorado Noxious Weed List Canadian & Scotch Thistles	High	as needed	mid summer	2022 spring	40%	Cut down all thistles that were flowering and before the went seed. Removed all debris. 1 employee or two temp workers 1 day.
B List Colorado Noxious Weed Mitigation Required Common Ragwort	High	proposed	Spring, Summer	2022	60%	Hand pulled common ragwort when noticed. 1 employee in travels. Mandated to eradicate by 2022. Spot Spray recommended
B List Colorado Noxious Weed Hoary Cress (White Top) mitigation	High	proposed	Spring, Summer	2022	0%	White top will need to be spot sprayed before it gets out of control. If we catch it while it is small then eradication will be less spray then if we wait. Did not conduct in 2021
Seek consultation with Natural Land Manager Specialists for next step	High	scheduled	March / April	2022	0%	This step will be necessary when the previous methods of weed mitigation are not successful.
Spot spray Use of chemical based Herbicide	High A and B list weeds	proposed	Spring, Summer	2022	0%	This step will be necessary when the previous methods of weed mitigation have not been successful on A & B

At the North Face Bike Park we are proposing a spot spray application to attempt to eradicate weeds on the Colorado Noxious Weed B list, *Common Tansy*, *Hoary Cress* (White Top) and *Canada Thistle*. Common tansy is a List B that requires elimination by 2022. We have been weed whacking and hand pulling the *Canada Thistle* and are keeping it from expanding, but mowing is not effective on the *Tansy* and *Hoary Cress* and may cause the plant to develop perennial characteristics. Both weeds have not responded favorably to our existing techniques for weed mitigation and have established themselves in specific areas adjacent to the riding surfaces in the bike park. The plan for 2022 is to burn the park in the spring and to continue with weed whacking growth and re-establishing the pea gravel on top of the weed barrier on the non-rideable surfaces within the park. The Parks Department is requesting the use of a spot application on the B-list noxious weed *Common Tansy*, *Hoary Cress* and *Canada Thistle* of the herbicide *Escort XP* or *Tenacity* with a non-ionic surfactant and to apply it when the plant is bolting to the bud growth stage.

2022

TOC Promenade Park

Weed Control Method	Priority	Status	Season	Date	% effective	Notes
Burning	Low	Not Started	Spring	2022	0%	Due to proximity to residential properties this would not be prudent for this park.
Manual Extraction	Low	Scheduled	Spring/ Summer	May 2021 as needed	50%	In progress :crusher fine areas and the pathways. Ascendigo Vocational program, UPS workers, staff
Fertilization	Low	Not Started	Spring	2022	0%	
Over Seed	Low	Not Started	Spring & Fall	2022	0%	
Applying soil conditioners or organics	Low	Not Started	Spring	2022	0%	
Mowing regimen	High	scheduled	Seasonal	2022	80%	Height of Mowers, 1 times every 2 to 3 weeks. Weed whack growth where mowers cant reach.
Watering Regimen	High	scheduled	Seasonal	2022	50%	Good growth of natives but also of weeds.
Avenger Spot Spray Burn Down natural, non-chemical herbicide	High	scheduled	Spring/ Summer	2022	50%	# of Gallons of avenger 4 (6 to 1 ration with water) used on pathways and picnic pavilion only. Requires re-application and not effective on bind weeds without large leaf surface areas.
Steam Machine Weed Burn	High	scheduled	Spring/ Summer	2022	50%	Purchase of steam machine in 2020 allowed experimentation on crusher fine paths and picnic shade areas for the summer of 2021. Effective with avenger and but needed additional treatment. Once a month for bind weed
Seek consultation with Natural Land Manager Specialists for next step	Low	Not Started	Spring	2022	0%	This step will be necessary when the previous methods of weed mitigation are not successful.
Spot spray Use of chemical based Herbicide	Low	Not Started	Spring	2022	0%	This step will be necessary when the previous methods of weed mitigation are not successful.

2022

TOC Nuche Park

Weed Control Method	Priority	Status	Season	Date	% effective	Notes
Burning	Low	Not Started	Spring	2022	0%	
Manual Extraction	Low	Not Started	Spring	2022	40%	Partnered with RFOV with school groups to manually extract B list noxious weeds present. Will continue in 2022.
Goat pasture	Medium	pursue this technique	Spring & Summer	2022	0%	Cost could be prohibitive, unless we own our own goats or trade out for camping at Rodeo grounds
Fertilization	Low	Not Started	Spring	2022	0%	
Over Seed	Low	Not Started	Spring & Fall	2022	0%	
Applying soil conditioners or organics	Low	Not Started	Spring	2022	0%	
Mowing regimen	Low	Not Started	Seasonal	2022	0%	Height of Mowers, x times per week. Weed wacking to scalp weeds prior to seeding.
Steam Machine burn down	Low	experimental	Spring & Summer	2022	0%	Potential technique that could be used now that we own a machine. Cost prohibitive if we do not.
Watering Regimen	High	scheduled April - Oct Ditch season	Seasonal	2022	50%	RVR controlled irrigation system was not functioning in early 2020, planted trees have died, with irrigation fixed we planted trees and could expand this with native cover crops in the future. RVR mows 1 to 2 x per season
Avenger Spot Spray Burn Down natural, non-chemical herbicide	Low	not started	Spring/ Summer	2022	0%	# of Gallons of avenger (6 to 1 ration with water) Have not tried this in this park, but the potential for this to work is high due to small infestations of weeds.
Seek consultation with Natural Land Manager Specialists for next step	High	Need to schedule	Spring	2022	0%	Fenced in parking lot now functioning. Assessment of what type of weed problem we have and how to control them cantake place in 2022..
Spot spray Use of chemical based Herbicide	Low	Not Started	Spring	2022	0%	This step will be necessary when the previous methods of weed mitigation are not successful.



**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Parks & Recreation Commission Agenda Memorandum

MEETING DATE: January 12, 2022

TITLE: Special Event Task Force 2022 recommendations for Special Events and Street Closures

PRESENTING: Special Event Task Force Representatives
Eric Brendlinger- Parks & Recreation Director

ATTACHMENTS: 2022 Calendar Special Events Draft
Task Force Committee Meeting Minutes
Special Event Flow Chart & Timeline

BACKGROUND:

The Special Events Task Force met in person with a virtual option on November 30th and December 15th to review, recap, and discuss 2021 special events and the rules and regulations for special event use of Town property. The Task Force also discussed the 2022 special events and street closures, and due to the omicron variant of Covid-19, the proposed calendar of events will depend upon the public health orders at the time and is subject to change. The calendar represents all public special events on Town land, streets, parks and facilities.

STREET CLOSURES & SPECIAL EVENT RECOMMENDATIONS:

Moved events: Wilderness Workshop Community Party from September to June First Friday
Garden Concert Series from Thompson Park to Bonnie Fisher Park
Festival Las Americas from May to June 26th in Sopris Park.
Potato Day will be first Saturday in October (October 1st, 2022) not the day after First Friday, October 7th.

New Events: Gymkhanas-One per month in June, July, August, September and one on Potato Day in October.
Carbondale Fall Festival- October 14-16 at the 4th street Plaza Park.

Cancelled Historical Events: Green is the New Black Fashion Show-Carbondale Arts
Easter Egg Hunt- Town Parks & Recreation Department
Celtic Fest & Oktoberfest -Town Parks & Recreation Department

First Friday: The Task Force recommended the continuation of the road closures between Weant Blvd. and 3rd Street every month throughout the year on First Friday from 5 to 9 pm to safely accommodate the large numbers of adults and children navigating Main Street. During the months of May, June, July, August and September, Main Street closures would extend to Snowmass Drive to accommodate businesses on the east end of main street and to provide additional space between Snowmass Drive and 3rd Street on Main Street for farmers market booths and local artisan booths. All First Friday Main Street Closures require overtime hours for

staff to close and open the roads. The larger main street closures require 3 Public Works or Parks Department staff members to be on duty to manually control a crosswalk at 3rd Street and Main Street to allow for north to south vehicle traffic. This effort allows vehicle access across main street in the east part of town. Town staff will continue to have the discretion to open up Main Street earlier than 9:00 pm if inclement weather and/or light pedestrian traffic warrants it.

Mountain Fair: Continue to extend Friday hours for music to 9:30 pm, but to have the music on Sunday evening end at 7:00 pm. This has allowed for an earlier Sunday evening Fair breakdown that proved to be less disturbing to the neighbors. Saturday evening schedule will remain the same with live music ending at 9:30pm and Fire Show performance ending by 10:00pm. Sopris Park neighbors in attendance were in support of maintaining these Mountain Fair hour changes that have been tested in 2018-2021. The task force felt the new Sopris park configuration and use of Weant Boulevard and the block of main street to 4th street should continue for artisan vendors, as would the use of 579 Main Street park under a lease agreement with the park owners signed by the Town of Carbondale.

Parades:

Dandelion Day Parade will use the 2nd Street staging but then turn south onto Weant Blvd. for their parade route and allow the RFTA bus stops on Main Street and 6th street to keep the regular bus stop locations and schedules.

3rd Annual Pride Parade would take place during the First Friday in May when the *Family Block Party* is occupying the 4th street plaza park and street area. The request is to add an additional large street closure (Snowmass Drive to Weant Blvd.) for this May First Friday allowing the Pride Parade to conduct staging on Weant Blvd. and then head east on Main Street and to travel the traditional parade route to 2nd Street then back to 4th street Plaza Park.

Potato Day and 4th of July parades will stage on 2nd Street and Main Street and continue on Main Street to then turn south at the corner of 7th Street. The RFTA bus stop in front of the pool and the one on 6th street in front of the recreation center will have to be temporarily moved to the south west corner of 7th and Main St.

Dia De Los Muertos Parade travels from the 3rd Street Center to Main Street on the First Friday in November with volunteers providing traffic control on the side streets until they reach Main Street which is already closed for First Friday.

ANALYSIS

To accommodate and schedule a community calendar for event organizer's requested dates, staff is requesting BOT consideration to approve these events, the use of town facilities and the listed street closures. This will allow staff to begin working and outlining with event organizers the Town requirements, policies and procedures for them to sponsor and stage these events on Town property. (See attached timeline and flow chart) An *Event Management Plan* and/or *Facility Use Agreement* will be required of these events by the event organizers. Events that serve alcohol also require event organizers to appear before the BOT for their authorization to obtain a "*Special Event Liquor License*" from the Town Clerk. Events that utilize food vendors must prove that all vendors at their event have obtained a current vendor's license from Garfield County Public Health, as well as have a current Town of Carbondale Sales Tax License. All non-food vendors would also need to have a current TOC sales tax license.

