

**CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 12, 2021**

**VIRTUAL MEETING
6:00 P.M.**

ATTENTION: Due to the continuing threat of the spread of the COVID-19 Virus, all regular Carbondale Board of Trustee Meetings, Special Meetings, Executive Sessions and Works Sessions will be conducted virtually. If you have a comment concerning one or more of the Agenda items please email cderby@carbondaleco.net by 5:00 pm on January 12, 2021.

If you would like to comment during the meeting please email cderby@carbondaleco.net with your full name and address by 5:00 pm on January 12, 2021. See invitation below.

You are invited to a Zoom webinar.

When: Jan 12, 2021 05:30 PM Mountain Time (US and Canada)

Topic: Carbondale Board of Trustees 1-12-2021 Regular Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84202533478?pwd=dk1CWU9aSjd3WIBPbTR1V05HNC9SUT09>

Passcode: 032819

Or iPhone one-tap :

US: +16699006833,,84202533478#,,,,*032819# or +12532158782,,84202533478#,,,,*032819#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 842 0253 3478

Passcode: 032819

International numbers available: <https://us02web.zoom.us/j/84202533478?pwd=dk1CWU9aSjd3WIBPbTR1V05HNC9SUT09>

**STUDENT OF THE MONTH
AWARD**

<u>TIME*</u>		<u>ITEM</u>	<u>DESIRED OUTCOME</u>
6:10	1.	Roll Call	
6:10	2.	Consent Agenda a. Accounts Payable b. BOT 12/22/20 Regular Meeting Minutes c. Resolution No. 1, Series of 2021 – Establishing a Public Place for Posting Notices	ATTACHMENT A ATTACHMENT B ATTACHMENT C

		d. Resolution No. 2, Series of 2021 – Amending Appendix A Fee Schedule of the Carbondale Municipal Code e. Recommendation for Reappointment – Environmental Board f. Recommendation for Reappointment – Bike/Pedestrian/Trails Commission g. Recommendation for Appointment – Parks & Recreation Commission	ATTACHMENT D ATTACHMENT E ATTACHMENT F ATTACHMENT G BOT Action Desired
6:20	3.	Persons Present Not On The Agenda	
6:30	4.	Trustee Comments	
6:45	5.	Attorney’s Comments	
6:50	6.	<u>Public Hearing</u> - New Liquor License Application– Batch Emporium Applicant: Batch Emporium, LLC Address: 358 Main Street	ATTACHMENT H BOT Action Desired
7:05	7.	High Q – Request for Modification of Retail Marijuana Code Regarding Distance to Schools	ATTACHMENT I BOT Action Desired
7:30	8.	CLEER Work Plan 2021	ATTACHMENT J Discussion
8:00	9.	Special Event Task Force	ATTACHMENT K BOT Action Desired
8:10	10.	COVID-19 - Update on Garfield County Variance to Establish a 5-Star State Certification Program	ATTACHMENT L Discussion
8:40	11.	COVID-19 Relief Funding Discussion	ATTACHMENT M Discussion
9:00	12.	Minutes a. Environmental Board 11-23-20 Minutes b. Bike/Pedestrian/Trails Commission 12-7-20 Minutes	ATTACHMENT N Information Only
9:00	13.	Adjourn	



Board of Trustees Agenda Memorandum

Item No: Attachment A

Meeting Date: 01.12.2021

TITLE: Accounts Payable

SUBMITTING DEPARTMENT: Finance

ATTACHMENTS: Accounts Payable for 01.12.2021

DISCUSSION: The accounts payable include \$1,000,000.00 to 1st Bank. The Town continues to follow the investment policy and keep their investments with one institution below 40%. Since all deposits go into our account at Alpine Bank, the account builds up over the year and sometimes reaches the limit. This keeps us in compliance with our policy. The annual CIRSA insurance is being paid for \$215,100.15.00. The business development support to the Chamber and Coventure is being paid for \$20,000.00 each. Mountain Waste is being paid for trash service in December \$48,558.45. The Recreation Center is getting automatic doors for \$8,526.58 from Colorado Doorways.

The payroll for 12.24.2020 was \$157,740.23. Tax liability for the town was \$8,980.08. Pension and Retirement liability was \$10,117.71. The payroll for 01.08.2021 was \$154,052.11. Tax liability for the town was \$9,001.71. Pension and Retirement liability was \$10,288.07.

If you have any questions concerning the Accounts Payable, please contact me.

Renae

Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
01-2175	INSURANCE PAYABLE					
10660	CEBT	JANUARY PREMIUMS	INV 0039567	14058	12/18/2020	97,974.00
Total 01-2175:						97,974.00
01-2177	GARNISHMENTS PAYABLE					
19540	FAMILY SUPPORT REGISTRY	GARNISHMENT	14881544-12	14063	12/01/2020	227.07
01-2177	GARNISHMENTS PAYABLE					
38921	Robynne J. Booth	GARNISHMENT	122420	14062	12/01/2020	200.00
Total 01-2177:						427.07
01-4194-3410	UTILITIES					
71380	SUNCENTRAL	TOWN HALL	5D4109EA	14057	12/17/2020	652.13
01-4194-3410	UTILITIES					
71380	SUNCENTRAL	UNIT PV	5D4109EA	14057	12/17/2020	217.56
01-4194-3410	UTILITIES					
57760	XCEL ENERGY	PUBLIC WORKS	711834678, 7	14056	12/09/2020	10.60
01-4194-3410	UTILITIES					
57760	XCEL ENERGY	TOWN HALL	711834678, 7	14056	12/09/2020	607.37
Total 01-4194-3410:						1,487.66
01-4194-3662	BLDG MAINT - THOMPSON HOUSE					
57760	XCEL ENERGY	THOMPSON HOUSE	711834678, 7	14056	12/09/2020	17.82
Total 01-4194-3662:						17.82
01-4310-3410	UTILITIES					
25760	HOLY CROSS ENERGY	STREET LIGHTS	122420	14065	12/18/2020	519.50
01-4310-3410	UTILITIES					
71380	SUNCENTRAL	DOWNTOWN SIGN	5D4109EA	14057	12/17/2020	118.69
01-4310-3410	UTILITIES					
71380	SUNCENTRAL	IRRIGATION	5D4109EA	14057	12/17/2020	80.36
01-4310-3410	UTILITIES					
71380	SUNCENTRAL	STREET LIGHTS	5D4109EA	14057	12/17/2020	7.42
01-4310-3410	UTILITIES					
71380	SUNCENTRAL	DT ELECTRIC CIRCUIT	5D4109EA	14057	12/17/2020	116.32
01-4310-3410	UTILITIES					
57760	XCEL ENERGY	IRRIGATION	712383615	14060	12/14/2020	10.60
01-4310-3410	UTILITIES					
57760	XCEL ENERGY	LIBRARY STREET LIGHTS	712383615	14060	12/14/2020	28.78
01-4310-3410	UTILITIES					
57760	XCEL ENERGY	277 S 4th Street	712383615	14060	12/14/2020	10.70
01-4310-3410	UTILITIES					
57760	XCEL ENERGY	UNIT PED LIGHT 101 3RD ST	711834678, 7	14056	12/09/2020	15.06
01-4310-3410	UTILITIES					
57760	XCEL ENERGY	522 HWY 133 STREET LIGHTS	711834678, 7	14056	12/09/2020	64.70
01-4310-3410	UTILITIES					
57760	XCEL ENERGY	900 HWY 133 STREET LIGHTS	711834678, 7	14056	12/09/2020	79.63
01-4310-3410	UTILITIES					
57760	XCEL ENERGY	DOWNTOWN SIGN	711834678, 7	14056	12/09/2020	68.65
01-4310-3410	UTILITIES					
57760	XCEL ENERGY	DT ELECTRIC CIRCUIT	711834678, 7	14056	12/09/2020	10.60
01-4310-3410	UTILITIES					
57760	XCEL ENERGY	8TH & MAIN	711834678, 7	14056	12/09/2020	11.04

Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	INDICA WAY	711834678, 7	14056	12/09/2020	11.59
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	21 N 2ND ST LT	711834678, 7	14056	12/09/2020	10.60
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	216 S 2ND ST LT	711834678, 7	14056	12/09/2020	18.56
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	610 MAIN ST LT	711834678, 7	14056	12/09/2020	31.86
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	625 MAIN ST LT	711834678, 7	14056	12/09/2020	18.38
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	701 MAIN ST LT	711834678, 7	14056	12/09/2020	12.13
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	868 MAIN ST LT	711834678, 7	14056	12/09/2020	23.63
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	946 MAIN ST LT	711834678, 7	14056	12/09/2020	22.48
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	37 N 8TH ST LT	711834678, 7	14056	12/09/2020	19.52
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	40 S 8TH ST LT	711834678, 7	14056	12/09/2020	11.13
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	465 MAIN ST LT	711834678, 7	14056	12/09/2020	60.46-
01-4310-3410 UTILITIES						
57760	XCEL ENERGY	PUMP STATION	711834678, 7	14056	12/09/2020	10.70
Total 01-4310-3410:						1,272.17
01-4500-3410 UTILITIES						
71380	SUNCENTRAL	N.F. BALLFIELDS	5D4109EA	14057	12/17/2020	205.48
01-4500-3410 UTILITIES						
71380	SUNCENTRAL	NORTHFACE	5D4109EA	14057	12/17/2020	25.97
01-4500-3410 UTILITIES						
57760	XCEL ENERGY	N.F. BALLFIELDS	711834678, 7	14056	12/09/2020	13.01
01-4500-3410 UTILITIES						
57760	XCEL ENERGY	HWY 133 BASEBALL	711834678, 7	14056	12/09/2020	10.70
01-4500-3410 UTILITIES						
57760	XCEL ENERGY	NORTHFACE	711834678, 7	14056	12/09/2020	39.50
Total 01-4500-3410:						294.66
01-4520-3410 UTILITIES						
25760	HOLY CROSS ENERGY	CO MDW PARK TIMER	122420	14065	12/18/2020	12.00
01-4520-3410 UTILITIES						
71380	SUNCENTRAL	HENDRICKS PARK	5D4109EA	14057	12/17/2020	41.54
01-4520-3410 UTILITIES						
71380	SUNCENTRAL	PARK RR	5D4109EA	14057	12/17/2020	15.22
01-4520-3410 UTILITIES						
71380	SUNCENTRAL	SOPRIS PARK	5D4109EA	14057	12/17/2020	7.42
01-4520-3410 UTILITIES						
71380	SUNCENTRAL	SOPRIS II	5D4109EA	14057	12/17/2020	8.96
01-4520-3410 UTILITIES						
57760	XCEL ENERGY	MINERS PARK	711834678, 7	14056	12/09/2020	10.70
01-4520-3410 UTILITIES						
57760	XCEL ENERGY	MINERS PARK RR	711834678, 7	14056	12/09/2020	16.60
01-4520-3410 UTILITIES						
57760	XCEL ENERGY	HENDRICKS PARK	711834678, 7	14056	12/09/2020	10.70

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
01-4520-3410 UTILITIES						
57760 XCEL ENERGY		TRIANGLE PARK	711834678, 7	14056	12/09/2020	10.60
01-4520-3410 UTILITIES						
57760 XCEL ENERGY		SOPRIS PARK	711834678, 7	14056	12/09/2020	10.70
01-4520-3410 UTILITIES						
57760 XCEL ENERGY		HIGHWAY 133 SPRINKLERS	711834678, 7	14056	12/09/2020	10.60
01-4520-3410 UTILITIES						
57760 XCEL ENERGY		PARK RR/CHAMBER	711834678, 7	14056	12/09/2020	10.70
01-4520-3410 UTILITIES						
57760 XCEL ENERGY		SOPRIS II	711834678, 7	14056	12/09/2020	10.97
01-4520-3410 UTILITIES						
57760 XCEL ENERGY		SOPRIS III	711834678, 7	14056	12/09/2020	10.70
Total 01-4520-3410:						187.41
01-4525-3410 RV PARK UTILITIES						
25760 HOLY CROSS ENERGY		RV PARK	122420	14065	12/18/2020	351.81
01-4525-3410 RV PARK UTILITIES						
25760 HOLY CROSS ENERGY		RV PARK	122420	14065	12/18/2020	18.36
Total 01-4525-3410:						370.17
31-4335-3410 UTILITIES						
25760 HOLY CROSS ENERGY		UTIL ADMIN 1/2	122420	14065	12/18/2020	93.92
31-4335-3410 UTILITIES						
25760 HOLY CROSS ENERGY		SEWER PLANT	122420	14065	12/18/2020	6,675.89
Total 31-4335-3410:						6,769.81
41-4336-3410 UTILITIES						
25760 HOLY CROSS ENERGY		UTIL ADMIN 1/2	122420	14065	12/18/2020	93.92
41-4336-3410 UTILITIES						
71380 SUNCENTRAL		CRYSTAL WELL	5D4109EA	14057	12/17/2020	14.27
41-4336-3410 UTILITIES						
71380 SUNCENTRAL		RFWTP	5D4109EA	14057	12/17/2020	40.23
41-4336-3410 UTILITIES						
57760 XCEL ENERGY		STORAGE TANK	711834678, 7	14056	12/09/2020	18.32
41-4336-3410 UTILITIES						
57760 XCEL ENERGY		HOLLAND RVR PUMP	711834678, 7	14056	12/09/2020	10.60
41-4336-3410 UTILITIES						
57760 XCEL ENERGY		RFWTP	711834678, 7	14056	12/09/2020	36.55
41-4336-3410 UTILITIES						
57760 XCEL ENERGY		CRYSTAL WELL	711834678, 7	14056	12/09/2020	1,041.98
41-4336-3410 UTILITIES						
57760 XCEL ENERGY		NC PRV	711834678, 7	14056	12/09/2020	10.60
41-4336-3410 UTILITIES						
57760 XCEL ENERGY		SEBREE RVR PUMP	711834678, 7	14056	12/09/2020	113.61
41-4336-3410 UTILITIES						
57760 XCEL ENERGY		WIRELESS TOWER	711834678, 7	14056	12/09/2020	42.15
41-4336-3410 UTILITIES						
57760 XCEL ENERGY		RVR WATER TANK	711834678, 7	14056	12/09/2020	20.24
Total 41-4336-3410:						1,442.47
75-4500-3410 UTILITIES (ELECTRIC)						
71380 SUNCENTRAL		REC CENTER	5D4109EA	14057	12/17/2020	9.40

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
75-4500-3410 UTILITIES (ELECTRIC)						
57760	XCEL ENERGY	REC CENTER	711834678, 7	14056	12/09/2020	1,406.89
Total 75-4500-3410:						1,416.29
75-4512-3410 UTILITIES						
57760	XCEL ENERGY	POOL	711834678, 7	14056	12/09/2020	10.60
Total 75-4512-3410:						10.60
75-4800-3410 UTILITIES						
57760	XCEL ENERGY	SHED	712383615	14060	12/14/2020	10.88
Total 75-4800-3410:						10.88
Grand Totals:						111,681.01

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
00-1017 UTILITY CASH CLEARING ACCOUNT						
61965	BROYLES, GARY & VICTORIA	REFUND OVERPAYMENT ACCO	011221	94997	01/12/2021	105.33
00-1017 UTILITY CASH CLEARING ACCOUNT						
17805	DUDLEY, TAYLOR & MARTHA	UTILITY REFUND ACCOUNT #10	011221	94998	01/12/2021	92.84
00-1017 UTILITY CASH CLEARING ACCOUNT						
70435	NEMHAUSER, GLENN	UTILITY REFUND ACCOUNT # 3	011221	95001	01/12/2021	337.66
Total 00-1017:						535.83
01-1044 RESERVE ACCOUNT						
93995	1st Bank	Transfer for Investments	011221	14076	01/12/2021	1,000,000.00
Total 01-1044:						1,000,000.00
01-32-11 LIQUOR LICENSES						
38943	CRIPPLE CREEK BACKCOUNTR	REFUND OVERPAYMENT LIQU	011221	14054	01/12/2021	202.50
Total 01-32-11:						202.50
01-36-22 RV PARK FEES						
38944	ANDERSEN, CHRISTINA	REFUND FOR RV PARK CANCE	WRSA-461Y	102632	01/12/2021	504.00
Total 01-36-22:						504.00
01-4012-3520 ATTORNEY FEES						
25640	HOLLAND & HART LLP	GENERAL LEGAL	1863335, 18	14071	12/28/2020	5,592.00
Total 01-4012-3520:						5,592.00
01-4012-3521 ATTORNEY REIMBURSEABLE						
25640	HOLLAND & HART LLP	DEVELOPER REIMBURSABLE	1863335, 18	14071	12/28/2020	6,955.00
Total 01-4012-3521:						6,955.00
01-4111-3541 OTHER PROFESSIONAL SERVICES						
38924	ROADMAP CONSULTING	CONSULTANT - CETF COMMUNI	TOC2004	140889	01/05/2020	2,079.88
Total 01-4111-3541:						2,079.88
01-4121-3942 INTERPRETER						
16360	DE LEO, MARIA	INTERPRETER FOR MUNICIPAL	347	14079	01/02/2021	595.00
Total 01-4121-3942:						595.00
01-4150-1421 WORKERS COMP DEDUCTIBLE						
39680	PINNACOL ASSURANCE	DEDUCTIBLE	2305156	14087	01/04/2021	114.38
Total 01-4150-1421:						114.38
01-4150-2100 POSTAGE						
19720	FED EX	OVERNIGHT CHECK	7-224-26182	14070	12/24/2020	42.40
Total 01-4150-2100:						42.40
01-4150-3310 ADVERTISING						
48260	SOPRIS SUN	LEGAL TEXT- NEW LIQUOR LIC	24155	14064	12/17/2020	26.28

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01-4150-3310	ADVERTISING					
48260	SOPRIS SUN	LEGAL TEXT - ORDINANCE 15	24155	14064	12/17/2020	19.71
01-4150-3310	ADVERTISING					
48260	SOPRIS SUN	LEGAL TEXT- ORDINANCE 16 A	24155	14064	12/17/2020	24.09
01-4150-3310	ADVERTISING					
48260	SOPRIS SUN	LEGAL TEXT - ORDINANCE 17 A	24155	14064	12/17/2020	23.36
Total 01-4150-3310:						93.44
01-4150-3311	RECRUITING EXPENSES					
33850	MERCHANTS CREDIT BUREAU	COMPLIANCE FEE	197554	14081	12/31/2020	60.00
01-4150-3311	RECRUITING EXPENSES					
76101	MERCHANTS INFORMATION SO	INTEGRITY TESTING - ADMIN	M125612312	14080	12/31/2020	16.00
Total 01-4150-3311:						76.00
01-4150-3314	DOCUMENT MANAGEMENT					
19840	FILE FINDERS LTD	DOCUMENT DISPOSAL	1025620	14068	12/24/2020	90.00
Total 01-4150-3314:						90.00
01-4150-5100	MUNICIPAL INSURANCE					
11500	CIRSA	PROPERTY/CASUALTY INSURA	210014, 210	14086	01/01/2021	214,997.00
01-4150-5100	MUNICIPAL INSURANCE					
11500	CIRSA	VAMP & CSWAMP	210014, 210	14086	01/01/2021	103.15
Total 01-4150-5100:						215,100.15
01-4150-5310	OFFICE EQUIPMENT RENTAL					
92688	XEROX FINANCIAL SERVICES	COPIER LEASE AND METER	2400066	14067	12/10/2020	301.29
Total 01-4150-5310:						301.29
01-4152-3560	SOFTWARE SERVICES					
76333	MUNIREvs	CHANGE ORDER: NEW LICENS	5068, 5066,	14072	01/01/2021	200.00
01-4152-3560	SOFTWARE SERVICES					
76333	MUNIREvs	CHANGE ORDER: NEW SALES	5068, 5066,	14072	01/01/2021	400.00
Total 01-4152-3560:						600.00
01-4191-3571	DEVELOPER REIMBURSABLE					
48260	SOPRIS SUN	LEGAL TEXT- APPROVAL 0430	24155	14064	12/17/2020	45.26
Total 01-4191-3571:						45.26
01-4192-3560	SOFTWARE SERVICES					
38470	PAGE FREEZER SOFTWARE IN	COMPLIANCE FOR WEB AND S	INV-8918	14059	12/18/2020	3,600.00
Total 01-4192-3560:						3,600.00
01-4192-3561	TOWN NETWORK					
10665	CEDAR NETWORKS	TOWN HALL INTERNET	312904	14084	01/04/2021	1,611.00
Total 01-4192-3561:						1,611.00
01-4192-3630	COMPUTER MAINTENANCE					
69800	MITCHELL AND COMPANY	COMPUTER SUPPORT	126470, 126	14083	01/01/2021	500.00

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01-4192-3630 COMPUTER MAINTENANCE						
69800	MITCHELL AND COMPANY	MONTHLY MAINTENANCE	126470, 126	14083	01/01/2021	2,336.10
01-4192-3630 COMPUTER MAINTENANCE						
69800	MITCHELL AND COMPANY	COMPUTER SUPPORT	126318	14055	12/15/2020	1,280.00
Total 01-4192-3630:						4,116.10
01-4192-9420 COMPUTER EQUIP/SOFTWARE						
69800	MITCHELL AND COMPANY	FIREWALL LICENSE	126470, 126	14083	01/01/2021	2,120.00
Total 01-4192-9420:						2,120.00
01-4194-3660 BLDG MAINTENANCE EXPENSE						
41445	PYE BARKER FIRE & SAFETY L	FIRE EXT. INSPECTION AND AN	PSI380369	14061	12/10/2020	388.00
Total 01-4194-3660:						388.00
01-4194-3662 BLDG MAINT - THOMPSON HOUSE						
54790	VISION SECURITY	1ST QUARTER ALARM MONITO	619727	14074	01/01/2021	75.00
Total 01-4194-3662:						75.00
01-4195-2200 DRUG & ALCOHOL TESTING						
54120	VALLEY VIEW HOSPITAL	DOT PHYSICAL	66860C9028	14088	12/29/2020	167.00
Total 01-4195-2200:						167.00
01-4195-2314 STREETS FUEL						
10720	CENEX FLEET FUELING	FUEL - STREETS	206202CL	26557	12/31/2020	2,633.81
Total 01-4195-2314:						2,633.81
01-4195-2315 PARKS FUEL						
10720	CENEX FLEET FUELING	FUEL - PARKS	206202CL	26557	12/31/2020	639.78
Total 01-4195-2315:						639.78
01-4195-2316 RECREATION FUEL						
10720	CENEX FLEET FUELING	FUEL- REC	206202CL	26557	12/31/2020	56.03
Total 01-4195-2316:						56.03
01-4195-2321 POLICE MAINTENANCE						
10720	CENEX FLEET FUELING	FUEL - POLICE	206202CL	26557	12/31/2020	783.37
01-4195-2321 POLICE MAINTENANCE						
14110	COMMERCIAL TIRE SERVICE IN	2015 FORD FUSION TIRES	57669	26563	12/21/2020	474.16
01-4195-2321 POLICE MAINTENANCE						
36020	NAPA AUTO PARTS	2017 FORD EXPLORER AIR FILT	488205, 488	26567	12/01/2020	13.92
01-4195-2321 POLICE MAINTENANCE						
36020	NAPA AUTO PARTS	2017 FORD EXPLORER BELT	488205, 488	26567	12/01/2020	17.31
Total 01-4195-2321:						1,288.76
01-4195-2324 STREETS MAINTENANCE						
38903	AUTO TRUCK GROUP	2019 FORD F350 DUMP TRUCK	1764711	26561	12/29/2020	100.15
01-4195-2324 STREETS MAINTENANCE						
19600	FARIS MACHINERY COMPANY	2014 FAIR SNOWBLOWERR RE	J12025	26559	12/21/2020	1,102.14

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01-4195-2324	STREETS MAINTENANCE					
25840	HONNEN EQUIPMENT	2014 BACKHOE REPAIR HYDRA	1232900	26560	12/29/2020	432.22
01-4195-2324	STREETS MAINTENANCE					
36020	NAPA AUTO PARTS	2008 GMC 1 TON DUMP BRAKE	488205, 488	26567	12/01/2020	19.47
01-4195-2324	STREETS MAINTENANCE					
36020	NAPA AUTO PARTS	2007 CAT LOADER HYDRAULIC	488205, 488	26567	12/01/2020	240.43
01-4195-2324	STREETS MAINTENANCE					
36020	NAPA AUTO PARTS	2004 FORD WATER TRUCK OIL,	488205, 488	26567	12/01/2020	137.43
01-4195-2324	STREETS MAINTENANCE					
36020	NAPA AUTO PARTS	2004 FORD WATER TRUCK WIP	488205, 488	26567	12/01/2020	25.54
01-4195-2324	STREETS MAINTENANCE					
36020	NAPA AUTO PARTS	2004 FORD WATER TRUCK AIR	488205, 488	26567	12/01/2020	12.99
01-4195-2324	STREETS MAINTENANCE					
36020	NAPA AUTO PARTS	2005 FORD F150 BRAKE LIGHT	488205, 488	26567	12/01/2020	54.44
01-4195-2324	STREETS MAINTENANCE					
36020	NAPA AUTO PARTS	2014 FAIR SNOWBLOWER OIL &	488205, 488	26567	12/01/2020	71.57
01-4195-2324	STREETS MAINTENANCE					
56580	WESTERN SLOPE SNOWPLOW	2008 GMC 1 TON DUMP PLOW	2519	26562	01/04/2021	173.85
Total 01-4195-2324:						2,370.23
01-4195-2325	PARKS MAINTENANCE					
36020	NAPA AUTO PARTS	2007 GMC BUCKET TRUCK TO	488205, 488	26567	12/01/2020	16.36
01-4195-2325	PARKS MAINTENANCE					
36020	NAPA AUTO PARTS	2008 SULLAIR AIR COMPRESS	488205, 488	26567	12/01/2020	124.52
01-4195-2325	PARKS MAINTENANCE					
36020	NAPA AUTO PARTS	2008 SULLAIR AIR COMPRESS	488205, 488	26567	12/01/2020	133.99
01-4195-2325	PARKS MAINTENANCE					
36020	NAPA AUTO PARTS	2018 VENTRAC WIPER BLADE	488205, 488	26567	12/01/2020	12.77
01-4195-2325	PARKS MAINTENANCE					
36020	NAPA AUTO PARTS	2008 GMC K2500 OIL FILTER AN	488205, 488	26567	12/01/2020	22.29
01-4195-2325	PARKS MAINTENANCE					
36020	NAPA AUTO PARTS	2008 GMC K2500 AIR FILTER	488205, 488	26567	12/01/2020	15.99
01-4195-2325	PARKS MAINTENANCE					
76163	POWER EQUIPMENT COMPANY	2000 VOLVO GRADER REPLAC	W22003642-	26573	01/05/2021	1,650.88
Total 01-4195-2325:						1,976.80
01-4195-2330	TOOLS AND EQUIPMENT					
36020	NAPA AUTO PARTS	BATTERY FILLER JUG FOR WW	488205, 488	26567	12/01/2020	14.39
01-4195-2330	TOOLS AND EQUIPMENT					
36020	NAPA AUTO PARTS	BATTERY FILLER JUG FOR SH	488205, 488	26567	12/01/2020	14.39
Total 01-4195-2330:						28.78
01-4210-2110	OFFICE SUPPLIES					
92688	XEROX FINANCIAL SERVICES	COPIER LEASE POLICE	2400065	66912	12/10/2020	118.01
Total 01-4210-2110:						118.01
01-4210-2292	CLOTHING ALLOWANCE					
92878	MADRESELVA	PATCHES	150899	66908	12/08/2020	80.00
Total 01-4210-2292:						80.00
01-4210-2400	MISCELLANEOUS EXPENSE					
41445	PYE BARKER FIRE & SAFETY L	FIRE EXT. RECHARGE	PSI382106	66914	12/14/2020	150.00

