

**CARBONDALE PARKS & RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, June 8, 2022 6:00 P.M.
Carbondale Town Hall & Parks Tour**

<u>TIME*</u>		<u>ITEM</u>	<u>DESIRED OUTCOME</u>
6:00	1.	Roll Call	
6:03	2.	Approval of Special Meeting Minutes from May 11, 2022	INFORMATIONAL
6:03	3.	Approval of May 11, 2022 Minutes	INFORMATIONAL
6:05	4.	Items from Citizens Present Not on the Agenda	
6:10	5.	Welcome to Drew Sorenson as a new Parks & Recreation Commissioner	INFORMATION
6:30	6.	Parks Tour Map and Rules and adapted OLAT Park Assessment Tool draft	INFORMATION (Attachment a)
7:50	7.	Report & Updates: Staff & Commission Members <ul style="list-style-type: none"> • Eric Brendlinger, Parks & Recreation Director • 30/60/90 Project Analysis • Jessi Rochel, Rec Center Manager • Parks & Recreation Commissioners • Luis Yllanes, Trustee Liaison 	INFORMATION (Attachment C)
8:00	8.	Adjournment*	*Please note: Times are approximate

**TOWN OF CARBONDALE
BICYCLE & PEDESTRIAN
CORRIDORS**

- Legend**
- Rivers
 - Parks
 - Town Boundary
 - Garfield County Parcels
 - Bicycle & Pedestrian Corridors
 - Important Future Connection
 - Nighttime Priority Route
 - Priority Corridor

- #1 4TH STREET PLAZA PARK
- #2 SOPRIS PARK
- #3 GLASSIER & JAIL & CABIN PARK
- #4 BONNIE FISHER PARK
- #5 NORTH FACE PARK
- #6 NUCHE PARK
- #7 RIVERFRONT & ORCHARD PARK
- #8 THOMPSON PARK
- #9 RAMEY HARVEY PARK
- #10 HENDRICKS PARK & DOG PARK
- #11 COLORADO MEADOWS
- #12 NATURE PARK

Parcel, Right-of-Way, and Roads obtained from Garfield County GIS and added to existing Carbonade Zoning and Public Works data.



**TOWN OF CARBONDALE
PUBLIC WORKS DEPARTMENT**

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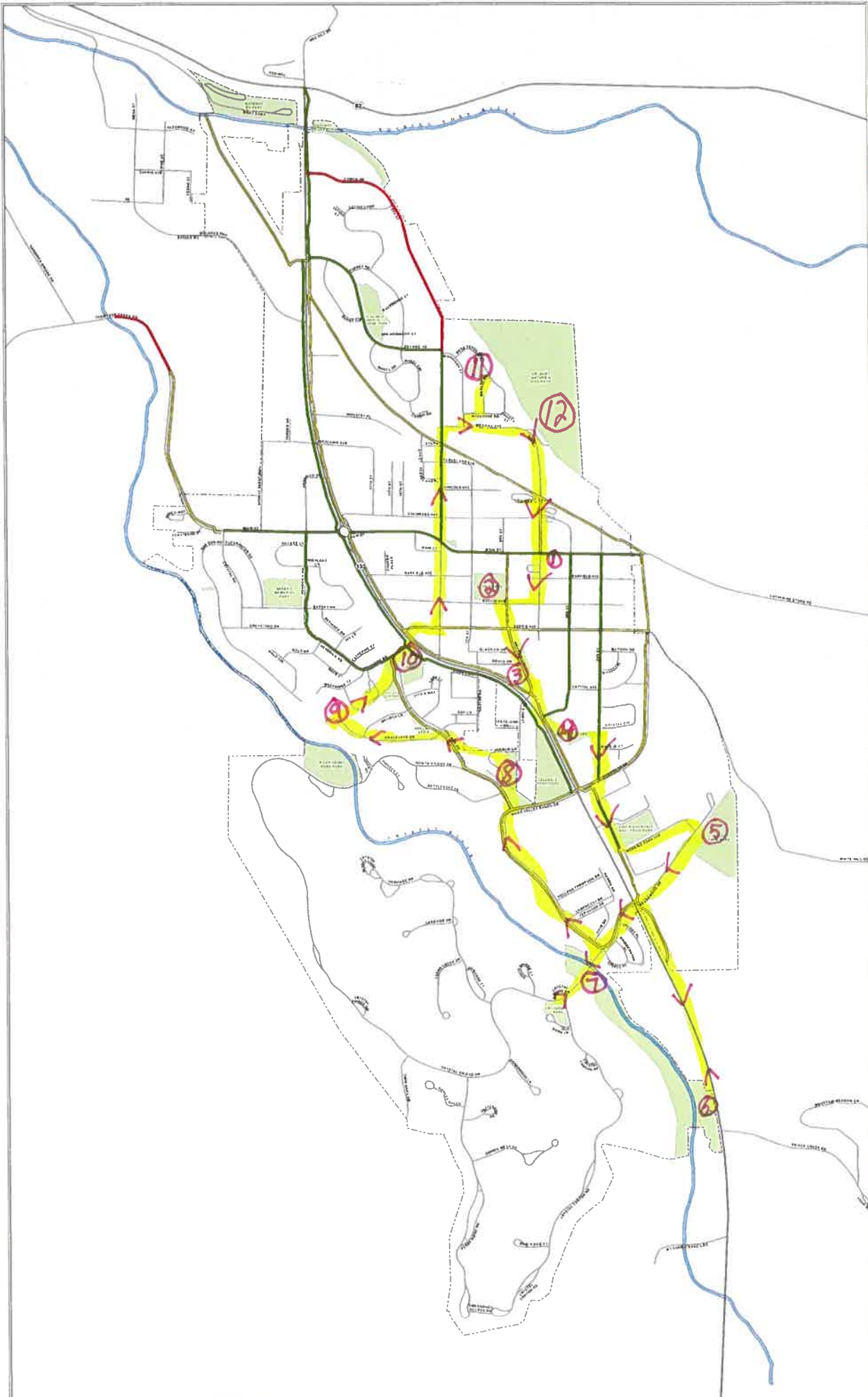
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Scale: 1" = 4,000'
Map Units: Foot_US