Prepared By: Eric Brendlinger, Parks & Recreation Director
Jamie Wall, Special Events Coordinator

TOWN OF CARBONDALE DRAFT 2022 EVENT CALENDAR (subject to change)

Event	Organizer	Contact	Date	Location
<i>First Friday Family Skate Night</i>	Parks & Recreation Dept www.carbondalerec.com	Jamie Wall 970-510-1214 jwall@carbondalecto.net	January 7 (Fri) 5pm-9pm	4 th Street Rink
<i>First Friday "Love is a movement"</i>	First Friday Committee www.carbondale.com	Chamber of Commerce 970-963-1890 andrea@carbondalecto.net	February 4 (Fri) 5pm	Downtown Main St.
<i>Light the Night with Love</i>	Carbondale Creative District KDNK	Amy Kimberly 970-963-1680 amy@carbondalecto.net	Feb 11 & 12 (Fri Sat) 5:30pm-8pm	ARTway 4th St. to Snowmass
<i>First Friday "Creative District Focus"</i>	First Friday Committee www.carbondale.com	Chamber of Commerce andrea@carbondalecto.net	March 4 (Fri) 5pm	Downtown Main St.
<i>"Where My Peeps At?"</i>	Parks & Recreation Dept www.carbondalerec.com	Margaret Donnelly mdonnelly@carbondalecto.net	April 16 (Sat) 8:30am	Sopris Park
<i>5 Point Film Festival</i>	5 Point Film www.5pointfilm.org	Luis Yllanes luis@5pointfilm.org	April 20-24 (Wed-Sun)	CRCC
<i>Garden Concert Series</i>	Carbondale Arts www.carbondalecto.net	Amy Kimberly amy@carbondalecto.net	May 19 (Thurs)	Bonnie Fischer Park Third Street Center
<i>Fireball Drop</i>	Carbondale Rotary Club	Alan Cole alan@moderndaymedia.net	May 6 (Fri) 5pm	Sopris Park
<i>First Friday "Family Block Party" & Pride Parade</i>	Parks and Rec Dept	Jamie Wall Michelle Marlow michelle@ascenteventscos.com	May 6 (Fri) 4pm-8pm 5:30pm parade	4th Street Plaza & Main Street
<i>Dandelion Day</i>	Environment Board www.dandelionday.org	Natalie Rae Fuller 970-230-2315 dandelionday81623@gmail.com	May 14th (Sat)	Sopris Park & Main St.
<i>Bonedale Bike Week</i>	Bonedale Bike Week	Tracy Wilson 970-510-1083 bonedalebikeweek@gmail.com	May 16-22	Various Locations
<i>Jaripeo y baile Mexican Rodeo</i>	Mario Tarin	Mario Tarin 970-618-6486	May TBD	Gus Darien Rodeo

Event	Organizer	Contact	Date	Location
<i>Annual Art Walk</i>	Carbondale Public Arts Commission (CPAC)	Laurie Lindberg llindberg@carbondaleco.net	June 2 (Thurs) 5:30pm	Town Hall
<i>Wild West Rodeo Series</i>	Wild West Rodeo Assoc. www.carbondalerodeo.com	Mike Kennedy 970-379-3907 mikekennedy@sopris.net	June 2-August 18 7:30-9:30pm	Gus Darien Rodeo
<i>First Friday "Art Around Town"</i>	First Friday Committee www.carbondale.com	Chamber of Commerce andrea@carbondale.com	June 3 (Fri) 5pm-9pm	Downtown Main St.
<i>Wilderness Workshop Community Party</i>	Wilderness Workshop	Erin Riccio 720-470-7580 erin@wildernessworkshop.com	June 3 (Fri)	Sopris Park
<i>Bike Rodeo</i>	Parks and Recreation Dept. www.carbondalerec.com	Jamie Wall jwall@carbondaleco.net	June 6 (Mon) 4pm-6pm	CRCC
<i>Pump Track Time Trials</i>	Parks and Recreation Dept. www.carbondalerec.com	Jamie Wall jwall@carbondaleco.net	June 8 (Wed) 4pm-6pm	CRCC
<i>Downtown Farmers' Market</i>	Carbondale Farmers' Market www.carbondalefarmersmarket.com	Jamie Wall 608-385-9252	June 8-Sept 28th Wednesdays 10am-4pm	4th Street Plaza Park
<i>Tri for the Sun Triathlon Sunlight Mtn Resort</i>	Parks and Recreation Dept. www.carbondalerec.com	Jamie Wall & Travis Baptiste travis.sunlight@gmail.com	June 11 (Sat) 7am-1pm	Carbondale Pool & Sunlight Mtn Resort
<i>Mr. Roaring Fork</i>	KDNK	Anderson Cole 970-963-0139 x105 anderson@kdnk.org	June 11 (Sat) 4:30-8pm	4th Street Plaza Park
<i>Gymkhana</i>	Sopris Gymkhana Club	Sydney Linfoss 970-948-6157 Lindsey Rice 970-618-4372	June 11 (Sat) 10am-4pm	Gus Darien Rodeo
<i>Hattie Thompson Birthday Party</i>	Carbondale Historical Society	Sue Gray 970-618-1849 info@carbondalehistory.org	June 12 (Sun) 12pm-3pm	Thompson House
<i>Summer Park Concert Series</i>	Music Committee	Steve Sandiford sguitars@sopris.net	June 12 (Sun) 3:30pm-7:30pm	Sopris Park Gazebo
<i>Jaripea Y Baile Mexican Rodeo</i>	Mario Tarin	Mario Tarin 970-618-6486	June TBD	Gus Darien Rodeo
<i>Garden Concert Series</i>	Carbondale Arts www.carbondalearts.com	Amy Kimberly amy@carbondalearts.com	June 23 (Thurs)	Bonnie Fischer Park

Event	Organizer	Contact	Date	Location
<i>Festival Las Americas</i>	Club Rotario	Lucy Moncada Arcila 970-384-4344 lucymoncadaarcila@alpinebank.com	June 26th (Sun) 12pm-8pm	Sopris Park
<i>First Friday "Community Celebration"</i>	First Friday Committee	Chamber of Commerce	July 1 (Fri)	Downtown Main St.
<i>22nd Annual "Mt. Sopris Music Fest"</i>	www.carbondale.com	andrea@carbondale.com	5pm-9pm	
<i>4th of July Parade and Pool Party</i>	Parks and Recreation Dept www.carbondale.com	Margaret Donnelly mdonnelly@carbondaleco.net	July 4 (Mon) 10:30am-2pm	Downtown Main St. Carbondale Pool
<i>Jaripeo y baile Mexican Rodeo</i>	Mario Tarin	Mario Tarin 970-618-6486	July TBD	Gus Darien Rodeo
<i>Gymkhana</i>	Sopris Gymkhana Club	Sydney Linfoss 970-948-6157 Lindsey Rice 970-618-4372	July 9 (Sat) 10am-4pm	Gus Darien Rodeo
<i>Summer Park Concert Series</i>	Music Committee	Steve Sandiford sguitars@sopris.net	July 10 (Sun) 3:30pm-7:30pm	Sopris Park Gazebo
<i>Carbondale Mountain Fair</i>	Carbondale Arts	Amy Kimberly amy@carbondalearts.com	July 29-31 (Fri-Sun) Fri 12pm - Sun 7pm	Sopris Park & Main St.
<i>Mt. Sopris Runoff & 4 mile Run</i>	Independence Run & Hike	Brion After 970-704-0909 brion@independencerunandhike.com	July 30 (Sat)	Sopris Park
<i>Porcupine Loop Bike Race</i>	Aloha Mtn Cyclery	Nic DeGross 970-963-2500 alohamountaincylery@yahoo.com	July 31 (Sun)	Sopris Park & Prince Creek
<i>First Friday "Car Show"</i>	First Friday Committee	Chamber of Commerce andrea@carbondale.com	August 5 (Fri) 5pm-9pm	Downtown Main St.
<i>Jaripeo y baile Mexican Rodeo</i>	Mario Tarin	Mario Tarin 970-618-6486	August TBD	Gus Darien Rodeo
<i>Gymkhana</i>	Sopris Gymkhana Club	Sydney Linfoss 970-948-6157 Lindsey Rice 970-618-4372	Aug 13 (Sat) 10am-4pm	Gus Darien Rodeo
<i>Compassion Film Festival</i>	Way of Compassion	TBD	August 12-14 (Fri-Sun)	Third Street Center Bonnie Fischer Park
<i>Summer Park Concert Series</i>	Music Committee	Steve Sandiford sguitars@sopris.net	August 14 (Sun) 3:30pm-7:30pm	Sopris Park Gazebo
<i>Garden Concert Series</i>	Carbondale Arts www.carbondalearts.com	Amy Kimberly amy@carbondalearts.com	Aug 18 (Thurs)	Bonnie Fischer Park

Event	Organizer	Contact	Date	Location
<i>RFPA 2nd Annual Great Sopris Showdown</i>	Roaring Fork Pickleball Association	Val Snearly rfpickleball@gmail.com	Aug 19-21 (Fri-Sun) 8am-4pm	Young-Calaway Alpine Bank Courts
<i>Our Town One Table</i>	Parks and Recreation Dept.	Jamie Wall jwall@carbondaleco.net	August 21 (Sun) 5pm-8pm	4th Street Main to Euclid
<i>Cowboy Up Dance & BBQ</i>	Cowboy Up Committee	Scott Haycock s_haycock@hotmail.com	August 26 (Fri) 6pm-10pm	4th Street Park & Plaza
<i>First Friday</i>	First Friday Committee	Chamber of Commerce andrea@carbondale.com	Sept 2 (Fri) 5pm-9pm	Downtown Main St.
<i>Gymkhana</i>	Sopris Gymkhana Club	Sydney Linfoss 970-948-6157 Lindsey Rice 970-618-4372	Sept 4(Sun) 10am-4pm	Gus Darien Rodeo
<i>Western Slope Pickleball Tournament</i>	RFPA	Val Snearly rfpickleball@gmail.com	Sept 10 & 11 (Sat Sun) 8am-4pm	Young-Calaway Alpine Bank Courts
<i>Roaring Fork Ranch Roping</i>	Wild West Rodeo Association	Tom Harrington 970-275-1165 tharrington@montrose.net	Sept 13-14 (Fri-Sun) ginny.a.harrington@gmail.com	Gus Darien Rodeo
<i>Summer Park Concert Series</i>	Music Committee	Steve Sandiford sguitars@sopris.net	Sept 11 (Sun) 3pm-7pm	Sopris Park Gazebo
<i>Clay Center's Annual Fundraiser</i>	Carbondale Clay Center carbondaleclay.org	Angela Bruno 970-963-2529 director@carbondaleclay.org	Sept 17 (Sat) 3pm-7pm	Carbondale Clay Center
<i>Chameleon and Merle Disc Golf Tourname</i>	KDNK Community Radio	Anderson Cole 970-963-0139 x105 anderson@kdnk.org	Sept 24th (Sat) 11am-4:30pm	Gianinetti Park
<i>Ross Montessori School Tater Trot Fun Run</i>	Ross Montessori School	Sonya Hemmen 970-963-7199	Oct 1 (Sat) 8:30-10:00am	4th Street Park
<i>Potato Day Parade & BBQ</i>	Carbondale Parks & Rec Dept	Eric Brendlinger 970-510-1277 ebrendlinger@carbondaleco.net	Oct 1 (Sat) 10:30am-3pm	Main St. & Sopris Park
<i>Gymkhana</i>	Sopris Gymkhana Club	Sydney Linfoss 970-948-6157 Lindsey Rice 970-618-4372	Oct 1 (Sat) 2pm-7pm	Gus Darien Rodeo