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Total 01-4210-2400:						150.00
01-4210-3300 DUES AND PUBLICATIONS						
92686	BLUE360 MEDIA	COLORADO PEACE OFFICER'S	INV-201120-	66913	12/15/2020	201.81
Total 01-4210-3300:						201.81
01-4210-3700 TRAVEL AND CONFERENCE						
38943	MI LINDO NAYARIT	FOOD FOR MEETING	75815	66907	01/12/2021	147.00
Total 01-4210-3700:						147.00
01-4210-8000 FEDERAL GRANT EXPENSE						
54500	VERIZON WIRELESS	CELL PHONE CHARGES TRIDE	9869229323,	66911	12/15/2020	40.01
Total 01-4210-8000:						40.01
01-4215-3450 TELEPHONE COSTS						
10665	CEDAR NETWORKS	PUBLIC WORKS INTERNET	312904	14084	01/04/2021	535.00
01-4215-3450 TELEPHONE COSTS						
54500	VERIZON WIRELESS	CELL PHONE CHARGES GEN	9869229323,	66911	12/15/2020	1,356.56
Total 01-4215-3450:						1,891.56
01-4215-9460 PHONE EQUIPMENT						
54500	VERIZON WIRELESS	CELL PHONE EQUIPMENT	9869229323,	66911	12/15/2020	99.99
Total 01-4215-9460:						99.99
01-4298-2110 OFFICE SUPPLIES						
76368	PRINT WORKS	BUSINESS CARDS (1)	106484	66906	12/03/2020	44.00
Total 01-4298-2110:						44.00
01-4310-3581 LANDFILLING FEES						
76449	BRITE IDEAS BULB RECYCLING	DUMPED REFRIGERATOR PICK	1310	26550	12/14/2020	75.00
Total 01-4310-3581:						75.00
01-4310-3681 SNOW REMOVAL						
17340	DORAIS EXCAVATING INC	HAULING - SNOW REMOVAL	4046	26566	12/21/2020	2,932.50
01-4310-3681 SNOW REMOVAL						
17980	E & L TRUCKING INC	HAUL SNOW	2902	26569	12/28/2020	1,912.50
01-4310-3681 SNOW REMOVAL						
19340	EXCAVATION SERVICES INC	SNOW REMOVAL	201213	26570	12/28/2020	1,200.00
01-4310-3681 SNOW REMOVAL						
28805	JV TRUCKING LLC	HAUL SNOW	IN00185	26571	12/28/2020	4,165.00
01-4310-3681 SNOW REMOVAL						
36500	NEVAREZ TRUCKING	SNOW REMOVAL	1689	26572	01/05/2021	3,485.00
01-4310-3681 SNOW REMOVAL						
45040	RON GOSCHA TRUCKING LLC	HAULING - SNOW REMOVAL	011221	26565	01/12/2021	1,912.50
01-4310-3681 SNOW REMOVAL						
45040	RON GOSCHA TRUCKING LLC	HAULING - SNOW REMOVAL	011221	26565	01/12/2021	1,700.00
01-4310-3681 SNOW REMOVAL						
56520	WESTERN SLOPE MATERIALS	SANDING MATERIAL	126366, 126	26552	12/19/2020	1,147.77

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Total 01-4310-3681:						18,455.27
01-4310-3683 STREET MAINTENANCE						
56520	WESTERN SLOPE MATERIALS	ROADBASE	126366, 126	26552	12/19/2020	207.06
Total 01-4310-3683:						207.06
01-4310-9200 BUILDING IMPROVEMENTS						
7500	BISHOP PLUMBING & HEATING	BOILER REPAIR	19165	26553	12/15/2020	333.82
Total 01-4310-9200:						333.82
01-4318-3570 CONSULTANT FEE						
43790	ROARING FORK ENGINEERING	RED HILL	4152	26555	12/31/2020	330.00
Total 01-4318-3570:						330.00
01-4318-3630 EQUIP MAINT AND REPAIR						
92688	XEROX FINANCIAL SERVICES	PUBLIC WORKS	2400068	26558	12/10/2020	262.99
Total 01-4318-3630:						262.99
01-4318-3660 BLDG MAINTENANCE EXPENSE						
35420	MOUNTAIN WASTE & RECYCLI	PUBLIC WORKS	4642901	26568	01/01/2021	1,853.49
Total 01-4318-3660:						1,853.49
01-4500-3300 DUES AND MEMBERSHIPS						
4775	ASCAP	MUSIC LICENCE FEE 2021	011220	102612	12/20/2020	367.00
01-4500-3300 DUES AND MEMBERSHIPS						
46800	SESAC	MUSIC LICENSE FEE RECREATI	10468015	102614	01/01/2021	483.00
Total 01-4500-3300:						850.00
01-4500-3310 ADVERTISING						
64425	EL MONTANES LLC	AD HOCKEY 2021 INVOICE #362	3626	102608	01/04/2021	165.00
01-4500-3310 ADVERTISING						
48260	SOPRIS SUN	AD YOUTH HOCKEY 2021 INVOI	24153	102627	12/17/2020	160.00
Total 01-4500-3310:						325.00
01-4500-3410 UTILITIES						
35420	MOUNTAIN WASTE & RECYCLI	RODEO GROUNDS INVOICE #4	4642990, 46	102626	01/01/2021	445.36
Total 01-4500-3410:						445.36
01-4500-3460 TOILET RENTAL						
35420	MOUNTAIN WASTE & RECYCLI	PARK TOILETS INVOICE #46229	4642990, 46	102626	01/01/2021	1,266.30
01-4500-3460 TOILET RENTAL						
35420	MOUNTAIN WASTE & RECYCLI	PARK TOILETS INVOICE #46432	4642990, 46	102626	01/01/2021	91.30
Total 01-4500-3460:						1,357.60
01-4500-3651 RIDING ARENA MAINTENANCE						
5940	B & R SEPTIC SERVICE INC	PUMP SEPTIC AT RODEO INVOI	19943	102613	12/01/2020	380.00

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01-4500-3651 RIDING ARENA MAINTENANCE						
38903	LASSITER ELECTRIC INC	RODEO WORK INVOICE #12123	12123	102610	12/25/2020	2,225.00
Total 01-4500-3651:						2,605.00
01-4520-3600 PARKS MAINTENANCE						
56520	WESTERN SLOPE MATERIALS	MINERS VOLLEYBALL COURT I	126294, 126	102611	12/12/2020	2,372.76
Total 01-4520-3600:						2,372.76
01-4652-3571 CHAMBER SUPPORT						
9780	CARBONDALE CHAMBER OF C	Business Development	011221A	14092	01/12/2021	20,000.00
01-4652-3571 CHAMBER SUPPORT						
14770	COVENTURE	BUSINESS DEVELOPMENT	2021-1	14093	01/04/2021	20,000.00
Total 01-4652-3571:						40,000.00
01-4717-3980 RECYCLING OPERATIONS						
19325	EVERGREEN ZEROWASTE	COMMERCIAL COMPOST COLL	33542	94999	12/24/2020	180.00
01-4717-3980 RECYCLING OPERATIONS						
19325	EVERGREEN ZEROWASTE	REC AND TOWN HALL COMPOS	33650	14075	01/01/2021	27.50
01-4717-3980 RECYCLING OPERATIONS						
35420	MOUNTAIN WASTE & RECYCLI	TOWN HALL TRASH	4643272	14078	01/01/2021	151.55
01-4717-3980 RECYCLING OPERATIONS						
35420	MOUNTAIN WASTE & RECYCLI	TOWN HALL RECYCLING	4643272	14078	01/01/2021	176.66
Total 01-4717-3980:						535.71
10-4800-3600 PARKS MAINTENANCE						
92879	DELTA TIMBER COMPANY	Triangle Park & Orchard Park To b	13912	102633	12/31/2020	3,629.25
Total 10-4800-3600:						3,629.25
14-31-34 LODGING TAX						
38943	SCHIFFER, NANCY	LODGING TAX REFUND	011221	14053	01/12/2021	47.61
Total 14-31-34:						47.61
14-4800-7000 CHAMBER OF COMMERCE						
9780	CARBONDALE CHAMBER OF C	LODGING TAX	011221	14077	01/12/2021	7,327.00
Total 14-4800-7000:						7,327.00
31-4335-2210 CHEMICALS						
17580	DPC INDUSTRIES INC	CHLORINE	737004238-2	94988	09/30/2020	2,742.53
31-4335-2210 CHEMICALS						
40300	POLYDYNE INC	CLARIFLOC POLYMER	1506500	95010	12/28/2020	2,254.32
Total 31-4335-2210:						4,996.85
31-4335-2250 SAFETY EQUIPMENT						
72380	ROI FIRE & BALLISTICS EQUIP	SCBA INDUSTRIAL AIR PACKS (16845	95009	12/28/2020	8,156.00
Total 31-4335-2250:						8,156.00
31-4335-2310 VEHICLE FUEL						
10720	CENEX FLEET FUELING	FUEL - WASTEWATER	206202CL	26557	12/31/2020	243.30

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Total 31-4335-2310:						243.30
31-4335-2320 VEHICLE MAINTENANCE						
36020	NAPA AUTO PARTS	2007 STERLING VAC TRUCK BR	488205, 488	26567	12/01/2020	9.56
Total 31-4335-2320:						9.56
31-4335-2380 PLANT MAINTENANCE						
36020	NAPA AUTO PARTS	GENERATOR AT WW PLANT BA	488205, 488	26567	12/01/2020	606.18
31-4335-2380 PLANT MAINTENANCE						
36020	NAPA AUTO PARTS	GENERATOR AT WW PLANT BA	488205, 488	26567	12/01/2020	144.00-
Total 31-4335-2380:						462.18
31-4335-2381 SLUDGE DISPOSAL						
39810	PITKIN COUNTY LANDFILL	BIO- SOLIDS	218213	95011	12/31/2020	278.70
31-4335-2381 SLUDGE DISPOSAL						
39810	PITKIN COUNTY LANDFILL	BIO- SOLIDS	217182, 217	94991	12/18/2020	314.10
31-4335-2381 SLUDGE DISPOSAL						
39810	PITKIN COUNTY LANDFILL	BIO- SOLIDS	217182, 217	94991	12/18/2020	266.10
Total 31-4335-2381:						858.90
31-4335-2383 COLLECTION SYSTEM MAINTENANCE						
16620	DENVER INDUSTRIAL PUMP	CHLORINE PUMP FOR WWTP	96111	94987	12/17/2020	2,097.10
31-4335-2383 COLLECTION SYSTEM MAINTENANCE						
52920	UNCC	LINE LOCATES	220120323	95007	12/31/2020	23.10
Total 31-4335-2383:						2,120.20
31-4335-2385 SCADA MAINTENANCE						
51560	TIMBER LINE ELECTRIC & CON	CENTRAL COMPUTER UPGRAD	20910	95004	12/23/2020	6,233.50
Total 31-4335-2385:						6,233.50
31-4335-3311 RECRUITING EXPENSES						
76101	MERCHANTS INFORMATION SO	INTEGRITY TESTING - UTILITIE	M125612312	14080	12/31/2020	8.00
Total 31-4335-3311:						8.00
31-4335-3410 UTILITIES						
10665	CEDAR NETWORKS	WASTEWATER INTERNET	312904	14084	01/04/2021	585.00
31-4335-3410 UTILITIES						
54500	VERIZON WIRELESS	CELL PHONE WW	9869229323,	94996	12/15/2020	317.01
Total 31-4335-3410:						902.01
31-4335-3630 COMPUTER EQUIPMENT & MAINT.						
69800	MITCHELL AND COMPANY	COMPUTER SUPPORT	126318	14055	12/15/2020	380.00
Total 31-4335-3630:						380.00
31-4335-5310 OFFICE EQUIPMENT RENTAL						
92688	XEROX FINANCIAL SERVICES	COPIER LEASE WW	2400067	95005	12/10/2020	74.10

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Total 31-4335-5310:						74.10
31-4337-3570 DESIGN ENGINEERING CONSULTANT						
30070	KUMAR & ASSOCIATES INC	CONSTRUCTION OBSERVATIO	203084	94990	12/22/2020	441.30
31-4337-3570 DESIGN ENGINEERING CONSULTANT						
43790	ROARING FORK ENGINEERING	WWTP CLARIFIER & PUMP PRO	4188, 4189	95006	12/31/2020	5,582.50
Total 31-4337-3570:						6,023.80
41-4336-2310 VEHICLE FUEL						
10720	CENEX FLEET FUELING	FUEL - WATER	206202CL	26557	12/31/2020	1,110.42
Total 41-4336-2310:						1,110.42
41-4336-2320 VEHICLE MAINTENANCE						
36020	NAPA AUTO PARTS	2015 FORD F250 BATTERY	488205, 488	26567	12/01/2020	143.99
41-4336-2320 VEHICLE MAINTENANCE						
36020	NAPA AUTO PARTS	2015 FORD F150 BATTERY COR	488205, 488	26567	12/01/2020	18.00-
Total 41-4336-2320:						125.99
41-4336-2380 PLANT & INTAKE MAINTENANCE						
52460	TRI COUNTY LOCKSMITH SERV	REPLACED LOCKS AT NCWTP	A427	95002	12/22/2020	331.00
Total 41-4336-2380:						331.00
41-4336-2383 DISTRIBUTION MAINTENANCE						
47400	SIROTEK, FRED	DINNER FOR CREW DURING W	011221	95008	01/01/2021	129.45
41-4336-2383 DISTRIBUTION MAINTENANCE						
52920	UNCC	LINE LOCATES	220120323	95007	12/31/2020	23.09
Total 41-4336-2383:						152.54
41-4336-2385 SCADA MAINTENANCE						
51560	TIMBER LINE ELECTRIC & CON	CENTRAL COMPUTER UPGRAD	20910	95004	12/23/2020	6,233.50
Total 41-4336-2385:						6,233.50
41-4336-3410 UTILITIES						
10665	CEDAR NETWORKS	PUMP HOUSE INTERNET	312904	14084	01/04/2021	115.00
41-4336-3410 UTILITIES						
54500	VERIZON WIRELESS	CELL PHONE WATER	9869229323	94996	12/15/2020	317.00
Total 41-4336-3410:						432.00
41-4336-3520 ATTORNEY FEES						
25640	HOLLAND & HART LLP	WATER LEGAL	1863335, 18	14071	12/28/2020	360.00
Total 41-4336-3520:						360.00
41-4336-3630 COMPUTER EQUIPMENT & MAINT.						
69800	MITCHELL AND COMPANY	COMPUTER SUPPORT	126318	14055	12/15/2020	380.00
Total 41-4336-3630:						380.00

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41-4336-5310 OFFICE EQUIPMENT RENTAL						
92688	XEROX FINANCIAL SERVICES	COPIER LEASE WATER	2400067	95005	12/10/2020	74.10
Total 41-4336-5310:						74.10
41-4337-3570 DESIGN AND ENGINEERING						
31770	LRE WATER	ROARING FORK WELL YIELD &	15736	95003	12/14/2020	7,483.50
41-4337-3570	DESIGN AND ENGINEERING					
31770	LRE WATER	WATER RIGHTS ANALYSIS	15736	95003	12/14/2020	648.00
41-4337-3570	DESIGN AND ENGINEERING					
92829	MPA CONSULTING ENGINEERS	ENGINEERING SERVICES NCW	20-45	95000	12/23/2020	3,480.57
41-4337-3570	DESIGN AND ENGINEERING					
43790	ROARING FORK ENGINEERING	ROARING FORK WATER TREAT	4188, 4189	95006	12/31/2020	2,062.50
Total 41-4337-3570:						13,674.57
41-4337-9342 METERS						
15900	DANA KEPNER COMPANY INC	3/4" METERS- KHORNS & ASSE	1532591-00,	94986	12/21/2020	7,940.74
41-4337-9342	METERS					
15900	DANA KEPNER COMPANY INC	K HORNS & ASSEMBLIES	1532591-00,	94986	12/21/2020	695.73
41-4337-9342	METERS					
23240	FERGUSON WATERWORKS #11	3" BACKFLOW FOR SOPRIS LO	1172491-1, 1	94989	12/17/2020	2,706.19
41-4337-9342	METERS					
23240	FERGUSON WATERWORKS #11	3/4" BACKFLOWS (10)	1172491-1, 1	94989	12/17/2020	2,012.80
Total 41-4337-9342:						13,355.46
41-4338-2380 DITCH MAINTENANCE						
55020	WAGNER RENTS	MINI EX FOR THOMPSON COR	P8924501	95012	11/16/2020	1,171.60
41-4338-2380	DITCH MAINTENANCE					
55020	WAGNER RENTS	MINI EX RENTAL	P8978601, P	26564	12/14/2020	8,494.10
41-4338-2380	DITCH MAINTENANCE					
55020	WAGNER RENTS	FUEL FOR RENTAL	P8978602	26556	12/28/2020	81.00
41-4338-2380	DITCH MAINTENANCE					
56520	WESTERN SLOPE MATERIALS	ROADBASE	126293	26554	12/12/2020	1,607.24
Total 41-4338-2380:						11,353.94
51-4335-3980 CONTRACT SERVICES						
35420	MOUNTAIN WASTE & RECYCLI	TRASH SERVICE	4637870	14066	01/01/2021	48,558.45
Total 51-4335-3980:						48,558.45
71-4632-3400 RENTAL PROPERTY EXPENSE						
12130	CLEVELAND PLACE II HOA	QUARTERLY DUES	011221	14085	01/12/2021	40.00
Total 71-4632-3400:						40.00
74-4337-7203 STREET RESURFACING						
23300	GRAND RIVER CONSTRUCTION	ASPHALT	19275	26551	06/15/1950	435.05
Total 74-4337-7203:						435.05
75-31-30 SALES TAX REVENUE						
38943	SCHIFFER, NANCY	SALES TAX REFUND	011221	14053	01/12/2021	11.51

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
Total 75-31-30:						11.51
75-34-73 ENTRANCE FEES						
38943	DINAR, SAMI	REFUND FOR CANCELLED ME	213073	102630	12/29/2020	340.00
Total 75-34-73:						340.00
75-4500-2290 GENERAL SUPPLIES						
92480	CANYON CLEANERS	RAGS INVOICE #G791420	1002949-12-	102629	12/27/2020	50.00
75-4500-2290 GENERAL SUPPLIES						
56350	WESTERN PAPER DISTRIBUTO	REC CENTER CUSTODIAL SUP	3910743	102625	12/21/2020	99.00
Total 75-4500-2290:						149.00
75-4500-3450 UTILITIES						
14060	COMCAST CABLE	MONTHLY CABLE FEE DEC 202	011221	102615	12/14/2020	348.64
75-4500-3450 UTILITIES						
54500	VERIZON WIRELESS	CELL PHONE CHARGES REC	9869229323,	66911	12/15/2020	50.57
Total 75-4500-3450:						399.21
75-4500-3530 EQUIP MAINTENANCE & REPAIR						
2260	AED AUTHORITY - DIVISION OF	AED CONCIERGE PROGRAM F	39149	102631	01/04/2021	480.00
Total 75-4500-3530:						480.00
75-4500-3630 COMPUTER MAINT AND REPAIR						
69800	MITCHELL AND COMPANY	COMPUTER SUPPORT	126318	14055	12/15/2020	400.00
Total 75-4500-3630:						400.00
75-4500-3660 BLDG MAINTENANCE & GROUNDS						
92170	COLORADO DOORWAYS	CRCC AUTOMATIC DOORS INV	930396	102609	12/15/2020	8,526.58
Total 75-4500-3660:						8,526.58
75-4500-3980 CONTRACT LABOR						
92685	BANNEROT, KARIN	YOGA INSTRUCTOR	011221	102616	01/12/2021	70.00
75-4500-3980 CONTRACT LABOR						
9380	CAIN, SHARON	FITNESS INSTRUCTOR SILVER	011221	102617	01/12/2021	35.00
75-4500-3980 CONTRACT LABOR						
93966	CRANDALL, NEVADA	FITNESS INSTRUCTOR CIRCUI	011221	102618	01/12/2021	350.00
75-4500-3980 CONTRACT LABOR						
40480	HEARN, KERRI	FITNESS CLASS INSTRUCTOR	011221	102619	01/12/2021	105.00
75-4500-3980 CONTRACT LABOR						
38908	KAUFMAN, JULIE	FITNESS INSTRUCTOR CYCLIN	011221	102620	01/12/2021	245.00
75-4500-3980 CONTRACT LABOR						
76168	NEVILAS, JOANNE	YOGA INSTRUCTOR	011221	102621	01/12/2021	315.00
75-4500-3980 CONTRACT LABOR						
92195	NORTON, JOHN	FITNESS CLASS INSTRUCTOR	011221	102622	01/12/2021	280.00
75-4500-3980 CONTRACT LABOR						
38460	PAGE, FRANCES	FITNESS CLASS INSTRUCTOR C	011221	102623	01/12/2021	280.00
75-4500-3980 CONTRACT LABOR						
92284	WELLS, ROKHSANA	FITNESS INSTRUCTOR SILVER	011221	102624	01/12/2021	385.00

TOWN OF CARBONDALE

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
Total 75-4500-3980:						2,065.00
75-4500-5310 OFFICE EQUIPMENT RENTAL						
92688	XEROX FINANCIAL SERVICES	COPIER LEASE AND METER CH	2397037	102628	12/10/2020	248.26
Total 75-4500-5310:						248.26
75-4512-3410 UTILITIES						
10665	CEDAR NETWORKS	POOL INTERNET	312904	14084	01/04/2021	80.00
Total 75-4512-3410:						80.00
75-4800-3410 UTILITIES						
19325	EVERGREEN ZEROWASTE	REC AND TOWN HALL COMPOS	33650	14075	01/01/2021	27.50
Total 75-4800-3410:						27.50
75-4800-9360 PARK IMPROVEMENTS						
38901	AAA STATE OF PLAY	12 foot diameter Merry Go Round	43360	102533	11/11/2020	2,158.00
Total 75-4800-9360:						2,158.00
75-4800-9362 TRAIL IMPROVEMENTS						
56520	WESTERN SLOPE MATERIALS	RED HILL INVOICE #126431	126294, 126	102611	12/12/2020	90.16
Total 75-4800-9362:						90.16
77-31-30 SALES TAX REVENUE						
38943	SCHIFFER, NANCY	SALES TAX REFUND	011221	14053	01/12/2021	69.04
Total 77-31-30:						69.04
77-4500-5320 MERCHANT FEE						
76333	MUNIREvs	ONLINE PAYMENT MERCHANT	5068, 5066,	14072	01/01/2021	319.08
Total 77-4500-5320:						319.08
Grand Totals:						1,480,232.48

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 22, 2020
VIRTUAL MEETING VIA ZOOM**

Mayor Dan Richardson called the Board of Trustees virtual Regular Meeting to order on December 22, 2020, at 6:00 p.m.

ROLL CALL:

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Marty Silverstein
	Lani Kitching
	Luis Yllanes
	Erica Sparhawk
	Ben Bohmfalk

Arrived After Roll Call	Heather Henry
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Staff Present:

Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Finance Director	Rena Gustine

CONSENT AGENDA

- Accounts Payable totaling \$359,455.54
- BOT 12-8-20 Regular Meeting Minutes
- BOT 12-15-20 Work Session Minutes
- Liquor License Renewal – The Goat
- Recommendation for Appointment – Bike/Pedestrian/Trails Commission

Trustee Bohmfalk made a motion to approve the Consent Agenda. Trustee Sparhawk seconded the motion and it passed with:

6 yes votes: Richardson, Yllanes, Silverstein, Kitching, Sparhawk, Bohmfalk

LETTER TO THE GARFIELD COUNTY COMMISSIONERS

Discussion ensued on the letter members of the Board drafted to the County Commissioners concerning aligning COVID levels in the County with the State's guidelines and exploring a partnership to provide funding to local businesses impacted by COVID.

Trustee Henry arrived at the meeting.

Jay noted there are no major changes to the letter although he is the signatory rather than the Mayor.

Mayor Richardson stated he was concerned that the letter would go public and personally he would have wanted a call if he was a Commissioner. Trustee Bohmfalk asked Mayor Richardson why he was reluctant about the letter being public. Mayor Richardson answered that he feels personal communication is better than a letter, it's more effective. Trustee Bohmfalk stated that he doesn't think the letter is going to change the County's course of action but it's important that we go on record making it clear that a lot of people in the County are concerned and we should be following the State's guidelines. It's important that the Commissioners get the message.

Mayor Richardson asked the Board if they agree that the letter should be sent. The majority of the Board agreed that the Town should send the letter.

LETTER TO THE COLORADO OIL AND GAS COMMISSION

Trustee Sparhawk stated that Allyn Harvey had asked the Trustees to send a thank you letter to the Colorado Oil and Gas Commission. She asked the Board if they are comfortable with the letter coming from the entire Board. She explained that it is a big deal that the Commission changed their structure and how they are staffed. The Board agreed that the letter should come from the entire Board.

ADJOURNMENT

The December 22, 2020, regular meeting adjourned at 6:10 p.m. The next regularly scheduled meeting will be held virtually on January 12, 2021 at 6:00 p.m.

APPROVED AND ACCEPTED

ATTEST:

Dan Richardson, Mayor

Cathy Derby, Town Clerk

**RESOLUTION NO. 1
SERIES OF 2021**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
CARBONDALE, COLORADO ESTABLISHING THE PUBLIC PLACE FOR
POSTING NOTICE OF MEETINGS FOR PURPOSE OF COMPLYING WITH
THE PROVISIONS OF CRS 24-6-402 (2) (c)**

WHEREAS:

CRS 24-6-402 (2) (c) requires that the Board of Trustees designate a public place for posting notice of meetings of any local public body as defined in the Statutes.

It is the intent of the General Assembly that local governments transition from posting physical notices of public meetings in physical locations to posting notices on a website, social media account, or other official online presence of the local government to the greatest extent practicable.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF CARBONDALE, COLORADO THAT:**

The primary posting place for notice of meetings shall be The Town of Carbondale's website carbondalegov.org.

INTRODUCED, READ, AND PASSED THIS 12TH DAY OF JANUARY, 2021.

TOWN OF CARBONDALE

By: _____
Dan Richardson, Mayor

ATTEST:

Cathy Derby, Town Clerk

**RESOLUTION NO. 2
SERIES OF 2021**

**A RESOLUTION UPDATING THE FEE SCHEDULE SET FORTH IN “APPENDIX A”
OF THE CARBONDALE MUNICIPAL CODE**

WHEREAS, Appendix A of the Carbondale Municipal Code sets forth a list of fees and charges for various Town services; and

WHEREAS, the current version of Appendix A was adopted pursuant to Resolution No. 2, Series of 2016, and later amended by Resolution No. 10, Series of 2016, Resolution No. 6, Series of 2017, Resolution No. 3, Series of 2018, Resolution No. 16, Series of 2018; Resolution No. 2, Series of 2019; Resolution. No. 6, Series of 2019; Resolution No. 10, Series of 2019; Resolution No. 14, Series of 2019; and Resolution No. 10, Series of 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF CARBONDALE
BOARD OF TRUSTEES:**

Appendix A of the Carbondale Municipal Code is hereby revised and superseded by the amended Appendix A attached to this Resolution. The Town Clerk is directed to update the Carbondale Municipal Code accordingly.

INTRODUCED, READ AND PASSED this 12th day of January, 2021.

TOWN OF CARBONDALE

Dan Richardson, Mayor

ATTEST:

Cathy Derby, Town Clerk

APPENDIX A - FEE SCHEDULE

This Appendix contains the Fee Schedule for the Town of Carbondale. The Fee Schedule may be amended by resolution of the Board of Trustees. In the event of a conflict between the fees, costs, deposits, occupation taxes and other charges listed in this Appendix A and the text of any individual section of the Code, the fees, costs and deposits of this Appendix shall control.

