

**CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
JULY 23, 2019**

**CARBONDALE TOWN HALL
511 COLORADO AVENUE
6:00 P.M.**

<u>TIME*</u>		<u>ITEM</u>	<u>DESIRED OUTCOME</u>
6:00	1.	Roll Call	
6:00	2.	Consent Agenda a. Accounts Payable b. BOT 7-9-2019 Regular Meeting Minutes c. BOT 7-16-2019 Work Session Minutes d. Liquor License Renewal – Senor Taco e. Liquor License Renewal – El Pollo Rico f. Pickleball Construction Contract g. Colorado Communities for Climate Action 2019 Policy Statement Ratification	ATTACHMENT A ATTACHMENT B ATTACHMENT C ATTACHMENT D ATTACHMENT E ATTACHMENT F ATTACHMENT G BOT Action Desired
6:05	3.	Persons Present Not On The Agenda	
6:10	4.	Trustee Comments	
6:20	5.	Attorney’s Comments	
6:25	6.	Recognition of Receiving Bike Friendly Community Gold Level Status	ATTACHMENT H Presentation
6:35	7.	Dandelion Day Debrief	ATTACHMENT I Discussion
6:55	8.	CLEER – 2019 Scope of Work for Town of Carbondale	ATTACHMENT J Discussion
7:25	9.	Review of June Trash Outreach Efforts	ATTACHMENT K Discussion
7:45	10.	Plastic Bag Ban Discussion	ATTACHMENT L BOT Action Desired
9:00	11.	Administrative Reports/Minutes a. Finance b. Public Works & Utilities c. Planning d. Building e. Police f. Parks and Recreation g. Planning and Zoning 6-27-2019 Minutes	ATTACHMENT M Information Only
9:00	12.	Adjourn	



Board of Trustees Agenda Memorandum

Item No: Attachment A

Meeting Date: 07.23.2019

TITLE: Accounts Payable

SUBMITTING DEPARTMENT: Finance

ATTACHMENTS: Accounts Payable for 07.23.2019

DISCUSSION: The accounts payable include \$8,120.00 to Garfield County Communications for the police's New World/Tyler User Agency annual cost for the records system. New Motorola radios were purchased for police and utilities for \$15,858.44.

The payroll for 7.12.19 was \$164,009.69. Tax liability for the town was \$9,729.80. Pension and Retirement liability was \$10,063.50.

If you have any questions concerning the Accounts Payable, please contact me.

Renae

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
01-2177	GARNISHMENTS PAYABLE					
19540	FAMILY SUPPORT REGISTRY	GARNISHMENT-#14881544	07122019 R	12902	07/12/2019	227.07
Total 01-2177:						227.07
41-4336-3410	UTILITIES					
25760	HOLY CROSS ENERGY	ROARING FORK WELL ACC#30	07/20/2019	12900	07/12/2019	276.68
Total 41-4336-3410:						276.68
Grand Totals:						503.75

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
01-2175	INSURANCE PAYABLE					
10860	CEBT	AUGUST PREMIUMS	INV 003034	12917	07/13/2019	103,584.62
Total 01-2175:						103,584.62
01-2201	DEPOSITS HELD					
28550	JONES, KENT	REFUND OF DAMAGE DEPOSIT	1157545	12911	07/09/2019	100.00
01-2201	DEPOSITS HELD					
30475	LARKIN, LILIA	REFUND OF DAMAGE DEPOSIT	1157068	12899	06/20/2019	100.00
01-2201	DEPOSITS HELD					
33770	MEDINA, MARIA	REFUND OF DAMAGE DEPOSIT	1157403	12909	07/01/2019	100.00
01-2201	DEPOSITS HELD					
37855	OLSON, KEN	REFUND OF DAMAGE DEPOSIT	1156549	12910	05/29/2019	100.00
Total 01-2201:						400.00
01-36-22	RV PARK FEES					
38893	ARNOLD, ROD	REFUND FOR RV PARK CANCE	WRSA-MZK3	1017849	07/12/2019	140.00
01-36-22	RV PARK FEES					
38893	KARL, TIM	REFUND FOR RV PARK CANCE	WRSA-30DB	1017866	07/15/2019	65.00
01-36-22	RV PARK FEES					
38892	KOERNER, PENNY	REFUND FOR RV PARK CANCE	WRSA-N56E	1017851	07/12/2019	110.00
01-36-22	RV PARK FEES					
38893	PAINTINGS, NICKIE	REFUND FOR RV PARK CANCE	WRSA-ATAX	1017880	07/16/2019	90.00
01-36-22	RV PARK FEES					
38893	SALAS, ROBERT	REFUND FOR CANCELLED RV	WRSA-1208	1017848	07/12/2019	120.00
01-36-22	RV PARK FEES					
38893	SANDERS, SUSANNE	REFUND FOR RV PARK CANCE	WRSA-15AC	1017850	07/12/2019	70.00
01-36-22	RV PARK FEES					
38893	STERLING, KEVIN	REFUND FOR CANCELLED RV	WRSA-W490	1017847	07/12/2019	40.00
01-36-22	RV PARK FEES					
38892	WILDERMAN, SARAH	REFUND FOR RV PARK CANCE	WRSA-1HCD	1017867	07/15/2019	110.00
Total 01-36-22:						745.00
01-36-42	REFUND OF EXPENDITURES					
52880	UMB BANK	REIMBURSEMENT	7/1/19	12920	07/01/2019	7.06
Total 01-36-42:						7.06
01-4111-2400	MISCELLANEOUS EXPENSE					
52880	UMB BANK	FOOD, PAPER PLATES FOR GA	7/1/19	12920	07/01/2019	232.65
Total 01-4111-2400:						232.65
01-4111-3700	TRAVEL AND CONFERENCE					
52880	UMB BANK	LODGING FOR CML CONFEREN	7/1/19	12920	07/01/2019	59.04
Total 01-4111-3700:						59.04
01-4121-3980	CONTRACT LABOR					
28280	JOHN COLLINS PC	JUDGE'S CONTRACT	7/15/19	12914	07/15/2019	1,605.63
Total 01-4121-3980:						1,605.63
01-4132-3700	TRAVEL AND CONFERENCE					
52880	UMB BANK	LODGING & GAS CML CONFER	7/1/19	12920	07/01/2019	115.22

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Vendor	Vendor Name	GL Acct No	Description	Invoice No	PO No	Invoice Date	Amount
Total 01-4132-3700:							115.22
01-4150-1420 WORKER'S COMPENSATION							
39680	PINNACOL ASSURANCE		WORKER'S COMP INSTALLMEN	19619472	12901	07/02/2019	10,368.00
Total 01-4150-1420:							10,368.00
01-4150-2110 OFFICE SUPPLIES							
45820	SANDY'S OFFICE SUPPLY		PAPER	6/30/19	12891	06/30/2019	48.81
01-4150-2110 OFFICE SUPPLIES							
45820	SANDY'S OFFICE SUPPLY		CLASP ENVELOPES	6/30/19	12891	06/30/2019	10.74
Total 01-4150-2110:							59.55
01-4150-2400 MISCELLANEOUS EXPENSE							
52880	UMB BANK		2 BUS PASSES	7/1/19	12920	07/01/2019	59.00
Total 01-4150-2400:							59.00
01-4150-3311 RECRUITING EXPENSES							
18940	EMPLOYERS COUNCIL SERVIC		BACKGROUND CHECKS - PARK	0000298863	12896	06/26/2019	20.00
01-4150-3311 RECRUITING EXPENSES							
92092	MCC DRUG & ALCOHOL SCREE		DRUG TESTING - PARKS	21360	12893	06/30/2019	40.00
Total 01-4150-3311:							60.00
01-4150-5140 DEDUCTIBLE EXPENSE							
11500	CIRSA		DEDUCTIBLE CLAIM	191361	12921	07/18/2019	1,000.00
Total 01-4150-5140:							1,000.00
01-4150-5310 OFFICE EQUIPMENT RENTAL							
57780	XEROX CORPORATION		COPIER LEASE TOWN HALL	097378050	12897	07/01/2019	548.10
Total 01-4150-5310:							548.10
01-4151-2110 OFFICE SUPPLIES							
52880	UMB BANK		SCISSORS	7/1/19	12920	07/01/2019	9.99
Total 01-4151-2110:							9.99
01-4192-3560 SOFTWARE SERVICES							
10460	CASELLE INC		MONTHLY SOFTWARE SUPPOR	96002	12892	07/01/2019	783.34
01-4192-3560 SOFTWARE SERVICES							
52880	UMB BANK		EMAIL EXCHANGE & BACKUP S	7/1/19	12920	07/01/2019	1,272.15
Total 01-4192-3560:							2,055.49
01-4192-3630 COMPUTER MAINTENANCE							
69800	MITCHELL AND COMPANY		General Computer Support	119520 1195	12919	07/15/2019	400.00
Total 01-4192-3630:							400.00
01-4194-3410 UTILITIES							
92495	BLACK HILLS ENERGY		756 HWY 133 PUBLIC WORKS	7/11/19	12912	07/11/2019	65.60

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01-4194-3410 UTILITIES						
92495	BLACK HILLS ENERGY	TOWN HALL	7/11/19	12912	07/11/2019	90.19
01-4194-3410 UTILITIES						
92495	BLACK HILLS ENERGY	THOMPSON HOUSE 301 LEWIE	7/11/19	12912	07/11/2019	32.06
01-4194-3410 UTILITIES						
56350	WESTERN PAPER DISTRIBUTO	WASH, TOWELS, TP	3430972	12922	07/16/2019	171.81
Total 01-4194-3410:						359.86
01-4194-3660 BLDG MAINTENANCE EXPENSE						
29930	KRAMER CONSTRUCTION SER	COOLING FOR 1ST MEETING R	800	12918	07/11/2019	498.50
Total 01-4194-3660:						498.50
01-4195-2200 DRUG & ALCOHOL TESTING						
92092	MCC DRUG & ALCOHOL SCREE	DRUG TESTING	21360	12893	06/30/2019	87.00
01-4195-2200 DRUG & ALCOHOL TESTING						
54120	VALLEY VIEW HOSPITAL	DOT PHYSICAL	48464C9028	12916	07/09/2019	176.00
Total 01-4195-2200:						263.00
01-4195-2290 GENERAL SUPPLIES						
36020	NAPA AUTO PARTS	AIR HOSE REPAIR FITTING	6/30/19	25175	06/30/2019	8.88
01-4195-2290 GENERAL SUPPLIES						
36020	NAPA AUTO PARTS	ELECTRICAL TAPE, LIQUID ELE	6/30/19	25175	06/30/2019	15.06
01-4195-2290 GENERAL SUPPLIES						
36020	NAPA AUTO PARTS	DRIVERS LOG BOOK	6/30/19	25175	06/30/2019	48.80
01-4195-2290 GENERAL SUPPLIES						
92415	NUTECH SPECIALTIES INC	SHOP RAGS	181726	25169	07/05/2019	118.76
01-4195-2290 GENERAL SUPPLIES						
52880	UMB BANK	GRINDING WHEELS	7/1/19	12920	07/01/2019	31.32
Total 01-4195-2290:						222.82
01-4195-2311 POLICE FUEL						
52880	UMB BANK	FUEL	7/1/19	12920	07/01/2019	173.32
01-4195-2311 POLICE FUEL						
53840	VALERO MARKETING AND SUP	POLICE FUEL	7/8/19	66573	07/08/2019	1,037.07
Total 01-4195-2311:						1,210.39
01-4195-2312 ORDINANCE FUEL						
53840	VALERO MARKETING AND SUP	ORDINANCE FUEL	7/8/19	66573	07/08/2019	143.35
Total 01-4195-2312:						143.35
01-4195-2321 POLICE MAINTENANCE						
2260	AED AUTHORITY - DIVISION OF	AED MAINTENANCE	32830	66569	07/03/2019	2,160.00
01-4195-2321 POLICE MAINTENANCE						
21180	GALLS AN ARAMARK CO LLC	1ST RESPONSE KIT	012626561	66574	05/02/2019	150.18
01-4195-2321 POLICE MAINTENANCE						
26211	HEUTON TIRE COMPANY INC	2015 FORD FUSION TIRES	145700 145	25174	06/17/2019	805.16
01-4195-2321 POLICE MAINTENANCE						
36020	NAPA AUTO PARTS	2007 GMC YUKON BULBS	6/30/19	25175	06/30/2019	5.99
01-4195-2321 POLICE MAINTENANCE						
36020	NAPA AUTO PARTS	2007 GMC YUKON OIL FILTER,	6/30/19	25175	06/30/2019	58.15

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01-4195-2321	POLICE MAINTENANCE						
36020	NAPA AUTO PARTS	2007	GMC YUKON SOLENOID F	6/30/19	25175	06/30/2019	48.44
01-4195-2321	POLICE MAINTENANCE						
36020	NAPA AUTO PARTS	2007	GMC YUKON FRONT AND	6/30/19	25175	06/30/2019	321.53
01-4195-2321	POLICE MAINTENANCE						
36020	NAPA AUTO PARTS	2007	GMC YUKON BRAKE ROT	6/30/19	25175	06/30/2019	152.04
01-4195-2321	POLICE MAINTENANCE						
36020	NAPA AUTO PARTS	2017	FORD EXPLORER AIR FILT	6/30/19	25175	06/30/2019	13.92
01-4195-2321	POLICE MAINTENANCE						
52880	UMB BANK	2007	GMC YUKON GAS CAP, PU	7/1/19	12920	07/01/2019	88.04
Total 01-4195-2321:							3,803.45
01-4195-2324	STREETS MAINTENANCE						
36020	NAPA AUTO PARTS	2004	CHEVY 1 TON DUMP OIL &	6/30/19	25175	06/30/2019	35.49
01-4195-2324	STREETS MAINTENANCE						
36020	NAPA AUTO PARTS	2008	GMC 1 TON DUMP TRAILE	6/30/19	25175	06/30/2019	18.88
01-4195-2324	STREETS MAINTENANCE						
36020	NAPA AUTO PARTS	2014	JD BACKHOE SCREWS &	6/30/19	25175	06/30/2019	6.89
Total 01-4195-2324:							61.26
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2012	TORO MOWER STARTER	6/30/19	25175	06/30/2019	272.72
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2012	TORO MOWER OIL, FUEL	6/30/19	25175	06/30/2019	51.35
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2012	TORO MOWER STARTER	6/30/19	25175	06/30/2019	188.29
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2012	TORO MOWER STARTER	6/30/19	25175	06/30/2019	272.72
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2016	JD 2 TRAK MOWER OIL &	6/30/19	25175	06/30/2019	56.97
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2006	JD GATOR OIL & AIR FILTE	6/30/19	25175	06/30/2019	56.97
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2006	JD GATOR AIR FILTERS	6/30/19	25175	06/30/2019	39.24
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2006	JD GATOR AIR FILTERS	6/30/19	25175	06/30/2019	49.80
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2013	FORD F350 AIR FILTER, WI	6/30/19	25175	06/30/2019	54.00
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2013	FORD F350 BATTERY	6/30/19	25175	06/30/2019	147.42
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2013	FORD F350 BATTERY	6/30/19	25175	06/30/2019	18.00
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2007	JD 1600 MOWER AIR/OIL F	6/30/19	25175	06/30/2019	80.56
01-4195-2325	PARKS MAINTENANCE						
36020	NAPA AUTO PARTS	2007	JD 1600 MOWER FUEL FIL	6/30/19	25175	06/30/2019	17.09
01-4195-2325	PARKS MAINTENANCE						
52880	UMB BANK		VEHICLE REPAIRS - 2 TRAK BL	7/1/19	12920	07/01/2019	342.17
Total 01-4195-2325:							966.26
01-4195-2326	RECREATION MAINTENANCE						
36020	NAPA AUTO PARTS	1999	RECREATION TRAILER TR	6/30/19	25175	06/30/2019	11.29
01-4195-2326	RECREATION MAINTENANCE						
36020	NAPA AUTO PARTS	1999	RECREATION TRAILER TR	6/30/19	25175	06/30/2019	11.29

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01-4195-2326	RECREATION MAINTENANCE						
36020	NAPA AUTO PARTS	1999	RECREATION TRAILER LI	6/30/19	25175	06/30/2019	15.99
01-4195-2326	RECREATION MAINTENANCE						
36020	NAPA AUTO PARTS	1999	COLEMAN LIGHT PLANT R	6/30/19	25175	06/30/2019	6.99
01-4195-2326	RECREATION MAINTENANCE						
36020	NAPA AUTO PARTS	1999	COLEMAN LIGHT PLAN OI	6/30/19	25175	06/30/2019	60.77
01-4195-2326	RECREATION MAINTENANCE						
36020	NAPA AUTO PARTS	1999	COLEMAN LIGHT PLANT A	6/30/19	25175	06/30/2019	22.09
01-4195-2326	RECREATION MAINTENANCE						
36020	NAPA AUTO PARTS	1999	COLEMAN LIGHT PLANT F	6/30/19	25175	06/30/2019	13.50
01-4195-2326	RECREATION MAINTENANCE						
36020	NAPA AUTO PARTS	1999	COLEMAN LIGHT PLAN RA	6/30/19	25175	06/30/2019	5.77
01-4195-2326	RECREATION MAINTENANCE						
36020	NAPA AUTO PARTS	1999	COLEMAN LIGHT PLANT R	6/30/19	25175	06/30/2019	6.99
Total 01-4195-2326							118.12
01-4210-2110	OFFICE SUPPLIES						
52880	UMB BANK		OFFICE SUPPLIES	7/1/19	12920	07/01/2019	203.93
01-4210-2110	OFFICE SUPPLIES						
57780	XEROX CORPORATION		COPIER LEASE POLICE	097378051	66570	07/01/2019	121.31
Total 01-4210-2110							325.24
01-4210-2200	DRUG & ALCOHOL TESTING						
92092	MCC DRUG & ALCOHOL SCREE		DRUG TESTING - POLICE	21248	66568	06/30/2019	45.00
Total 01-4210-2200							45.00
01-4210-2291	INVESTIGATION EXPENSE						
52880	UMB BANK		INVESTIGATIVE TOOL	7/1/19	12920	07/01/2019	250.00
Total 01-4210-2291							250.00
01-4210-2292	CLOTHING ALLOWANCE						
1920	ADAMSON POLICE PRODUCTS		UNIFORM	INV304283	66571	06/18/2019	259.96
01-4210-2292	CLOTHING ALLOWANCE						
21180	GALLS AN ARAMARK CO LLC		UNIFORM ACCESSORIES	012626561	66574	05/02/2019	119.70
01-4210-2292	CLOTHING ALLOWANCE						
52880	UMB BANK		UNIFORM SHOES, PANTS & AC	7/1/19	12920	07/01/2019	300.72
Total 01-4210-2292							680.38
01-4210-2400	MISCELLANEOUS EXPENSE						
52880	UMB BANK		KEY	7/1/19	12920	07/01/2019	1.96
Total 01-4210-2400							1.96
01-4210-3300	DUES AND PUBLICATIONS						
44520	ROCKY MOUNTAIN INFO NETW		MEMBERSHIP FEES	24677	66572	07/01/2019	50.00
Total 01-4210-3300							50.00
01-4210-3630	EQUIP MAINT AND REPAIR						
52880	UMB BANK		BIKE MAINTENANCE & FIREAR	7/1/19	12920	07/01/2019	146.07

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Total 01-4210-3630:							146.07
01-4210-3700 TRAVEL AND CONFERENCE							
52880	UMB BANK		FIRST AID/CPR/AED	7/1/19	12920	07/01/2019	31.47
Total 01-4210-3700:							31.47
01-4210-8000 FEDERAL GRANT EXPENSE							
52880	UMB BANK		TRIDENT WEBSITE MAINTENAN	7/1/19	12920	07/01/2019	84.78
Total 01-4210-8000:							84.78
01-4210-9420 COMPUTER EQUIP/SOFTWARE							
52880	UMB BANK		BATTERY BACKUP	7/1/19	12920	07/01/2019	98.27
Total 01-4210-9420:							98.27
01-4215-3160 GARCO COMMUNICATIONS							
21420	GARFIELD COUNTY EMERGEN		YEARLY RECORDS SYSTEM	602	66566	07/01/2019	8,120.00
Total 01-4215-3160:							8,120.00
01-4215-3450 TELEPHONE COSTS							
9680	CARBONDALE & RURAL FIRE D		CELL & DATA SERVICE	JUNE 2019	66567	07/02/2019	64.35
01-4215-3450 TELEPHONE COSTS							
52880	UMB BANK		EMERGENCY CELL SERVICE	7/1/19	12920	07/01/2019	18.07
Total 01-4215-3450:							82.42
01-4215-9450 RADIO EQUIPMENT							
35140	MOTOROLA SOLUTIONS INC		RADIOS (2)	QU00004754	66546	04/24/2019	13,858.44
Total 01-4215-9450:							13,858.44
01-4242-2110 OFFICE SUPPLIES							
52880	UMB BANK		BUILDING/PLANNING OFFICE S	7/1/19	12920	07/01/2019	40.79
Total 01-4242-2110:							40.79
01-4242-2250 SAFETY EQUIPMENT							
52880	UMB BANK		FLASHLIGHT	7/1/19	12920	07/01/2019	39.99
Total 01-4242-2250:							39.99
01-4242-3300 DUES AND MEMBERSHIPS							
52880	UMB BANK		RENEWAL PERMIT CLERK CER	7/1/19	12920	07/01/2019	90.00
Total 01-4242-3300:							90.00
01-4242-3820 BOOKS							
52880	UMB BANK		2015 IECC COMMENTARY & PD	7/1/19	12920	07/01/2019	92.50
Total 01-4242-3820:							92.50
01-4298-2290 GENERAL SUPPLIES							
52880	UMB BANK		DOG TREATS	7/1/19	12920	07/01/2019	11.71

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Total 01-4298-2290:						11.71
01-4298-2292 CLOTHING ALLOWANCE						
21180 GALLS AN ARAMARK CO LLC		UNIFORM CLOTHES	012626561	66574	05/02/2019	73.87
01-4298-2292 CLOTHING ALLOWANCE						
52880 UMB BANK		NEW BOOTS - REPLACEMENTS	7/1/19	12920	07/01/2019	103.50
Total 01-4298-2292:						177.37
01-4310-2250 SAFETY EQUIPMENT						
52880 UMB BANK		BOOTS, SAFETY GLASSES & E	7/1/19	12920	07/01/2019	247.97
Total 01-4310-2250:						247.97
01-4310-2290 GENERAL SUPPLIES						
52880 UMB BANK		2 STROKE OIL	7/1/19	12920	07/01/2019	5.86
Total 01-4310-2290:						5.86
01-4310-2292 CLOTHING ALLOWANCE						
52880 UMB BANK		UNIFORMS	7/1/19	12920	07/01/2019	714.66
Total 01-4310-2292:						714.66
01-4310-2420 SIGN PURCHASES						
52880 UMB BANK		BUNGEEES	7/1/19	12920	07/01/2019	27.43
Total 01-4310-2420:						27.43
01-4310-3410 UTILITIES						
76165 CARBONDALE SOLAR LLC		SOLAR ELECTRICITY DELIVER	67	12906	07/10/2019	314.36
01-4310-3410 UTILITIES						
35420 MOUNTAIN WASTE & RECYCLI		20 YARD SHARED DUMPSTER	0001865361	94220	07/09/2019	325.00
01-4310-3410 UTILITIES						
35420 MOUNTAIN WASTE & RECYCLI		ROLL OFF CHARGE	0001865516	94233	07/16/2019	50.00
01-4310-3410 UTILITIES						
57760 XCEL ENERGY		UNIT PED LIGHT 101 3RD ST	7/11/19	12913	07/11/2019	29.58
01-4310-3410 UTILITIES						
57760 XCEL ENERGY		200 JEWELLS LANE	7/11/19	12913	07/11/2019	15.48
01-4310-3410 UTILITIES						
57760 XCEL ENERGY		206 JEWELLS LANE	7/11/19	12913	07/11/2019	38.28
01-4310-3410 UTILITIES						
57760 XCEL ENERGY		204 JEWELLS LANE	7/11/19	12913	07/11/2019	21.80
Total 01-4310-3410:						794.50
01-4310-3550 TREE MAINTENANCE						
5200 ASPEN TREE SERVICE INC		TREE MAINTENANCE	42314	25171	07/01/2019	1,425.00
Total 01-4310-3550:						1,425.00
01-4310-3581 LANDFILLING FEES						
76116 OLDCASTLE SW GROUP INC		DUMP FEE	1299123	94222	06/24/2019	100.00
Total 01-4310-3581:						100.00

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01-4310-3680 DOWNTOWN ENHANCEMENTS						
26610	IDESIGN INC	BACK TO SCHOOL BANNERS	6695	25183	07/15/2019	699.25
01-4310-3680 DOWNTOWN ENHANCEMENTS						
52880	UMB BANK	MULCH FOR DOWNTOWN	7/1/19	12920	07/01/2019	173.46
Total 01-4310-3680:						872.71
01-4310-3683 STREET MAINTENANCE						
23020	GOULD CONSTRUCTION	ASPHALT AT VILLAGE LN. - CAR	6/27/19	25177	06/27/2019	3,517.00
01-4310-3683 STREET MAINTENANCE						
52880	UMB BANK	IRRIGATION FOR MEADOWOOD	7/1/19	12920	07/01/2019	156.44
01-4310-3683 STREET MAINTENANCE						
52880	UMB BANK	GLOVES/STEEL BAR	7/1/19	12920	07/01/2019	48.12
01-4310-3683 STREET MAINTENANCE						
56520	WESTERN SLOPE MATERIALS	ROADBASE	112843	25179	06/29/2013	206.69
Total 01-4310-3683:						3,928.25
01-4310-3684 SIDEWALK MAINTENANCE						
52880	UMB BANK	MAIL BOX	7/1/19	12920	07/01/2019	21.20
Total 01-4310-3684:						21.20
01-4310-3685 DRAINAGE MAINTENANCE						
52880	UMB BANK	SUPPLIES	7/1/19	12920	07/01/2019	129.70
Total 01-4310-3685:						129.70
01-4310-3686 HWY 133 MAINTENANCE R.O.W.						
75350	WEEDSTEAM INC	HWY. 133 WEED MAINTENANCE	#36	25172	07/08/2019	2,500.00
Total 01-4310-3686:						2,500.00
01-4310-3700 TRAINING						
23750	GRINDLER, GRANT	CDL PERMIT FEE	L002204403	25181	07/01/2019	17.94
01-4310-3700 TRAINING						
70270	MURPHY, BRENT	CDL PERMIT FEE	7/15/19	25182	07/15/2019	16.80
Total 01-4310-3700:						34.74
01-4310-7262 PUBLIC ARTS PROGRAM						
52880	UMB BANK	CPAC RECEPTION	7/1/19	12920	07/01/2019	1,396.97
Total 01-4310-7262:						1,396.97
01-4310-9410 TOOLS AND EQUIPMENT						
52880	UMB BANK	HOSE, SHIMS FOR BACKHOE &	7/1/19	12920	07/01/2019	221.66
Total 01-4310-9410:						221.66
01-4318-3400 Rental Property Expense						
10620	C'DALE LLC	LEASE LOT B	7/15/19	12915	07/15/2019	450.00
Total 01-4318-3400:						450.00
01-4318-3570 CONSULTANT FEE						
43790	ROARING FORK ENGINEERING	RED HILL	3310	25173	06/29/2019	432.00

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Total 01-4318-3570:						432.00
01-4318-3630	EQUIP MAINT AND REPAIR					
76096	LEAF	PW RICOH COPIER LEASE	7/8/19	25176	07/08/2019	145.00
Total 01-4318-3630:						145.00
01-4318-3660	BLDG MAINTENANCE EXPENSE					
35420	MOUNTAIN WASTE & RECYCLI	PUBLIC WORKS YARD	0001846049	25170	07/01/2019	1,528.49
Total 01-4318-3660:						1,528.49
01-4318-3700	TRAVEL AND CONFERENCE					
52880	UMB BANK	LODGING FOR CONFERENCE	7/1/19	12920	07/01/2019	134.00
Total 01-4318-3700:						134.00
01-4318-8000	SPRING CLEAN UP					
39810	PITKIN COUNTY LANDFILL	2019 SPRING CLEAN UP TOWC	2876 PARTIA	12908	05/31/2019	550.86
Total 01-4318-8000:						550.86
01-4500-2244	PROGRAM SUPPLIES					
52880	UMB BANK	PEEWEE UNIFORMS & EQUIPM	7/1/19	12920	07/01/2019	4,564.38
Total 01-4500-2244:						4,564.38
01-4500-2290	GENERAL SUPPLIES					
52880	UMB BANK	WEED PULLING TOOLS	7/1/19	12920	07/01/2019	178.22
Total 01-4500-2290:						178.22
01-4500-2400	MISCELLANEOUS EXPENSE					
39280	PEPPINO'S PIZZA	PARKS AND REC COMMISSION	903	1017872	06/30/2019	64.14
01-4500-2400	MISCELLANEOUS EXPENSE					
52880	UMB BANK	TOOLS	7/1/19	12920	07/01/2019	124.15
Total 01-4500-2400:						188.29
01-4500-3300	DUES AND MEMBERSHIPS					
52880	UMB BANK	ANNUAL PRIME MEMBERSHIP	7/1/19	12920	07/01/2019	119.00
Total 01-4500-3300:						119.00
01-4500-3310	ADVERTISING					
13280	COLORADO MOUNTAIN NEWS	PICKLEBALL RFP INVOICE #000	0000181048-	1017879	06/30/2019	481.20
01-4500-3310	ADVERTISING					
64425	EL MONTANES LLC	AD 4TH OF JULY INVOICE #342	3422	1017871	07/08/2019	139.00
Total 01-4500-3310:						620.20
01-4500-3410	UTILITIES					
92495	BLACK HILLS ENERGY	ARENA BUILDING	7/11/19	12912	07/11/2019	32.79
Total 01-4500-3410:						32.79

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01-4500-3460 TOILET RENTAL						
35420	MOUNTAIN WASTE & RECYCLI	DEMETER'S GARDEN CUST 160	0001847598	12895	07/01/2019	95.00
Total 01-4500-3460:						95.00
01-4500-3650 SKATEBOARD MAINTENANCE						
52880	UMB BANK	TOOLS FOR SKATE PARK	7/1/19	12920	07/01/2019	78.13
Total 01-4500-3650:						78.13
01-4500-3651 RIDING ARENA MAINTENANCE						
5940	B & R SEPTIC SERVICE INC	PUMP SEPTIC AT RODEO INVOI	18291	1017873	07/01/2019	644.00
01-4500-3651 RIDING ARENA MAINTENANCE						
52880	UMB BANK	RODEO RAILING	7/1/19	12920	07/01/2019	70.88
01-4500-3651 RIDING ARENA MAINTENANCE						
52880	UMB BANK	RODEO PAINT	7/1/19	12920	07/01/2019	35.27
01-4500-3651 RIDING ARENA MAINTENANCE						
56350	WESTERN PAPER DISTRIBUTO	RODEO CUSTODIAL SUPPLIES	2253 1046 6	1017870	07/11/2019	139.30
Total 01-4500-3651:						889.45
01-4500-3660 BLDG MAINTENANCE EXPENSE						
52880	UMB BANK	TOOLS	7/1/19	12920	07/01/2019	33.98
01-4500-3660 BLDG MAINTENANCE EXPENSE						
52880	UMB BANK	TOOLS	7/1/19	12920	07/01/2019	19.99
Total 01-4500-3660:						53.97
01-4500-3982 TEMP SERVICES						
35460	MOUNTAIN TEMP SERVICES LL	TEMP RODEO CLEANUP INVOI	488577 498	1017874	07/11/2019	838.13
01-4500-3982 TEMP SERVICES						
35460	MOUNTAIN TEMP SERVICES LL	TEMP RODEO CLEANUP INVOI	488577 498	1017874	07/11/2019	163.13
Total 01-4500-3982:						1,001.26
01-4500-8000 SELF FUNDED SPECIAL EVENTS						
52880	UMB BANK	SK8 PARK COMP STAFF LUNCH	7/1/19	12920	07/01/2019	50.97
Total 01-4500-8000:						50.97
01-4500-8200 SENIOR PROGRAMS						
52880	UMB BANK	BOAT TOUR ADMISSION FOR 1	7/1/19	12920	07/01/2019	199.94
Total 01-4500-8200:						199.94
01-4520-2250 SAFETY EQUIPMENT						
52880	UMB BANK	EAR PROTECTION, DUST MASK	7/1/19	12920	07/01/2019	109.35
Total 01-4520-2250:						109.35
01-4520-2380 SPRINKLER SYSTEM MAINTENANCE						
52880	UMB BANK	IRRIGATION MARKING FLAGS &	7/1/19	12920	07/01/2019	174.89
Total 01-4520-2380:						174.89
01-4520-2440 PARK MAINTENANCE SUPPLIES						
41080	PROPET DISTRIBUTORS	DOGI-POT BAGS INVOICE #126	126424	1017852	07/08/2019	1,038.00

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01-4520-2440 PARK MAINTENANCE SUPPLIES							
52880	UMB BANK		PRESSURE WASHER REPLACM	7/1/19	12920	07/01/2019	25.46
01-4520-2440 PARK MAINTENANCE SUPPLIES							
56350	WESTERN PAPER DISTRIBUTO		PARKS CUSTODIAL SUPPLIES I	2253 1046 6	1017870	07/11/2019	709.98
01-4520-2440 PARK MAINTENANCE SUPPLIES							
56350	WESTERN PAPER DISTRIBUTO		PARKS CUSTODIAL SUPPLIES I	2253 1046 6	1017870	07/11/2019	223.77
Total 01-4520-2440:							1,997.21
01-4520-3410 UTILITIES							
76165	CARBONDALE SOLAR LLC		SOLAR ELECTRICITY DELIVER	67	12906	07/10/2019	636.42
01-4520-3410 UTILITIES							
35420	MOUNTAIN WASTE & RECYCLI		20 YARD SHARED DUMPSTER	0001865361	94220	07/09/2019	108.35
01-4520-3410 UTILITIES							
35420	MOUNTAIN WASTE & RECYCLI		ROLL OFF CHARGE	0001865516	94233	07/16/2019	16.67
Total 01-4520-3410:							761.44
01-4520-3600 PARKS MAINTENANCE							
38890	KIRBYBUILT SALES		DOG PARK AGILITY EQUIPMEN	#SOKSA108	1017811	07/09/2019	4,655.49
01-4520-3600 PARKS MAINTENANCE							
52880	UMB BANK		FIX COVER & LOCK FOR NF YA	7/1/19	12920	07/01/2019	26.07
Total 01-4520-3600:							4,681.56
01-4520-3684 TRAILS MAINTENANCE							
52880	UMB BANK		SAND BAGS FOR RIVERFRONT	7/1/19	12920	07/01/2019	110.25
Total 01-4520-3684:							110.25
01-4520-3687 HIGHWAY 133 MAINTENANCE							
52880	UMB BANK		NOZZLES FOR HWY 133	7/1/19	12920	07/01/2019	129.00
Total 01-4520-3687:							129.00
01-4520-9360 PARK IMPROVEMENTS/EQUIPMENT							
52880	UMB BANK		SEED FOR SOCCER FIELDS &	7/1/19	12920	07/01/2019	801.52
Total 01-4520-9360:							801.52
01-4520-9410 TOOLS AND EQUIPMENT							
52880	UMB BANK		TONGUE & GROOVE PLIERS, B	7/1/19	12920	07/01/2019	268.18
Total 01-4520-9410:							268.18
01-4525-2110 RV PARK OFFICE SUPPLIES							
52880	UMB BANK		CARDSTOCK FOR RV PARK	7/1/19	12920	07/01/2019	12.59
Total 01-4525-2110:							12.59
01-4525-2440 RV PARK MAINTENANCE SUPPLIES							
52880	UMB BANK		RV PARK TOOLS & MAINTENAN	7/1/19	12920	07/01/2019	250.87
Total 01-4525-2440:							250.87
01-4525-3310 RV PARK ADVERTISING							
52880	UMB BANK		RV PARK & POOL BANNERS	7/1/19	12920	07/01/2019	48.17

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Total 01-4525-3310:						48.17
01-4525-3410	RV PARK UTILITIES					
52880	UMB BANK	RV INTERNET	7/1/19	12920	07/01/2019	120.78
Total 01-4525-3410:						120.78
01-4525-3685	RV PARK LANDSCAPING					
52880	UMB BANK	GRASS & SHRUB TRIMMER	7/1/19	12920	07/01/2019	96.76
Total 01-4525-3685:						96.76
01-4525-9360	RV PARK IMPROVEMENTS/EQUIPMENT					
6685	BASALT WATER CONSERVANC	CONTRACT FEE FOR GATEWAY	1335	94228	07/09/2019	877.00
01-4525-9360	RV PARK IMPROVEMENTS/EQUIPMENT					
47860	SNOWMASS WATER & SANITAT	BAC T SAMPLES (1)	14285	94224	06/28/2019	33.05
Total 01-4525-9360:						910.05
10-4800-3982	TEMP SERVICES					
35460	MOUNTAIN TEMP SERVICES LL	MOW CREW INVOICE #498230	498230 488	1017881	07/11/2019	832.50
10-4800-3982	TEMP SERVICES					
35460	MOUNTAIN TEMP SERVICES LL	MOW CREW INVOICE #488575	498230 488	1017881	07/11/2019	2,272.50
Total 10-4800-3982:						3,105.00
12-4210-3700	EDUCATION & TRAINING					
52880	UMB BANK	LODGING FOR CONFERENCE &	7/1/19	12920	07/01/2019	669.05
Total 12-4210-3700:						669.05
31-4335-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	STICKERS	6/30/19	12891	06/30/2019	4.01
31-4335-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	LABELS	6/30/19	12891	06/30/2019	3.82
31-4335-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	PUNCH TICKET & LABELS	6/30/19	12891	06/30/2019	24.82
31-4335-2110	OFFICE SUPPLIES					
52880	UMB BANK	STORAGE BOXES & BUSINESS	7/1/19	12920	07/01/2019	49.20
Total 31-4335-2110:						81.85
31-4335-2111	LAB SUPPLIES					
52880	UMB BANK	DIGITAL CARTRIDGE, HARDNE	7/1/19	12920	07/01/2019	309.48
Total 31-4335-2111:						309.48
31-4335-2200	DRUG & ALCOHOL TESTING					
22400	GLENWOOD MEDICAL ASSOC -	DRUG SCREEN	6/28/19	12903	06/28/2019	130.00
Total 31-4335-2200:						130.00
31-4335-2210	CHEMICALS					
40300	POLYDYNE INC	CLARIFLOC POLYMER	1367184	94218	07/04/2019	2,254.32