Event	Organizer	Contact	Date	Location
<i>Potato Day Dance</i>	Carbondale Historical Society	Sue Gray info@carbondalehistory.org	Oct 1 (Sat) 7pm-10pm	CRCC
<i>First Friday</i>	First Friday Committee	Chamber of Commerce andrea@carbondale.com	Oct 7 (Fri) 5pm-9pm	Downtown Main St.
<i>Bonedale Flashmob October First Friday</i>	Bonedale Flashmob	Alexandra Jerunica movefromyourcenter@gmail.com sonya.hemmen@rossmontessori.org	Oct 7 (Fri) 5:30-6pm	Main Street
<i>Indigenous Peoples Day</i>	Nuche Pow Wow www.davinikent.org	John Hoffman & Rita Marsh jhof@rof.net ritamarsh@davinikent.org	Oct 9 (Sun) 5pm-9pm	Nuche Park
			Oct 10 (Mon) 10am-2pm	Sopris Park & Gazebo
<i>Carbondale Fall Fest</i>	Ascent Events	Michelle Marlow michell@ascenteventscsco.com	Oct 14-16 (Fri-Sun)	4th Street Plaza Park
<i>Bonedale Flashmob Thrill the World</i>	Bonedale Flashmob	Alexandra Jerunica movefromyourcenter@gmail.com	Oct 29 (Sat) 4pm	4th Street Plaza Park
<i>First Friday "Dia De Los Muertos"</i>	First Friday Committee	Chamber of Commerce andrea@carbondale.com	Nov 5 (Fri) 5pm-9pm	Main Street
<i>Turkey Trot</i>	Parks and Recreation Dept	Margaret Donnelly mdonnelly@carbondaleco.net	Nov 24 (Thurs) 9am	Rio Grand Trail CRCC
<i>First Friday "Light Up Carbondale"</i>	First Friday Committee	Chamber of Commerce	Dec 2 (Fri)	Main Street
	Parks and Recreation Dept	Jamie Wall jwall@carbondaleco.net	5pm-9pm	
<i>Jingle Bell Run</i>	Independence Run & Hike	Brion After 970-704-0909 brion@independencerunandhike.com	Dec 18 (Sun) 11am	Independence Run & Hike Store

TOWN OF CARBONDALE 2021 SPECIAL EVENTS TASK FORCE MEETING

TUESDAY, NOVEMBER 30TH, 2021 @ 6:00-7:30 P.M.

AGENDA

1. Introductions of Task Force Members and interested citizens.
State your name, organization and/or special event you are representing.

Staff Present: Eric Brendlinger, Jamie Wall, Kirk Wilson

Trustee Liaisons: Marty Silverstein

Sopris Park Neighbors: Meredith Bullock

Amy Kimberly – Carbondale Arts

Alan Cole – Rotary Club

Lucy Moncada Arcila & Klaus – Festival Las Americas

Andrea Stewart – Chamber

2. Items not on the agenda

3. Meeting Dates:

Tuesday, November 30th, 2021

6-7:30pm 2021 Events Recap

Wednesday, December 15th 2021

6-7:30pm 2022 Special Events and New Events

Tuesday, January 11th, 2022

6:00pm Recommendations Presented to Trustees

4. Review of Town Ordinances, Park Rules, Event Times, Decibel Levels (Attachment A)

<https://www.carbondalerec.com/rec-misc/special-events-paperwork/>

Nothing has changed. Reminder of the rules of our parks. Decibels are still at 90, at the private property line.

5. Special Event Flow Chart, Paperwork Requirements and Timeline. (Attachment B)

<https://www.carbondalerec.com/rec-misc/special-events-paperwork/>

Nothing has changed with our paperwork. Reminder of hours for each park. We created a special event flow sheet, located on the Town website. It asks questions to separate you in either for-profit, or non-profit, serving food, serving merchandise and/or selling liquor. This flow chart assists event organizers in how to fill out the correct paperwork.

6. Review of 2021 Main Street Closures

A. *First Fridays*: Street Closures were conducted on all *First Fridays* from Weant to 3rd street from 5 pm to 9 pm by the Town of Carbondale Streets Department. Summer Months of May, June, July, August Weant to Snowmass Drive. During the winter months the Town staff on duty had the ability to open up the streets prior to the 9 pm time frame if they determined that no one was out or street events were done and cleaned up.

Andrea: Street closures were not extended down to weant in June. We would like to go back to pre-COVID closures. Extended closures. Marty mentioned this will be discussed with the Trustees and public in regards to the closures for the restaurants – and how the pubic was enjoying the extra closures, but some want it back to the way it was.

Eric: Keep closure requests the way they are for First Fridays

Amy: We would like to continue with Mountain Fair closure up to 4th street. Vendors did very well on Main Street for sales.

Worked really well. Public works does a great job at closing the streets and directing traffic.

B. *Pride Parade (2nd street to 4th Street Parade)*

C. *Potato Day Parade (2nd street to 7th Street)*

D. *Dia De Los Muertos (sidewalk from 3rd street to Main Street, Street closed from 3rd & Main to Weant Blvd. for First Friday. Traffic control on 3rd street was volunteers with vests and stop signs)*

E. *December 1st Friday*

7. Sopris Park Events 2021

A. *Dandelion Day: Waiting to hear back*

B. *Rotary Ball Drop: May worked really well in 2021. However, May First Friday will go back to the Pride Parade/Family Block Party*

Alan: We would like to continue in a small corner of Sopris Park. Maybe add some music. We would rather collaborate with Family Block Party. Our event is very short. We had a good turn out this year as well. Even though it was windy, we know we are able to pull off the event. Clean up was only 30 minutes, logistically easy to pull off. As long as the Family Block Party does not have something at the exact same time. 5pm

Andrea: Pride Parade could start at Sopris Park and head to 4th street. Block Party would begin around 5/5:30pm

C. *4th of July Concert*

Eric: No parade or pool party this year, but will bring back 2022. Marty: team up with Concert Series to promote a band in the park.

D. *Summer Park Concert Series (Second Sundays in June, July, August, Sept.)*

Eric: Worked out well. Marty: Anyone living around the park has issues? Meredith: No, pretty quiet.

Kirk: Only complaints were pets in the park

Marty: Announce at each concert, no glass, no alcohol and no pets.

E. *Carbondale Mt. Fair (Porcupine Loop Bike Race and Mt. Sopris Runoff)*

Keep everything the same. Everything worked out.

Meredith: Overwhelming/loud at the beginning on Saturday

F. *Wilderness Workshop Membership Appreciation Party*

Continue with venue

G. *Potato Day Bar-B-Que*

Went back to traditional Potato Day. Worked well. Ran out of potatoes. Match up with Homecoming in 2022. Rodeo will return next year.

Festival Las Americas: Lucy: We did not continue the event this year due to the pandemic, but we plan to bring it back in 2022. We would like to bring in new entertainment from Denver. Bring back June 26th, 2022. Sunday, not Saturday. Easier for volunteers to help on a Sunday.

Meredith: Only complaint from the neighbors, the recorded music in between the live music is too loud.

8. **4th Street Plaza Special Events**

- A. *First Fridays* (Creative District -June, Mt. Sopris Music Fest-July, Family Block Party-September, Music on the stage – Oct, Dia De Los Muertos-Nov, Light Up Carbondale- Dec)

Kirk: Only issue on 4th street is the alcohol

Amy: Cowboy up takes three days for street closures, and why do they not talk to Carbondale Arts to communicate about the closures? Request that they come talk to us.

- B. *Mr. Roaring Fork* – June 5th (Saturday)

Not sure yet

- C. *Downtown Wednesday Farmer's Market* (June, July, Aug, Sept)

Most successful yet

- D. *"Our Town-One Table"* Downtown Community Potluck

Continue

- E. *"Cowboy Up"* Dance and Bar-B-Que

9. **Other Town of Carbondale Special Event Venues**

- A. Carbondale High School (Earth Day 5Point Film Pop Up)

No issues

- B. North Face Park (*Pump Track Trials, Pickleball Tournament*)

- C. John M. Fleet Pool/Sunlight (*Tri for the Sun*)

- D. Gus Darien Rodeo Grounds (*Wild West Rodeo Series, Full Moon Winter Tri*)

No issues. Continue Mexican Rodeos in 2022.

- E. Thompson Park (*Hattie Thompson Birthday Party, Dance Initiative, Garden Music Series*)

New venue that has been used more often

- F. RVR Driving Range Brett Denen Concert

Julie would like to continue.

- G. Recreation Center: Scavenger Hunt, Turkey Trot

Continue location

- H. Sk8 Revival (Held independently of Rec Department, 2021 is events last year)
Event organizer will retire this event

10. Events Cancelled in 2021

- Family Skate Night: *Coming back*
- Green is the new Black Fashion Show: *Possibly coming back*
- 5Point Film Festival: *Coming back April 2022*
- Easter Egg Hunt: *Probably not continue*
Scavenger hunt is more successful. More healthy/fitness related event
- Spring Into Wellness: *Not sure*
- Mexican Rodeo Series: *Coming back (May, June, July, August.) Not during Mtn Fair*
- 4th of July Parade and Pool Party: *Coming back*
- August First Friday Car show: *Andrea said that people have expressed interest. Would like to bring back*
- The Hoot (KDNK): *Cancelled*
- O2 Festival: *Cancelled*
- Way of Compassion: *Cancelled*
- Celtic/Oktoberfest: *Cancelled*

11. Town of Carbondale new mobile stage Rental Process draft for (Attachment D)

Rental process for rental stage. Non-Profits have criteria to meet in order to ask for a fee waiver of stage rental. Marty: However, we do need to make money on it.

