CARBONDALE BOARD OF TRUSTEES REGULAR MEETING DECEMBER 24, 2019

CARBONDALE TOWN HALL 511 COLORADO AVENUE 9:00 A.M.

<u>TIME</u> *		<u>ITEM</u>	DESIRED OUTCOME
9:00	1.	Roll Call	
9:05	2.	Consent Agenda a. Accounts Payable b. BOT 12/10/19 Regular Meeting Minutes c. Set Attorney Rates for 2020	ATTACHMENT A ATTACHMENT B ATTACHMENT C BOT Action Desired
9:10	3.	Special Event Liquor License – CoVenture	ATTACHMENT D BOT Action Desired
9:20	4.	Adjourn	

^{*} Please note: times are approximate



Board of Trustees Agenda Memorandum

Item No: Attachment A

Meeting Date: 12.24.2019

TITLE: Accounts Payable

SUBMITTING DEPARTMENT: Finance

ATTACHMENTS: Accounts Payable for 12.24.2019

DISCUSSION: The accounts payable include \$15,712.14 to Clean Harbors for Hazardous Waste Day. Payment to Page Freezer Software for \$3,600.00 and \$11,314.00 to Pinnacol Assurance are accrued and expensed next year as they are for 2020.

The payroll for 12.13.19 was \$148,555.01. Tax liability for the town was \$8,478.55. Pension and Retirement liability was \$9,627.65.

If you have any questions concerning the Accounts Payable, please contact me.

Renae

3 of 37 ATTACHMENT A

TOWN OF CARBONDALE

Payment Approval Report - by GL No Report dates: 12/13/2019-12/13/2019

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		GL Acct No				
Vendor	Vendor Name	Description	Invoice No	PO No	Invoice Date	Amount
01-2177	GARNISHMENTS PAYABLE					
19540	FAMILY SUPPORT REGISTRY	GARNISHMENT-#14881544	12132019 R	13245	12/13/2019	227.07
To	otal 01-2177					227.07
01-4194	-3410 UTILITIES					
92495	BLACK HILLS ENERGY	PUBLIC WORKS	12/13/2019	13240	12/13/2019	363,51
	-3410 UTILITIES					
	BLACK HILLS ENERGY -3410 UTILITIES	TOWN HALL	12/13/2019	13240	12/13/2019	594.91
	BLACK HILLS ENERGY	THOMPSON HOUSE 301 LEWIE	12/13/2019	13240	12/13/2019	123.62
To	otal 01-4194-3410					1,082.04
01-4500-	-3410 UTILITIES					
92495	BLACK HILLS ENERGY	ARENA BUILDING	12/13/2019	13240	12/13/2019	73,91
To	otal 01-4500-3410				_	73.91
31-4335	-3410 UTILITIES					
92495	BLACK HILLS ENERGY	WWTP HEADWORKS 171 HWY	12/13/2019	13240	12/13/2019	443.51
	3410 UTILITIES					
	BLACK HILLS ENERGY 3410 UTILITIES	WW GARAGE	12/13/2019	13240	12/13/2019	134.79
	BLACK HILLS ENERGY	DIGESTER	12/13/2019	13240	12/13/2019	2,930.12
31-4335-	3410 UTILITIES					-50-30-
	BLACK HILLS ENERGY	UTIL AÐMIN (1/2) 171 HWY 133	12/13/2019	13240	12/13/2019	40.68
	3410 UTILITIES BLACK HILLS ENERGY	A BASIN	12/13/2019	13240	12/13/2019	222.48
Ťσ	otal 31-4335-3410:				_	3,771,58
41-4336	3410 UTILITIES				_	
	BLACK HILLS ENERGY	RFWTP 610 N 4TH ST	12/13/2019	13240	12/13/2019	216.45
41-4336-	3410 UTILITIES					
. —	BLACK HILLS ENERGY	WATER GARAGE	12/13/2019	13240	12/13/2019	85.82
	3410 UTILITIES BLACK HILLS ENERGY	HTH ADMIN (4/2) 474 LBAD 422	40/40/0040	12040	47/47/7040	40.07
	3410 UTILITIES	UTIL ADMIN (1/2) 171 HWY 133	12/13/2019	13240	12/13/2019	40.67
	HOLY CROSS ENERGY	RF WELL	12/13/2019	13235	12/13/2019	209.29
То	ital 41-4336-3410:					552.23
75-4500-	3450 UTILITIES					
	BLACK HILLS ENERGY	REC CTR	12/13/2019	13240	12/13/2019	635.22
То	otal 75-4500-3450:					635 22
					_	

TOWN OF CARBONDALE

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
1005	UTILITY CASH CLEARING ACCOL 117 VILLAGE LANE LLC UTILITY CASH CLEARING ACCOL	UTILITY REFUND ACCOUNT #50	113019	94438	11/30/2019	36.70
	MARK CONSTRUCTION	OVERPYAYMENT ON BULK WAT	121519	94451	12/15/2019	414,95
Т	otal 00-1017				<u></u>	451.65
	OFFICE SUPPLY INVENTORY UMB BANK	OFFICE SUPPLIES	120119	13250	12/01/2019	123.00
To	otal 01-1411					123.00
38470	PREPAID EXPENSES PAGE FREEZER SOFTWARE IN PREPAID EXPENSES	COMPLIANCE FOR WEB AND S	7031	13251	12/18/2019	3,600,00
39680	PINNACOL ASSURANCE	WORKER'S COMPINSTALLMEN	9665	13236	12/10/2013	11,314.00
To	otal 01-1430:				_	14,914.00
01-2175 10660	INSURANCE PAYABLE CEBT	Group Health Insurance Premium	0033111	13246	12/15/2019	96,270.57
Т	otal 01-2175				2	96,270.57
	DEPOSITS HELD ALOHA MOUNTAIN CYCLERY	PARK RENTAL DAMAGE DEPOS	12.17	1018218267	12/17/2019	200_00
То	otal 01-2201:					200.00
01-2271 38903	ESCROW FOR DEVELOPERS INTERLANTE, CHRISTIE	REFUND ON PERMIT	1113189	25353	11/13/2018	7,500.00
То	otal 01-2271:				_	7,500.00
38904	ZONING, VARIANCE, SUBDIV Williams, John ZONING, VARIANCE, SUBDIV	Refund Site Plan Review Applicati	122019	13249	12/15/2019	600,00
38904	Williams, John	Refund Special Use Permit Applic	122019	13249	12/15/2019	400.00
To	otal 01-34-13:				_	1,000.00
	RECREATION FEES SHUEY, DAWN	REFUND FOR CANCELLED SEN	202491	1018218258	11/30/2019	40.00
То	tal 01-34-73:					40.00
	REFUND OF EXPENDITURES ZUCCO, PATTI	RESTITUTION - MUNICIPAL CO	112619	13228	11/26/2019	300:64
То	tal 01-36-42:				_	300.64
	3700 TRAVEL AND CONFERENCE YOUTH WATER LEADERSHIP P		120519	13229	12/05/2019	15.00
То	tal 01-4111-3700				~	15.00

120119

120119

213634-1130

22384

936

120119

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13250

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12/01/2019

12/02/2019

12/01/2019

12/05/2019

11/30/2019

11/30/2019

12/09/2019

12/01/2019

12/01/2019

12/01/2019

12/01/2019

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Amount

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1,605,63

76.12

76.12

192.59

192.59

40.00

40.00

160.00

160.00

686.40

45.00

350.00

926 84

2,008.24

44 94

44.94

940.00

1,452.47

2

5 of 37 **TOWN OF CARBONDALE** Payment Approval Report - by GL No Report dates: 12/24/2019-12/24/2019 **GL Acct No** Vendor Vendor Name Description Invoice No PO No Invoice Date 01-4121-2110 OFFICE SUPPLIES 52880 UMB BANK **OFFICE SUPPLIES** 120119 13250 12/01/2019 Total 01-4121-2110: 01-4121-3942 INTERPRETER 38903 JOHNSON-AQUINO, CATALINA MUNICIPAL COURT INTERPRET 223 13239 12/09/2019 Total 01-4121-3942 01-4121-3980 CONTRACT LABOR 28280 JOHN COLLINS PC JUDGE'S CONTRACT 123119 13237 12/01/2019 Total 01-4121-3980; 01-4132-2110 OFFICE SUPPLIES