<i>Municipal Code-Based Fees, Costs and Deposits</i>		
<i>Code Section</i>	<i>Fee-Charge</i>	<i>Amount</i>
	Non-Sufficient Funds	\$40.00
<i>Chapter 2</i>		
2-4-120	Municipal Court costs	\$25.00
2-5-80	VIN inspection, certified	\$520.00
	VIN inspection	\$20.00
<i>Chapter 4</i>		
4-3-310	Special event	\$15.00
4-3-320	Sales tax license	\$25.00
<i>Chapter 6</i>		
6-2-110	Adult entertainment establishment license	\$1,000.00
	Annual fee	\$1,000.00
	Transfer of location or ownership	\$550.00
	Renewal	\$400.00
6-2-190	Sexually oriented business license transfer	20% of original annual license fee

6-2-230	Sexually oriented business employee license	\$50.00		
	Renewal	\$25.00		
6-3-30	Contractors' license fees	<i>Fee</i>	<i>Renewal</i>	
	General contractor (unlimited)	\$250.00	\$175.00	
	General contractor (commercial)	\$250.00	\$175.00	
	General contractor (light commercial)	\$250.00	\$175.00	
	General contractor (homebuilder)	\$200.00	\$125.00	
	Specialty	\$100.00	\$75.00	
	Contractor testing	\$1.00 per question		
6-4-160	Medical marijuana center, medical marijuana-infused product manufacturing facility, optional premises cultivation facility. Application fee is non-refundable.			
	New license application	\$1,000.00		
	Criminal background check, fingerprinting	Actual costs		
	New owner application for transfer	\$1,000.00		
	Transfer of ownership, reallocation among current owners	\$250.00		
	Transfer of location	\$750.00		
	Modification or alteration of premises	\$150.00		
	Modification of application	\$100.00		
	Annual license renewal	\$500.00		

	Late renewal fee 6-4-140	\$1,000.00
	Annual educational licensing fee	\$1,000.00
6-5-200	Retail marijuana store, retail marijuana cultivation facility, retail marijuana product manufacturing facility, retail marijuana testing facility. Application fee is non-refundable.	
	Annual fee	\$2,000.00
	Criminal background check, fingerprinting	Actual costs
	New owner application for transfer	\$2,000.00
	Transfer of ownership, reallocation among current owners	\$250.00
	Transfer of location	\$750.00
	Modification or alteration of premises	\$150.00
	Modification of license	\$100.00
	Annual license renewal	\$500.00
6-5-180	Late renewal fee	\$1,000.00
6-6-80	Mobile vendor permit	\$25.00
<u>6-9-50</u>	<u>Tobacco product retail license or new application for transfer</u>	<u>\$200.00</u>
<u>6-9-70</u>	<u>Tobacco product retail license renewal</u>	<u>\$50.00</u>
Chapter 7		
7-3-20	Trash hauler permit	\$50.00
7-6-130	Dog license	

	Non-neutered, nonspayed dog (3 year license)	\$60.00		
	Neutered, spayed dog (3 year license)	\$30.00		
7-6-170	Dog impound (initial)	\$30.00		
	Impound per day	\$20.00		
	Vaccination	\$25.00		
Chapter 11				
11-2-20	Excavation permit application	\$100.00		
11-3-20	Cemetery rates	In-Town Resident	Within 81623 Zip Code	Out-of-Town Resident
	Purchase price of 5' x 10' lot	\$250.00	\$1,000.00	\$5,000.00
	Grave opening and closing (casket)	\$300.00	\$300.00	\$300.00
	Burial of cremains (per cremains)	\$150.00	\$150.00	\$150.00
	Disinterment	\$100.00/hour	\$100.00/hour	\$100.00/hour
	Reinterment	\$250.00	\$250.00	\$250.00
	Perpetual care (Evergreen Cemetery only—payment of this fee is required at the time of grave opening or closing.)	\$250.00	\$1,000.00	\$3,000.00
Chapter 13				
13-2-70	Water reconnection fee plus late fee	\$25.00 plus \$25.00		
13-3-70	Water rates—Residential			
	Monthly minimum base rate in-Town	23.48 \$25.24		

Monthly minimum base rate out-of-Town	\$35.19 <u>37.83</u>		
Usage block (gallon)	<i>Per 1,000 gal. in-Town</i>	<i>Per 1,000 gal. out-of-Town</i>	
0—6,000 gallons	\$1.91 <u>2.01</u>	\$2.92 <u>3.06</u>	
6,000—15,000	\$2.65 <u>2.78</u>	\$4.02 <u>4.22</u>	
15,000—40,000	\$3.37 <u>3.54</u>	\$5.05 <u>5.30</u>	
Over 40,000	\$4.07 <u>4.28</u>	\$6.11 <u>6.42</u>	
Water rates—Commercial			
Monthly minimum base rate in-Town	\$23.48 <u>25.24</u>		
Monthly minimum base rate out-of-Town	\$35.19 <u>37.83</u>		
Usage block (gallons)	<i>Per 1,000 gal. in-Town</i>	<i>Per 1,000 gal. out-of-Town</i>	
n/a	\$3.11 <u>3.27</u>	\$4.67 <u>4.90</u>	
Waste water rates—Residential			
Monthly minimum base rate in-Town	\$13.50 <u>14.18</u>		
Monthly minimum base rate out-of-Town	\$20.26 <u>21.27</u>		
Usage block (gallon)	<i>Per 1,000 gal. in-Town</i>	<i>Per 1,000 gal. out-of-Town</i>	
0—1,000 gallons	\$0.00	\$0.00	
Over 1,000	\$7.52 <u>7.90</u>	\$11.28 <u>11.84</u>	

Waste water rates—Commercial			
Monthly minimum base rate in-Town		\$13.50 <u>14.18</u>	
Monthly minimum base rate out-of-Town		\$ 20.26 <u>21.27</u>	
Usage block (gallon)	<i>Per 1,000 gal. in-Town</i>	<i>Per 1,000 gal. out-of-Town</i>	
0—1,000 gallons	\$0.00	\$0.00	
Over 1,000	\$7.52 <u>7.90</u>	\$11.28 <u>11.84</u>	
Bulk Water Charges ¹	<i>Base Rate</i>	<i>Per 1,000 gal. ²</i>	
Nonpotable water	\$41.15 <u>36</u> /month	\$3.12 <u>14</u>	
Potable water	\$41.15 <u>36</u> /month	\$15.64 <u>72</u>	
Building construction, water prior to water meter	\$84.00 <u>42</u> /month		
Bulk water account charge	\$29.00/month		
Administrative charge, account maintenance	\$10.00		
Stormwater remediation	\$2.00/month		
13-3-140	Utility shut-off or turn-on charge	\$25.00	
13-3-170	Utility inspection fee	\$100.00	
13-4-60	Service line extension from tap, new user	\$500.00	
13-6-20	Waste of water reinstatement fee	\$25.00	

13-10-100	Water rights dedication fee	\$3,000.00-acre-foot
	Water rights dedication fee upon annexation	\$2,000-acre-foot
15-1-30	Annexation petition (less than 10 acres)	\$1,000.00
	Annexation petition (more than 10 acres)	\$1,800.00
	Town-initiated annexation	\$0.00
15-2-20	Deannexation or disconnection	\$1,000.00

BULK WATER CHARGES

¹ Bulk water is to be used only within the service area of the Town of Carbondale. Bulk water usage of 50,000 gallons or more must be approved by the Utility Director prior to use.

² Please note that use of bulk water for fracking purposes is a violation of account terms and will result in the termination of bulk water privileges and possibly prosecution.

POLICE DEPARTMENT FEES

<i>Type of Service</i>	<i>Fee</i>
Fingerprints	\$35.00
Background checks	\$50.00
Accident reports	\$10.00
CD duplication	\$10.00 for CD; \$10.00 for duplication
Records request	\$10.00 search fee; plus \$20.00 per hour personnel time; plus \$0.25 per page

GATEWAY RV PARK

RV site with full hook-up (water, electric & sewer)	Daily \$40.00	Weekly \$252.00	14 Days \$504.00
RV site with water & electric only	Daily \$30.00	Weekly \$189.00	14 Days \$378.00
Group tent camping site	Daily \$55.00	Weekly \$347.00	N/A
RV site electric only	Daily \$25.00	Weekly \$158.00	N/A

MISCELLANEOUS FEES

Type of Service	Fee
<i>Community room rental</i> Non-profit groups, fraternal, civic, educational, recreation programs, meetings	Between 8:00 a.m.—5:00 p.m. \$45.00, kitchen use \$30.00; After 5:00 p.m. \$55.00, kitchen use \$30.00 \$100.00 refundable damage deposit
<i>Park rental</i>	
Events with less than 50 people Alcohol permit	\$15.00, \$100.00 refundable damage/cleaning deposit \$10.00
Events 50—100 people Alcohol permit	\$30.00, \$100.00 refundable damage/cleaning deposit \$10.00

TOWN POOL FEES

Daily Admission	Resident (81623)
Children 2 and under	Free
Youth (3-17) & Seniors (62+)	\$5.00

Adult (18+)	\$7.00
20 Punch Pass	
Youth (3-17) & Seniors (62+)	\$89.00
Adult (18+)	\$125.00
Season pass (only valid in 2021) 0	
Youth (3-17) & Seniors (62+)	\$104.00
Adult (18+)	\$182.00
Household	\$344.00
Pool pass & CRCC Annual membership	
Youth (3-17) & Seniors (62+)	\$302.00
Adult (18+)	\$529.00
Household	\$848.00
Pool Pass & 3 Month CRCC Membership	
Youth/Senior	\$155.00
Adult	\$265.00
Household	\$459.00

TOWN FIELD, TENNIS COURT, PARK, AND ICE RINK RENTAL PERMIT

Athletic Field of Play	Non-Profit/Local	For Profit/Non-Local
Per hour fee	\$20.00	\$25.00

Per full day	\$150.00	\$175.00
*Season per head fee (club reg.)	\$5.00	\$10.00
**Seasonal rental for camps	10% of gross profits	15% of gross profits
<i>Ice rink (Gus Darien Ice Arena)</i>		
Half rink per hour	\$20.00	\$25.00
Full rink per hour	\$40.00	\$50.00

CARBONDALE RECREATION AND COMMUNITY CENTER FEES

<i>Daily Admissions</i>	
Children (2 & under)	Free
Youth (3-17 years)	\$5.00
Adult (18+ years)	\$7.00
Seniors (62+ years)	\$5.00
<i>Membership Fees</i>	
Youth (3-17 years) & Senior (62+ years) Annual	\$219.00
Youth (3-17 years) & Senior (62+ years) Monthly	\$29.00
Youth (3-17 years) & Senior (62+ years) 3-Month	\$72.00
Adult (18+ years) annual	\$380.00
Adult (18+ years) monthly	\$44.00
Adult (18+ years) 3-month	\$116.00

<i>Household CRCC Memberships</i>	
Household* Monthly	\$68.00
Household* 3 Month	\$178.00
Household* Annual	\$567.00
<i>20-Visit Punch Pass</i>	
Youth (3-17 years) & Senior (62+ years)	\$89.00
Adult (18+ years)	\$125.00
<p>*Household Memberships: Must reside full-time in the same residence. Maximum 2 adults 18 years or older. Includes up to 4 children 17 years or younger</p>	

PRIVATE LESSONS AND PERSONAL TRAINING FEES

1 Private Session	\$60.00/hr
3 Private Sessions	\$165.00 (1 hour each)
5 Private Sessions	\$250.00 (1 hour each)
10 Private Sessions	\$450.00 (\$45.00/hr)
20 Private Sessions	\$800.00 (\$40.00/hr)
1 Buddy Session	\$60.00 (2 people) & \$75.00 (3—4 people) 1 hour each
3 Buddy Sessions	\$195.00 (2 people) & \$225.00 (3—4 people) 1 hour each
5 Buddy Sessions	\$300.00 (2 people) & \$350.00 (3—4 people)

10 Buddy Sessions	\$550.00 2 people/\$650.00 3 people
20 Buddy Sessions	\$1,000.00 2 people/\$1,200.00 3 people
Body Composition Testing	\$20.00
Body Composition Testing and Fitness Assessment	\$50.00
Body Composition Testing + Fitness Assessment + Detailed Fitness Plan	\$90.00

**CARBONDALE RECREATION AND COMMUNITY CENTER PARTY PACKAGES
RENTAL FEES**

Gymnasium	\$130.00
Gymnasium & bounce house	\$210.00
Climbing wall	\$180.00
Party attendant	\$50.00
Gym & climbing wall	\$260.00
Bounce house	\$75.00

**CARBONDALE RECREATION CENTER AMENITY RENTAL FEES
CLIMBING WALL RENTAL FEES**

Non-Profit/Youth/Senior/ Government	Per hour	Day rate (6 + hours)	Deposit
Climbing wall	\$46.00	\$231.00	\$100.00

General/Business Use	Per hour	Day rate (6 + hours)	Deposit
Climbing wall	\$69.00	\$347.00	\$100.00

Additional staff time	Per hour	Day rate (6 + hours)	n/a
Attendant #1	\$24.00	\$100.00	
Attendant #2	\$24.00	\$100.00	

GYMNASIUM RENTAL FEES

Non-Profit/Youth/Senior/ Government	Per Hour	Day Rate (6 + hours)	Deposit
Full gymnasium rental	\$92.00	\$462.00	\$300.00
1/2 gymnasium rental	\$46.00	\$231.00	\$150.00

General/Business Use	Per hour	Day rate (6 + hours)	Deposit
Full gymnasium rental	\$116.00	\$578.00	\$300.00
1/2 gymnasium rental	\$58.00	\$289.00	\$150.00

FACILITY ROOM RENTAL FEES

Non-Profit/Youth/Senior/ Government	Per hour	Day rate (6 + hours)	Deposit
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Kitchen	\$35.00	\$173.00	\$100.00
Multi-purpose room	\$29.00	\$147.00	\$100.00
Lobby & patio	\$21.00	\$105.00	\$100.00

General/Business Use	Per hour	Day rate (6 + hours)	Deposit
Kitchen	\$46.00	\$231.00	\$100.00
Multi-purpose room	\$35.00	\$173.00	\$100.00
Lobby & patio	\$23.00	\$116.00	\$100.00

CARBONDALE RECREATION CENTER AMENITY RENTAL FEES

Special Events (open to the public with 250 or less participants, or private event with 200 or less)

Bold Rates Represent When Alcohol Is Served

Non-Profit/Youth/Senior/ Government	Per hour	Day rate (6 + hours)	Deposit
Full gymnasium rental	\$92.00/ \$121.00	\$462.00/ \$604.00	\$300.00/\$600.00
Kitchen	\$35.00/ \$46.00	\$173.00/ \$231.00	\$100.00/\$200.00
Multi-purpose room	\$29.00/ \$38.00	\$147.00/ \$189.00	\$100.00/\$200.00
Lobby & patio	\$21.00/ \$27.00	\$105.00/ \$137.00	\$100.00/\$200.00
Entire facility (cardio closed)	\$189.00/ \$246.00	\$945.00/ \$1,229.00	\$1,000.00/\$2,000.00

General/Business Use	Per hour	Day rate (6 + hours)	Deposit
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Full gymnasium rental	\$116.00/ \$150.00	\$578.00/ \$769.00	\$300.00/\$600.00
Kitchen	\$46.00/ \$61.00	\$231.00/ \$305.00	\$100.00/\$200.00
Multi-purpose room	\$35.00/ \$45.00	\$173.00/ \$226.00	\$100.00/\$200.00
Lobby & patio	\$23.00/ \$30.00	\$116.00/ \$152.00	\$100.00/\$200.00
Entire facility	\$240.00/ \$313.00	\$1,176.00/ \$1,565.00	\$1,000.00/\$2,000.00

Special Events (open to the public with 250 or more participants or private event with 200 or more)

Non-Profit/Youth/Senior/ Government	Per hour	Day rate (6 + hours)	Deposit
Full gymnasium rental	\$95.00/ \$132.00	\$473.00/ \$662.00	\$300.00/\$600.00
Kitchen	\$37.00/ \$51.00	\$184.00/ \$257.00	\$100.00/\$200.00
Multi-purpose room	\$32.00/ \$44.00	\$158.00/ \$221.00	\$100.00/\$200.00
Lobby & patio	\$24.00/ \$34.00	\$121.00/ \$168.00	\$100.00/\$200.00
Entire facility (closed)	\$206.00/ \$288.00	\$1,029.00/ \$1,439.00	\$1,000.00/\$2,000.00

General/Business Use	Per hour	Day rate (6 + hours)	Deposit
Full gymnasium rental	\$121.00/ \$168.00	\$604.00/ \$840.00	\$300.00/\$600.00
Kitchen	\$48.00/ \$67.00	\$242.00/ \$336.00	\$100.00/\$200.00
Multi-purpose room	\$37.00/ \$51.00	\$184.00/ \$251.00	\$100.00/\$200.00
Lobby & patio	\$24.00/ \$34.00	\$121.00/ \$168.00	\$100.00/\$200.00

Entire facility (closed)	\$253.00/ \$355.00	\$1,265.00/ \$1,775.00	\$1,000.00/\$2,000.00
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GUS DARIEN RIDING ARENA FEE SCHEDULE

Rental Fee Category	Resident (81623 Zip Code)or Non-Profit	Non-Resident/Commercial
Hourly rental (above full or ½ day)	\$30.00/hr.	\$60.00/hr.
Lights (after 7 p.m. in summer)	\$12.00/hr.	\$15.00/hr.
Concession building	\$30.00/day	\$40.00/day
Cleanup/damage deposit	\$300.00	\$300.00
Sound system damage deposit	\$200.00	\$200.00
Town employee costs (trash pick-up, additional arena grooming, etc.)	\$30.00/hr.	\$30.00/hr.
Town operator & tractor costs	\$40.00/hr.	\$40.00/hr.
**Event renter use of tractor	\$100.00/day	\$100.00/day
Horse pen daily rental (per horse)	\$5.00/day	\$7.50/day
*Includes one town tractor arena drag & prep		
**Fuel & maintenance charge for use of town tractor for event. Operator must be 18 years or older, qualified and checked out by town staff, and must be covered by the arena rental user's liability insurance.		

PARK AND STREET RENTAL AGREEMENT—SPECIAL EVENTS

Rental Fee Category	*Rental User Fee (per day)	*Cleanup/Damage Deposit Fee
100—300 attendees	\$100.00	\$200.00

Over 300 attendees	\$200.00	\$500.00
*Note: These amounts may be increased if it is deemed necessary for a particular event or activity.		

MOBILE STAGE RENTAL RATES

Mobile Stage reservation requests must be submitted to the Town of Carbondale a minimum of 45-60 days to the date requested. Mobile Stage can be rented within Town limits only.

NON-PROFIT / YOUTH / SENIOR / GOVERNMENT RATES

Rates	Price
Rental Fee Day Rate (up to 12 hours)	\$250
Damage Deposit/Cleanup Fee	\$1,000
Setup/Take down Fee*	\$280
Overtime/Call out fees *includes travel time	\$40/hour

BUSINESS OR COMMERCIAL USE

Rates	Price
Rental Fee Day Rate (up to 12 hours)	\$500
Damage Deposit/Cleanup Fee	\$1,000
Setup/Take down Fee*	\$280
Overtime/Call out fees *includes travel time	\$40/hour

*Set up and takedown fee includes the following: Two Town Employees, at \$35.00 per hour each for 2 hours for set up=\$140 and the same for takedown = \$140 for a total of \$280.00

LAND USE APPLICATION FEES

Subdivision conceptual plan	\$250.00
Preliminary plat	\$1,000.00

Final plat	\$800.00
Subdivision or condominium exemption	\$300.00
Minor plat amendment	\$400.00
Major plat amendment	\$800.00
Administrative site plan review	\$400.00
Minor site plan review	\$600.00
Major site plan review	\$800.00
General rezonings	\$600.00
PUD	\$2,200.00
PUD—Modification or amendment of approval	\$1,000.00
Variances and appeals	\$300.00
Conditional use permit	\$300.00
Conditional use permit—mobile vendor	\$25.00
Special use permit	\$400.00
Sign permit	\$35.00
Annexation	\$1,800.00
Town initiated annexation (any size)	\$0.00
De-annexation or disconnection	\$1,000.00
Vested rights	\$250.00

For building fees, consult Chapter 18 Building Regulations

(Prior code 1.35.010, 2.24.100, 2.28.100, 3.04.010, 3.04.210, 5.12.030, 5.12.050, 5.16.010, 5.16.040, 5.20.010, 5.24.010, 5.24.040, 7.04.030, 7.21.030, 8.08.030, 8.08.070, 9.26.020, 9.26.100, 9.26.140, 12.04.030, 12.12.020, 13.12.080, 13.16.070, 13.16.140, 13.16.170, 13.20.050, 13.28.020, 13.50.110; Ord. No. 3, 2013 1-22-2013; Ord. No. 11, 2013 §2, 9-24-2013; Ord. No. 1, 2014 §2, 1-14-2014; Ord. No. 2, 2014 §1, 1-14-2014; Ord. No. 9, 2014, 3-18-2014; Ord. No. 14, 2014 §2, 9-23-2014; Ord. No. 1, 2015 §1, 1-13-2015; Ord. No. 8, 2015 §1, 8-11-2015; Res. No. 2, 2016, 1-13-2016 ; Res. No. 10, 8-9-2016 ; Res. No. 19, 12-13-2016 ; Res. No. 6, 6-13-2017 ; Res. No. 17, 12-12-2017 ; Res. No. 3, 1-9-2018 ; Res. No. 16, 2018, 12-11-2018 ; Res. No. 2, 2019, 1-8-2019)



TOWN OF CARBONDALE

511 Colorado Avenue
Carbondale, CO 81623
www.carbondalegov.org
(970) 963-2733 Fax: (970) 963-9140

BOARD OF TRUSTEES AGENDA MEMORANDUM

TITLE: Environmental Board Member Application Review

SUBMITTING DEPARTMENT: Boards and Commissions

ATTACHMENTS: Environmental Board membership application from December 28, 2020 meeting

BACKGROUND

On December 28, 2020, the Environmental Board reviewed the membership renewal application submitted by Frosty Merriott as a regular voting member for a 2-year term. The Board moved to recommend the applicant for appointment to the Carbondale Environmental Board.

RECOMMENDATION

Town Staff recommends the Board of Trustees move to approve that Frosty Merriott be reappointed as a regular voting member of the Environmental Board.

Prepared by: Kae McDonald
Boards and Commissions Clerk

Town Manager

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT TO TOWN ADVISORY BOARDS AND COMMISSIONS

THIS IS AN APPLICATION FOR APPOINTMENT _____ REAPPOINTMENT ☒

NAME OF APPLICANT: FROSTY MERRIOTT
 MAILING ADDRESS: 815 LAKESIDE DR CARBONDALE 21623
 STREET ADDRESS OF RESIDENCE: _____
 TELEPHONE: (Work) 704-1101 (Home) 942-7904
 OTHER PHONE: _____ E-MAIL: frosty@frostycpa.com

INDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL MATERIALS DELIVERED:

(If you are seeking reappointment, it is only necessary to fill in your name and those informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

ENVIRONMENTAL BOARD

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a positive contribution to the goals and purposes of the board or commission for which you are seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)

SIERRA CLUB SINCE 1977
10 YEARS CARBONDALE TOWN COUNCIL 2006-2016
4 YEARS D-2
2 YEARS TREE BOARD
CARBONDALE CHAMBER COMMERCE EX BD 2 YEARS
RVR EX BOARD 2 YEARS

Quinn Merritt 12/4/20
 Signature Date

CONGRATULATIONS! The _____ has
 appointed you to the _____ by official
 action taken on _____. Your term will expire _____.

We greatly appreciate your interest and participation in the municipal government process.

Mayor and Board of Trustees
 Town of Carbondale

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TOWN OF CARBONDALE

511 Colorado Avenue
Carbondale, CO 81623
www.carbondalegov.org
(970) 963-2733 Fax: (970) 963-9140

BOARD OF TRUSTEES AGENDA MEMORANDUM

TITLE: Bike, Pedestrian, and Trails Commission Member Reappointment Review

SUBMITTING DEPARTMENT: Boards and Commissions

ATTACHMENTS: Bike, Pedestrian, and Trails Commission membership applications from January 4, 2021 meeting

BACKGROUND

On January 4, 2021, the Bike, Pedestrian, and Trails Commission reviewed the membership reappointment applications submitted by Meg Plumb and Niki Delson. The commission moved to recommend the applicants membership renewals on the Carbondale Bike, Pedestrian, and Trails Commission.

RECOMMENDATION

Town Staff recommends the Board of Trustees move to approve Meg Plumb and Niki Delson be reappointed as regular voting members of the Bike, Pedestrian, and Trails Commission.

Prepared by: Kae McDonald

Town Manager

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT TO TOWN ADVISORY BOARDS AND COMMISSIONS

THIS IS AN APPLICATION FOR APPOINTMENT _____ REAPPOINTMENT ✓

NAME OF APPLICANT: Margaret (Meg) Plumb
 MAILING ADDRESS: 202 Linden Circle
 STREET ADDRESS OF RESIDENCE: 202 Linden Circle
 TELEPHONE: (Work) _____ (Home) 443-254-4135
 OTHER PHONE: _____ E-MAIL: mplumb@designworkshop.com

INDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL MATERIALS DELIVERED:

mplumb@designworkshop.com

(If you are seeking reappointment, it is only necessary to fill in your name and those informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

Bike, Pedestrian, and Trails Commission

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a positive contribution to the goals and purposes of the board or commission for which you are seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)

Margaret Plumb
 Signature

12/8/2020
 Date

CONGRATULATIONS! The _____ has appointed you to the _____ by official action taken on _____. Your term will expire _____.

We greatly appreciate your interest and participation in the municipal government process.

Mayor and Board of Trustees
 Town of Carbondale

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TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT TO TOWN ADVISORY BOARDS AND COMMISSIONS

THIS IS AN APPLICATION FOR APPOINTMENT _____ REAPPOINTMENT ☒

NAME OF APPLICANT: NIKI DELSON
 MAILING ADDRESS: 1056 VILLAGE RD, CARBONDALE
 STREET ADDRESS OF RESIDENCE: _____
 TELEPHONE: (Work) _____ (Home) 970-704-6449
 OTHER PHONE: 707-496-3322(C) E-MAIL: niky@delko.net

INDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL MATERIALS DELIVERED:

niky@delko.net

(If you are seeking reappointment, it is only necessary to fill in your name and those informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

Bike, PEDESTRIAN TRAILS

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a positive contribution to the goals and purposes of the board or commission for which you are seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)

Niki Delson
 Signature

12/08/2020
 Date

CONGRATULATIONS! The _____ has
 appointed you to the _____ by official
 action taken on _____. Your term will expire _____.

We greatly appreciate your interest and participation in the municipal government process.

Mayor and Board of Trustees
 Town of Carbondale

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TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623

Board of Trustees Agenda Memorandum

Item No: Consent Agenda

Meeting Date: January 12, 2021

TITLE: Appointment of alternate member and youth member to full member of the Parks & Recreation Commission

SUBMITTING: Parks & Recreation Department

ATTACHMENTS: Applications for appointment to Town Advisory Boards and Commissions for Brian Soby and Celeste Fullerton

PURPOSE: Appointment by BOT for Brian Soby as an alternate member on Parks & Recreation Commission to a three year term and to Celeste Fullerton for a two year term as a youth member.

BACKGROUND: We advertised for an open alternate seat on the commission to fill this vacancy created by Tracy Wilson moving to a full member, and to try and fill our vacant youth member position.

RECOMMENDATION: The Parks & Recreation Commission made a motion to recommend the appointment of Brian Soby to serve as an alternate member and to appoint Celeste Fullerton to fill our youth member position at their meeting on December 9, 2020.

Prepared By: Eric Brendlinger, Parks & Recreation Director

JH
Town Manager

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT
TO TOWN ADVISORY BOARDS AND COMMISSIONSTHIS IS AN APPLICATION FOR APPOINTMENT X REAPPOINTMENT _____NAME OF APPLICANT: Celeste FullertonMAILING ADDRESS: 664 Grace Dr. Carbondale, CO 81623

STREET ADDRESS OF RESIDENCE: _____

TELEPHONE (Work) (970) 366-8012 (Home) (970) 963-2111OTHER PHONE: _____ E-MAIL: celeste44552@rfschools.comINDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL
MATERIALS DELIVERED.Celeste44552@rfschools.com(If you are seeking reappointment, it is only necessary to fill in your name and those
informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

Parks and Recreation Commission

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a
positive contribution to the goals and purposes of the board or commission for which you are
seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)I have lived in the valley my whole life, and Carbondale means a lot to me because I love seeing how changes in the small town. I am a organized, hardworking person with good time management. I love people and interacting with new people/ meeting them!Juliana
Signature8-16-2020
DateCONGRATULATIONS! The _____ has
appointed you to the _____ by official
action taken on _____. Your term will expire _____.We greatly appreciate your interest and participation in the municipal government
process.Mayor and Board of Trustees
Town of Carbondale

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT TO TOWN ADVISORY BOARDS AND COMMISSIONS

THIS IS AN APPLICATION FOR APPOINTMENT _____ REAPPOINTMENT _____

NAME OF APPLICANT: Brian Soley
 MAILING ADDRESS: 181 Harmony Ln, Carbondale (IL) 61623
 STREET ADDRESS OF RESIDENCE: 181 Harmony Ln
 TELEPHONE: (Work) _____ (Home) 727 385 9063
 OTHER PHONE: _____ E-MAIL: soleyone@gmail.com

INDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL MATERIALS DELIVERED:

Mail: 181 Harmony Ln Email (pre): soleyone@gmail.com

(If you are seeking reappointment, it is only necessary to fill in your name and those informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

Parks and Recreation

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a positive contribution to the goals and purposes of the board or commission for which you are seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)

- Founder of local business in downtown Carbondale (Apprentice)
- employing 9 people locally
- And user of many of the parks and recreational facilities in
- Carbondale and the valley as a whole
- Father of 3 and 5 year olds

Brian Soley
 Signature

12/18/20
 Date

CONGRATULATIONS! The _____ has
 appointed you to the _____ by official
 action taken on _____. Your term will expire _____.

We greatly appreciate your interest and participation in the municipal government process.

Mayor and Board of Trustees
 Town of Carbondale



Town of Carbondale Police Department

511 Colorado Avenue, Suite 911 Carbondale, Colorado 81623 (970) 963-2662

To: Mayor Dan Richardson and
Carbondale Board of Trustees

From: Kirk Wilson
Chief of Police, Carbondale Police Department

Ref.: Liquor License Application for The Batch at 358 Main St

Date: December 21, 2020

I have found no records that would cause me to recommend denial of this Liquor License Application for The Batch at 358 Main St. to serve alcohol.