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Total 31-4335-2210:						2,254.32
31-4335-2250	SAFETY EQUIPMENT					
52880	UMB BANK	HARD HATS & WORK GLOVES	7/1/19	12920	07/01/2019	100.15
Total 31-4335-2250:						100.15
31-4335-2290	GENERAL SUPPLIES					
52880	UMB BANK	PRIME MEMBERSHIP & STORA	7/1/19	12920	07/01/2019	279.29
Total 31-4335-2290:						279.29
31-4335-2310	VEHICLE FUEL					
53840	VALERO MARKETING AND SUP	WATER/WASTEWATER FUEL	7/8/19	66573	07/08/2019	63.56
Total 31-4335-2310:						63.56
31-4335-2320	VEHICLE MAINTENANCE					
11090	CHASE WILDLIFE	VEHICLE PREVENTATIVE MAIN	2380	25180	06/02/2019	95.00
31-4335-2320	VEHICLE MAINTENANCE					
26211	HEUTON TIRE COMPANY INC	2018 FORD F150 TIRES	145700 145	25174	06/17/2019	119.02
31-4335-2320	VEHICLE MAINTENANCE					
36020	NAPA AUTO PARTS	2007 STERLING VAC TRUCK W	6/30/19	25175	06/30/2019	16.69
Total 31-4335-2320:						230.71
31-4335-2380	PLANT MAINTENANCE					
52880	UMB BANK	SMALL FINNED NOZZLE WWTP	7/1/19	12920	07/01/2019	230.15
Total 31-4335-2380:						230.15
31-4335-2383	COLLECTION SYSTEM MAINTENANCE					
52880	UMB BANK	PARTS FOR THE BLOWER	7/1/19	12920	07/01/2019	514.12
Total 31-4335-2383:						514.12
31-4335-3311	RECRUITING EXPENSES					
18940	EMPLOYERS COUNCIL SERVIC	BACKGROUND CHECKS - UTIL	0000298863	12896	06/26/2019	20.00
Total 31-4335-3311:						20.00
31-4335-3410	UTILITIES					
92495	BLACK HILLS ENERGY	WWTP HEADWORKS 171 HWY	7/11/19	12912	07/11/2019	170.02
31-4335-3410	UTILITIES					
92495	BLACK HILLS ENERGY	171 HWY 133, WW GARAGE	7/11/19	12912	07/11/2019	26.33
31-4335-3410	UTILITIES					
92495	BLACK HILLS ENERGY	DIGESTER	7/11/19	12912	07/11/2019	1,147.91
31-4335-3410	UTILITIES					
92495	BLACK HILLS ENERGY	UTIL ADMIN (1/2) 171 HWY 133	7/11/19	12912	07/11/2019	14.82
31-4335-3410	UTILITIES					
92495	BLACK HILLS ENERGY	A BASIN	7/11/19	12912	07/11/2019	27.16
Total 31-4335-3410:						1,386.24
31-4335-3560	SOFTWARE SERVICES					
10460	CASELLE INC	MONTHLY SOFTWARE SUPPOR	96002	12892	07/01/2019	763.33

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Total 31-4335-3560:						783.33
31-4335-3575 UTILITY BILL OUTSOURCING						
2080	ADVANCED INFO SYSTEMS	UB OUTSOURCING	14829	94226	07/05/2019	220.67
Total 31-4335-3575:						220.67
31-4335-3580 PERMIT AND LAB FEES						
52880	UMB BANK	POSTAGE TO HAVE HANDHELD	7/1/19	12920	07/01/2019	87.24
Total 31-4335-3580:						87.24
31-4335-3630 COMPUTER EQUIPMENT & MAINT.						
69800	MITCHELL AND COMPANY	General Computer Support	119520 1195	12919	07/15/2019	80.00
Total 31-4335-3630:						80.00
31-4335-3810 TRAINING						
52880	UMB BANK	TRAINING MANUALS	7/1/19	12920	07/01/2019	240.00
Total 31-4335-3810:						240.00
31-4335-5310 OFFICE EQUIPMENT RENTAL						
57780	XEROX CORPORATION	COPIER LEASE-UTILITIES	097378050	12897	07/01/2019	100.87
Total 31-4335-5310:						100.87
31-4335-9450 RADIO EQUIPMENT						
35140	MOTOROLA SOLUTIONS INC	RADIOS	QU00004754	66546	04/24/2019	1,000.00
Total 31-4335-9450:						1,000.00
31-4339-7200 IMPROVEMENTS						
23240	FERGUSON ENTERPRISES LLC	POOL DRYWELL	1024534	25178	07/11/2019	2,152.65
Total 31-4339-7200:						2,152.65
41-4336-2110 OFFICE SUPPLIES						
45820	SANDY'S OFFICE SUPPLY	STICKERS	6/30/19	12891	06/30/2019	4.01
41-4336-2110 OFFICE SUPPLIES						
45820	SANDY'S OFFICE SUPPLY	LABELS	6/30/19	12891	06/30/2019	3.82
41-4336-2110 OFFICE SUPPLIES						
45820	SANDY'S OFFICE SUPPLY	PUNCH TICKET & LABELS	6/30/19	12891	06/30/2019	24.81
41-4336-2110 OFFICE SUPPLIES						
52880	UMB BANK	STORAGE BOXES & BUSINESS	7/1/19	12920	07/01/2019	49.22
Total 41-4336-2110:						81.86
41-4336-2111 LAB SUPPLIES						
52880	UMB BANK	DIGITAL CARTRIDGE, HARDNE	7/1/19	12920	07/01/2019	309.46
Total 41-4336-2111:						309.46
41-4336-2210 CHEMICALS						
17580	DPC INDUSTRIES INC	SODIUM HYPOCHLORIDE	737002510-1	94225	06/26/2019	1,169.67

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41-4336-2210	CHEMICALS					
35960	NALCO CHEMICAL	ULTRION 8157 -POLYMER	68145165	94217	06/16/2019	1,033.51
Total 41-4336-2210:						2,203.18
41-4336-2250	SAFETY EQUIPMENT					
52880	UMB BANK	WORK GLOVES & HARD HATS	7/1/19	12920	07/01/2019	123.09
Total 41-4336-2250:						123.09
41-4336-2290	GENERAL SUPPLIES					
52880	UMB BANK	MILITARY GRADE PHONE CASE	7/1/19	12920	07/01/2019	12.79
41-4336-2290	GENERAL SUPPLIES					
52880	UMB BANK	WINDOW WASHING SUPPLIES,	7/1/19	12920	07/01/2019	64.03
Total 41-4336-2290:						76.82
41-4336-2320	VEHICLE MAINTENANCE					
11090	CHASE WILDLIFE	VEHICLE PREVENTATIVE MAIN	2380	25180	06/02/2019	95.00
41-4336-2320	VEHICLE MAINTENANCE					
52880	UMB BANK	AIR HOSE, FITTINGS & HOSE C	7/1/19	12920	07/01/2019	10.74
Total 41-4336-2320:						105.74
41-4336-2380	PLANT & INTAKE MAINTENANCE					
52880	UMB BANK	PARTS TO REPAIR BULK METE	7/1/19	12920	07/01/2019	1,249.28
Total 41-4336-2380:						1,249.28
41-4336-2383	DISTRIBUTION MAINTENANCE					
19350	EVOQUA WATER TECHNOLOGI	REPLACED VALVES ON FILTER	904061056	94223	06/28/2019	30,240.00
41-4336-2383	DISTRIBUTION MAINTENANCE					
52880	UMB BANK	ADAPTOR BOX, CURB BOX & V	7/1/19	12920	07/01/2019	121.32
41-4336-2383	DISTRIBUTION MAINTENANCE					
56520	WESTERN SLOPE MATERIALS	ROADBASE FOR WATER LINE R	112842 1128	94227	06/29/2019	603.59
41-4336-2383	DISTRIBUTION MAINTENANCE					
56520	WESTERN SLOPE MATERIALS	ROADBASE FOR WATER LINE R	112842 1128	94227	06/29/2019	783.28
Total 41-4336-2383:						31,748.19
41-4336-3410	UTILITIES					
92495	BLACK HILLS ENERGY	RFWTP 610 N 4TH ST	7/11/19	12912	07/11/2019	48.99
41-4336-3410	UTILITIES					
92495	BLACK HILLS ENERGY	WATER GARAGE	7/11/19	12912	07/11/2019	29.64
41-4336-3410	UTILITIES					
92495	BLACK HILLS ENERGY	UTIL ADMIN (1/2) 171 HWY 133	7/11/19	12912	07/11/2019	14.82
41-4336-3410	UTILITIES					
76165	CARBONDALE SOLAR LLC	SOLAR ELECTRICITY DELIVER	67	12906	07/10/2019	1,223.68
41-4336-3410	UTILITIES					
35420	MOUNTAIN WASTE & RECYCLI	20 YARD SHARED DUMPSTER	0001865361	94220	07/09/2019	216.65
41-4336-3410	UTILITIES					
35420	MOUNTAIN WASTE & RECYCLI	ROLL OFF CHARGE	0001865516	94233	07/16/2019	33.33
41-4336-3410	UTILITIES					
52880	UMB BANK	INTERNET CONNECTION NCWT	7/1/19	12920	07/01/2019	100.84
Total 41-4336-3410:						1,667.95

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Vendor	Vendor Name	Description	Invoice No	PO No	Invoice Date	Amount
41-4337-9410 TOOLS & SHOP EQUIPMENT						
52880	UMB BANK	LAWNMOWER	7/1/19	12920	07/01/2019	323.39
Total 41-4337-9410:						323.39
41-4338-2320 VEHICLE MAINTENANCE						
36020	NAPA AUTO PARTS	2018 JD GATOR OIL, AIR & OIL F	6/30/19	25175	06/30/2019	41.14
Total 41-4338-2320:						41.14
41-4338-2380 DITCH MAINTENANCE						
9610	CANYON EXCAVATING LLC	REMOVE LOG JAM ON DITCH	CX-219	94213	07/09/2019	2,230.00
41-4338-2380	DITCH MAINTENANCE					
52880	UMB BANK	TREATED WOOD FOR SHED FL	7/1/19	12920	07/01/2019	865.06
41-4338-2380 DITCH MAINTENANCE						
55000	WAGNER EQUIPMENT CO	14" BLADE	P55C014734	94232	07/16/2019	124.99
Total 41-4338-2380:						3,220.05
41-4338-3982 TEMP SERVICES						
35460	MOUNTAIN TEMP SERVICES LL	TEMP LABOR FOR DITCHES	488576	94219	07/04/2019	360.00
41-4338-3982 TEMP SERVICES						
35460	MOUNTAIN TEMP SERVICES LL	TEMP LABOR FOR DITCHES	498231	94230	07/11/2019	495.00
Total 41-4338-3982:						855.00
51-4335-2100 POSTAGE						
52880	UMB BANK	TRASH MAILING	7/1/19	12920	07/01/2019	475.35
Total 51-4335-2100:						475.35
51-4335-2110 OFFICE SUPPLIES						
37655	OFFICE DEPOT	LITERATURE HOLDER	3216179010	12904	05/29/2019	45.06
51-4335-2110 OFFICE SUPPLIES						
37655	OFFICE DEPOT	POUCH	3216179010	12904	05/29/2019	10.99
Total 51-4335-2110:						56.05
51-4335-3310 ADVERTISING						
40590	PR STUDIO LLC	WASTE HAULING CAMPAIGN	2233	12905	07/02/2019	3,575.76
51-4335-3310 ADVERTISING						
48260	SOPRIS SUN	TRASH ROLL OUT	20585	12898	06/27/2018	256.50
Total 51-4335-3310:						3,832.26
71-4632-3400 RENTAL PROPERTY EXPENSE						
52880	UMB BANK	HARDWARE FOR TOWN HOUSE	7/1/19	12920	07/01/2019	6.67
Total 71-4632-3400:						6.67
71-4632-3410 UTILITIES						
92495	BLACK HILLS ENERGY	417 N 8th Street	7/9/19	12907	07/09/2019	16.21
71-4632-3410 UTILITIES						
57760	XCEL ENERGY	417 N 8th STREET	7/11/19	12913	07/11/2019	19.94
Total 71-4632-3410:						36.15

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74-4337-7203	STREET RESURFACING						
52880	UMB BANK		IRRIGATION	7/1/19	12920	07/01/2019	35.05
Total 74-4337-7203:							35.05
75-2201	DEPOSITS HELD						
38893	QUINTERO, TOMASA		REFUND DAMAGE DEPOSIT QU	1156548	1017878	05/29/2019	1,000.00
75-2201	DEPOSITS HELD						
71680	RAMIREZ, ANNA KAREN		REFUND DAMAGE DEPOSIT QU	1157558	1017876	07/09/2019	1,009.50
75-2201	DEPOSITS HELD						
71680	RAMIREZ, ANNA KAREN		REFUND OF DAMAGE DEPOSIT	1157558	1017876	07/09/2019	9.50
Total 75-2201:							2,000.00
75-34-72	SWIMMING FEES						
38893	POIRIER, ELIOT		REFUND FOR CANCELLED PO	194641	1017865	07/15/2019	70.50
Total 75-34-72:							70.50
75-34-73	ENTRANCE FEES						
38892	PARKER, IVIE		REFUND FOR CANCELLED PER	194119	1017846	07/08/2019	520.00
Total 75-34-73:							520.00
75-36-42	REFUND OF EXPENDITURES						
38893	QUINTERO, TOMASA		DAMAGE DEPOSIT USE QUINC	1156548	1017878	05/29/2019	299.99
Total 75-36-42:							299.99
75-36-82	FACILITY RENTAL						
71680	RAMIREZ, ANNA KAREN		REFUND OF DAMAGE DEPOSIT	1157558	1017876	07/09/2019	9.50
Total 75-36-82:							9.50
75-4500-2290	GENERAL SUPPLIES						
52880	UMB BANK		GYM WIPES & BROOMS	7/1/19	12920	07/01/2019	862.83
75-4500-2290	GENERAL SUPPLIES						
56350	WESTERN PAPER DISTRIBUTO		REC CUSTODIAL SUPPLIES INV	2253 1046 6	1017870	07/11/2019	313.85
75-4500-2290	GENERAL SUPPLIES						
56350	WESTERN PAPER DISTRIBUTO		REC CUSTODIAL SUPPLIES INV	2253 1046 6	1017870	07/11/2019	50.38
Total 75-4500-2290:							1,227.06
75-4500-3310	ADVERTISING						
52880	UMB BANK		RV PARK & POOL BANNERS &	7/1/19	12920	07/01/2019	96.34
Total 75-4500-3310:							96.34
75-4500-3311	RECRUITING EXPENSES						
18940	EMPLOYERS COUNCIL SERVIC		BACKGROUND CHECKS - REC	0000298863	12896	06/26/2019	60.00
75-4500-3311	RECRUITING EXPENSES						
92092	MCC DRUG & ALCOHOL SCREE		DRUG TESTING - REC	21360	12893	06/30/2019	40.00
Total 75-4500-3311:							100.00
75-4500-3450	UTILITIES						
92495	BLACK HILLS ENERGY		REC CTR	7/11/19	12912	07/11/2019	179.31

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
Total 75-4500-3450:						179.31
75-4500-3560 SOFTWARE SERVICES						
52880	UMB BANK	CLOUD MEMBERSHIP DUES	7/1/19	12920	07/01/2019	399.95
Total 75-4500-3560:						399.95
75-4500-3630 COMPUTER MAINT AND REPAIR						
69800	MITCHELL AND COMPANY	General Computer Support	119520 1195	12919	07/15/2019	560.00
Total 75-4500-3630:						560.00
75-4500-3980 CONTRACT LABOR						
76452	ACE SECURITY AND SAFETY S	QUINCEANERA SECURITY JULY	1075	1017875	07/14/2019	1,200.00
75-4500-3980 CONTRACT LABOR						
92685	BANNEROT, KARIN	YOGA INSTRUCTOR	6/26/19	1017853	07/12/2019	35.00
75-4500-3980 CONTRACT LABOR						
92877	BOROWSKI, KATI	FITNESS INSTRUCTOR - POUN	6/27/19	1017854	07/12/2019	175.00
75-4500-3980 CONTRACT LABOR						
92216	BURGIO, AUDREY	FITNESS INSTRUCTOR INTERV	6/26/16	1017855	07/12/2019	280.00
75-4500-3980 CONTRACT LABOR						
92216	BURGIO, AUDREY	PERSONAL TRAINING SESSION	6/26/16	1017855	07/12/2019	72.00
75-4500-3980 CONTRACT LABOR						
9380	CAIN, SHARON	FITNESS INSTRUCTOR SILVER	7/3/19	1017856	07/12/2019	315.00
75-4500-3980 CONTRACT LABOR						
93966	CRANDALL, NEVADA	FITNESS INSTRUCTOR CIRCUI	7/5/19	1017857	07/12/2019	525.00
75-4500-3980 CONTRACT LABOR						
92591	HAWKS, ANDREA	FITNESS INSTRUCTOR ZUMBA	7/3/19	1017858	07/12/2019	140.00
75-4500-3980 CONTRACT LABOR						
92591	HAWKS, ANDREA	FITNESS INSTRUCTOR PAREN	7/3/19	1017858	07/12/2019	175.00
75-4500-3980 CONTRACT LABOR						
40480	HEARN, KERRI	FITNESS CLASS INSTRUCTOR	7/2/19	1017859	07/12/2019	315.00
75-4500-3980 CONTRACT LABOR						
76375	HODDER, RICHARD	TAEKWONDO INSTRUCTION	7/7/19	1017877	07/15/2019	498.60
75-4500-3980 CONTRACT LABOR						
76168	NEVILAS, JOANNE	YOGA INSTRUCTOR	6/28/19	1017860	07/12/2019	385.00
75-4500-3980 CONTRACT LABOR						
92195	NORTON, JOHN	FITNESS CLASS INSTRUCTOR	6/28/19	1017861	07/12/2019	105.00
75-4500-3980 CONTRACT LABOR						
38460	PAGE, FRANCES	FITNESS CLASS INSTRUCTOR	7/2/19	1017862	07/12/2019	280.00
75-4500-3980 CONTRACT LABOR						
92713	PICCINATI, CATHERINE	PERSONAL TRAINER	6/27/19	1017863	07/12/2019	320.00
75-4500-3980 CONTRACT LABOR						
92284	RAPPAPORT, ROKHSANA	FITNESS INSTRUCTOR YOGA	6/29/19	1017864	07/12/2019	280.00
75-4500-3980 CONTRACT LABOR						
92284	RAPPAPORT, ROKHSANA	FITNESS INSTRUCTOR SILVER	6/29/19	1017864	07/12/2019	140.00
75-4500-3980 CONTRACT LABOR						
92284	RAPPAPORT, ROKHSANA	FITNESS INSTRUCTOR ZUMBA	6/29/19	1017864	07/12/2019	175.00
Total 75-4500-3980:						5,415.60
75-4500-5310 OFFICE EQUIPMENT RENTAL						
92688	XEROX FINANCIAL SERVICES	COPIER LEASE AND METER CH	1694037	1017869	07/10/2019	269.95
Total 75-4500-5310:						269.95

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
75-4500-9410 REC FACILITIES/EQUIPMENT						
2060	ADVANCED EXERCISE EQUIPM	POWERMILL LIFE FITNESS EXE	34226	1017712	06/19/2019	7,925.00
Total 75-4500-9410:						7,925.00
75-4512-2210 CHEMICALS						
52880	UMB BANK	CHEMICALS	7/1/19	12920	07/01/2019	71.80
Total 75-4512-2210:						71.80
75-4512-2290 GENERAL SUPPLIES						
5060	ASPEN MAINTENANCE SUPPLY	POOL HAND SOAP INVOICE #01	018419	1017868	07/09/2019	26.49
75-4512-2290 GENERAL SUPPLIES						
52880	UMB BANK	DUCT TAPE	7/1/19	12920	07/01/2019	130.95
Total 75-4512-2290:						157.44
75-4512-2292 GUARD UNIFORMS						
52880	UMB BANK	LIFEGUARD UNIFORMS	7/1/19	12920	07/01/2019	144.26
Total 75-4512-2292:						144.26
75-4512-2500 CONCESSION PURCHASES						
52880	UMB BANK	SWIM GOGGLES	7/1/19	12920	07/01/2019	151.64
Total 75-4512-2500:						151.64
75-4512-3410 UTILITIES						
92495	BLACK HILLS ENERGY	POOL - 684 MAIN	7/9/19	12907	07/09/2019	1,014.29
Total 75-4512-3410:						1,014.29
75-4512-3660 BLDG MAINTENANCE & GROUNDS						
52880	UMB BANK	PEPPERMINT ESSENTIAL OIL F	7/1/19	12920	07/01/2019	211.67
Total 75-4512-3660:						211.67
75-4512-3810 RED CROSS CERTIFICATION						
52880	UMB BANK	LIFEGUARD & RED CROSS WSI	7/1/19	12920	07/01/2019	227.00
Total 75-4512-3810:						227.00
75-4512-3980 CONTRACT LABOR						
92591	HAWKS, ANDREA	FITNESS INSTRUCTOR AQUA Z	7/3/19	1017858	07/12/2019	245.00
75-4512-3980 CONTRACT LABOR						
92713	PICCINATI, CATHERINE	PRIVATE SWIM INSTRUCTOR	6/27/19	1017863	07/12/2019	128.00
75-4512-3980 CONTRACT LABOR						
92284	RAPPAPORT, ROKHSANA	AQUATIC FITNESS INSTRUCTO	6/29/19	1017864	07/12/2019	700.00
Total 75-4512-3980:						1,073.00
75-4512-8000 SPECIAL EVENTS						
52880	UMB BANK	WATER BALLOONS, PRIZES, W	7/1/19	12920	07/01/2019	372.90
Total 75-4512-8000:						372.90

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75-4800-3410	UTILITIES						
57760	XCEL ENERGY	390	MAIN ST	7/11/19	12913	07/11/2019	27.93
Total 75-4800-3410:							27.93
Grand Totals:							282,904.77

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
JULY 9, 2019**

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on July 9, 2019, at 6:00 p.m. in the Town Hall meeting room.

ROLL CALL:

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Luis Yllanes
	Erica Sparhawk
	Lani Kitching
	Marty Silverstein
	Heather Henry

Absent	Ben Bohmfalk
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Staff Present:

Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Finance Director	Renae Gustine
Town Attorney	Tarn Udall

CONSENT AGENDA

- Accounts Payable totaling: \$297,668.31
- BOT 6/18/19 Work Session Minutes
- BOT 6/25/19 Regular Meeting Minutes
- Liquor License Renewal – Allegría
- Liquor License Renewal – Roosters
- Pickleball Courts Excavation Contract

Trustee Silverstein made a motion to approve the Consent Agenda. Trustee Kitching seconded the motion and it passed with:

6 yes votes: Yllanes, Silverstein, Sparhawk, Kitching, Henry, Richardson

PERSONS PRESENT NOT ON THE AGENDA

There was no one present who wished to address the Board.

TRUSTEE COMMENTS

Trustee Silverstein stated that the 4th of July parade had a good turnout. The Parks and Recreation Commission and staff did a nice job organizing the event. Trustee Silverstein stated that the Post Independent had a great article on the Carbondale Age Friendly Community Initiative. Trustee Silverstein informed the Board that Senior Matters received a \$4,000 grant from the Aspen Thrift Store.

Trustee Sparhawk told the Board that she attended the Colorado Communities for Climate Action Retreat where they approved the Policy Statement with edits. She was appointed Vice President at the retreat.

Trustee Kitching stated that the Mussel Infestation Program at Ruedi intercepted four infested boats. Trustee Kitching stated the Trustees received an email from a citizen encouraging them to ban drones in town. Trustee Kitching met with the Director of the Rifle Airport and inquired about drone usage. There are two measures the Trustees can enact: restricting use over public land, and drones cannot be launched from an unapproved launch pad. She asked the Board if they would like to have a discussion on drones; the Board agreed. Trustee Kitching will invite the Director of the Rifle Airport to the meeting. Trustee Kitching attended the USDA Rural Development Committee meeting. She told the Board that they offer 45 different programs including grants for (affordable) home loans, rural business development infrastructure, etc.

Mayor Richardson thanked staff for their work on the 4th of July and First Friday. Mayor Richardson informed the Board that a discussion on Nicotine has been scheduled on the July 16th work session agenda. He asked the Board to think of their 2020 goals as a discussion has also been scheduled on the July 16th work session agenda.

ATTORNEY'S COMMENTS

The Attorney did not have any comments.

SPECIAL EVENT LIQUOR LICENSE – COWBOY UP!

The Roaring Fork Sports Foundation has applied for a Special Event Liquor License in conjunction with Cowboy Up! which will be held on the 4th Street Plaza. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Mayor Richardson asked Garret Jammarron, the event manager, if he is familiar with the rules and regulations for serving liquor at a special event; he is. Staff asked if any underage volunteers will be working in the bar; they won't.

Trustee Silverstein made a motion to approve The Roaring Fork Sports Foundation's Special Event Liquor License. Trustee Sparhawk seconded the motion and it passed with:

6 yes votes: Kitching, Yllanes, Henry, Sparhawk, Richardson, Silverstein

SPECIAL EVENT LIQUOR LICENSE – KDNK HOOT

KDNK has applied for a Special Event Liquor License for their annual Hoot party which will be held on the 4th Street Plaza. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Sparhawk made a motion to approve KDNK's Special Event Liquor License. Trustee Kitching seconded the motion and it passed with:

6 yes votes: Yllanes, Henry, Sparhawk, Richardson, Silverstein, Kitching

CBDG CRYSTAL MEADOWS SUB-RECIPIENT AGREEMENT

Malcolm McMichael, the grant writer for Crystal Meadows, explained that Crystal Meadows is applying for a Department of Local Affairs (DOLA) Rehabilitation Grant for building repairs. DOLA requires that a governmental entity apply for the grant. Carbondale will apply for the grant, and if awarded, will pass the funds on to the Subrecipient Crystal Meadows. A Subrecipient Agreement is required for the transaction. Jay noted that there will be modest administrative costs and the grant will trigger the next level of audit.

Mayor Richardson disclosed that his wife is a care giver at Crystal Meadows but she does not receive any money. Attorney Udall stated that she does not believe that Mayor Richardson has a conflict of interest.

Trustee Silverstein made a motion to authorize the Mayor to sign the Crystal Meadows Subrecipient Agreement. Trustee Sparhawk seconded the motion and it passed with:

6 yes votes: Henry, Sparhawk, Richardson, Silverstein, Kitching, Yllanes

GCE UPDATE, DOLA GRANT OPPORTUNITY, 2020 REQUEST

Rick Voorhees introduced Maisa Metcalf and Katharine Rushton, representing GCE.

Maisa stated that GCE is celebrating its 10th anniversary. She noted some of their accomplishments including:

- GCE has invested \$40 million in clean energy projects
- They have helped 266 income qualified residents with energy reducing projects
- Their projects have resulted in \$471, 574 in annual energy savings
- GCE has helped 340 businesses with energy upgrades

Katharine told the Board that the Regional Clean Energy Corridor formed a coordinating committee consisting of Eagle, Garfield and Pitkin Counties. The committee is considering seeking DOLA Renewable Energy Initiative Grants (planning and

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July 9, 2019

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implementation) which require matching funds. Regional collaboration is one of the criteria. Katharine stated that GCE is interested in seeing if partners want to develop joint proposals for both the planning and capital grant categories.

Mayor Richardson stated that he would like to see GCE apply for a capital grant rather than a planning grant.

Jay suggested doing a project for the Library District. If they save money through energy reduction maybe they can open for a few more hours.

GCE and staff will explore ideas for projects.

ADJOURNMENT

The July 9, 2019, regular meeting adjourned at 7:25 p.m. The next scheduled meeting will be held on July 23, 2019, at 6:00 p.m.

APPROVED AND ACCEPTED

Dan Richardson, Mayor

ATTEST:

Cathy Derby, Town Clerk

**MINUTES
CARBONDALE BOARD OF TRUSTEES
WORK SESSION
JULY 16, 2019**

Mayor Dan Richardson called the Work Session to order on July 16, 2019, at 6:00 p.m. in the Town Hall meeting room.

ROLL CALL:

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Heather Henry
	Lani Kitching
	Marty Silverstein
	Erica Sparhawk
Absent	Ben Bohmfalk
	Luis Yllanes
Staff Present:	
Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Town Attorney	Tarn Udall
Public Works Director	Kevin Schorzman
Student Resource Officer	Gretchen Stock-Bell
Managment Intern	Angie Sprang

WE-CYCLE

Darryl Fuller, We-Cycle Board Member, and Mirte Mallory, We-Cycle Executive Director, and staff were present at the meeting.

Discussion ensued and the following points were made:

- RFTA included We-Cycle in Carbondale in its 2040Destination Plan
- Darryl stated that the Bike/Pedestrian/Trails (B/P/T) Committee unanimously agreed to explore the idea of bringing bike sharing to Carbondale
The B/P/T was concerned as to how to serve different age groups – they think the program is a good fit for Carbondale and a good fit for the valley
The B/P/T discussed if the Town funds We-Cycle would the Town be forced to reduce funding for other amenities (e.g. trails)
The B/P/T discussed the possibility of using bike sharing year round
- We-Cycle is asking the Town to benchmark \$30,000 in the 2020 budget for

We-Cycle with the understanding that many things need to be worked out (sponsors, etc.)

- The bikes wouldn't be used specifically by Carbondale residents – people who come here to work and do business will also use them
- If the Town proceeds We-Cycle will do an assessment to identify the needs of the community and they want to try and accommodate all age groups
- There is the possibility that We-Cycle may purchase different bikes (tricycles) for seniors
- The Board was concerned about losing parking spaces – We-Cycle will identify and use underutilized street space and green space – in Aspen they fit 12 bikes in one parking space
- The Board considered starting with a smaller program
- We-Cycle is a public/private partnership and sponsorship is critical
- The Board asked if We-Cycle had presented their program to the Garfield County Commissioners – they haven't
- We-Cycle needs to research if it's viable to support the program for multiple years
- We-Cycle would like the program to become a regional system
- The Board agreed to put a \$30,000 placeholder in the 2020 budget
- We-Cycle will conduct public outreach August – October

TRANSPORTATION/CIRCULATOR BUS OPTIONS

Rick Galley, a retired engineer who has been researching the circulator bus, was present for the meeting.

Discussion ensued and the following points were made:

- Rick has attempted to layout efficient alternate circulator bus routes
- Rick met with RFTA staff and they told them that if Carbondale wants to increase circulator bus service they will have to pay for it
- The Board agreed that increasing senior mobility is a priority
- The Board would like to continue exploring the possibility of providing bus service to Heritage Park
- The Board asked Jerilyn Neislanik to survey the senior housing residents to see if they are interested in the possibility of extending the circulator bus to their housing complex
- The Board asked if there are other priorities that we should be considering
- The Board noted that many school bus routes are duplicated – would it be possible for RFTA and RE-1 School District to join together and create an in-town route for kids that could possibly act as a circulator bus – Trustee Sparhawk volunteered to contact the RE-1 Transportation Director to discuss this idea

AMENDMENTS TO NICOTINE REGULATIONS DISCUSSION

Risa Turetsky, Pitkin County Health Promotion Program Administrator/Nicotine Specialist and Gretchen Stock-Bell were present for the discussion.

Mayor Richardson stated that at the June 11, 2019 Board meeting the Trustees discussed amending the Town's Nicotine regulations. They asked the town attorney to research the potential for legal exposure should the Trustees decide to ban flavored Nicotine products, and regulate nicotine sales through licensing. Tarn stated that she would draft an ordinance as defensible as possible to minimize putting the Town at risk. Jay stated that if the Trustees decide to license Nicotine he would prefer it be done administratively so it's done as simply as possible.

After a lengthy discussion the Board agreed that they would like to ban flavored Nicotine and regulate Nicotine sales through licensing. Tarn will draft an ordinance for consideration at a future meeting.

The Board also agreed to put a question on the April ballot asking voters to increase the tax on Nicotine products. The Board will discuss how to spend the revenue from the tax at a future meeting.

Tarn informed the Board that the Clean Air Act regulation for the distance a person can smoke outside of a building has changed from 15 feet to 25 feet. The Board agreed to change Town regulations so it will defer to State regulations.

2020 GOALS

The Board discussed their 2020 goals which are listed as follows:

Ensuring police salaries are competitive; filling potential police leadership vacancies; identifying a comprehensive, long-term solution to workforce housing; financial resiliency in a potentially economic downturn; capital planning/funding, in general but also in a potentially looming economic downturn; water resiliency; mobility, especially for those with any level of disability; support for identifying Aquatics Center preferred alternative; solar partnerships; maintaining an awareness of surrounding communities; employee retention; downtown parking; assessing the carrying capacity of Carbondale

ADJOURNMENT

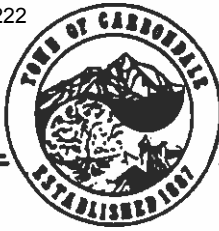
The July 16, 2019, work session adjourned at 9:00 p.m. The next regularly scheduled meeting will be held on June 25, 2019, at 6:00 p.m.

APPROVED AND ACCEPTED

Dan Richardson, Mayor

ATTEST:

Cathy Derby, Town Clerk



Town of Carbondale Police Department

511 Colorado Avenue, Suite 911 Carbondale, Colorado 81623 (970) 963-2662

To: Mayor Dan Richardson and
Carbondale Board of Trustees

From: Gene Schilling
Chief of Police, Carbondale Police Department

Ref.: Liquor License Renewal for Senor Taco, 46 N 4th Street

Date: July 18, 2019

I have completed the requested checks for the establishment and following individual:

Maria Curiel / Owner

I have completed the requested in-house record check for the establishment and have found no liquor violation records that would cause me to recommend denial of this liquor license renewal.

I recommend the approval for the liquor license renewal.

Submit to Local Licensing Authority

Fees Due			ATTACHMENT D
Renewal Fee			
Storage Permit	\$100 X _____	\$	
Sidewalk Service Area	\$75.00	\$	
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$	
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$	
Amount Due/Paid		\$	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name Maria Curriel		Doing Business As Name (DBA) Señor Taco Show	
Liquor License # 4706686	License Type Hotel/Restaurant	Sales Tax License # 04303017-0000	Expiration Date 04/30/17-0000
Business Address 46 N 4th Street, Carbondale, CO, 81623		Phone Number 81623	
Mailing Address Same above		Email Dessi.luna.pg@mail.com	
Operating Manager Dessie Curriel	Date of Birth 1/5/81	Home Address 1501 Ebel CO 81623	Phone Number 81623

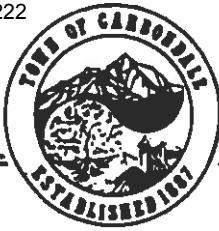
- Do you have legal possession of the premises at the street address above? ☐ Yes ☐ No
 Are the premises owned or rented? ☐ Owned ☐ Rented* ☐ If rented, expiration date of lease _____
- Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☐ No
- Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☐ No
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☐ No
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☐ No
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☐ No

Affirmation & Consent
 I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Maria Curriel	Title Owner
Signature <i>Maria Curriel</i>	Date 7-04-19

Report & Approval of City or County Licensing Authority
 The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.
Therefore this application is approved.

Local Licensing Authority For	Date
Signature	Title
	Attest



Town of Carbondale Police Department

511 Colorado Avenue, Suite 911 Carbondale, Colorado 81623 (970) 963-2662

To: Mayor Dan Richardson and
Carbondale Board of Trustees

From: Gene Schilling
Chief of Police, Carbondale Police Department

Ref.: Liquor License Renewal for El Pollo Rico

Date: July 11, 2019

I have completed the requested record checks for the establishment and following individual:

Jose Luis Rico - Owner/Manager

I have found no liquor violation records that would cause me to recommend denial of this liquor license renewal for this establishment.

I recommend the approval for the liquor license renewal.

**RETAIL LIQUOR OR 3.2 BEER
LICENSE RENEWAL APPLICATION**

EL POLLO RICO
952 HIGHWAY 133
CARBONDALE CO 81623-1834

Fees Due ATTACHMENT E	
Renewal Fee	500.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$160 x _____	_____
Amount Due/Paid	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

Licensee Name EL POLLO RICO CORPORATION		DBA EL POLLO RICO		
Liquor License # 41-42557-0000	License Type Hotel & Restaurant (city)	Sales Tax License # 41425570000	Expiration Date 10/24/2019	Due Date 09/09/2019
Operating Manager Jose L RICO	Date of Birth _____	Home Address Carbondale Co. 81623		
Manager Phone Number _____		Email Address _____		
Street Address 952 HIGHWAY 133 CARBONDALE CO 81623-1834				Phone Number 9709630579
Mailing Address 952 HIGHWAY 133 CARBONDALE CO 81623-1834				
<p>1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease JUNE 14 2020</p> <p>62. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.</p> <p>3. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p>				

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Jose Luis RICO	Title Owner
Signature 	Date 7/10/2019

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For _____		Date _____
Signature _____	Title _____	Attest _____

**TOWN OF CARBONDALE
CONSTRUCTION CONTRACT AGREEMENT
NORTH FACE PARK PICKLEBALL COURTS PROJECT**

THIS AGREEMENT ("Agreement") is made this ___ day of _____, 2019, between the "*Town of Carbondale, Colorado*" ("Town"), and "*Evergreen Tennis Courts, Inc.*", a Colorado corporation ("Contractor").

Recitals

WHEREAS, this Agreement sets forth the terms of agreement between Town and Contractor for the construction of the North Face Park Pickleball Court Project on Town property at the North Face Park, which is owned by the Town and located in Garfield County, Colorado (the "Work" or the "Construction Phase"); and

WHEREAS, Contractor has submitted a lump sum bid to the Town in the amount of \$212,600 to perform the scope of the Work, which was derived using a lump sum for the delivery of six (6) completed pickleball courts (referred to as the Schedule of Costs; see Exhibit A);

WHEREAS, all materials, labor, equipment and other costs necessary to complete the Work as specified, which are not specifically listed, will not be compensated directly but are included in the Contractor's bid;

WHEREAS, the Town desires to accept this Contractor's bid for the Construction Phase of the North Face Pickleball Court Project, and to authorize Contractor to proceed with the Work subject to the terms and conditions of this contract.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties further agree as follows:

1. The Contractor shall perform the work described in Exhibit A (Contractor's submitted proposal for the North Face Park Pickleball Courts Construction Project and work according to the project schedule, scope and the language in the Town's Request for Proposals (RFP)) and follow the Town's requests and requirements described in Exhibit B (Town's Notice of RFP and addendums, which includes a performance and payment bond) to provide comprehensive professional services for the Construction Phase, in accordance with the proposal submitted by the Contractor dated June 21, 2019 which is incorporated herein by this reference, except to the extent that said proposal is in conflict with or is modified by this Agreement, in which case the provisions of this Agreement shall control.

2. The Town shall pay the Contractor the sum of the proposed \$212,600 for the completion of the scope of work submitted with the bid. Contractor acknowledges that, although this Agreement is a lump sum contract, the Town has only appropriated this sum for the Work, and that the Town may terminate this Agreement should the total price for the Construction Phase exceed the bid sum of \$212,600 bid unless the Town, in its discretion, determines to appropriate additional funds towards this phase of the project. Payments for the work shall be made as set forth in Exhibit C. The standard of care for all construction services performed or furnished by Contractor under this Agreement will be the care and skill ordinarily used by pickleball court building professionals. If at any time during the Construction Phase the Town is dissatisfied with the services of Contractor for any reason whatsoever, the Town may terminate this Agreement effective immediately upon the delivery of written notice to Contractor. In the event of any such termination, the Town shall pay Contractor for services rendered to the date of termination.

3. The Construction Phase will commence upon the confirmation that the Town has approved the contract, appropriated all funds necessary to complete the Work, and issued a written notice to proceed with construction.

- a) In order to complete the Work, the Contractor shall provide all necessary construction surveying, supervision, construction equipment, labor, materials, parts, supplies, tools, subcontracted items and equipment for the site preparation, grading, post-tensioned concrete, nets, fencing, surface systems, sidewalks, and boulder wall for the pickleball courts and the off-court amenities in accordance with the contents of the RFP.
- b) The Contractor shall give all notices and comply with all laws and ordinances legally enacted at the date of execution of the Agreement which govern the proper performance of the Work. Contractor will construct the facility according to the construction documents and provide all required surveying, construction observation and testing services.
- c) Contractor will provide a complete closeout of the Construction Phase including a punch list development, and a written warranty shall be provided to the Town at the completion of the contract.

5. Contractor shall keep full and detailed accounts as may be necessary for proper financial management under this Agreement. The Town shall be afforded access to all the Contractor's records relating to this Agreement for the work.