OFFICE SUPPLIES

OFFICE SUPPLIES

EMPLOYMENT ADS

POLYGRAPH EXAMS (2)

RUBBER MAT

SOFTWARE SUPPORT

RECRUITMENT LUNCHES & LO 120119

EMAIL EXCHANGE & BACKUP S 120119

92092 MCC DRUG & ALCOHOL SCREE PRE-EMPLOYMENT DRUG TES

NOMINATIONS FOR TRUSTEES

WORKER'S COMP DEDUCTIBLE 96651

52880 UMB BANK

52880 UMB BANK

Total 01-4132-2110

39680 PINNACOL ASSURANCE

Total 01-4150-1421:

01-4150-2110 OFFICE SUPPLIES

Total 01-4150-2110:

01-4150-3310 ADVERTISING 48260 SOPRIS SUN

Total 01-4150-3310

01-4150-3311 RECRUITING EXPENSES 13280 COLORADO MOUNTAIN NEWS

01-4150-3311 RECRUITING EXPENSES

01-4150-3311 RECRUITING EXPENSES 38904 THOMAS HOFF & ASSOCIATES

01-4150-3311 RECRUITING EXPENSES

Total 01-4150-3311:

01-4191-2110 OFFICE SUPPLIES

Total 01-4191-2110:

01-4192-3560 SOFTWARE SERVICES

01-4192-3560 SOFTWARE SERVICES

52880 UMB BANK

52880 UMB BANK

10460 CASELLE INC

52880 UMB BANK

01-4150-1421 WORKERS COMP DEDUCTIBLE

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
Tot	al 01-4192-3560				-	2,392.47
	1630 COMPUTER MAINTENANCE MITCHELL AND COMPANY	General Computer Support	121352	13247	12/15/2019	220.00
Tot	al 01-4192-3630:					220.00
	420 COMPUTER EQUIP/SOFTWANSIGHT PUBLIC SECTOR SLED	ARE MICROSOFT SQL SERVER STA	1100694181	13117	11/13/2019	5,346.54
Tot	al 01-4192-9420				-	5,346.54
	290 GENERAL SUPPLIES JMB BANK	CLEANER	120119	13250	12/01/2019	13.35
	al 01-4194-2290			10200	-	13 35
	660 BLDG MAINTENANCE EXPEI	NSE MAIN ELECTRICAL PANEL MAIN	268300	13225	12/05/2019	170.00
	al 01-4194-3660	WALL WALL WALL	200000	10220	12/03/2019	170.00
54790 \	662 BLDG MAINT - THOMPSON F /ISION SECURITY 662 BLDG MAINT - THOMPSON F	REPROGRAM SECURITY ALAR	614228	13244	12/12/2019	135.00
	CEL ENERGY	200 LEWIE'S LANE	121519	13252	12/15/2019	107,77
Tota	al 01-4194-3662:				_	242.77
	290 GENERAL SUPPLIES JUTECH SPECIALTIES INC	BRAKE CLEANER	185177	25362	12/09/2019	121.80
Tota	al 01-4195-2290:				_	121.80
	310 ADMINISTRATION FUEL IMB BANK	FUEL	120119	13250	12/01/2019	9.02
Tota	al 01-4195-2310				_	9.02
52880 L	311 POLICE FUEL JMB BANK	FUEL	120119	13250	12/01/2019	144.48
52880 U	311 POLICE FUEL IMB BANK	FUEL	120119	13250	12/01/2019	1,290.00
	311 POLICE FUEL ALERO MARKETING AND SUP	POLICE FUEL	113019	66661	11/30/2019	1,415.28
Tota	01-4195-2311:				_	2,849.76
	312 ORDINANCE FUEL IMB BANK	FUEL	120119	13250	12/01/2019	175,82
	312 ORDINANCE FUEL ALERO MARKETING AND SUP	ORDINANCE FUEL	113019	66661	11/30/2019	115.57
Tota	01-4195-2312:					291.39

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Report dates: 12/24/2019-12/24/2019 Dec 18, 2019 03:07PM **GL Acct No** Vendor Vendor Name Description Invoice No PO No Invoice Date Amount 01-4195-2316 RECREATION FUEL **52880 UMB BANK** FUEL 120119 13250 12/01/2019 55.40 Total 01-4195-2316: 55,40 01-4195-2321 POLICE MAINTENANCE 22460 GLENWOOD SPRINGS FORD 2013 FORD EXPLORER REPLA 83624 25356 11/26/2019 2,326.72 01-4195-2321 POLICE MAINTENANCE **52880 UMB BANK** WINDOW WASH 120119 13250 12/01/2019 120.00 Total 01-4195-2321: 2.446.72 01-4195-2324 STREETS MAINTENANCE 19600 FARIS MACHINERY COMPANY 2012 ELGIN SWEEPER OPERAT 11261 25357 11/25/2019 1,000.00 01-4195-2324 STREETS MAINTENANCE 52840 TWO WAY COMMUNICATIONS 2019 FORD F350 INSTALL RADI 2000230 1018218253 11/01/2019 464.40 01-4195-2324 STREETS MAINTENANCE **52880 UMB BANK** SEATBELT LATCH, BLOCK HEAT 120119 13250 12/01/2019 267.51 Total 01-4195-2324 1,731.91 01-4195-2326 RECREATION MAINTENANCE 52880 UMB BANK **BACKHOE TRACTOR PINS** 120119 13250 12/01/2019 152.22 Total 01-4195-2326 152.22 01-4210-2110 OFFICE SUPPLIES 52880 UMB BANK OFFICE SUPPLIES, CALENDAR 120119 13250 12/01/2019 164.76 01-4210-2110 OFFICE SUPPLIES COPIER LEASE POLICE 57780 XEROX CORPORATION 098841564 66659 12/01/2019 123.13 Total 01-4210-2110: 287.89 01-4210-2200 DRUG & ALCOHOL TESTING 92092 MCC DRUG & ALCOHOL SCREE DRUG TESTING - POLICE 22384 66660 11/30/2019 90.00 Total 01-4210-2200 90.00 01-4210-2291 INVESTIGATION EXPENSE **52880 UMB BANK INVESTIGATIVE TOOL & PENS** 120119 13250 12/01/2019 389.40 Total 01-4210-2291: 389.40 01-4210-2292 CLOTHING ALLOWANCE 52880 UMB BANK UNIFORMS 120119 13250 12/01/2019 36.61 Total 01-4210-2292 36.61 01-4210-2400 MISCELLANEOUS EXPENSE 52880 UMB BANK **TOOLS** 120119 13250 12/01/2019 57.57 Total 01-4210-2400: 57.57 01-4210-3700 TRAVEL AND CONFERENCE 52880 UMB BANK INTERVIEW CLASS, TRAINING L 120119 13250 12/01/2019 1,549.36