Alison Sanguily / D.O.B. 2/4/1983

I recommend approval of this liquor license.

1

Application Documents Checklist and Worksheet

53 of 114

Instructions: This checklist should be utilized to assist applicants with filing all required documents for licensure. All documents must be properly signed and correspond with the name of the applicant exactly. All documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable. **Questions? Visit:** www.colorado.gov/enforcement/liquor for more information

Items submitted, please check all appropriate boxes completed or documents submitted

I. Applicant information

- ☐ A. Applicant/Licensee identified
- ☐ B. State sales tax license number listed or applied for at time of application
- ☐ C. License type or other transaction identified
- ☐ D. Return originals to local authority (additional items may be required by the local licensing authority)
- ☐ E. All sections of the application need to be completed

II. Diagram of the premises

- ☐ A. No larger than 8 1/2" X 11"
- ☐ B. Dimensions included (does not have to be to scale). Exterior areas should show type of control (fences, walls, entry/exit points, etc.)
- ☐ C. Separate diagram for each floor (if multiple levels)
- ☐ D. Kitchen - identified if Hotel and Restaurant
- ☐ E. Bold/Outlined Licensed Premises

III. Proof of property possession (One Year Needed)

- ☐ A. Deed in name of the applicant (or) (matching question #2) date stamped / filed with County Clerk
- ☐ B. Lease in the name of the applicant (or) (matching question #2)
- ☐ C. Lease assignment in the name of the applicant with proper consent from the landlord and acceptance by the applicant
- ☐ D. Other agreement if not deed or lease. (matching question #2)

IV. Background information (DR 8404-I) and financial documents

- ☐ A. Complete DR 8404-I for each principal (individuals with more than 10% ownership, officers, directors, partners, members)
- ☐ B. Fingerprints taken and submitted to the appropriate Local Licensing Authority through an approved state vendor. **Do not complete fingerprint cards prior to submitting your application.**
The Vendors are as follows:
IdentoGO – <https://uenroll.identogo.com/>
Phone: 844-539-5539 (toll-free)
IdentoGO FAQs: <https://www.colorado.gov/pacific/cbi/identification-faqs>
Colorado Fingerprinting – <http://www.coloradofingerprinting.com>
Appointment Scheduling Website: <http://www.coloradofingerprinting.com/cabs/>
Phone: 720-292-2722 Toll Free: 833-224-2227
- ☐ C. Purchase agreement, stock transfer agreement, and/or authorization to transfer license
- ☐ D. List of all notes and loans (Copies to also be attached)

V. Sole proprietor/husband and wife partnership (if applicable)

- ☐ A. Form DR 4679
- ☐ B. Copy of State issued Driver's License or Colorado Identification Card for each applicant

VI. Corporate applicant information (if applicable)

- ☐ A. Certificate of Incorporation
- ☐ B. Certificate of Good Standing
- ☐ C. Certificate of Authorization if foreign corporation (out of state applicants only)

VII. Partnership applicant information (if applicable)

- ☐ A. Partnership Agreement (general or limited).
- ☐ B. Certificate of Good Standing

VIII. Limited Liability Company applicant information (if applicable)

- ☐ A. Copy of articles of organization
- ☐ B. Certificate of Good Standing
- ☐ C. Copy of Operating Agreement (if applicable)
- ☐ D. Certificate of Authority if foreign LLC (out of state applicants only)

IX. Manager registration for Hotel and Restaurant, Tavern, Lodging & Entertainment, and Campus Liquor Complex licenses when included with this application

- ☐ A. \$75.00 fee
- ☐ B. Individual History Record (DR 8404-I)
- ☐ C. If owner is managing, no fee required

Name 54 of 114 Batch Emporium	Type of License Tavern	Account Number _____
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7. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years? Yes ☐ No ☒

8. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):

a. Been denied an alcohol beverage license? ☐ ☒

b. Had an alcohol beverage license suspended or revoked? ☐ ☒

c. Had interest in another entity that had an alcohol beverage license suspended or revoked? ☐ ☒

If you answered yes to 8a, b or c, explain in detail on a separate sheet.

9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail. ☐ ☒

10. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? ☐ ☒

or
Waiver by local ordinance? ☐ ☐
Other: _____

11. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS. ☐ ☒

12. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS. ☐ ☒

13 a. For additional Retail Liquor Store only. Was your Retail Liquor Store License issued on or before January 1, 2016? ☐ ☒

13 b. Are you a Colorado resident? ☒ ☐

14. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any current financial interest in said business including any loans to or from a licensee. **Hardy Adventures LLC** ☒ ☐
No current interest, never actually opened

15. Does the applicant, as listed on line 2 of this application, have legal possession of the premises by ownership, lease or other arrangement? ☒ ☐

☐ Ownership ☒ Lease ☐ Other (Explain in Detail) _____

a. If leased, list name of landlord and tenant, and date of expiration, exactly as they appear on the lease: **BP INVESTMENTS 2/14/22**

Landlord BP INVESTMENTS	Tenant BATCH EMPORIUM LLC	Expires 2/14/22
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b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question 16. ☐ ☒

c. Attach a diagram that designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8 1/2" X 11".

16. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.

Last Name	First Name	Date of Birth	FEIN or SSN	Interest/Percentage

Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.

17. Optional Premises or Hotel and Restaurant Licenses with Optional Premises:
Has a local ordinance or resolution authorizing optional premises been adopted? ☐ ☐

Number of additional Optional Premise areas requested. (See license fee chart)

18. For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include a diagram of the service area and documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.

19. Liquor Licensed Drugstore (LLDS) applicants, answer the following:

a. Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located within the applicant's LLDS premise? ☐ ☐
If "yes" a copy of license must be attached.

Name 55 of 114 Batch Emporium	Type of License Tavern	Account Number —
---	----------------------------------	----------------------------

20. Club Liquor License applicants answer the following: Attach a copy of applicable documentation

a. Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain? ☐ ☐

b. Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain? ☐ ☐

c. How long has the club been incorporated? ☐ ☐

d. Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above? ☐ ☐

21. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following:

a. Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached) ☐ ☐

22. Campus Liquor Complex applicants answer the following:

a. Is the applicant an institution of higher education? Yes No ☐ ☐

b. Is the applicant a person who contracts with the institution of higher education to provide food services? ☐ ☐

If "yes" please provide a copy of the contract with the institution of higher education to provide food services.

23. For all on-premises applicants:

a. Hotel and Restaurant, Lodging and Entertainment, Tavern License and Campus Liquor Complex, the Registered Manager must also submit an Individual History Record
- DR 8404-I and fingerprint submitted to approved State Vendor through the Vendor's website. See application checklist, Section IV, for details.

b. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit a Manager Permit Application
- DR 8000 and fingerprints.

Last Name of Manager SANGUILY	First Name of Manager ALISON
---	--

24. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number. ☐ ☒

25. Related Facility - Campus Liquor Complex applicants answer the following: Yes No ☐ ☐

a. Is the related facility located within the boundaries of the Campus Liquor Complex?
If yes, please provide a map of the geographical location within the Campus Liquor Complex.
If no, this license type is not available for issues outside the geographical location of the Campus Liquor Complex.

b. Designated Manager for Related Facility- Campus Liquor Complex

Last Name of Manager	First Name of Manager
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26. Tax Information. Yes No ☐ ☒

a. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ ☒

b. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ ☒

27. If applicant is a corporation, partnership, association or limited liability company, applicant must list all Officers, Directors, General Partners, and Managing Members. In addition, applicant must list any stockholders, partners, or members with ownership of 10% or more in the applicant. All persons listed below must also attach form DR 8404-I (Individual History Record), and make an appointment with an approved State Vendor through their website. See application checklist, Section IV, for details.

Name	Home Address, City & State	DOB	Position	%Owned
ALISON SANGUILY	CARBONDALE, CO		OWNER	100
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned

** If applicant is owned 100% by a parent company, please list the designated principal officer on above.

** Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable)

** If total ownership percentage disclosed here does not total 100%, applicant must check this box:

☒ Applicant affirms that no individual other than these disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Article 3 or 5, C.R.S.

Name Batch Emporium		Type of License Tavern		Account Number	
Oath Of Applicant					
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.					
Authorized Signature Alyson Rene Sargen		Printed Name and Title Alyson Sanguily Owner		Date 12-10-2020	
Report and Approval of Local Licensing Authority (City/County)					
Date application filed with local authority December 11, 2020		Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application)			
The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 8000 (Manager Permit) has been:					
<input type="checkbox"/> Fingerprinted <input type="checkbox"/> Subject to background investigation, including NCIC/CCIC check for outstanding warrants					
P.D. Not Fingerprinting during COVID-19 That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license (Check One)					
<input type="checkbox"/> Date of inspection or anticipated date _____ <input checked="" type="checkbox"/> Will conduct inspection upon approval of state licensing authority					
<input type="checkbox"/> Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,0000? <input type="checkbox"/> Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,0000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS. <input type="checkbox"/> Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period?					Yes No <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
The foregoing application has been examined, and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R.S., and Liquor Rules. Therefore, this application is approved.					
Local Licensing Authority for			Telephone Number		<input type="checkbox"/> Town, City <input type="checkbox"/> County
Signature	Print	Title	Date		
Signature	Print	Title	Date		

Individual History Record

To be completed by the following persons, as applicable: sole proprietors; general partners regardless of percentage ownership, and limited partners owning 10% or more of the partnership; all principal officers of a corporation, all directors of a corporation, and any stockholder of a corporation owning 10% or more of the outstanding stock; managing members or officers of a limited liability company, and members owning 10% or more of the company; and any intended registered manager of Hotel and Restaurant, Tavern and Lodging and Entertainment class of retail license

Notice: This individual history record requires information that is necessary for the licensing investigation or inquiry. All questions must be answered in their entirety or the license application may be delayed or denied. If a question is not applicable, please indicate so by "N/A". Any deliberate misrepresentation or material omission may jeopardize the license application. (Please attach a separate sheet if necessary to enable you to answer questions completely)

1. Name of Business <i>Batch Emporium, LLC.</i>		Home Phone Number <i>970-946-9338</i>	Cellular Number <i>970-946-9338</i>			
2. Your Full Name (last, first, middle) <i>Sarguly, Alyson Rene</i>		3. List any other names you have used				
4. Mailing address (if different from residence) <i>358 Main St Carbonate, CO. 81623</i>		Email Address				
5. List current residence address. Include any previous addresses within the last five years. (Attach separate sheet if necessary)						
Street and Number		City, State, Zip		From	To	
Current	<i>358 Main St.</i>	<i>Carbonate, CO. 81623</i>		<i>5/2016</i>	<i>Present</i>	
Previous	<i>345 Colorado Ave</i>	<i>Carbonate, CO. 81623</i>		<i>8/2014</i>	<i>5/2016</i>	
6. List all employment within the last five years. Include any self-employment. (Attach separate sheet if necessary)						
Name of Employer or Business		Address (Street, Number, City, State, Zip)		Position Held	From	To
<i>Self-Employed</i>		<i>362 Main St. Carbonate, CO. 81623</i>		<i>marketing</i>	<i>3/2014</i>	<i>Present</i>
7. List the name(s) of relatives working in or holding a financial interest in the Colorado alcohol beverage industry.						
Name of Relative		Relationship to You		Position Held	Name of Licensee	
8. Have you ever applied for, held, or had an interest in a Colorado Liquor or Beer License, or loaned money, furniture, fixtures, equipment or inventory to any licensee? (If yes, answer in detail.) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
<i>Applied for and Received a beer and wine License, then surrendered before opening to change type of license.</i>						
9. Have you ever received a violation notice, suspension, or revocation for a liquor law violation, or have you applied for or been denied a liquor or beer license anywhere in the United States? (If yes, explain in detail.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						

10. Have you ever been convicted of a crime or received a suspended sentence, deferred sentence, or forfeited bail for any offense in criminal or military court or do you have any charges pending? (If yes, explain in detail.) ☐ Yes ☒ No

11. Are you currently under probation (supervised or unsupervised), parole, or completing the requirements of a deferred sentence? (If yes, explain in detail.) ☐ Yes ☒ No

12. Have you ever had any professional license suspended, revoked, or denied? (If yes, explain in detail.) ☐ Yes ☒ No

Personal and Financial Information

Unless otherwise provided by law, the personal information required in question #13 will be treated as confidential. The personal information required in question #13 is solely for identification purposes.

13a. Date of Birth	b. Social Security Number	c. Place of Birth	d. U.S. Citizen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
e. If Naturalized, state where	f. When	g. Name of District Court				
h. Naturalization Certificate Number	i. Date of Certification	j. If an Alien, Give Alien's Registration Card Number	k. Permanent Residence Card Number			
l. Height	m. Weight	n. Hair Color	o. Eye Color	p. Gender	q. Race	r. Do you have a current Driver's License/ID? If so, give number and state. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No # State Colorado

14. Financial Information.

a. Total purchase price or investment being made by the applying entity, corporation, partnership, limited liability company, other. \$ 20,000

b. List the total amount of the personal investment, made by the person listed on question #2, in this business including any notes, loans, cash, services or equipment, operating capital, stock purchases or fees paid. \$ 125,000

* If corporate investment only please skip to and complete section (d)

** Section b should reflect the total of sections c and e

c. Provide details of the personal investment described in 14b. You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Account Type	Bank Name	Amount
Cash	Checking	Alpine Bank	\$ 20,000

d. Provide details of the corporate investment described in 14 (a). You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Loans	Account Type	Bank Name	Amount
Cash	n/A	Checking	Alpine	\$ 20,000

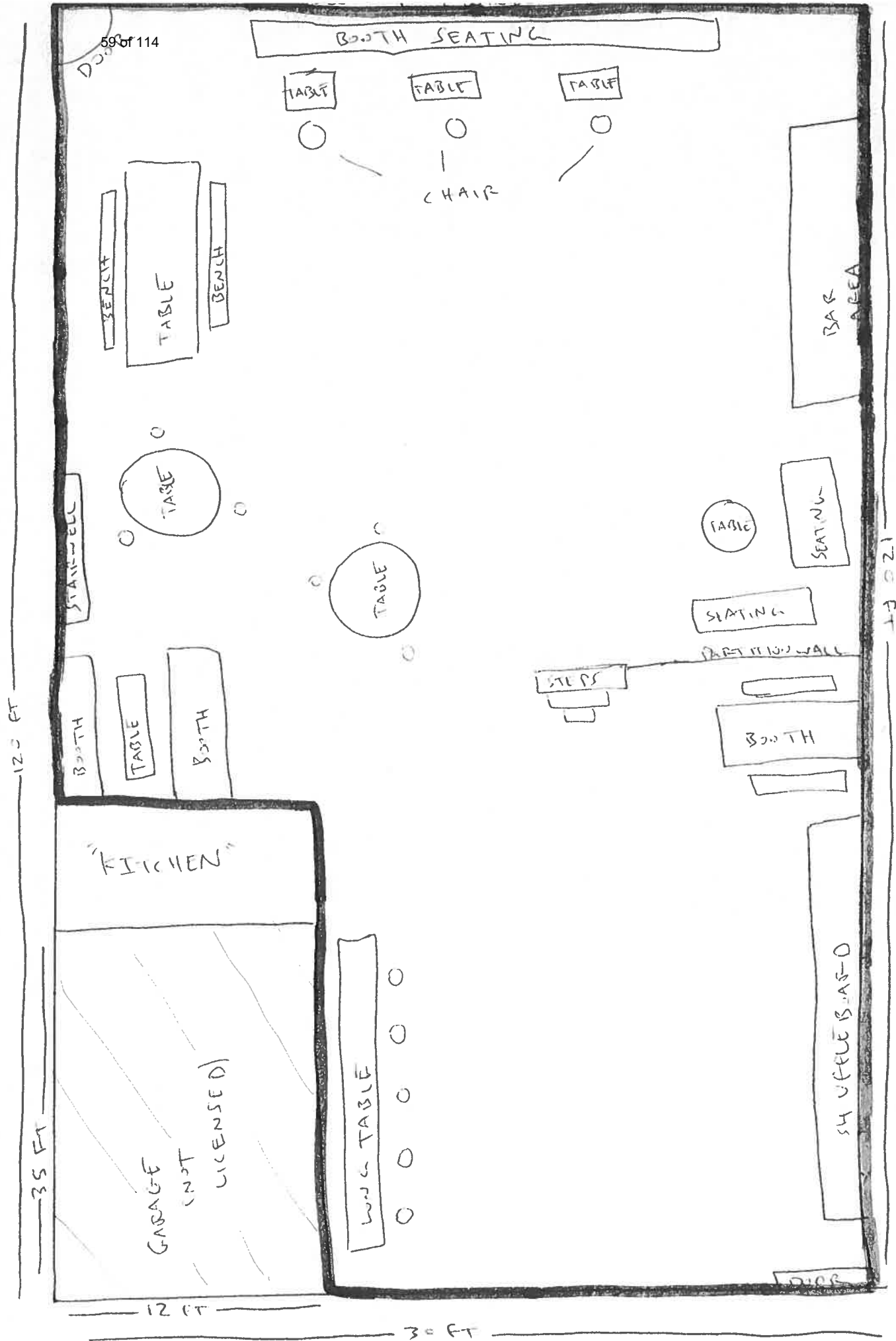
e. Loan Information (Attach copies of all notes or loans)

Name of Lender	Address	Term	Security	Amount

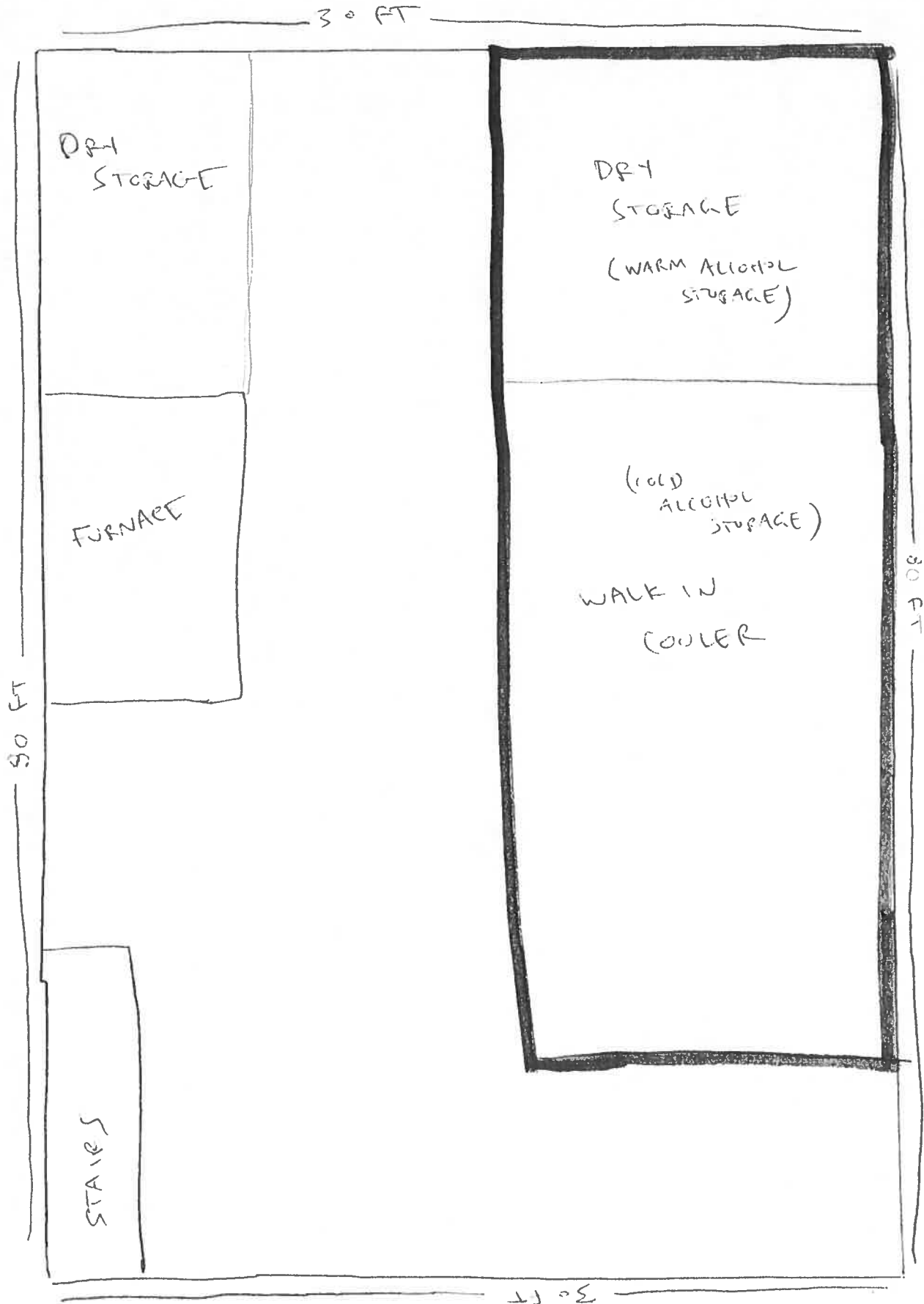
Oath of Applicant

I declare under penalty of perjury that this application and all attachments are true, correct, and complete to the best of my knowledge.

Authorized Signature Alyson Sangui	Print Signature Alyson Sangui	Title Mrs.	Date 12-9-2020
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DOWNSTAIRS



PETITION TO THE CARBONDALE LIQUOR LICENSING AUTHORITY

I, the undersigned, am aware that an application for a Tavern liquor license has been filed with the Carbondale Licensing Authority by: Batch Emporium, LLC.

dba Batch, and proposed to be located at 358 Main Street, Carbondale, 81623. I am at least 21 years of age and am a resident or owner or manager of a business located within the defined neighborhood boundaries of the proposed liquor establishment. I have indicated below whether I consider the granting of the above-mentioned liquor license to be desirable and necessary for the reasonable requirements of the neighborhood:

#	Signature	Printed Name	Address	Business Owner, Business Manager, Resident?	Date Signed	Yes X	No X
1.		Shirley Powers	1011 Wheel Cir.	Resident	12/1/20	X	
2.		Jen Chiles	621 S 3rd	Resident	12/1/20	X	
3.		Matt Greenlund	621A S 2nd St.	Resident	12/1/20	X	
4.		Darin Binion	202 12th St #202	Resident	12/2/2020	X	
5.		Alex Collins	51 Sopris Ave	Resident	12/2/2020	X	
6.		Chris Taylor	306 Red Dog Rd	Res	12/2/2020	X	
7.		Scott Ely	PO Box 301	Business	12/2/20	X	
8.		Adam Ting	464 S. 3rd St Unit 3	Resident	12/2/20	X	
9.		Lach Hughes	242 Sopris Ave.	Resident	12/2/20	X	
10.		Alexandra O'Neal	1011 Wheel Circle	Resident	12/2/20	X	
11.		Kimbrell Larouche	19 Deer Path	Resident	12/2/20	X	
12.		Alexandra Jeronima	0262 S. Bill Creek Rd.	Resident	12.3.20	X	
13.		Brian Colley	4075 Carbondale Co. Dolores Hwy	Resident	12.4.20	X	
14.		STACI Dickerson	1607 Defiance Dr	Resident	12-4-20	X	
15.		KENNACRAMPTON	187 10th St	Resident	12-8-20	X	
16.		Patrick Lee	76 S. 2nd St.	Resident	12/8/20	X	
17.		Corby Anderson	0300 Vaguer Ln.	Business Manager	12/8/20	X	
18.		Gregory Albrecht	76 S. 2nd St.	Business Manager	12/8/20	X	
19.		Katherine R. Rich	596 N. Hwy 133	Resident	12/8/20	X	
20.		Savannah LaBarr	1111 Village Rd Unit C	Resident	12/10/20	X	
21.		Matthew Barnes	204 Main St	Resident	12/10/20	X	
22.		Molly Demarr	1605 Defiance Dr	Resident	12/10/20	X	
23.		Amy Kaiser	85 N. 7th St.	Resident	12/10/20	X	
24.		BAUBANA FLOTA	831 566 0982	Resident	12/10/20	X	
25.		Carrie Tippett	1804 Hwy 133	Resident	12/10/2020	X	

AFFIDAVIT**CIRCULATOR**

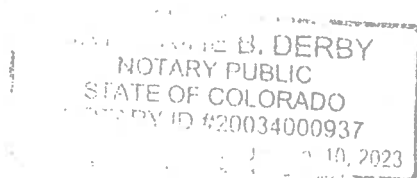
I, Alyson Renee Sangrally, do hereby certify that I was the circulator of the attached petitions and further, that I personally witnessed each signature appearing on the petitions. To the best of my knowledge, the signature thereon is the signature of the person whose name it purports to be, each address given opposite each name is the true address of the person that signed, that each person who signed the petition represented themselves to be 21 years of age or older, and that each person who signed the petition had the opportunity to read, or have read to them, the petition in its entirety and understands its meaning. I also hereby affirm that no promises, threats, or inducements were employed whatsoever in connection with the presentation of this petition and that every signature appearing hereon was completely free and voluntarily given.

Alyson Sangrally
Circulator

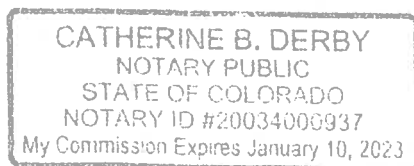
STATE OF COLORADO)
) SS.
COUNTY OF GARFIELD)

Subscribed and sworn to before me this 14th day of December, 2020.

Catherine B. Derby
Notary Public



1/10/2023
My commission expires:





December 17, 2020

Mayor and Board of Trustees
Town of Carbondale
511 Colorado Ave.
Carbondale, CO 81623

Dear Mayor and Board of Trustees:

I own and operate the High Q retail marijuana store at 922 Highway 133 in Carbondale. As you are aware, the Sopris Shopping Center is being redeveloped and we must move by March 2021. I came before the Board earlier this year to request a modification to the Carbondale Municipal Code to enable us to locate in the Carbondale Marketplace Building C. However, Dr. Stein moved up the date in which we need to vacate the Sopris Shopping Center and the Carbondale Marketplace development was delayed due to COVID. Building C will not be completed and ready for us to move into it until April of 2022.

Accordingly, we are looking for a temporary location for the store. Carbondale is booming and there are very few commercial spaces available, very few locations that allow retail marijuana stores and still few landlords that will allow the use. So, we have been having an extremely difficult time finding a location. We are currently considering two locations, both of which are along the west side of Highway 133 and are proximate to the CRMS property with the cattle.

I am respectfully requesting that the Town of Carbondale modify the Municipal Code so we can move into one of these locations. I believe this change is in the best interest of the Town of Carbondale for several reasons, including:

1. The State does not require a setback between schools and Retail Marijuana Stores.
2. High Q has been a good business for Carbondale and we have nowhere else to go.
 - a. I believe we are the local's favorite Retail Marijuana Store – High Q Carbondale's sales have grown every year and we are up over 30% in 2020, despite COVID-19;
 - b. High Q's customers are very loyal because we have unique offerings so many may choose to shop at High Q Snowmass Village or Silt if we close – we are the only Retail Marijuana Store in the Valley that sells soil-grown, organically-cultivated marijuana;
 - c. High Q has generated and paid over \$315,000 in sales taxes and fees for the Town of Carbondale, plus the portion the Town receives from the State of Colorado;
 - d. We donate to and sponsor events for Carbondale Arts, KDNK and other local causes;
 - e. We provide surveillance footage to Carbondale Police when requested;

3. I do not believe that removing setbacks from marijuana stores to schools adversely impacts the community and its youth.
 - a. Unlike establishments with liquor licenses, no one under the age of 21 may enter a Retail Marijuana Store and there are surveillance cameras inside and outside stores to monitor activity;
 - b. High Q has passed every underage compliance check at all four of its stores and confiscates numerous fake ID's; and
 - c. School age children walk and ride bicycles throughout Carbondale so keeping Retail Marijuana Stores at a distance from schools does not keep children away from the use.
4. I believe that maintaining the setbacks to schools with respect to the CRMS property has the potential to hamper the growth of the Town of Carbondale.

Section 6-5-120 (2) of the Carbondale Municipal Code states: **Prohibited locations.** No retail marijuana store license shall be issued for the following locations:


- a. Within 500 feet of any school or day care home existing at the time of the application, excepting any day care homes located within the Industrial (I) Zone District, with the distance computed using a route of direct pedestrian access from the nearest property line of the land used for school or day care home purposes to the nearest portion of the building, or the nearest unit boundary if located in a multiunit building, in which the retail marijuana store is proposed to be located.