WELCOME TO YOUR **TOWN OF CARBONDALE PARK**

*We hope that you enjoy your visit. Supervise children at all times.
Park is open from 6:00 a.m. until 10:00 p.m.*

Please respect the rights of others by following the park rules.

The following are prohibited within Town Parks:

- **Dogs & other animals. (with the exception of Glassier Park, Hendrick Dog Park and the Nature Park)**
- **Glass containers & bottles.**
- **Use or consumption of marijuana or illegal drugs. Smoking, vaping and e-cigarettes**
- **Use or consumption of alcohol, unless Town permit issued.**
- **Fires, unless set or contained in a designated pit or cooking facility.**
- **Driving golf balls, unless Town approved within a designated area.**
- **Park use by organized groups, classes, or teams without a permit.**
- **Cutting down or removal of live trees, bushes or flowers.**
- **Advertising, soliciting, or selling goods or services.**
- **Fireworks and aerial unmanned drones, model aircraft or rockets, unless Town approved and permission granted.**

Modified DRAFT Assessment Tool

WORKING DRAFT 6/3/2022

Park Name/Park Purpose/Amenities Present	YES (check in box if Park does have)	NO (check in box if Park does not have)	What is the level of priority of need if applicable? (1 - immediate, 2 - short-term, 3 - long-term)	Responses to questions (write in any comments/suggestions)
(Fill in name of park for this assessment)				
(Fill in purpose of this park)				
(Fill in general description of park)				
(Describe general condition / visible improvements needed)				
General				
Access				
Nearby streets have signage with directions to park				
Presence of bike racks				
ADA parking quantities meet Town code				
Accessible spots are clearly marked with surface paint and signage				
Loading/Drop-off area is curbside or has a single short curb				
Direct and clear barrier-free route from parking lot to outdoor space and its amenities				
Sidewalks connect park to the surrounding area for walkability				
Presence of a bus stop near park				
Covered or shaded seating area near loading zone/drop-off area				
Parking has sufficient lighting for facilities open past dark				
All light sources are baffled so lighting is focused down on walking path (Dark Sky compliant)				
Restrooms				
Open and usable year-round				
If no permanent bathroom present or not open year-round, portable toilets are provided year-round				
If no permanent bathroom present or not open year-round, portable toilets are provided seasonally				
If portable toilets are provided, they are sited properly for accessibility (from parking areas, free of step to get in/out, etc.)				
Large enough to accommodate wheelchairs and walkers (minimum 60 inches)				
Has ADA stalls (# of stalls)				Quantity:
Door to facility is easily operable (i.e. not too heavy, easy to use handle, clear space at door swing)				
Stall doors are easily operable (i.e. self-closing hinges, easy to use handles and locks, clear space at door swing)				
Has toilets to accommodate young children				
Has non-slip flooring				
Restroom is visibly regularly maintained/cleaned				
At least one child changing table present				
Presence of a family bathroom				
Presence of a non-gender bathroom				
Stalls have hooks to hang a cane or bags				
Presence of a height-adjustable changing table that can accommodate adult weight				
Hand washing/sanitizing area present and accessible				
Drinking Fountains				
Presence of seasonal working water fountains and/or bottle filling stations				
Fountain/filling station is universally accessible (children, wheelchairs, etc.)				
Well drained/no water pooling around fixture				
Easily operable				
Water source for dogs				
Trash Receptacles				
Presence of wildlife resistant trash receptacles throughout the park (# of receptacles?)				Quantity:
Presence of recyclable receptacles throughout the park (# of receptacles?)				Quantity:

Trash is visibly regularly maintained/picked up				
Dog waste bags are provided				
Dog pots are provided				Quantity:
Are any trash, recyclable, or dog waste pots needed? If so, where?				Response:
SEATING				
Benches				
Presence of benches or seating throughout				
How many benches are in park?				Quantity:
Seating is accessible by firm path				
Presence of a clear ground space that is 36 by 48 inches and adjacent to one end of each bench for wheelchair users				
Seating has appropriate sized backs and armrests to provide support and facilitate getting up				
How many feet between benches along main paths?				Response:
Surface material of bench does not retain excessive heat and is free of splinters				
What type of material is the bench surface?				Response:
Seating is provided in sun and shade				
Are more benches needed in this park? (size of park versus seating options provided seem adequate?)				
Picnic Tables				
How many picnic tables are available?				Quantity:
Picnic tables are accessible by firm paths				
The park has at least one wheelchair accessible picnic table				
There are tables available with multiple wheelchair accessible spaces				
Constructed of heat resistant and splinter resistant material				
What type of materials is the table constructed of?				Response:
Shade / Covering Provided				
Are more picnic tables needed in this park? (size of park versus table options provided seem adequate?)				
Landscaping				
Additional Features				
Presence of flat grassy open area for low-impact exercise				
Ground surface is maintained to reduce tripping hazards (i.e. grass areas are properly maintained and healthy)				
Irrigation is in maintained order				
Park has designated quiet or low-activity areas				
Presence and maintenance of art/sculptures				
Trees and Vegetation				
The parks are nicely vegetated and maintained where appropriate to support shade, habitat diversity, heat island cooling, stormwater management, etc.				
Presence of canopy trees that provide shade				
There is diversity in the tree species of the park				
Vegetation provides habitat opportunities for the town's diverse wildlife populations				
Plants in high activity areas are non-toxic and non-injurious such as not having thorns				
Landscaping is attractive and well maintained				
Native and drought resistant plants support pollinators and wildlife				
Does this park lend itself to the addition of more trees?				
Community Gardens				
Presence of well-maintained garden beds and pathways				
Signage near garden includes rules, instructions and plot rental information				
Gardening area has seating both in sun and shade				
Garden has easy to access water source and is accessible for wheelchairs				
Garden has an easy to access shed with gardening tools and materials				
Garden beds are accessible by a firm pathway				
Raised garden beds are at varying heights from ground to accommodate seated and standup gardening				
Paths				
Sidewalks				
Sidewalks/Pathways are free of cracks and potholes				

Sidewalks/Pathways are free of ground level obstructions and tripping hazards: roots, pebbles, leaves, sticks, seeds, etc.				
Sidewalk / Pathway surfacing is of a firm material				
Free of overhead obstructions such as tree branches				
Sidewalk / Pathway is a minimum of 3 feet wide				
Sidewalk / Pathway exceeds 3 feet in width				
How wide is the sidewalk / pathway?				Response:
Surface is non-slip				
Park has a continuous pathway that loops and does not lead to dead-ends				
Presence of quarter-mile distance markers				
Both firm and soft surface options are offered				
Stairs & Inclines				
Are stairs present in this park?				
Stair risers are consistent in height				
Is the height of the stair riser comfortable? If not, how high is it?				Response:
Handrails / guardrails are provided for any stairs, ramps, and inclines				
Handrails are comfortable (temperature, grip, etc.). If no, why not?				Response:
If stairs are present, a ramp is also available as an option for traversing inclines				
Are stairs needed in this park? If so, where?				Response:
Nature Trails				
Users are able to experience nature on a trail with a reasonable grade				
Users are able to experience nature on a hard surfaced trail				
At least one trail is specifically designed to be accessible				
Free of excessive debris such as loose sticks or rocks				
Is maintained and free of erosion or divots				
Is a minimum of 3 feet wide				
Trail is constructed of crushed rock or packed dirt rather than uncrushed gravel or round rocks				
Amenities and Features				
Playgrounds				
Playground is friendly for 0-5 year olds				
Playground is friendly for 5-12 year olds				
Multi-generational activities are present				
Restroom is in close proximity				
Good sightlines from benches				
Surfacing material is at a proper and adequate depth				
Shade is present within the playground				
Accessible activities are present				
Playground is approachable from parking via an accessible path				
Exercise Stations				
Park lends itself to having exercise station				
Presence of exercise stations				
Exercise stations have soft surface in case of falls				
Equipment is easily accessible from a path				
Instructions with visuals accompany each piece of exercise equipment				
Has low-impact exercise machines				
Dog Parks				
Dog rules are posted in park				
Dog agility features are present				
Water Areas (boat launch/ponds/ditches/river front)				
Presence and healthy maintenance of water features/water sources				
Universal access to water provided				
Benches present				
Accessible fishing area provided (Fishing is Fun)				
Fishing access allowed				
Signage present for rules/regulations/warnings				
Boat Launch / watercraft access				
Other General Amenities				
Presence of specialized recreation facilities for older adults (i.e. pickleball courts, exercise equipment, etc.)				
Presence of space for group gatherings				