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204 JEWELS LANE

121519

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57760 XCEL ENERGY

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	Report dates:	1212412019-1212	4/2019			Dec 18, 2019 03:07F
Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount	
					7 11100111	ı
01-4310-3410 UTILITIES 57760 XCEL ENERGY 01-4310-3410 UTILITIES	206 JEWELS LANE	121519	13252	12/15/2019	10,57	
57760 XCEL ENERGY 01-4310-3410 UTILITIES	522 HWY 133 LIGHTS	121519	13252	12/15/2019	64.55	
57760 XCEL ENERGY	900 HWY 133 LIGHTS	121519	13252	12/15/2019	82.40	
Total 01-4310-3410					424.98	
11-4310-3550 TREE MAINTENANCE						
52880 UMB BANK	FERTILIZER, REPLACEMENT H	120119	13250	12/01/2019	465,56	
Total 01-4310-3550:				2	465 56	
01-4310-3581 LANDFILLING FEES 11580 CITY OF GLENWOOD SPRING 01-4310-3581 LANDFILLING FEES	S DUMP FEE	568185,5681	25354	12/19/2019	392.70	
11580 CITY OF GLENWOOD SPRING	SS DUMP FEE	568185,5681	25354	12/19/2019	316.49	
11580 CITY OF GLENWOOD SPRING 1-4310-3581 LANDFILLING FEES	S DUMP FEE	568185,5681	25354	12/19/2019	396.47	
23550 GREEN ZONE RECYCLING	METAL RECYCLING	69652	25360	11/27/2019	80.50	
Total 01-4310-3581					1,186,16	
1-4310-3681 SNOW REMOVAL 8240 BRATTON ENTERPRISES 1-4310-3681 SNOW REMOVAL	FINES AND DELIVERY	90187	25351	11/15/2019	852 24	
22660 GMCO CORP	RAPID THAW	19-5329	25359	12/16/2019	2,483.58	
Total 01-4310-3681					3,335.82	
1-4310-3682 STREET LIGHT MAINTEN	IANCE					
7310 BIG COUNTRY ELECTRICAL	AN DOWNTOWN OUTLETS	1912004	25361	12/06/2019	168 07	
Total 01-4310-3682				_	168 07	
1-4310-3683 STREET MAINTENANCE 52880 UMB BANK	PIPE, SEALER, SAW BLADES, F	120119	13250	12/01/2019	148.19	
Total 01-4310-3683:					148.19	
1-4310-3685 DRAINAGE MAINTENANG 52880 UMB BANK	CE GRASS SEED, MULCH	120119	13250	12/01/2019	136,71	
Total 01-4310-3685				_	136.71	
3-4310-9410 TOOLS AND EQUIPMENT 52880 UMB BANK	EXTENSION CORDS, NOZZLES,	120119	13250	12/01/2019	122.20	
Total 01-4310-9410				-	122.20	
I-4318-2110 OFFICE SUPPLIES				-		
2880 UMB BANK	OFFICE SUPPLIES	120119	13250	12/01/2019	14.58	
Total 01-4318-2110					14.58	

Total 01-4500-3660

01-4500-8000 SELF FUNDED SPECIAL EVENTS

35620 CARBONDALE HISTORICAL SO POTATO DAY DONATION FROM

9.99

2,049.86

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12/24/2019

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
01-4500-8000	SELF FUNDED SPECIAL EV	/ENTS				-
92882 DUNU	AVY, LACY SELF FUNDED SPECIAL EV	POTATO DAY POTATO BAR SUP	637	1018218268	10/31/2019	244.11
92888 HUMI	PHREY, BRUCE SELF FUNDED SPECIAL EV	SANTA SERVICES FOR LIGHT U	120819	1018218262	12/08/2019	300.00
52880 UMB		TURKEY TROT SUPPLIES, LIGH	120119	13250	12/01/2019	424.64
Total 01-	4500-8000					3,018.61
	SPECIAL PROGRAMS	LINNOLI CENTOR TRIP I EARERO	400440	40050	45/54/0040	
52880 UMB	BANK	LUNCH SENIOR TRIP LEADERS	120119	13250	12/01/2019	28.98
Total 01-	4500-8201:				-	28.98
01-4520-2250 52880 UMB	SAFETY EQUIPMENT BANK	ICE SCRAPERS, BOOTS, LADD	120119	13250	12/01/2019	660.22
Total 01-	4520-2250					660.22
01-4520-2292 52880 UMB	CLOTHING ALLOWANCE	PANTS	120119	13250	12/01/2019	89.96
•	4520-2292		720110	10230	-	89.96
01-4520-3410	HTH THES				-	
	ONDALE SOLAR LLC	SOLAR ELECTRICITY DELIVER	72	13243	12/11/2019	420.61
Total 01-	4520-3410:				_	420,61
01-4520-3555 43480 RIVEN	TURF MANAGEMENT NDELL	ORGANIC FERTILIZER-TOWN P	71177	1018187	12/06/2019	3,997.07
Total 01-	4520-3555				_	3,997.07
01-4520-3600 I 52880 UMB I	PARKS MAINTENANCE BANK	STAIN & SPRAYER FOR FENCE,	120119	13250	12/01/2019	250 44
Total 01~	4520-3600:					250 44
	PLAYGROUND EQUIPMENT POWER LT FARMINGTON I	MAINT. PLAYGROUND REPAIR PARTS I	1400239389	1018218263	12/09/2019	61,64
01-4520-3630 I 52880 UMB I	PLAYGROUND EQUIPMENT BANK	MAINT. LOCKS FOR GOALS, PLAYGRO	120119	13250	12/01/2019	192.08
Total 01-	4520-3630:				_	253.72
01-4520-3660 I	BLDG MAINTENANCE EXPE	:NSE			_	
52880 UMB E		VACUUM CLEANER, HOSE BIB	120119	13250	12/01/2019	224.97
Total 01-4	4520-3660				-	224.97
01-4520-3684 T 52880 UMB B	FRAILS MAINTENANCE	ICE MELT, LAGS FOR DOG POT	120119	13250	12/01/2019	277.65
	1520-3684	ę,				277.65
					-	

TOWN OF CARBONDALE

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
01-4520-94 52880 UI	10 TOOLS AND EQUIPMENT MB BANK	TOOLS	120119	13250	12/01/2019	10,76
Total	01-4520-9410					10.76
01-4525-24 52880 UI	40 RV PARK MAINTENANCE SU MB BANK	IPPLIES SEPTIC REPAIR	120119	13250	12/01/2019	25 93
Total	01-4525-2440:					25.93
47860 St	60 RV PARK IMPROVEMENTS/E NOWMASS WATER & SANITAT 60 RV PARK IMPROVEMENTS/E	BAC T SAMPLES (1)	14473	94449	11/29/2019	33,05
52880 UI	MB BANK	CHLORINE BUCKETS	120119	13250	12/01/2019	6.84
Total	01-4525-9360					39.89
	00 ENVIRONMENTAL BOARD E OPRIS SUN	XPENSE E-BOARD WOOD BURNING AD	21659	25352	11/28/2019	285.00
Total	01-4717-2400:				_	285.00
31-4335-21 52880 UN	11 LAB SUPPLIES MB BANK	STOPPERS, CHEMICALS	120119	13250	12/01/2019	1,000.24
Total	31-4335-2111:					1,000.24
	00 DRUG & ALCOHOL TESTING CC DRUG & ALCOHOL SCREE		22360	13232	11/30/2019	30.00
Total	31-4335-2200				_	30.00
31-4335-225 52880 UM	50 SAFETY EQUIPMENT MB BANK	GLOVES, EYE PROTECTION	120119	13250	12/01/2019	220.40
Total	31-4335-2250.				_	220.40
31-4335-229 52880 UN	90 GENERAL SUPPLIES MB BANK	PHONE CASE, JOB FAIR, SUPP	120119	13250	12/01/2019	579.48
Total	31-4335-2290;					579.48
31-4335-229 52880 UN	02 UNIFORMS MB BANK	VESTS, HEAT LAMP, TRASH BA	120119	13250	12/01/2019	173,41
Total	31-4335-2292					173.41
	0 VEHICLE FUEL LERO MARKETING AND SUP	WATER/WASTEWATER FUEL	113019	66661	11/30/2019	20 02
Total	31-4335-2310				_	20.02
31-4335-232	0 VEHICLE MAINTENANCE				_	
52880 UN		SCREWS, ZIP TIES	120119	13250	12/01/2019	18.87
Total	31-4335-2320:				_	18.87