I would like to request that the Town of Carbondale modify its Municipal Code in one of the following ways:

1. Except out Retail Marijuana Stores from the setback to schools;
2. Except out CRMS from the setback to Retail Marijuana Schools;
3. Reduce the setback to 200';
4. Change the measurement to be from the nearest wall of a school building or the nearest exterior perimeter of an athletic field or playground surface, whichever is closest to the building in which Retail Marijuana will be sold; or
5. Waive the setback on a case by case basis – provide a means by which an applicant, such as High Q Carbondale can get a variance from this setback

We love the Town of Carbondale – it has been very good to us and we are hopeful that we can continue to serve the community for many years to come. Thank you in advance for your time and consideration of this request. I look forward to hearing your reply.

Sincerely,



Renée S. Grossman



To: Mayor Richardson and Town of Carbondale Trustees

From: Katharine Rushton, CLEER

Date: January 7, 2021

Re: Proposed Scope of Services and Work Plan 2021 - DRAFT

Introduction

The following proposed scope of services continues and expands on the projects completed in 2019 and 2020 and with input from Town Manager Jay Harrington, we've included services to complement existing priorities of the Board of Trustees. In this memo there is an overview of the work completed in 2020, the summary and budget for work in 2021 and a reminder of the services the Town of Carbondale also receives through its membership with Garfield Clean Energy (GCE).

Work completed in 2020

The original 2020 Scope of service and work plan was revised in June 2020 to be responsive to changing circumstances brought about by the COVID 19 pandemic and to focus on actions that make the most impact.

1. Net Zero Buildings

Address multifamily buildings and large commercial construction:

- Direct outreach to present the financial case for designing and building beyond code.
- Provided assistance through new construction rebate programs and opportunities.

Various levels of engagement and consulting services continue to be provided to the following projects:

- Carbondale Center Place
- 1201 Main aka Sopris Lofts
- Builders First Source Lumber
- Thompson Park
- Market Place Multifamily

Residential Energy Code Webinar:

Developed and held a webinar for contractors to identify and clarify changes to the residential energy code and provide options and strategies to meet the code. *Carbondale Residential Efficient Building Code: Updates & Opportunities* was held on September 1, 2020, with 45 participants including contractors, energy professionals, architects, and others. The training was recorded and can be accessed here:

<https://www.youtube.com/watch?v=dSMHnCoVB-k&t=3s>



2. Recovery with Efficiency

In an effort to help struggling businesses reduce operating expenses through energy efficiency investments CLEER staff launched a limited-time program for impacted small businesses.

- CLEER staff reached out to the Chamber of Commerce to get an updated list of all businesses located in Carbondale and paid Carbondale Chamber to send out a "standalone flyer"
- Performed extensive outreach through calls and emails to businesses, especially the ones most hurt by COVID-19 restrictions
- Created a bilingual flyer and hand-delivered to restaurants, retail, and lodging;
- Sent out multiple targeted eblasts and social media posts to Carbondale businesses letting them know about opportunities to reduce their energy usage and access rebates;
- Sopris Sun - ran a 1/8 page ad for 11 weeks
- KDNK - aired 2 underwriting spots per day (morning & evening drive times) from Oct. 27-Nov. 30

To date, 18 Carbondale businesses have expressed varying levels of interest in the program. Key results include:

- Marble Distilling - received free pipe wrap and installation from Black Hills Energy, valued at \$6,000
- Little Blue Preschool – Accessed a CORE rebate for a new HAPA filter system and several Black Hills Energy rebates for weatherization upgrades.
- Carbondale Clay Center – In progress for accessing rebates from Black Hills for programmable thermostats and weatherstripping. Will also engage CLEER consultation services during the design phase of the proposed new building.

3. Transportation

RFTA was awarded a \$30,000 Charge Ahead grant for a Level III Fast Charger but could not identify a suitable location at the park and ride due to parking space restraints. CLEER facilitated the transfer of the grant to the Town. The Town provided \$5,000 in matching funds and the Charge Point Charging Station is now installed and operational on Cowen Drive.

Scope of work proposed for 2021

Comprehensive Plan and Code Updates:

As the Town moves forward with the comprehensive plan update, CLEER will engage in the Town process and provide energy-related data, expertise, and recommendations on items that impact the climate, including buildings, transportation, community design, and land-use.

As work on the Commercial energy code update progresses, CLEER will provide technical expertise as appropriate and facilitate public meetings to solicit input from stakeholders. Following the adoption of the code, CLEER will provide targeted outreach and education to various stakeholder groups through webinars and published materials.



Further code related work will include addressing follow-up items proposed in the 2019 Net Zero for New construction report:

- Develop a road map for code updates that align with Town carbon emissions reduction targets and timeline;
- Research and report on the potential to address energy use in existing buildings through code mechanisms.

Energy related communications:

Work with the Town communications consultant to update messaging and content related to energy efficiency and renewable energy initiatives on the Town website. Provide content and ideas for more effective dissemination of information via the website and Town social media channels.

Budget

Services	Budgeted Amount
Comprehensive Plan and Energy Code Updates:	\$15,000
Outreach and education: Green codes	\$7,500
Energy-related communications	\$5,000
Project management	\$2,500
Total	\$30,000.00

[2021 Programs and services to be provided through GCE membership](#)

ReEnergize Garfield County

CLEER will continue to provide energy efficiency consulting to homes and businesses in Carbondale (and all of Garfield County) through the county-wide ReEnergize program. The ReEnergize program leverages utility rebates and is offering cash incentives on a limited basis in 2021 to encourage projects.

Solarize Garfield County

Carbondale homeowners interested in rooftop solar will have an opportunity to participate in a group buy program that will reduce individual costs through economies of scale. A limited time, first come first serve rebate will be available to households that cannot access a rebate from another source, such as the utility company and financing options will be promoted as well. Solarize Garfield County is due to launch in March 2021.



Low-Income Program

GCE partners with Energy Outreach Colorado and Northwest COG to deliver the CARE program to income qualified Garfield County residents. CLEER staff field calls and inquiries to ensure that eligible applicants have the information that they need to apply for the program.

Town Facilities

Energy use at Carbondale facilities has been tracked since 2009 on the Building Energy Navigator, a tool supported by GCE. This data can be used by facility managers to optimize building operations. CLEER staff use this data to track progress, identify anomalies, and verify solar output. CLEER staff also assist staff with specific projects and with securing utility rebates.

Transportation Initiatives

The GCE scope of work is combined with a contract that CLEER has with the Colorado Energy Office to promote electric vehicles and provide support to infrastructure installations. CLEER staff provide vehicle coaching services to GCE partners and members of the public, helping folks navigate the variety of options for electric and hybrid vehicles and understanding the tax credit options. These contracts also support work to provide consulting for charging station installations and assistance securing grants. By helping to build out electric vehicle infrastructure across the region, it benefits Carbondale EV owners knowing they have more charging options in other communities. The other aspect of transportation initiatives that are part of the GCE scope of work include coordinating programs that promote alternative modes of transportation, including bike and walk challenges, promoting the use of transit, etc. These were put on hold in 2020 and we're looking forward to see what aspects we might be able to implement again in 2021.

Renewable Energy

GCE secured a DOLA grant (along with matching funds from Garfield, Pitkin, and Eagle Counties) in 2020 to support the creation of a Solar and Storage Masterplan for the 3-County region (longer description provided during GCE update in November).

In addition to the DOLA grant work, CLEER staff also provide renewable energy consulting and analysis to GCE partners and other local governments to evaluate Power Purchase agreements, community solar subscriptions, and other renewable opportunities that come up.



**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Board of Trustees Agenda Memorandum

MEETING DATE: January 12, 2021

Item: 9 Attachment: K

TITLE: Special Event Task Force 2021 recommendations for Special Events, and Street Closures

PRESENTING: Special Event Task Force Representatives
Eric Brendlinger- Parks & Recreation Director
Jamie Wall-Special Events Coordinator

ATTACHMENTS: 2021 Calendar Special Events Draft
Committee Meeting Minutes from December 16, 2020 Zoom meeting
Special Event Timeline and Flow Chart
New rental paperwork for the Town's mobile stage.

BACKGROUND:

The Special Events Task Force met virtually on December 16th, 2020 to review, recap, and discuss 2020 special events and the Covid-19 rules and regulations for special event use of Town property. The Task Force also discussed the 2021 special events and street closures, which will depend upon the public health orders at the time of the event. Many larger events have cancelled or postponed until 2022 and other events have pushed back from early spring to late summer or fall. Please find attached the committee meeting minutes & recommendations. Listed below are the special events that organizers are seeking permission to host within town parks, town owned facilities or on town streets in 2021.

<u>Proposed Special Event</u>	<u>Organizer</u>	<u>Date & Times</u>	<u>Location</u>
First Friday Main St. Closures	Chamber Committee	Jan-Dec (First Fri.) 5-9pm	Main St. (Weant to 3 rd St.)
First Friday Main St. Closures	Chamber Committee	June, July, Aug, Sept 5-9pm	Main St. (Weant to Snowmass Dr.)
Family First Friday	Parks & Rec Dept.	Jan 1 (First Fri) 5:30-8pm	Various locations
Full Moon Winter Games	Parks & Rec Dept.	Jan 30 (Sat) 4:30-8 pm	Gus Darien Ice Rink and grounds
First Friday	First Friday Committee	Feb 5 (First Fri) 5-9 pm	Main St.
Light the Night with Love	Creative District	Feb 13 & 14 5-8 pm	Rio Grande ArtWay
First Friday	First Friday Committee	March 5 (First Fri) 5-9 pm	Main St.
Spring Into Wellness	Davi Nikent & Rec Dept.	April 2 (First Fri) 5-9pm	Rec Center and 4 th street
Easter Egg Hunt & 5k Run	Parks & Rec Dept	April 3 (Sat) 8:30 am & 10am	Sopris Park
Ping Pong Ball Drop	Rotary Club	May 7 (Fri) 5-9 pm	Sopris Park
Dandelion Day & Parade	Environmental Board	May 8 (Sat) 9 am-5pm	Sopris Park & Main Street Parade
Bonedale Bike Week	Bike Ped & Rec. Dept.	May 15-20	Rec Center and other Town Parks
Bike Park Competition	Parks & Rec Dept.	May 15 (Sat) 9:30am	North Face Bike Park
Art Around Town Art Walk	CPAC	June 3 (Thurs)	Town Hall Start
Carbondale Wild West Rodeo	Rodeo Board	June 3-Aug 19 (Thurs) 7-10pm	Gus Darien Arena
First Friday	First Friday Committee	June 4 (First Fri) 5-9 pm	Main St.
Community Pedaleando	Elise Denis AVSC	June 5 (Sat) 10:30 am-2pm	North Face Park
Jarapeo Y Baile Mexican Rodeo	Mario Tarin	June 6 or 20 4-9 pm	Gus Darien Arena
Downtown Farmer's Market	F.M. Committee	June 10-Sept. 30 (Wed) 10-3pm	4 th St. Park & Plaza

Summer Park Concert Series	Steve Standiford	June 13 (Sun) 3:30-7:30pm	Sopris Park
Team Roping & Sorting Event	Stepping Stones	June 26 & 27 (Sat –Sun)	Gus Darien Rodeo Arena
21 st Annual Sopris Music Fest	Steve Standiford	July 2 (First Fri) 5-10pm	4 th St. Park
4 th July Parade & Pool Party	Recreation Dept.	July 4 (Sun) 10:30am-2pm	Main Parade & Sopris Park Pool
Jaripeo Y Baile Mexican Rodeo	Mario Tarin	July 10 (Sat) 4-9 pm	Gus Darien Rodeo Grounds
Summer Park Concert Series	Steve Standiford	July 11 (Sun) 3:30-7:30pm	Sopris Park
*Carbondale Mountain Fair	Carbondale Arts	July 23,24,25 (Fri thru Sun)	Sopris Park
Mt. Sopris Run Off & 4 mile	Independence Run /Hike	July 25 (Sat)	Sopris Park & Town Streets
Porcupine Loop Bike Race	Aloha Mt. Cyclery	July 26 (Sun)	Sopris Park & Town Streets
First Friday	First Friday Committee	August 6 (First Fri) 5-9 pm	Main St.
Summer Park Concert Series	Steve Standiford	August 8 (Sun) 3:30-7:30pm	Sopris Park
Jaripeo Y Baile Mexican Rodeo	Mario Tarin	August 7 or 14 (Sat) 4-9 pm	Gus Darien Rodeo Grounds
*The Hoot	KDNK	August 13 (Fri) 5-10pm	4 th St. to Garfield, Park & Plaza
“Our Town - One Table”	Parks & Rec Dept.	August 15 (Sun) 5-9pm	4 th St Plaza to Euclid Ave.
RFPA Pickleball Tourney	RFPA	August 20-22 (Fri-Sun)	Young-Calaway Alpine Bank
*Wilderness Workshop	Emily Kay	August 20 (Fri) 5-9 pm	Sopris Park
*Festival Las Americas	Club Rotario	August 23 (Sun) 12-8pm	Sopris Park
*Carbondale Cowboy Up	Scott Haycock	August 27 (Fri) 5-10pm	4 th St. Park & Plaza
10 th Bonedale Skate Revival	Recreation Dept.	August 28 (Sat) 9:30am	North Face Skateboard Park
*Family Block Party/Pride Parade	Parks & Rec Dept.	Sept 4 (First Fri) 4-8pm	4 th St. Park & Main Street parade
Roaring Fork Ranch Roping	Tom Harrington	Sept 10-12 (Fri -Sun) 9am-6pm	Gus Darien Rodeo Arena
Western Slope Pickleball Tourney	RFPA	Sept 11 & 12 (Sat - Sun)	Young-Calaway Alpine Bank
Summer Park Concert Series	Steve Standiford	Sept 12 (Sun) 3:30-7:30pm	Sopris Park
*O2 Outdoor Women’s Festival	Pocket Media	Sept 17-20 (Thurs-Sun)	CRCC and 4 th Street Park
* Clay Center Fundraiser	Clay Center	Sept 25 or 18 (Sat) 5-9pm	Clay Center & Main St.
First Friday	First Friday Committee	Oct 2 (First Fri) 5-9 pm	Main St.
Potato Day Parade & BBQ	Parks & Rec/Committee	Oct 3 (Sat) 10:30-3pm	Main St. & Sopris Park
Marmot 5 k and Mile	Ross Montessori	October 3 (Sat)	Ross Montessori School
Indigenous Peoples Day	Davi Nikent	October 10 & 11 (Sun ,Mon)	Nuche Park and Sopris Park
*Five Point Film Festival	Regna Jones	Oct. 13-17 (Wed-Sun)	Rec Center, 4 th St. Park & Plaza
Aloha Shaka Cross Series	Aloha Cyclery	TBD in Oct, Nov 26	North Face Park
Dia De Los Muertos Parade	Carbondale Arts	November 5, (First Fri)	3 rd street to Main Street
Turkey Cross Trot 5 K Run	Recreation Dept.	Nov 25 (Thurs)	North Face Park or Rio Grande
Light Up Carbondale	Town/Chamber/CA	December 3 (First Fri) 5-8pm	4 th St. Park & Plaza
Jingle Bell Run 5 K	Independence Run/ Hike	Dec 19 (Sun) 11am	Independence Run and Hike

**Events where a Special Event Liquor License may be requested*

STREET CLOSURES & SPECIAL EVENT RECOMMENDATIONS:

New Events: O2 Outdoor Women’s Festival September 17-20

Roaring Fork Pickleball Association Pickleball Tournaments at the Young-Calaway Alpine Bank
Pickleball Courts at the North Face Park.

August 20-22

September 11 & 12 (original western slope tournament)

Cancelled Historical Events: Green is the New Black Fashion Show-Carbondale Arts

Celtic Fest & Octoberfest -Town Parks & Recreation Department

Hattie Thompson Birthday Party-Carbondale Historical Society

First Friday: The Task Force recommended the continuation of the road closures between Weant Blvd. and 3rd Street every month throughout the year on First Friday from 5 to 9 pm to safely accommodate the large numbers of adults and children navigating Main Street (if public health orders allow this to take place). During the months of June, July, August and September, Main Street closures would extend to Snowmass Drive to accommodate businesses on the east end of main street and to provide additional space between Snowmass

Drive and 3rd Street on Main Street for farmers market booths and local artisan booths. All First Friday Main Street Closures require overtime hours for staff to close and open the roads. The larger main street closures require 3 Public Works or Parks Department staff members to be on duty to manually control a crosswalk at 3rd Street and Main Street to allow for north to south vehicle traffic. This effort allows vehicle access across main street in the east part of town. Town staff will continue to have the discretion to open up Main Street earlier than 9:00 pm if inclement weather and/or light pedestrian traffic warrants it.

Mountain Fair: Continue to extend Friday hours for music to 9:30 pm, but to have the music on Sunday evening end at 7:00 pm. This has allowed for an earlier Sunday evening Fair breakdown that proved to be less disturbing to the neighbors. Saturday evening schedule will remain the same with live music ending at 9:30pm and Fire Show performance ending by 10:00pm. Sopris Park neighbors in attendance were in support of maintaining these Mountain Fair hour changes that have been tested in 2018 & 2019.

Parades: If possible with public health care rules and regulations

Dandelion Day Parade will use the 2nd Street staging but then turn south onto Weant Blvd. for their parade route and allow the RFTA bus stops on Main Street and 6th street to keep the regular bus stop locations and schedules.

2nd Annual Pride Parade would take place during the First Friday in September when the *Family Block Party* is occupying the 4th street plaza park and street area. The request is to add an additional large street closure (Snowmass Drive to Weant Blvd.) for this September First Friday allowing the Pride Parade to conduct staging on 2nd Street and east Main Street and to travel the traditional parade route from 2nd Street to Weant.

Potato Day and 4th of July parades will stage on 2nd Street and Main Street and continue on Main Street to then turn south at the corner of 7th Street. The RFTA bus stop in front of the pool and the one on 6th street in front of the recreation center will have to be temporarily moved to the south west corner of 7th and Main St.

Dia De Los Muertos Parade travels from the 3rd Street Center to Main Street on the First Friday in November with volunteers providing traffic control on the side streets until they reach Main Street which is already closed for First Friday.

NEW RULES AND REGULATIONS

Additional covid language in Town contracts:

COVID 19 WAIVER:

I further acknowledge and accept that there are presently additional health risks associated with my participation in this program during the COVID-19 pandemic, and hereby agree to comply with all Town of Carbondale regulations, policies and rules related to the COVID-19 pandemic for so long as the ongoing local COVID-19 health emergency exists as declared by the Town of Carbondale Board of Trustees. With full awareness and appreciation of the risks involved, I also hereby forever release, waive, discharge, and covenant not to sue, the Town of Carbondale, its Parks & Recreation Department, officers, employees and agents, with regard to any and all liability, claims, demands, and causes of action whatsoever, directly or indirectly arising out of or related to any loss, damage, or injury, including death, I may sustain related to COVID-19 due to my participation in this program, regardless of any negligence by the Town or its officers, employees and/or agents.

ANALYSIS

To accommodate and schedule a community calendar for event organizer's requested dates, staff is requesting BOT consideration to approve these events, the use of town facilities and the listed street closures. This will

allow staff to begin working and outlining with event organizers the Town requirements, policies and procedures for them to sponsor and stage these events on Town property. (See new timeline and flow chart) An *Event Management Plan* and/or *Facility Use Agreement* will be required of these events by the event organizers. Events that serve alcohol also require event organizers to appear before the BOT for their authorization to obtain a “*Special Event Liquor License*” from the Town Clerk. Events that utilize food vendors must prove that all vendors at their event have obtained a current vendor’s license from Garfield County Public Health, as well as have a current Town of Carbondale Sales Tax License. All non-food vendors would also need to have a current TOC sales tax license.

RECOMMENDATION:

Staff recommends the following motion be considered:

“Move to approve the 2021 special events and street closures as recommended by the Special Events Task Force if they align with the public health orders at the time of the event.”

Prepared By: Eric Brendlinger, Parks & Recreation Director
Jamie Wall, Special Events Coordinator

Jay Harrington
Town Manager

TOWN OF CARBONDALE 2021 EVENT CALENDAR (subject to change)

Highlighted Events **Cancelled** **Changed Historic Date** **Virtual** **Unknown** updated Jan 6

<u>Event</u>	<u>Organizer</u>	<u>Contact</u>	<u>Date</u>	<u>Location</u>
First Friday <i>Family Activities</i> Covid Friendly	Parks & Recreation Dept.	Jamie Wall (510-1214) jwall@carbondaleco.net	January 1 (Fri), 12om-9pm	Darien Ice Rink & 4 th Street Rink and other outdoor activities
Full Moon Winter Games	Parks & Recreation Dept. Aloha Mt. Cyclery Independence Run & Hike	Margaret Donnelly (510-1280) Darren Broome (963-2500) Brion After (704-0909)	January 30 (Sat), 4:30-8pm mdonnelly@carbondaleco.net independencerun@sopris.net	Darien Ice Rink & Rodeo Grounds alohamtncyclery@yahoo.com
First Friday	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	February 5 (Fri), 4:30pm	Downtown Main St.
Light the Night with Love	Carbondale Creative District www.carbondalecreativedistrict.com	Amy Kimberly (963-1680) amy@carbondalearts.com	February 13 & 14	ARTway Derail Park to Latinx Folk Art Garden
First Friday “Creative District Focus”	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	March 5 (Fri), 5pm	Downtown Main St.
First Friday “Spring into Wellness”	Parks & Recreation Dept. www.carbondale.com/event/first-friday-spring-wellness/	Margaret Donnelly (510-1280)	April 2 (Fri), 5-9pm	Carbondale Recreation Center or Downtown 4 th Street Plaza
Easter Egg Hunt & “Where my Peeps at” Scavenger Hunt Run	Parks & Recreation Dept. www.carbondalerec.com	Margaret Donnelly (510-1280) mdonnelly@carbondaleco.net	April 3 (Sat), 8:30 run 10am Egg Hunt	Sopris Park
Rotary Club Ping Pong Ball Drop	Carbondale Rotary Club alan@moderndaymedia.net	Alan Cole jwall@carbondaleco.net	May 7 (Fri), 5-9pm	Sopris Park
<i>Dandelion Day</i>	Environment Board www.dandelionday.org	Natalie Rae Fuller 970-230-2315. natalierae13@gmail.com	May 8 (Sat), 9am-5pm dandelionday81623@gmail.com	Sopris Park & Main St. parade
<i>Bonedale Bike Week</i> www.carbondalerec.com	Bike Ped Commission & Recreation Dept.	Eric Brendlinger (510-1277) ebrendlinger@carbondaleco.net	May 15-20 (Sunday-Thurs)	Carbondale Recreation Center & other locations within Town
Bike Park Competition	Parks & Recreation Dept. www.carbondalerec.com	Jamie Wall (510-1214) jwall@carbondaleco.net	May 15 (Sat), 9:30am	North Face Bike Park
Annual Art Walk	CPAC: Carbondale Public Arts Commission	llindberg@carbondaleco.net	June 3 (Thurs), 5:30pm	Begin at Town Hall

Highlighted Events **Cancelled** **Changed Historic Date** **Virtual** **Unknown**

<u>Event</u>	<u>Organizer</u>	<u>Contact</u>	<u>Date</u>	<u>Location</u>
<i>Wild West Rodeo Series</i>	Wild West Rodeo Assoc. www.carbondalerodeo.com	Mike Kennedy (379-3907) mikekennedy@sopris.net	June 3-August 19 (Thurs) 7:30-9:30pm	Gus Darien Rodeo Grounds
First Friday Creative District Focus	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	June 4 (Fri), 5-9pm	Downtown Main Street
Community Pedaleando	AVSC www.teamavsc.org	Elise Denis edenis@teamavsc.org	June 5 (Sat), 10:30am-2pm	North Face Park
Jaripeo Y Baile Mexican Rodeo	Mario Tarin	(618-6486)	June 6 or 20 (Sun), 4-9pm	Gus Darien Rodeo Grounds
Downtown Farmer's Market www.carbondalefarmersmarket.com	Farmer's Market Committee	Jamie Wall (608-385-9252) jwall@carbondaleco.net	June 9-Sept. 29 (Wed) 10am-3pm	4 th Street Plaza & Park
Summer Park Concert Series	Music Committee	Steve Standiford (963-3304) sguitars@sopris.net	June 13 (Sun), 3:30-7:30pm	Sopris Park Gazebo
Team Roping & Sorting Event	Stepping Stones	Temple Glassier (379-2411) tglassier@yahoo.com	June 26 & 27, (Sat, Sun) TBD kyle@steppingstonesrfv.org	Gus Darien Rodeo Grounds
First Friday "Community Celebration"	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	July 2 (Fri), 5-9pm	Downtown Main Street
21 st Annual "Mt. Sopris Music Fest"	Steve's Guitars	Steve Standiford (963-3304)	July 2 (Fri), 5-10pm	4 th Street Park
4 th of July Parade & Pool Party www.carbondalerec.com	Parks & Recreation Dept. Margaret Donnelly (510-1280)	Eric Brendlinger (510-1277) mdonnelly@carbondaleco.net	July 4 (Sun) 10:30am-2pm ebrendlinger@carbondaleco.net	Downtown Main St. Parade Route Sopris Park Pool Area
<i>Jaripeo y Baile Mexican Rodeo</i>	Mario Tarin	(618-6486)	July 10 (Sat) , 4-9pm	Gus Darien Rodeo Ground
Summer Park Concert Series	Music Committee	Steve Standiford (963-3304) sguitars@sopris.net	July 11 (Sun), 3:30-7:30pm	Sopris Park Gazebo
<i>Carbondale Mountain Fair</i>	CA-Carbondale Arts www.carbondalearts.com	Amy Kimberly (963-1680) amy@carbondalearts.com	July 23, 24, 25 (Fri thru Sun) Fri 12 noon to Sun 7pm	Sopris Park
Mt. Sopris Runoff & 4-mi Run	Independence Run & Hike Store	Brion After (704-0909) brion@independencerunandhike.com	July 24 (Saturday)	Sopris Park
Porcupine Loop Bike Race	Aloha Mt. Cyclery	Darren Broome (963-2500)	July 25 (Sun)	Sopris Park & Prince Creek

Highlighted Events **Cancelled** **Changed Historic Date** **Virtual** **Unknown**

<u>Event</u>	<u>Organizer</u>	<u>Contact</u>	<u>Date</u>	<u>Location</u>
First Friday	First Friday Committee	Chamber of Commerce (963-1890)	August 6 (Fri), 5-9pm	Downtown Main Street
Summer Park Concert Series	Music Committee	Steve Standiford (963-3304) sguitars@sopris.net	August 8 (Sun), 3:30-7:30pm	Sopris Park Gazebo
<i>Jaripeo y Baile Mexican Rodeo</i>	Mario Tarin	(618-6486)	August 7 or 14 (Sat), 4-9pm	Gus Darien Rodeo Grounds
<i>The Hoot</i>	KDNK	Kenna Crampton (963-0139) kenna@kdnk.org	August 13 (Fri), 5-10pm	4 th Street Plaza Park to Garfield
<i>"Our Town - One Table"</i>	Parks & Recreation Dept. Jamie Wall (510-1214)	Sondie Reiff (305)710-0826 jwall@carbondaleco.net	August 15 (Sun), 5-9pm sondie12@gmail.com	4 th Street (Main to Euclid)
RFPA Tournament	RFPA Val Snearly	rfpickleball@gmail.com	Aug 20-22 (Fri-Sun), 8am-4pm	Young-Calaway Alpine Bank Courts
Wilderness Workshop Community Party	Wilderness Workshop	Emily Kay 610-888-4370 emily@wildernessworkshop.org	August 21 (Fri), 4-9pm	Sopris Park
<i>Festival Las Americas</i>	Club Rotario	Lucy Arcila-Club President LucyMoncadaArcila@alpinebank.com	Aug 22 (Sun), 12 noon-8pm	Sopris Park & Gazebo
<i>"Cowboy Up" Dance & BBQ</i>	Scott Haycock Cowboy Up Committee	(948-4867) shaycock3006@gmail.com	August 27 (Fri), 6-10pm	4 th Street Park & Plaza
10th Annual "Bonedale Skate Revival"	Parks & Recreation Dept. www.carbondalerec.com	Jamie Wall (510-1214) jwall@carbondaleco.net	August 28 (Sat), 9:30am	North Face Skateboard Park
First Friday: "Family Block Party & Pride Parade"	Parks & Recreation Dept.	Jamie Wall (510-1214) Michelle Marlow michmarlow@gmail.com	Sept 4 (Fri), 4pm	4 th Street Plaza & Park & Main St.
Roaring Fork Ranch Roping	Wild West Rodeo Assoc.	Tom Harrington (275-1165) tharrington@montrose.net ginny.a.harrington@gmail.com	Sept 10-12 (Fri-Sun)	Gus Darien Rodeo Arena
Western Slope Pickleball Tournament	RFPA Val Snearly	rfpickleball@gmail.com	Sept 11-12 (Sat-Sun), 8am-4pm	Young-Calaway Alpine Bank Courts
Sopris Park Summer Park Concert Series	Music Committee	Steve Standiford (963-3304)	Sept 12 (Sun), 3-7pm	Sopris Park Gazebo
O2 Festival	Pocket Outdoor Media	Lisa Raleigh 970-274-2012	Sept 16-19, (Thurs-Sun)	Carbondale Recreation Center/others