Eric: Was used at Farmers' Market, First Fridays, and RVR Concert.

Summer months, the stage was up for First Fridays.

Eric: It will never be a full fee waiver, because specific staff members have to set it up and take it down. Overtime.

Marty: This stage will help disperse events across Town and take stress off Sopris Park.

12. Review of the Draft 2022 Calendar of Events (Attachment D)

13. Historic event alternative dates options:

- Festival Las Americas (May to June 26th Sunday)
- Rotary Ball Drop (May First Friday)
- Bike Week
- Pump Track Time Trials (Wednesday, June 8th)
- Bike Rodeo (Monday, June 6th)

14. New Events for 2022

- Fall Harvest Fest – October 14-16th. Various locations around Carbondale

15. Discuss any changes and process for additions to the approved calendar and schedule.

16. Recommendation for Approval of 2022 Calendar of Special Events

17. Board of Trustees Meeting Date: Tuesday, January 11th, 2022 6:00 pm

Recommendations presented to Trustees during their regular meeting for approval

TOWN OF CARBONDALE 2021 SPECIAL EVENTS TASK FORCE MEETING

WEDNESDAY, DECEMBER 15TH, 2021 @ 6:00-7:30 P.M.

AGENDA

1. Introductions of Task Force Members and interested citizens.

State your name, organization and/or special event you are representing.

Staff Present: Eric Brendlinger and Jamie Wall

Trustee Liaisons: Luis Yllanes and Marty Silverstein

Sopris Park Neighbors: Meredith Bullock and Jeri Alberts

Andrea Stewart: Chamber

Amy Kimberly: Carbondale Arts

Anderson Cole: KDNK

2. Items not on the agenda.

3. Meeting Dates:

Wednesday, December 15th 2021

6-7:30pm 2022 Special Events and New Events

Tuesday, January 11th, 2022

6:00pm Recommendations Presented to Trustees

4. Review of the Draft 2022 Calendar of Events

5. Historic event alternative dates options:

- o Festival Las Americas (May to June 26th Sunday)

- o Rotary Ball Drop (May First Friday)

Michelle: The more the merrier, spread out, shouldn't be a conflict. Walk down main street and take part of the block party. Start on 7th or Weant after ball drop.

- o Pump Track Time Trials (Wednesday, June 8th)

- o Bike Rodeo (Monday, June 6th)

- o Potato Day (Saturday, October 1st) Homecoming and First Friday Saturday, October 7th.

Eric: Link potato day linked back up with homecoming week. Keep potato on the first Saturday of October to be consistent. Sometimes that falls on first Friday, but in 2022 it does not fall on First Friday. Logistically, it's easier to set up street closures once and not two weekends in a row.

In 2022, it will be on October 2nd, but homecoming will be the following weekend. The parade will be a kickoff to the week. The high school was willing to adapt.

6. New Events for 2022

Fall Harvest Fest – October 14-16th. Various locations around Carbondale

Fall Harvest: Tourism related event. Hopefully becomes an annual event.

Not to conflict with first Friday or potato day.

Second weekend. No more Oktoberfest either, so it wouldn't conflict

Ride the Rockies

Andrea: Contacted by Ride the Rockies. Host a bike event. Big ride. Copper Mountain to Carbondale or Snowmass. First time riding through Glenwood Canyon. Sunday, June 12th. Promote our Carbondale restaurants and enjoy the summer

concert series. They were purchased by a new entity, they do not need a large facility. Low key, they bring their own camping gear. They don't NEED indoor camping.

Marty: coordinate for showers at the rec center. Talk to steve about moving the concert from sopris park to 4th street park.

Andrea: The model being more outside, they do anticipate more people. They will be riding through Carbondale on the bike path.

OTHER EVENT CHANGES FOR 2022

No more easter egg hunt

Garden concert series moving to bonnie fischer

Dandelion Day on May 7th or May 14th?

Mexican rodeo cannot nail down dates until later usually. He tries to link up with bands in the area.

Wilderness workshop June 3rd, Friday. In Sopris park, band, beer garden. Private vibe feel. We can discuss this with them. Why did they choose first Friday?

Gymkhana returns: youth horse rodeos

Farmers market starts a week early.

Bring back fourth of july parade and pool parade. Focus on kids being in the parade. Talked about a potential fourth of july music party. 3-6 band?

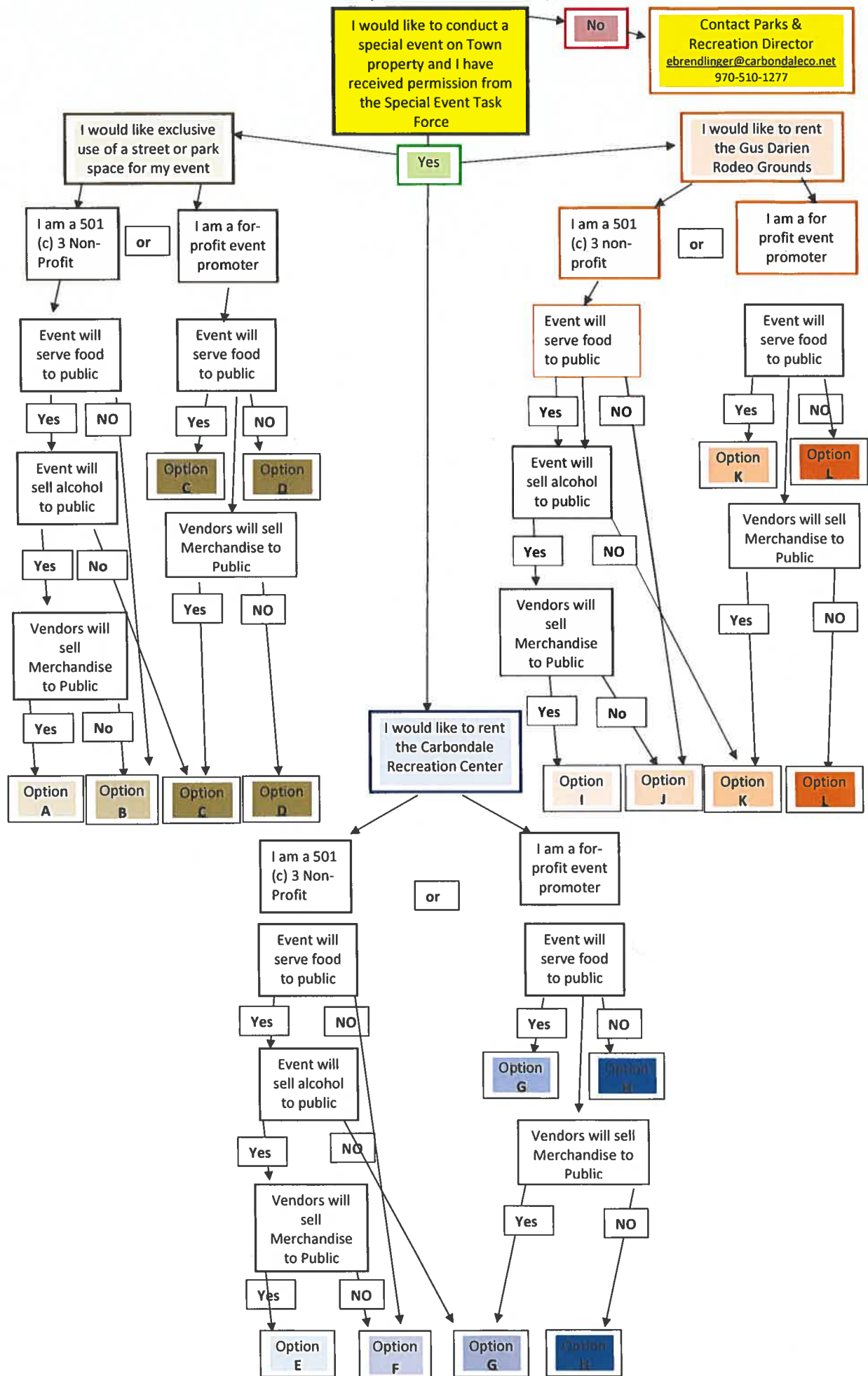
August first Friday will be the car show. Mainly by Smithy and Main Street and down to marble distillery . Road closures for this event. Barricades earlier in the day.

7. Discuss any changes and process for additions to the approved calendar and schedule.

8. Recommendation for Approval of 2022 Calendar of Special Events

9. Board of Trustees Meeting Date: Tuesday, January 11th, 2022 6:00 pm
Recommendations presented to Trustees during their regular meeting for approval

Town of Carbondale Street, Park, Facility or Rodeo Grounds Special Event Rental Process