6. The Contractor hereby acknowledges that any plans and specifications that are submitted to the Town will be sufficient to have enabled the Contractor to generally determine the cost of the work, and that the plans and specifications will also be generally sufficient to enable the Contractor to construct the Work outlined therein in accordance with all applicable regulations, laws, and statutes, and otherwise to allow Contractor to fulfill all of its obligations under this

Contract, subject to minor modifications and revisions that may be required to clarify the plans and specifications or changes that may be due to unforeseen circumstances.

7. Contractor shall verify existing conditions of the project site and verify site dimensions. When the Work proceeds, Contractor shall provide temporary fencing for all materials and equipment. A perimeter temporary fence may be supplied by the Town for work site safety, but not for security purposes or to safeguard all materials and equipment from the public. The Contractor bears the sole responsibility to secure the site from vandalism.

8. The Work shall commence upon all parties signing this Agreement, and is expected to be completed by October 2019.

9. TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS THE TOWN AND ITS OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES, ATTORNEYS AND AGENTS (COLLECTIVELY, "INDEMNITEES") FOR, FROM AND AGAINST ANY AND ALL CLAIMS AND LIABILITIES (INCLUDING, WITHOUT LIMITATION, CLAIMS AND LIABILITIES RELATING TO BODILY INJURY OR PROPERTY DAMAGE), DIRECTLY OR INDIRECTLY ARISING OUT OF, RESULTING FROM OR RELATED TO THIS AGREEMENT OR THE WORK, INCLUDING, WITHOUT LIMITATION, ANY FAILURE BY CONTRACTOR OR ITS SUBCONTRACTORS TO PROPERLY PERFORM THE WORK IN ACCORDANCE WITH THIS AGREEMENT, OR THE NEGLIGENCE OR MISCONDUCT OF CONTRACTOR OR CONTRACTOR'S OFFICERS, AGENTS, EMPLOYEES, OR SUBCONTRACTORS.

10. Contractor will also obtain, pay for and maintain the coverage and amounts of insurance coverage not less than those below and will provide the Town with certificates issued by insurance companies satisfactory to Town to evidence such coverage prior to the commencement of any of the Work, and upon renewal or change in any such policy. The Town shall be named as an additional insured on all such policies. Contractor will procure and maintain the following types of insurance at limits no less than stated below:

- a) Workers' Compensation complying with the laws of the State of Colorado and Employer's Liability Insurance in an amount not less than \$1,000,000, as well as any similar coverage required for this work by applicable federal or state law.
- b) Comprehensive Automobile Liability Insurance in an amount not less than \$1,000,000 combined single limit.
- c) Commercial General Liability Insurance with an installation floater in an amount not less than \$1,000,000 per occurrence, specifically insuring Contractor's indemnification obligation under this Agreement.

- d) Professional Liability Insurance with coverage limits of \$1,000,000 per occurrence/\$2,000,000 aggregate.

Each of the above-named policies shall be issued by an insurer acceptable to Town and be on forms satisfactory to Town, with exclusions and deductibles acceptable to Town, whose approval shall not be unreasonably withheld. The Workers' Compensation, General Liability, and Professional Liability Insurance shall include waivers of subrogation in favor of the Town. In addition, the Town shall be named as an additional insured on the Comprehensive Automobile Liability policy and the Commercial General Liability policy (by endorsement form number CG 20 26), which policies must provide coverage to the Town that is primary with respect to any other insurance carried by Town. Certificates of Insurance evidencing the above insurance coverage shall be furnished to Town before Contractor starts any Work. Policies shall be furnished to Town upon request. Insurance similar to that required of Contractor shall be provided by all subcontractors to cover their operations performed under this Agreement; provided, however, that the limits of such insurance may be adjusted in accordance with the nature of each subcontractor's operations. Contractor shall maintain Certificates of Insurance from all subcontractors, enumerating, among other things, the waivers in favor of, and insured status of, the Town, as required herein, and shall provide to Town a copy of each Certificate of Insurance from each subcontractor upon request.

11. Contractor shall furnish a performance and payment bond in an amount no less than 100 percent of the cost of the project in accordance with C.R.S. §§ 38-26-105-106. Any cost associated with the bond shall be included in the unit price for the work performed and shall not be compensated directly. The bond shall be in a form acceptable to the Town.

12. The Town, without invalidating this Agreement, may order changes in the work, consisting of additions, deletions or other revisions. All changes in the work shall be authorized only by written change order signed by the Town and Contractor. All directives for any changes requested from the Town or any Town's Representative shall be issued in writing to the Contractor from the Town or the Town's authorized representative. No work on any change shall be performed on a verbal directive. A change order signed by the Contractor indicates his agreement therewith, including the adjustment of the contract sum. Change orders may be signed and transmitted by facsimile transmission. A copy of the change order, when signed by the parties, shall have the same effect as an original. The Contractor shall determine, and notify the Town in writing, of all changes in the work that shall increase or decrease the cost of the work. No Work shall proceed on any change in the contract documents without the written consent or approval of the Town.

13. The subcontracting of any of the work shall not relieve Contractor of any of its liabilities or responsibilities under the contract documents. Contractor shall make prompt payment to its subcontractors for work performed and/or materials supplied. Any retainage on payments due subcontractors shall be made only after Contractor consults with the Town and obtains the Town's prior written consent and approval.

13. Payment may be withheld by the Town on account of (1) defective work not remedied, (2) claims filed, (3) failure of the Contractor to make payments properly to subcontractors or for labor, materials or equipment, (4) damage to Town or another contractor, or (5) failure to timely carry out the Work in accordance with the contract documents. The acceptance of final payment by Contractor shall constitute a waiver of all claims by Contractor in connection with the Work except those previously made in writing and identified by Contractor as unsettled on Contractor's final application for payment for the Work.

14. Issuance by the Town of a certificate of substantial completion in accordance with the approved plans and any subsequent change orders shall constitute substantial completion of the work by the Contractor, subject only to completion of punch list items. Final payment shall include all sums due to the Contractor except for the cost of completing punch list items which may be retained until such items are completed. Final payment shall be made within thirty (30) days of the date of issuance of the certificate of substantial completion, provided that the Town may withhold up to three (3) times the value of the remaining punch list items until final punch list items have been completed. At the time of final payment for the work performed pursuant to this agreement, the Contractor shall deliver to the Town a final lien waiver. Final payment shall be made only after this Agreement has been fully performed by the Contractor and the Town has accepted the Work.

15. The Town may elect to designate its contracted engineering firm, Roaring Fork Engineering, Ltd., a Colorado limited liability company. ("RFE") to act as a Town representative. RFE may be periodically present at the site during the Work to be performed by the Contractor. RFE shall have the right to inspect and approve the Work performed under the terms of the contract. RFE shall have the right to investigate and satisfy itself regarding the progress and quality of the work performed and to determine if the work is being performed in a manner consistent with the contract. RFE will advise the Contractor of any work that it believes is not being performed in accordance with the contract. However, failure of the RFE representative to advise of non-conforming work shall not relieve the Contractor of the obligation of undertaking and completing the work as set forth in this agreement. RFE shall not give directions or instruct the Contractor's subcontractors, nor shall it have any authority to direct the Contractor's subcontractors. Any correspondence between RFE and the Contractor's subcontractors and vendors shall be through written directive given to the Contractor.

16. The Contractor hereby grants to the Town for a period of two (2) years following the date of issuance of a certificate of substantial completion, its unconditional warranty of the quality and adequacy of all the work including, without limitation, all labor, materials, and equipment provided by the Contractor and its Subcontractors in connection with the Work. The Contractor shall obtain a similar warranty (see Exhibit D) in favor of the Town from all Subcontractors, but such warranties will not relieve Contractor of its responsibilities. Upon completion of the Work, the Contractor shall assign or cause to be assigned to the Town all manufacturers', suppliers' and other warranties with respect to all Work, including, without limitation, all materials and equipment which are to be incorporated into the project premises. The Contractor shall promptly make any repairs or replacement of work under this warranty to the Town's satisfaction.

The express warranty in this Section 16 is in addition to any implied warranties at law. The Contractor's Warranty hereunder shall exclude remedy for damage or defect caused by abuse, modifications not executed by the Contractor, improper or insufficient maintenance, improper operations, normal wear and tear, and normal usage.

17. Any notice required hereunder may be given by facsimile transmission, personal service, express delivery, or certified mail. Notice shall be deemed to have occurred on receipt of fax or delivery by any other method set forth in this paragraph.

18. The Contractor will have personnel on the job site to personally supervise the work and shall be present as long as needed each day to ensure that the Work is properly performed. The Contractor and the Town shall have weekly project meetings which shall include discussion of the Work that has been completed, the Work that is underway and any issues that may have arisen or might arise in the future, affecting cost, quality, or schedule of the Work. The Contractor will consult with the Town as far in advance as reasonably possible regarding any choice the Town must make, in order to allow adequate lead time in obtaining materials, scheduling, or contracting for Work. In addition, the Contractor will contact Town by telephone or e-mail regarding any problems or development that requires prompt attention.

19. Contractor also agrees to be bound by the terms of Addendum A as related to compliance with Colorado immigration laws, which addendum is incorporated by reference .

20. All work performed by the Contractor shall be performed in a workmanlike manner, pursuant to industry standards and all applicable Carbondale Municipal Code provisions, and subject to Town's satisfaction and approval. The Contractor shall clean up all debris generated by its work and shall keep mud and other construction debris from the parking lot at the North Face Park and near the site. Contractor shall also perform as follows:

- a) Contractor shall supervise and direct the Work, using Contractor's best skill and attention, and Contractor shall be solely responsible for all construction means, methods, techniques, sequences and procedures and for coordinating all portions of the work under this Agreement. Contractor shall provide and pay for all labor, materials, equipment, tools, construction equipment and machinery, transportation, and other facilities and services necessary to complete each job in a workmanlike manner in strict accordance with the contract documents. Contractor accepts the relationship of trust and confidence established between the Town and Contractor by this Agreement. Contractor represents, covenants and agrees to furnish efficient business administration and superintendence, to furnish at all times an adequate supply of workers and materials, and to perform the Work in the best way and in the most expeditious and economical manner consistent with the interests of the Town.
- b) Contractor warrants to the Town that all materials and equipment incorporated in the Work will be new unless otherwise specified in the contract documents, that

all work and materials will be free from faults and defects not inherent in the quality required or permitted under the contract documents, and that all work and materials will be in conformance with the contract documents and all applicable requirements of local building codes and zoning requirements and all federal, state and local rules, regulations, orders, statutes and ordinances. Any work not conforming to these requirements shall be considered defective. In addition, any professional and/or consulting services performed by Contractor in connection with the Work shall be performed by Contractor in accordance with the highest generally accepted national standards of care, skill, diligence and professional competence applicable to Contractor.

- c) Contractor shall at all times keep the work site free from accumulation of waste, materials or rubbish caused by Contractor's operations and shall at all times maintain a neat and orderly work area as required by Town. At the completion of the Work, the Contractor shall remove all such waste, materials and rubbish from and about the premises, as well as Contractor's tools, construction equipment, machinery and surplus materials. Contractor shall comply with any and all provisions of applicable law with respect to the transportation, handling, use, storage, disposal, removal and disposal of hazardous material, hazardous substances or hazardous waste in accordance with all applicable law or governmental regulations, including any governmental order or requirement for cleanup or remedial work arising out of Contractor's transportation, handling, use, storage or disposal of such hazardous materials on or about the premises.
- d) Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work. Contractor shall take all necessary precautions for the safety of, and shall provide all necessary protection to prevent damage, injury or loss to (a) all employees on the work and other persons who may be affected thereby, (b) all the Work and all materials and equipment to be incorporated herein, and (c) other property at the site or adjacent thereto. Contractor shall give all notices and comply with all applicable laws, ordinances, rules, regulations and orders of any public authority bearing on the safety of persons and property and their protection from damage, injury or loss. Where consideration of labor, equipment or safety is involved, Contractor is solely responsible for all decisions and Town shall not incur any liability as a result of Contractor's decisions.
- e) All claims which Contractor has or wishes to assert against Town must be presented in writing to Town not later than ten (10) days after Contractor is aware or should have been aware that a claim will or does exist, or such longer time as may be required by law, even though the exact nature of the claim and the amount of the claim may not be determinable at that time. The nature of the claim and the amount of the claim must be presented to Town in writing as soon thereafter as Contractor has or should have had such information, and Contractor hereby waives all claims not presented as provided herein.

- f) Upon request of Town, Contractor shall submit for Town's review and approval a schedule ("Schedule") for the performance of the work. When the Schedule is approved by Town, it shall not be exceeded by Contractor except as may be approved in writing by Town, provided however that, although time is of the essence, the Contractor shall not be responsible for delays caused by matters outside of Contractor's or its sub-contractors' control.
- g) Contractor shall promptly pay all bills and charges for its materials, labor and other costs in connection with the work and shall keep the project site and all improvements thereon free and clear of any liens, charges or claims of Contractor or its subcontractors, material suppliers, employees and agents. In the event a lien shall be filed in connection with the work, Contractor shall, at its own cost, cause such lien to be discharged within ten (10) days from recordation of the lien. In the event Contractor fails to discharge the lien when required hereunder, Contractor shall be immediately liable to the Town and shall pay to the Town all costs, damages and losses incurred by the Town in connection with such lien, including but not limited to attorneys' fees, costs resulting from delay in closing sales, and the cost of bonds to release the lien.

21. In the event that the Contractor identifies any opportunity to improve on plans or specifications in order to make construction better or less expensive, it will bring such opportunity to the Town's attention as part of said weekly report whether or not approved by the Town.

22. In the event that the Town identifies any opportunity to secure donations or contributions of materials, equipment, labor, and/or housing for Contractor, in order to make construction less expensive for the Contractor, the Town will bring such opportunity to the Contractor's attention. Any savings in Contractor expenses will result in a written change order, with a mutually agreed dollar value, to be deducted from the original bid price and applied towards additional expenses of the Contractor and/or of the Town associated with the Work.

23. The Contractor shall keep full and detailed accounts and exercise such controls as may be necessary for proper financial management under this contract; the accounting and control systems shall be satisfactory to the Town. The Town and the Town's accountants or auditors shall be afforded prompt access to any of the Contractor's records relating to this contract and the Contractor's commitments hereunder. The Contractor shall preserve these records for a period of one year after final payment.

25. The Town shall not be responsible for, and will not have control or charge of, construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work, and shall not be responsible for the Contractor's failure to carry out the work in accordance with this Agreement and related contract documents. The Town shall not be responsible for or have control or charge over the acts or omissions of the Contractor, Subcontractors, or any of their agents or employees or any other persons performing any of the work. Neither the Contractor, Contractor's Subcontractors, nor any subcontractor of

Contractor's Subcontractors shall be responsible for or have control or charge over the acts or omissions of the Town or any of its agents, employees, business invitees, volunteers or any visitor of Town at the site.

23. Nothing herein shall be interpreted as a waiver of governmental immunity, to which the Town would otherwise be entitled under § 24-10-101, et seq., C.R.S., as amended. This Agreement is also contingent upon annual budgeting by the Town of Carbondale and nothing in this contract shall be construed as a multi-year financial obligation of the Town.

24. If the Contractor is unreasonably delayed at any time in the commencement or progress of the Work by an action or inaction of the Town or by changes ordered by the Town in the Work, or other causes beyond the Contractor's control, which delay causes the Contractor to incur additional costs, the parties will attempt to agree on an adjustment of the contract price by written change order.

25. Except as limited by this Agreement, in the event of default by either party, the other party shall have all rights and remedies available at law or in equity.

26. Time is of the essence hereof. In the event that either party hereto waives a breach of this agreement by the other party, such waiver shall not be deemed to be or be construed a waiver of any subsequent breach of the terms hereof.

27. If Contractor does not fully comply with the terms of this Agreement or the other contract documents, then the Town may, without prejudice to any other right or remedy and after giving Contractor seven (7) days prior written notice and opportunity to cure the breach, terminate the services of Contractor. The Town may also, at any time, terminate for its own convenience any remaining Work for any reason whatsoever by giving written notice to Contractor specifying the part of Work to be terminated and the effective date of termination. If any part of the Work is so terminated, Contractor shall be entitled to payment for actual costs directly related to Work performed by Contractor prior to termination or in terminating such Work, including cancellation charges of subcontractors and material suppliers, provided such Work is authorized by Town, but not for any other compensation or damages of any kind. In the event of termination, the Town may offset against any sum due Contractor under this Agreement the amount of any obligations of Contractor to the Town, whether or not arising out of this Agreement.

28. This Agreement shall be construed, interpreted and governed by the laws of the State of Colorado. In the event that legal proceedings are instituted by either of the parties for enforcement of this agreement, such proceedings shall be brought in the Garfield County District Court unless the parties jointly agree to submit the dispute for resolution by mediation or arbitration. The prevailing party in any litigation or arbitration arising out of this Agreement shall be entitled to an award of costs and reasonable attorney's fees.

29. The parties agree and acknowledge that both parties have participated in the negotiation and drafting of this Agreement and no presumption shall exist in favor of either party hereto. This agreement shall not be construed against either party merely because of said party's drafting of this Agreement.

30. This Agreement shall be binding upon the parties hereto, their successors and assigns. This Agreement and the documents incorporated herein by reference constitute the entire agreement between the parties and may be altered, amended or repealed only by duly executed written agreement.

31. This Agreement may be executed in multiple counterparts, each of which shall constitute an original, but all of which taken together shall constitute one and the same document when signed separately by all parties. A copy of this agreement when signed shall have the same effect as the original. The parties' signatures on a copy hereof transmitted by facsimile shall be sufficient as if an original signature.

CONTRACTOR:
2332 Fountain Drive
Loveland, CO 80538

EVERGREEN TENNIS COURTS, INC

By: _____
George Stahlin- President

TOWN:
511 Colorado Avenue
Carbondale, CO 81623
Fax No. (970) 963-9140
Phone No. (970) 510-1277
ebrendlinger@carbondalecto.net

TOWN OF CARBONDALE, COLORADO

By: _____
Dan Richardson, Mayor

ATTEST:

Cathy Derby, Town of Carbondale Clerk & Recorder

Contract Exhibits:

- Addendum A Work by Illegal Aliens Prohibited
- Exhibit A. Contractor's Proposal & Schedule of Costs – Dated June 21, 2019
- Exhibit B. Town's Request for Proposals (RFP)
- Exhibit C. Payment schedule and terms for payments under this contract
- Exhibit D. Subcontractor Warranty

Town of Carbondale
Addendum A to Construction Contract

Work By Illegal Aliens Prohibited. Pursuant to Section 8-17.5-101, C.R.S., *et. seq.*, as amended, Contractor warrants, represents, acknowledges, and agrees that:

1. Contractor does not knowingly employ or contract with an illegal alien.
2. Contractor shall not knowingly employ or contract with an illegal alien to perform work or enter into a contract with a subcontractor that fails to certify to Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement.
3. Contractor has participated in or attempted to participate in the basic pilot employment confirmation program created in Public Law 208, 104th Congress, as amended, and expanded in Public Law 156, 108th Congress, as amended, administered by the Department of Homeland Security (hereinafter, "Basic Pilot Program") in order to confirm or attempt to confirm the employment eligibility of all employees who are newly hired for employment in the United States. If Contractor is not accepted into the Basic Pilot Program prior to entering into this Agreement, Contractor shall forthwith apply to participate in the Basic Pilot Program and shall submit to the Town written confirmation of such application within five (5) days of the date of this Agreement. Contractor shall continue to apply to participate in the Basic Pilot Program, and shall confirm such application to the Town in writing, every three (3) months until Contractor is accepted or this Agreement is completed, whichever occurs first. This Paragraph 3 shall be null and void if the Basic Pilot Program is discontinued.
4. Contractor shall not use the Basic Pilot Program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.
5. If Contractor obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an illegal alien, Contractor shall be required to:
 - (a) notify the subcontractor and the Town within three (3) days that Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and
 - (b) terminate the subcontract with the subcontractor if within three (3) days of receiving the notice required pursuant to this subparagraph the subcontractor does not stop employing or contracting with the illegal alien; except that Contractor shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

6. Contractor shall comply with any reasonable request by the Colorado Department of Labor and Employment ("Department") made in the course of an investigation that the Department is undertaking pursuant to the authority established in subsection 8-17.5-102(5), C.R.S.

7. If Contractor violates this Addendum, the Town may terminate this Agreement for breach of contract. If this Agreement is so terminated, Contractor shall be liable for actual and consequential damages to the Town arising out of said violation.

CONTRACTOR:
Evergreen Tennis Courts, Inc.

Dated: _____

By: _____
George Stahlin - President



2332 Fountain Drive • Loveland, CO 80538 • Phone: 970.663.7788 • Fax: 970.635.2509
Email: Info@EvergreenTennisCourts.com • Website: www.EvergreenTennisCourts.com

Evergreen Tennis Courts, Inc.

George Stahlin, President
(970)567-0711 Cell
(970)663-7788 Office
(970)635-2509 Fax

George@EvergreenTennisCourts.com

Bid prepared by George J. Stahlin George J. Stahlin

Project: Town of Carbondale
511 Colorado Avenue
Carbondale, CO 81623

RE: North Face Park Pickleball Courts Construction Project

"Quality Still Exists"



2332 Fountain Drive • Loveland, CO 80538 • Phone: 970.663.7788 • Fax: 970.635.2509
Email: Info@EvergreenTennisCourts.com • Website: www.EvergreenTennisCourts.com

Customer References / Similar Projects

1. City of Fort Collins, CO
General Contractor: Evergreen Tennis Courts, Inc.
Contact: Jill Wuertz – Parks Project Manager
(970)219-1573 jwuertz@fc.gov
Services provided: Tennis & Basketball Court Construction & Maintenance Contract
Design-Build: 2 Post-Tensioned Pickleball Courts
Design-Build: 3 Post-Tensioned Tennis Courts & 1 Basketball Court
Cost of projects \$285,000
2. Potato Patch Club Condo Association., Vail, CO
General Contractor: Evergreen Tennis Courts, Inc.
Contact: John Stachler (719)671-5043 j.stachler@comcast.net
Design-Build: 1 PT Tennis Court, 2 PT Pickleball Courts, ½ PT Basketball Court
Completed: July 2018
Cost of project \$178,000
3. Yellowstone Country Club, Billings, MT
Subcontractor: Evergreen Tennis Courts, Inc.
Contact: Jerry Galvin, Construction Coordinator / Hardy Construction Co.
(406)670-2119 jerry@hardymt.net
Design-Build: 4 Post-Tensioned Tennis Courts
Completed: May 2019
Cost of project \$261,000
4. Adriel Hills Condo Association, Fort Collins, CO
General Contractor: Evergreen Tennis Courts, Inc.
Contact: Ralph Pankey (970)222-6216 adrielhills@gmail.com
Design-Build 2 Post-Tensioned Tennis Courts
Completed: May 2019
Cost of project \$124,000
5. Town of New Castle, CO
General Contractor: Evergreen Tennis Courts, Inc.
Contact: John Wenzel (970)989-0002 jwenzel@newcastlecolorado.org
Design-Build 2 PT Tennis Courts & 2 PT Pickleball Courts
Completed: September 2017
Cost of project \$180,000

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2332 Fountain Drive • Loveland, CO 80538 • Phone: 970.663.7788 • Fax: 970.635.2509
 Email: Info@EvergreenTennisCourts.com • Website: www.EvergreenTennisCourts.com



3. Schedule of costs

1. Furnish complete set of stamped engineered drawings and details for 6 Post-Tensioned Pickleball courts. Engineering done by KL&A, based in Loveland, CO.
2. Furnish and install approximately 600 LF of 6' high, temporary fence panels.
3. Furnish and install 2", laser graded, and leveling course.
4. Layout, form, dig 12" x 12" perimeter beam, place 2 layers of 6 mil plastic, place cable/tendon system, place 2 strands of # 4 rebar around the entire perimeter, pump, broom finish, 5" thick concrete slab. Includes all necessary incidentals. Provide concrete testing and elongation results.
5. Furnish and install complete 8'/4" high black fence system complete with 4 walk gates.
6. Furnish and install Plexipave surfacing system, with 2" white playing lines as per USAPA specifications.
7. Furnish and install 6 sets of Edwards Pickleball posts, in sleeves set in concrete.
8. Furnish and install 6 center anchors.
9. Furnish and install 6 Douglas HD, Pickleball nets complete with 6 center straps.
10. Layout, form, pour and finish approximately 432 LF of sidewalk including 4 6' concrete landings at entrance gates.
11. Furnish and install 5' wide of ¾" road base materials between sidewalk and edge of slabs.
12. Place 5 pcs of 4" OD x 5' long, PVC sleeves for future electrical conduit.
13. Furnish and install approximately 15' of 3' high boulder wall.
14. Total job site clean-up.

TOTAL INSTALLED PRICE..... \$ 212,600.00

Approximate Cost Breakdown

Mobilization	\$ 8,000
Post Tension	\$103,000
Surfacing and Accessories	\$ 30,000
Fencing	\$ 27,000
Sidewalks	\$ 21,600
Base/Wall	\$ 10,000
Misc Items	\$ 13,000

"Quality Still Exists"



2332 Fountain Drive • Loveland, CO 80538 • Phone: 970.663.7788 • Fax: 970.635.2509
Email: Info@EvergreenTennisCourts.com • Website: www.EvergreenTennisCourts.com

4. Timeline/Schedule

Evergreen Tennis Courts, Inc. can meet the projected timeline (End of October 2019, depending on weather) as per proposal documents.

5. Subcontractors

None at this time.

6. Warranty

2-year warranty from accepted completion on materials & workmanship.

3-year warranty from accepted completion on surface wear-out.

Addendum

Addendum #1 has been received and acknowledged.

Addendum #2 has been received and acknowledged.

Addendum #3 has been received and acknowledged.

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 Email: Info@EvergreenTennisCourts.com • Website: www.EvergreenTennisCourts.com

7. Project Personnel

Preliminary design:

George Stahlin – Project Team Leader
 (970)663-7788 Office (970)567-0711 Cell

Design:

James C. Hohmann P.E., S.E. – Team Leader
 KL&A Design group
 (970)667-2426 Office

Construction:

George Stahlin – Project Team Leader (970)567-0711 Cell
 Brent Worthley – Superintendent (970)222-3199 Cell
 Dan Meng – Lead Construction Foreman (970)590-0794 Cell

Close out

George Stahlin – Project Team Leader
 (970)567-0711 Cell
 Carmen Schmid – Office Manager
 (970)663-7788

Project Team

<u>Employee</u>	<u>Title</u>	<u>Yrs with Co.</u>	<u>Responsibilities</u>
George Stahlin	President	44	Contact Person/Overall Project Manager/ASBA Certified TCB Certified PTI Level 1 Installer & PTI Level 2 Inspector
Brent Worthley	Superintendent	27	Project Superintendent/Certified PTI Installer/Degree in CAD
Carmen Schmid	Office Manager	14	Contracts, Legal paperwork, Employee paperwork, A/R, A/P
Dan Meng	Lead Foreman	8	Oversee, direct and work with all laborers to complete job

—————“Quality Still Exists”—————



2332 Fountain Drive • Loveland, CO 80538 • Phone: 970.663.7788 • Fax: 970.635.2509
Email: Info@EvergreenTennisCourts.com • Website: www.EvergreenTennisCourts.com

Corporate Address: Evergreen Tennis Courts,
2332 Fountain Drive
Loveland, CO 80538

State of Incorporation: Colorado

Submitted by : George J. Stahlin (signed) Dated: 6/20/19

Submitted by : George J. Stahlin (printed) Dated: 6/20/19

"Quality Still Exists"

North Face Park Pickleball Courts Construction Project

The undersigned hereby affirms that (1) he/she is a duly authorized agent of the vendor, (2) he/she has read all terms and conditions and technical specifications which were made available in conjunction with this solicitation and fully understands and accepts them unless specific variations have been expressly listed in his/her offer, (3) that the offer is being submitted on behalf of the vendor in accordance with any terms and conditions set forth in this document, and (4) that the vendor will accept any awards made to it as a result of the offer submitted herein for a minimum of ninety calendar days following the date of submission.

PRINT OR TYPE YOUR INFORMATION

Name of Company: Evergreen Tennis Courts, Inc.
Address: 2332 Fountain Drive City/State: Loveland CO Zip: 80538
Contact Person: George Stahlin Title: President Phone: (970) 663-7788
Authorized Representative's Signature: _____ Phone: (970) 567-0711
Printed Name: George J. Stahlin Title: President Date: 6/20/19
Email Address: george@evergreentenniscourts.com

Town of Carbondale
511 Colorado Avenue
Carbondale, CO 81623

REQUEST FOR PROPOSAL
COVER SHEET

Date: June 6, 2019

Proposal Title: North Face Park Pickleball Courts Construction Project

Proposals will be received until: June 21st, 2019
4:00 p.m., MDST
Town Hall
511 Colorado Avenue
Parks & Recreation Director's Office
Carbondale, Colorado 81623

Goods or services to be delivered to or performed at: Town of Carbondale

For more information please contact Eric Brendlinger: 970-510-1277 (office)
Email Address: ebrendlinger@carbondaleco.net

Documents included in this package: Request for Proposal Cover Sheet
Request For Proposal Document

Appendix:
-Excavations Grading Plan
-Site Plan
-Court Construction Exhibits A-D
-Subsurface Conditions Report
(For informational purposes only)
HP Geotech North Face Park In-line Rink 2002

If any of the documents listed above are missing from this package, they may be picked up at Carbondale Town Hall, 511 Colorado Avenue, Parks & Recreation Department.

North Face Park Pickleball Courts Construction Project

The undersigned hereby affirms that (1) he/she is a duly authorized agent of the vendor, (2) he/she has read all terms and conditions and technical specifications which were made available in conjunction with this solicitation and fully understands and accepts them unless specific variations have been expressly listed in his/her offer, (3) that the offer is being submitted on behalf of the vendor in accordance with any terms and conditions set forth in this document, and (4) that the vendor will accept any awards made to it as a result of the offer submitted herein for a minimum of ninety calendar days following the date of submission.

PRINT OR TYPE YOUR INFORMATION

Name of Company: _____

Address: _____ City/State: _____ Zip: _____

Contact Person: _____ Title: _____ Phone: _____

Authorized Representative's Signature: _____ Phone: _____

Printed Name: _____ Title: _____ Date: _____

Email Address: _____

NOTICE OF REQUEST FOR PROPOSALS

Carbondale, Colorado North Face Pickleball Courts Construction Project

INTRODUCTION

The intent of this REQUEST FOR PROPOSAL (RFP) is to obtain proposals from qualified persons, firms or Corporations, hereafter referred to as "Contractor", to provide professional build services to furnish and construct six (6) new post-tensioned concrete pickleball courts, including finished site preparation and accessories, as per specifications in this RFP. A compacted pickleball court footprint perimeter prepped product will be provided to the court contractor by others with an overall slope variation of +/- ¼ inch. Construction project will include perimeter and court separation fencing, concrete sidewalks, sleeving for future electric conduit, retaining wall and drainage swales for the North Face Pickleball complex for the Town of Carbondale, Colorado.

The Town of Carbondale intends to enter into a contract with the court contractor congruent with an RFP with a professional excavator constructing the subgrade for the pickleball court facility. This simultaneous RFP process will allow for design and construction services to work together for the most efficient and timely buildout of the pickleball court facility. Specific services include, but will not be limited to, site analysis, concept design, and court building cost estimating. The selected Contractor will be required to enter into a standard Town of Carbondale contract for this work.

Available Site location information, that includes an "Excavation Grading Plan", a preliminary "Site Plan" where the pickleball facility will be constructed, "Court Construction Exhibits (A-D)" and a "Subsurface Conditions Report" are all included in the exhibits attached to this RFP.

The delivered subgrade product square foot size is 11,316 square feet (93' x 123') for the fenced perimeter with a 10-foot construction zone limit allowing for site excavation size to be up to 13,699 square feet (103' x 133'). With sidewalks and gravel area total square footage of site footprint is 16,698 square feet (121' x 138').

INQUIRIES

All inquiries relating to this request should be made to: Eric Brendlinger, Parks & Recreation Director, at (970) 510-1277 or at: ebrendlinger@carbondaleco.net

SUBMITTAL DATE & LOCATION

All proposals must be received by Eric Brendlinger, Parks & Recreation Director, Town of Carbondale, 511 Colorado Avenue, Carbondale, CO 81623 prior to 4:00 p.m. MDST, June 21, 2019, at which time proposals will be publicly opened and read. Proposals must be submitted in a sealed envelope plainly marked "REQUEST FOR PROPOSAL -NORTH FACE PICKLEBALL COURTS CONSTRUCTION PROJECT."

CONDITIONS OF PROPOSAL SUBMITTAL

All proposing Contractors will comply with all conditions, requirements, and specifications contained herein; any departure may constitute sufficient cause for rejection of the proposal. A duly authorized official of the proposing Contractor submitting the proposal must sign the proposal. All aspects of the proposal shall be valid for a period of ninety (90) days following the deadline for the receipt of the proposals.

The Town of Carbondale reserves the right to reject any and all proposals or any part thereof. The right is reserved to waive any formalities or informalities contained in any proposal, and to award the proposal to the most responsive and responsible proposing Contractor as deemed in the best interest of the Town of Carbondale. The Town of Carbondale will not return proposals, or other information supplied to the Town, to proposing Contractors.

All proposals become public record and become subject to inspection. All materials submitted with regard to this solicitation become the property of the Town of Carbondale. The Town shall have the right to use all ideas and

adaptations of ideas contained in proposals received. Expenses incurred in preparation, submission and presentation of this RFP are the responsibility of the submitter and can't be charged to the Town of Carbondale.

EVALUATION OF PROPOSALS

Administrative staff of the Town of Carbondale and members of the Roaring Fork Pickleball Association will evaluate all proposals. Proposals will be evaluated based on the Evaluation Criteria noted herein. The evaluation will include a review of the proposal submitted, including a fee schedule for all aspects of the court building project. The Contractor selected for the award will be chosen on the basis of the apparent greatest benefit to the Town in regard to the manufacturing methods and finished product of the pickleball facility.

PROPOSAL SUBMITTAL REQUIREMENTS

Proposals submitted should contain all information as requested herein and any additional information necessary to summarize the overall benefit of the proposal to the Town of Carbondale.

Proposal submittals should include the following:

1. Cover letter shall be provided stating the name, address, and telephone number of the proposing Contractor, and must bear the signature of the person having the authority to make the proposal for the Contractor and bind the Contractor in a formal contract with the Town.
2. List of similar projects completed by the Contractor.
3. A complete schedule of costs including a lump sum project cost shall be submitted with the proposal.
4. Timeline/schedule detailing the project milestones you would anticipate reaching by which date, outlining the specific tasks to be accomplished during the course of the project (e.g. drainage & conduit install, finish grading, post-tensioned concrete, court surface fabrication, nets and fencing, site amenities construction, cleanup, etc.).
5. List of what portions of the work, if any, will be subcontracted out locally or otherwise.
6. Standard General Contractor warranty information and guarantees for a project of this nature.
7. Resumes of key personnel, including anticipated Site Foreman, Project Manager, and any other key individuals if applicable.
8. A list of at least (3) three references in the past two years for which similar tennis or pickleball court building services have been provided by the Contractor. Include contact names, addresses and telephone numbers.
9. Any other optional information deemed necessary or important to note by the proposing Contractor.
10. Please provide two (2) copies of the proposal. One original and one copy

SCOPE OF WORK

It is the intent of the Town of Carbondale that the selected Contractor provides all construction services, including all surveying, materials, labor, implements, parts, supplies and equipment as required to construct the 6 court pickleball court facility in accordance with the contents of this RFP. The minimum scope of work is outlined below.

STANDARDS

The work shall be done in a thorough, workmanlike manner and in accordance with the specifications and shall conform to United States Tennis Court and Track Builders Association, the USA Pickleball Association (USAPA), and the American Sports Builders Association standards for pickleball court construction. Contractor shall have a USTC & TBA Certified Tennis Court Builder on staff or retain the services of such a person or company for the duration of this project. Contractor references for five similar (complexes of four or more courts) successfully executed projects will be required.

Project tasks include: Finished site prep, Court Paving, Play Court Surfacing, Fencing, Recreation Equipment & Site Amenities

FINISHED SITE PREP FINE GRADE SCOPE AND SLOPE REQUIREMENT

The base material shall be placed with automatic laser regulated equipment or other similar equipment capable of providing a true accurate plane to plus or minus one quarter inch ($\pm 1/4"$). The depth of the fine grade base material shall be sufficient to develop a one quarter inch ($1/4"$) accuracy (usually requires a thickness of around

two inches (2"). The base material to be used over the top of the subgrade material detailed above and the bottom side of the new 5" post-tension concrete shall be crusher fines or structural fill with good compaction.

SUBGRADE CONDITIONS: A new subgrade by others, as shown on the excavation grading plans with tolerances described, so that the surface of the newly constructed subgrade slopes between 1.00% and 1.08% on a true plane, downward toward Meadow Wood Drive, along the 93' axis of the courts, and that there is less than 0.08' deviation in grade, from one side to the other, along any line perpendicular to the 93' axis of the courts.

COURT PAVING SCOPE

The contract work to be performed under this section consists of furnishing all required labor, materials, equipment, implements, parts and supplies necessary for the construction of a five inch (5") thick post-tensioned concrete slab over an existing asphalt or concrete substrate. See exhibit A for details.

PLAY COURT SURFACING SCOPE

The contract work to be performed under this section consists of furnishing all required labor, materials, equipment, implements, parts and supplies necessary for the colored/textured surfacing of play courts (pickleball) in accordance with these specifications. See exhibit B for details.

FENCING

The contract work to be performed under this section consists of furnishing all required labor, materials, equipment, implements, parts and supplies necessary for the fencing of play courts (pickleball) in accordance with these specifications. See exhibit C for details.

RECREATION EQUIPMENT & SITE AMENITIES

Work covered by this specification includes all labor, materials, and equipment necessary for the installation of pickleball court recreational equipment to include net posts and nets, center anchors, center straps, windscreens and court divider fencing. Work to include 3'6" concrete walkway around courts on the north, east and south directions with a 6' sidewalk on the west side of the courts, four 6' concrete landings at entrance gates, a 5' gravel area between courts and the concrete walkways, a drainage swale on the North East side of the courts, and Five 4" PVC sleeves under concrete entrances to the courts for future electrical conduit. See exhibit D, Excavation Grading Plan and Site Plan notes for details.

Contractor responsibilities

1. Utilize construction documents and specifications provided for the project ensuring that the work meets all applicable local code requirements.
2. Obtain all required permits and contractor licenses (Town of Carbondale permit fees waived).
3. Construct the facility according to the construction documents.
4. Provide all required surveying, construction observation services, and testing services.
5. Complete closeout of the project including punch list development in conjunction with a written warranty that shall be provided to the Town of Carbondale at the completion of the contract.

EVALUATION & SELECTION CRITERIA

The Selection Committee may consist of the Parks & Recreation Director, Public Works Director, Representatives from the Roaring Fork Pickleball Association. The Selection Committee will review the responses to the RFP and will rank the proposers based on the criteria set forth in this section. The criteria that will be used to evaluate the qualifications of each RFP received include, but is not limited to, the following, in no order of importance:

1. Qualifications and experience of the Contractor, as indicated by prior successful completion of similar projects.
2. Qualifications and experience of the key individuals who will be assigned to this project, as indicated by prior involvement in similar projects.
3. Ability of the General Contractor to self-perform the majority of the work.
4. Demonstrated ability to complete the work in a timely manner.

5. Detailed warranty information and quality of warranty.
6. Responsiveness to the needs of the Town both in service cost and in the scope of the services offered.
7. The degree to which the proposal meets or exceeds the terms of the Request for Proposal.