Highlighted Events **Cancelled** **Changed Historic Date** **Virtual** **Unknown**

<u>Event</u>	<u>Organizer</u>	<u>Contact</u>	<u>Date</u>	<u>Location</u>
Clay Center's Annual Fundraiser	Carbondale Clay Center www.carbondaleclay.org	Angela Bruno (963-2529) director@carbondaleclay.org	Sept 25 (Sat.), 5-9pm	Carbondale Clay Center
First Friday	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	Oct 1 (Fri), 5-9pm	Downtown Main Street
Potato Day <i>Parade & BBQ in Sopris Park</i>	Carbondale Historical Society Sue Gray (414-1078) www.carbondalehistory.org	info@carbondalehistory.org	Oct 2 (Sat), 10:30am-3pm	Main St. Parade & Sopris Park
<i>Ross Montessori 5k & Marmot Mile</i>	Ross Montessori School	Sonya Hemmen (970-963-7199) Sonya.hemmen@rossmontessori.org	October 2 (Sat), 7:30-11am	Ross Montessori School
"Celtic Fest" "Oktoberfest" Celebration	Parks & Recreation Dept.	Jamie Wall (510-1214) jwall@carbondaleco.net	Oct 8 (Fri), 5-9pm Oct 9 (Sat), 12pm-9:30pm	4 th Street Park & Plaza 4 th Street Park & Plaza
<i>Indigenous Peoples Day</i> www.davinikent.org	Nuche Pow Wow jhof@rof.net	John Hoffman & Rita Marsh ritamarsh@davinikent.org	Oct 10 (Sun), 5-9 pm Oct 11 (Mon), 10am-2pm	Nuche Park Sopris Park and Gazebo
5 Point Adventure Film Festival	5Point Adventure www.5pointfilm.org	Regna Jones 970-260-4321 regna@5pointfilm.org	October 13-17 (Wed thru Sun)	Carbondale Recreation Center
First Friday " <i>Dia De los Muertos</i> "	First Friday Committee www.carbondale.com	Chamber of Commerce & CA (963-1890)	Nov 5 (Fri), 5-9pm	3rd Street to Main Street Parade Route
Aloha Shaka Cross Series (Bike Cyclo-Cross Race)	Aloha Cyclery	Darren Broome (963-2500) alohamtncyclery@yahoo.com	Race #1: Sunday, TBD Race #2: Thursday, November	RFHS & North Face park (Thanksgiving Day)
Turkey Trot (5k & 1 mile fun run)	Parks & Recreation Dept.	Margaret Donnelly (510-1280) mdonnelly@carbondaleco.net	Nov 25 (Thurs), 9 am	Rio Grande Trail
First Friday " <i>Light Up Carbondale</i> "	Chamber/CA & Rec. www.carbondale.com	Jamie Wall (510-1214) (963-1890)	Dec 3 (Fri), 5-9pm	Downtown Main Street
"Jingle Bell Run"	Independence Run brion@independencerunandhike.com	Brion After (704-0909)	Dec 19 (Sun), 11am	Independence Run & Hike Store

TOWN OF CARBONDALE
2021 SPECIAL EVENTS TASK FORCE MEETING
WEDNESDAY, December 16, 2021 @ 6:00-7:30 P.M.
Virtual Zoom Meeting Minutes

1. Introductions

Task Force Members Present

- Eric Brendlinger, Town of Carbondale Parks & Recreation
- Jamie Wall, Special Events Coordinator Town of Carbondale Parks & Recreation
- Luis Yllanes , Town Trustees
- Margaret Donnelley, Health , Wellness and Aquatics Coordinator, Town of Carbondale Parks & Recreation
- Jeri Alberts, Sopris Park neighbors
- Amy Kimberly, Carbondale Arts
- Kellyn Wardell, Carbondale Arts
- Andrea Stewart, Carbondale Chamber
- Katie Monte, Carbondale Chamber
- Michelle Marlow, Event producer and Family Block Party
- Rose Rossello, local families and Parks & Recreation Commission
- Alan Cole , Rotary Club
- Regna Jones, 5 Point Film Festival
- Angela Bruno, Carbondale Clay Center
- Sara Malloy, Ross Montessori School
- Emily Kae, Wilderness Workshop
- Lisa Raleigh, O2 Festival
- Val Snearly, Roaring Fork Pickleball Association
- Maura Masters, Citizen
- Kim Magee, 4th street and Launchpad neighbor

2. Items not on the agenda: None

3. Recap Special Events in 2020 and COVID Rules and Regulation

- Mountain Fair : everything went well
- Farmers Market: essential business, provided food distribution, abided by all rules and regulations.
Amy: successful, safe opportunity, access food, social interaction. Maintain a sense of community.
Luis & Rose: Longer hours.
Jamie: Our vendors don't want to go later into the day because of the produce not being able to last all day in the heat. Vendors need to drive home after
- Potato Day:
Jerry: Glad to see it continue
Eric: family events, and farmers' market was a great addition

➤ Light Up Carbondale:

Jerry: I really like the bicycles that were lit up

Amy: Worked well for our shop, miss having Santa there. Our shop is going well

Andrea: From the First Friday perspective went really well. Hot chocolate gift packets sponsored by First Bank donation was great

Kim: The Town was lit up, Fire trucks went around too, great covid event

Rose: Santa's Sleigh went a little fast, but the horses were hard to slow down. Waiting outside in the snow for an hour and saw Santa for seconds. Have the horses slow down. We didn't get to give our letters to Santa.

Eric: Public health orders did not allow us to stop due to potential congregation. If public health orders allow we would put carolers on it next year and be able to stop at designated locations for caroling.

Overall we would like to keep this concept for this event. Enhance it, keep horse and buggy around town.

4. Review of Town Ordinances, Park Rules, Event Times, Decibel Levels

- Amy: Mountain Fair ending time on Sunday at 7pm is still preferable. Interested in going later on Saturday, as in the past.

Eric: It can be approved, just needs to go through the Department Heads and the Task Force for a recommendation at the time of the special events paperwork review.

5. Special Event Flow Chart, Paperwork Requirements

- Make sure everyone goes through this flow chart
- No option for For-Profit to have a liquor permit
- Additional COVID rules
- Add to Town websites so public and event promoters can see what is required of them.

6. Town of Carbondale new mobile stage Rental Process draft

- Mobile Stage offering from the Town to be able to transport and build a 16 x 20 ' stage anywhere in town
- Additional paperwork added to the special event paperwork process
- Benchmark fees of other municipal stage rentals to find average pricing.
- Rental will require a large but refundable damage deposit, and will have discounted non-profit vs business rates
- Based off of 15 other Parks & Recreation mobile stage contracts.

Feedback on stage rental:

- Michelle: super fair, includes cover for bands
- Jerry: Appreciates it and hopefully its utilized
- Andrea: I like all the additional amenities and expectations will be the same for all events

- Amy: Agreed, with doing other events, this is an exceptional price. I like that Town staff can set it up. I can't wait to use it
- Eric: this will open up other venue options like the outfield in North Face Park. This is a very well built an engineered product and we will have use of the stage for many years.
- Amy: will there be more trees at North Face? Eric: they replaced a lot of dead trees and we replaced trees from the Pickleball Courts. So, no additional trees are planned at this time.
- Show of hands for people who would use the stage: Michelle, Angela, Amy, Andrea

7. Review of the Draft 2021 Calendar of Events

- Remove Celtic/Oktoberfest for 2021

8. Historic Event Alternative dates and location options:

- 5 Point Film 2021 (April to October)

Regna: Shooting for in person in October 13-17, 2021. Our goal is to get back to April for 2022 because it has been a great time in the shoulder season. Good for the festival circuit. Presenting at the Recreation Center with outdoor element. Maybe a screen in the back of the Rec Center – depending on neighbors and noise ordinance extension. Drive-in experience at the High School maybe.

- GNB Fashion Show (cancelled)

Amy: No Fashion Show this year, doesn't feel right in March. Postponed to 2022. Alternative event at 13 moons in the fall. Does not involve Town property.

- Festival Las Americas (May to August)

Eric: Looking at August 1st. The weekend after Mountain Fair.

Amy: That is not a good idea for them. The weekend after is always slower. Takes three weeks to get the health of the park back

Jerry: The parks get hit hard in July & August

Rose: Sopris park gets hit hard. Two large festivals back to back not recommended.

Eric: We can chat with them about different weekends. Share feedback with them.

Offer them a different location possibly.

- Rotary Event (September to May)

Alan: Brief event. Ping Pong ball drop. Fundraiser that will be similar to the ducky derby. Drop a bunch of ping pong balls from a cherry picker type truck onto targets. Half an hour event. Sopris park. More availability in the Spring time.

Amy: That could be great for people wanting to get outside. What are the targets?

Alan: Florida had tiny holes on the ground where ping pong balls can fall into. Cash prizes

Andrea: First quarter won't have an established and themed First Friday

- Family Block Party & Pride Parade (May to September)

Michelle: We hope it can happen, especially when it feels safer people are going to want to be out. We will be nimble, won't be the normal family block party. Wait and see and have some form. Partner with Lift Up. People will want to gather when they can gather, even if it goes into November. September is good with the kids.

➤ Carbondale Clay Center (September)

Angela: Keep it on for the 18th. Want to wait and see how this spring goes. We might want to close the street for the space.

Eric: Co-Exist with O2 event or stand alone?

➤ Bonedale Sk8 Revival (August 28th)

Eric: move from June to August

9. Details of large new events for 2021 that were postponed in 2020

➤ Lisa Raleigh – O2 Event Organizer

Lisa: Was on the books for fall 2020. Partners are excited for the venue. We do not want to go remote in the inaugural year. Many spaces need to be weather proof.

Andrea: many events going to the fall and hybrid events from August – October. Lots of bookings for traveling. Vaccine should help and by quarter three and four they will come out full force in the community.

Amy: We may have an outdoor Meow-wolf type event too. Don't want to compete, but won't be on Town property.

➤ Val Snearly – RFPA Tournaments

Val: August 20th of this year. Located at the North Face Park. Accommodate more players and good size. Bring a lot of revenue to the Town of Carbondale through lodging and restaurants.

Eric: Weekend long tournaments will bring in people to Carbondale for overnight stays

➤ Aspen Valley Ski Club Community Pedeleando

Elise: Move forward has been our motto. We expect to be able to pull it off. First weekend in June still. Work towards that weekend. Would prefer to go to Saturday since there is no Bonedale Sk8 Revival.

Amy: Dandelion Days?

Eric: Sunday, May 9th is the date they have requested.

➤ Town of Carbondale Full Moon Winter Games / Scavenger Hunt / 4th of July / Spring into Wellness

Margaret:

Cross Country games or Olympic game styles for Full Moon Winter Games

Turkey Trot: this year it went really well, we figured out how to do outdoor activity events. Hopefully Aloha cyclocross events come back.

Easter Egg Hunt and Where My Peeps At Scavenger Hunt will still continue

4th of July parade and pool party: Not sure yet

Spring Into Wellness: Still need to talk to Rita Marsh.

➤ Ross Montessorri 5k

Sonya: we wanted to take a break from this year and review course pathways. We will tentatively host it. Possibly move course to downtown during Potato Day

10. Discuss any changes and process for additions to the approved calendar and schedule.

- Eric: Please continue to email Jamie Wall to update master calendar to give the calendar finalized to Board of Trustees.
- Amy: There will be an event on the Art Way February 13th and 14th to raise money for the American Heart Association. Light installations. Get people out in the middle of winter.
- Eric: will put it on the calendar to coordinate with Police Department
- Andrea: Street Closures to First Friday. We conditioned our First Friday attendees to close the streets and we should continue to do so. Potentially in the First or Second quarter we may not need the closures, but later in the fall we will need it. Extend the street closure to the Clay Center. Crossing guard as well.
Amy: I second that, whether we have traditional First Fridays or not, we should help our businesses downtown.
Eric: COVID changed the ability to close the street and to encourage people to gather. We will play it by ear and put a request to the Board of Trustees. When public health orders allow it, yes.
- Amy: will the small park we used for Mtn Fair be available for next year? That spot is an amazing spot and hopefully we can use it.
- Eric: we leased that land for recreational special events. The lease is expired, but has potential to be renewed. The owners enjoyed the relationship with the Town. Great team players.

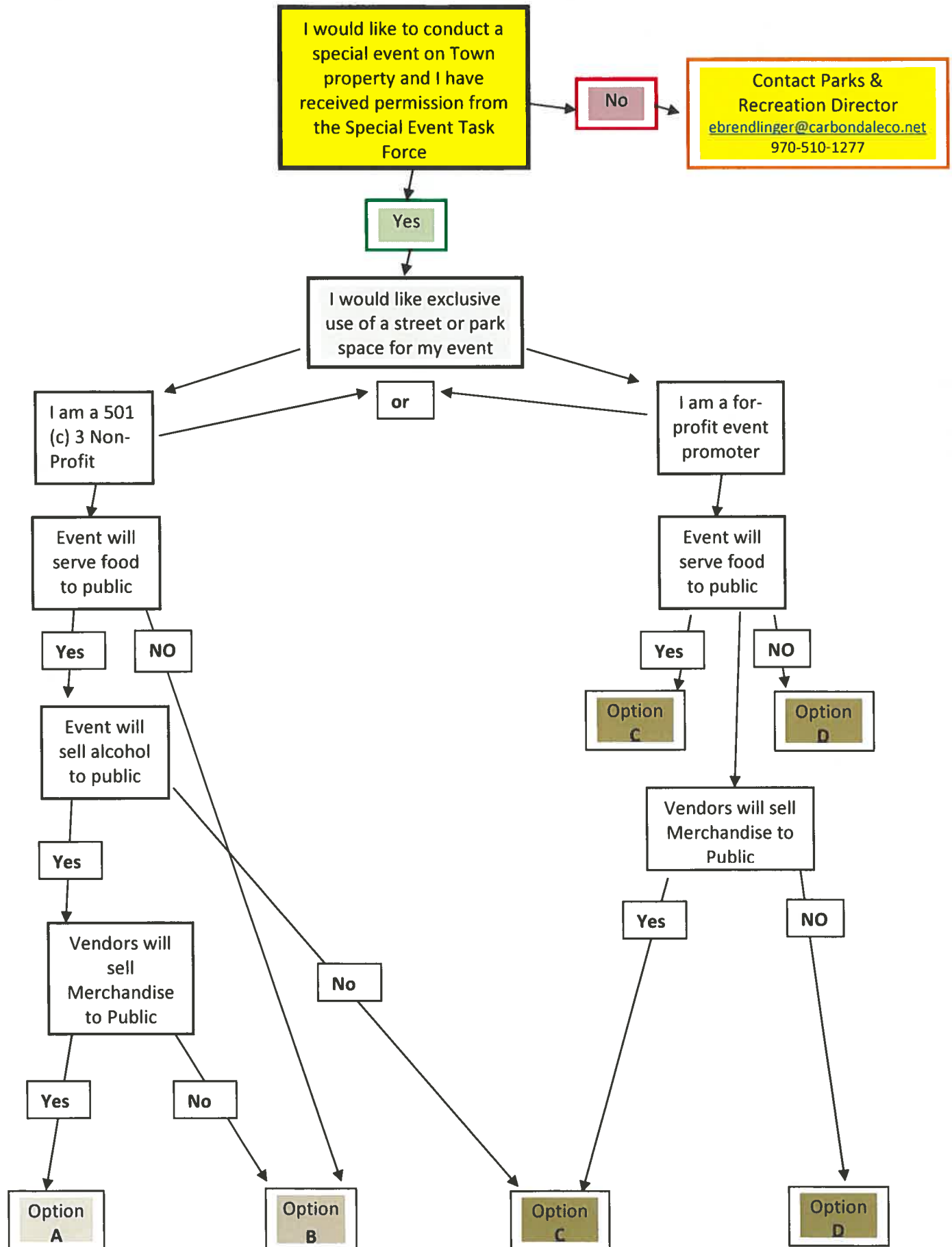
11. Recommendation for approval of 2021 Calendar of Special Events

12. Board of Trustees Meeting Date: January 12th

Submitted by Jamie Wall Special Events Coordinator
Town of Carbondale Parks & Recreation Department
December 17, 2020

Town of Carbondale Street or Park Special Event Rental Process

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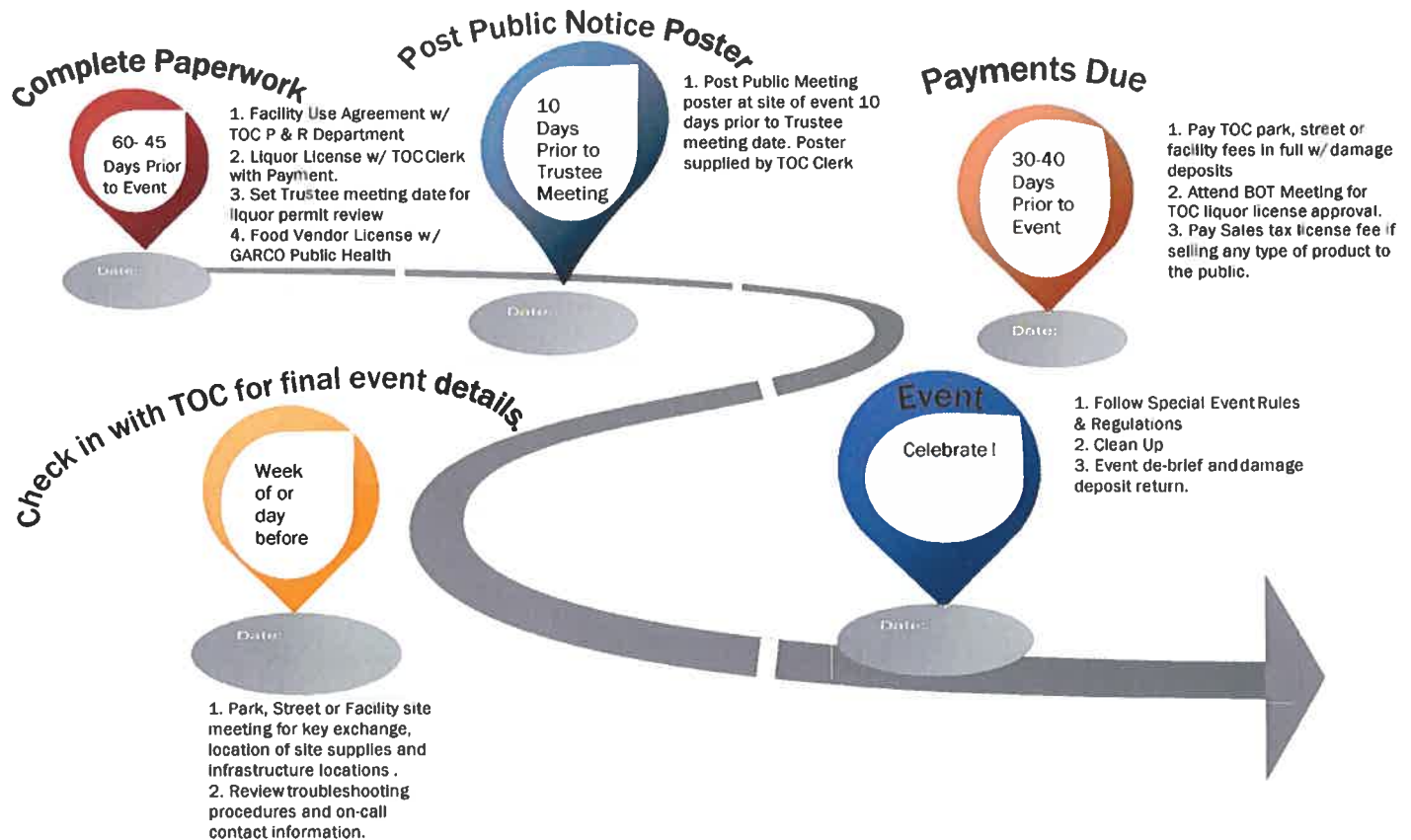
Town of Carbondale Street or Park Special Event Rental Process

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Listed below are the options for special events and the necessary paperwork

Option Letter	Facility Use Agreement w/ TOC P & R Dept.	Special Event Liquor Permit w/TOC Town Clerk	Event and Vendor Paperwork Gar Co Public Health Dept.	Sales Tax License Required/w TOC Finance Department	Proof of Liability Insurance w/ Town listed as additional insured (w/ Liquor addendum if alcohol is served)
A	✓	✓	✓	✓	✓
B	✓				✓
C	✓		✓	✓	✓
D	✓				✓

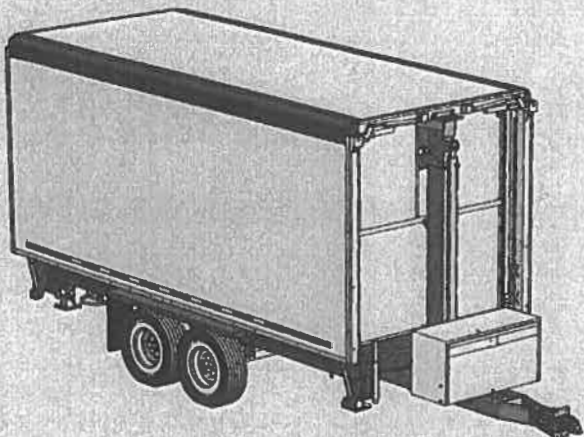
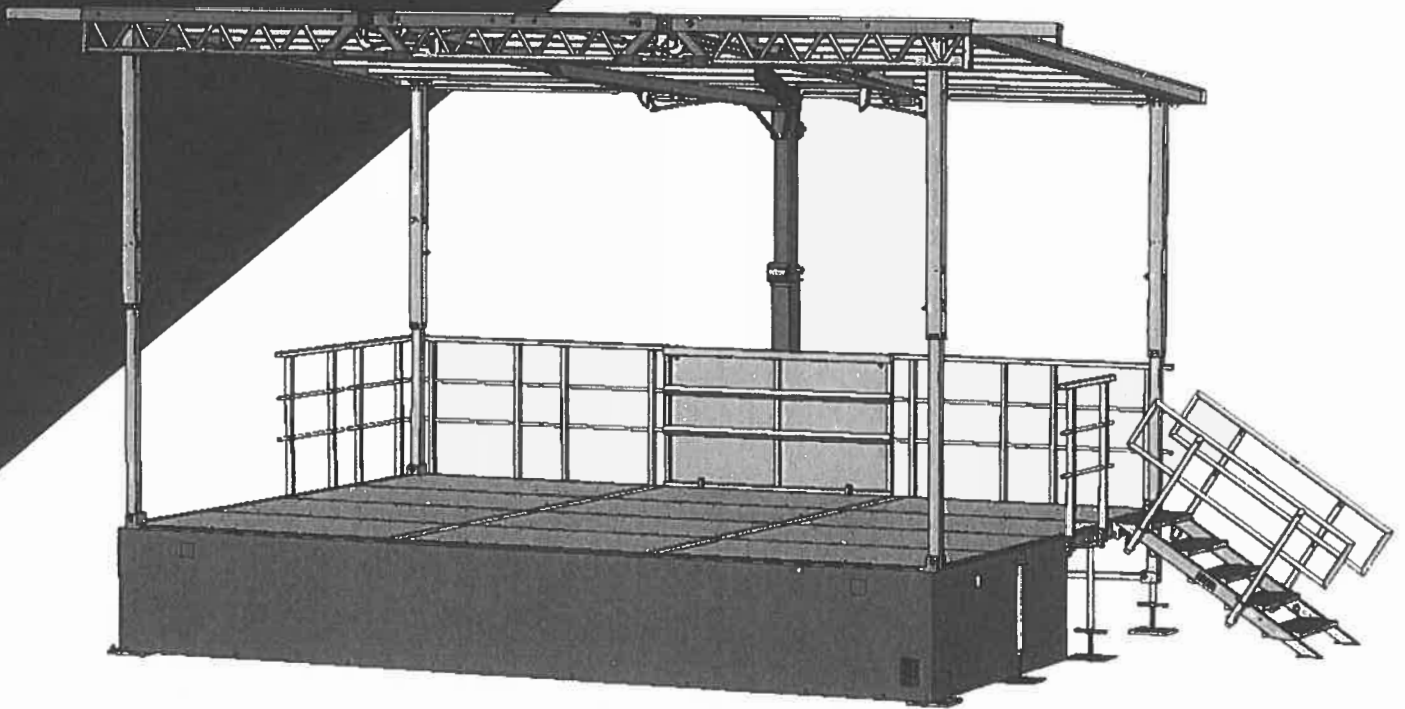
For special events open to the public that utilize a Town of Carbondale Street, Park, Open Space, Indoor Facility or the Rodeo Grounds. Event can be free or have an admission fee. Event can serve alcohol or not. Event can have outside vendors, or not. Event can serve food, or not. Event can have live or amplified music or not. The facility use agreement will specify these details.



SL75

USER'S MANUAL

STAGELINE 2020



STAGE
LINE



TOWN OF CARBONDALE MOBILE STAGE USE RENTAL AGREEMENT

Completing this *Mobile Stage Use Agreement* is required for all Renters. The purpose is to assist the Renter with the Mobile Stage reservation so that it meets the rules and regulations established by the Town of Carbondale. This Mobile Stage Use Agreement should be submitted 45- 60 days prior to the event as an addendum to the required *Park (or) Street Rental Use Agreement and Special Event Management Plan* which is required for large special events that will impact the Carbondale community. After review by Town Staff, you will be notified if the event is approved, denied, or if additional information and/or a meeting with Town Staff is needed.

This agreement covers the rental of The Town of Carbondale Mobile Stage between the Town of Carbondale and _____ as the Renter.

SECTION 1: RENTER INFORMATION

Name of organization/renter: _____
 Contact Person: _____ Phone: () _____
 Address: _____
 City/State: _____ Zip: _____
 Email: _____

On site contact (Person who will meet for stage delivery): _____
 Contact Phone: () _____

Location of event: _____
 Location for stage (include map): _____

Date of event: _____ Time of event: _____ to _____
 Setup date of stage: _____ Time of setup for stage: _____
 Takedown date: _____
 Time of takedown: _____
 Size of group that will be on stage: _____
 Intended Use of Mobile Stage: _____

SECTION 2: STAGE SPECIFICATIONS

Stage Floor space : 16' X 20'
 Stage height from ground: 3'2"
 Front of Stage roof height from ground: 17'2"
 Rear of Stage roof height from ground: 13'3"
 Front of stage roof to stage floor distance: 10' 9"

Stage material: Non-slip plywood, aluminum guardrails, aluminum stairway

Accessories: Skirts, back upstage windwall, sound wings, rubber pads for bottom of stage, guardrails, access stairs

Maximum stage load is a uniformly distributed load of 150 lbs. sq. ft. (732kg/m²)

Roof Rigging Load Management: The SL75 mobile stage is designed with rigging points. The positioning and the load capacity of these points have been established to allow the highest number of light and sound layouts. A presentation of all rigging points, their maximum capacity as well as the load combinations permitted will be available upon request. A rigging plan will be required for light and sound and will need to be approved using the Stageline rigging points and capacity documents. Under no circumstances can loads other than shown on this document be added.

This stage does not include: chairs, tables, sound system, lighting system, power source and access, power cords

Stage set up and take down, all hydraulics for set up and take down and leveling, access to breaker boxes, and all other stage mechanicals and controls will be operated only by the Town of Carbondale staff.

SECTION 3: ELECTRICAL SYSTEM

The stage does not have its own power source. The Renter must provide power if needed.

To utilize the full power of the electrical outlets the stage has a 220-volt cable that may be plugged into an appropriate 220-volt outlet. If no 220-volt outlet is available the Stage has a 110-volt conversion cord; however, there will be a loss in the amount of available power (approximately 20 amps available) from the stage outlets. It is the renter's responsibility to provide access to the appropriate electrical voltage (220 for full power or 110 for reduced power) necessary for the use of the Stage electrical outlets (sound, lights, etc.)

Electrical/Power Plan:

Note: Amplified sound cannot exceed 90 decibels which event organizer is responsible to monitor. Amplified music must be approved by Board of Trustees; Music beyond 9 pm requires Trustee approval.