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Report dates: 12/24/2019-12/24/2019 Dec 18, 2019 03 07PM GL Acct No Vendor Vendor Name Description Invoice No PO No Invoice Date Amount 31-4335-2380 PLANT MAINTENANCE 52880 UMB BANK WEAR PLATES, O RINGS, SKID 120119 13250 12/01/2019 883.65 Total 31-4335-2380: 883.65 31-4335-2381 SLUDGE DISPOSAL 39810 PITKIN COUNTY LANDFILL **BIO-SOLIDS** 1657B3 94447 12/11/2019 118,80 31-4335-2381 SLUDGE DISPOSAL 39810 PITKIN COUNTY LANDFILL **BIO-SOLIDS** 165783 94447 12/11/2019 132.60 31-4335-2381 SLUDGE DISPOSAL 39810 PITKIN COUNTY LANDFILL **BIO-SOLIDS** 165162,1653 94439 12/04/2019 135,90 31-4335-2381 SLUDGE DISPOSAL 39810 PITKIN COUNTY LANDFILL **BIO-SOLIDS** 165162,1653 94439 12/04/2019 121.20 Total 31-4335-2381: 508.50 31-4335-2383 COLLECTION SYSTEM MAINTENANCE 52880 UMB BANK DINNER FOR CREW WORKING 120119 13250 12/01/2019 48.06 Total 31-4335-2383 48.06 31-4335-2385 SCADA MAINTENANCE 51560 TIMBER LINE ELECTRIC & CON INSTALLED LEVEL TRANSMITT 94446 11/27/2019 2.844.30 Total 31-4335-2385: 2.844.30 31-4335-3560 SOFTWARE SERVICES 10460 CASELLE INC SOFTWARE SUPPORT 98851 13231 12/01/2019 470.00 Total 31-4335-3560: 470.00 31-4335-3580 PERMIT AND LAB FEES **52880 UMB BANK** SHIPPING FOR RETURN PARTS 13250 12/01/2019 164.62 Total 31-4335-3580 164.62 31-4335-3581 HAZARDOUS WASTE DAY 11980 CLEAN HARBORS HOUSEHOLD HAZARDOUS WA 1003094259 25355 11/04/2019 15,712,14 31-4335-3581 HAZARDOUS WASTE DAY 52880 UMB BANK HAZZARD WASTE DUMP SUPP 120119 13250 12/01/2019 62.95 Total 31-4335-3581: 15,775.09 31-4335-3660 BLDG MAINTENANCE EXPENSE 52880 UMB BANK PAINT FOR BREAK ROOM 120119 13250 12/01/2019 70 72 Total 31-4335-3660 70.72 31-4335-3810 TRAINING **52880 UMB BANK** TRAINING LODGING, CLASS RE 120119 13250 12/01/2019 544.00 Total 31-4335-3810: 544.00 41-4336-2111 LAB SUPPLIES 52880 UMB BANK **CHEMICALS** 120119 13250 12/01/2019 447.11

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14 of 37 **TOWN OF CARBONDALE** Payment Approval Report - by GL No Report dates: 12/24/2019-12/24/2019 **GL Acct No** Vendor Vendor Name Description Invoice No PO No Invoice Date Amount Total 41-4336-2111: 447.11 41-4336-2200 DRUG & ALCOHOL TESTING 92092 MCC DRUG & ALCOHOL SCREE DRUG TESTING - UTILITIES 22360 13232 11/30/2019 30.00 Total 41-4336-2200 30.00 41-4336-2210 CHEMICALS 17580 DPC INDUSTRIES INC SODIUM HYPOCHLORIDE 737005177-1 94448 12/02/2019 309.89 Total 41-4336-2210: 309.89 41-4336-2250 SAFETY EQUIPMENT 52880 UMB BANK **GLOVES** 120119 13250 12/01/2019 11.12 Total 41-4336-2250 11.12 41-4336-2290 GENERAL SUPPLIES 52880 UMB BANK PHONE CASES, MAP SCANS 120119 13250 12/01/2019 80,97 Total 41-4336-2290 80.97 41-4336-2292 UNIFORMS **52880 UMB BANK** WORK VESTS, HEAT LAMP, PAN 120119 13250 12/01/2019 181.02 Total 41-4336-2292 181.02 41-4336-2320 VEHICLE MAINTENANCE 52880 UMB BANK WIPER BLADES 120119 13250 12/01/2019 8.85 Total 41-4336-2320 8.85 41-4336-2380 PLANT & INTAKE MAINTENANCE 52880 UMB BANK TARPS, FASTENERS, PAINT, IC 120119 13250 12/01/2019 1,360.15 Total 41-4336-2380: 1,360.15 41-4336-2382 HYDRANT MAINTENANCE 52880 UMB BANK LOCKS, POLYETHYLENE ROLL 120119 13250 12/01/2019 429.38 Total 41-4336-2382 429.38 41-4336-2383 DISTRIBUTION MAINTENANCE 27240 INTERMOUNTAIN SALES LOCATOR 27463 94445 12/05/2019 4,525.00 41-4336-2383 DISTRIBUTION MAINTENANCE 52880 UMB BANK WATER PUMP, PIT METER 120119 13250 12/01/2019 942.50 Total 41-4336-2383: 5,467.50

SOLAR ELECTRICITY DELIVER

NC WTP

NETTLE CREEK

72

120119

143304

13243

13233

94452

12/11/2019

12/01/2019

12/12/2019

694.25

61.61

60.00

41-4336-3410 UTILITIES

41-4336+3410 UTILITIES

41-4336-3410 UTILITIES 42645 REDI SERVICES LLC

76165 CARBONDALE SOLAR LLC

23400 GRANITE COMMUNICATIONS

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TOWN OF CARBONDALE Payment Approval Report - by GL No Report dates: 12/24/2019-12/24/2019 Dec 18, 2019 03:07PM GL Acct No Vendor Vendor Name Description Invoice No PO No Invoice Date Amount 41-4336-3410 UTILITIES 52880 UMB BANK INTERNET CHARGES NOWTP 120119 13250 12/01/2019 275.84 Total 41-4336-3410: 1,091.70 41-4336-3560 SOFTWARE SERVICES 10460 CASELLE INC SOFTWARE SUPPORT 98851 13231 12/01/2019 470.00 Total 41-4336-3560 470.00 41-4336-3580 PERMIT AND LAB FEES 47860 SNOWMASS WATER & SANITAT BAC T SAMPLES (7) 14473 94449 11/29/2019 231.35 Total 41-4336-3580 231.35 41-4336-3630 COMPUTER EQUIPMENT & MAINT. 69800 MITCHELL AND COMPANY General Computer Support 121352 13247 12/15/2019 180.00 Total 41-4336-3630: 180,00 41-4336-3810 TRAINING **52880 UMB BANK** WATER EXAMS 120119 13250 12/01/2019 150 00 Total 41-4336-3810 150,00 41-4336-9410 TOOLS AND EQUIPMENT 52880 UMB BANK BLADE CUT OFF, GRINDING WH 120119 13250 12/01/2019 24,94 Total 41-4336-9410 24,94 41-4337-9342 METERS 15900 DANA KEPNER COMPANY INC K HORNS 1508198-01 94441 12/04/2019 923.07 41-4337-9342 METERS **52880 UMB BANK PARTS** 120119 13250 12/01/2019 115.96 Total 41-4337-9342 1,039.03 41-4338-2380 DITCH MAINTENANCE 43450 RIVER RESTORATION.ORG **CRYSTAL RIVER RESTORATION** 113019 94443 11/30/2019 4,454.50 41-4338-2380 DITCH MAINTENANCE 43450 RIVER RESTORATION ORG CRYSTAL RIVER RESTORATION 113019 94443 11/30/2019 552.00 Total 41-4338-2380: 5,006.50 51-4335-3560 SOFTWARE SERVICES 10460 CASELLE INC SOFTWARE SUPPORT 98851 13231 12/01/2019 470.00 Total 51-4335-3560 470.00 71-2201 Deposit 92880 TERRAZAS-MARTINEZ JESUS Damage Deposit Return 121519 13234 12/15/2019 700.00 Total 71-2201: 700.00 71-4632-2400 MISCELLANEOUS EXPENSE 52880 UMB BANK REPAIRS AT TRAILER 120119