The Town of Carbondale reserves the right to accept or reject any or all submittals received in response to this solicitation, with or without express reasoning. The Town also reserves the right to waive any informalities and/or minor irregularities in submittals received, if deemed to be in the best interests of the Town of Carbondale. Finally, the Town of Carbondale reserves the right to communicate with any bidders in order to clarify any aspect(s) of their submittals.

INSURANCE

The Contractor agrees to procure and maintain in force during the term of the contract the following coverage:

1. Worker's Compensation Insurance, as required by the Labor Code of the State of Colorado and Employer's Liability Insurance.
2. Commercial General or Business Liability Insurance (\$2,000,000 minimum) with the Town of Carbondale listed as additional insured.
3. Proof of automobile liability, general liability, and umbrella liability must be provided.
4. A Certificate of Insurance shall be completed by the Contractor's insurance agent(s) as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town of Carbondale prior to the commencement of any services. The completed Certificate of Insurance will be filed with the Town Clerk.

OTHER REQUIREMENTS

The selected contractor will be responsible to provide all the following items related to the sub-grade preparation as a part of their base proposal:

1. Verifications of existing conditions for conflicts prior to beginning work.
2. Verifications of site dimensions.
3. All layout by a person qualified to guarantee dimensions.
4. All trenching, backfill and compaction.
5. Unloading, hoisting and spotting of all materials supplied under the contract including the furnishing of any equipment required to do so.
6. Clean-up and disposal of trash on a daily basis into a contractor-supplied dumpster.
7. Temporary fencing for contractor materials, equipment, and to secure the site from vandalism.

The Town of Carbondale will enter into contract negotiations with the highest ranked proposer. However, the Town of Carbondale reserves the right to terminate negotiations with that proposer at any time. The Town additionally reserves the right to negotiate or suspend with one or more proposers at any given time and to reject any or all of the proposers, should such action be deemed to be in the Town's best interest. The Town of Carbondale will negotiate a fee for which the selected Contractor shall perform the Project Scope of Work, and the work shall be performed in accordance with the Town of Carbondale's contract documents.

PROJECTED TIMELINE FOR PROJECT

Release Request for Proposal: June 6, 2019

Deadline for Proposals: June 21, 2019 at 4:00 p.m.

Evaluation of Proposals by Administrative Staff: June 24 & 25, 2019

Interviews of prospective bidders (if needed): June 25 & 26

Approval & Award of Project by staff and stakeholders: June 27, 2019

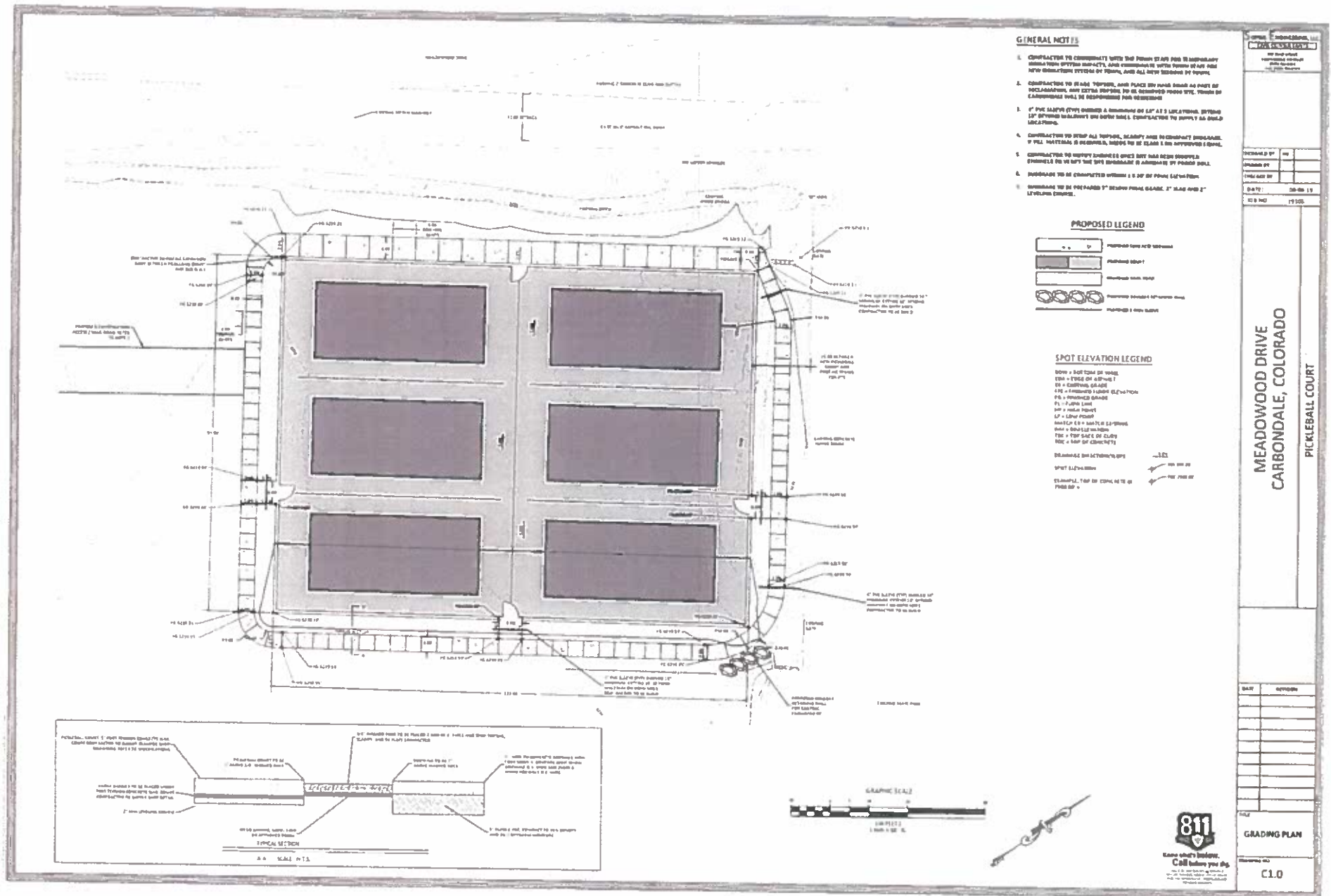
Approval & Award of Contract by Town Board of Trustees: July 23, 2019

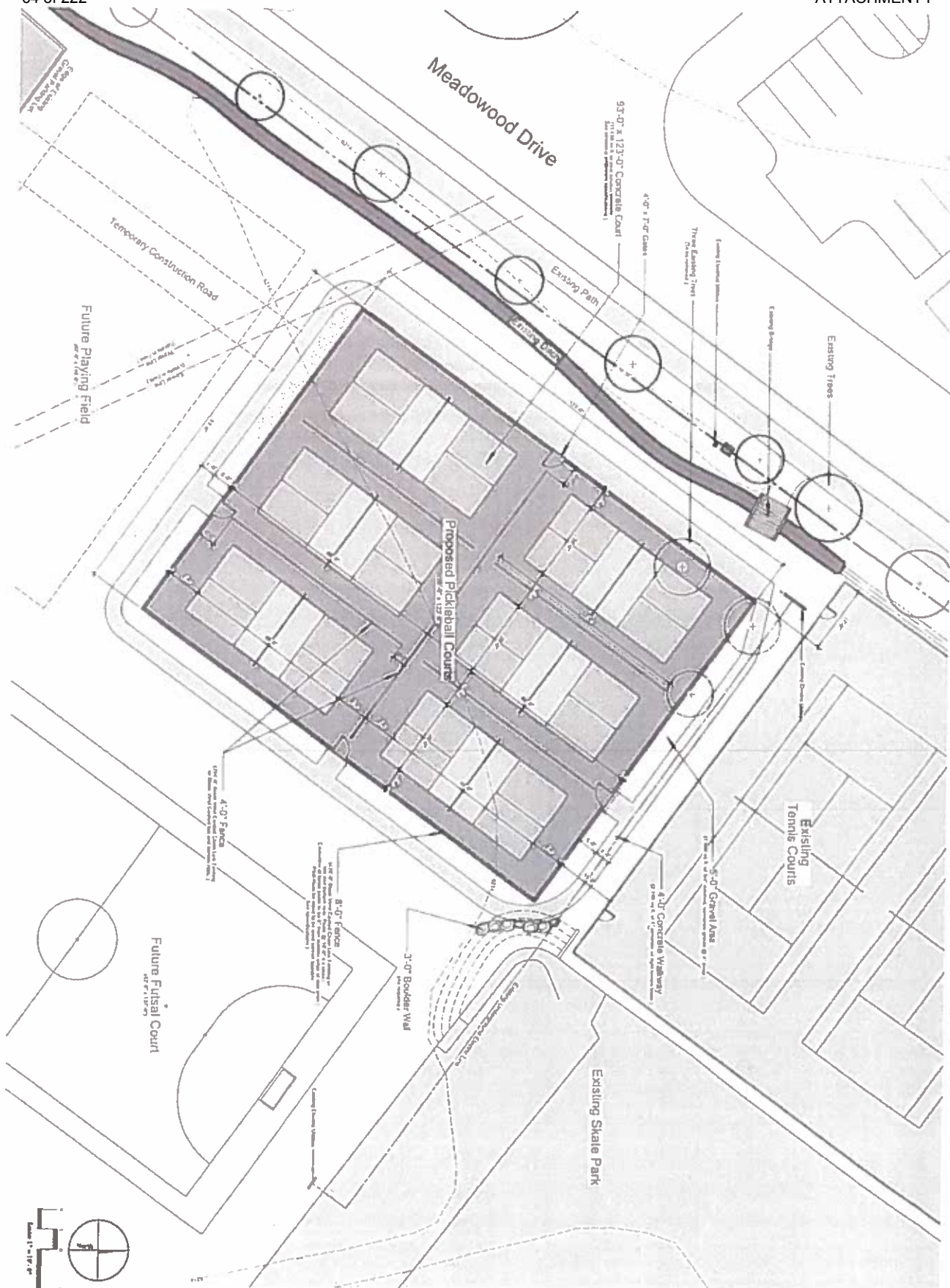
Notice to Proceed & Pre-Construction Meeting: Week of July 29, 2019

Court Construction Earliest start date: September 3, 2019

Project Completed By: End of October 2019 (depending upon weather)

Note: All dates are preliminary and are subject to change.





RFP Town of Carbondale Exhibit A**POST-TENSION CONCRETE COURT/S****PART 1 – DESCRIPTION OF WORK**

The contract work to be performed under this section consists of furnishing all required labor, materials, equipment, implements, parts and supplies necessary for or appurtenant to, the construction of a five inch (5") thick post tension concrete slab.

1.1 Quality Assurance

Work is to be performed by a contractor with a minimum of five (5) similar, successfully completed projects. Contractor will be a member of the American Sports Builders Association (ASBA) and will have a Certified Tennis Court Builder (CTCB) on site at all times. Installing foreman to be a Post Tensioning Institute (PTI) Certified installer and all work must be overseen by a PTI level 2, Inspector.

To eliminate potential liabilities of construction, the contractor shall ensure single source responsibility by completing all PT related work with his own forces, to include fine grading (leveling course), forming, vapor barrier placement, tendon placement, concrete placement, tendon stressing and all other related incidentals.

1.2 Submittals

Contractor to provide the following documentation:

- a) Stamped, engineered, drawings and details of the complete post Tension slab.
- b) Concrete mix design.
- c) Cable elongation records following final stress operations.

1.3 Warranty

Contractor shall guarantee that all materials and workmanship incorporated into this project will be of new quality and free from defects. All work will be installed as specified and drawn, and in conformance with the project documents. Any material or workmanship found to be defective or out of specification will be repaired, at the sole cost of the contractor, for a period of two (2) years from the date of acceptance.

PART 2 – MATERIALS**2.1 Fine Grading Materials**

Fine grading materials to be a free draining, loosely compactable material, such as crusher fines or structural fill. Material shall be capable of obtaining a tolerance of +/- three eighths of an inch (3/8"). All leveling course materials to be graded with automatic, laser-guided equipment.

2.2 Tensioning Cables and Anchors

Post tensioning strands and anchors shall conform to the "PTI Guide specifications for Post tensioning materials" and shall be supplied by a PTI Certified firm.

Page 1

The unbounded post tensioning tendons shall be one half inch (1/2") diameter, 7-wire, stress relieved strands, having a guaranteed ultimate tensile strength of 270,000 psi (270 Kips). Strands shall conform to ASTM A-416. Cables shall be fabricated to proper length for each slab, coated with a permanent rust preventative lubricant and encased in slippage sheathing. All breaks in the sheathing shall be repaired with tape prior to concrete placement. A maximum of six inches (6") of exposed strand is permitted at the dead end anchor.

A maximum horizontal deviation of +/- 6" at each cable is allowed, and a maximum vertical deviation of +/- 1/4" is allowed.

2.3 Concrete Mix Design

The concrete shall have a compressive strength of not less than 4000 psi after the twenty eight (28) day cure period. Ready mixed concrete shall be mixed and delivered according to ASTM C-94 specification for ready mixed concrete with a five inch (5") maximum slump. Mix design as follows: cement – type I/II, six sack unit weight – 142.3 lbs. per cubic foot, air entrainment – 6.0% (+/- 1%), water/cement ratio – 0.49/1.

PART 3 – EXECUTION

3.1 Fine Grading

From a prepared, tested and approved sub grade, fine grading will be accomplished with the use of laser guided machinery, capable of providing a true plane to a tolerance of +/- 1/8". Average depth of fine grade material to be approximately two inches (2").

3.2 Forming

Forms shall be accurately set to the lines and to +/- 1/4" of finished grades indicated on the drawings and be securely staked to prevent settlement or movement during the placement of the concrete. Forms shall remain in place until concrete has taken adequate set.

3.3 Tensioning Cables and Anchors

Once forms are completed and prior to placement of the Tendons, 2 layers of 6 Mil plastic will be placed over the previously graded leveling course.

All cables shall be supported on chairs and loosely tied at all intersections, at mid-depth of slab (too tightly tied, tendon friction will increase when tensioning) to prevent vertical and horizontal movement during concrete placement. Strands shall be placed with no greater spacing than two foot (2') on center, +/- 12", for lengths over 100' and three foot on center, +/- 12", for lengths under 100'.

The perimeter beam cross section to be 12" X 12". Cable ends are to be anchored approximately four inches (4") below surface of slab. Two continuous # 4 rebar lies longitudinally around the court beam directly inside the cable anchor. Placement should be above and below tendons. Overlapping of rebar should be at a minimum of 30 bar diameters (15").

3.4 Concrete Placement

A full court shall be placed in one (1) continuous operation without intervening joints of any kind. The Five inch (5") thick slab will be placed either with a mechanical screed capable of spanning a minimum of 62' width, or by use of a laser screed device capable of providing a surface tolerance to $\pm 1/4"$ when measured under a 10' straightedge. Contractor to provide sufficient manpower to ensure the uniform distribution of concrete ahead of the screed, and will not allow substantial build up of concrete on the leading edge of screed. Concrete to be placed in accordance with ACI specifications for Hot Weather and Cold Weather placement. Concrete reaching 90 minutes past batching time prior to placement will be rejected.

3.5 Finishing

Following dissipation of bleed water from the surface of concrete, finishing operations can begin. Concrete to be finished by any means to provide a planar surface, free from ridges and depressions. Concrete shall be textured to provide for a mechanical bond of coatings. Light to Medium broom finish is required. All edges shall be finished with $1/2"$ radius edger.

3.6 Tensioning Operations

After the forms are removed and the concrete has set to a minimum of 1,700 psi (typically 24-36 hours), a partial tensioning may be applied to restrict curing movement and cracking. Following approximately one (1) week of curing, when concrete has attained a minimum strength of 2,700 psi, the final stress procedure may begin. Each tendon shall be tensioned to a maximum of eighty percent (80%) of the ultimate breaking strength, and anchored at a minimum of seventy percent (70%) of the ultimate breaking strength.

Ultimate Breaking Strength	80%	70%
41,300 psi	33,000 psi	28,900 psi

Cable elongation records shall be accurately kept by the contractor and provided to the owner.

Measured elongation shall be compared to calculated elongation to assure specified tension. Cable elongation to be within $\pm 10\%$ of calculated elongation.

Following approved confirmation of elongation, the cable ends shall be cut off and the cone holes will be filled with a non-shrink grout. Cable end cuts to be recessed a minimum of $1/2"$ and should be capped.

3.7 Joints

For multiple courts, a construction joint may be located between the courts or at the net line. See plans and detailed drawing for location and specifications.

3.8 Curing

Immediately after finishing, the concrete shall be kept moist by covering with polyethylene, by sprinkling, or by ponding. No curing compounds are to be used.

RFP Town of Carbondale Exhibit B
PICKLEBALL (PB) COURT SURFACING/POST TENSION CONCRETE BASE
PART 1 – GENERAL

1.1 DESCRIPTION OF WORK

The contract work to be performed under this section consists of furnishing all required labor, materials, equipment, implements, parts and supplies necessary for or appurtenant to, the colored/textured surfacing of play courts (Pickleball) in accordance with these specifications.

1.2 QUALITY ASSURANCE

Work is to be performed by a contractor with a minimum of five (5) similar, successfully completed projects. Contractor will be a member of the American Sports Builders Association (ASBA) and will have a Certified Tennis Court Builder (CTCB) on site at all times during surfacing.

Plexipave surfacing systems to be applied by "Approved Applicators"

1.3 LIMITATIONS

Application temperatures shall be a minimum of 50 degrees and surface temperatures not above 130 degrees. Do not apply when surface is wet or if rain is imminent or forecast. Keep all products from freezing. Do not store in direct sunlight for an extended period of time. Container shall be sealed tight when not in use.

1.4 WARRANTY

The contractor shall guarantee their respective work against defective materials or faulty workmanship for a period of **TWO (2) years** from the date of accepted completion. Surface wear out is guaranteed for three (3) years.

PART 2 – MATERIALS, CALIFORNIA PRODUCTS PLEXIPAVE SYSTEM. SPECIFICATION SECTION 10.19

2.1 CONCRETE PREPARER, CALIFORNIA PRODUCTS 10.13

2.2 CONCRETE TACK COAT, TI-COAT, CALIFORNIA PRODUCTS 10.17

2.3 - PLEXIPAVE COURT PATCH BINDER, CALIFORNIA PRODUCTS 10.14

2.4 – ACRYLIC RESURFACER, CALIFORNIA PRODUCTS 10.8.

Acrylic Resurfacer shall be applied as per manufactures recommendations:

- 55 gallons California Products Acrylic Resurfacer
- 300-450 pounds of # 70 silica sand
- 18-24 gallons of potable water

2.5 – PLEXICHROME ACRYLIC COLOR, CALIFORNIA PRODUCTS 10.1.

The acrylic color applications for a slow tennis surface will consists of two (2) coats of the following mixture: 55 gallons of California Products Plexichrome
400 pounds of # 70/50 silica sand
18-24 gallons of potable water

Application rate at .065 per Sq. Yd, per Coat (slow) = Total undiluted Plexichrome per court, 2 coats = 104 gallons.

Colors to be: California Products, US Open Blue playing area, with Light Green out of bounds

2.6 - LINE PAINT, CALIFORNIA PRODUCTS, 10.4.

Playing lines shall be painted by using California Products Textured White Line Paint. Lines to be laid out and painted in accordance with the ASBA specifications.

2.7 – PLEXICUSHION SYSTEM (OPTIONAL)

2.6 MANUFACTURER, California Products Corporation, 150 Dascomb Road, Andover, MA. 01810
California Products Representative = Scott Winters = 303-995-4305
www.plexipave.com

PART 3 – EXECUTION

3.1 SURFACE PREPARATION

Prior to the surfacing applications, the concrete will be thoroughly cleaned by the use of a power washer. The concrete shall be acid etched.

3.2 ACID ETCHING, CALIFORNIA PRODUCTS 10.13.

The entire surface shall be etched with muriatic acid, diluted with water to meet manufactures specifications. Always add acid to water not water to acid. Mist concrete surface prior to applying acid etching mixture. Brush acid solution into surface with a broom. Acid solution should foam when poured onto concrete. Scrub surface to remove all dirt and flush thoroughly. Do not allow acid mixture to dry on the concrete surface.

3.3 TACK COAT, TI-COAT, CALIFORNIA PRODUCTS 10.17.

The epoxy Ti-Coat shall be applied by squeegee or by spraying. Court must be thoroughly dry before Ti-Coat materials are applied. Refer to manufactures specifications for complete application rates.

3.4 PUDDLE PATCHING, CALIFORNIA PRODUCTS, COURT PATCH BINDER, 10.14.

Entire court surface to be flooded and marked and all puddles holding more than 1/16" of water will be patched and re-patched as necessary. California Products Court Patch Binder mix is to be used for all puddle patching. Please refer to California Products for complete specifications (Section 10.0) on mixtures and application rates.

3.5 ACRYLIC RESURFACER

The mixture will be agitated using a mechanical device capable of providing a consistent and homogeneous mixture. The mixture will be applied over the entire court area with a rubber tipped squeegee. The resurfacer coat shall have a uniform finish and be free from any ridges. Two coats shall be applied but, additional coats will be applied if required to meet ASBA uniformity standards.

3.6 ACRYLIC COLORCOATING

The mixture will be agitated using a mechanical device capable of providing a consistent and homogeneous mixture. The mixture will be applied over the entire court area with a rubber tipped squeegee. The color is to be free of ridges and uniform. Refer to Part 2.3 for number of applications and court color selections.

3.7 PLAYING LINES

Layout and paint two inch (2") wide playing lines to meet ASBA specifications. All lines will be accurately located and perfectly straight with clear edge definition.

3.8 PLEXICUSHION SYSTEM (OPTIONAL)

Refer to California Products, Plexicushion systems & specifications for application and application rates. Specification Section 10.2 & 10.3

RFP Town of Carbondale Exhibit C**BLACK VINYL-CLAD CHAIN LINK FENCES****PART 1 – GENERAL****1.1 SCOPE/DESCRIPTION**

The contract work to be performed under this section consists of furnishing all required labor, materials, equipment and supplies in accordance with these specifications.

1.2 RELATED

Refer to engineered, post-tension concrete details for foundation requirements

PART 2 – MATERIALS

- 2.1** Height of Pickleball (PB) court perimeter fence to be eight foot (8').
Height of common/shared, behind baseline, PB fence to be eight foot (8').
Height for all other, inner (divider) PB court fence to be four foot (4').

2.2 Fabric

Chain link fabric shall be an 11 gauge core, finished to 8 gauge when coated, Black. Zinc coating to be minimum of 1.2 oz. per square foot. Extruded bonded polyvinyl chloride coating shall be a minimum wall thickness of .015". The base metal shall have a minimum breaking strength of 850 pounds. Top and Bottom Selvage of the fabric shall be knuckled. All fabric to be 2" mesh.

2.3 Pipe and Accessories**A. Method of manufacturing**

Pipe used for fence framework shall be SS - #40, cold formed and welded from steel conforming to ASTM F-1043 Group 1C. Exterior and interior surfaces shall receive a hot dip Zinc coating of 0.9 oz. per square foot, followed by a chromate conversion coating as per ASTM F-1043. The application of the coating (Black) will consist of 3.0 mils of cured thermosetting polyester powder coatings.

B. Posts

All corner, gate, terminal and line posts, on eight foot (8') high fence, shall be 2 7/8" OD, SS #40, Black, as shown on the plans. Terminal Posts for any divider netting to be 4", SS # 40, Black. Steel shall have a minimum yield strength of fifty thousand pounds per square inch (50,000 PSI). Line posts for 6' high fence, or less, to be 2 3/8", SS# 40, Black, as shown on plans.

C. Rails

Top, and **Bottom** Rail shall be 1 5/8" OD, SS # 40. Steel shall have a minimum yield strength of fifty thousand pounds per square inch (50,000 PSI). Unless otherwise noted, all fence to have **Top** and **Bottom** rail.

Page 1

D. Accessories = Black

- 1) Fabric Ties: 9 gauge finish, coated, Black coated steel tie wires.
- 2) Tension Bands: 2 7/8", Non beveled type.
- 3) Brace Bands: 2 7/8", Non beveled type.
- 4) Loop Caps: 1 5/8" X 2 7/8", pressed steel.
- 5) Dome Caps: 3", pressed steel.
- 6) Rail ends: 1 5/8", pressed steel.
- 7) Line Rail Clamps: 1 5/8" X 2 7/8"
- 8) Coatings: All fittings and accessories, to have a galvanized base, finished with Black, powder Baked polyester coating.

E. Gates

Number and location of Gates to be installed as per plans and specifications, with final locations with Owner approval. Construct gate frames with 1 5/8" OD, SS #40 pipe, with all welded corners. All material fill to match section 2.2, Fabric. All hinges and latches to be of commercial quality. Latches shall be lockable

F. Concrete

Concrete shall have twenty eight (28) day, 4,000 PSI compressive strength.

PART 3 – EXECUTION

3.1 Workmanship

The complete fence shall be plumb, both in line and traverse to the fence, straight and rigid with the fabric tightly stretched and securely fastened.

3.2 Posts

Post spacing shall be in accordance with the drawings and not more than ten feet (10') on center. All foundations to be as per engineered design. See drawings and details.

3.3 Rails

Install top, and bottom rails on all 8' high and 4' high fence, as shown on drawings. All rails to be set parallel to the finished grade.

3.4 Gates

Gates shall hang plumb and true, and swing easily in either direction with no interference. Use lockable black coated HD fork latches. All equipment gates to be double drive with lockable drop bars.

3.5 Fabric

Fabric to be stretched tight to where there is no movement in the mesh when compressed. All rail ties to be twelve inch (12") on center. All vertical posts to be tied on twelve inch (12") centers

RFP Town of Carbondale Exhibit D**PICKLEBALL (PB) EQUIPMENT****PART 1-DESCRIPTION OF WORK**

Work covered by this specification includes all labor, materials, and equipment necessary for the installation of tennis and/or basketball recreational equipment.

PART 2-MATERIALS**2.1 PB NET POSTS**

Edwards Classic, 2 7/8" O.D., with internal wind, 11 gauge. Hot zinc coated with baked on polyester Black powder coating. Ground sleeves to be schedule # 40, PVC, with a 3" I.D.

2.2 CENTER ANCHORS

Edwards, 1 7/8" O.D., schedule # 40, galvanized pipe. One end flattened for anchorage into concrete. A 5/16" stainless steel bolt, will be fastened through the pipe.

2.3 PB NETS

Douglas, TN- 30, deluxe, double headband series, with 2-ply vinyl coated polyester headband.

2.4 CENTER STRAPS

Douglas, ACS strap, 2" wide, white polyester with adjustable buckle and double ended snap hook.

2.5 WINDSCREENS

Putterman, Tenn-Air Pro, 6' high, (color tbd) Fastening grommets to be 12" on center with center anti-billow tabs and grommets at center height



Hepworth-Pawlak Geotechnical, Inc.
5020 County Road 154
Glenwood Springs, Colorado 81601
Phone: 970-945-7988

Fax: 970-945-8454
hpgeo@hpgeotech.com

September 13, 2002

Town of Carbondale
Attn: Jeff Jackel, Recreation Director
511 Colorado Avenue
Carbondale, Colorado 81623

For informational purposes only

Job No. 102 564

Subject: Subsoil Study for Slab Design, Proposed Roller Hockey Rink at North Face Park Site, Carbondale, Colorado

Dear Mr. Jackel:

As requested, Hepworth-Pawlak Geotechnical, Inc. performed a subsoil study for design of the slab at the subject site. The study was conducted in accordance with our proposal for geotechnical engineering services to you dated August 14, 2002. The data obtained and our recommendations based on the proposed construction and subsurface conditions encountered are presented in this report.

Proposed Construction: The proposed hockey rink will be a rectangular shaped, post-tensioned concrete slab 83 feet by 149 feet in size. Grading for the slab will be relatively minor with cuts and fills up to about 3 to 4 feet. There will be no structural loadings on the slab.

If the development conditions are significantly different from those described above, we should be notified to re-evaluate the recommendations presented in this report.

Site Conditions: The ground surface in the rink site is relatively flat with a gentle slope down to the northwest. A moderate slope of about 10% to 15% that transitions to the steep hillside is located just east of the rink site. The area has been disturbed by past recreation field use including fill piles for a dirt bike course. Vegetation consists of grass and weeds.

Subsurface Conditions: The subsurface conditions at the site were evaluated by drilling five exploratory borings at the approximate locations shown on Fig. 1. The logs of the borings are presented on Fig. 2. The subsoils encountered, below about ½ foot of topsoil, consist of very stiff, medium plastic sandy clay overlying dense sandy gravel and cobbles at depths of 2½ to 4 feet. Results of swell-consolidation testing performed on relatively undisturbed samples of the clay soils, presented on Fig. 4, indicate the clays have a low to moderate expansion potential when wetted. The laboratory test results are presented in Table I. No free water was encountered in the borings and the soils were slightly moist.

Slab Recommendations: The clay soils are expansive when wetted and could heave and crack the rink slab or result in excessive distortion. The clay soils should be removed within the slab area to expose the underlying gravel and cobble soils and replaced with

Town of Carbondale
September 13, 2002
Page 2

compacted structural fill to design subgrade level. The structural fill should consist of a granular material such as the on-site sandy gravel and cobble subsoils or imported material such as CDOT Class 2 (minus 4 inch) base course, and be compacted to at least 95% of standard Proctor density at near optimum moisture content. The slab should be designed for differential settlements on the order of ½ inch over 10 feet using a standard design method such as Post-Tensioning Institute or UBC. The bearing capacity of the natural granular soils and compacted structural fill can be taken as 2,500 psf.

Surface Drainage: The following drainage precautions should be observed during construction and maintained at all times after the rink slab has been completed:

- 1) Inundation of the slab excavation should be avoided during construction.
- 2) Backfill should be adjusted to near optimum moisture and compacted to at least 95% of the maximum standard Proctor density in slab areas and to at least 90% of the maximum standard Proctor density in landscape areas.
- 3) The ground surface along the perimeter of the slab should be sloped to drain away from the slab in all directions. We recommend a minimum slope of 6 inches in the first 10 feet in unpaved areas and a minimum slope of 3 inches in the first 10 feet in pavement and walkway areas. A swale will be needed uphill to direct surface runoff around the slab.

Limitations: This study has been conducted in accordance with generally accepted geotechnical engineering principles and practices in this area at this time. We make no warranty either expressed or implied. The conclusions and recommendations submitted in this report are based upon the data obtained from the exploratory borings drilled at the locations indicated on Fig. 1 and to the depths shown on Fig. 2, the proposed type of construction, and our experience in the area. Our findings include interpolation and extrapolation of the subsurface conditions identified at the exploratory borings and variations in the subsurface conditions may not become evident until excavation is performed. If conditions encountered during construction appear different from those described in this report, we should be notified at once so re-evaluation of the recommendations may be made.

This report has been prepared for the exclusive use by our client for design purposes. We are not responsible for technical interpretations by others of our information. As the project evolves, we should provide continued consultation and field services during construction to review and monitor the implementation of our recommendations, and to verify that the recommendations have been appropriately interpreted. Significant design changes may require additional analysis or modifications to the recommendations presented herein. We recommend on-site observation of excavations and foundation bearing strata and testing of structural fill by a representative of the geotechnical engineer.

Town of Carbondale
September 13, 2002
Page 3

If you have any questions or if we may be of further assistance, please let us know.

Sincerely,

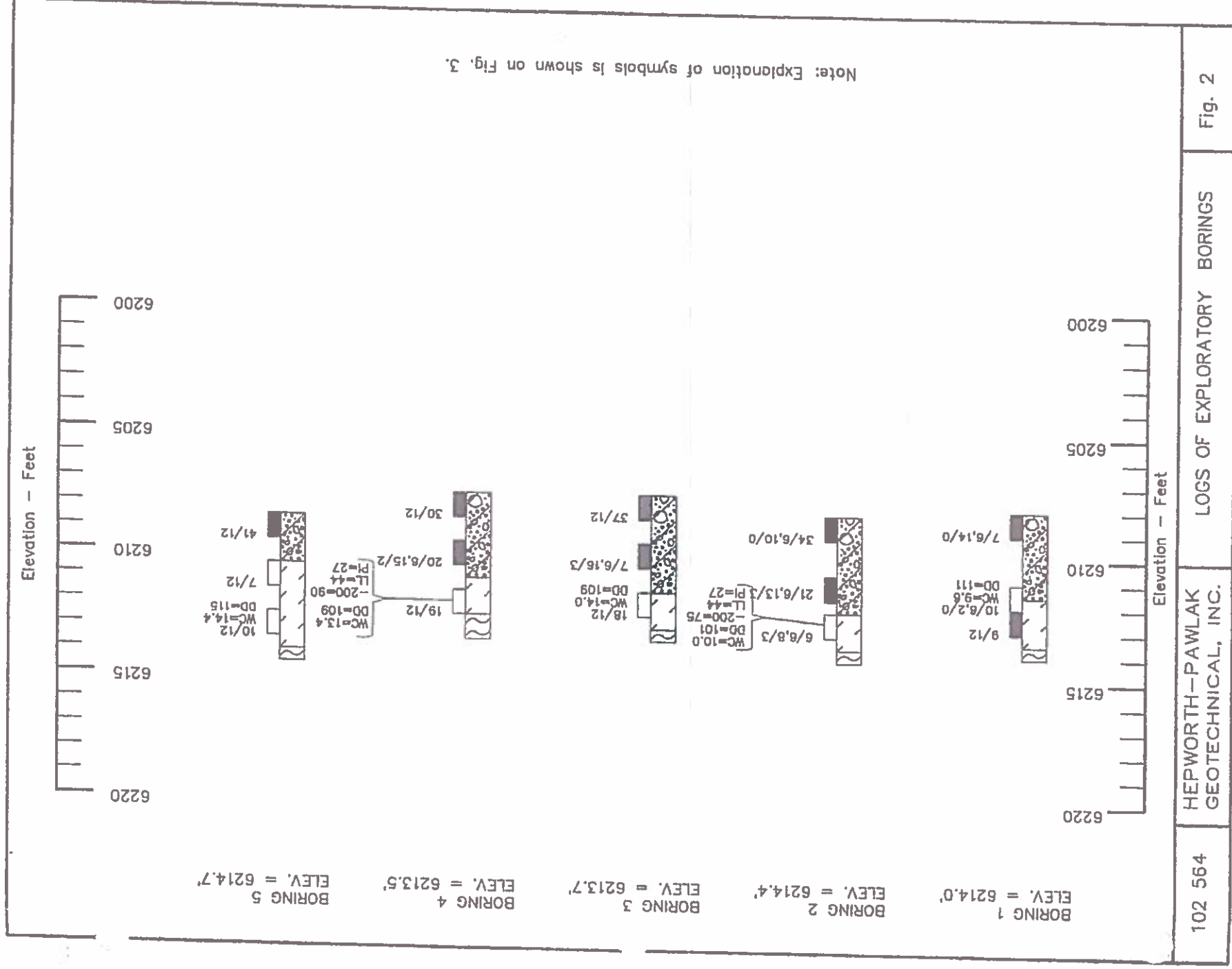
HEPWORTH - PAWLAK GEOTECHNICAL, INC.

Steven L. Pawlak, P.E.

SLP/ksw

attachments

cc: Schmueser Gordon Meyer - Attn: Bill Swigert



LEGEND:



TOPSOIL; organic sandy clay, dark brown.



CLAY (CL); sandy, very stiff and blocky, slightly moist, medium brown, medium plasticity.



GRAVEL AND COBBLES (GM); silty, sandy, possible scattered boulders, dense, slightly moist, brown, rounded rocks.



Relatively undisturbed drive sample; 2-inch I.D. California liner sample.



Drive sample; standard penetration test (SPT), 1 3/8 inch I.D. split spoon sample, ASTM D-1586.

9/12

Drive sample blow count; indicates that 9 blows of a 140 pound hammer falling 30 inches were required to drive the California or SPT sampler 12 inches.

NOTES:

1. Exploratory borings were drilled on September 4, 2002 with a 4-inch diameter continuous flight power auger.
2. The exploratory boring locations were staked by the client.
3. Elevations of exploratory borings were determined by instrument level survey using the Bench Mark shown on Figure 1.
4. The exploratory boring locations and elevations should be considered accurate only to the degree implied by the method used.
5. The lines between materials shown on the exploratory boring logs represent the approximate boundaries between material types and transitions may be gradual.
6. No free water was encountered in the borings at the time of drilling.
Fluctuation in water level may occur with time.
7. Laboratory Testing Results:
 WC = Water Content (%)
 DD = Dry Density (pcf)
 -200 = Percent passing No. 200 sieve.
 LL = Liquid Limit (%)
 PI = Plasticity Index (%)

102 564

HEPWORTH-PAWLAK
GEOTECHNICAL, INC.

LEGEND AND NOTES

Fig. 3

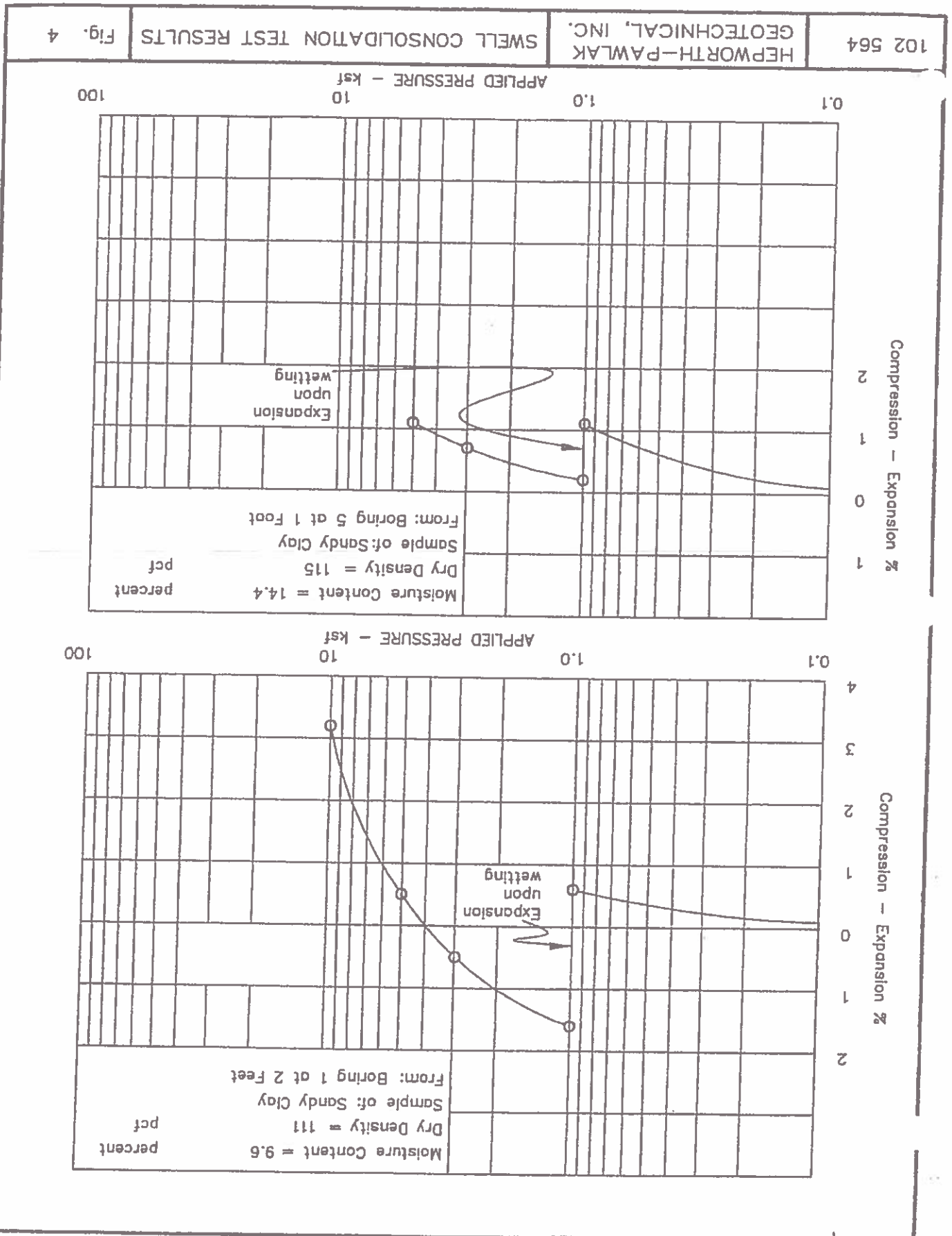


TABLE I

JOB NO. 102 564

[illegible]

Addendum 1

North Face Pickle Ball Courts - Construction Project

1. Sidewalks to be 3'6" not 4' around north, south, east of facility. Sidewalk on the west to remain 6' as on the plans.

Addendum 2

North Face Pickle Ball Courts - Construction Project

1. Payment and Performance Bond required. This is detailed during the contractual stage after the contractor has been selected to perform the work.