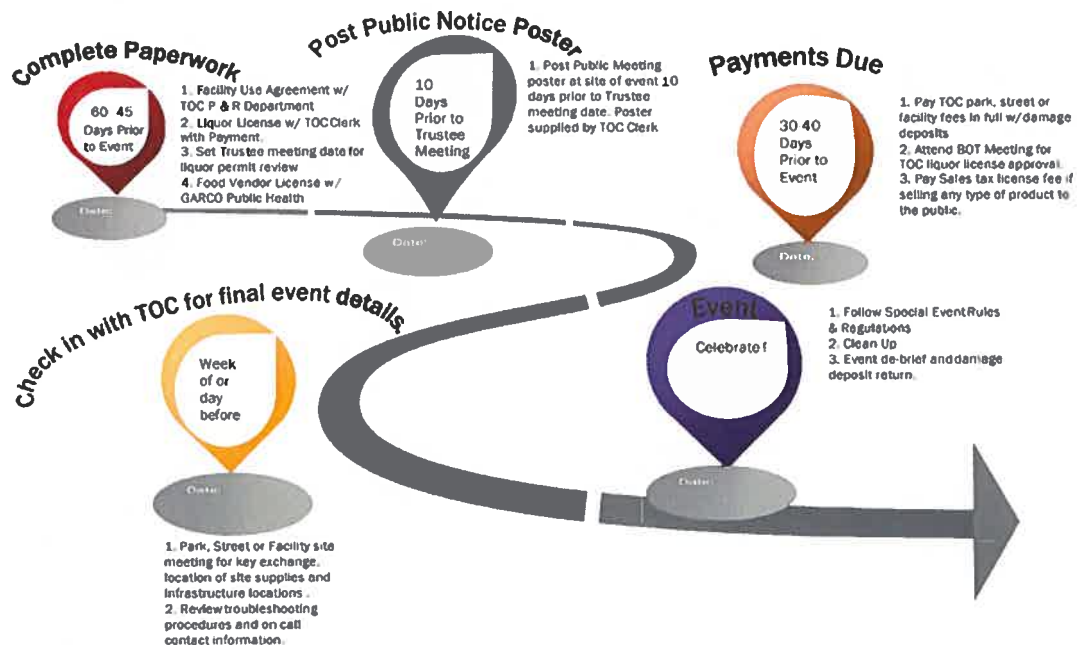


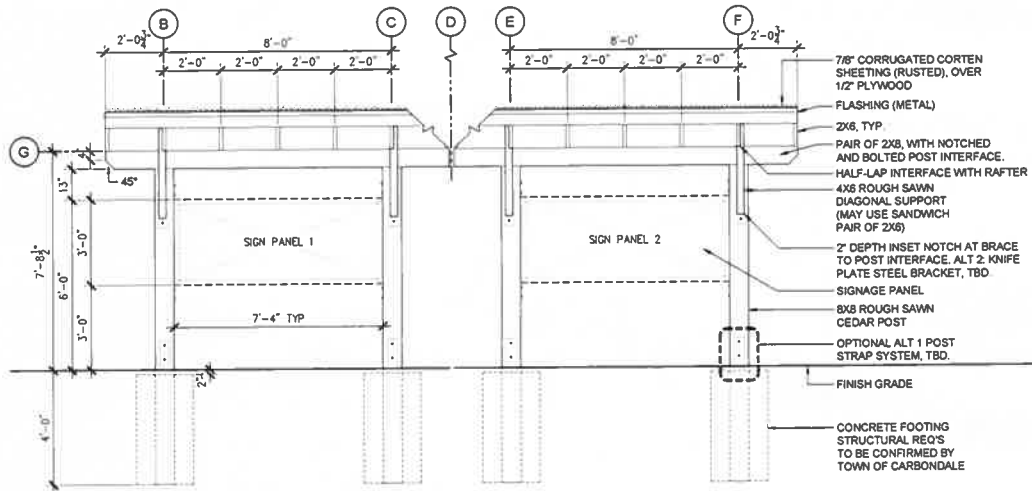
Town of Carbondale Street, Park, Facility or Rodeo Grounds Special Event Rental Process

Listed below are the options for special events and the necessary paperwork

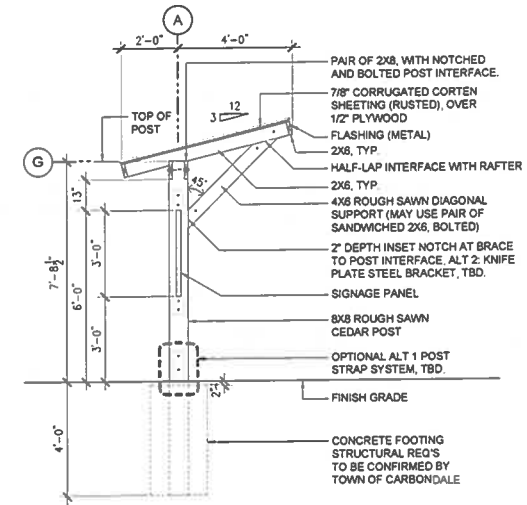
Option Letter	Facility Use Agreement w /TOC P & R Dept.	Special Event Liquor Permit w/TOC Town Clerk	Special Event Liquor Permit w/Garco	Event and Vendor Paperwork Garco Public Health Dept.	Sales Tax License Required/w TOC Finance Department	Proof of Liability Insurance w/ Town listed as additional insured (w/ Liquor addendum if alcohol is served)
Street or Park Space Options						
A	✓	✓		✓	✓	✓
B	✓	✓		✓	✓	✓
C	✓			✓	✓	✓
D	✓					✓
Carbondale Recreation Center Options						
E	✓	✓		✓	✓	✓
F	✓			✓	✓	✓
G	✓			✓	✓	✓
H	✓					✓
Gus Darien Rodeo Grounds Options						
I	✓		✓	✓	✓	✓
J	✓			✓	✓	✓
K	✓			✓	✓	✓
L	✓					✓

For special events open to the public that utilize a Town of Carbondale Street, Park, Open Space, Indoor Facility or the Rodeo Grounds. Event can be free or have an admission fee. Event can serve alcohol or not. Event can have outside vendors, or not. Event can serve food, or not. Event can have live or amplified music or not.

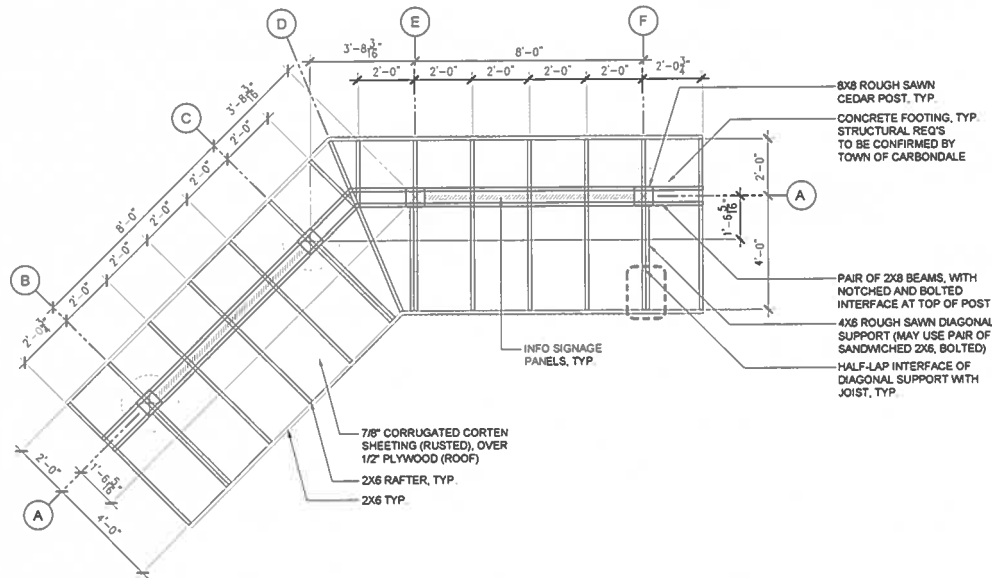




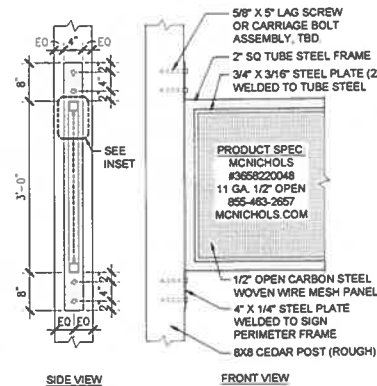
1/2" = 1'-0"



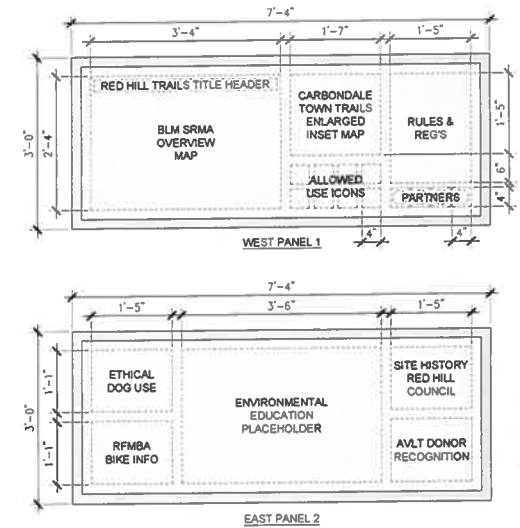
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1" = 1'-0"



1" = 1'-0"

WELCOME TO RED HILL

RED HILL TRAILS

Red Hill Special Recreation Management Area (SRMA)

The north side of the Red Hill SRMA is closed to mechanized use from Dec 1st through Apr 15th to reduce impacts to wintering wildlife including Bogus, Elk Traverse, Outer Loop, Northside Loop, Sage Loop and Big Top.

Please stay on designated routes and avoid creating shortcuts.

It is recommended to keep your dog on a leash to reduce disturbing wildlife and natural soils.

Sutey Ranch
Sutey Ranch is closed to human entrance from Dec 1st through Apr 15th, and is closed to bikes from Oct 1st through May 31st to protect wintering wildlife.

Ruthie's Run	12
B-Line Spur	12
B-Line	12
Lower Three Gulch	12
C-Line	12
Three Gulch	12
Blue Ribbon	12
Upper Blue Ribbon	12
Skeeter's Ridge	12
Roller Coaster	12
Bogus	12
Faerie	12
Elk Traverse	12
Outer Loop	12
Northside Loop	12
Sage Loop	12
Big Top	12

Hiking Only
Downhill Biking Only
Seasonal Closure Gate

You Are Here
Trail Head
Parking
Restroom

BLM Red Hill SRMA Boundary
Town of Carbondale Boundary
Private Property Boundary

TOWN OF CARBONDALE TRAILS

Ruthie's Run	12
B-Line Spur	12
B-Line	12
Lower Three Gulch	12
C-Line	12

Hiking Only
Downhill Biking Only
Seasonal Closure Gate

You Are Here
Trail Head
Parking
Restroom

TRAIL RULES & ETIQUETTE

Please Help Protect Red Hill

Our trail system is meant for foot and pack traffic. Be courteous and share.

No Motorized Use

No ATVs

Keep dogs on leash

Properly dispose of all waste

Do not trespass on private land

Do not build new trails or re-routes without authorization from BLM

Wet and muddy trails are vulnerable to damage - know when not to ride or hike

Respect posted winter seasonal closures

Park in the parking area, no parking is allowed along Hwy 107

If the parking lot is full, please park legally in Carbondale

Winters Make The Difference. We all come here to enjoy some beautiful views and challenge our skills. Please be respectful of other visitors and wildlife.

Por Favor Ayúdenos a Proteger Red Hill

Nuestro sistema de senderos está diseñado para el tránsito de peatones y ciclistas. Sea amable, comparta el espacio.