13250

12/01/2019

21.67

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TOWN	OF CARBONDALE	Payment Appro	1			
Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
٦	Fotal 71-4632-2400:					21.67
75-34-7 38904	'3 ENTRANCE FEES HILL, BRANDON	REFUND FOR CANCELLED ME	202219	1018218255	12/15/2019	44.00
1	Total 75-34-73					44.00
75-34-7 38904	'5 OTHER RECREATION CTR REVE GAGER, DEBORAH	NUE REFUND FOR CANCELLED CYC	202306	1018218254	11/30/2019	68.00
7	Total 75-34-75:					68.00
	0-2100 PRINTING/POSTAGE UMB BANK	OPERATION GRATITUDE CAND	120119	13250	12/01/2019	119.70
7	otal 75-4500-2100:				,	119.70
	0-2110 OFFICE SUPPLIES UMB BANK	ENVELOPES, BUSINESS CARD	120119	13250	12/01/2019	54.73
Т	otal 75-4500-2110					54.73
	0-2244 PROGRAM SUPPLIES UMB BANK	CLASS CANNING KITS, FLOOR	120119	13250	12/01/2019	749.79
Т	otal 75-4500-2244:					749.79
52880	0-2290 GENERAL SUPPLIES UMB BANK 0-2290 GENERAL SUPPLIES	FLOOR MAT, CLOCKS, WIPES, T	120119	13250	12/01/2019	1,024.81
56350	WESTERN PAPER DISTRIBUTO	REC CUSTODIAL SUPPLIES INV	3570688	1018218260	12/13/2019	230.83
Т	otal 75-4500-2290				-	1,255.64
	-2500 CONCESSION PURCHASES UMB BANK	EAR PIECES, TOWELS	120119	13250	12/01/2019	79,15
Т	otal 75-4500-2500:				100	79.15
64425	-3310 ADVERTISING EL MONTANES LLC -3310 ADVERTISING	AD LIGHT UP 2019 INVOICE #35	3500	1018218259	12/15/2019	165.00
	KPVW-FM -3310 ADVERTISING	CRCC SPANISH RADIO AD INVO	498134	1018218256	11/24/2019	187.20
52880	UMB BANK	TURKEY TROT ADVERTISING.	120119	13250	12/01/2019	214.00
Т	otal 75-4500-3310				eter.	566 20
	-3530 EQUIP MAINTENANCE & REF DEGROSS, NIC	PAIR BIKE MAINTENANCE	121719	1018218266	12/17/2019	489,00
T	otal 75-4500-3530;				_	480.00
	-3560 SOFTWARE SERVICES UMB BANK	CLOUD ACCESS ADOBE SOFT	120119	13250	12/01/2019	399.95

TOWN OF CARBONDALE

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Vendor	Vendor Name	GL Acct No	Investor Ma	80 N-	touris Data	
- VEHIOU	vendor Name	Description	Invoice No	PO No	Invoice Date	Amount
Total	75-4500-3560					399.95
75-4500-363	30 COMPUTER MAINT AND	REPAIR				
69800 MI	TCHELL AND COMPANY	General Computer Support	121352	13247	12/15/2019	700.00
Total	75-4500-3630					700.00
75-4500-366	60 BLDG MAINTENANCE & (GROUNDS				
47890 SC	ILL INC	CLIMBING WALL GRIP WASH	61044	1018218265	12/17/2019	64.80
Total	75-4500-3660:					64.80
75-4500-398	O CONTRACT LABOR					
76375 HC	DDDER, RICHARD	TAEKWONDO INSTRUCTION	121819	1018218270	12/18/2019	746_40
Total	75-4500-3980:					746.40
75-4512-211	O OFFICE SUPPLIES					
52880 UM	IB BANK O OFFICE SUPPLIES	SPACE HEATER	120119	13250	12/01/2019	32 99
52880 UN		DESK ORGANIZER	120119	13250	12/01/2019	19.99
Total 1	75-4512-2110					52.98
77-31-30 SA	LES TAX REVENUE					
38904 Dai	imler Trust	Amended Returns #001064	001064	13242	12/15/2019	274,64
Total	77-31-30:					274.64
Grand	Totals					215,744.80

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MINUTES CARBONDALE BOARD OF TRUSTEES REGULAR MEETING DECEMBER 10, 2019

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on December 10, 2019, at 6:00 p.m. in the Town Hall meeting room.

STUDENT OF THE MONTH

The following students from Ross Montessori School and Carbondale Community School were awarded a Certificate of Achievement from Mayor Richardson:

Oliver Requeno Argueta

Jax Moss

Emily Tews Maisy Brock

ROLL CALL:

The following members were present for roll call:

Mayor Trustees Dan Richardson Erica Sparhawk

Lani Kitching Ben Bohmfalk Luis Yllanes Heather Henry Marty Silverstein

Staff Present:

Town Manager
Town Clerk
Finance Director
Town Attorney
Planning Director

Jay Harrington Cathy Derby Renae Gustine Mark Hamilton

Janet Buck Kevin Schorzman

Public Works Director

Building Official John Plano

CONSENT AGENDA

- Accounts Payable totaling \$317,672.22
- BOT 11/26/19 Regular Meeting Minutes

- Third Street Center Loan
- Resolution No. 14, Series of 2019 Amending Appendix A of the Municipal Code
- Nomination for Garfield County Noxious Weed Advisory Board

Mayor Richardson noted that there is an error in the November 26, 2109 Minute;. Mayor Richardson called the meeting to order, not Mayor Pro Tem Silverstein.

Trustee Sparhawk made a motion to approve the Consent Agenda with a correction to the Board of Trustees November 26, 2019 minutes as noted above. Trustee Yllanes seconded the motion and it passed with:

7 yes votes: Richardson, Bohmfalk, Sparhawk, Kitching, Yllanes, Henry, Silverstein

PERSONS PRESENT NOT ON THE AGENDA

Michael Adams, Euclid Ave, stated that he has taken care of his trash for the past 32 years. He doesn't need or use the Town's trash service but he is being charged a trash hauling fee regardless. He requested a waiver. Mayor Richardson stated that this is the only concern the Trustees have had since we switched to a single trash hauler. Mayor Richardson asked staff to look at the number of similar complaints that the Town has received and the Board will possibly re-evaluate this regulation in January.

Summer Scott, Main Street, stated that the Board is not doing enough about climate change. The Board needs to take the lead and the citizens look to the Board for inspiration. Mayor Richardson stated that he would be happy to discuss this claim with Summer.

TRUSTEE COMMENTS

Trustee Sparhawk stated that she attended the Colorado Communities for Climate Action (CC4CA) Board meeting last Friday. Three partners have asked CC4CA to sign on to an Amicus lawsuit against Exon Mobile. The lawsuit claims that Exon should be accountable for local impacts on climate change. Trustee Sparhawk also stated that there is going to be a Methane Ruling tonight in Rifle. CC4CA is in support.

Trustee Kitching stated that she attended the Ruedi Water and Power Authority meeting. They discussed bi-partisan legislation to stop the spread of aquatic invasive species.

Trustee Bohmfalk stated that he attended the Bike/Pedestrian/Trails Commission meeting and they discussed the Request for Proposal for 8th Street multi-modal improvements. Trustee Bohmfalk introduced Student Trustee Diego Valdez. The Student Trustees will be formally welcomed to the Board on January 13, 2020.

Trustee Silverstein told the Board that he attended the Senior Matters meeting. They are addressing (senior) social isolation and security issues.

Trustee Yllanes said today is Colorado Gives day which is an opportunity to increase the value of your donation to non-profits.

Mayor Richardson announced that the Town recently purchased the parking lot across the street from Town Hall. He thanked Jay and Mark for bringing the purchase to fruition. Mayor Richardson stated that he appreciated receiving an invitation to participate in the Healthy Rivers meeting and he thanked Sarah Johnson for all of her work on the project. Mayor Richardson congratulated all of the teams who participated in the Brenda Patch Tournament.

ATTORNEY'S COMMENTS

Mark welcomed Diego Valdez and noted that he is a very talented musician.

PUBLIC HEARING - ADOPTION OF THE 2020 BUDGET

Renae stated that the budget process consists of numerous meetings. There will be an amendment to the budget that includes the acquisition of the parking lot and the solar purchase.

Trustee Bohmfalk stated that \$25,000 is a lot to spend on plastics and he wants something incredible to come out of the process. Jay explained that the consultant LBA has four specific tasks.

Mayor Richardson opened the public hearing. There was no one present who wished to address the Board so he closed the public hearing.