Addendum 3

North Face Pickle Ball Courts - Construction Project

1. Plan sheet L-1 shows the fence section behind baseline between the north and south courts at 4' tall. The fence spec. section detail in exhibit c 2.1 stated that it is to be 8' tall. Correct height for this section of fencing between the courts is 4' with a perimeter fence remaining 8' tall. Here is the corrected version of exhibit c 2.1.

PART 2 – MATERIALS

- 2.1 Height of Pickleball (PB) court perimeter fence to be eight foot (8').
Height of common/shared, behind baseline, PB fence to be four foot (4').
Height for all other, inner (divider) PB court fence to be four foot (4').

EXHIBIT C

Schedule of Costs Construction Contract

The Town agrees to pay the Contractor the sum of \$212,600 for the Work to be performed under this contract on the Court Construction Phase of the North Face Pickleball Court Project. All materials, labor, equipment and other costs necessary to complete the project as specified, which are not specifically listed, will not be compensated directly and were to be included in the unit costs of the proposal. . Performance of the work by the Contractor and shall be paid as follows:

Applications for progress payments shall be submitted by the Contractor to the Town bi-monthly on or before the first (1st) and third (3rd) Monday of each month. The application for progress payments shall be based on the percentage of work completed. The Contractor shall provide a summary of said work as part of the application for progress payments. Said summary shall include documentation as may be requested by the Town to verify completion of the work and materials provided for which payment is requested. The Town shall review and approve said applications for progress payments within the first three (3) days of receipt. If approved, payment shall be made by the Town to the Contractor on or before twelve (12) days following the receipt of the application for progress payments by the Town. The Town shall have the right to withhold a portion of any progress payment only if that specific work is found to be defective as determined by the Town and has not been remedied within a reasonable period of time after the Town has provided the Contractor with written notice of such defective work.

EXHIBIT D
SUBCONTRACTOR WARRANTY

In consideration of payment for services and materials provided, the undersigned subcontractor hereby unconditionally warrants and guarantees all materials, labor and workmanship supplied by said subcontractor for the North Face Pickleball Court Construction Project, in Carbondale, Colorado, to be free from defects for a period of two (2) years from the date of issuance of a certificate of completion for said improvements. In the event of any defect occurring within said time period, the undersigned shall promptly repair or replace the defective work or materials at the undersigned's sole expense in a manner satisfactory to the Town and General Contractor. In addition, the subcontractor hereby guarantees and warrants that title to all work materials and equipment for which payment has been made by the Town will pass to the Town free and clear of all liens. In the event that the Town/Contractor is required to initiate legal action to enforce this Warranty, the undersigned shall be responsible for payment of the Town's/Contractor's legal fees and costs. The express warranty set forth in this paragraph is in addition to and not a substitute for any implied warranties at law.

Dated _____

SUBCONTRACTOR :

Name and address:

By: _____

Title: _____

CC4CA Policy Statement Effective July 1, 2019

Adopted by the CC4CA Steering Committee on June 27, 2019 for Final Member Sign-Off

Colorado Communities for Climate Action is a coalition of local governments advocating for stronger state and federal climate policy. CC4CA's policy priorities for 2019-2020 reflect unanimous agreement among the coalition members on steps that should be taken at the state and federal level, often in partnership with local governments, to enable Colorado and its communities to lead in protecting the climate.

CC4CA generally focuses on legislative, regulatory, and administrative action, supporting efforts that advance the general policy principles and the detailed policy positions described below, and opposing efforts that would weaken or undermine these principles and positions.

General Policy Principles

The following general principles guide the specific policies that Colorado Communities for Climate Action advocates for:

Supports collaboration between state and federal government agencies and Colorado's local governments to advance local climate protection.

Supports state and federal programs to reduce carbon pollution, including adequate and ongoing funding of those programs.

Supports analyses, financial incentives, and enabling policies for the development and deployment of clean energy technologies.

Supports locally driven and designed programs to support communities impacted by the clean energy transformation.

Supports prioritizing policies that put people at the center of decision-making, do not exacerbate or create disparities in growing the green economy, and enhance equitable outcomes for all.

Policy Positions

Colorado Communities for Climate Action supports the following policy positions:

Statewide Climate Strategies

- 1. Reducing statewide carbon emissions consistent with or greater than the State of Colorado's 2019 codified goals.**
- 2. Securing accurate, frequent greenhouse gas inventories and forecasts for Colorado.**
- 3. Adopting a comprehensive market-based approach to reduce Colorado's greenhouse gas emissions.**
- 4. Expanding the consideration of the environmental and health costs associated with the use of fossil fuels.**

Local Climate Strategies

- 5. Removing barriers and promoting opportunities that allow counties and municipalities to maximize the deployment of local clean energy and climate options.**
- 6. Enabling local governments to obtain the energy use and other data they need to effectively address climate change.**
- 7. Supporting a public process for evaluating retail energy choice options for local jurisdictions.**
- 8. Supporting policies that promote energy efficient buildings.**
- 9. Providing for equitable strategies to enable and accelerate beneficial electrification.**

Energy Generation

- 10. Accelerating retirement of existing fossil fuel generation facilities and their replacement with cost-effective and reliable clean energy supplies, through means that protect both utilities and consumers.**

11. Expanding the ability of electric cooperatives to independently purchase local renewable electricity and take other steps to reduce carbon pollution.

12. Expanding distributed generation, energy storage, high levels of renewable energy generation (distributed and utility-scale), and appropriate technologies through grid modernization.

Energy Efficiency

13. Expanding demand side savings from efficiency and conservation for all energy types.

14. Supporting ongoing and sustainable funding for weatherization and renewable energy assistance to low-income households so that all Coloradans have access to comfortable and affordable homes.

15. Providing counties and statutory cities and towns with the same authority held by home rule cities to implement local energy conservation policies and programs.

Transportation

16. Ensuring effective implementation of Colorado's vehicle emissions standards and other regulatory activities designed to reduce carbon emissions from vehicles.

17. Implementing the 2018 Colorado Electric Vehicle Plan and other efforts to increase electrification of all motor vehicles.

18. Increasing multimodal transportation funding.

19. Incentivizing and selecting mobility alternatives, including movement of both people and goods, based on energy efficiency and environmental costs and benefits.

Fossil Fuel Extraction Activities

20. Expanding monitoring of and reducing the full life cycle emissions from fossil fuel extractive industry activities.

Solid Waste Reduction

21. Granting CDPHE the authority to implement a plan for meeting Colorado's statewide and regional solid waste diversion goals.

22. Reducing the use of disposable/single-use products and promoting the reuse of materials.

23. Fostering infrastructure, policies, incentives, and programs for recycling and composting.

General

24. Promoting proactive programs and efforts that improve the resilience and adaptability of Colorado communities in the face of natural disasters and other major challenges associated with climate change.

25. Optimizing the potential for carbon sequestration through regenerative agriculture, improved soil health, and forest management.

26. Incorporating equity, accessibility, and just transition considerations into climate policies and actions.

27. Encouraging investments that achieve climate-positive solutions.

28. Maintaining protections and authorities currently provided under environmental laws like the Clean Air Act and the Clean Water Act.

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May 13, 2019

39 CITIES AND TOWNS EARN AWARDS FOR EFFORTS TO DESIGN SAFER AND MORE CONNECTED PLACES FOR PEOPLE TO BIKE

BICYCLE FRIENDLY COMMUNITY

by Lauren Jenkins

In May, during National Bike Month, millions of Americans are inspired to pedal a little farther than usual. During Bike to Work Week, many more even park their car at home and try a pedal-powered commute. Today, the League of American Bicyclists is recognizing 39 cities and towns with Bicycle Friendly Community awards for their proactive efforts to make bicycling safer and more accessible to everyone.

“In a month when we see so many people going places by bike, we’re excited to acknowledge 39 cities and towns with our Bicycle Friendly Community award,” said Bill Nesper, executive director of the League of American Bicyclists. “It takes planning and far more than just paint on the ground to be a Bicycle Friendly Community. These awards are a testament to all of the work local bike advocates and officials are doing to build neighborhoods and communities that welcome people on bikes.”

Of the 39 awardees, four communities are brand new to the program, earning Bronze-level

Established in 2015, [Milwaukee's](#) Path to Platinum coalition advocates for improved bicycling infrastructure, safer streets, and the achievement of Platinum-level Bicycle Friendly Community status. In 2018, advocacy by the [Milwaukee Complete Streets Coalition](#) enshrined Complete



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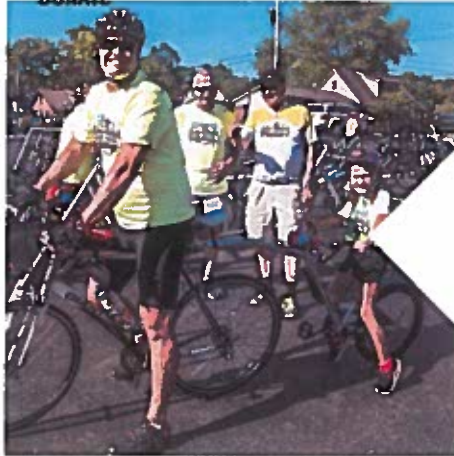
STORE

designations with their first application. Six other first-time applicant communities earned an “Honorable Mention” and will be invited to reapply next year after making

Streets policy into law.

Milwaukee is a Silver-level Bicycle Friendly Community

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By tying bicycling to economic development, Carmel has been able to invest more than \$34 million dollars in bicycle-related infrastructure over the last five years. Bicycle infrastructure is one of the most requested accommodations by residents.

Carmel is a Bronze-level Bicycle Friendly Community

progress based on feedback from the League. In addition to the four new Bronze-level communities, six communities upgraded to Bronze from previous Honorable Mentions and 16 renewed their status. At the Silver-level, four communities earned upgrades in their awards and six renewed. Three communities renewed their Gold-level awards.

A Bicycle Friendly Community award celebrates the people and places laying the foundations of building a more Bicycle Friendly America for everyone. Because the program is based on meeting higher thresholds to reach greater award-levels, the application process encourages local leaders to innovate and be creative in meeting the needs of their constituents across diverse communities. This round of awardees ranges in size from Walker, Minn. (pop. 969), to Houston, Texas (pop. 2.3 million), both at the Bronze-level and both with aiming to get more people riding but with different paths to get there.

“We know more people commute by bike in places that have earned a Bicycle Friendly Community award,” said Nesper. “We also know that when more people bike and walk in a community, the roads are safer for everyone. It’s why we’re always so eager to work with local leaders invested in building Bicycle Friendly Communities by using the BFA program’s comprehensive Five Es framework with key actions in education, engineering, encouragement, enforcement, and evaluation.”

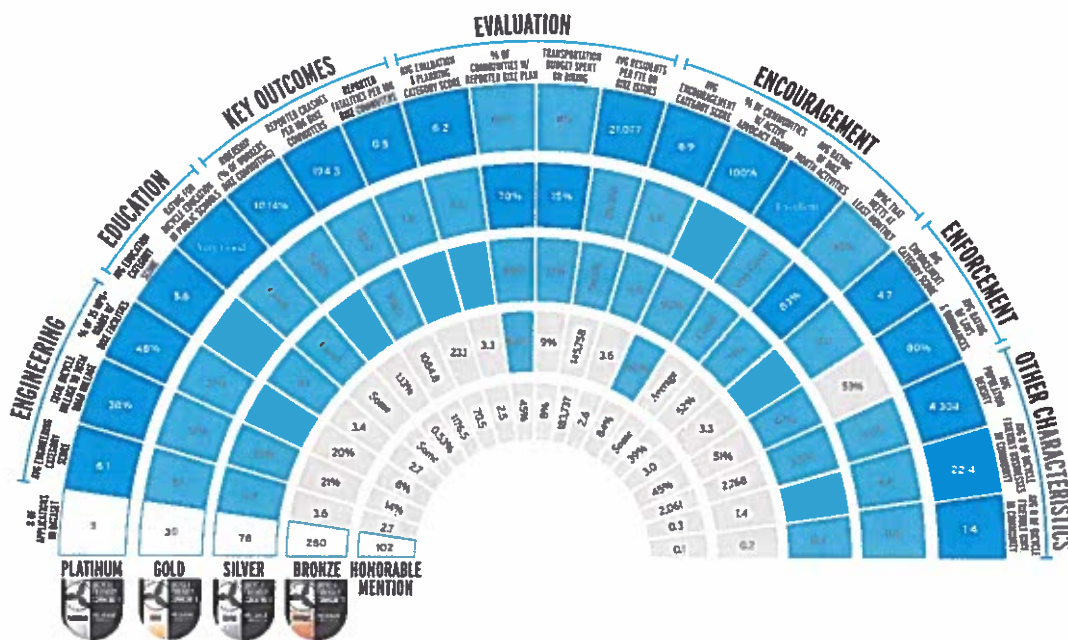
The League’s Bicycle Friendly America program outlines ways communities, businesses, and universities can build places that encourage people to bike, implement policies that make bicycling safer and more accessible to everyone, offer educational opportunities for people interested in biking, enforce laws that create safe places to ride, and evaluate their efforts. The Bicycle Friendly Community award application

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acts as manual for how to build better places for biking and brings together bicycling advocates, agency staff, business stakeholders, and decision makers to take action.

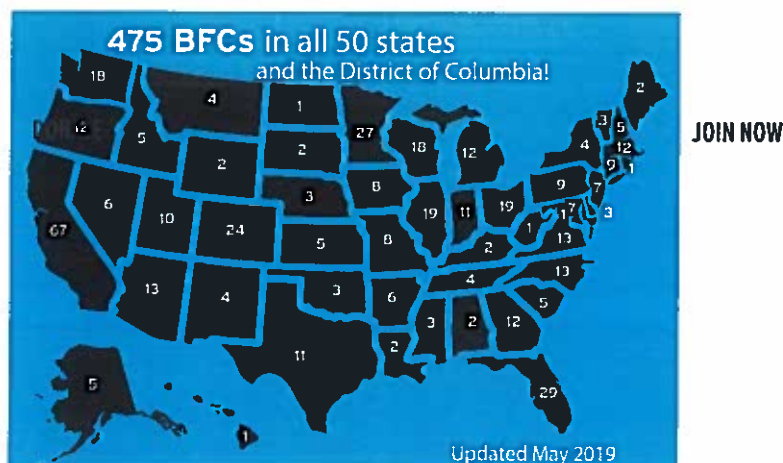
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Rather than simply compete against each other, Bicycle Friendly Communities are encouraged to capitalize on their local strengths and learn from one another. Based on the more than 450 Bicycle Friendly Community awards earned through 2018, the League has compiled benchmarks that communities can target in their work to be more welcoming to bicyclists.

Download a [PDF list of 475 Bicycle Friendly Communities](#) or explore a complete breakdown of the Spring 2019 round of 39 Bicycle Friendly Community awards, eight Honorable Mentions, and all 475 active Bicycle Friendly Communities on the League's website, including progress reports with the League's feedback: bikeleague.org/community



Bicycle Friendly Communities BY STATE

See the full list at bikeleague.org/community

Bicycle Friendly Communities

As of Spring 2019, 475 communities are currently recognized as a Bronze, Silver, Gold, or Platinum Bicycle Friendly Community. See the full list of BFCs at bikeleague.org/community.

340
*Bronze*96
Silver34
Gold

QUICK LINKS

PROGRAMS

**Bicycle Friendly
America
Active Transportation
Leadership Institute
Advocacy
National Bike Month**

INFORMATION

- E-News
- Bike Laws
- Media/News
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NEW + RENEWING BICYCLE FRIENDLY COMMUNITIES SPRING 2019

Community	State	Award Level	Population	Movement
Carbondale	CO	Gold	6820	Renewed
Hilton Head Island	SC	Gold	40055	Renewed
Tempe	AZ	Gold	182498	Renewed
Arcata	CA	Silver	18374	Renewed
Bellevue	WA	Silver	144444	Moved Up
Carmel	IN	Silver	96955	Moved Up
Ellensburg	WA	Silver	20326	Renewed
Gresham	OR	Silver	111521	Renewed
Keene	NH	Silver	23409	Moved Up
Marquette	MI	Silver	21367	Renewed
Milwaukee	WI	Silver	595531	Moved Up
Moab City	UT	Silver	5253	Renewed
New Orleans	LA	Silver	393292	Renewed
Athens	OH	Bronze	23832	Renewed
Brainerd	MN	Bronze	13592	Moved Up
Dayton	OH	Bronze	141527	Renewed
Doylestown Borough	PA	Bronze	8600	Moved Up
Essex Junction	VT	Bronze	10691	Renewed
Farmington	CT	Bronze	25572	Renewed
Ferguson	MO	Bronze	21035	Renewed
Flint	MI	Bronze	100000	Renewed
Frederick	MD	Bronze	71408	Renewed
Fremont	CA	Bronze	235439	Moved Up
Fruita	CO	Bronze	13500	New
Glastonbury	CT	Bronze	34427	Renewed
Greeley	CO	Bronze	105000	Renewed
Houston	TX	Bronze	2312717	Renewed
Indian River County	FL	Bronze	154383	Renewed
Jefferson City	MO	Bronze	43079	Moved Up
New Britain	CT	Bronze	73000	Renewed
Norfolk	VA	Bronze	246393	Renewed
Ogden	UT	Bronze	87031	Renewed
Piqua	OH	Bronze	20987	Renewed
Richardson	TX	Bronze	110140	Renewed
Rockingham County	VA	Bronze	81422	Moved Up
Sartell	MN	Bronze	17752	Moved Up
Valparaiso	IN	Bronze	33104	New
Walker	MN	Bronze	969	New
Woodbury	MN	Bronze	70000	New
Buckhannon	WV	Honorable Mention	5529	New
Deep Ellum	TX	Honorable Mention	1300	New
Grayslake	IL	Honorable Mention	20831	Renewed
Kirkwood	MO	Honorable Mention	27659	New
Lafayette	IN	Honorable Mention	67140	Moved Up
Sandwich	MA	Honorable Mention	20303	New

**BICYCLE FRIENDLY
COMMUNITY****NEW + RENEWING BICYCLE FRIENDLY COMMUNITIES
SPRING 2019**

Community	State	Award Level	Population	Movement
Scotts Valley	CA	Honorable Mention	11945	New
Sugar Land	TX	Honorable Mention	117869	Renewed



CARBONDALE, CO

TOTAL POPULATION

6820

POPULATION DENSITY

3410

TOTAL AREA (sq miles)

2

OF LOCAL BICYCLE
FRIENDLY BUSINESSES

0

OF LOCAL BICYCLE
FRIENDLY UNIVERSITIES

0

10 BUILDING BLOCKS OF A BICYCLE FRIENDLY COMMUNITY

Average Platinum Carbondale

High Speed Roads with Bike Facilities	36%	0%
Total Bicycle Network Mileage to Total Road Network Mileage	80%	60%
Bicycle Education in Schools	GOOD	NEEDS IMPROVEMENT
Share of Transportation Budget Spent on Bicycling	14%	15%
Bike Month and Bike to Work Events	VERY GOOD	AVERAGE
Active Bicycle Advocacy Group	YES	YES
Active Bicycle Advisory Committee	MEETS AT LEAST ONCE A MONTH	MEETS QUARTERLY
Bicycle-Friendly Laws & Ordinances	VERY GOOD	AVERAGE
Bike Plan is Current and is Being Implemented	YES	YES
Bike Program Staff to Population	1 PER 21K	1 PER 68K

CATEGORY SCORES

ENGINEERING <i>Bicycle network and connectivity</i>	3/10
EDUCATION <i>Motorist awareness and bicycling skills</i>	2/10
ENCOURAGEMENT <i>Mainstreaming bicycling culture</i>	3/10
ENFORCEMENT <i>Promoting safety and protecting bicyclists' rights</i>	5/10
EVALUATION & PLANNING <i>Setting targets and having a plan</i>	3/10

KEY OUTCOMES

Average Platinum Carbondale

RIDERSHIP <i>Percentage of commuters who bike</i>	13.6%	8.0%
SAFETY MEASURES CRASHES <i>Crashes per 10k bicycle commuters</i>	100	70
SAFETY MEASURES FATALITIES <i>Fatalities per 10k bicycle commuters</i>	0.4	0



KEY STEPS TO PLATINUM



» Continue to work with the Colorado DOT on making Highway 133 more bike and pedestrian friendly, and ensuring that construction does not create hazards.

» Adopt a Complete Streets policy and create implementation guidance. By adopting a Complete Streets policy, communities direct their transportation planners and engineers to routinely design and operate the entire right-of-way to enable safe access for all users, regardless of age, ability, or mode of transportation.

» Develop a design manual for bike facilities that meets current national standards or adopt the FHWA's Small Town and Rural Multimodal Network Guide. This will make it easier for town staff to propose and implement bicycle facility designs that have been shown to improve conditions for people who bike in

similar communities throughout the United States. Ensure that your community follows a bicycle facility selection criteria that increases separation and protection of bicyclists based on levels of motor vehicle speed and volume.

» Ensure smooth transitions for bicyclists between the local and regional trail network, and the street network.

» Evaluate satisfaction with the bicycling network and events and community ridership through surveys and reporting.

» Expand bicycle education opportunities for adults to include topics such as Learn-to-Ride, safe cycling skills, bike commuting basics, and sharing the road. Consider ways to target demographics who currently do not feel safe riding with classes or events that address their concerns.

LEARN MORE » WWW.BIKELEAGUE.ORG/COMMUNITIES

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Spring 2019 Bicycle Friendly Community Survey

Q6 Please confirm the community you are reviewing.

Answered: 31 Skipped: 0

ANSWER CHOICES

Carbondale, CO

TOTAL

RESPONSES

100.00%

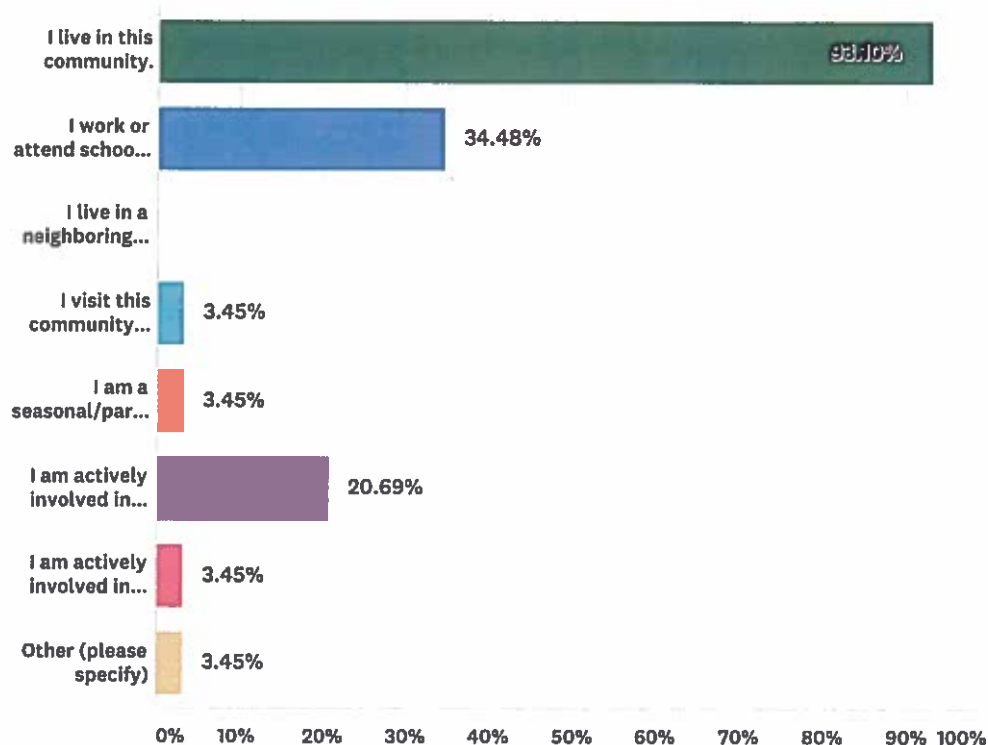
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31

Spring 2019 Bicycle Friendly Community Survey

Q37 Which of the following options best describe your connection to this community? (Select all that apply.)

Answered: 29 Skipped: 2



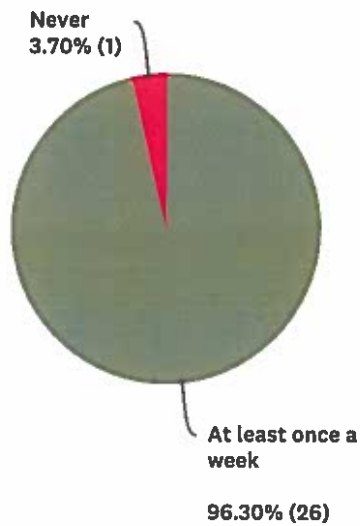
ANSWER CHOICES		RESPONSES	
I live in this community.		93.10%	27
I work or attend school in this community.		34.48%	10
I live in a neighboring community.		0.00%	0
I visit this community often, but do not live there.		3.45%	1
I am a seasonal/part-time resident of this community.		3.45%	1
I am actively involved in local bike advocacy within this community.		20.69%	6
I am actively involved in bike advocacy in the state or region where this community is located.		3.45%	1
Other (please specify)		3.45%	1
Total Respondents: 29			

#	OTHER (PLEASE SPECIFY)	DATE
1	I support public schools in the community and work to keep an active connection between schools and the bicycle community	2/13/2019 2:09 AM

Spring 2019 Bicycle Friendly Community Survey

Q38 On average during the summer months, how often do you use a bicycle?

Answered: 27 Skipped: 4



ANSWER CHOICES

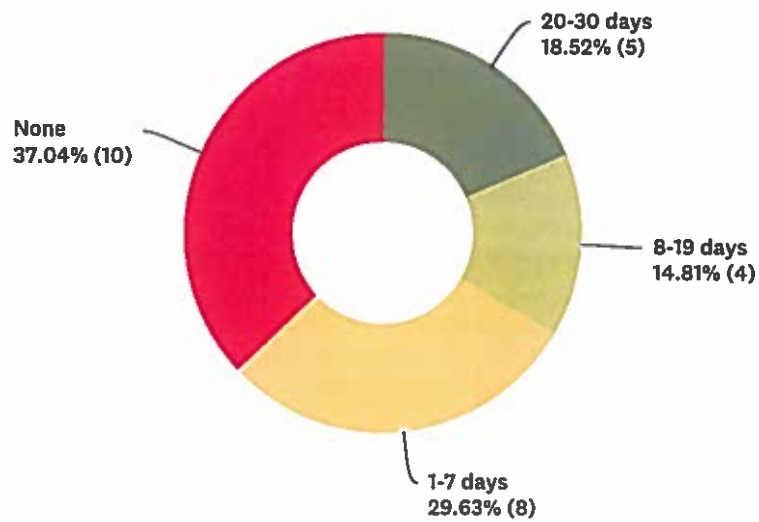
RESPONSES

At least once a week	96.30%	26
At least once a month	0.00%	0
At least once in the summer	0.00%	0
Never	3.70%	1
TOTAL		27

Spring 2019 Bicycle Friendly Community Survey

Q39 Thinking about the past 30 days, about how many of those days did you ride a bicycle?

Answered: 27 Skipped: 4



ANSWER CHOICES

20-30 days

8-19 days

1-7 days

None

TOTAL

RESPONSES

18.52%

14.81%

29.63%

37.04%

5

4

8

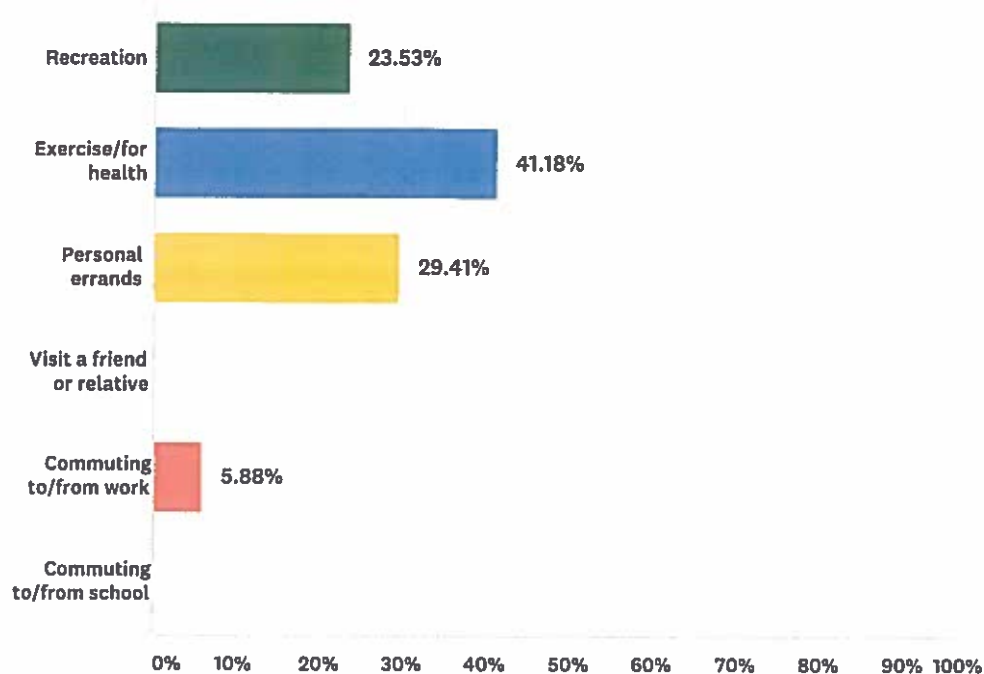
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27

Spring 2019 Bicycle Friendly Community Survey

Q40 If you rode a bicycle at least once in the past 30 days, what was the main purpose of the last trip you took on a bicycle?

Answered: 17 Skipped: 14



ANSWER CHOICES

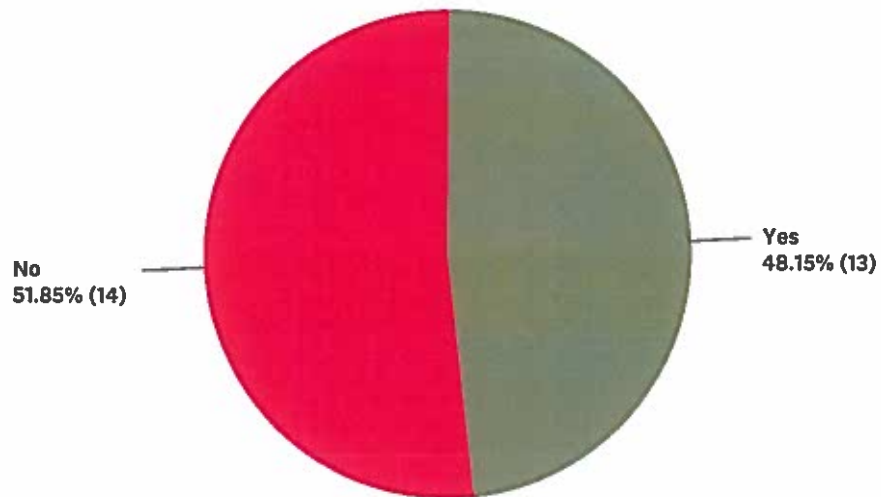
RESPONSES

Recreation	23.53%	4
Exercise/for health	41.18%	7
Personal errands	29.41%	5
Visit a friend or relative	0.00%	0
Commuting to/from work	5.88%	1
Commuting to/from school	0.00%	0
TOTAL		17

Spring 2019 Bicycle Friendly Community Survey

Q41 In the past five years, have you received any training in bicycling safety in this community?

Answered: 27 Skipped: 4



ANSWER CHOICES

Yes

No

TOTAL

RESPONSES

48.15%

51.85%

13

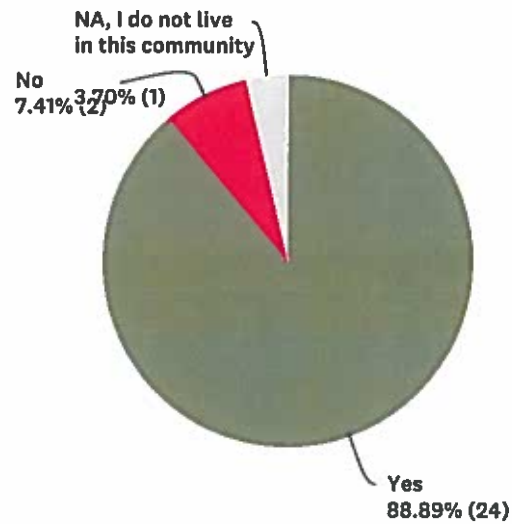
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27

Spring 2019 Bicycle Friendly Community Survey

Q42 Are bike paths (that is, paths away from the road on which bikes can travel) available within a quarter mile of where you live?

Answered: 27 Skipped: 4



ANSWER CHOICES

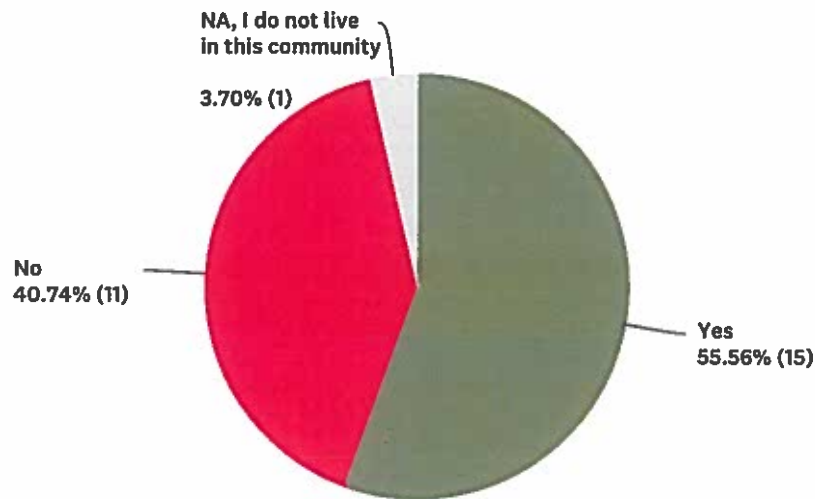
RESPONSES

Yes	88.89%	24
No	7.41%	2
NA, I do not live in this community	3.70%	1
TOTAL		27

Spring 2019 Bicycle Friendly Community Survey

Q43 Are bike lanes (that is, marked lanes on a public road reserved for bikes to travel) available within a quarter mile of where you live?

Answered: 27 Skipped: 4

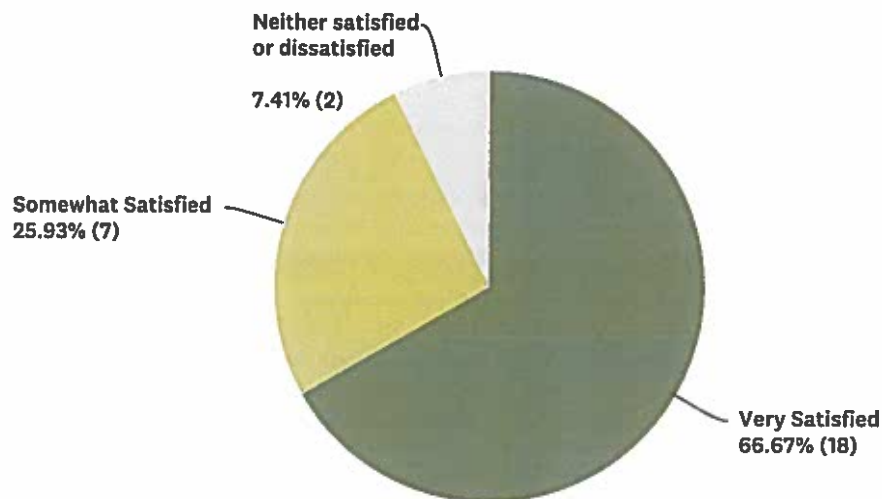


ANSWER CHOICES	RESPONSES	
Yes	55.56%	15
No	40.74%	11
NA, I do not live in this community	3.70%	1
TOTAL		27

Spring 2019 Bicycle Friendly Community Survey

Q44 How satisfied are you with how this community is designed for making bike riding safe?

Answered: 27 Skipped: 4



ANSWER CHOICES

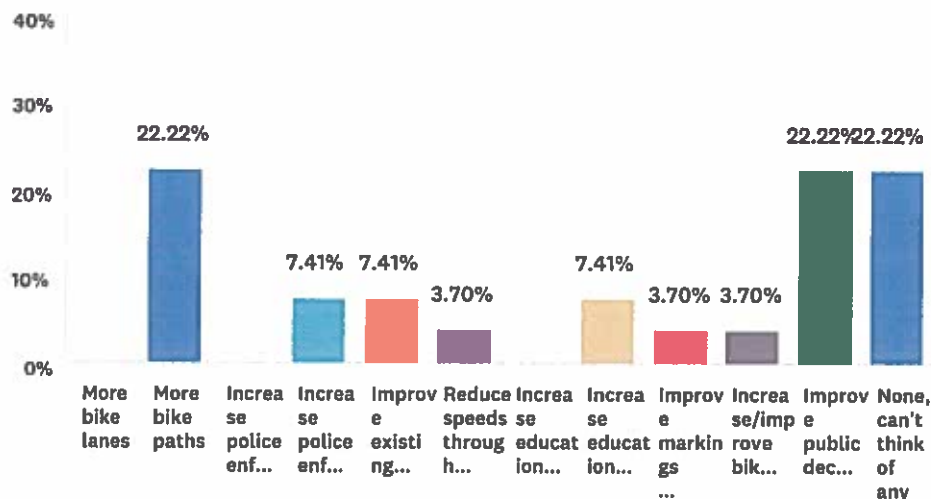
RESPONSES

Very Satisfied	66.67%	18
Somewhat Satisfied	25.93%	7
Neither satisfied or dissatisfied	7.41%	2
Somewhat Dissatisfied	0.00%	0
Very Dissatisfied	0.00%	0
TOTAL		27

Spring 2019 Bicycle Friendly Community Survey

Q45 What is the number one change you would most like to see the local government make in this community for bicyclists?