No use vehículos motorizados

No use vehículos motorizados

Mantenga a los perros con correa

Deséchelo los residuos en forma adecuada.

No entre en terrenos privados sin autorización

No construya nuevas sendas ni rutas sin autorización del BLM

Los senderos húmedos yfangosos pueden deteriorarse. Evite el tránsito cuando no se debe caminar o andar en bicicleta.

Respete las clausuras (debido a la temporada de invierno) que han sido anunciadas.

Estacionese en el área designada. No está permitido estacionarse en County Rd 107

Si el estacionamiento está saturado, por favor estacionese en Carbondale en las áreas permitidas.

Los visitantes hacen la diferencia. Todos ven por aquí porque quieren disfrutar las vistas hermosas y los senderos desafiantes.

This trail system is made possible by:

Thanks to the generosity of this community, the entrance to Red Hill is possible each year.

ASPEN VALLEY LAND TRUST

All are welcome to enjoy this special place.

HIKING WITH DOGS

Keep Your Dog on a Leash

With an ever-increasing number of people and dogs using this incredible community resource, we all need to do our part in preserving the character that we come here to enjoy, as well as in protecting wildlife that calls Red Hill home.

Pets love the trail just as much as their owners. But remember that not everyone may be as comfortable around your four-legged friend as you are. When dogs chase deer, elk, small mammals, and birds, these animals use valuable energy. It is difficult for stressed wildlife to keep warm, find food, care for young, and defend themselves against natural predators. Even when dogs don't kill wildlife, the energy wasted during the chase may lead to their death or health impacts. By keeping your dog on a leash—and close by—you can be sure that all users are safer and more comfortable, and that wildlife is respected. Long leashes can also be dangerous when other trail users are trying to pass safely.

SENDERISMO CON PERROS

El número de personas y perros que utilizan este increíble recurso comunitario continúa en ascenso. Todos debemos hacer nuestra parte para preservar la naturaleza que hemos venido a disfrutar, al igual que proteger la vida silvestre que llama a Red Hill su hogar.

Las mascotas disfrutan el sendero tanto como sus dueños, pero recuerde que tal vez no todos se sientan tan cómodos al ver a su amigo cuadrupedo como lo hace usted. Cuando los perros persiguen venados, alces, pequeños mamíferos y aves, estos animales utilizan energía muy valiosa. Es difícil para estos seres mantenerse calientes, encontrar comida, cuidar a sus crías y defenderse de predadores naturales cuando se encuentran bajo estrés. Aún cuando los perros no maten animales silvestres, la energía desperdiciada durante las persecuciones pueden llevarlos a la muerte u ocasionar impactos sobre su salud. Al mantener a su perro cerca de usted y con correa, usted puede garantizar que todos los usuarios se sientan más cómodos y seguros, y que la vida silvestre está siendo respetada. Las correas largas también pueden resultar peligrosas cuando otros usuarios intentan pasar a su lado de manera segura.

BIKE ETIQUETTE



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**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Parks & Recreation Commission Agenda Memorandum

Meeting Date: January 12, 2022

TITLE: Resolution 3, Series of 2022 Authorizing TABOR Aquatics Facility Bond Election on April 5, 2022

SUBMITTING: Town of Carbondale Finance Department and Parks & Recreation Department
Hilltop Securities (financial advisers) & Butler Snow (bond council)

ATTACHMENTS: Hilltop Securities Comparison of Total Amounts for Ballot Parameters
Resolution No. 3, Series of 2022

PURPOSE:

Review authorization through the attached resolution for a TABOR election on April 5, 2022. The ballot question would ask voters to increase the Town of Carbondale debt up to \$8 million for the purpose of replacing the aging municipal pool. The ballot question language also shares with the voter that this increase in debt will be conducted without any increase in tax rates and without imposing any new taxes.

BACKGROUND:

Staff has been working with Hilltop Securities, our municipal bond financial advisors, to determine and detail the future cost of the Aquatics Facility bond. With their fiduciary responsibility to the Town of Carbondale they will also negotiate with bond underwriting. Hilltop Securities works with Butler Snow for their legal bond council and Butler Snow produced the resolution and ballot language.

ANALYSIS:

To set the ballot parameters Hilltop Securities recommended that \$8 million of Par with a 5% coupon scenario which would provide the most flexibility in the project fund size, structuring and interest rate movement. This will have a net interest cost of 4.241% with a total debt service (or a maximum repayment cost not to exceed amount) of \$14,433 million for a 25-year term. Consultants recommend this conservative approach so that the Par amount authorized in the question be equal to the anticipated cost of the project to be able to fully fund the project if market rates change. The maximum annual debt service at these numbers would be \$595,250. The average debt service over the 25 year term would be \$577,480/year. This assumes market rates as of November 11, 2021 plus 150 base points for interest rate. This means interest rates can move up by 1.50% and would remain within these projections. They are also assuming interest only payments for the first two years (2023 and 2024) due to the loan payment needs for the recreation center (\$200,000/per year) which will then be paid off in December of 2024.

DISCUSSION:

Representatives from Hilltop Securities and Butler Snow participated in the Trustee meeting on January 11, 2022 virtually to answer any questions. The consultants provided more detail on the election process and the other options for the maximum bond repayment costs.

RESOLUTION NO. 3 SERIES OF 2022

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, SETTING THE TITLE AND CONTENT OF A BALLOT ISSUE FOR A DEBT OBLIGATION TO BE SUBMITTED TO THE ELECTORATE OF THE TOWN OF CARBONDALE AND SETTING FORTH OTHER DETAILS RELATING THERETO AT THE REGULAR MUNICIPAL ELECTION TO BE HELD ON TUESDAY APRIL 5, 2022.

WHEREAS, the Town of Carbondale (the "Town"), is a duly organized and existing home rule municipality of the State of Colorado, created and operating pursuant to Article XX of the Constitution of the State of Colorado and the home rule charter of the Town (the "Charter"); and

WHEREAS, the members of the Board of Trustees of the Town (the "Board") have been duly elected and qualified; and

WHEREAS, Article X, Section 20 of the Colorado Constitution ("TABOR") requires voter approval for any new tax, the creation of any debt and for spending certain moneys above limits established by TABOR; and

WHEREAS, TABOR requires the Town to submit ballot issues (as defined in TABOR) to the Town's electors on limited election days before action can be taken on such ballot issues; and

WHEREAS, April 5, 2022, is one of the dates on which ballot issues may be submitted to the eligible electors of the Town pursuant to TABOR; and

WHEREAS, the Board hereby determines that it is necessary to submit to the electors of the Town, at the regular municipal election to be held on April 5, 2022, the question of increasing debt to finance the construction, installation and maintenance of park and recreation facilities including an aquatic center (the "Project"); and

WHEREAS, the electors of the Town previously approved a ballot issue authorizing the Town to collect a 0.5% sales and use tax to be used for the acquisition of land and the development and implementation of parks and recreational facilities and programs for the Town; and

WHEREAS, pursuant to Section 6-1 of the Town Charter, all elections of the Town are governed by the Colorado Municipal Election Code (defined below) unless otherwise provided in the Charter or by ordinance; and

WHEREAS, the Board now determines that it is necessary to submit to the electors of the Town, at the election on April 5, 2022, a ballot issue increasing debt to finance the Project; and

WHEREAS, it is necessary to set forth certain procedures concerning the conduct of the election.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, AS FOLLOWS:

Section 1. All action heretofore taken (not inconsistent with the provisions of this resolution) by the Town and the officers thereof, directed towards the election and the objects and purposes herein stated is hereby ratified, approved and confirmed.

Section 2. Unless otherwise defined herein, all terms used herein shall have the meanings defined in the Uniform Election Code of 1992, Title 1, Articles 1 through 13, C.R.S., as amended (the "Uniform Election Code") and Title 31, Article 10, C.R.S., as amended (the "Municipal Election Code").

Section 3. Pursuant to the Charter, TABOR and the Municipal Election Code, and all laws amendatory thereof and supplemental thereto, the Board hereby determines that a regular election shall be held within the Town on April 5, 2022 (the "election"), and that there shall be submitted to the eligible electors of the Town the question set forth in Section 4 hereof. The election will be held as a mail ballot election, and the Board hereby determines that the Town Clerk shall conduct the election on behalf of the Town.

Section 4. The following ballot issue, certified in substantially the form set forth below, is hereby referred to the registered electors of the Town and shall appear on the ballot of the Town at the election with the following ballot title which is set pursuant to Section 31-11-111, C.R.S.:

SHALL THE TOWN OF CARBONDALE DEBT BE INCREASED UP TO \$8 MILLION, WITH A MAXIMUM REPAYMENT COST NOT TO EXCEED \$14.437 MILLION, WITHOUT ANY INCREASE IN TAX RATES AND WITHOUT IMPOSING ANY NEW TAXES, SUBJECT TO THE FOLLOWING:

- THE PROCEEDS OF SUCH DEBT TO BE USED FOR THE CONSTRUCTION, INSTALLATION, OPERATION AND MAINTENANCE OF PARK AND RECREATION FACILITIES INCLUDING AN AQUATIC CENTER;
- SUCH DEBT TO BE EVIDENCED BY BONDS, NOTES, CONTRACTS OR LOAN AGREEMENTS AND SHALL BE PAYABLE FROM THE TOWN'S EXISTING ONE-HALF OF ONE PERCENT SALES AND USE TAX DEDICATED TO PARK AND RECREATION PURPOSES AND FROM OTHER AVAILABLE REVENUE OF THE TOWN IF SO DETERMINED BY THE TRUSTEES;
- SUCH DEBT SHALL BE SOLD IN ONE OR MORE SERIES, ON TERMS AND CONDITIONS AND WITH SUCH MATURITIES AS PERMITTED BY LAW AND AS THE TOWN MAY DETERMINE, INCLUDING PROVISIONS FOR SALE OF THE BONDS AT A PRICE ABOVE OR BELOW PAR, AND FOR REDEMPTION OR PREPAYMENT PRIOR TO MATURITY, WITH OR WITHOUT PAYMENT OF A PREMIUM?

Section 5. The Town Clerk is hereby appointed as the designated election official of the Town for purposes of performing acts required or permitted by law in connection with the election.

Section 6. If a majority of the votes cast on the question to authorize indebtedness payable from the Town's sales and use tax dedicated to park and recreation purposes and from other available revenue of the Town shall be in favor of incurring such indebtedness as provided in such question, the Town, acting through the Board, shall be authorized to proceed with the necessary action to incur indebtedness payable from the Town's sales and use tax dedicated to park and recreation purposes and from other available revenue of the Town in accordance with such question.