Trustee Sparhawk made a motion to adopt the 2020 Budget including: 2019 projected fund balances, community requests, Resolution No. 15, Series of 2019 – Summarizing Expenditures and Revenues and Adopting a 2020 Budget, Ordinance No. 16, Series of 2019 – Appropriating Sums of Money to the Various Funds and Spending Agencies, Resolution No. 16, Series of 2019 – Levying General Property Taxes for 2019, and Ordinance No. 17, Series of 2019 – Appropriating Additional Sums of Money to Defray Expenses in Excess of Amount Budgeted. Trustee Silverstein seconded the motion and it passed with:

7 yes votes: Yllanes, Richardson, Silverstein, Sparhawk, Henry, Bohmfalk, Kitching

Trustee Meeting Minutes
December 10, 2019

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<u>PUBLIC HEARING - SOPRIS LOFTS - MAJOR SITE PLAN REVIEW,</u> CONDITIONAL USE, AND AMENDMENT TO ORDINANCE NO. 18, SERIES OF 2016

Applicant: 1201 Colorado Avenue Holding, LLC

Location: 1201 Colorado Avenue

Janet explained that this is an application for a Major Site Plan Review and Conditional Use Permit.

The Planning Commission reviewed this application at its October 10th and November 14th meetings and recommended approval.

The property is located at the northeast corner of Highway 133 and Main Street.

A mixed use building is proposed on the property. The portion of the building along Highway 133 and Main Street includes 3,881 sq. ft. of general commercial. The balance of the building is comprised of 18 efficiency apartments and 9 two-bedroom units for a total of 27 units. They will all be rental units.

A public plaza at the corner of Highway 133 and Main Street is proposed. In addition, there would be a public trail along the east side of the property from Main Street to Colorado Avenue. There would also be a 5 ft. wide sidewalk along Colorado Avenue. The RFTA bus stop would remain in its present location.

The proposal meets the zoning parameters in the UDC such as setbacks, lot area per dwelling unit, etc. with two exceptions. It also complies with the development standards such as private common open space and bulk storage.

The Tree Board reviewed the application and was generally in favor of it. They included a list of recommendations which the applicants incorporated into their plans.

The UDC allows for a 15% reduction of required parking for developments in the MU zone district and a 20% reduction for residential development if the property is located within 300 ft. of a transit stop. This development meets both criteria. In addition, the UDC allows a 20% reduction for commercial uses if the development incorporates a transit stop, which this one does.

With the reductions, the required parking is 39 spaces.

The proposal is for 47 parking spaces on-site and on Colorado Avenue as follows:

Total on-site 30 spaces Colorado Avenue 17 spaces

Parking along Colorado was discussed during the review of an earlier application as well as with this applicant. It was agreed that having the trail in front of the parking rather than behind it seemed like a safer alternative. The parking was then shifted to

the north with the trail between the development and the parking spaces. Counting 9 of the 17 spaces on Colorado Avenue toward required parking would require Alternative Compliance approval.

The applicants are also requesting alternative compliance for the 10 ft. landscape buffer along Highway 133. This is to place the plaza in this setback area. Another complication is the UDC only allows a 10 ft. setback so that the building cannot be set back further to accommodate the plaza area. This is a conflict in the code which should be addressed in future amendments. Staff is recommending approval of the alternative compliances.

Housing - the UDC requires that 20 percent of the rental units be deed restricted as affordable dwelling units. In this case, five units would be required. The proposal is to deed restrict five efficiency apartments.

The application includes a request to amend the ordinance approved by the Board in 2016 when the property was rezoned to Mixed-Use. The ordinance states that the rezoning would revert to PCC if development is started within one year. The applicant would like to eliminate that section of the ordinance, so it stays Mixed-Use. Staff agrees with the proposal.

There are some public improvements associated with the property. If the Board approves the application, staff would have to bring back an ordinance of approval Development Improvements Agreement for the Board's consideration in January.

During the review process, the applicants have been responsive initially to staff's comments and then the Planning Commission's suggestions and have made changes to the application. With approval of the two requests for alternative compliance, the application is in conformance with the UDC.

Staff recommends approval of the Major Site Plan Review, the Conditional Use Permit, Alternative Compliance, and the amendment to Ordinance No. 18, Series of 2016 with the recommended conditions and findings in the Staff report.

The architects provided site renderings of the project.

Discussion ensued.

Trustee Bohmfalk stated that he wants to make sure the sidewalk is useable and lit.

Mayor Richardson asked what kind of commercial do they envision in the spaces. They replied something appropriate to the plaza area (restaurant, yoga studio, coffee shop). Mayor Richardson asked how many owners will the building have. There will be one owner for the entire building. Mayor Richardson asked about the accessibility for

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seniors and will it be ADA compliant? Yes, the plaza areas, commercial spaces and the efficiencies will all be accessible to seniors and those who are physically challenged.

Trustee Sparhawk asked if the building will have solar panels. The owner responded that CORE is helping them with the building's energy efficiency.

Trustee Henry stated that she appreciates the architecture but feels that there are inconsistencies with the street and grading. A Sopris Engineer explained that they made grading changes for ADA purposes.

Mayor Richardson opened the public hearing.

Jake Boyles, Main Street, stated he is a huge advocate of the project. His only concern is inadequate parking.

Eric Vitch, Wheel Circle, stated he is in favor of the project. He likes the retail in the front, the residences on top, the deed restriction and the consideration that was given for senior and ADA access.

Amy Kimberly, Colorado Ave., stated she is in support of the project; it is the kind of growth that the Town wants to see. They did a lot of public outreach. She noted that parking is always an issue.

Mayor Richardson closed the public hearing.

The Board discussed Jake's concern of inadequate parking. Trustee Bohmfalk agreed that parking is always a concern. The UDC is written to encourage this type of development. Trustee Silverstein stated that the property has been used as a parking lot for a long time so he understands Jake's concern. The project will put a strain on Colorado because the cars that park there now will be displaced. The project is ideal for people with one car or no car. He continued this is a great development for this location. Jay added that Red Hill will be adding more commuter parking spaces. Mayor Richardson stated that he wants to see more housing and less parking.

Trustee Sparhawk made a motion to approve the Major Site Plan Review, the Conditional Use Permit, Alternative Compliance from Section 5.4 <u>Landscaping and Screening</u> and Section 5.8 <u>Off-Street Parking</u>, and the amendment to Ordinance No. 18, Series of 2016 with the recommended conditions and findings listed below:

Conditions:

 Approval of the Major Site Plan Review is contingent upon Town approval of a Development Improvements Agreement which addresses construction of public improvements associated with the development prior to issuance of a building permit.

- 2. Approval of the Major Site Plan Review is contingent upon Town approval of the engineering plans.
- 3. A transit stop easement shall be dedicated to the Town of Carbondale at the time of the review of the Development Improvements Agreement by the Board of Trustees. The location and size of the easement shall be subject to review and approval of Town Staff and shall include adequate room for bicycle parking.
- 4. All required public utility and pedestrian/bicycle easements, including public access to the plaza, shall be dedicated to the Town of Carbondale at the time of the review of the Development Improvements Agreement by the Board of Trustees. The location and size of the easements shall be subject to review and approval of Town Staff.
- 5. The applicant shall be responsible for the maintenance of the 5 ft. wide sidewalk along Colorado on the north side of the property.
- 6. The applicant shall be responsible for the maintenance of the landscape islands in the Colorado Avenue right-of-way including irrigation and maintenance of the irrigation system. This includes replacement of plant material if needed.
- 7. The seating wall will be constructed of concrete/masonry.
- 8. Two windows shall be added on the north façade of the building, toward the east side of the structure nearest Highway 133 to break up the appearance of the façade.
- 9. The rooftop equipment shall be screened in accordance of Section 5.4 of the UDC (Landscaping and Screening).
- 10. All lighting shall be in compliance with Section 5.10 of the UDC (Exterior Lighting). The lighting plan shall be subject to review and approval of Town Staff.
- 11. Per Section 5.11 of the UDC, 20% of the total residential units or five units, will be required to meet the Town's Community Housing Guidelines. At all times, at least 20% of the completed residential units shall be made available and utilized as affordable housing pursuant to the Carbondale Affordable Housing Guidelines.
- 12. If the residential development is subdivided or condominiumized, the applicant shall comply with the Community Housing Inclusionary Requirements in Section 5.11 of the UDC.