Answered: 27 Skipped: 4



ANSWER CHOICES

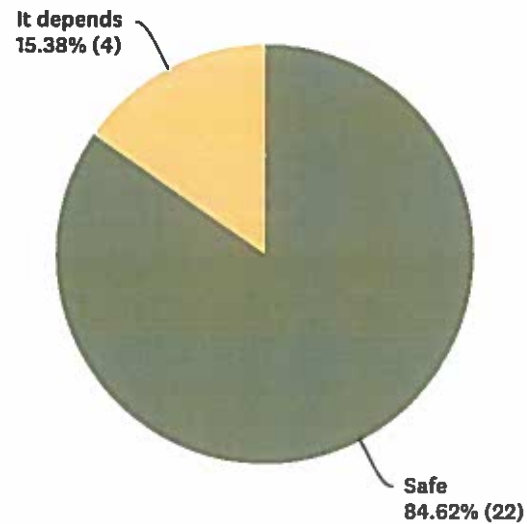
RESPONSES

More bike lanes	0.00%	0
More bike paths	22.22%	6
Increase police enforcement of traffic laws for drivers	0.00%	0
Increase police enforcement of traffic laws for bicyclists	7.41%	2
Improve existing bike lanes to protected bike lanes	7.41%	2
Reduce speeds through traffic calming and/or road diets	3.70%	1
Increase education for bicyclists	0.00%	0
Increase education for drivers	7.41%	2
Improve markings and signage that direct people to safe bike routes	3.70%	1
Increase/improve bike parking	3.70%	1
Improve public decision-making processes for transportation improvements, including bicycling improvements	22.22%	6
None, can't think of any	22.22%	6
TOTAL		27

Spring 2019 Bicycle Friendly Community Survey

Q46 Is it safe or dangerous to ride a bicycle in your neighborhood, or does it depend?

Answered: 26 Skipped: 5



ANSWER CHOICES

Safe

It depends

Dangerous

TOTAL

RESPONSES

84.62%

15.38%

0.00%

22

4

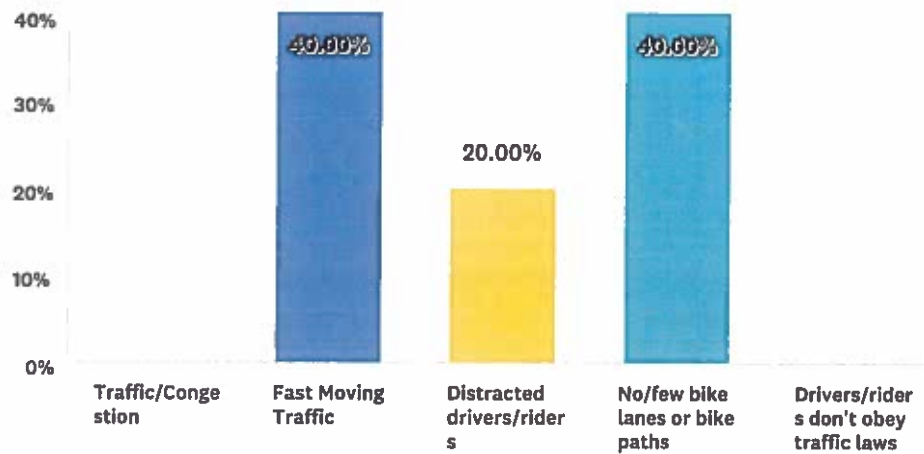
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26

Spring 2019 Bicycle Friendly Community Survey

Q47 If you answered "dangerous" or "it depends" above, what is the TOP reason you feel it is dangerous to ride a bicycle in your neighborhood?

Answered: 5 Skipped: 26



ANSWER CHOICES	RESPONSES	
Traffic/Congestion	0.00%	0
Fast Moving Traffic	40.00%	2
Distracted drivers/riders	20.00%	1
No/few bike lanes or bike paths	40.00%	2
Drivers/riders don't obey traffic laws	0.00%	0
TOTAL		5

Spring 2019 Bicycle Friendly Community Survey

Q48 What specifically should the community do to become more bicycle-friendly? Please share your top 1-3 recommendations for the community to improve.

Answered: 14 Skipped: 17

#	RESPONSES	DATE
1	Continue promotion of great cycling events	2/22/2019 5:29 PM
2	Reduce turning radii at intersections so vehicles are forced to slow and look for pedestrians and cyclists. More frequent and earlier morning winter snow plowing of pedestrian / bike paths. Pedestrian / Bicycle connection to RFTA / Carbondale Park and Ride and for connection for Rio Grande Trail.	2/22/2019 2:54 PM
3	1. close some roads, especially downtown, to cars and trucks 2. do more to promote safety 3. better lighting at night	2/22/2019 1:33 PM
4	1. Get more people on bikes	2/19/2019 3:54 PM
5	Link bike routes together for safer paths through town.	2/15/2019 1:57 PM
6	More on-road bike lanes, covered bicycle parking, bikeshare/connections with transit	2/15/2019 12:32 PM
7	Continue to fill gaps in our network of bike paths, routes, and lanes. Add lighting to Rio Grand Trail through town. Expand WeCycle into Carbondale.	2/15/2019 2:09 AM
8	1. Education targeted toward Hispanics that need support to get out on bikes. 2. Education targeted toward older demographic/retirees that need support to get out on bikes.	2/13/2019 10:07 AM
9	The community needs to create opportunities for cyclists and pedestrians to share the challenges they have sharing the bike paths. Many cyclists pay scant attention to pedestrians, do not abide by "announce yourself" signage,	2/12/2019 11:39 PM
10	Never too many: 1. bike trails 2. mtn bike trails 3. community bike events	2/12/2019 3:26 PM
11	The Town of Carbondale could work to promote, fund, and expand the Way of Compassion Bike Project (if not already doing that). RFTA could allow more buses on bikes at more locations. Right now they are limited and do not allow bikes on buses at night because of the headlights.	2/12/2019 2:37 PM
12	Carbondale is more than adequate for bicycle safety and bicycle friendly.	2/12/2019 2:30 PM
13	Continue to create new and improve existing trails	2/12/2019 2:25 PM
14	Driver awareness of bicycles in the area	2/12/2019 2:20 PM

Spring 2019 Bicycle Friendly Community Survey

Q49 Please share the top 1-3 specific hazards or barriers to cycling that you are aware of that should be addressed immediately. e.g. an unsafe road/ intersection, lack of secure bike parking at a specific popular destination, and harsh enforcement practices, etc.

Answered: 13 Skipped: 18

#	RESPONSES	DATE
1	Enforce dog on leash rules on bike paths	2/22/2019 5:29 PM
2	Reduce intersection radii. Better facilitate bicycle / pedestrian path crossings at intersections. Design so that vehicle stacking does not encourage conflict with pedestrian / bicycle crossing. Highway 133 crossings. RRFBs are good, but need more of them, particularly around Montessori School / Keater Grove area. Highway 133 also needs to be designed for lower speeds, not just posting lower speed limits.	2/22/2019 2:54 PM
3	some intersections and roundabouts are unsafe for biking. we need more education for vehicle drivers to learn about cycling right-of-way	2/22/2019 1:33 PM
4	Roundabouts	2/19/2019 3:54 PM
5	Crossing high traffic road; signage along bike routes	2/15/2019 1:57 PM
6	Area near high school difficult to traverse	2/15/2019 12:32 PM
7	Crossing 133 across from Ross Montessori School; Make 8th St safe for cyclists and pedestrians	2/15/2019 2:09 AM
8	None	2/13/2019 10:07 AM
9	1. Cars failing to stop and look when they intersect trails - particularly along highway 133. 2. Bikes crossing highway 133 near the park and ride interfering with pedestrians in crosswalk. 3. Crossing highway 82 from highway 133 N to get to Red Hill	2/12/2019 11:39 PM
10	none that I can think of	2/12/2019 3:26 PM
11	Enforce speed limits for cars. Especially in neighborhoods.	2/12/2019 3:07 PM
12	Can't think of any.	2/12/2019 2:30 PM
13	Lack of signage and striping.	2/12/2019 2:20 PM

Spring 2019 Bicycle Friendly Community Survey

Q50 Please share up to 3 current community efforts that are deserving of praise.

Answered: 14 Skipped: 17

#	RESPONSES	DATE
1	Maintenance of bike path, bike to work day, moonlight biking	2/22/2019 5:29 PM
2	Rio Grande Trail through town. Separated trails along Highway 133. Sharrows throughout town.	2/22/2019 2:54 PM
3	our local bike shop is great at promoting and hosting events. our local police patrol on bikes in the summer we have a wonderful trail system in the valley connecting towns and recreation areas	2/22/2019 1:33 PM
4	Extension of Bike trails	2/19/2019 3:54 PM
5	Rio grande trail, street crossings	2/15/2019 12:32 PM
6	This community leads in supporting cyclists through infrastructure. Dedicated trails are abundant, bike parking is sometimes overflowing due to quantity of riders, and the branding of the value of cyclists is enormous. The community has a bike polo league! There is a bike week celebration each spring with outreach and educational programming. The local bike shops are engrained in the town recreation department, partnering in fun and exciting new events. There are full-moon bike rides of a critical mass standard. There are fat bike races in the winter, cyclocross in town in the shoulder seasons, and a healthy community of supportive riders year-round.	2/15/2019 12:30 PM
7	1. Love the bicycle culture in Carbondale. Getting out in morning you find a true cross section of the community...commuters, moms and dads taking children to school via bike, recreational mountain bikers headed up to Prince Creek and recreational road cyclists headed up the Rio Grande trail. 2. Love the moonlight rides. 3. Roaring Fork Cycling provides great opportunities to children. http://www.thirdstreetcenter.net/the-center/community-links/roaring-fork-cycling/	2/13/2019 10:07 AM
8	1. Bonedale Bike week	2/12/2019 11:39 PM
9	1. Continuous bike path construction, specifically to connect paths and neighborhoods 2. Mtn bike trail building, purchase of lands to support trails, parking, etc 3. ongoing effort to promote bike commuting	2/12/2019 3:26 PM
10	We have amazing bike paths in town. I bike with my young children all summer long to activities and for fun! Our fire department gives away free kids helmets every year!! We have an amazing used bike program that builds bikes for kids in need! Our community is amazing!	2/12/2019 3:07 PM
11	Bike to Work days! Rio Grande Trail! Signage is on point!	2/12/2019 2:37 PM
12	The Rio Grande Trail bike trail system. Bike sharrows on Town streets Education of bicycle safety for schools.	2/12/2019 2:30 PM
13	Publicly created and maintained trails Events put on by local bike shop from fun rides to races. Continued education.	2/12/2019 2:25 PM
14	Improved bike paths tolerable drivers Positive attitude towards alternative items to driving	2/12/2019 2:20 PM

Spring 2019 Bicycle Friendly Community Survey

Q51 If you have other comments or feedback that you would like the community to receive regarding their Bicycle Friendly Community status, please describe below.

Answered: 5 Skipped: 26

#	RESPONSES	DATE
1	Moving in right direction. We need a dedicated bike / ped funding source for capital improvements.	2/22/2019 2:54 PM
2	Please plan for all kinds of terrain/bikes, not just mountain bikes	2/15/2019 12:32 PM
3	Despite the criticisms, Carbondale is an exceptionally bike friendly community. Drivers are aware of cyclists and share the road. the bike trails are magnificent.	2/12/2019 11:39 PM
4	My family loves to bike in town all summer long. Thank you for all the great trails and safe passages. It is tricky in the downtown area with kids, but we are limited with space. But maybe a kids safe passage for the downtown area??	2/12/2019 3:07 PM
5	The community of Carbondale is very proactive with encouraging residents to commute, shop, recreate and travel on bikes around Town. Many parents take their children to school on bikes, grocery shop and do errands on bikes. Carbondale is a very unique community with regard to bikes and daily life.	2/12/2019 2:30 PM

Cathy Derby

From: Heather Henry
Sent: Wednesday, July 17, 2019 5:11 PM
To: Cathy Derby
Subject: Fwd: Dandelion Days Recap

Cathy -

The email below can serve as a bit of a cover page to the Dandy Days discussion.

I'm forwarding 3 other emails that have Google docs with the financials/ timesheets attached. Please include those as well as Renae's final financial account information.

Thank you very much. HH

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: natalie fuller <natalierae13@gmail.com>
Date: 6/26/19 2:45 PM (GMT-07:00)
To: Heather Henry <hhenry@carbondaleco.net>
Subject: Re: Dandelion Days Recap

Hi Heather,

I just sent you over 3 documents from the dandelion day Gmail account:

- Budget
- Detailed Budget
- My Hours

Please let me know if you received those or not.

I agree with your 2 points Heather: Make this net neutral, and keep it a comfortable size.

- Going forward, I would like to create a fundraising plan.

Ideally, I raise \$5,000 to pay for all expenses & my own cost.

We had \$2,040 in financial donations in 2018, \$3,088 in 2019. This was increase of \$1,000, yet there were multiple businesses that did not pay both years. I can not depend on the last year's businesses ALWAYS donating a second year, Some business that only donated in 2018 were: Sunsense Solar, GJ Piping, and Peppinos.

- I would like to have a partner.

This would be beneficial whether it is an umbrella organization like Carbondale Arts, or a person (I am talking to a friend to join me coordinating next year) or both!

I will most likely be out of town next year on Mother's Day Weekend, and will need a Day-of-on-site-coordinator no matter what 2020.

Someone with fundraising skills would be appreciated.

- I have ^{116 of 222} created a map that has the spacing layout for vendors.

Next year, I will email vendors the map, so they are ready for setup without having to ask a point person. In the past, I have greeted each vendor, and given them a spot number. However, we keep growing, and that is no longer feasible.

- Size of Festival:

We had 70 vendors this year, and I would cut off at 85 vendors in the future.

- Vendor Prices:

Current

+ nonprofits/gov are FREE

+ Businesses \$30

+ Food \$50

2020 Plan

+ nonprofits/gov FREE

+ Businesses \$40

+ Food \$100

Thanks for coming to check out Dandelion Day! Our new Mini-Mountain Fair!

I look forward to coming up with a game plan to keep this success going.

Sincerely,

Natalie Rae

On Tue, Jun 25, 2019 at 8:32 PM Heather Henry <hhenry@carbondaleco.net> wrote:

Thanks, Nat.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: natalie fuller <natalierae13@gmail.com>

Date: 6/25/19 6:36 PM (GMT-07:00)

To: Heather Henry <hhenry@carbondaleco.net>

Subject: Re: Dandelion Days Recap

Thank you Heather!

I will send those attachments, and my hours log tomorrow.

Sounds perfect.

Really appreciate it.

Natalie Rae

On Jun 25, 2019 6:19 PM, "Heather Henry" <hhenry@carbondaleco.net> wrote:

Natalie -

I offered to lead a brief discussion with the Board of Trustee regarding Dandelion Days to get a sense of what the Board would like to see moving forward. Could you send me the financials you provided and perhaps just a few bullet points on lessons learned, what you'll do differently, etc.? Just a quick synopsis, pretty please! It looks like we would put that on the agenda on the 23rd of July. If you would like to attend that would be great. I wouldn't expect a presentation, but you might want to listen in?

Thanks!

Heather Henry
Trustee, Town of Carbondale, CO
www.carbondalegov.org

Organization	Service	Cost
El Javi	Entertainment	\$100
The Ferlies	Entertainment	\$150
Stone Kitchen	Entertainment	\$50
Bill Flannigan	Sound	\$1,100
Inkswell	Tshirts	\$987
Evergreen Waste	waste	\$300
Sopris Sun	Thank You Ad	\$144
Reciepts	Paint, Posters, FB ad boosts	\$174
TOTAL:		\$3,005

Organization	Sponsorship lvi
Alpine Bank	\$500
Black Hills	\$500
CORE	\$100
Harmony Scott	\$100
30 vendors	\$1,205
tshirt rev.	233
Holy Cross	\$100
AND Bank	\$250
Steven & Julia Novy	\$100
TOTAL:	\$3,088

1220 (income) -987 (expense) =\$233

In-Kind	
KDNK	\$500 advertisements
EverGreen Even	\$250 services
ACE	\$250 pots
Sopris Sun	\$750 Advertisements
Farm Co-Op	\$100 4 \$25 gift certificates
Pepinos	\$50 4 Pizzas
CBW	\$100 gift certificate
Lulubelle	\$50 gift certificate
Allegria	\$40 gift certificate
Harmony Scott	\$80 Earrings
Wyatts Apothaca	\$140 Salve & Tincture
Nieslatik	\$50 beef
Rockin TT Bar	\$50 beef
Izakaya	\$100 gift certificate
TOTAL:	\$2,510

Category/ Item	Revenue	Expense
Vendors	\$1,205	
Sponsors		
In Kind	\$2,000	
Financial	\$1,650	
T-Shirt	\$1,220	\$987
Income - Expense	\$233	(about 30 shirts left over I plan to sell at Frist Friday at \$15 each, possible revenue of \$450)
Net Total Revenue	\$3,088	(Does not include in-kind, and only Tshirt revenue)
Entertainment		\$1,400 (Sound man = \$1,100 & musicians = \$300)
Waste		\$300
Thank You Ad		\$144
Misc		\$174
		\$3,005
Farmers Night Out Give-Away	\$510	
Income	\$3,088	
Expeses	\$3,005	
Total Net Income	\$83	

Date	Time	What	Notes
1/18	2-3:40pm	1.5 FB/Application Edits/Email Vendors	
1/23	6:30pm-7pm	0.5 Respond to emails	
2/5	2-3pm	1 emails/ website	
2/6	9am-9:30/ 7:30-8pm	1 website transfer / emails	
2/11	1:30- 2:30	1 emails/ website publish	
2/17	10-11:30am	1 emails/ edit sponsor letter	
2/23	12:15-12:45pm	0.5 emails/ entertainment & vendors	
2/27	4:30-5pm	0.5 Meeting w/ gavin	
2/28	6:45-7:45	1 Poster/emails/FB posts	
2/29	12-1pm	1 Hang Posters	
3/3		0.5 Town Forms	
3/7	10-10:45am / 4:00-5:15 / 8:	2.5 Town Form fill out/ turn in/ post posters / emails	
3/10	12-1pm	1 texts/emails	
3/24	10am-1pm	3 emails/tshirt	
3/25	12:15pm-2:15pm	2 past vendor email/ connect with sound men	
3/25	6:30-7pm	0.5 Eboard meeting	
3/26	8:30-9am	0.5 Respond to emails	
3/26	10:30-2:30	4 door to door fundraising	
3/31	10:30-1pm / 2-3pm	3.5 emails/ Bill Flanigan mtg / emails	
4/1	1-2pm	1 communication w/ Gavin + Inkswell	
4/6	4-5pm	1 email communication	
4/8	5-9:30pm	4.5 FB design posters/ sponsors/ vender sheet	
4/9	8-9pm	1 emails	
4/10	9-10am / 1-1.5 / 9-9:30	1 budget/music/emails	
4/11	12:30-1	0.5 websit update	
4/14	8-9pm	1 emails/budget	
4/15	1-3:30	2.5 contractor paperwork / sponsorship / final poster	
4/16	9-11am 5:30-6pm	2.5 FNO poster/ emails / Eboard Mtg	
4/17	1:30- 3pm	1.5 FNO Finalize w/patrice / raffle asks	
4/18	2-3pm	1 mtg w/Gavin Radio Ads + print posters	
4/19	10-11L30	1.5 poster edits/emails	
4/20	7-7:30	0.5 emails	
4/21	7:30-8:30am	1 Respond to emails/ VM	
4/22	12:30-5pm	4.5	

4/23	8:30-11:30pm		3	Vendor email/ weebly/ Farmers Night OUT poster			
4/25	11-12pm		1	emails/ FNO edits			
4/27	4:30-8:30am		4	FNO email create/send out/ update poster/ update website/ update FB			
4/29	12-5pm		5	posters, emails, new Sopris Sun back page design			
4/30	12-3:30		3.5	edits to poster, calls, more FNO posters, post in town			
5/4	6-9pm		3	emails/ FNO edits			
5/6	1-2pm		1	emails/ Tshirts			
5/7	6-7am / 12:30-1:30		2	emails/ evergreen drop off			
5/1-5/10			10	mural painting			
5/8	11-12 / 5-8pm		4	tri-bin drop off - start map			
5/9	1pm-5pm / 6pm-11:30pm		9	park meetup-move shed-pick up gifts-wash curtains (table clothe) finalize map- spray paint signs			
5/10	12pm-10pm		10	Pick up event materials- block bus spot - line field- FNO - signs/ map/ MC			
5/11	6:45am-6:45pm		12	DANDY DAY			
5/12	3-4pm		1	clean out shed			
5/15		3-5	2	returning items/ budgeting			
5/23	12-3pm		3	Finalizing Budget			
	TOTAL HOURS		125				

Dandelion Day 2019**Revenue:**

Sponsors	1,650.00
Vendors	1,125.00
Donations	10.00
Tee Shirt Sales	1,126.00

Total Revenue	<u>3,911.00</u>
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Expenditures:

Inkswell Screen Printers	986.75
Evergreen ZeroWaste	300.00
Mountain Waste	160.00
KDNK	300.00
Markusson Group	1,100.00
Natalie Rae	1,500.00
Snowmass Sun	144.00

Total Expenditures	<u>4,490.75</u>
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Net Income (Loss)	<u>(579.75)</u>
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Update on CLEER Scope of Services for Town of Carbondale

July 2019

The 2019 Scope – 4 key areas:

- Advance Concept of Net Zero Buildings and Districts
- Carbondale Climate Friendly Transportation
- Low Income Energy Efficiency Program
- Sustainability Education Series

Advance Concept of Net Zero Buildings and District

- Carbondale Facilities:
Pathway to Zero Carbon Emissions
- Net Zero for New Construction

Carbondale Facilities:

- Updated facility tracking for 2018
- Phil and Pete connecting with individual staff re: project identification
- Assess potential for all-electric Town Hall
 - DOLA grant opportunity



Net Zero New Construction:

- We have been collecting information from builders, architects and building professionals about their perceptions of Zero Energy building codes.
- Collaborating with CORE team for a unified approach to Code work.
 - Planning a joint report with recommendations.

Net Zero Energy District



Completed initial outreach

Next steps include:

- Provide two free energy assessments;
- Enroll income qualified families in the CARE program;
- Line up contractors for bulk proposal/bulk purchase;
- Work with the whole townhome complex to move several energy efficiency projects forward.

Climate Friendly Transportation

- Charge Ahead grant status
 - Potential reallocation of some funds:
- 2019 EV Sales Event
 - Electric School Bus Initiative



Low Income Efficiency Program

- CLEER staff is currently reaching out to several income qualified multi-family properties;
- Staff contacted Malcolm McMichael after our July 9th presentation and is the process of assisting Crystal Meadows property with their energy efficiency upgrades.

Sustainability Education Series

- In the first half of 2019 we hosted Smart Design: Affordable Green-Building - a series of three on-site trainings at the new ACES Urban Farmhouse in Carbondale.
- Training on basic principles of smart design for affordable housing - Over 120 attendees
- CLEER provided AIA continuing education credits to 10 architects



TOWN OF CARBONDALE

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Carbondale, CO 81623
www.carbondalegov.org
(970) 963-2733 Fax: (970) 963-9140

BOARD OF TRUSTEES AGENDA MEMORANDUM

TITLE: Trash Hauling – Public Relations Campaign Review

SUBMITTING DEPARTMENT: Administration

ATTACHMENTS: PR Studio's Review Presentation & Communications Planning Toolkit

BACKGROUND

The Town is moved to a single trash hauler this summer. On May 9th, the Town secured the services of PR Studio, a Carbondale based public relations firm to do all of the campaign marketing for our trash services roll out.

On May 13, 2019, the PR Studio Team and Town Staff had a project kick-off meeting, and Town Staff provided PR Studio ALL current documentation and messaging that is in front of the public to date. The PR Studio team has been working diligently to create the first round of PR materials.

May 22, 2019 there was an internal meeting to review the first round of PR materials, and provide feedback. PR Studio was very accommodating of our requests, and did an excellent job distilling down a large amount of information into transparently accurate and easily digestible public relations information for Carbondale citizens.

Staff continued to work with PR Studio throughout the remainder of May and the entire month of June to release information to the public as laid out in PR Studio's finalized schedule and plan. In mid-June we re-evaluated the sign-up numbers and modified plans to accommodate needs/encourage more sign-ups. Deliverables included:

- ½ page print ads weekly now through June in the Sopris Sun
- Flyer/Informational Sheet
- Public Service Announcements
- KDNK Underwriting & Scripting
- Weekly Social Media Posts – Public Works Facebook Page – Boosted Ad Campaign targeted to Carbondale Residents
- Video – Facebook
- OP ED
- Flyers & Around Town Trash Can Displays

- E-mail Copy
- Pop-up Events around Town
 - June 4, 12-1pm – City Market
 - June 7, 5-6:30pm – First Friday
 - June 10, 5-6pm – City Market
 - June 11, 12-1pm – Carbondale Library
- Every Door Direct Mailer

The trash office, at Town Hall, is now open to the public weekdays from 9 AM – 4 PM, and can take calls at 970-510-1202 during those office hours. Outside of office hours citizens can email us at trash@carbondaleco.net.

Additional information and FAQs are available to residents online at CarbondaleGOV.org/trash.

How this fit into the Town's Communications Plan, and how it will be used to improve it? Multi-step/week campaigns such as this are beneficial to large initiative roll-outs.

The PR campaign is over, and staff is working to roll out services to Carbondale citizens. The website has been updated. Each resident will receive an informative line item on their bill confirming their trash service level selection on their next billing statement, and will be reminded of the service start date encouraged to contact their previous provider (if it's not Mountain Waste) to cancel services. SEE SAMPLE BILL ATTACHED.

In June, Town Staff has met with Mountain Waste and their web development contractor regarding the creation of a webpage on the MountainWaste.com website that is Carbondale specific. Their web development team has been working on that, and it should be rolled out soon.

REVIEW

See the attached PowerPoint from PR Studio, and the Communications Planning Toolkit.

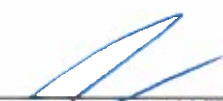
What comments/feedback did Trustees receive from the public?

What did we learn that we can apply next time?

Any next step suggestions from the Trustees?

Thank you for the opportunity to work on this project. It has been my pleasure to establish a working relationship between PR Studio and the Town via this project, and I hope to work with them again in the future.

Respectfully Submitted,
Angie Sprang



Town Manager

Trash/Waste Hauling Campaign

TOC Communications Mission: Town communications are geared toward informing the public with transparency and accuracy; while, encouraging citizen civic engagement, and promoting an open form of government.

- Goal(s):** 1. Reduce the impact of trash hauling services on our streets,
 2. To decrease wildlife interactions with bears and other wildlife, and
 3. To do our part as a community to reduce the amount of trash going into landfills.

Target Audience (both internal & external stakeholders)	Communications Protocol	Communication Channels	Measurable Outcome(s)	Responsible Party	Deadline/Release Date(s)	Cost
Residents and citizens, business owners, community organizations, schools, regional influencers, news media, the environment, Town employees, trustees, and Advisory board members.	Behavioral Change; Policy Creation & Change	Website: <ul style="list-style-type: none"> • Open Public Comment • Opinion Survey or Poll • Press Releases & PSA's • Boards & Commissions Public Notices, Meeting Packets & Minutes • General Information Re Policy & Policy Related Initiatives 	Informational; Reduction in trash; increased recycling; June sign-ups	Staff	May and June	Staff Trash Consulting Svcs. PR Studio
		News Media: <ul style="list-style-type: none"> • KDNK • Sopris Sun • Post Independent • Aspen Times • Aspen Public Radio • El Montañés and/or Radio Tricolor • Local & State Media Email Lists 	Radio - audio of 'Talk Trash with Mayor Dan' PSA; Informational; Reduction in trash; increased recycling; June sign-ups	Staff	May and June	Staff PR Studio
		Social Media: <ul style="list-style-type: none"> • Town of Carbondale Public Works Facebook 	Informational; Reduction in trash; increased recycling; June sign-ups; Video; Informational; Reduction in trash; increased recycling; June sign-ups	Staff	May and June	Staff PR Studio Videographer \$425
		Community Organizations/Partners (e.g. School District, Rotary Club, Chamber of Commerce, Carbondale Arts, CLEER, CORE, local non-profits, local business owners, etc.)	Informational; Reduction in trash; increased recycling; June sign-ups	Staff	May and June	Staff PR Studio

Waste Hauling SIGN-UP OUTREACH SUMMARY



TOWN OF
CARBONDALE

OUTREACH and ACTIVITIES

- Public Service Announcement
- (2) Facebook Sponsored Posts in English and Spanish
- (5) Pop-up Events
- Mailer
- Radio Underwriting
- Newspaper Ads
- Flyers
- Media Relations
- VMS



PR STUDIO
STRATEGIC COMMUNICATIONS

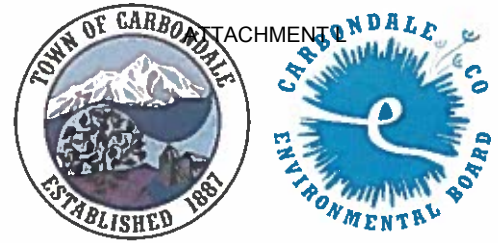


OUTCOMES

- Boosted Facebook Post 1 – Reach 1.9K, 91 Post Clicks, 26 Reactions, Comments & Shares
- Boosted Facebook Post 2 (Spanish) – Reach 1.5K, 31 Link Clicks
- Facebook Video – Reach 662, 34 Post Clicks, 7 Reactions, Comments & Shares
- Facebook Post 3 – Reach 112, 4 Engagements
- Facebook Post 4 – Reach 101, 6 Engagements
- 100+ one-on-one conversations at pop-up events
- Every door direct mailer to residences
- Earned media in Sopris Sun

RECOMMENDED NEXT STEPS

- Update carbondalegov.org/trash webpage
- Communicate end of enrollment period and confirm service level choices
- Prepare communications and logistics leading up to roll out



ATTACHMENT 1

To: Carbondale Board of Trustees

From: Carbondale Environmental Board

Date: July 17, 2019

Subject: Requested vote on four items to reduce single use plastic in Town.

Attachments:

- 1 - A PROCLAMATION...
- 2 - Update Ordinance No 12 July 2019
- 3 - 20 Reasons Carbondale Should Have Stricter Plastic Bans

Items to vote on:

1. Adopt a proclamation outlining the Town's commitment to reduce single use plastic.
2. Commitment to join Statewide efforts to improve policy on reducing single use plastic.
3. Expand current bag ban ordinance to include retail stores, and potentially change the square footage of the ordinance.
4. Hire a consultant to provide recommendations and actions toward a greater single use plastic reduction plan.

1. Adopt a proclamation outlining the Town's intentions to reduce single use plastic.

In support of the Carbondale Environmental Bill of Rights, the precedent that Carbondale set by banning plastic bags at City Market, and in support of Carbondale's new single waste hauler and the commitment of Town to reduce waste going to the landfill, the EBoard proposes that the Town adopts the following Proclamation (please see attachment 1 for full Proclamation): **THE TOWN OF CARBONDALE DOES PROCLAIM TODAY, JULY 23RD, FREEDOM FROM SINGLE-USE PLASTIC DAY AND DOES COMMIT TO BEING A LEADER IN REDUCING SINGLE USE PLASTIC BY HAVING A STRATEGIC REDUCTION PLAN IN PLACE BY EARTH DAY 2020.**

Requests:

- Discuss the idea that the BOT's support the idea of committing to reduce single use plastic in Town. If so, does the BOT support the idea of creating a strategic plan by earth day 2020?

- Vote on accepting/rejecting the attached Proclamation (attachment 1).

2. Commitment to join Statewide efforts to improve policy on reducing single use plastic

- Currently, there is legislation in Colorado stating that local communities can't ban plastic bags, straws, etc.
- The current State legislature is likely to bring legislation for a Statewide plastic ban in the next year. King Sooper and City Market are in support.
- Recycle Colorado leads the effort to reduce waste in Colorado. Partnering with Recycle Colorado helps puts stakeholders from the public and private sector at the forefront of reducing waste Statewide.
- Recycle Colorado's goal is to ensure more than 50% of Colorado's current waste stream is diverted to reuse/remanufacturing or compost by advancing infrastructure, end markets and policies in waste reduction, recovery and diversion. There are five things we do to accomplish this:
 1. COUNCILS - Organized member groups that meet quarterly for regional or material updates and also work on one action project per year.
 2. ROUND TABLES - Discussions with stakeholders on specific material, regional or policy issues. Round tables are focused on either solutions or information.
 3. ACTION PROJECTS - A group that forms as a result of a round table to work on a 12-month project to solve for a material or policy issue or gap in a closed-loop system. Examples: glass collection pilot, illegal electronics disposal survey and cardboard box-collection pilot.
 4. POLICY - A 15-member committee that works on local and state policy to advance waste diversion through reuse/remanufacturing and composting.
 5. EVENTS - The three-day Summit for Recycling conference brings together stakeholders from all sectors to work on and learn about circular economy and policy solutions for all materials. The Annual Meeting is a one-day event for members to learn about everything that is being accomplished in action groups, councils and committees.
- Partnering with Recycle Colorado is a critical partnership for resources, information, and advocacy toward making these statewide initiatives.
- Cost is **\$325/ year for a community partner**. Citizen support is \$25/ person

Requests:

- That the Board of Trustees commits/discusses supporting legislation for a plastic free Colorado.
- Vote to consider becoming a community partner with Recycle Colorado, which is \$325/yr, and provides voting membership.

3. Expand current bag ban ordinance to include retail stores, and potentially change the square footage of the ordinance.

Please see attachment 2, a suggested revised Bag ban Ordinance, and attachment 3, which was written by Macie Brendlinger, a local high school student, highlighting 20 reasons why Carbondale should expand its bag ban.

The Environmental Board has reviewed the Plastic Bag Ban Ordinance in detail. The current ordinance bans plastic bags from grocers bigger than 3,500 square feet. To potentially slightly expand the bag ban, the ordinance could be revised in two ways:

1. Expanded to include retailers, in addition to grocers, which would expand the bag ban to the following stores:
 - Ace Hardware 9,301 sf
 - COOP 16,000 sf
 - Dollar Tree 9,528 sf
 - Napa Auto Parts 9,284 sf
 - Basalt Bike and Ski 4,624 sf
2. Expanded to include retailers, in addition to grocers, and change square footage to 9,000 square feet, which would expand the bag ban to the following stores:
 - Ace Hardware 9,301 sf
 - COOP 16,000 sf
 - Dollar Tree 9,528 sf
 - Napa Auto Parts 9,284 sf

Here is a list of pros and cons to expanding the bag ban

Pros	Cons

<ul style="list-style-type: none"> ● Signal to the public, State policy makers, and industry that Carbondale is serious about reducing single use plastic. ● Reducing the amount of single use plastic bags used in Carbondale. ● Less plastic waste in the environment locally, and globally. ● Displays Carbondale's leadership on reducing waste. ● Large public support ● Already alternatives for plastic bags available. ● More funding for the 'bag fund.' 	<ul style="list-style-type: none"> ● Increased purchase of trash bags (Here is a quote from this National Geographic article, "Rebecca Taylor, an economist at the University of Sydney, found that shoppers in cities that banned bags before the 2016 statewide ban took effect used fewer shopping bags, leading to a reduction of about 40 million pounds of plastic waste. But she found in her study that sales of trash bags rose, offsetting the reduction in plastic bags to 28 million pounds.") ● Additional burden on local businesses. ● Increase in use of other types of bags (i.e. paper bags, cotton) - which have environmental concerns: large ghg emissions to make, need to cut down trees.
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4. Hire a consultant to provide recommendations and actions toward a greater single use plastic reduction plan.

To build on previous efforts of Town (Bag Ban Ordinance, Carbondale Environmental Bill of Rights, single hauler trash, Carbondale Climate Action Plan), the Environmental Board recommends that the BOT hires a consultant, likely using the funds from the bag fee. The goals of the consultant would be to draft a ***strategic plastic reduction plan*** with the goals of:

1. Provide specific recommendations to Carbondale to limit and reduce plastic use.
2. Conduct stakeholder engagement and community outreach to either identify how to reduce plastic or campaign to reduce plastic.

Cathy Derby

From: sandyfmarlin@aol.com
Sent: Wednesday, July 17, 2019 7:20 AM
To: Cathy Derby
Subject: Bag Ordinance Update
Attachments: Updated Ordinance_No.12 9sf (1).docx

Hi Cathy,

I am with the Eboard and would like to add this information to the BOT agenda next Tuesday for the plastics discussion.

The Environmental Board recommends updating Ordinance No.12 - the Disposable Carryout Bag Regulations initiated in May, 2012. The current, and only, business subject to the existing Ordinance is City Market, with a size of 34,434 sf. We considered two options.

Option 1. An update that would maintain the square footage limitation of 3,500 square feet (sf), and would expand the Ordinance to include Retailers, along with Grocers.

If Option 1 is chosen, in addition to City Market, the updated Ordinance would include the following 6 businesses:

Basalt Bike and Ski 4,624 sf

Ace Hardware 9,301 sf

COOP 16,000 sf

Dollar Tree 9,528 sf

Napa Auto Parts 9,284 sf

Sopris Liquor and Wine The entire building is 18,000 sf but includes Subway, the Pig, and La Perla. The portion of the building containing Sopris Liquor and Wine is over 9,000 sf.

Option 2. An update that would increase the square footage limitation to 9,000 square feet (sf), and would expand the Ordinance to include Retailers, along with Grocers.

If Option 2 is chosen, in addition to City Market, the updated Ordinance would include the following 5 businesses:

Ace Hardware 9,301 sf

COOP 16,000 sf

Dollar Tree 9,528 sf

Napa Auto Parts 9,284 sf

Sopris Liquor and Wine The entire building is 18,000 sf but includes Subway, the Pig, and La Perla. The portion of the building containing Sopris Liquor and Wine is over 9,000 sf.

So the primary difference in the two options is an impact on one additional business.

We are presenting the attached updated Ordinance as Option 2 with suggested wording changes marked in red.

A PROCLAMATION OF THE TRUSTEES OF THE TOWN OF CARBONDALE

WHEREAS, plastic waste can be found everywhere, land or sea, even in the most remote places on the planet, affecting both humans and animals; and

WHEREAS, humankind is currently facing tremendous global challenges, among them the need to manage an increased amount of waste to which plastics will contribute roughly 12,000 million metric tons by 2050; and

WHEREAS, despite recycling and voluntary solutions to control pollution from single use plastic approximately only 10% of plastic waste is recycled; and

WHEREAS, all people of this Earth, from all walks of life, have a right to a healthy environment and plastic pollution has been associated with several health issues affecting the general population; and

WHEREAS, children, the youth, and the most vulnerable are disproportionately affected by plastic pollution; and

WHEREAS, it is more important than ever to cooperate to find solutions for the plastic waste that is concentrating in several enormous patches in the ocean and that threatens the human food chain; and

WHEREAS, it is essential to involve the community in the design and implementation of solutions for pressing environmental issues such as plastic pollution; and

WHEREAS, ending plastic pollution is crucial to the survival of this planet and its inhabitants; and

WHEREAS, the Board of Trustees under its Town Mission Statement has a duty to maintain and enhance an environmentally sensitive family oriented small town , and to protect the physical and natural environment and to work toward reduction of solid waste and increased recycling efforts; and

WHEREAS, under the Climate Action Plan the Board of Trustees has a goal to decrease the amount of recyclable and compostable materials entering the landfill, to reduce waste by expanding reuse, and to make it simple for everyone to participate in waste goals; and

WHEREAS, under the Town EBOR (Environmental Bill of Rights) the Board of Trustees recognizes the Town is part of a larger ecosystem and we must interact with this ecosystem in ways that allow those systems to maintain sufficient functional integrity by solid waste

reduction and increased recycling; and

WHEREAS, the EBOR states that residents and visitors of Carbondale shall have the right to a comprehensive waste diversion and disposal systems that do not degrade the environment; and

WHEREAS, the Town of Carbondale support the CC4CA (Colorado Communities for Climate Action) Policy Statement, specifically the policy statement to ‘reduce the use of disposable/ single-use products and promoting the re-use of materials; and

WHEREAS, the Board of Trustees is implementing the Single Hauler Waste Disposal Program town wide with one of its three stated goals to do our part as a community to reduce the amount of trash going into landfills; and

WHEREAS, evidence indicates that a vast majority of single use plastic can and should be phased out in an orderly manner and multiple municipalities, entities, businesses, states countries are realizing that is the right thing to do and implementing plans to do so.