Any authority to contract indebtedness payable from the Town's sales and use tax dedicated to park and recreation purposes and from other available revenue of the Town, if conferred by the results of the election, shall be deemed and considered a continuing authority to contract the indebtedness payable from the Town's sales and use tax dedicated to park and recreation purposes and from other available revenue of the Town so authorized at any one time, or from time to time, and neither the partial exercise of the authority so conferred, nor any lapse of time, shall be considered as exhausting or limiting the full authority so conferred.

Section 7. If a majority of the votes cast on the question to authorize indebtedness payable from the Town's sales and use tax dedicated to park and recreation purposes and from other available revenue of the Town as described above are in favor of such indebtedness, the Town intends to issue such indebtedness in the approximate aggregate principal amount of \$8 million to pay the costs of the Project, including the reimbursement of certain costs incurred by the Town prior to the execution and delivery of such bonds, upon terms acceptable to the Town, as authorized in an ordinance to be hereafter adopted, and to take all further action which is necessary or desirable in connection therewith. The officers, employees and agents of the Town shall take all action necessary or reasonably required to carry out, give effect to and consummate the transactions contemplated hereby and shall take all action necessary or desirable to finance the Project and to otherwise carry out the transactions contemplated by the resolution. The Town shall not use reimbursed moneys for purposes prohibited by Treasury Regulation §1.150-2(h). This resolution is intended to be a declaration of "official intent" to reimburse expenditures within the meaning of Treasury Regulation §1.150-2.

Section 8. Pursuant to Section 31-10-1308(2), C.R.S. and Section 1-11-203.5, C.R.S., any election contest arising out of a ballot issue or ballot question election concerning the order of the ballot or the form or content of the ballot title shall be commenced by petition filed with the proper court within five days after the title of the ballot issue or ballot question is set.

Section 9. The officers of the Town are hereby authorized and directed to take all action necessary and appropriate to effectuate the provisions of this resolution.

Section 10. If any section, paragraph, clause or provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall in no manner affect any remaining provisions of this resolution.

Section 11. All resolutions or parts of resolutions inconsistent herewith are hereby repealed only to the extent of such inconsistency. This repealer shall not be construed to revive any resolution or part of any resolution heretofore repealed.

Section 12. The effective date of this resolution shall be immediately upon adoption.

INTRODUCED, PASSED AND ADOPTED at a regular meeting of the Board of Trustees of the Town of Carbondale, Colorado, on January 11, 2022.

TOWN OF CARBONDALE, COLORADO

Dan Richardson, Mayor

(SEAL)

ATTEST:

Cathy Derby, Town Clerk

BUTLER | SNOW

THE FAIR CAMPAIGN PRACTICES ACT: SPENDING PUBLIC MONEY SUPPORTING OR OPPOSING A BALLOT MEASURE

As the election approaches, it is important for governments, elected officials, and government employees to remember the limitations imposed by the Fair Campaign Practices Act (the “FCPA”) on the spending of public funds in connection with election campaigns. The FCPA establishes the following general rules: a government may not (1) make a contribution in a campaign involving the nomination, retention, or election of any person or (2) expend moneys from any source, or make contributions, to urge electors to vote in favor of or against most ballot measures. This summary focuses on the expenditure of public moneys to urge a vote in favor of or against ballot measures. While this summary will generally describe the FCPA rules applicable to ballot measures, governments should consult with legal counsel regarding the specific application of these rules.

What ballot measures are covered?

Ballot measures to which the FCPA limits apply include:

- A statewide ballot issue submitted for the purpose of having a title set pursuant to Section 1-40-106(1), C.R.S. or which has had a title set. This includes constitutional amendments or statutes initiated by citizen petition.
- A local ballot issue submitted for the purpose of having a title set pursuant to Section 31-11-111, C.R.S. or which has had a title set pursuant to that section. This will cover most local ballot issues.
- A measure referred by the general assembly or the governing body of any political subdivision to the eligible electors of the state or political subdivision.
- A measure for the recall of any officer that has been certified for submission to electors.

When do the FCPA restrictions commence?

Although the FCPA does not state a date on which its restrictions commence, many judicial decisions have held that the FCPA restrictions commence when a ballot title is set and the measure is submitted to the voters. For local governments, this typically occurs when the governing body adopts a resolution or ordinance calling the election and setting or “fixing” the ballot title. However, a recent Administrative Law Judge decision held that although a board actually fixed a ballot question when it adopted a resolution calling the election and approving the ballot question, it had, at a prior meeting, considered the ballot question “for the purpose of having a title fixed.” The Administrative Law Judge held that this earlier date was the date upon which the FCPA restrictions commenced, and not the later date on which the election resolution was formally adopted. This should be a consideration for cities and/or towns that approve ballot questions by ordinance and consider a ballot question on first reading. It is also a consideration

for governments who may present a ballot question to its governing body for consideration and discussion prior to its actual approval.

What are permitted activities for elected officials and employees?

The FCPA does permit certain activities by elected officials and government employees (collectively, “Covered Officials”) including:

- A Covered Official may respond to unsolicited questions.
- A Covered Official with policy making responsibilities may spend no more than \$50 of public moneys for letters, telephone calls, or other activities incidental to expressing an opinion. For example, an elected official or government manager may spend up to \$50 to send a letter to constituents expressing her or his opinion on a ballot issue.
- Elected officials may express a personal opinion on an issue.
- Covered Officials may spend personal funds, make contributions, or spend personal time to urge electors to vote for or against a measure.
- A governing body may adopt a resolution supporting or opposing an issue. The passage of the resolution may be reported through regular, established means (other than paid advertising). For example, if a government regularly sends out a newsletter reporting the actions of the governing body at its last meeting, the newsletter may report that the governing body has adopted a resolution supporting the passage of a ballot measure.

What materials may a government distribute?

Governments may spend public moneys to distribute a factual summary of a ballot measure which summary must include arguments both for and against the proposal. The summary shall not contain a conclusion in favor of or against the issue. Under the case law, the summary must be facially neutral, balanced and even-handed.

Many governments wish to distribute materials which describe the ballot measure and what it will accomplish without including arguments for and against. While there are some judicial decisions which conclude that such materials do not “urge” a voter to cast a vote in favor of or against a measure, most recent decisions have determined that if such materials are too positive or negative they do, in fact, urge the voters to cast a vote for or against a measure even if they do not say “vote yes” or “vote no.” Governments should have such materials reviewed by legal counsel before spending public funds to distribute such materials to voters.

How are FCPA restrictions enforced?

The FCPA provides that its limitations on spending public moneys may be enforced by the filing of a written complaint with the Secretary of State (“Secretary”) within 180 days of the date on which the complainant either knew or should have known of the alleged violation. The Elections Division of the Secretary of State (“Elections Division”) conducts an initial review to determine

whether the complaint (i) was timely filed, (ii) specifically identifies one or more violations of Colorado campaign finance law, and (iii) alleges sufficient facts to support a factual and legal basis for the violations of law alleged in the complaint. The Elections Division will either make a motion to the Deputy Secretary of State (“Deputy Secretary”) to dismiss the complaint for failure to satisfy one of the three complaint criteria, provide the respondent an opportunity to cure any curable violations, or conduct additional review to determine whether to file the complaint with an administrative law judge (“ALJ”). If the Elections Division determines that the respondent failed to cure an alleged curable deficiency, it will conduct additional review to determine whether to file the complaint with an ALJ. After conducting additional review of any non-dismissed complaint, the Elections Division will either make a motion to the Deputy Secretary to dismiss the complaint or it will refer the complaint to an ALJ. An ALJ may impose any appropriate order, sanction or relief and may impose a civil penalty of at least double and up to five times the amount contributed. In a recent case, an ALJ fined a county commissioner \$1,000 personally for a violation of the FCPA.

A government may seek guidance on the application of the FCPA by requesting that the Secretary issue an advisory opinion regarding the government’s specific activity. The Secretary may issue an opinion, at the Secretary’s discretion, and the government may rely on the Secretary’s advisory opinion as an affirmative defense to any complaint that is filed with the Secretary.

However, the FCPA requires any complaint arising out of a municipal campaign finance matter to be exclusively filed with the clerk of the applicable municipality. “Municipal campaign finance matter” is defined to include any campaign finance matter exclusively related to a municipal campaign, including a municipal ballot issue or ballot question. Complaints filed with the clerk of the applicable municipality must be filed in conformity with local campaign finance enforcement regulations. Therefore, each municipality should consider adopting an ordinance or resolution setting forth the enforcement procedures for municipal campaign finance matters that must be filed with the clerk.

May a government spend money to advocate for or against a measure if the FCPA does not apply?

As noted previously, the FCPA restrictions do not apply to all ballot measure elections. However, courts in Colorado and elsewhere have held that the use of public funds must reflect a balanced portrayal of the ballot measure.

Conclusion

A government should consider periodic training of elected officials and employees to assure that there are not violations of the FCPA in connection with ballot measures submitted by the government or by the state or other local governments. Not only is there the potential for the government to be subject to a civil penalty or other sanctions but government officials and employees may be personally liable for civil penalties. It is also sometimes the case that the negative press resulting from the filing of a complaint alleging an FCPA violation may influence the results of the election regardless of the ultimate disposition of the complaint.

E-mail chain in-regards to the Fair Campaign Practices Act advisory commissions questions:

Our Parks & Recreation Commission had a few questions about the Fair Campaign Practices Act in regards to the pool bond ballot question. The commission is an advisory group that is appointed by the Board of Trustees to advise on all things Parks & Recreation related. They do not have a separate budget for their activities. They meet monthly, have by-laws and the majority must be voting citizens in the Town. They are not a publicly elected body and do not have policy making responsibilities or the final say in the outcome when they provide advice to the Board of Trustees. We realize that if the public perceives this group to be supported by tax dollars and their collective message is for or against a ballot issue, we are in a grey area that could ultimately damage the campaign. So, looking for some guidance on this issue. Here are some questions we would like answered.

- Do they fall under the same rules as staff and the elected officials during a bond campaign?
- Are they able to solicit funds and fundraise during the campaign? As private citizens? As a group?
- Since they are appointed to their positions by the Board of Trustees, does that make them too close to the process, even though the law does not explicitly provide them with guidance on the parameters of their actions?

Eric Brendlinger
Town of Carbondale Parks & Recreation Director

Hi Eric – thank you for reaching out. The Fair Campaign Practices act prohibits spending public funds to advocate for an election. So if they are not spending public funds, then there is no violation. I understand your concern with public perception. Because that is of course real. However, as an appointed board, not paid, not elected, they do not fall under staff or trustees.