- 13. A shower and changing facility shall be constructed within the commercial space.
- 14. Fees in lieu of water rights will be required in the amount of \$30,035 shall be due prior to issuance of a building permit.
- 15. A "Knox" box shall be installed prior to issuance of a Certificate of Occupancy.

 The installation of the "Knox" box shall be subject to review and approval of the Fire District.
- 16. The applicant shall enter into an agreement with the Carbondale & Rural Fire Protection District that addresses payment of impact fees prior to the issuance of any building permits for this project.
- 17. All representations of the Applicant in written submittals to the Town or in public hearings concerning this project shall also be binding as conditions of approval.
- 18. The Applicant shall pay and reimburse the town for all other applicable professional and Staff fees pursuant to the Carbondale Municipal Code.

Findings - Conditional Use Permit

- 1. The site, building, and use meet all criteria specified for the use and all applicable regulations and development standards as specified in this Code and for the zone district in which the use is located;
- 2. The proposed use is consistent with the Comprehensive Plan which envisions a flexible mix of uses including residential uses;
- 3. The site is not nonconforming;
- 4. The proposed use is planned in a manner that minimizes adverse impacts on the traffic in the neighborhood and surrounding uses; and
- 5. The proposed use is compatible with adjacent uses in terms of scale, site design, and operating characteristics (including hours of operation, noise, odor, dust, and other external impacts).

Findings - Site Plan Review Criteria:

 The site plan is consistent with the Comprehensive Plan as the area is designated New Urban which envisions a flexible mix of retail, restaurants, service commercial and multi-story mixed-use buildings with buildings being the focal point of the site by locating them close to the street. The purposes stated in the Unified Development Code have been met; December 10, 2019

- 2. The site plan is consistent with the purposes section of the MU zone district as this development will provide a compact, mixed-use development that provides people with the opportunity to live, work, recreate, and shop in a pedestrian-friendly environment. There would be multimodal access to and from Downtown. The development includes both a vertical and horizontal mix of land uses, and provides an interesting and walkable environment through tailored building design and streetscape standards that address features such as building mass and placement, building entries, and windows/transparency; and
- The site plan complies with all applicable development and design standards set forth in this Code if the three proposals for Alternative Compliance are approved; and
- 4. The traffic generated by the proposed development is adequately served by existing streets within Carbondale.

<u>Findings - Alternative Compliance – 5.4 Landscaping and Screening</u>

The proposed alternative for the landscape buffer area along Highway 133 meets the criteria as follows:

- The proposed alternative achieves the intent of the subject standard to a better degree than the subject standard as the proposal improves the aesthetic character, contributes to the quality of development, and provides for pedestrian activity in front of the building;
- 2. The proposed alternative advances the goals and policies of the Comprehensive Plan and this Code to a better degree than the subject standard as Section 4.11 in the Comprehensive Plan New Urban states that site design should provide obvious and safe connections to the buildings for pedestrians and cyclists as well as suggests that the inside of the building be connected with elements such as outdoor activity areas;
- 3. The proposed alternative results in benefits to the community that exceed benefits associated with the subject standard; and
- 4. Imposes no greater impacts on adjacent properties than would occur through compliance with the specific requirements of this ordinance.

Findings - Alternative Compliance - 5.8 Off Street Parking

The proposed alternative to allow required off-street parking spaces in the Colorado Avenue right-of-way meet the criteria as follows:

- 1. The proposed alternative achieves the intent of the subject standard to a better degree than the subject standard as it encourages multi-modal transportation options and enhanced pedestrian safety;
- 2. The proposed alternative advances the goals and policies of the Comprehensive Plan and this Code to a better degree than the subject standard as it meets the goal in Section 4.11 New Urban to balance a pedestrian/bike friendly feel with convenient automobile access;
- 3. The proposed alternative results in benefits to the community that exceed benefits associated with the subject standard; and
- 4. Imposes no greater impacts on adjacent properties than would occur through compliance with the specific requirements of this ordinance.

Trustee Yllanes seconded the motion and it passed with:

7 yes votes: Henry, Silverstein, Yllanes, Sparhawk, Bohmfalk, Kitching, Richardson

LETTER TO CDOT RE: SAFETY CONCERNS ON HIGHWAY 133

Kevin stated that Darryl Fuller wrote a letter to CDOT on behalf of a group of concerned citizens regarding the safety of the intersection of Highway 133 and Village Road. The concern was specific to the timing of the pedestrian crossing and audible signal, sidewalk/collection area, and the Highway 82/Red Hill crossing. CDOT addressed the Highway 133 and Village Road concerns but they did not respond to the other concerns. The Board has been asked to send a letter to CDOT about the concerns that were not addressed.

Trustee Yllanes made a motion to approve sending the letter provided in the packet to CDOT. Trustee Kitching seconded the motion and it passed with:

7 yes votes: Kitching, Bohmfalk, Henry, Silverstein, Sparhawk, Yllanes, Richardson

REDUCTION LETTER OF CREDIT – CARBONDALE MARKETPLACE

Kevin explained that the Carbondale Marketplace public improvements were secured by two separate letters of credit (LOC) (on-site and off-site). Sopris Engineering is asking for a fourth reduction to the LOC. They are asking to reduce the off-site LOC by \$167,075.20 and the on-site LOC by \$388,014.48. Staff agrees with the quantity of work completed and believes that the completion of all incomplete public improvements will remain adequately secured by the remaining security.

Trustee Sparhawk made a motion to approve the partial release of \$167,075.20 of the letter of credit for the off-site improvements and \$388,014.48 of the letter of credit for

the on-site improvements related to the Carbondale Marketplace project. Trustee Silverstein seconded the motion and it passed with:

7 yes votes: Yllanes, Richardson, Silverstein, Sparhawk, Henry, Bohmfalk, Kitching

REVIEW OF PROPOSED CHANGES TO THE RESIDENTIAL EFFICIENT BUILD PROGRAM (REBP)

Phi Filerman (CORE) and Jeff Dickinson (BioSpace) were present for the discussion.

Phi explained the requirements to receive a CORE rebate.

Phi and Jeff explained that at the October 8th discussion on the proposed amendments to the REBP the Board requested additional information on the following four topics:

- 1. The Trustees requested a specific recommendation for the implementation date for the ordinance; and how projects that have already gone through planning approval would be handled. It was recommended that the implementation date for all projects will be June, 2020.
- 2. The Board was concerned that Tier 1 projects could not achieve a HERS 45 without installing solar PV, regardless of it not being required for Tier 1. An analysis was performed and the HERS requirement was changed to 50.
- 3. The Trustees asked CORE to consider changing their rebate policy to provide rebates for PB systems that would become mandatory under this ordinance. CORE needs to be equitable across their member communities and cannot make an exception to their policy of not providing rebates for required measures.
- 4. The Trustees asked how PV requirements would be calculated for multi-family projects and whether the proposed changes would increase costs and impact the feasibility of building more affordable housing in Carbondale. The current proposal for multi-family projects is 1 watt of PV per sq ft, which is the lowest PV requirement of any Tier, thus minimizing the financial impacts while still contributing to the Town's carbon reduction goals.

Mayor Richardson opened the meeting to public comment.

Patrick Hunter, Satank, stated that no building should be built unless it is energy efficient.

Richard Stumpf, Carbondale, stated that the CORE report says purchasing off-site renewable puts you on the path to net zero. He is concerned about the solar requirements because the utilities are moving toward 100% renewables. Also, the rebates are starting to dry up. He said the Town has so many Codes that it is pulling

Page 12

from which makes the process very complicated. He suggested that the Town create a handbook on how to build efficiently.

Frosty Merriott, Lakeside Drive, stated that there is a sense of urgency as to how we are going to meet our energy goals and we don't have a plan how to get there. He believes the Town should finance the added cost of solar.

The Board directed staff to draft an ordinance amending the Residential Efficient Build Program requirements for consideration at the January 28, 2020 meeting.