NOW, THEREFORE, THE TOWN OF CARBONDALE DOES PROCLAIM TODAY, JULY 23RD, FREEDOM FROM SINGLE-USE PLASTIC DAY AND DOES COMMIT TO BEING A LEADER IN REDUCING SINGLE USE PLASTIC BY HAVING A STRATEGIC REDUCTION PLAN IN PLACE BY EARTH DAY 2020.

ORDINANCE NO. 12**AMENDED July,
2019****Series of 2011****AN ORDINANCE OF THE TRUSTEES OF THE TOWN OF CARBONDALE,
AMENDING TITLE 7 OF THE CARBONDALE TOWN CODE TO ADD A NEW
CHAPTER 7.21 ENTITLED: "DISPOSABLE CARRYOUT BAG REGULATIONS."**

WHEREAS, the Board of Trustees has a duty to protect the public health, safety and welfare, including the natural environment and the health of its citizens and visitors; and

WHEREAS, the Board of Trustees finds that the use of all single-use shopping bags (plastic and paper) have severe environmental impacts on a local and global scale, including greenhouse gas emissions, litter, harm to wildlife, atmospheric acidification, water consumption and solid waste generation; and

WHEREAS, despite recycling and voluntary solutions to control pollution from disposable carryout bags, very few disposable carryout bags are recycled, and these bags last decades in the landfill, taking up valuable landfill space; and

WHEREAS, numerous studies have documented the prevalence of single-use plastic bags littering the environment, blocking storm drains and endangering wildlife; and

WHEREAS, approximately two billion (2,000,000,000) single use plastic bags are used annually in Colorado but less than five percent (5%) are recycled; and

WHEREAS, the Town of Carbondale's taxpayers must bear the brunt of clean-up costs of this litter; and

WHEREAS, of all single-use bags, plastic bags have the greatest impact on litter and wildlife; and

WHEREAS, it is known and documented that disposable paper bags are not environmentally sound alternatives to plastic carryout bags because the production of these types of bags contributes to natural resource depletion, greenhouse gas emissions, and waterborne wastes; and

WHEREAS, the use of disposable paper bags results in greater greenhouse gas emissions, atmospheric acidification, water consumption, and ozone production than single-use plastic bags; and

WHEREAS, from an overall environmental and economic perspective, the best alternative to single-use plastic and paper bags is to shift to reusable bags for shopping; and

WHEREAS, there are several alternatives to single-use bags readily available in the Town of Carbondale and

WHEREAS, the Board of Trustees aims to conserve resources, reduce greenhouse gas emissions, waste, and litter, and to protect the public health, safety and welfare, including wildlife, all of which increase the quality of life for the Town's residents and visitors; and

WHEREAS, evidence indicates that a vast majority of single use disposable bags are used for the bagging and carryout of products purchased from grocers and retailers; and

WHEREAS, studies document that banning plastic bags and placing a mandatory fee on paper bags will dramatically reduce the use of both types of bags; and

WHEREAS, the Board of Trustees believes that residents and visitors should use reusable carryout bags and that a fee on the distribution of paper bags by grocers and retailers is appropriate to fund the Town's efforts to educate residents, businesses, and visitors about the impact of trash on the regional environmental health and to fund the use of reusable carryout bags, Town cleanup events and infrastructure and programs that reduce waste in the community; and

WHEREAS, the Town's Environmental Board commits to returning to the Board of Trustees within one year of the implementation date of this ordinance to discuss the successes of the ordinance and provide suggestions for future programs; and

WHEREAS, it is in the best interest of the health, safety and welfare of the citizens and visitors of Carbondale to reduce the cost to the Town of solid waste disposal, and to protect our environment and our natural resources by banning the use of disposable single use plastic bags and to mandate a fee for the use of paper bags at grocery and retail stores.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTESS OF THE TOWN OF CARBONDALE, COLORADO:

Section 1.

Title 7 of the Municipal Code of the Town of Carbondale is hereby amended by the addition of a new Chapter 7.21, which Chapter shall read as follows:

Chapter 7.21

DISPOSABLE CARRYOUT BAG REGULATIONS

7.21.10 Definitions.

For purposes of this Chapter, the following terms shall have the meanings ascribed to them:

Disposable Paper Bag. The term Disposable Paper Bag means a bag made predominately of paper that is provided to a customer by a Grocer or Retailer at the point of sale for the purpose of transporting goods.

Disposable Plastic Bag. The term Disposable Plastic Bag means any bag that is less than two and one-quarter mil thick and is made predominately of plastic derived from petroleum provided to a customer at the point of sale for the purpose of transporting goods. Disposable Plastic Bag does not mean:

(a) Bags used by consumers inside stores to:

- (1) Package bulk items, such as fruit, vegetables, nuts, grains, candy or small hardware items or automotive parts; like nails, nuts, and screws, pressure gauges, keys, and lug nuts
- (2) Contain or wrap frozen foods, meat, or fish;
- (3) Contain or wrap flowers, potted plants, or other items where dampness may be a problem; and,
- (4) Contain unwrapped prepared foods or bakery goods;

- (5) A non-handled bag used to protect a purchased item from damaging or contaminating other purchased items when placed in a recyclable paper bag or reusable bag.
- (6) Bags used for loose small retail items, including, but not limited to, jewelry, buttons, supplies, cards, beads, ribbon, herbs and spices, medical marijuana or adult-use marijuana if sold by the holder of a permit issued pursuant to applicable law, and similar items.
- (b) Bags provided by pharmacists to contain prescription drugs;
- (c) Newspaper bags, door-hanger bags, laundry-dry cleaning bags, or bags sold in packages containing multiple bags intended for use as garbage, pet waste, or yard waste bags;
- (d) 100% biodegradable and compostable bags made from starch-based bioplastic polymers.

Grocer. The term Grocer means a retail establishment or business located within Carbondale Town limits in a permanent building, operating year round, that is a full-line, self-service market and which sells a line of staple foodstuffs, meats, produce, household supplies, or dairy products or other perishable items. Grocer does not mean:

- (a) Temporary vending establishment for fruits, vegetables, packaged meats and dairy.
- (b) Vendors at farmer's markets or other temporary events.
- (c) Location where foodstuffs is not the majority of sales for that business.
- (d) Location where the facility is less than ~~3500~~ 9,000 sq. ft.

Retailer. The term Retailer means a retail establishment or business located within Carbondale Town limits in a permanent building, operating year round, which sells goods to the public. Retail does not mean:

- (a) Vendors at farmer's markets, festivals or other temporary events.
- (b) Location where the facility is less than 9,000 sq. ft.

Reusable Bag. The term Reusable Bag means a bag that is:

- (a) Designed and manufactured to withstand repeated uses over a period of time; and
- (b) Is made from a material that can be cleaned and disinfected regularly; and
- (c) That is at least 2.25 mil thick if made from plastic; and
- (d) Has a minimum lifetime of seventy five uses; and
- (e) Has the capability of carrying a minimum of eighteen pounds.

Disposable Paper Bag Fee. The term Disposable Paper Bag Fee means a Town fee imposed and required to be paid by each consumer making a purchase from a Grocer ~~or~~ Retailer for each Disposable Paper Bag used during the purchase.

7.21.20 Prohibitions

On and after the effective date:

- (a) No Grocer or Retailer shall provide a Disposable Plastic Bag to a customer at the point of sale.
- (b) Nothing in this section shall preclude persons or Grocers from making Reusable Bags available for sale or for no cost to customers.

7.21.30 Paper Bag Fee Requirements

- (a) Grocers and Retailers shall collect from customers, and customers shall pay, at the time of purchase, a Disposable Paper Bag Fee of \$0.20 for each Disposable Paper Bag provided to the

customer.

(b) Grocers **and Retailers** shall record the number of Disposable Paper Bags provided and the total amount of Disposable Paper Bag Fee charged on the customer transaction receipt.

(c) A Grocer **and Retailers** shall not refund to the customer any part of the Disposable Paper Bag Fee, nor shall the grocer **or retailer** advertise or state to customers that any part of the Disposable Paper Bag Fee will be refunded to the customer.

(d) A Grocer **or Retailer** shall not exempt any customer from any part of the Disposable Paper Bag Fee for any reason except as stated in Section 7.21.070, below.

7.21.40 Voluntary Opt In

(a) Any store or business with a Town of Carbondale business license may voluntarily opt in to the Disposable Carryout Bag Reduction Program and apply the ban and Disposable Paper Bag Fee to its business by applying with the Town of Carbondale Finance Department.

7.21.50 Retention, remittance, and transfer of the Disposable Paper Bag Fee

(a) A Grocer **or Retailer** may retain 25% of each Disposable Paper Bag Fee collected up to a maximum amount of one thousand dollars (\$1000) per month within the first twelve (12) months of the effective date of this ordinance and one hundred dollars (\$100) per month for all months thereafter. **Prior to the amendment of this Ordinance, there was only one affected Grocer or Retailer. Only newly applicable Grocers and Retailers may collect up to \$1000 per month for the first 12 months.**

(b) The retained percent is limited to allowable use for the Grocer **or Retailer** to:

- (1) Provide educational information about the Disposable Paper Bag Fee to customers;
- (2) Train staff in the implementation and administration of the fee; and
- (3) Improve or alter infrastructure to allow for the implementation, collection and administration of the fee.

(c) The portion of the fees retained by a Grocer **or Retailer** pursuant to this ordinance shall not be classified as revenue for the purposes of calculating sales tax;

(d) The remaining portion of each Disposable Paper Bag Fee collected by a Grocer **or Retailer** shall be paid to the Town of Carbondale Finance Department and shall be deposited in the Disposable Bag Fee Fund.

(e) A Grocer **or Retailer** shall pay and the Town of Carbondale shall collect all Disposable Paper Bag Fees at the same time as the Town Sales Tax. The Town shall provide the necessary forms for Grocers **and Retailers** to file individual returns with the Town, separate from the required Town Sales Tax forms, to demonstrate compliance with the provisions of this ordinance.

- (1) If payment of any amounts to the Town is not received on or before the applicable due date, penalty and interest charges shall be added to the amount due as described in Section 7.21.080.

(f) The Disposable Paper Bag Fee shall be administered by the Town of Carbondale Finance Department.

(g) Funds deposited in the Disposable Bag Fee Fund shall be used for the following projects, in the following order of priorities:

- (1) Campaigns conducted by the Town of Carbondale and begun within 365 days of the effective date of this act, to:

- (A) Provide reusable carryout bags to residents and visitors; and
- (B) Educate residents, businesses, and visitors about the impact of trash on the Town's environmental health, the importance of reducing the number of disposable carryout bags entering the waste stream, and the impact of disposable carryout bags on the waterways and the environment.
- (2) Ongoing campaigns conducted by the Town of Carbondale to:
 - (A) Provide reusable bags to both residents and visitors; and
 - (B) Create public educational campaigns to raise awareness about waste reduction and recycling;
 - (C) Funding programs and infrastructure that allows the Carbondale community to reduce waste and recycle.
 - (D) Purchasing and installing equipment designed to minimize trash pollution, including, recycling containers, and waste receptacles;
 - (E) Funding community cleanup events and other activities that reduce trash;
 - (F) Maintaining a public website that educates residents on the progress of waste reduction efforts; and
 - (G) Paying for the administration of this program.
- (h) No Disposable Paper Bag Fee collected in accordance with this ordinance shall be used to supplant funds appropriated as part of an approved annual budget.
- (i) No Disposable Paper Bag Fee collected in accordance with this ordinance shall revert to the General Fund at the end of the fiscal year, or at any other time, but shall be continually available for the uses and purposes set forth in Subsection (g) of this Section without regard to fiscal year limitation.

7.21.060 Required Signage for Grocers and Retailers

Every Grocer subject to the collection of the Disposable Paper Bag Fee shall display a sign in a location outside or inside of the business, viewable by customers, alerting customers to the Town of Carbondale imposed ban and fee.

7.21.070 Exemptions

A Grocer or Retailer may provide a Disposable Paper Bag to a customer at no charge to that customer if the customer provides evidence that he or she is a participant in a Colorado Food Assistance Program.

7.21.80 Audits and Violations

- (a) Each Grocer or Retailer licensed pursuant to the provisions of this Chapter shall maintain accurate and complete records of the Disposable Paper Bag Fees collected, the number of Disposable Paper Bags provided to customers, the form and recipients of any notice required pursuant to this Chapter, and any underlying records, including any books, accounts, invoices, or other records necessary to verify the accuracy and completeness of such records. It shall be the duty of each Grocer and Retailer to keep and preserve all such documents

and records, including any electronic information, for a period of three (3) years from the end of the calendar year of such records.

(b) If requested, each Grocer **and Retailer** shall make its records available for audit by the Town Manager during regular business hours in order for the Town to verify compliance with the provisions of this chapter. All such information shall be treated as confidential commercial documents to the extent authorized by Colorado's statutory open records laws.

(c) Violation of any of the requirements of this act shall subject a Grocer **or Retailer** to the penalties set forth in this Section.

(1) If it is determined that a violation has occurred, the Town of Carbondale shall issue a warning notice to the Grocer **or Retailer** for the initial violation.

(2) If it is determined that an additional violation of this Chapter has occurred within one year after a warning notice has been issued for an initial violation, the Town of Carbondale shall issue a notice of infraction and shall impose a penalty against the retail establishment.

(3) The penalty for each violation that occurs after the issuance of the warning notice shall be no more than:

A) \$50 for the first offense

B) \$100 for the second offense

C) For the third and all subsequent offenses there shall be a mandatory Court appearance and such penalty as may be determined by the Court pursuant to Section 1.16.010.

(4) No more than one (1) penalty shall be imposed upon a Grocer **or Retailer** within a seven (7) calendar day period.

(5) A Grocer **or Retailer** shall have fifteen (15) calendar days after the date that a notice of infraction is issued to pay the penalty.

(6) The penalty shall double after fifteen (15) calendars days if the Grocer **or Retailer** does not pay the penalty; or fails to respond to a notice of infraction by either denying or objecting in writing to the infraction or penalty.

(d) If payment of any amounts of the Disposable Paper Bag Fee to the Town is not received on or before the applicable due date, penalty and interest charges shall be added to the amount due in the amount of:

(1) A penalty of five percent (5%) of total due, not to exceed ten dollars (\$10) each month.

(2) Interest charge of one percent (1%) of total penalty per month.

Section 2.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional in a court of competent jurisdiction, such portion shall be

20 Reasons Carbondale Should Have Stricter Plastic Bans

Drafted by Macie Brendlinger

July, 2019

- 1.** If we don't do something now, the amount of plastic in the ocean could triple in the next decade
- 2.** We currently recover only 5% of the plastics we use
- 3.** San Francisco and New York have banned styrofoam
- 4.** New York will become the third U.S state to completely ban plastic bags
- 5.** California has also limited plastic straws as well
- 6.** Big companies are also making a change, Mcdonald's locations in the U.K have banned the use of plastic straws
- 7.** Some of the components used to make plastics, such as phthalates and bisphenol A are harmful to our health
- 8.** They are not biodegradable, everything from when plastic was invented to now is still on this earth today. In 700 years, plastics will "photo degrade", turning into tiny micro pieces of themselves that will never leave.
- 9.** When plastic photo degrades, it breaks down in the ocean into such small segments that pieces of plastic from a one liter bottle could end up on every mile of beach throughout the world.
- 10.** In the middle of the North Pacific ocean, there is an Island made from garbage(mostly plastic) that is bigger than India, Mexico and Europe combined.
- 11.** 50% of the plastic we use is one-use plastic
- 12.** Annually approximately 500 billion plastic bags are used worldwide. More than one million bags are used every minute.

- 13.** Plastic chemicals can be absorbed by the body—93 percent of Americans age six or older test positive for BPA (a plastic chemical).
- 14.** Over the last ten years we have produced more plastic than during the whole of the last century.
- 15.** Plastic accounts for around 10 percent of the total waste we generate.
- 16.** It takes 500-1,000 years for plastic to degrade.
- 17.** The average person eats 70,000 microplastics each year.
- 18.** The average time that a plastic bag is used for is ... 12 minutes, yet they take a thousand years to degrade.
- 19.** Styrofoam is made from petroleum which is a nonrenewable resource. Everytime you break down a styrofoam container, it releases harmful greenhouse gases.
- 20.** Countries like Canada, the U.S., and the UK export plastic waste to various countries in Asia and Africa, offloading their trash problem to other communities.

Canada Plans to Ban Single-Use Plastics, Joining Growing Global Movement

By Dan Bilefsky

June 10, 2019

MONTREAL — Canada on Monday joined a growing global movement with a plan to ban single-use plastics blighting the environment.

Announcing the ban next to a lake at the picturesque Gault Nature Reserve in Mont St-Hilaire, outside of Montreal, Prime Minister Justin Trudeau said he wanted his children to be able to play on the beach or swim in a lake without having their memories interrupted by dead birds or fish killed by pollution.

“People have had enough of seeing their parks and beaches covered with plastic,” he said. “As parents we’re at a point when we take our kids to the beach and we have to search out a patch of sand that isn’t littered with straws, Styrofoam or bottles. That’s a problem, one that we have to do something about.”

The World Economic Forum estimates that 90 percent of the plastic ending up in the oceans comes from 10 major rivers, and that currently there are 50 million tons of plastic in the world’s oceans. Environmental experts say plastic bags can take centuries to degrade.

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The move by Canada comes as countries and cities across the world have been seeking to ban or phase out the use of plastic products, and plastic bags in particular. In March New York State announced plans for a ban on most types of single-use plastic bags for retail sales after similar bans in California and Hawaii.

Mr. Trudeau noted that Canada threw away 8 billion Canadian dollars’ worth of plastic material each year. According to Environment and Climate Change Canada, the national environmental agency, that includes more than 34 million plastic bags each day. By recycling and reusing plastic, Mr. Trudeau said, the country could reduce pollution, create 42,000 jobs and protect the environment.

Mr. Trudeau's announcement comes as he is gearing up for a general election at the end of this year, in which climate change and the environment are expected to figure prominently and are viewed as issues that resonate with voters, in particular the younger generation.

The government said it would undertake scientific analysis before determining which plastic products to ban as early as 2021. But Mr. Trudeau said Canada expected to follow the example of the European Union, which voted in March to ban 10 single-use plastics that most often end up in the ocean, including plastic cutlery, plates and cotton-swab sticks.

The bloc introduced the legislation after its research showed that plastics made up 80 percent of marine litter on European beaches, threatening the coastal environment.

Some retailers in Canada have become creative to try and discourage consumers from using plastic bags, including by shaming them.

Shoppers at East West Market in central Vancouver who decide to pay for a plastic bag are given a bag with an embarrassing logo emblazoned on it like "Into the Weird Adult Video Emporium," "Dr. Toews Wart Ointment Wholesale" or "The Colon Care Co-Op."

"It's hard to always remember a reusable bag," the store wrote on its Facebook page. "We redesigned our plastic bags to help you never forget again."

To help reduce pollution and waste, in 2015, the British government introduced a five pence charge for plastic bags for most groceries, spawning concerns about "bag rage" by angry shoppers.

But the government said the fee would help reduce the cost of cleaning up garbage by 60 million pounds, or about \$76 million, over a decade.

A version of this article appears in print on June 10, 2019, Section A, Page 10 of the New York edition with the headline: Canada, Joining Global Effort, Will Ban Single-Use Plastics



Board of Trustees Agenda Memorandum

Item No:

Meeting Date: July 23, 2019

TITLE: Mid-year Financial Report

SUBMITTING DEPARTMENT: Finance

ATTACHMENTS: Memo, Revenue and Expenditure Comparison to Budget, Funds Explanation, Cash Balances, Sales Tax Graphs, Disposable Bag Fee Graphs

BACKGROUND: The attached information presents a financial picture following the close of the 2nd quarter of 2019.

DISCUSSION: The attached memo provides a summary review of the current revenue and expenditure status as of 6/30/2019. Attachments include a summary of revenue and expenditures by fund, sales tax charts depicting receipts by month, receipts by industry with comparisons to prior years, disposable bag fees, and a cash reconciliation report for all funds. Revenues from bag sales had the first year of decreases. Revenues from June 2018 through April 2019 were \$18,457 compared to the prior year's revenue of \$20,495. This represents a decrease of 9.9% for the 12th month period. Sales tax collected by the Town from January through June increased 4.7% over the same period in 2018. The 2019 Budget used a 3% increase for the sales tax revenue.

FISCAL ANALYSIS: The Revenues Expenditures Summary shows all funds with comparison to the 2019 Budget.

RECOMMENDATION: Please contact me if you would like additional information.

Prepared By: S. Renae Gustine

JH
Town Manager

MEMORANDUM

TO:	Mayor Richardson and the Carbondale Board of Trustees
FROM:	S. Renae Gustine, Finance Director
DATE:	July 23, 2019
RE:	June 30, 2019 Mid-Year Financial Report

Attached please find financial reports for the quarter ending June 30, 2019. Included are summaries of revenues and expenditures by fund, sales tax charts depicting receipts by month, receipts by industry with comparisons to prior years, disposable bag fees, and a cash reconciliation report for all funds.

The focus will be on revenues and expenditures compared to budgets for 2019, and those areas significantly over/under the target of 50% for mid-year. As a note, a number of revenue line items reflect only five months receipts. A review of the General Fund revenue categories is depicted below.

GENERAL FUND REVENUE:

Taxes: This category includes property, franchise, specific ownership and excise taxes. The majority of property tax due for the year is received by June 30th. Excise taxes are exceeding the adopted budget. Other taxes are tracking with the budget.

Permits and Licenses: Building Permits, Contractor Licenses, Liquor & Marijuana Licenses are reflected in this category. Building Permit fees are at 146.0% of what was budgeted for the year as of June 30th. Retail Marijuana licenses are at 100.0% of budget. Over all Permits and Licenses are at 105.8% of budget.

Intergovernmental: Trident reimbursements, Garfield County sales tax, Cigarette Tax, Highway Users Tax, and Road and Bridge grant revenue are reflected in this category. While currently at 35.5%, several of these revenue sources reflect 5-months of receipts. In addition, Mineral Severance Tax and Mineral Leasing payments are usually received in September, projecting a lower than anticipated average for this category at this time. All of the revenue for Road and Bridge backfill grant from Garfield County has been collected.

Charges and Fees: This category is above budget projections, primarily due to revenue coming out of the planning process (plan check fees), and the police service fees for finger prints, vehicle identification number inspections.

Fines and Forfeitures: The revenue for this category is court fines.

Other: Damage claim receipts, transfer fees, RV park fees, and payment for reimbursements of expenditures and donations are responsible for the revenue to budget comparison of 61.2% in this category.

Appropriations & Sundry: This is revenue received from the sale of assets on the Public Surplus Auction. Our first public auction this year was in July so revenues will be reported on the 3rd quarter report.

GENERAL FUND EXPENDITURES:

Most departments are tracking around 50% of their budget at this time. Below are explanations of expenditures in some departments and details for those departments shown to be significantly over budget.

Municipal Court Department: Expenditures for municipal court are charged to this department. The judge, prosecutor, interpreter and clerk are charged to this department.

Administrative Services: Workers compensation premiums are paid with installment payments during the first nine months and the municipal insurance annual payment is paid in one annual payment during January from this department.

Data Processing Department: This department pays for the IT support for the Town, the Town network, software for the Town in general and computer maintenance. Due to some unanticipated expenses to upgrade software and servers, the department is running above budget.

Public Works Admin Department: This department pays for the administration of the public works departments (streets, motor pool). The engineering for the Red Hill project is being paid out of this department.

Boat Ramp: Utilities are running higher than expected.

Affordable/Attainable Housing: The transfer to the Carbondale Housing Fund was done in the first half of the year.

Economic Development Council: Reflects expenditure for the Chamber of full payment for the year.

Community Affairs: The Community Requests funds were distributed in January.

Environmental Health Dept: Membership in CORE has been paid in full.

Contingency Reserve Dept: The transfer to the Capital Construction Fund was done in the first half of the year.

SUMMARY: As you can see on the attached report, as of 6/30/19, revenues have exceeded expenditures by \$207,679. Transfers to the Affordable/Attainable Housing Fund and Capital Reserve Fund have been completed. Remember, some revenue is representative of only five months instead of six months. July figures will be a better representation of determining how revenue and expenditures will materialize in comparison to the budget. Revenue through June of 55.6% of the projected budget is a bit above 2018.

CONSERVATION TRUST FUND:

Revenue: Represents Colorado Lottery proceeds allocated to the Town based on population; it is currently running slightly above the budget projection.

Expenditures: Temporary/Seasonal help to mow parks is paid from the fund.

VICTIMS ASSISTANCE: This revenue is based on a 30% surcharge on court fines; therefore, it moves up or down with court fine collections. The annual support for River Bridge Regional Center and Youth Zone are reflected in the expenditures. The expenditures reflect part of the funds for training for the police.

LODGING TAX: Revenue in this fund is a pass through to the Chamber.

DISPOSABLE BAG FEE FUND: This fund was established for reporting the revenue from the sale of paper bags at City Market. City Market retains 25% of the sales up to \$100. The expenditures paid this year were for promotions and services at the annual spring cleanup day by the E-board.

1% FOR THE ARTS: These funds represent an allocation from the construction of certain Town capital improvement projects to be used to purchase art and donations for the purchase of art. The art must be placed at the site of the project (when allocation is due to construction) and in a visible location and accessible to the public.

WASTEWATER FUND REVENUE AND EXPENSES:

The revenue (57.3%) and expenses (22.0%) has resulted in net revenue over expenses of \$411,857. Capital construction projects have not begun.

WATER FUND REVENUE AND EXPENSES:

Water sales (readings through May) are 2.25% below 2018. Overall, revenues are at 63.5% of the budget. Capital construction is just starting.

TRASH FUND: The trash fund was set up in May. Expenditures for an employee, advertising, supplies have been paid. There will be no revenue received until November as service to the Town begins October 1.

CARBONDALE HOUSING FUND:

Revenue and expenditures are related to leasing of Town owned properties and purchases of employee housing. The Town purchased a home at 417 N 8th street and completely remodeled the Gateway house.

DEVELOPER DEDICATION FEE FUND:

Revenue is reflective of the fee for 12 new home permits.

STREETSCAPE FUND:

Revenue including the estimated 1.5 mills Property Tax and Specific Ownership tax stands at 74.2% of budget as of the end of June. The majority of this tax is collected in the first half of the year. It is likely based on budget calculation of assessed value that the budget will be met by year end. 2019 parking improvements have not started.

CAPITAL CONSTRUCTION FUND:

Operating transfers from the General Fund provide revenue for this fund. This year the transfer is \$500,000. Expenditures are 16.1% of budget.

RECREATION SALES & USE TAX FUND:

Recreation program and entrance fee revenues are 49.7% of budget. It is important to note that revenue related to taxes (sales tax and motor vehicle use tax) is representative of five months of revenue rather than six. Recreation center expenditures stand at 46.0% at mid-year, expenditures for recreation programs and pool operations will increase as they move through the summer season. Recreation center entrance fees typically pick up in the fall and winter months. A look at the third quarter revenue for this line item will provide a better look at revenues and expenditures as we move through the year.

COMMUNITY ENHANCEMENT FUND:

The annual contribution by Holy Cross is reflected in the revenue report. No expenditures have been made to date and will not as the Town builds back up the fund balance that was used to underground utilities at Minor's Park three years ago.

SALES & USE TAX FUND:

Revenue in this fund is comprised of 3% retail sales tax, building and motor vehicle use tax. Again, as above, tax revenue reflects five months receipts. Transfers to the General Fund are on a cash basis, resulting in expenditures over revenue of \$435,156.

BOND FUND: The 2004 & 2006 recreation center bonds were refinanced in 2018. The principal loan payment is in December. Interest is paid in May and December.

Town of Carbondale Funds Explanation

Fund 01 - General Fund - This fund is used to account for the revenues and expenditures associated with providing all general government type services to the public. These services include administrative, police protection, street and traffic services, community development and parks and recreation activities. These services are funded primarily through property and sales taxes, intergovernmental revenue, fines, and licenses and permits.

Fund 10 - Conservation Trust Fund - This fund is used to account for the funds received from the State of Colorado Lottery distribution, on a per capital basis. Funding can be used for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site. A public site is defined by the department as a publicly owned site, or a site in which a public entity/local government holds an interest in land or water.

Fund 12 - Victims Assistance Fund - This fund is used to account for a surcharge assessed upon traffic tickets and fines. The funds are required to be used for assistance to victims of crime, crime prevention services and programs, and specific training programs.

Fund 14 - Lodging Tax Fund - This fund accounts for a 2% tax on gross rents for lodging to be used for promotion, development and marketing of tourism in the Town of Carbondale. In June 2004, a contract was signed with the Carbondale Chamber of Commerce for all funds to be paid to the Chamber for promotion of tourism of the Town.

Fund 15 - Disposable Bag Fee Fund - This fund accounts for resources which are collected through the sale of paper bags by the grocer and used to create public education programs to raise awareness about waste reduction and recycling, provide reusable bags to citizens, fund community cleanup events, fund programs and infrastructure that allows the community to reduce waste and recycle, and maintain a public website focusing on waste reduction efforts.

Fund 16 - 1% for the Arts - This fund represents an allocation of funds for art in the construction of certain Town capital improvements projects. Revenues in this fund are derived from a 25% commission on Art sales and donations.

Fund 18 - Energy Efficient Building Code Fund - This fund, established in 2007 by Ordinance #12, Series of 2007, accounts for revenue and expenditures relating to the implementation of environmentally friendly construction methods and renewable energy technologies in the construction of residential units with efficient building practices including energy compliance for Chapter 15.09 of the International Energy Conservation Code. The funds generated will be used to assist existing structures or new projects to achieve improved energy efficiency or renewable power generation.

Fund 31 - **Wastewater Fund** - This fund accounts for the activities related to the sewage treatment facilities and sewage collection/transmission lines. These services are funded through user charges.

Fund 41 - **Water Fund** - This fund accounts for the purchase, treatment and delivery of water to the citizens of the Town. This fund is also responsible for the ditch system. The Water Fund maintains the infrastructure needed to provide water service. These services are funded through user charges.

Fund 71 - **Carbondale Housing Fund** - This is a mortgage reserve fund used to purchase any affordable housing units from owners that default on their mortgages, as well as account for revenue and expenses related to Town owned residential units. The units purchased are required to be deed-restricted units. The Town has a few RETA's in place that are deposited into this fund. The proceeds of such assessment revenues shall be utilized by the Town in its discretion for open space, affordable house or transportation purposes to further mitigate project impacts upon Town resources.

Fund 72 - **Development Dedication Fee Fund** - This fund accounts for revenue received from a surcharge to developers for certain new construction. It is based on a dollar value per square foot and assessed at time of building permit. This fee is negotiated at the time of the annexation. Also represented in this fund are revenues derived from park dedication fees associated with new development.

Fund 73 - **Streetscape Fund** - This fund accounts for a 1.5 mill ad valorem tax restricted to construction of public streets, streetscape, and related improvements within the Town, including expanded downtown parking, pedestrian safety and street lights and beautification.

Fund 74 - **Capital Construction Fund** - This fund accounts for all capital construction costs associated with capital construction projects within the Town. The funding source is through an operating transfer from the General Fund Reserves.

Fund 75 - **Recreation Sales & Use Tax Fund** - This fund accounts for a .5% sales and use tax which is used exclusively for the acquisition of land and the development and implementation of parks and recreation facilities and programs for the Town of Carbondale. The operations of the Community Recreation Center and the Municipal Swimming Pool are funded through this revenue source.

Fund 76 - **Community Enhancement Fund** - This fund accounts for funds received from Holy Cross Electric Association restricted for beautification projects, energy conservation, equipment and technology upgrades for schools, scholarship funds, acquisition of open space and/or park land and development, undergrounding of overhead electric and other utility lines, and sponsorship of special community events. Funds in this fund can be spent only with the express written consent of the Company.

Fund 77 - **Sales & Use Tax Fund** - This fund accounts for 3% sales and use tax. Revenues are derived from specific retail sales, use taxes on motor vehicle sales and construction materials and

Garfield County Use Tax revenues. The revenue in this fund is transferred monthly to the general fund.

Fund 78 – **Bond Fund** - This fund accounted for resources which were legally restricted for the payment of the 2004 and 2006 Recreation Sales & Use Tax bonds. The Town financed a loan with ANB and the bonds were paid off in 2018. This fund now accounts for the loan payments to ANB.

Revenues Expenditures Summary with Comparison to Budget
For 6 months ending 6.30.2019

	2nd Qtr 2018	2nd Qtr 2019	YTD 2018	YTD 2019	Budget 2019	% Budget 2019
GENERAL FUND						
REVENUES:						
TAXES	185,787.00	221,055	346,670	375,659	674,835	55.7%
PERMITS & LICENSES	62,745	151,981	117,066	206,831	195,500	105.8%
INTERGOVERNMENTAL	195,798	193,780	214,953	263,818	743,161	35.5%
CHARGES & FEES	52,369	118,562	92,688	144,388	172,000	83.9%
FINES & FORFEITURES	22,152	16,384	39,117	30,677	60,000	51.1%
OTHER	115,773	80,456	190,551	184,119	300,800	61.2%
TRANSFERS IN	1,142,100	1,554,350	2,324,200	2,781,795	5,039,304	55.2%
APPROPRIATIONS AND SUNDRY	-	2,080	-	12,312	10,000	123.1%
TOTAL FUND REVENUES	1,776,723	2,338,648	3,325,245	3,999,600	7,195,600	55.6%
GENERAL FUND EXPENDITURES:						
ATTORNEY DEPT	40,702	44,916	62,687	71,366	170,000	42.0%
MUNICIPAL ELECTIONS DEPT	2,750	-	9,054	-	9,900	0.0%
BOARD OF TRUSTEES DEPT	30,612	29,486	61,770	69,787	128,165	54.5%
MUNICIPAL COURT DEPT	8,859	15,568	19,262	25,561	43,357	59.0%
TOWN MANAGER DEPT	83,466	87,191	185,860	189,573	378,509	50.1%
ADMINISTRATIVE SERVICES DEPT	51,604	41,053	296,416	263,912	389,200	67.8%
FINANCE DEPT	128,158	100,445	200,305	200,429	407,405	49.2%
SALES TAX ADMINISTRATION	8,953	6,461	17,301	15,011	37,662	39.9%
COMMUNITY DEVELOPMENT DEPT	60,013	72,892	135,760	148,656	315,580	47.1%
DATA PROCESSING DEPT	31,036	46,298	49,503	89,887	150,000	59.9%
BUILDING OPERATIONS DEPT	44,453	33,066	63,908	70,418	166,282	42.3%
GENERAL FUND MOTOR POOL DEPT	80,222	53,639	133,182	102,792	237,088	43.4%
POLICE DEPT	539,984	396,681	889,195	832,820	1,852,012	45.0%
COMMUNICATIONS DEPT	8,695	8,667	21,822	14,418	66,000	21.8%
BUILDING INSPECTION DEPT	47,641	44,064	87,616	92,398	204,202	45.2%
ORDINANCE CONTROL DEPT	10,547	20,942	29,759	38,768	77,655	49.9%
STREETS DEPT	178,733	166,950	332,258	313,212	905,100	34.6%
PUBLIC WORKS ADMIN DEPT	38,800	67,670	95,810	133,751	220,169	60.7%
RECREATION DEPT	116,433	93,097	196,178	182,438	413,198	44.2%
PARKS & CEMETERY DEPT	137,156	134,641	192,893	215,688	555,169	38.9%
RV PARK	20,071	12,069	22,158	12,793	61,440	20.8%
BOAT RAMP	3,246	2,832	3,246	3,232	6,000	53.9%
AFFORDABLE/ATTAINABLE HOUSING	8,000	57,500	15,000	65,000	80,000	81.3%
ECONOMIC DEV COUNCIL	-	-	20,000	40,000	47,000	85.1%
ENVIRONMENTAL HEALTH DEPT	31,804	5,428	36,737	34,011	50,000	68.0%
COMMUNITY AFFAIRS DEPT	2,795	-	62,000	66,000	66,000	100.0%
CONTINGENCY RESERVE DEPT	-	500,000	-	500,000	500,000	100.0%
TOTAL FUND EXPENDITURES	1,714,736	2,041,556	3,239,682	3,791,921	7,537,093	50.3%
NET REVENUE (LOSS)	61,987	297,093	85,562	207,679	(341,493)	

Revenues Expenditures Summary with Comparison to Budget
For 6 months ending 6.30.2019

	2nd Qtr 2018	2nd Qtr 2019	YTD 2018	YTD 2019	Budget 2019	% Budget 2019
CONSERVATION TRUST FUND						
REVENUES:						
INTERGOVERNMENTAL	19,950.64	19,072.73	35,058	44,512	65,000	68.5%
OTHER	-	4	7	7	600	1.2%
TOTAL FUND REVENUE	<u>19,951</u>	<u>19,076</u>	<u>35,065</u>	<u>44,520</u>	<u>65,600</u>	<u>67.9%</u>
EXPENDITURES:						
CONSERVATION TRUST	16,060	14,609	29,079	34,194	73,551	46.5%
TOTAL FUND EXPENDITURES	<u>16,060</u>	<u>14,609</u>	<u>29,079</u>	<u>34,194</u>	<u>73,551</u>	<u>46.5%</u>
NET REVENUE (LOSS)	<u>3,891</u>	<u>4,468</u>	<u>5,987</u>	<u>10,326</u>	<u>(7,951)</u>	
VICTIMS ASSISTANCE FUND						
REVENUES:						
FINES & FORFEITURES	5,049	3,360	8,630	6,229	16,000	38.9%
TOTAL FUND REVENUE	<u>5,049</u>	<u>3,360</u>	<u>8,630</u>	<u>6,229</u>	<u>16,000</u>	<u>38.9%</u>
EXPENDITURES:						
VICTIMS ASSISTANCE	1,231	3,083	8,715	8,083	15,000	53.9%
TOTAL FUND EXPENDITURES	<u>1,231</u>	<u>3,083</u>	<u>8,715</u>	<u>8,083</u>	<u>15,000</u>	<u>53.9%</u>
NET REVENUE (LOSS)	<u>3,818</u>	<u>277</u>	<u>(85)</u>	<u>(1,854)</u>	<u>1,000</u>	
LODGING TAX FUND						
REVENUES:						
TAXES	27,472	29,555	45,044	48,125	120,750	39.9%
TOTAL FUND REVENUE	<u>27,472</u>	<u>29,555</u>	<u>45,044</u>	<u>48,125</u>	<u>120,750</u>	<u>39.9%</u>
EXPENDITURES:						
CHAMBER OF COMMERCE	25,851	27,515	44,905	47,883	120,750	39.7%
TOTAL FUND EXPENDITURES	<u>25,851</u>	<u>27,515</u>	<u>44,905</u>	<u>47,883</u>	<u>120,750</u>	<u>39.7%</u>
NET REVENUE (LOSS)	<u>1,621</u>	<u>2,040</u>	<u>139</u>	<u>242</u>	<u>-</u>	
DISPOSABLE BAG FEE FUND						
REVENUES:						
DISPOSABLE BAG FEE	4,350	4,000	7,581	6,558	20,000	32.8%
TOTAL FUND REVENUE	<u>4,350</u>	<u>4,000</u>	<u>7,581</u>	<u>6,558</u>	<u>20,000</u>	<u>32.8%</u>
EXPENDITURES:						
EXPENDITURES	16,680	14,268	21,180	14,518	20,500	70.8%
TOTAL FUND EXPENDITURES	<u>16,680</u>	<u>14,268</u>	<u>21,180</u>	<u>14,518</u>	<u>20,500</u>	<u>70.8%</u>
NET REVENUE (LOSS)	<u>(12,331)</u>	<u>(10,267)</u>	<u>(13,599)</u>	<u>(7,960)</u>	<u>(500)</u>	