Initial Here: _____

SECTION 4: SITE REQUIREMENTS

Prior to approval of the Stage rental, the Director of Parks & Recreation or his representative must approve all event sites. Due to the size of the unit and vehicle that pulls it, the following are required:

- The unit must be positioned so that it may be placed and hauled away with a minimum amount of reversing.
- When the stage is open and extended to its fullest, it will fill an area approximately 20' wide, 50' long, and 20' high
- A minimum clearance of 10' must be available behind the stage.
- A minimum overhead clearance of 20' is required to open the stage
- A minimum clearance of 10' is required at each end of the unit to open the end doors.

Any damage to the site where the stage is used will be the responsibility of the Renter.

Initial Here: _____

SECTION 5: WEATHER RELATED POLICIES

- The stage with a standard installation with all corner posts secured can withstand a gust of 77 MPH with the backdrop wind wall in place. Without the backdrop wind wall in place the unit can withstand a gust of 115 MPH. If the wind is predicted and has the possibility of exceeding 40 MPH it is important to take emergency measures listed below. The Stage windwall will not be installed in winds over 25 mph.
 1. The public and all personnel present must evacuate the area around the stage and remain at least 100ft (30 m) away.
 2. When possible, all sound and lighting equipment should be lowered and secured
 3. The bottom side of the windwall should be detached
 4. The roof structure should be lowered to reduce the exposed surface only if strong winds have not yet begun. Pin and secure downstage corner posts in the second hole. The stage is more vulnerable during lowering and raising operations
 5. If the storm intensifies and the stage starts to move or partially raise, opening should be slashed in the windwall. It is better to sacrifice a windwall than to risk damage to the equipment or injury to its personnel or the public.
- Town of Carbondale has the authority to cancel the activity and close the Stage during inclement weather conditions.

In event of weather that poses a likely risk of damage to the Stage (rain, wind, snow, or lightning), the Stage will be closed by Town of Carbondale until they determine that conditions are safe for Stage opening. Renter is required to call Town of Carbondale to close Stage when the above conditions warrant closure.

Initial Here: _____

SECTION 6: GENERAL USE RULES

- No alterations may be made to the stage. NO ADHESIVES, NAILS, SCREWS, SIGNS, BANNERS, CURTAINS, FLAGS, ETC. ARE TO BE ATTACHED TO THE INTERIOR OR EXTERIOR OF THE STAGE. NO ADHESIVES OF ANY KIND MAY BE APPLIED TO THE STAGE FLOOR. THIS INCLUDES DUCT TAPE, GAFFERS, OR MASKING TAPE. ANY GROUP, ORGANIZATION, OR INDIVIDUAL SO DOING WILL ASSUME FINANCIAL RESPONSIBILITY FOR DAMAGE, INCLUDING REPLACEMENT COST OF UNIT.
- Equipment must be carried or rolled, not slid, across Stage floor. Risers and other heavy equipment must be placed on protective approved cushioning provided by the renter.
- The use of any kind of tobacco products, alcoholic beverages or other intoxicating substances is not permitted on the Stage or extensions.
- No food or gum permitted on the Stage or extensions.

The renter is responsible for the clean up of the Stage at the end of the rental period and prior to stage removal by Town of Carbondale. Clean up is to include sweeping the Stage floor, mopping and removing all spills with water and mild cleaning detergent only, and removal of all decorations, trash, etc. Renter is responsible for providing cleaning materials. Any cleaning performed by The Town of Carbondale staff, attributed to the rental, will be charged to the renter at the overtime rate and will be deducted from the damage deposit.

The Town of Carbondale reserves the right to refuse rental of the stage for any event deemed a potential hazard to the stage or its operations, or for any event deemed not in the best interest of The Town of Carbondale or the general public.

Initial Here: _____

SECTION 7: DELIVERY AND SET UP

Town of Carbondale must approve the physical site and access prior to setting up the Stage.

Locations where stage may not be used: non-level surface, non-solid surface, (i.e.-mud or snow or ice that could melt) close proximity to power lines or other objective hazards (i.e.- large standing dead trees)

- The Stage will be delivered and set up on the day of its use and removed at the end of the rental period by Town of Carbondale staff only.
- The renter must be present at the site at the time the unit is scheduled to arrive to assist with orientation of the Stage, accept delivery of rented accessories, and inspect the stage with Town of Carbondale staff for cleanliness and existing damage when the stage is taken down by Town staff.
- Stage delivery and pick up take approximately 1 hour each. Setup of the Stage requires 2 workers 45-60 minutes after the unit has been positioned.
- Once placed and setup, the Stage will remain in place for the duration of the event unless weather becomes a factor at which time renter will notify Town of Carbondale to remove or secure the stage. Renter will be held liable and assume all risk from the time of delivery and setup until pickup by Town of Carbondale.
- Renter agrees to turn over the Stage in the same condition as on delivery. A checklist will be used upon delivery to assess any previous damage with renter and then again upon pick up to assess any new damage or clean-up issues.
- The Renter shall have a representative present at the site when the unit is scheduled to arrive. This representative is to oversee placement of the unity and to accept delivery. The same is needed when the stage is being put away by Town staff during the scheduled pick up time.

The stage may be delivered and/or set up in advance of its use, as agreed upon by the renter, but such delivery and/or set up requires that the renting party furnish security for the unit. AT NO TIME SHALL THE STAGE BE LEFT UNSECURED.

If rental requires the Stage to be on location outdoors overnight, Stage must be closed by Town of Carbondale personnel only. The Stage will be re-opened the following day by Town of Carbondale and call back fees will be charged. When the Stage is closed and not in use overnight the renter must provide Town approved security personnel on site and equipped with a cell phone or some other means of communication to notify police if needed. If Town is not satisfied with the renter's proposed security the Town may choose to provide security with a sworn officer, a contract security person or a Town staff member, at the expense of the renter.

Security Plan:

At all times when the stage is in use, all Town ordinances regarding noise, traffic, parades, etc., shall be strictly obeyed by stage staff and the renting organization. The stage staff has the power to stop the program if for any reason there is potential danger to the equipment or to the staff, e.g. winds exceeding 40 mph, unruly behavior of the crowd or the performers, etc.

Initial Here: _____

SECTION 8: FEES AND DEPOSITS**Mobile Stage Cleanup/Damage Deposit Fee: \$1,000**

Paid Date: _____

*These amounts may be increased if it is deemed necessary for a particular event or activity.***Renter shall submit payment by cash, or credit card or check payable to: TOWN OF CARBONDALE and will set up a time to pay with a credit card over the phone or in person at Town Hall***These fees must be submitted with your application and will be returned if denied. Please note that if the Town deems necessary, a portion of the cleanup/damage deposit fee may be utilized by the Town for the purpose of payment of unforeseen costs necessary to insure and protect public safety during the event, and to ensure the terms and conditions of this Rental Agreement are fulfilled. The deposit shall not limit Renter from liability for such expenses in excess of the Cleanup/Damage Deposit Fee submitted. A refund check for deposit amount (minus any deductions if required) will be issued after the event.*

Initial Here: _____

SECTION 9: LICENSES, PERMITS, AND FEES*Event Organizer shall adhere to all local and state requirements regarding business licenses, taxes, vending, and special event permits and policies. Rental of the stage for use on Town property must also include a Park (or) Street Rental Use Agreement and Special Event Management Plan that details the event, with this stage use agreement being an addendum to that permit.*

Initial here: _____

SECTION 10: INDEMNIFICATION:*Event Organizer agrees to indemnify the Town, its officers, agents and employees, and to hold them harmless as to any claim, liability or damages, including attorney fees and court costs, arising out of, or directly or indirectly resulting from the conduct of the event.*

Initial here: _____

SECTION 11: CANCELLATION OF EVENT:*Event may be cancelled by the Carbondale Town Manager, or his designee, if a recommendation is made by the Parks & Recreation Director, Public Works Director, or Chief of Police that the terms of this Agreement and Event Management Plan are not substantially fulfilled in a timely manner, or in the event of an unforeseen catastrophic event or act of God. In the event of such cancellation, the Town shall remit to Renter all rental fees and damage deposits minus any expenditures incurred by the Town. Neither party shall be liable to the other for any lost profits, lost revenues or consequential damages in the event of such cancellation.*

Initial here: _____

SECTION 12: RELEASE OF LIABILITY:*The Town assumes no responsibility whatsoever, for any non-municipal property used within the premises of Event/Stage Rental, and the Town is hereby expressly released and discharged from any and all liabilities for any loss, injury or damages to any person or property of Renter, its employees, agents and concessionaires, or of any performer or spectator that may be sustained by reason of the occupancy within the premises of event under this Agreement.*

In renting the Stage and accessories, the Town of Carbondale assumes no responsibility:

- For loss of, or damage to, any property placed on the premises by the renter
- For the loss or damage to any property or personal effects, including motor vehicles and their contents, of the renter, agents, employees participants, guests or attendees.
- For any physical injuries sustained by any individual, or group of individuals, during the duration of the rental period.
- For malfunction of any electrical or mechanical equipment provided for the renter (such as sound system, lights, generator, etc.) and the applicant waives any claim thereof.

The renting party shall indemnify, save and hold harmless the Town of Carbondale and its officers, agents and employees from all suits, actions, losses, damages, claims, or liability of any character, type, or description, including without limiting the generality of the foregoing, all expenses of litigation, court costs, and attorney's fees for injury or death to any person, or injury to any property, received or sustained by any person or persons or property, arising out of, or occasioned by, the acts of the renting party or his or her agents or employees, in the rental of the Stage.

Initial here: _____

SECTION 13: AUTHORITY TO CONTRACT:

The Town of Carbondale and Renter represent that each has the power to enter into this Agreement, and grant or receive as the case may be, the license herein granted; each represents that it does not require the consent of any other person or entity (governmental or otherwise), and that this Agreement constitutes a valid and binding obligation of the Town of Carbondale and Renter which is enforceable against the respective parties in accordance with the terms hereof.

Initial here: _____

SECTION 14: ATTORNEY'S FEES:

In the event that suit is brought (or arbitration instituted) or any attorney is employed or retained by any party to this Agreement to enforce the terms of this Agreement, to collect any money due there under, or to collect any money damages for breach thereof, the prevailing party shall be entitled to recover, in addition to any other remedy, reimbursement for reasonable attorney's fees and costs incurred in connection therewith, including the reasonable value of salaried attorney's time.

Initial here: _____

SECTION 15: FIRST AMENDMENT ACTIVITY:

The Renter acknowledges that the constitutional right to free speech and expression is afforded careful protection in traditional public forums like Town parks, streets, and sidewalks. If an event is open to the general public and occurring on or within a Town park, street, or sidewalk, the Renter acknowledges that the Town, including its Police Department, will not enforce or otherwise support any restrictions on an individual or group's First Amendment rights, except if determined, in the Town's sole discretion, that the First Amendment activity raises a significant and real issue of governmental concern, including but not limited to public health, safety, or pedestrian or vehicular traffic impediments, or significantly interferes with the specific expressive message of the event.

Initial here: _____

SECTION 16: COVID 19 WAIVER:

I further acknowledge and accept that there are presently additional health risks associated with my participation in this program during the COVID-19 pandemic, and hereby agree to comply with all Town of Carbondale regulations, policies and rules related to the COVID-19 pandemic for so long as the ongoing local COVID-19 health emergency exists as declared by the Town of Carbondale Board of Trustees. With full awareness and appreciation of the risks involved, I also hereby forever release, waive, discharge, and covenant not to sue, the Town of Carbondale, its Parks & Recreation

Department, officers, employees and agents, with regard to any and all liability, claims, demands, and causes of action whatsoever, directly or indirectly arising out of or related to any loss, damage, or injury, including death, I may sustain related to COVID-19 due to my participation in this program, regardless of any negligence by the Town or its officers, employees and/or agents

Initial here: _____

The Renter certifies that he/she has read and agrees to abide by the attached policies and procedures governing the use of the Town of Carbondale Mobile Stage. The applicant accepts full responsibility for any damage occurring to the Mobile Stage as a result to this rental. The Renter agrees to hold harmless the Town of Carbondale, and all of its employees and/or agents from any and all injuries, losses, damages and liability either to person or property, which may be sustained while using Mobile Stage.

Renter Name: _____

Renter Signature: _____

Date: _____

RENTAL RATE FORM

Mobile Stage reservation requests must be submitted to the Town of Carbondale a minimum of 45-60 days to the date requested. Mobile Stage can be rented within Town limits only. A refundable damage deposit of \$1,000 is required 30 days prior to rental date. In case of reservation changes, contact Eric Brendlinger at 970-510-1277.

The Stage will not be available for rent on the following days: New Year's Eve, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, and Christmas Day. Any Town events will take precedence over any rental requests.

NON-PROFIT / YOUTH / SENIOR / GOVERNMENT RATES

Rates	Price	Subtotal	
Rental Fee Day Rate (up to 12 hours)	\$250		
Damage Deposit/Cleanup Fee	\$1,000		
Setup/Take down Fee*	\$280		
Overtime/Call out fees *includes travel time	\$40/hour		

BUSINESS OR COMMERCIAL USE

Rates	Price	Subtotal	
Rental Fee Day Rate (up to 12 hours)	\$500		
Damage Deposit/Cleanup Fee	\$1,000		
Setup/Take down Fee	\$280		
Overtime/Call out fees *includes travel time	\$40/hour		

- Set up and takedown fee includes the following: Two Town Employees, at \$35.00 per hour each for 2 hours for set up=\$140 and the same for takedown = \$140 for a total of \$280.00

Subtotal Stage Rental

Reservation Damage Deposit/Clean Up

Set Up/Take Down Fees

Overtime/Call Out Staff Fees

Total Stage Rental Fees

Refundable Damage Deposit Amount CK # _____ Cash _____

(Can be processed with a Credit card) MC/Visa/Discover

Card Number: _____ Expiration Date : _____ CVC : _____

Name on Card : _____

Paid Date _____

Paid Date _____

Return Date _____



TOWN OF CARBONDALE

511 Colorado Avenue
Carbondale, Colorado 81623
970-963-2733 Fax: 970-963-9140
www.carbondalegov.org

January 4, 2021

Jill Hunsaker Ryan, Director
Colorado Department of Public Health and Environment
4300 Cherry Creek Drive South
Denver, CO 80246

Re: Letter of Support for Garfield County's 5-Star State Certification Program Application

Dear Director Hunsaker Ryan:

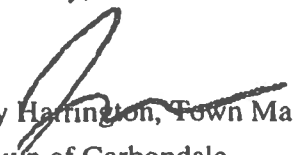
The Town of Carbondale fully supports Garfield County's application for a Variance to establish a 5-Star Certification Program. We are committed to working with our partners to ensure the program provides the opportunity for certified businesses to increase capacity while following the enhanced protocols required and necessary to keep the community safe and open.

Town of Carbondale has been working with Garfield County Public Health, Garfield County, other municipalities, chambers of commerce and local businesses to develop a comprehensive program for the County.

We are committed to using Town of Carbondale's tools and resources to encourage and enforce compliance with the program and associated capacity limits. We are also committed to providing staff time for inspections and other administrative tasks as needed.

Town of Carbondale continues to be a committed partner in maintaining the health and well-being of our resident, employees and visitors.

Sincerely,


Jay Harrington, Town Manager
Town of Carbondale

Tom Jankovsky
District 1

John Martin, Chair
District 2

Mike Samson, Chair Pro Tem
District 3



January 4, 2021

Ms. Mara Brosy-Wiwchar
Chief of Staff
Colorado Department of Public Health and Environment 4300
Cherry Creek Drive South
Denver, CO 80246

RE: Garfield County 5 Star Certified Business Variance Program

Dear Ms. Brosy-Wiwchar,

The Garfield County community has seen a sustained decline in COVID-19 cases since December 16, 2020, when our 14-day case incidence peaked at 864 new cases per 100,000 residents. As of December 30, 2020, this value has dropped to 558 cases per 100,000 according to the CDPHE COVID-19 Dial Dashboard, a decline of 35.4 percent over that period. Garfield County has had 14 days of declining incidence from December 17 to December 30.

Meanwhile, businesses in Garfield County are struggling to survive, and local workers have lost their sources of income.

Garfield County respectfully asks to initiate a COVID-19 5 Star Certified Business Variance program that would allow local businesses with excellent pandemic-related health and safety practices and operations to operate at a level of decreased restrictions. Initially, restaurants would be the only type of business eligible for 5 Star certification in our community. We would plan to roll this program out to other categories of businesses if our COVID-19 milestone metrics remain stable or continue to show declines.

In the following pages we have provided detailed information on our proposed program, using the framework CDPHE has provided.

Thank you for your consideration.

Garfield County 5 Star Certified Business Variance Program

What is the composition of the Administrative Committee?

Administrative Committee members include a representative from the Garfield County Public Health, chamber(s) of commerce, local government organizations and various business sectors. Representatives from additional organizations within the county will join after the initial rollout.

- Joshua Williams, Environmental Health Manager, Garfield County Public Health
- Angie Anderson, Glenwood Springs Chamber Resort Association
- Eric Brotherson, Glenwood Caverns Adventure Park/Iron Mountain Hot Springs
- Ian Exelbert, Glenwood Insurance Agency
- Christian Henry, Hotel Colorado
- Mike Mercatoris, Grind
- Jennifer Ooton, City of Glenwood Springs
- Charlie Willman, City of Glenwood Springs
- Lisa Langer, Glenwood Springs Chamber Resort Association
- Matt Nufiez, City of Glenwood Springs
- Jeff Layman, Town of Silt
- Dave Reynolds, Town of New Castle
- Jay Harrington, Town of Carbondale
- Scott Hahn, City of Rifle

What roles will the different entities within the committee play?

Though Garfield County will be the lead applicant, all members of the Administrative Committee will volunteer time to the effort to administer the program, including potentially providing staff time for inspections and other administrative tasks. The City of Glenwood Springs and Chamber Resort Association will create materials for businesses to display in order to comply with the program's requirements.

How often will the committee meet?

The Administrative Committee will meet weekly for the first four weeks of the program and reevaluate the necessity of weekly meetings after four weeks. If the Administrative Committee determines that weekly meetings are no longer necessary for the functionality of the program, meetings will be reduced to whatever the committee determines necessary.

How will you ensure that this program does not detract from a public health authority's ability to conduct core public health functions such as contact tracing and vaccine distribution?

While a representative from Garfield County Public Health will serve on the Administrative Committee, he will serve in an advisory capacity so as to not detract from public health's ability to conduct core public functions such as contact tracing and vaccine distribution.

Will administering this program require new staff?

As currently structured, administering the program will not require new staff. Applications reviews and inspections will be conducted by existing resources within the local government entities, personnel time donated by local businesses and/or volunteers.

Will setting up the program require contracting with other organizations to help conduct compliance and enforcement checks?

Currently as structured, the program will not require contracting with other organizations to help conduct compliance and enforcement checks.

What is the Administrative Committee budget and what sources of funding will be used to appropriately resource program needs?

Currently, the program will not require new funding. If there is additional funding required, the costs will be evaluated on an as needed basis in the future.

Who will administer the financial portions of this program?

Currently the program will not require additional funding. Should this be required in the future, the Glenwood Springs Chamber Foundation or other similar entities could be utilized for this purpose.

How will the Committee assure that live inspections are completed by a third party prior to a business being certified?

Businesses will submit the initial application form and will be contacted to schedule a third-party inspection. Businesses will only receive certification once the live or virtual inspection is successfully completed.

How will you develop the training and procedures for inspections?

Garfield County Public Health will train staff from local municipalities and/or volunteers to conduct a majority of the inspections and permit issuance, with oversight from Garfield County Public Health and the Administrative Committee. Inspectors will inspect businesses within their own municipalities. These individuals will be required to file reports to the Administrative Committee, which will in turn fulfill its reporting requirements to GDPHE.

How will you conduct live inspections?

Garfield County Public Health will train all inspectors on the certification criteria and on the rigorous minimization of risk of COVID-19 transmission during an inspection. Safety of the inspectors will be our top priority. At the outset of each inspection, all parties will be screened for COVID-19 symptoms. Throughout the duration of each inspection, all parties will be required to wear a suitable cloth face covering, execute good hand hygiene and maintain 6 feet of distancing. Garfield County Public Health will train all inspectors on the key aspects of the inspection and evaluation processes, as established by the State of Colorado.

Following an application to the Administrative Committee, to include a plan for outbreak detection, reporting and response, and information about the businesses' ventilation, certified inspectors will visit the business and use a tracking matrix to document whether businesses are

- requiring masks and 6-foot distancing
- for restaurants, ensuring that tables are at least 10 ft apart while in Level Red,
- are regularly sanitizing and cleaning high-touch surfaces,
- are recording customer names and contact information, and
- are checking employee symptoms and tracking exposures.

The inspectors will also review the business plan for exposure notification procedures and any special accommodations for at-risk populations. The Committee will create a QR code to be displayed prominently at all Garfield County 5 Star businesses for a customer to lodge compliance complaints to the committee.

How will you ensure all inspections are conducted with appropriate rigor and quality?

Inspectors will be required to take a virtual certification course ensuring that inspections are conducted with appropriate rigor and quality.

How will you ensure that every certified business has a publicly advertised way for a customer or consumer to file a compliance complaint with CDPHE?

Each certified business will receive a certificate to be displayed prominently. The certificate will have a QR code that links to a Business Complaint Form.

How will the Administrative Committee respond to these complaints?

As with public health order violation complaints, we anticipate receiving the vast majority of 5 Star Program compliance complaints through two primary channels: the Garfield County Public Health COVID19 hotline 970-625-5200 ext. 8120 and Garfield County Public Health COVID19 email publichealthinfo@garfield-county.com.

Complaints are tracked by Garfield County Public Health. Garfield County Public Health will share all 5 Star Program complaints with the Administrative Committee, which will log them and report them to CDPHE on a weekly basis. The Administrative Committee in cooperation with GCPH will follow up to validate the complaint and will issue warnings, notices of violations, or move to suspend the operator from the 5 Star program. Each complaint will be handled on a complaint and case by case basis.



January 7, 2021

Ms. Jill Hunsaker Ryan, Director
Colorado Department of Public Health and Environment 4300
Cherry Creek Drive South
Denver, CO 80246

Re: Support Letter for Garfield County's 5-Star State Certification Program Application

Dear Director Hunsaker Ryan:

On behalf of the Carbondale Chamber of Commerce, please accept this letter of support for Garfield County's application for a variance to establish a 5-Star Certification Program to assist our struggling businesses in the safest way possible. We, alongside our fellow county partners, are working to ensure the program provides the opportunity for certified businesses, starting with restaurants, to increase capacity while still following the CHPHE checklist for enhanced safety protocols.

The Carbondale Chamber is committed to working together with business and the community to provide leadership, education, and support for its members in order to make the Carbondale Area a more vital and dynamic place to live, work, and visit; we feel this program supports our mission and our business community.

We encourage CDPHE to support Garfield County's application.

Regards,

Andrea Stewart
Executive Director

Chamber of Commerce

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**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Board of Trustees Agenda Memorandum

Item No: 11

Attachment: M

Meeting Date: January 12, 2021

TITLE: COVID-19 Economic Relief Discussion

SUBMITTING DEPARTMENT: Manager

ATTACHMENTS: 2020 Sales Tax Review
2020 Sales Tax by Category

BACKGROUND:

Garfield County has opted out of the State's small business grant program. Counties in level red before 1/4/21 which were enforcing the level red restrictions before 12/31/20 are eligible to administer small business grants to impacted businesses ranging from \$3,000 to \$7,000. Towns are also eligible for the program if they enforced red level restrictions on their own. This is difficult without a health department and as of 1/6, only two Towns have applied for the program. This fall the Town distributed \$402,000 in CARES Act funding to small business and nonprofits for direct COVID related expenses and \$100,000 to the Aspen Community Foundation for rent and mortgage assistance.

Town staff estimates that we may have approximately \$180,000 of funding available for additional COVID economic relief. This is the amount we are anticipating being the difference between the estimated year revenues (in 2021 Budget) and the actual end of year revenues for 2020. Attached are the end of year summaries for sales tax, during the audit January receipts for December sales will be accrued and the final fund balance will be slightly different.

The Board of Trustees indicated in December their desire to consider additional economic assistance.

DISCUSSION:

The health restrictions enacted by the State impacted restaurants, bars, and gyms significantly. There are approximately 30 restaurants in Town. We don't have an inventory of gyms as we don't license them. Town staff recommends that any economic relief be a set amount per eligible business to limit the administrative burden. A basic application is also recommended where businesses confirm their satisfactory standing with the State and that they are current on their sales tax remittance

RECOMMENDATION:

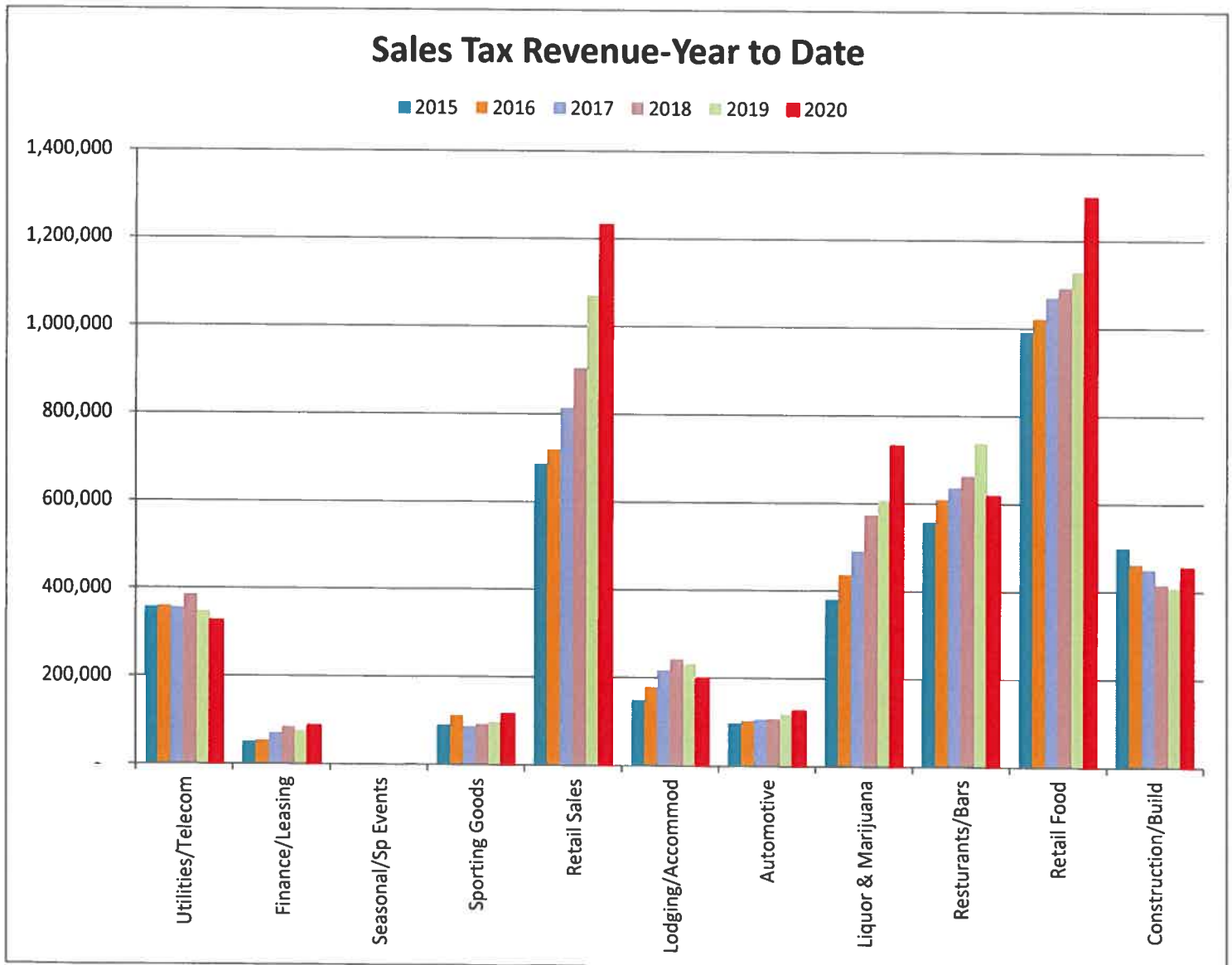
Town Staff recommends the Town Board provides input on their desire for additional economic assistance and the structure of such.