What additional amenities would this park benefit from?				Response:
Quiet calm areas can be found in park				
Navigation				
Signage and Wayfinding				
A map of the park's layout is provided at the entrance				
Rules and regulations are posted				
Interpretive signs are present in the park				
Wayfinding signs pointing to important locations (i.e. restrooms, features) are present throughout the park, especially where paths cross				
Visible "Park Identification Sign" with the park name to mark entrances				
Park is clearly defined as a "Town of Carbondale" park open to all				
Are more park signs needed? If so, what kind and where?				Response:
All park signage is legible (readable font characters and size)				
High contrast between characters and the background color				
Signage is consistent throughout the park				
Signage is universal through graphics and visuals				
Signage is distinct from its surrounding environment such as not having a green sign amidst greenery				
Educational signs such as plant labels and those with historical information are provided throughout the park				
Bi-lingual signs are offered				
All signs have a braille offering or accompaniment (separate signs with braille at ground-level)				
Maps (either paper or permanent) are provided at several locations throughout the park				
A map of the park's layout is available online for visitors to view or print prior to visiting the park				
Parking areas, restrooms, and major site features and amenities are clearly identified in mapping				
Online information is consistent with onsite signage				
Contact information for park management and maintenance is posted both at the park and online				
Information on park rentals are identified and signed with current rental information				
Operations and Maintenance				
Maintenance				
Park does not have excessive litter or animal droppings				
Park does not have graffiti				
Has a posted process for park users to make maintenance requests				
Safety				
Park has open design and sightlines throughout				
Park hours are posted at all entrances				
Park is free of high walls (8-10 feet) or other obstructions that block visibility				
Shrubbery is well-maintained to prevent people from hiding in them				
If a park is open after dusk, sufficient pathway lighting is provided to navigate				