They could certainly advocate as private citizens. They could send letters to the editor as a group. . . they could raise funds. But if they raise funds they would likely need to report what they collect and spend as a “campaign committee” or “issue committee” under the constitution.

That being said, if politically you all think there should be some distance, you could find ways to “work around” any perceived issues, like speaking out individually. Trustees can do that as well. So can staff/employees.

Kim Crawford
Butler Snow LLP

I generally concur with Kim’s advice and would prefer not to have an official Town committee involved in any fundraising efforts. So, if there is going to be any “campaign committee,” I would prefer that be a private effort separate and apart from the parks and recreation commission’s official functions. But, having commission members speak out individually, or send letters to the paper, etc, would be fine, so long as no public funds are expended.

Mark Hamilton

In Progress	Carbondale P & R Outstanding Projects	12/8/2021	Completed	30 days	60 days	90 days
Need to check on status						
2021-22 New projects						
*delayed final design/ permit	Red Hill Signage for completed kiosk	Trailhead amenities built	Kiosk sign design work	RFP and Bidding for sign production	Kiosk signage completed and installed	
	GOCO Resilient Communities AVL T Red Hill Shade Shelter & landscaping	\$55,000	GOCO Contract & Resoution	Town fiscal agent of grant	RFP and bidding	Contracting and construction
	Red Hill B-Line Trail Improvements and C-line alternate bike trail.	AVLT Trail Maintenance Endov	RFP to RFOV for 2022 work	BLM Written Plan, map new trail , site visi	RFP and Bidding	Contracting and construction
	Crystal River Restoration and Weaver Ditch Efficiency Project	100 % conceptually designed	Final permitting Army Corps	Grant writing for construction	Phase 1 Bidding	
	GOCO Resilient Communities AVL T ADA Access/ classroom	\$55,000	GOCO Contract &Resoution	Town fiscal agent for grant	Phase 1 bidding	
	Fishing is Fun Grant Crystal River Project. CPW 2020 ADA access/classroom	\$30,000	processed	submitting ACOE requested information	permitting	start construction
*no staff training	Fishing is Fun Grant Crystal River Project. CPW 2021 In-channel improvemei	\$50,000	processed	submitting ACOE requested information	permitting	on hold due to whitefish
	CIWMP- Approval for 2022 weed mitigation strategies	BOT Plan presentation Feb	Test Plots Data collected	Report of efficacy of test products	start work on 2022 plan	Present Plan to E-board and Trustees
	Playground & Park equipment repairs Cirså audit	RVR & Orchard spinner floors		Hendricks, Sopris and Gianinetti	vinyl coating on exposed metal	spring project
	Electric Work at RV Park	Phase 3 complete	Contract Lassiter for phase 4	Budget for sites 15-19 for 2022	contract with Lassiter for work in 2022	
*delayed production/ delivery	High Speed Radio WiFi Internet at Gateway RV Park	new proposal	budget acceptance & Contract	purchasing infratructure for wi-fi radios	Install tower on concrete base	March/ April install and on-line by May
	Mobile Stage 3 trained	Rental contract created	used 8x		purchase side walls and banners	
	Aquatics Facility Bond Process	Hilltop Securities	Hire a Financial Advisor	Financial survey and analysis	Select Bond council and method	submit bond language
	Bear Proof Trash and Recycling Cans	RFP for bond finance	2 in triangle, 2 in Thompson	Budget for 4 more in 2022	Order 4	2 at Rodeo/ice rink, 2 at Hillcrest
	Nature Park-loop pathway improvements assess trail maintenance techniques	4 arrived and placed	Test sections wood chips	Test Pea gravel on muddy sections	report	
	Hillcrest Cemetery		Fence Completed	contract for survey and plotting		
	RVR Park Weed Management - can/will they adopt Town weed plan	Orchard & Triangle Park	Town Staff request to GM	homeowners approaching RVR board	Present CIWMP to RVR Board	Write Grant budget match
	Hendricks Playground Replacement	Potential grant from Burke 50%	Bid received for \$82,604	playground design options	public outreach	
	Sopris Park	Water Fountain replacements	1 arrived need a second	order second need new concrete pads po	spring project	
	Dogs in park story map		budgeted	subcontract graphic artist	produce	
	Miners Park Irrigation Retrofit to ditch water	VFD Pump on hand		Build Pump house	Hire electricial to hook up pump	Hook up in spring
	Highway 133 South Irrigation replacement project		budgeted	System designed with parts list vfd pump	Out to bid and rfp for installation	Spring Project
	Electrification of mow equipment		budgeted	equipment research and demos	equipment research and demos	purchase
	Youth Art Park Rio Gande with Carbondale Arts	GOCO Grant Extension	March extension			Spring Project
	North Face Bike Park Jup line capping		budgeted		Schedule and contract the work	spring project
	Replace Rec Center Skylights		budgeted	research providers	out to bid with rfp	spring project
	Replace Pool Chemtrol distribution unit		budgeted	ordering	Schedule and contract the work	spring project
	Replace pool water heater at Pool		budgeted	installation		test in spring when water back on
* affected by covid-19						
Completed 2021	Updated Highlighted Chart of Master Plan	Completed on Website				https://www.carbondalerec.com/rec-misc/master-plans/
* timing pushed back	Orchard Park Playground Replacement Project	Construction completed	Completion Winter 2021			
* change scope public outreach	Aquatics Facility Master Plan	completed	GOCO Grant closeout			
	Nuche Park - Parking & Signage	Fence Permit and approval	fence completion			
	Miners Park Volleyball Border Project	net sleeves, lines, grass seed	Completed			
*delayed fundraising	Triangle Park Tennis Courts crack repair	completed with final fix	open			
*delayed bidding	Batting Cage at Bill Hanks	construction complete	Inspected install signage	shut down store for winter in shed		
	Fence at White Hill (Hillcrest) Cemetery received bid Taylor Fencing	Old Fence Removed & contrac	Construction and completed			
	Nuche Park Parking Lot improvements	Street Crew		Timing TBD but before Bald Eagle Closure	Construction	Bald Eagle Closure Dec 1
	Bonnie Fisher Park signage and enforcement	Demeters Garden/Access roac	public outreach /sign producti	Signs installed send letters to homeowne	Enforcement	Enforcement
Grants not awarded 2021	FMLD Gianinetti Park Playground phase 2		submitted	Not awarded		
	GOCO Gianinetti Park ADA enhancements Resilient Communities Grant		did not qualify			
	GOCO/ NFWF Restore Grant for Crystal Ri	\$249,947 submitted	Award notification March 2021	Not awarded		

Carbondale Park & Recreation Commission Master Calendar

January

- Special Events Task Force Calendar Approval
- Update Highlighted Chart of Master Plan at special meeting
- Review Integrated Weed Management Plan for Coming Growing Season

February

- Parks & Recreation Department Quarterly Report Oct. Nov, Dec. (Previous year)
- Check in with RFOV for Spring , Summer, Fall program collaboration
- Present Integrated Weed Management Plan to E-Board and Trustees for approval.

March

- RVR's check in prior to growing season Triangle Park, Orchard Park, Nuche Park, Riverfront Park Maintenance Review
- Check in with Roaring Fork Pickleball Association MOU (staff)
- Check in with Roaring Fork Soccer Club and Little League for contracted field use

April

- Annual check in with Board of Trustees at a work session
- Check in with Hendricks and Demeter's Community Garden Groups
- Check in with Bike Pedestrian Trails Commission
- Check in with Red Hill Council and AVLTT in regards to Red Hill Trails

May

- Parks & Recreation Department Quarterly Report Jan, Feb, March
- Check in with Tree Board
- Check in with CAFCI

June

- Parks Tour – looking at current projects, future projects & budget priorities
- Advertise for any open P & R Commission positions

July

- Parks Tour Review for Budget Priorities
- Commission Officer Nominations
- Advertise and interviews for any open P & R Commission positions

August

- Parks & Recreation Department Quarterly Report April, May, June
- Commission Officer Elections Vote
- Interview then vote on candidates for open commission positions
- Draft Department Budget Goals for the Coming Year

Carbondale Park & Recreation Commission Master Calendar

September

- New Commission Officer and new member welcome and Recognition of Outgoing Commission Members
- Update Commission Contact List & Note Commissioner's Terms Set to Expire in the Year
- Revise Onboarding Materials
- Check in with Roaring Fork Food Alliance in regards to the MOU for the Permaculture Gardens at the Thompson Heritage Park (Staff)

October

- Integrated Weed Management Plan – Assess Current Conditions & Create Management Plan for Next Season
- Check in with Roaring Fork Pickleball Association in accordance with the MOU (staff)
- Budget Goals & Objectives as submitted to TOC Trustees

November

- Parks & Recreation Department Quarterly Report July, August, Sept.
- Budgeted Cost Recovery & Recreation Sales & Use Tax Update
- Budgeted Capital Improvement Plans and 5 year projection CIP
- Review and Approval of Current Town Recreation Fees

December

- Special Events Task Force Meetings scheduled
- Final Annual Budget as Approved by TOC Trustees

Carbondale Park & Recreation Commission Master Calendar

Other Town Advisory Commissions and P & R Point of Contact:

E-Board	P & R Commission Point of Contact	_____
Bike, Pedestrian & Trails Commission	P & R Commission Point of Contact	_____
Tree Board	P & R Commission Point of Contact	_____
Public Arts Commission	P & R Commission Point of Contact	_____

Relationships through Memorandum of Understanding:

Thompson Heritage Park Permaculture Gardens Roaring Fork Food Alliance
Roaring Fork Pickleball Association

Relationships through Intergovernmental Agreements:

Roaring Fork School District

Relationships through amenity use, partnerships or association:

Carbondale Chamber & the First Friday Committee
Demeter's Community Garden
Hendrick's Community Garden
Roaring Fork Valley Soccer Club
Carbondale Wild West Rodeo Association
Three Rivers Little League
Roaring Fork Outdoor Volunteers
Roaring Fork Mt. Bike Association
Roaring Fork Transportation Authority
Friends of the Nature Park
Special Event Task Force
Carbondale Age Friendly Community Initiative (CAFCI)
Red Hill Council
Aspen Valley Land Trust
Colorado Parks & Wildlife (Bob Terrell State Wildlife Area)

Miscellaneous Links

Bond Information and Status Links
Master Plan Update Links to Executive Summaries