Prepared By: Jay Harrington

JH
Town Manager

Town of Carbondale January - December

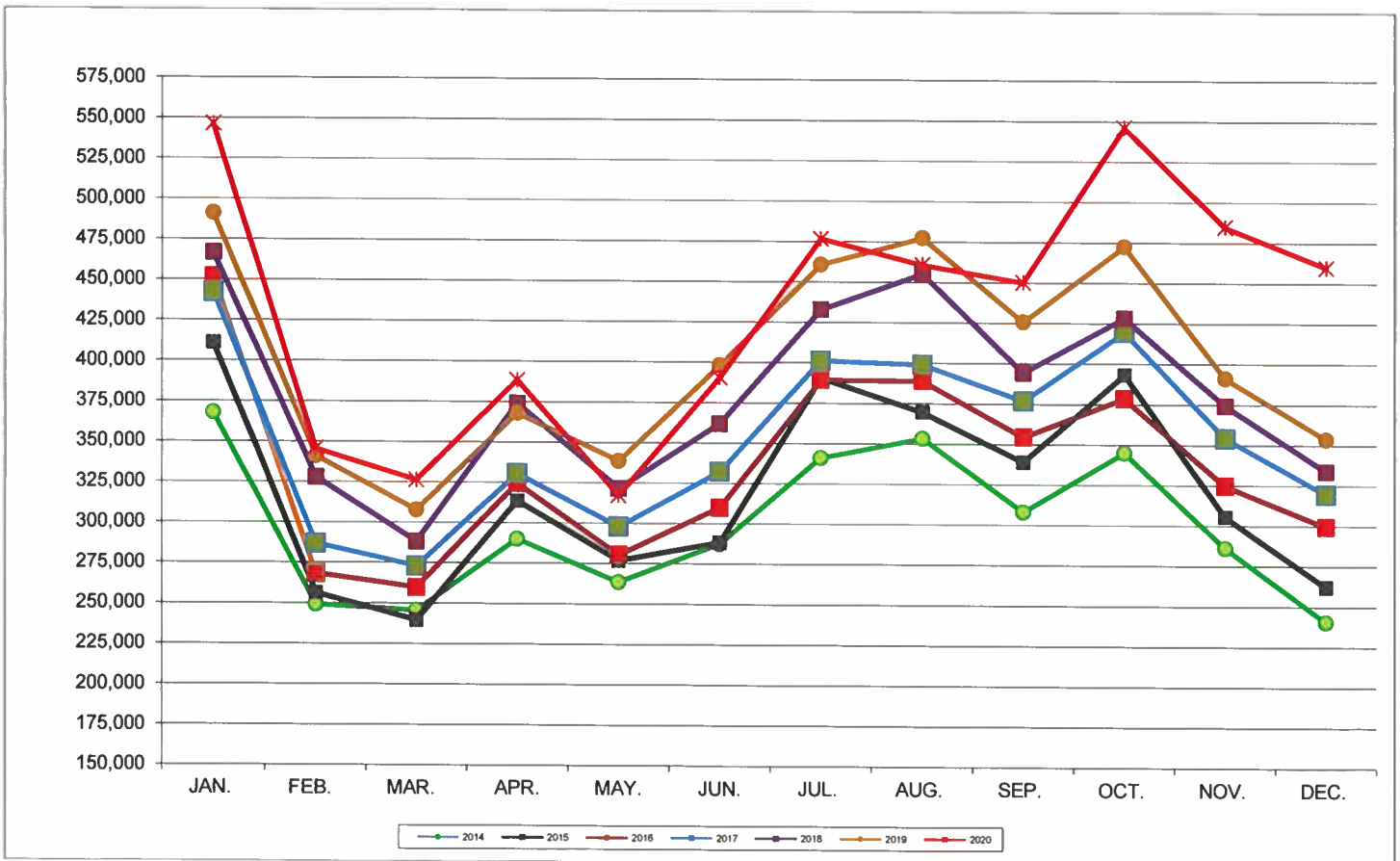
Year to Date	2015	2016	2017	2018	2019	2020	% of Total	2019 vs 2020
Utilities/Telecom	357,293	359,135	355,542	384,840	347,701	326,504	6.3%	-6.1%
Finance/Leasing	50,020	53,340	70,262	84,292	75,385	87,823	1.7%	16.5%
Seasonal/Sp Events	1,203	461	55	643	156	94	0.0%	
Sporting Goods	89,849	111,366	86,601	91,780	96,736	115,806	2.2%	19.7%
Retail Sales	685,582	718,786	812,997	904,267	1,069,531	1,231,361	23.7%	15.1%
Lodging/Accommod	149,083	178,867	216,957	241,967	231,373	197,230	3.8%	-14.8%
Automotive	96,106	102,282	105,740	106,947	118,909	126,471	2.4%	6.4%
Liquor & Marijuana	379,891	436,288	490,508	572,792	606,470	731,107	14.1%	20.6%
Resturants/Bars	557,035	608,489	635,783	662,505	737,782	617,646	11.9%	-16.3%
Retail Food	990,685	1,021,060	1,069,538	1,092,627	1,128,786	1,299,192	25.0%	15.1%
Construction/Build	499,133	462,680	450,064	415,917	409,055	455,321	8.8%	11.3%
Total	3,855,880	4,052,754	4,294,047	4,558,578	4,821,884	5,188,554	100.0%	



TOWN OF CARBONDALE RETAIL SALES TAX REVIEW

Sales Tax

REPORT MONTH	2014	2015	2016	2017	2018	2019	2020	2019-2020 % Change	2018-2019 % Change	2017-2018 % Change	2016-2017 % Change
JAN.	367,636	411,031	451,933	442,286	466,732	491,161	546,391	11.2%	5.2%	5.5%	-2.1%
FEB.	249,179	256,325	268,392	287,021	327,884	340,937	345,460	1.3%	4.0%	14.2%	6.9%
MAR.	245,456	239,569	259,817	273,037	288,193	307,643	326,242	6.0%	6.7%	5.6%	5.1%
APR.	289,889	313,635	324,451	330,369	373,941	367,843	388,225	5.5%	-1.6%	13.2%	1.8%
MAY.	263,518	276,839	280,445	297,902	321,523	338,565	317,168	-6.3%	5.3%	7.9%	6.2%
JUN.	287,215	288,279	309,930	332,166	432,990	398,072	476,740	3.5%	6.4%	7.9%	3.1%
JUL.	340,914	390,492	389,296	401,315	432,990	460,786	476,740	-3.5%	4.9%	14.1%	2.6%
AUG.	353,235	369,433	388,942	399,004	455,077	477,407	460,707	5.7%	8.0%	4.6%	6.3%
SEP.	307,769	338,918	354,391	376,715	394,154	425,610	450,007	15.6%	10.3%	2.1%	10.8%
OCT.	344,830	393,108	378,425	419,404	428,150	472,462	546,035	23.9%	4.6%	5.7%	9.0%
NOV.	285,965	305,444	324,692	353,954	374,101	391,135	484,686	30.0%	6.0%	4.5%	6.7%
DEC.	240,322	262,131	299,554	319,509	333,759	353,640	459,812				
Adj	29,483			61,400							
Subtotal: (3.5%)	3,605,411	3,845,203	4,030,268	4,294,082	4,558,496	4,825,261	5,192,019	7.6%	5.9%	6.2%	6.5%



**MINUTES
ENVIRONMENTAL BOARD
November 23, 2020**

CALL TO ORDER

Colin Quinn called the virtual meeting to order at 5:00 pm on November 23, 2020.

ROLL CALL

The following members were present for roll call:

E-Board Members: Colin Quinn, Chairperson
 Sandy Marlin, Member
 Summer Scott, Member
 Frosty Merriott, Member
 Jim Kirschvink, Member
 Genevieve Villamizar, Member
 Pat Hunter, Alternate

Town Staff Present: Mark O'Meara, Staff Liaison
 Heather Henry, Board of Trustees Liaison
 Kae McDonald, Boards and Commissions Clerk

Guests: Maisa Metcalf, CLEER Representative
 Alyssa Reindel, Evergreen Zero Waste

CONSENT AGENDA

Motion Passed: Pat ***moved*** to approve E-board meeting minutes from the October 2020 meeting. Jim ***seconded*** the motion, and it was ***unanimously approved***.

PERSONS PRESENT NOT ON THE AGENDA

Pat suggested that the board members consider instituting the practice of "Meatless Mondays."

Pat also conveyed that the Sopris Sun had inquired about running the annual Wood-Burning Public Service Announcement. The EBoard has sponsored this advertisement for several years and this year's cost will be \$160.00 per week. Pat recommended running the ad for two weeks and all the EBoard members approved.

SOPRIS SHOPPING CENTER PRESENTATION

Colin indicated that after further conversations with Riley Soderquist, who is leading the proposed development at the current Sopris Shopping Center for Loge Properties, Riley preferred to meet with the EBoard later when building-specific details can be addressed. Colin advised the board members to stay informed about upcoming opportunities for public comment when the development proposal is presented to the Planning and Zoning Commission and the Board of Trustees. Colin also indicated a willingness on the part of Loge Properties to engage in conversations with concerned/interested individuals.

However, he cautioned that there is a specific time for the EBoard to present an official position and he will confirm with Planning staff when it appropriate to do so.

Questions/Comments:

Jim commented that it might be in Loge Properties best interest to open dialogue with the EBoard before they spend a lot of money on design and choosing building materials. Colin pointed out that Loge Properties is working with CLEER and suggested that if board members have specific concerns to please reach out to Riley.

Alyssa expressed concern with the end results of the City Market development and wondered if a group of EBoard members could work with CLEER or compile the group's concerns into one document.

Colin reminded the board members that there is a specific process that the development proposal must follow and cautioned against supplying comments as a group until it is appropriate to do so.

Summer asked if the EBoard or even Carbondale as a whole was even ready to take this project on because the board is in the process of getting the CAP codified.

Heather added that only the zoning changes for this development have been approved. She thought this would be a good time to examine and understand the development as currently proposed.

Sandy suggested possibly meeting with the developers twice—once for an introduction to the development proposal and again to discuss specifics. Both Summer and Genevieve asked for guidelines from the BOT on the timing for the EBoard's involvement.

Colin responded that when members of the EBoard met with the BOT, they emphasized that advisory boards are just that—advisory—and can't provide an "official" stamp of approval. However, there is a point in time when the EBoard can provide feedback to Planning staff.

Pat responded that during his tenure on the EBoard, the board has never reviewed a project. But after the lumber yard at the City Market development got approved without much public awareness, several EBoard members approached the BOT about the public process and increased transparency.

Frosty suggested going directly to the BOT and not waste time talking to the Planning and Zoning Commission. He went on to say that Carbondale is at a crossroads concerning development and urged the board members to take advantage of the process and make comments. For his part, he would like to see the affordable housing portion of the development increased to 30% versus the required 20% and allow ownership of the affordable units. He would also like to see E-vehicle charging stations along with the buildings built above code.

Colin added that small-town character issues are more important to him than some of the environmental issues. He agreed with Frosty that having affordable housing units available for purchase is important and he would like to see the development balance residential and commercial opportunities. Traffic issues and walkability are also some

concerns he would like to see addressed. He again urged the board members to make these points directly to the developers because they seem willing to listen.

Pat pointed out that the current buildings at the roundabout are not set back from the street like much of what is currently along Highway 133 and they will be three stories. When he asked the Planning staff about these changes, they replied that when the zoning was approved it was based on what was allowed in the code. Pat's point was that someone had to make those decisions and it draws a distinct line between small town character and urban design.

UPDATE ON CLIMATE ACTION PLAN

Heather informed the group that at the BOT Work Session, after reviewing the submitted spreadsheet and the associated goals the BOT approved a budget increase dedicated to implementing the CAP. She further explained that the BOT is interested in being "hands-on" in tracking the implemented metrics and suggested that the subcommittee meet with the BOT again after the new year. She also relayed Katharine's willingness to work with the subcommittee.

Colin remarked that it was great to see the BOT's support and celebrated the success of the subcommittee.

Sandy agreed with Colin and indicated the subcommittee is on board with coordinating with Katharine/CLEER to parse out the details. She agreed that a second BOT Work Session in January or February would be beneficial.

Heather urged the subcommittee to meet with Katharine to see how much work there is to do and then schedule the work session accordingly.

Pat expressed his appreciation for the work completed to date. He suggested deciding on the final emissions-reduction goal and then construct the budget based on that timeline and anticipated energy savings.

UPDATE ON PLASTICS ACTION

Sandy was not able to attend the meeting and she asked if Heather could summarize the results of the meeting. Heather explained that while the BOT is excited to move forward with the plastics reduction plan, there is some hesitation to do so given the burden of increasing Covid protocols. With the burgeoning infection rate Town Staff is back to meeting weekly with the Emergency Task Force and although Kathleen is excited about meeting one-on-one with business owners, she is hesitant to do so because of the overwhelming nature of the current situation. Town staff, however, have taken the proactive step of placing a bin to collect compostable materials; a flyer will be distributed to restaurants to include with take-out orders.

Questions/Comments:

Colin agreed that businesses are having a hard time and that reducing plastics are not off the table forever.

Heather pointed out that the budget line item for the plastics consultant was rolled over to 2021.

Alyssa added that they are halfway through the flyer and she would be happy to send a rough draft out to the board members.

Sandy agreed that being able to distribute the flyer to all the restaurants would help them see the benefits of plastic-free takeout packaging.

Summer commented that he had talked to a few local business owners and wondered if there was a way to offset the additional costs of compostable takeout packaging. He also wondered if the BOT would support a grant to aid the nonprofit he is developing with the purchase and distribution of compostable takeout packaging.

Alyssa responded that in her experience most of the compostable waste from restaurants are food scraps and it is really the consumer that is left with finding out how/where to compost the packaging. She also added that her firm does offer some compostable packaging at cost, but it is primarily for vendors participating in large events that have a composting requirement. Her firm primarily helps local businesses source appropriate packaging through the major suppliers.

Colin suggested that a possible option would be to utilize some of the EBoard budget to offer small grants for purchasing compostable takeout packaging.

Frosty pointed out that the State of Colorado legislature is currently working on some plastics legislation. He had previously sent a link to an on-line comment portal to members of the EBoard, but he would also like to see someone from the BOT sign up to give the legislators an update on what Carbondale is doing. He also noted that Aspen will be reinstituting their bag fee beginning December 1st.

Sandy asked Frosty to re-send the link. She also was supportive of using a portion of the EBoard budget for small grants but asked whether the Covid grant money received by the Town could be used for this purpose.

Heather responded that it could be if the request was written correctly, but that most of the money from the federal grant has already been awarded—one of the requirements of the Covid grant was that the money had to be spent before the end of the year.

Alyssa reminded the board members that Boulder has a rebate program for purchasing compostable materials and suggested that if board members were interested in pursuing this option that they review that program. She also reminded the board members that the Town is a member of Recycle Colorado and wondered how this membership is being utilized by Town staff—Recycle Colorado is actively advocating a variety of issues, especially with regards to legislative contacts.

READ OUT FROM RMI CITY ELECTRIFICATION ACCELERATOR

Colin and Maisa participated in a meeting that is advocating for the reduction of natural gas use in existing buildings. The official launch of the program will begin in January. Maisa referred to the handout in the packet as a good overview of the 2030 roadmap and collective goals. One of the biggest hurdles will be to replace gas appliances in existing homes. Colin added that if the EBoard wants to push the Town of Carbondale to go gas-free, the information in the handout could be used as leverage.

Comments/Questions:

Pat noted that the State of Colorado is becoming more aggressive in reducing emissions. He wondered if new development should even be built with natural gas as an option.

Maisa agreed but noted that a lot depends on local building codes. CLEER is working on educating contractors and developers to build above the minimum required, but it isn't enforceable. She is more concerned with existing buildings because retrofitting them represents the larger challenge.

Pat asked if it was possible to develop a plan for new buildings to reduce their reliance on natural gas over time.

Summer pointed out that this tied into his earlier point about approving new development when the codes haven't yet been modified to handle these types of requirements. Colin reiterated that the BOT does not support a moratorium on development. He suggested that rather than dwelling on strategies that include a moratorium, board members participate in organizations like RMI that are addressing these types of issues.

Maisa added that CLEER is putting together a brochure for developers that encapsulate these ideas and promotes CLEER as a resource.

Frosty admitted that springing the idea of a moratorium on the BOT at the work session was not the most effective strategy. But he noted that he is planning on working to convince them that a moratorium will give the Town time to catch up.

Pat followed that up by asking whether the fundamental question is not that the community accept the "norm" of continuing to build buildings as a necessary.

ADJOURNMENT

The November 23, 2020, regular meeting adjourned at 7:05 p.m. The next regular meeting is scheduled for December 28, 2020 at 5:00 pm.

Respectfully submitted,
Kae McDonald

**MINUTES
BIKE, PEDESTRIAN, AND TRAILS COMMISSION
December 7, 2020**

CALL TO ORDER

Matt Gworek called the virtual meeting to order at 6:00 pm on December 7, 2020.

ROLL CALL

The following members were present for roll call:

BPTC Members:	Matt Gworek, Chairperson Laurie Loeb, Member Meg Plumb, Member Niki Delson, Member Ian Edlund, Member Michael Gorman, Member
Guests:	Adam Wibby, Prospective Member
Town Staff Present:	Kevin Schorzman, Staff Liaison Ben Bohmfalk, Board of Trustees Liaison Kae McDonald, Boards and Commissions Clerk

CONSENT AGENDA

Motion Passed: Laurie ***moved*** to approve the Bike, Pedestrian, and Trail Commission meeting minutes from November 2, 2020. Meg ***seconded*** the motion, and it was ***unanimously approved***.

PERSONS PRESENT NOT ON THE AGENDA

There were no persons present not on the agenda.

DISCUSSION WITH THE TOC POLICE CHIEF CONCERNING DEPARTMENT POLICIES AND PRACTICES FOR ENFORCING SPEED LIMITS

Matt asked Chloe to share the speed data gathered in November for Police Chief Wilson's benefit. Chloe related that while 55% of vehicles were traveling faster than the posted 20-mph speed limit, only 5% of those vehicles exceeded 25 mph. Matt also related to Chief Wilson that there was a fair amount of feedback that cars are moving too fast along 8th Street. He asked Chief Wilson to elaborate on the police department's best practices for speed limit enforcement.

Chief Wilson related that the department currently operates on a complaint basis and it is up to the officers involved to determine compliance. Within the department he encourages a hierarchy of 1) Interaction, 2) Education, and 3) Enforcement. He related that because there isn't a strict standard operating procedure, it allows for greater educational opportunities.

Questions/Comments:

Adam asked Chief Wilson if there was a policy for officers to flash their lights when they see someone traveling slightly over the speed limit. Chief Wilson replied that no, the department doesn't ask the officers to do that, partly because he is still getting to know each officer and understand their decision-making process and partly with the passage of Senate Bill 217 it is unclear if that would be considered a contact with the requisite follow-up paperwork.

Niki asked whether the speed counter was accurate, given the orange cones placed in front of it. Kevin responded that the orange cones were to help keep the counters away from traffic. He also pointed out that most people don't realize that traffic counters can also track speed.

Meg asked Chief Wilson if he had preferred methods for reducing speeds in neighborhoods. Chief Wilson replied that he wasn't as well versed on the design aspects as he was on enforcement. He pointed out that studies have shown that a traffic violation warning will stick in a person's memory for approximately two to three months, while a summons will stick in a person's memory for four to six months. He went on to say that speed limit enforcement requires a multiple-pronged attack that emphasizes education and he recommended:

- Social media campaign;
- Officers make a traffic contact that focuses on education;
- Town government produce flyers/ads that educate drivers on local speed limits as well as reach out to high school students/young drivers.

Meg followed up by asking how the police department would take on an education program and whether 8th Street is the primary problem or if other areas of town have similar, or worse, issues. Chief Wilson responded by pointing out that there are generally only two officers (plus himself during the day) working patrol. Traffic-related issues are only one of many calls that officers follow up with in each shift and he prefers officers to focus on school zones in the morning and afternoon, as well as at the high school during lunch hour. He admitted that there are a lot of calls to dispatch concerning traffic speeds on 8th Street, but there are other locations—RVR is one of them—where there are issues with speeding violations that are significantly higher. He also pointed out that because 8th Street is so straight and wide, it is difficult to find an inconspicuous place for patrol vehicles. On the upside, however, the department will be getting two new radar trailers in 2021 that can collect data and alert officers when there are excessive speeds. They will be able to analyze the data to determine what times and/or days are most problematic. Another topic to address is education and compliance of cyclists.

CONSIDER DATA PROVIDED BY ALTA AND PUBLIC INPUT IN ORDER TO RECOMMEND BEST OPTIONS FOR THE DEVELOPMENT OF 8TH STREET INTO A MULTI-MODAL STREET

Matt reminded the commission that there are guidelines in the Comp Plan for multi-modal corridors and 8th Street is identified as one of these corridors. In addition, CAFCI brought forward a list of concerns last year about 8th Street conditions with a

request that the corridor be improved for pedestrian and cycling accessibility. Based on feedback from the first survey, Alta proposed three designs to provoke comments in a second round and the gathered information was presented in a report that is part of this meeting's packet.

Public Comments

Darryl Fuller: Darryl thanked the BPTC Commission for working to ensure that Carbondale continues to be a great place to live. He also appreciated the commission's focus on ensuring safe corridors for multi-modal transportation. He recognized Matt and Ben for pushing forward on 8th Street and further commented that with Highway 133 getting ever busier, there is an enhanced need for a north-south multi-modal corridor. He also encouraged both the commission members and Alta Design to consider a safe travel corridor the school-age population. He noted that because 8th Street is straight and wide, it promotes excessive speeds and suggested that narrowing the viewshed might slow vehicular speeds. He closed by asking the commission to promote a dedicated pedestrian and cycling infrastructure throughout Carbondale.

Consultant's Comments

Chloe did not have any additional comments—this meeting is dedicated time to discuss the findings presented in the report that is part of the packet.

Bike, Pedestrian and Trails Commission Comments

Niki pointed out that there was some concordance between specific cohorts among the comments about 8th Street. Two comments that were common included the need for adequate sidewalks and reduced vehicular speed along the corridor.

Matt commented that he felt like there was a good cross-section of the Carbondale population that submitted comments and he wanted to acknowledge their contributions. He agreed with Niki that it would be a good idea to review frequently cited comments. He also noted that Alta's report provided some statistics on vehicular speed:

- 85% of vehicles were traveling at speeds less than 23 mph;
- 15% of vehicles were traveling at speeds greater than 23 mph;
- Excessive vehicular speeds were noted at every hour of the day.

Meg acknowledged the hard data but pointed out that the perception of excessive speed is more important. She went on to say that there are two challenges with this perception—community members are asking for enforcement as the solution and how the built environment can be modified to help change the behavior. She went on to say that there is a balance between the perception and expected solutions because those very solutions will also spark reactions from the community. She feels like the commission's role is to facilitate support for and education about Alta's final proposed design.

Matt queried whether the final design should incorporate speed-reducing features, to which Meg replied that in her experience a good streetscape design will reduce speeds.

Chloe added that general speeds aren't the problem, but with specific instances of excessive speed. She elaborated that on-street parking is not fully utilized during the day, which provides a wide and straight viewshed down 8th Street and contributes to higher speeds. Those design elements that narrow that viewshed will help to reduce speeding and she encouraged coupling them with an education campaign to make people slow down.

Adam pointed out that enforcement isn't confined to speed limits, but also includes code violations for landscape encroachment, blocking sidewalks, etc.

Chloe explained that sharrows are most appropriate along corridors with speed limits of less than 20 mph and other design elements are needed to help slow traffic.

Matt asked if the commission members had any specific ideas about design features, or whether they would like to recommend an alternate bike route.

Adam responded that the greater separation between cars and bikes, the better. He would like to see a route that diverts cyclists off 8th Street.

Meg pointed out that there was a BPTC workshop several years ago that identified corridors that cyclists and pedestrians were using in order to identify infrastructure improvements to support those corridors. At that workshop, lighting and the time of day travel corridors were being utilized were the most important factors identified. The lighting along Merrill is not known and the current budget won't facilitate adding lights along that street.

Matt suggested using Cleveland up to 7th if the lighting could be figured out.

Niki added that an alternate pedestrian route might be Village Road to Morrison and then possibly connect to Merrill. She cautioned that there are no sidewalks on Merrill so it is not safe for people with assistance devices.

Matt wondered if there could be separated alternate routes for pedestrians and cyclists.

Michael commented that people have mentioned to him that they feel safer riding with a row of cars between them and the roadway rather than riding exposed along sharrows.

Matt said that in his opinion there should be dedicated space for cyclists along designated priority corridors. One design option might be to install a wide sidewalk on one side of the street and a lane for two-way bike traffic on the other side.

Chloe responded that the two-way bike lane is unlikely to work. She suggested that to obtain the most compliance, good wayfinding signs would help to shift bike traffic off 8th Street. She recommended that pedestrians remain along the 8th Street corridor and a five-foot sidewalk is included in all the proposed designs.

Ben pointed out that separating different travel modalities might have the unintended consequence of expanding the viewshed with increased vehicular speeds as a result.

Chloe contrasted the different parking habits along 8th Street and Main Street that can affect where cyclists ride along the respective corridors. For example, on-street parking along Main Street is used during the day so cyclists ride in the traffic lane compared to less-utilized on-street parking along 8th Street so cyclists tend to ride to the right of the traffic lane. Therefore, drivers are more accustomed to seeing cyclists on Main Street and drive slower, while drivers are less accustomed to seeing cyclists along 8th Street and may drive faster. She added that design elements that narrow the roadway will reduce speeds which will then allow for the use of sharrows and/or move cyclists into the traffic lane.

Matt countered that the goal is to make people feel safe so that the number of people riding bikes increases. He further explained that if the design places cyclists in the traffic lane and they don't feel comfortable with that they may end up riding on the sidewalk.

Adam asked if there was any consideration given to diagonal rather than parallel parking along 8th Street.

Chloe responded by saying that there is a big learning curve with angled back-in parking and that she believes that angled parking consumes more space than parallel parking.

Ben asked Chloe if she had gotten enough feedback from the commission members. Chloe indicated that she felt confident that she could bring design options to comment on in January, rather than continue to comment upon comments received.

Kevin asked the commission members if they had any opinions about eliminating parking:

- Meg responded that based on the community feedback, on-street parking was a critical feature for residents along 8th Street. She felt like eliminating parking would spark negative feedback on other proposed design elements.
- Michael agreed that on-street parking was important to 8th Street residents but suggested that there must be some trade-off to add other design elements. He did acknowledge that it could be a problem for those that can't walk to their car.
- Adam also agreed but pointed out that the number of parking spaces per residential unit is adequate and abusing that ratio falls under code enforcement.
- Laurie was comfortable with eliminating some parking but questioned whether all residents along 8th Street have access to off-street parking. Kevin concurred and

estimated that north of the Rio Grande Trail there could be at least 25% of residential units without access to off-street parking. Laurie also questioned the use of bulb-outs because it forces cyclists to weave into traffic. Chloe suggested that if on-street parking spaces are well utilized, cyclists would already be riding in the traffic lane. She went on to explain that bulb-outs are used in conjunction with a shared bike/traffic lane.

- Niki reminded the commission members that on the first page of the Comprehensive Plan it states that the multi-modal community should be comfortable walking and cycling in place of using their vehicles, so she was agreeable to losing some parking spaces.
- Ian pointed out that the creation of a bike lane might prompt the loss of up to half the on-street parking spaces and he was also concerned about how people would react to that loss.
- Matt was also agreeable to the loss of some on-street parking in favor of other design options.

Niki asked Darryl Fuller if, in his experience, kids feel safer riding in a bike lane or in the traffic lane. Darryl responded that he tries to train the high school kids to ride responsibly and he noted that kids who ride a lot are generally more comfortable riding in the traffic lane than those who don't. He did not think that on-street cycling was a good fit for elementary school-age children. Niki suggested wayfinding a route to the various schools that was safe for younger children.

DISCUSS THE ANB BANK DEVELOPMENT AT MARKETPLACE IN ORDER TO PROVIDE FEEDBACK TO PR STUDIO

Matt thanked Kathleen for her time and asked the commission members if they had any questions or comments on the proposed ANB Bank development; the commission members seemed satisfied with the proposal. Kathleen asked if there was a preferred bike rack manufacturer, to which Matt suggested she contact Kevin. Michael suggested contacting Carbondale Arts for possible design ideas. Kathleen informed the commission that a formal application will be submitted in a few weeks and she will let the BPTC know if they are interested in tracking the project's progress.

NEW MEMBER APPLICATION: ADAM WIBBY

Matt introduced Adam as a prospective member. Adam introduced himself by saying that he had a background in product design and lived along Wheel Circle. He has two young children and indicated that they spend a fair amount of time walking and riding up and down 8th Street. He wants to contribute to make the community a pleasant place to live.

Motion Passed: Laurie ***moved*** to recommend to the Board of Trustees the approval of Adam Wibby as a full member of the Bike, Pedestrian, and Trail Commission. Michael ***seconded*** the motion, and it was ***unanimously approved***.

ADJOURNMENT

The December 7, 2020, regular meeting adjourned at 7:55 p.m. The next regular meeting is scheduled for January 4, 2021, at 6:00 pm.

Respectfully submitted,
Kae McDonald