In Progress	Carbondale P & R Outstanding Projects	6/8/2022	Funding source or amount	Completed	30 days	60 days	90 days
Need to check on status							
2022 New projects							
*delayed final design/ permit	GOCO Resilient Communities AVLT Red Hill Shade Shelter & landscaping		Grant \$55,000	GOCO Contract & Resoution	Contracting and construction	Contracting and construction	Completion
	Red Hill B-Line Trail Improvements and C-line alternate bike trail.		AVLT Maintenance Endowment	Trail open	completed	no probuild needed	
	Crystal River Restoration and Weaver Ditch Efficiency Project		Grant Funded	Fully Funded	construction delayed due to high bid	potential year delay	fundraising
	GOCO Resilient Communities AVLT ADA Access/ classroom		grant \$55,000	GOCO Contract & Resoution	coconstruction delayed due to high bid	potential year delay	grant extension
	Fishing is Fun Grant Crystal River Project. CPW 2020 ADA access/classroom		Grant \$30,000	processed	construction delayed due to high bid	potential year delay	grant extension
	Fishing is Fun Grant Crystal River Project. CPW 2021 In-channel improveme		Grant \$50,000	processed	construction delayed due to high bid	potential year delay	grant extension
*no staff training	CIWMP- Approval for 2022 weed mitigation strategies		2022 Budget	BOT 2022 Plan Approved	Contracted Natural Land managers	Implement Plan	Implement Plan
	Playground & Park equipment repairs Cirsa audit RFR		2022 Budget	RVR & Orchard spinner floors	Hendricks, Sopris and Gianinetti	vinyl coating on exposed metal	summer maintenance project
*delayed production/ delivery	Mobile Stage	3 trained	used 8 times in 2021	2022 budget	purchased side walls and banners	Create fee waiver guidelines	Summer Use
	Aquatics Facility Bond Process		Hilltop Securities	hired council & bond finance	voter approved	schedule bond release dates	RFP for engineering and design work
	Nature Park-loop pathway improvements trail maintenance techniques		surplus EWF from 2021	Test sections wood chips donated	Test sections wood chips donated	report	report
	RVR Park Weed Management - can/will they adopt Town weed plan		Orchard & Triangle Park	Town Staff request to GM	experiment in Triangle and Orchard	report	report
	Hendricks Playground Replacement	Burke bid \$82,604	2022 Budget	RFP closed 5 proposals	contracted with A to Z Recreation	ordering and demo	construction
	Sopris Park	Water Fountain replacements	ordered	equipment arrived	bid accepted for new concrete pads	fall project August/Sept	fall project August/Sept
	Dogs in park story map		2022 Budget	research	subcontract graphic artist	produce	marketing and advertise
	Miners Park Irrigation Retrofit to ditch water		2022 parks CIP budget	VFD Pump installed and plugged in	Functional	process VFD rebate	Functional
	Highway 133 South Irrigation replacement project		2022 Parks CIP budget	rfp and bids-no bids by due date	re advertise	re open bid	award bid and contract fall project
	Youth Art Park Rio Gande with Carbondale Arts		\$35k GOCO Grant Extension	extension to Sept 2022	RFP for contractor phase 1	Summer Project	Summer Project
	Replace Rec Center Skylights and LED Gym retrofit		2022 Rec budget & FMLD Mini	Grant not awarded	contracting for LED Gym retrofit	summer project scheduled	summer project completion
	Replace Pool Chemtrol distribution unit		2022 Pool Budget	budgeted	fall project if needed	Schedule and contract the work	
	Updated Highlighted Chart of Master Plan		na	Feb P & R Meeting	use for 2023 budgeting	use for 2023 budgeting	budgeting for 2023
	Ramey-Harvey Park Improvements		2022 budgeted	New town park paperwork	bear proof trash cans & install signage	install solar irrigation controllers	maintain
	4th Street Plaza Park Improvements		Not budgeted	Title work complete?	demo shed for parking easement	Research improvements	Budget for improvements 2023
* affected by covid-19							
Completed 2021-22							
* timing pushed back	Orchard Park Playground Replacement Project		Construction completed	Completion Winter 2021			
* change scope public outreach	Aquatics Facility Master Plan		completed	GOCO Grant closeout			
	Nuche Park - Parking & Signage		Fence Permit and approval	fence completion			
	Miners Park Volleyball Border Project		net sleeves, lines, grass seed	Completed			
	Triangle Park Tennis Courts crack repair		completed with final fix	open			
*delayed fundraising	Batting Cage at Bill Hanks		construction complete	Inspected install signage	shut down	store for winter in shed	
*delayed bidding	Fence at White Hill (Hillcrest) Cemetery	received bid Taylor Fencing	Old Fence Removed & contrac	Construction and completed			
	Nuche Park Parking Lot improvements	Grade and Road base	Street Crew		Timing TBD but before Bald Eagle Closure	Construction	Bald Eagle Closure Dec 1
	Bear Proof Trash and Recycling Cans		conservation Trust Fund	2 in triangle, 2 in Thompson	arrived and placed	done	done
	Bonnie Fisher Park signage and enforcement		Demeters Garden/Access roac	public outreach /sign production	Signs Installed send letters to homeowner	Enforcement	Enforcement
	Electric Work at RV Park		2022 rv park budget	Contracted w/Lassiter phase 4	work complete sites 15-19	completed	completed by May
	Red Hill Signage for completed kiosk		2022 budget	RFP with Proposals	Kiosk signage completed and installed	done	
	North Face Bike Park Jump line capping		2022 Rec budget	project completed			
	Replace pool water heater at Pool		2021 budget partial	replaced , waiting to test	installed	test in spring when waer back on	functioning
	Electrification of mow equipment		2022 parks budget	equipment purchased	Use	use	use assesment
	High Speed Radio WiFi Internet at Gateway RV Park		2022 rv park budget	project completed	completed	completed by May 6th	completed
	Hillcrest Cemetery		2022 budget	Fence Completed	contract for survey and plot layout	work concluded	work concludes
Grants not awarded 2022	FMLD Rec Center Gym LED Lighting Retrofit		FMLD Mini-Grant	submitted			