ORDINANCE NO. 18, SERIES OF 2019 – AMENDING PRECINCT BOUNDARIES

Jay explained that the Home Rule Charter allows the election precincts to be amended by ordinance. Staff is asking the Board to consider changing the election boundaries so that the entire town is one precinct. It is staff's opinion that since the Town has moved to mail ballot elections precincts have become obsolete.

Trustee Bohmfalk made the following motion: Pursuant to Section 6-6 of the Carbondale Home Rule Charter, the boundaries of Election Precinct 1 within the Town of Carbondale shall be and are hereby changed to include all properties presently within the municipal limits of the Town of Carbondale. Until further notice, all registered electors within the Town of Carbondale shall vote as part of Precinct 1. Precincts 2 and 3 shall be and are hereby reserved for future use as the Board of Trustees may ordain by a future ordinance. Trustee Silverstein seconded the motion and it passed with:

7 yes votes: Henry, Silverstein, Yllanes, Sparhawk, Bohmfalk, Kitching, Richardson

ORDINANCE NO. 19, SERIES OF 2019 - AMENDING CHAPTER 2 OF THE MUNICIPAL CODE REGARDING ELECTIONS

Staff explained that this is a housekeeping item. Currently, the election dates listed in Chapter 2 are for polling place elections. Ordinance No. 20, Series of 2019, amends the dates to coincide with a mail ballot election.

Trustee Bohmfalk made a motion to approve Ordinance No. 19, Series of 2019 amending Chapter 2 of the Municipal Code regarding elections. Trustee Sparhawk seconded the motion and it passed with:

7 yes votes: Sparhawk, Bohmfalk, Kitching, Richardson, Henry, Silverstein, Yllanes

ADJOURNMENT

The December 10, 2019, regular meeting adjourned at 9:10 p.m. The next scheduled meeting will be held on December 24, 2019, at 9:00 a.m.

	APPROVED AND ACCEPTED
ATTEST:	Dan Richardson, Mayor
Cathy Derby, Town Clerk	

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Mark E. Hamilton
Phone (970) 925-3476
Fax (866) 784-7682
mehamilton@hollandhart.com
57071.0001

December 19, 2019

Dan Richardson, Mayor Jay Harrington, Manager Town of Carbondale 511 Colorado Ave. Carbondale, CO 81623

Dear Dan and Jay:

As I have previously discussed with both you, I am writing to request that the Town approve an increase of the rates charged for Holland & Hart's legal representation.

As you know, I have served as Town Attorney since 2005. In 2007, when I joined Holland & Hart, the Town approved an engagement letter. Since that time, we have adjusted our rates infrequently. Our current hourly rate arrangement, which has been in place since approximately 2013, is as follows: \$170/hour for non-reimbursable work performed by associates (including Tarn Udall) and \$200/hour for my legal representation, and \$250/hour for work on matters that are reimbursed (typically by developers in connection with land use applications).

In light of ongoing increases in our cost of doing business, and the fact that there have been no rate changes for an extended period (our clients' rates ordinarily increase with our first invoice each calendar year), we would like to request that our hourly rates for Town work increase effective January 1, 2020 by \$25.00/hour for non-reimbursable legal work (i.e. Tarn's hourly rate would be increased to \$195, and mine would be raised to \$225). Additionally, for reimbursable work, given that market rates for private work by partner-level attorneys in the mid-valley are substantially in excess of \$250/hour at the present time, we would also request to increase the rates that we charge for reimbursable work such that associate work would be billed out at \$275/hour, and mine would be charged at \$325/hour.

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Town of Carbondale December 19, 2019 Page 2

Thank you in advance for your consideration of this request. Additionally, thank you for the ongoing opportunity to serve the Town. As both Tarn and I are town residents, we fully realize and appreciate that we benefit from a unique opportunity to be involved in the many important public issues that the Town confronts, and we both truly appreciate the opportunity to continue to do good work that is in the public interest.

Please let me know if you have any questions or comments.

Sincerely yours,

Mark E. Hamilton

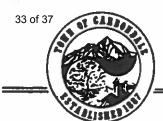
of Holland & Hart LLP

cc: Board of Trustees, Town of Carbondale

Tarn Udall, Holland & Hart LLP

ACCEPTED AND ACKNOWLEGED:

Dan Richardson, Mayor



Town of Carbondale Police Department

511 Colorado Avenue, Suite 911 Carbondale, Colorado 81623 (970) 963-2662

To:

Mayor Dan Richardson and

Carbondale Board of Trustees

From: Gene Schilling

Chief of Police, Carbondale Police Department

Ref.: Liquor License Special Event for CoVenture

Date: December 17, 2019

CoVenture has submitted a liquor license special event application for January 11, 2020 from 2:00 pm—9:00 pm at 201 Main Street. I have found no records that would cause me to recommend denial of this liquor license application.

I recommend approval of this liquor license.

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COVENTURE								
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SIGNATURE Jonathan	Stokely		TITLE	-farindar 9	Dissator of	O	DATE	
DEPORT AND	Cofounder & Director of Growth 12/12/19 REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY							
						-	*	
The foregoing application has be								
satisfactory, and we do repor		t, if granted	z, wiii co	mply with t	he provisions	s of Title 12,		
Article 48, C.R.S., as amended		TUIC ADD	LICATI	CALIC ADD	יבטעבם			
	THEREFORE,	THIS APP			KOVED.			
SIGNATURE				TITLE			DATE	
OCAL LICENSING AUTHORITY ATTEST								

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OFFICE OF THE SECRETARY OF STATE OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Social Bridge

is a

Nonprofit Corporation

formed or registered on 03/31/2017 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20171258711.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 12/10/2019 that have been posted, and by documents delivered to this office electronically through 12/12/2019 @ 11:37:45.

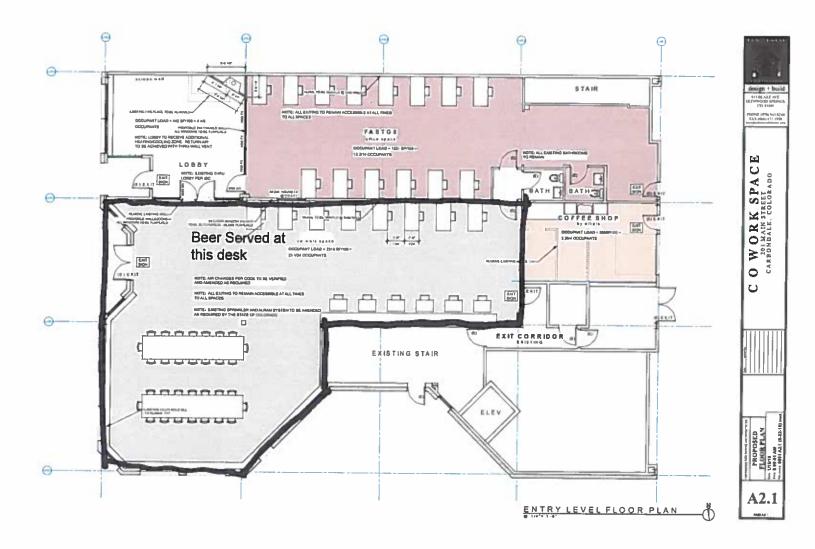
I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 12/12/2019 @ 11:37:45 in accordance with applicable law. This certificate is assigned Confirmation Number 11960129



Secretary of State of the State of Colorado

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, http://www.sos.state.co.us/biz/CertificateSearchCriteria do entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, http://www.sos.state.co.us/click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

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Jan. 12, 2019

To whom it may concern;

As landlord of 201 Main St and the Chairman of COVENTURE, I give my permission for COVENTURE and Protect Your Winters to co-host an event on Jan. 11, 2019 in COVENTURE space in 201 Main. St.

We are co-hosting a workshop with Protect your Winters, a non-profit focused on providing outdoor experiences to disabled veterans. We are proud to support this important organization in its mission to help educate our community on the positive impact of outdoor adventure and experiential education.

Please contact our Executive Director, Michael Lowe (mike@coventure.io) for further details.

Regards,

Sincerely,

T. Tyler Moebius 201 Main Street Suite 101B

Carbondale, CO 81623