Town of Carbondale
Revenues Expenditures Summary with Comparison to Budget
For 6 months ending 6.30.2019

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	2nd Qtr 2018	2nd Qtr 2019	YTD 2018	YTD 2019	Budget 2019	% Budget 2019
1% FOR THE ARTS						
REVENUES:						
OTHER	-	37	5,238	212	2,000	10.6%
	-	37	5,238	212	2,000	10.6%
EXPENDITURES:						
1% FOR THE ART	-	-	3,929	-	7,000	0.0%
	-	-	3,929	-	7,000	0.0%
NET REVNUUE (LOSS)	-	37	1,310	212	(5,000)	
ENERGY EFFICIENT BUILDING CODE						
REVENUES:						
OTHER	-	-	-	-	-	0.0%
	-	-	-	-	-	0.0%
EXPENDITURES:						
EXPENDITURES	-	-	-	-	3,000	0.0%
	-	-	-	-	3,000	0.0%
NET REVENUE (LOSS)	-	-	-	-	(3,000)	
WASTEWATER FUND						
REVENUES:						
INTERGOVERNMENTAL	-	-	-	-	225,000	-
CHARGES & FEES	385,341	604,339	752,943	976,306	1,486,500	65.7%
OTHER	3,590	9,533	8,078	15,254	18,000	84.7%
TOTAL REVENUES	388,930	613,872	761,021	991,561	1,729,500	57.3%
EXPENDITURES:						
WASTEWATER DEPARTMENT	286,045	275,072	583,028	532,700	1,166,665	45.7%
CAPITAL CONSTR/OUTLAY DEPT	-	27,252	-	40,036	1,405,000	2.8%
STORM WATER	-	6,966	-	6,966	60,000	11.6%
TOTAL EXPENDITURES	286,045	309,290	583,028	579,703	2,631,665	22.0%
NET REVENUE (LOSS)	102,885	304,582	177,993	411,858	(902,165)	

Town of Carbondale
Revenues Expenditures Summary with Comparison to Budget
For 6 months ending 6.30.2019

	2nd Qtr 2018	2nd Qtr 2019	YTD 2018	YTD 2019	Budget 2019	% Budget 2019
WATER FUND						
REVENUES:						
STATE GRANT	15,097	-	15,097	15,629	240,000	0.0%
CHARGES & FEES	409,482	707,226	755,938	1,067,468	1,483,760	71.9%
OTHER	7,091	10,303	13,607	16,961	9,300	182.4%
TOTAL REVENUES	<u>431,671</u>	<u>717,529</u>	<u>784,642</u>	<u>1,100,057</u>	<u>1,733,060</u>	<u>63.5%</u>
EXPENDITURES:						
WATER DEPARTMENT	270,776	363,688	525,955	633,809	1,166,723	54.3%
CAPITAL CONSTR/OUTLAY DEPT	45,306	15,872	132,414	94,389	1,474,250	6.4%
SECONDARY WATER DEPT	34,671	77,119	34,671	77,149	214,906	35.9%
DEBT SERVICE DEPT	-	-	-	-	-	0.0%
TOTAL EXPENDITURES	<u>350,753</u>	<u>456,679</u>	<u>693,041</u>	<u>805,346</u>	<u>2,855,879</u>	<u>28.2%</u>
NET REVENUE (LOSS)	<u>80,918</u>	<u>276,479</u>	<u>91,601</u>	<u>294,711</u>	<u>(1,122,819)</u>	
TRASH FUND						
REVENUES:						
CHARGES & FEES	-	-	-	-	-	0.0%
OTHER	-	-	-	-	-	0.0%
TOTAL REVENUES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
EXPENDITURES:						
TRASH DEPARTMENT	-	15,499	-	15,499	-	0.0%
TOTAL EXPENDITURES	<u>-</u>	<u>15,499</u>	<u>-</u>	<u>15,499</u>	<u>-</u>	<u>0.0%</u>
NET REVENUE (LOSS)	<u>-</u>	<u>(15,499)</u>	<u>-</u>	<u>(15,499)</u>	<u>-</u>	
CARBONDALE HOUSING FUND						
REVENUES:						
GRANTS-STATE OF COLORADO	18,625	-	18,625	-	-	0.0%
RETA	-	10,775	4,890	10,775	5,000	0.0%
LEASING INCOME	11,755	8,530	25,810	18,910	47,400	39.9%
TRANSFER IN	-	50,000	-	50,000	50,000	100.0%
TOTAL REVENUES	<u>11,755</u>	<u>69,305</u>	<u>49,325</u>	<u>79,685</u>	<u>102,400</u>	<u>77.8%</u>
EXPENDITURES:						
GRANT-ART SPACE STUDY	47,500	-	47,500	-	-	0.0%
RENTAL PROPERTIES EXPENDITURES	512	1,320	826	4,020	56,000	7.2%
HOUSING PURCHASES	-	622,393	-	622,393	-	0.0%
RENTAL PROPERTIES RENOVATIONS	-	77,756	-	120,569	67,000	180.0%
TOTAL EXPENDITURES	<u>512</u>	<u>701,468</u>	<u>48,326</u>	<u>746,982</u>	<u>123,000</u>	<u>607.3%</u>

Revenues Expenditures Summary with Comparison to Budget**For 6 months ending 6.30.2019**

	2nd Qtr 2018	2nd Qtr 2019	YTD 2018	YTD 2019	Budget 2019	% Budget 2019
NET REVENUE (LOSS)	<u>11,243</u>	<u>(632,163)</u>	<u>999</u>	<u>(667,297)</u>	<u>(20,600)</u>	
DEVELOPER DEDICATION FEE FUND						
REVENUES:						
CHARGES & FEES	23,046	43,920	23,208	52,677	25,000	210.7%
OTHER	<u>20</u>	<u>96</u>	<u>39</u>	<u>116</u>	<u>100</u>	<u>115.8%</u>
TOTAL REVENUES	<u>23,066</u>	<u>44,016</u>	<u>23,247</u>	<u>52,793</u>	<u>25,100</u>	<u>210.3%</u>
EXPENDITURES:						
EXPENDITURES	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
NET REVENUE (LOSS)	<u>23,066</u>	<u>44,016</u>	<u>(26,753)</u>	<u>52,793</u>	<u>25,100</u>	

Town of Carbondale
Revenues Expenditures Summary with Comparison to Budget
For 6 months ending 6.30.2019

ATTACHMENT Ma

	2nd Qtr 2018	2nd Qtr 2019	YTD 2018	YTD 2019	Budget 2019	% Budget 2019
STREETSCAPE FUND						
REVENUES:						
TAXES	75,280	82,452	162,431	162,056	219,130	74.0%
TOTAL REVENUES	75,280	82,452	162,431	162,056	219,130	74.0%
EXPENDITURES:						
STREETSCAPE IMPROVEMENTS	7,076	1,607	8,765	3,147	764,900	0.4%
TOTAL EXPENDITURES	7,076	1,607	8,765	3,147	764,900	0.4%
NET REVENUES (LOSS)	68,204	80,845	153,667	158,909	(545,770)	
CAPITAL CONSTRUCTION FUND						
REVENUES:						
INTERGOVERNMENTAL	-	-	-	-	30,000	0.0%
OTHER	24	500,118	47	500,142	500,150	100.0%
TOTAL REVENUES	24	500,118	47	500,142	530,150	94.3%
EXPENDITURES:						
CAPITAL CONSTRUCTION DEPT	348,798	79,055	353,798	123,421	769,000	16.0%
TOTAL EXPENDITURES	348,798	79,055	353,798	123,421	769,000	16.0%
NET REVENUES (LOSS)	(348,774)	421,062	(353,751)	376,721	(238,850)	
REC SALES & USE TAX FUND						
REVENUES:						
TAXES	172,562	239,754	279,052	352,822	731,027	48.3%
INTERGOVERNMENTAL	25,000	25,000	25,000	25,000	146,250	0.0%
CHARGES & FEES	117,424	108,687	227,759	216,277	356,500	60.7%
OTHER	15,083	16,258	42,890	42,933	49,100	87.4%
TOTAL REVENUES	330,070	389,698	574,701	637,032	1,282,877	49.7%
EXPENDITURES:						
RECREATION CENTER	258,982	274,704	258,982	274,704	506,392	54.2%
MUNICIPAL POOL DEPT	88,192	64,910	88,192	64,910	163,185	39.8%
RECREATIONS SALES & USE TAX	180,207	193,642	180,207	193,642	489,655	39.5%
TOTAL EXPENDITURES	527,381	533,255	527,381	533,255	1,159,232	46.0%
NET REVENUES (LOSS)	(197,311)	(143,557)	47,320	103,777	123,645	

Revenues Expenditures Summary with Comparison to Budget
For 6 months ending 6.30.2019

	2nd Qtr 2018	2nd Qtr 2019	YTD 2018	YTD 2019	Budget 2019	% Budget 2019
COMMUNITY ENHANCEMENT FUND						
REVENUES:						
COMMUNITY ENHANCEMENT	-	-	7,058	7,798	7,500	104.0%
TOTAL REVENUES	-	-	7,058	7,798	7,500	104.0%
EXPENDITURES:						
EXPENDITURES	-	-	-	-	-	0.0%
TOTAL EXPENDITURES	-	-	-	-	-	0.0%
NET REVENUE (LOSS)	-	-	7,058	7,798	7,500	
SALES & USE TAX FUND						
REVENUES:						
TAXES	1,042,701	1,447,714	1,686,607	2,133,193	4,612,154	46.3%
OTHER	968	3,256	3,687	3,138	6,500	48.3%
TOTAL REVENUES	1,043,669	1,450,970	1,690,294	2,136,331	4,618,654	46.3%
EXPENDITURES:						
DEBT SERVICE/TRANSFERS	1,042,230	1,449,128	2,124,087	2,571,487	4,618,654	55.7%
TOTAL EXPENDITURES	1,042,230	1,449,128	2,124,087	2,571,487	4,618,654	55.7%
NET REVENUES (LOSS)	1,439	1,842	(433,793)	(435,156)	-	
BOND FUND						
REVENUES:						
OTHER	54,400	51,250	108,800	102,500	205,000	50.0%
TOTAL REVENUES	54,375	54,400	108,800	102,500	205,000	50.0%
EXPENDITURES:						
DEBT SERVICE DEPT	43,448	15,700	43,448	15,700	206,282	7.6%
TOTAL EXPENDITURES	43,448	15,700	43,448	15,700	206,282	7.6%
NET REVENUES (LOSS)	10,927	38,700	65,352	86,800	(1,282)	

Town of Carbondale
Cash Balances All Funds

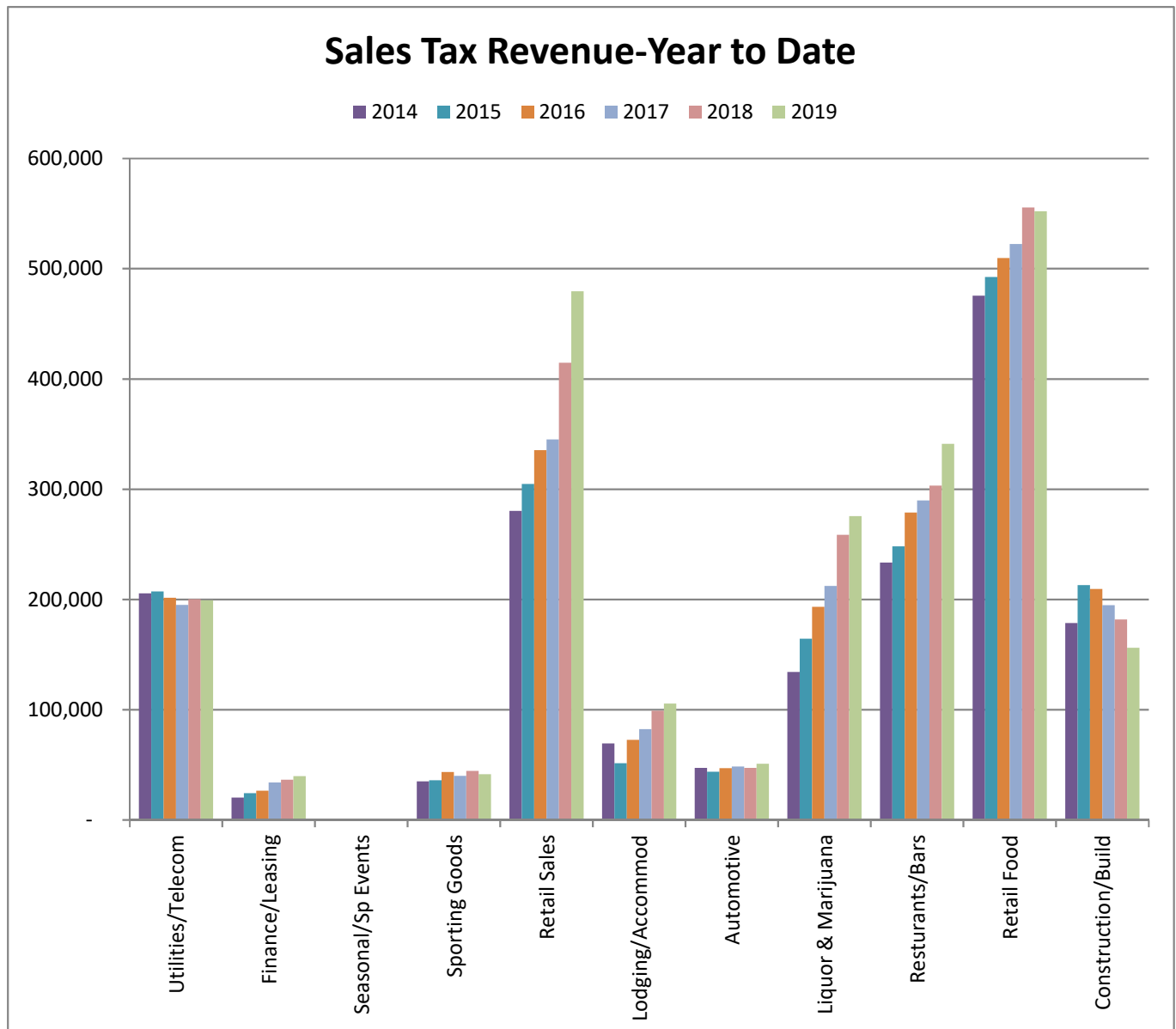
ATTACHMENT Ma

06.30.19	ANB	Alpine MM	CSAFE	Colotrust	Wells Fargo	1st Bank	Alpine Bank	Total
	01-1042	01-1044	01-1042	01-1042	01-1042	01.1042	Checking	
General	1,265,478.36	-571,721.72	262,309.24	3,091,268.93	954,524.29	1,000,000.00	50.47	6,001,909.56
Conservation Trust					50,238.49		77,816.44	128,054.93
Victims Assistance							-2,217.24	-2,217.24
Lodging Tax							9,788.52	9,788.52
Disposable Bag Fee							9,457.30	9,457.30
1% for Arts							19,653.82	19,653.82
Energy Efficient Bldg							8,268.00	8,268.00
Wastewater	1,559,966.16	2,072,127.77	412,309.24	150,000.00		1,000,000.00	351,222.79	5,545,625.96
Water	369,395.41	763,345.35	412,309.24	150,000.00			263,551.17	1,958,601.17
Trash							-15,499.12	-15,499.12
Carbondale Housing							-293,335.70	-293,335.70
Development Ded Fee		796,022.62					-391,464.54	404,558.08
Streetscape				750,000.00			139,862.78	889,862.78
Capital Construction		973,829.18					-104,224.25	869,604.93
Recreation S&U Tax		522,827.13	962,309.24				193,917.87	1,679,054.24
Community Enhancement							28,383.82	28,383.82
Sales & Use Tax				200,000.00			143,258.43	343,258.43
Bond							94,583.94	94,583.94
Total	3,194,839.93	4,556,430.33	2,049,236.96	4,341,268.93	1,004,762.78	2,000,000.00	533,074.50	17,679,613.42
	18.07%	25.77%	11.59%	24.56%	5.68%	11.31%	3.02%	

Town of Carbondale

January - June

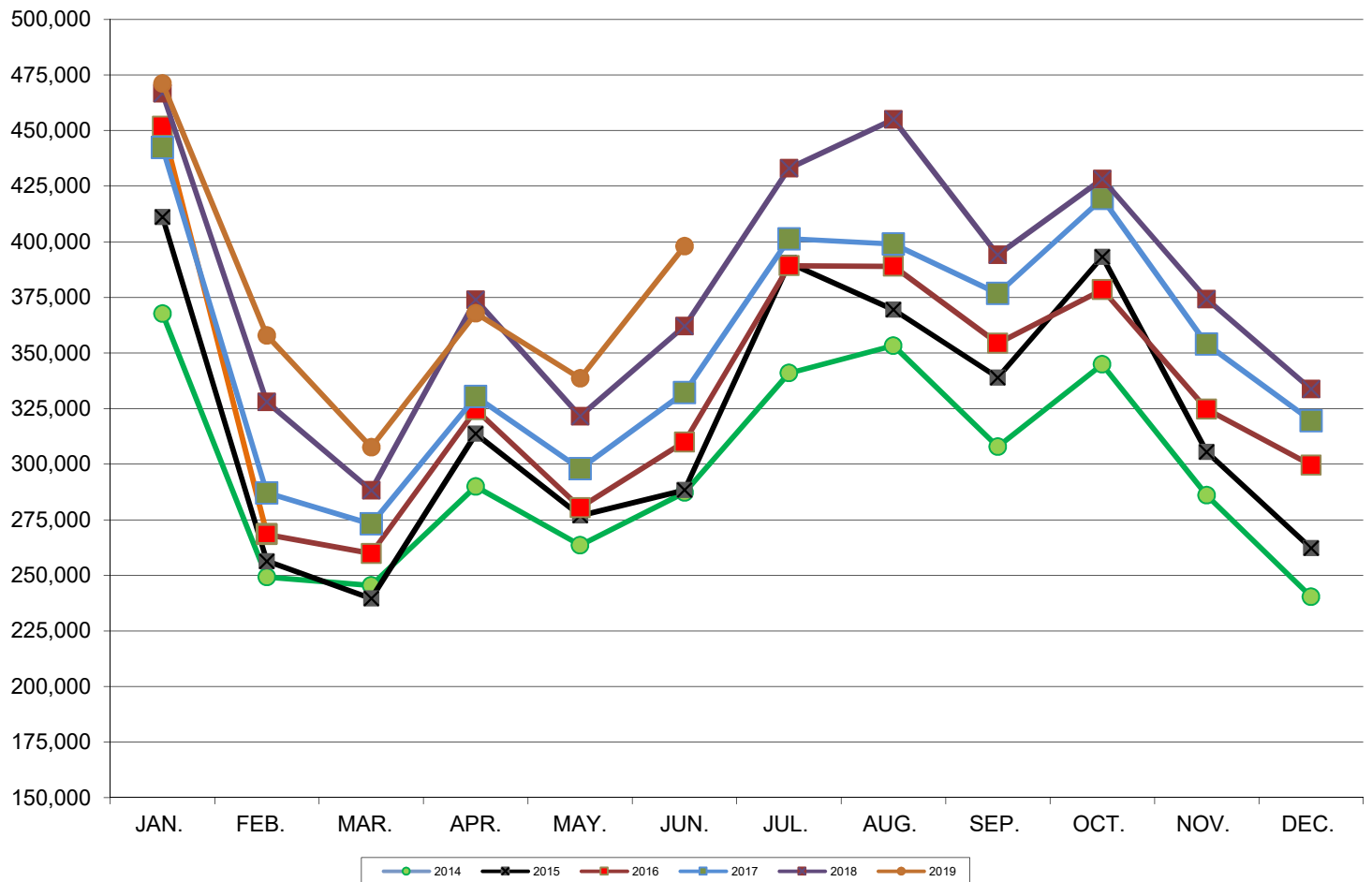
Year to Date	2014	2015	2016	2017	2018	2019	% of Total
Utilities/Telecom	205,529	207,220	201,442	195,006	200,090	199,324	8.9%
Finance/Leasing	20,157	24,235	26,402	33,820	36,319	39,655	1.8%
Seasonal/Sp Events	390	422	37	55	99	118	0.0%
Sporting Goods	34,858	35,971	43,378	40,027	44,329	41,448	1.8%
Retail Sales	280,207	304,678	335,255	345,102	414,544	479,466	21.4%
Lodging/Accommod	69,431	51,432	72,583	82,282	99,011	105,481	4.7%
Automotive	47,230	43,623	46,974	48,434	47,140	50,780	2.3%
Liquor & Marijuana	134,201	164,266	193,309	212,286	258,641	275,507	12.3%
Resturants/Bars	233,436	248,066	278,631	289,681	303,084	341,134	15.2%
Retail Food	475,398	492,355	509,553	522,361	555,424	552,059	24.6%
Construction/Build	178,486	212,847	209,358	194,662	181,666	156,198	7.0%
Total	1,679,324	1,785,116	1,916,923	1,963,715	2,140,347	2,241,170	100.0%

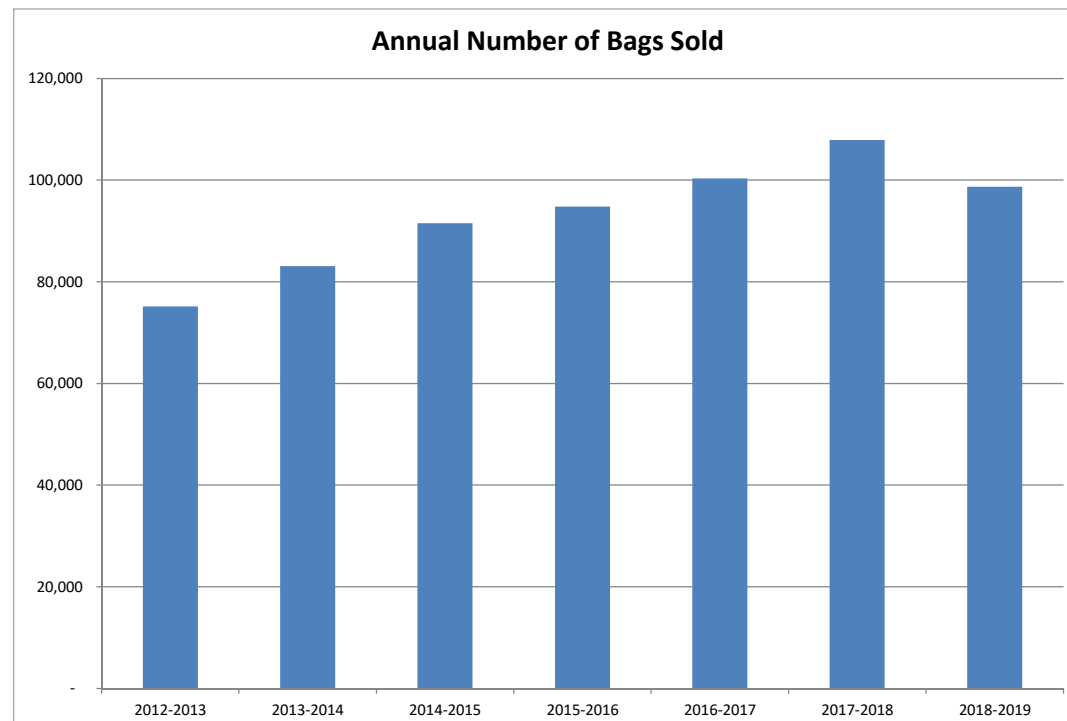
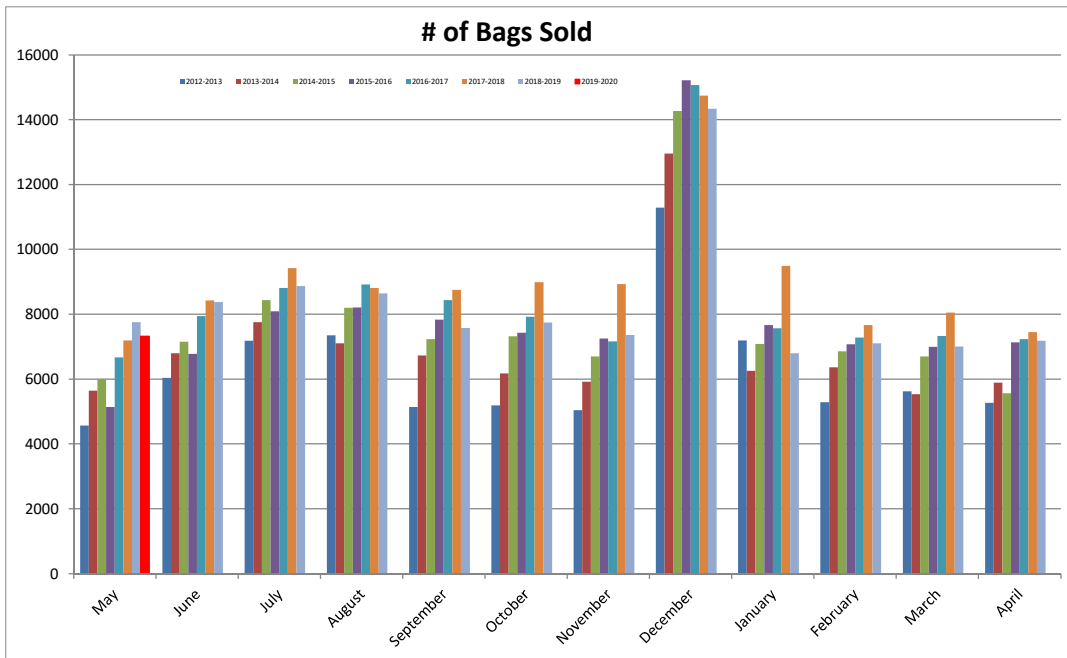
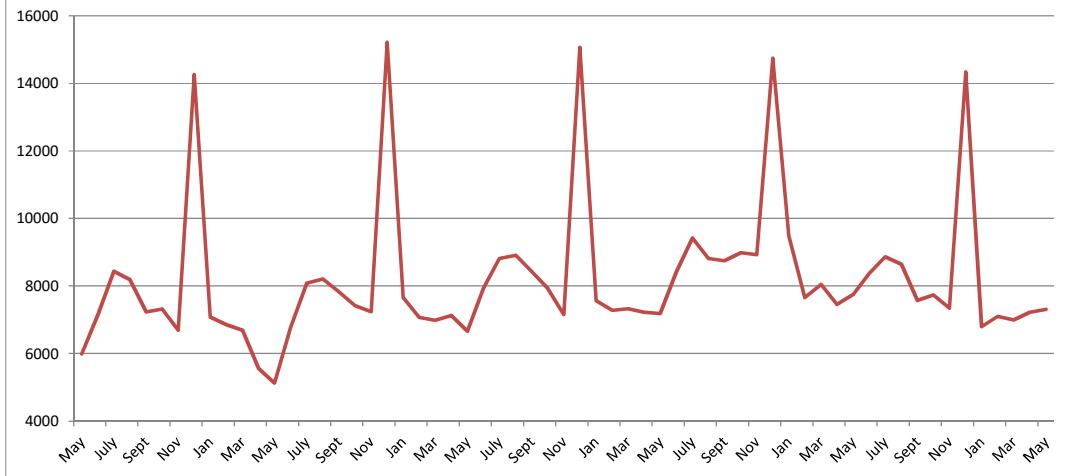


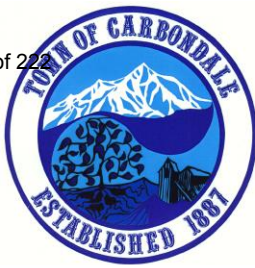
TOWN OF CARBONDALE RETAIL SALES TAX REVIEW

Sales Tax

REPORT MONTH	2014	2015	2016	2017	2018	2019	2018-2019 % Change	2017-2018 % Change	2016-2017 % Change
JAN.	367,636	411,031	451,933	442,286	466,732	471,122	0.9%	5.5%	-2.1%
FEB.	249,179	256,325	268,392	287,021	327,884	357,852	9.1%	14.2%	6.9%
MAR.	245,456	239,569	259,817	273,037	288,193	307,643	6.7%	5.6%	5.1%
APR.	289,889	313,635	324,451	330,369	373,941	367,843	-1.6%	13.2%	1.8%
MAY.	263,518	276,839	280,445	297,902	321,523	338,565	5.3%	7.9%	6.2%
JUN.	287,215	288,279	309,930	332,166	361,992	398,073	10.0%	9.0%	7.2%
JUL.	340,914	390,492	389,296	401,315	432,990		-100.0%	7.9%	3.1%
AUG.	353,235	369,433	388,942	399,004	455,077		-100.0%	14.1%	2.6%
SEP.	307,769	338,918	354,391	376,715	394,154		-100.0%	4.6%	6.3%
OCT.	344,830	393,108	378,425	419,404	428,150		-100.0%	2.1%	10.8%
NOV.	285,965	305,444	324,692	353,954	374,101		-100.0%	5.7%	9.0%
DEC.	240,322	262,131	299,554	319,509	333,759		-100.0%	4.5%	6.7%
Adj	29,483			61,400					
Subtotal: (3.5%)	3,605,411	3,845,203	4,030,268	4,294,082	4,558,496	2,241,099		6.2%	6.5%







TOWN OF CARBONDALE

PUBLIC WORKS

511 Colorado Avenue
Carbondale, CO 81623

Board of Trustees Agenda Memorandum

Meeting Date: July 23, 2019

TITLE: Public Works/Utilities Second Quarter Report

SUBMITTING DEPARTMENT: Public Works

STREETS DEPARTMENT/ADMINISTRATION:

Annual Projects: The annual crack sealing project is complete. Striping is also complete; however, the contractor may be back in this fall to touch up crosswalks. Spray patching in several areas throughout town is also complete. Due to the wet spring, most of the heavier road work in the valley is behind schedule. Chip sealing is expected to be completed within the next few weeks.

Other Projects: Concrete work on the Meadow Wood Reclamation project is complete. The remaining roadway work will be complete by October 15th.

The environmental and cultural work, required by CDOT, for the Red Hill project is nearly complete. Based on preliminary results, staff is not anticipating the need for a 404 permit from the Corps of Engineers. If this holds true, there is an opportunity to potentially complete the road realignment work this fall. The Town and County are working to get the box culvert sections manufactured and delivered due to the long lead time in getting these manufactured.

The streets crew assisted the parks department with the installation of conduit for the 133 irrigation project this spring. This involved removing portions of Garfield Avenue, Euclid Avenue, Sopris Avenue, 8th Street and several drives and alleys; installing the conduit, and then replacing the roads. The final patch on Sopris Avenue was poured on July 17th.

An additional drywell was installed near the pool to help drainage near the bus stop.

Annual Maintenance Work: As time allows, the streets crew has been sweeping, repairing potholes, and completing sign repairs and replacements.

Development Work: The Rockford Ditch relocation in the vicinity of the Main Street/Hendrick Drive intersection is complete and the road has been patched. Site work at Crystal River Marketplace continues with small utility trench installation, roadway construction, and curb and gutter construction. In early July, work began on the new intersections with SH-133. Work will continue this

summer and fall on public improvements internal to the development as well as the new intersections with Highway 133.

Work on the public improvements in the Thompson Park development continues. The water, sewer, and stormwater improvements have been completed. Work continues on the private roadway construction.

Engineering Services: Staff continued to work with Roaring Fork Engineering on the design for a new clarifier at the wastewater treatment plant. A DOLA grant for design work was approved for this project. RFE has also been working on capacity upgrades at the Roaring Fork Treatment plant and plans for a new alignment of CR 107 near Red Hill. The realignment will allow for access to the existing parking area and the new parking lot for Red Hill users below the new trailhead. It will also improve the geometry of the SH 82/CR 107 intersection. Finally, RFE has been assisting the Town with public infrastructure inspections related to several private developments around Town. More detail on the clarifier and Roaring Fork Treatment plant is included below.

Town Arborist: The Town Arborist has been busy trimming trees, watering downtown flower pots and maintaining landscaped areas including the SH-133 corridor. A wet spring followed by warm temperatures has made vegetation management particularly challenging this spring/summer. While there have been no major wind storms so far this year, there have been several that were large enough to down limbs from trees which were cleaned up.

This spring staff tried a new steam tool for weed management. Results have been promising and this may come up as part of budget discussions later in the year. The steam from the unit not only kills growing weeds, it also treats the seed bed to keep new weeds from sprouting.

Boards and Commissions: Public works staff continues to provide support for several of the town's boards and commissions including the Bike, Pedestrian and Trails Commission, the Environmental Board, the Carbondale Public Arts Commission, the Tree Board and the Board of Trustees.

WATER DEPARTMENT

Nettle Creek: South Nettle Creek is experiencing increasing flows. In early June it was flowing at approximately 400 gallons per minute (0.57 MGD), with the most recent flows approaching 900 gallons per minute (1.3 MGD). We have not experienced peak flow yet and anticipate increased seasonal flow from the snowpack through November when the freezing weather returns.

An exploratory excavation along the South Nettle line determined that the installation of a hydroelectric turbine approximately 200 feet upstream of the treatment plant will be feasible with an impulse turbine. Design continues on this project. Once the design is completed the design drawings will be routed through the USFS for amending the permit to allow installation of the facility and an overflow line back into South Nettle Creek.

The new Nettle Creek filter control equipment and computer system has allowed for operational flexibility and is working well. We have found this system to be sensitive to power fluctuations which have resulted in total plant shutdowns twice since being brought on line. Staff is working with our control

technicians to alleviate this with power line filters, surge protection and backup power supply for the equipment.

The wild fire mitigation at the treatment plant has not been performed to date. This remains scheduled to be completed by the end of July possibly early August.

Roaring Fork: The Roaring Fork Treatment Plant has remained fully operational. The filtration system valve replacement was completed in June. The ancillary work on the membrane maintenance brought forth additional maintenance items to consider in the future which will be programmed in the future budget submittals.

Staff continues to work with our engineers on expanding the production of the facility with additional filtration. The engineers have determined that the filtration technology that is in the Crystal Treatment Plant will be suitable for the additional production capacity at the plant. We anticipate submitting the design for the additional filters to the State within the next few weeks. It is anticipated that the review and approval process through the State will be 150 days.

Crystal Well: The treatment system on the Crystal well has been performing with no reported problems. The plant has been operating primarily in conjunction with the Roaring Fork Plant to keep up with the summer demand.

Distribution system: Additional leak detection was performed the week of July 8th two leaks were identified on a service line and another fire hydrant. The areas surveyed included Old Town and the Nettle Creek Line.

The two leaking hydrants along Dolores Way identified in April, as well as a leaking service line on Morrison have been repaired.

Staff will be flushing the water mains throughout town. We will be monitoring the storage tank levels to stay above designated minimum storage levels for fire flow during the flushing operations. Flushing operations will not interrupt service in the areas where flushing occurs.

Crystal River Restoration Plan: A preferred alternative discussion was held after the public meetings for the Crystal River Restoration Project. The design team has continued to incorporate the preferred alternatives into the design of the project. The timing of the extreme conditions with the drought in 2018 and the high run off in 2019 has been beneficial in the overall design of the project for determining the hydraulic profile of the river. Site visits have occurred at the Weaver head gate to discuss design concepts and ongoing maintenance difficulties experienced with the high flows.

A survey has been performed on the Weaver Ditch from the head gate to the end of the ditch. Monitoring stations have been set up to obtain data and determine potential efficiency measures this irrigation season. Staff continues working with the consultants and engineers to determine areas within the ditch system for making improvements.

Irrigation ditches: Staff has continued to identify areas of the ditch system that present maintenance issues. Repairs have been made where high priority problems have occurred. The high water during peak run off brought forth maintenance concerns which will be addressed after the ditches are turned off and prior to the 2020 irrigation season weather permitting.

WASTEWATER DEPARTMENT

Treatment Plant: The waste water plant has been operating well. The clarifier project continues with the design and engineering. The initial Site Application has been reviewed by the State, and their comments have been addressed. The final design continues to be in progress and will be submitted in the near future for final approval. The engineers have continued to work on hydraulics of the system and equipment selection with suppliers.

Collection System: There have been no reported problems with the collection system. Staff continues to perform maintenance of the collection system as time allows with cleaning and video inspection.

OTHER

Staffing: We continue to recruit for one position.

Gateway RV Park: The Gateway Park system has operated well.

Mapping: The GIS mapping continues to be updated.

Certification testing continues with all new staff members.



**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Board of Trustees Agenda Memorandum

Meeting Date: 7/23/2019

TITLE: Planning Department Administrative Report

SUBMITTING DEPARTMENT: Planning Department

Thompson Park - The Board approved the Major Site Plan Review for Thompson Park in July of 2018. The approval allows 40 residential dwelling units, eight of which would be deed restricted for affordable housing. On April 23, 2019, the Board approved an extension to record a Subdivision Plat for the property with a new deadline of November 18, 2019. Since then, work on the infrastructure has been ongoing. Building permit applications have been reviewed and may be picked up once fees have been paid.

Town Center – The Board approved an amendment to the Town Center Plat, Subdivision Improvements Agreement and Covenants on May 14, 2019. The documents have not yet been finalized.

City Market – Work continues on the infrastructure for the Carbondale Marketplace (City Market) subdivision. It is anticipated that construction of City Market will begin this year with the store opening in 2020. This will include the 10,000 sq. ft. retail building associated with City Market as well as the fueling station. The building permit for the grocery store is ready to be issued once the renewable energy offset requirements are worked out.

Stein Development – Staff anticipates that an application for a revised Major Site Plan Review will be submitted in the next few weeks. This application would go before the Planning Commission and the Board at public hearings.

Main Street Marketplace – Main Street Marketplace is approved for a mixed-use development with approximately 10,000 sq. ft. of commercial space and 115 residential dwelling units on the 5.37-acre parcel. The Development Improvements Agreement and Ordinance were approved by the Board at the February 15, 2019 meeting. The main focus of the developer has been the

infrastructure required for City Market and the bank building. The developer will then turn back to this development.

Unified Development Code (UDC) Amendments – The Planning Commission and the Board of Trustees reviewed and approved the amendments this spring. Clarion has completed integrating the redlines into the UDC with hyperlinks and formatting. Staff is reviewing Clarion's work prior to finalizing the document.

Mapping – Town Staff worked with Roaring Fork Geospatial to make sure past rezonings were reflected on the Zoning District Map. This has been completed. Staff also worked to develop a Phase and Block Map for River Valley Ranch (RVR). This is helpful because many of the legal documents associated with RVR utilize the Phase and Block system. This has been completed as well.

Wireless Facilities – On April 9, 2019, the Board approved amendments to the UDC to address wireless facilities for the new 5G technology being rolled out. Clarion received these amendments and incorporated them at the same time as the overall amendments noted above. In addition, on May 14, 2019, the Board approved fees for Wireless Facilities. Staff continues to follow the technology by participating in webinars and communicating with other communities.

728 Euclid – A public hearing was held on June 10, 2019 before the Board of Adjustment (BOA) for the consideration of an appeal of the Building Official's decision to issue a building permit for a structure at 728 Euclid Avenue. The BOA directed the property owner to submit redesigns of the structure. The initial redesigns were submitted to the Town. The Town has requested additional material which will be submitted by July 30, 2019. The next hearing is scheduled for August 19, 2019.

182 Sopris Avenue – On April 25, 2019, the Planning Commission approved a Minor Site Plan Review to allow an ADU at 182 Sopris Avenue.

417 Sopris Avenue - The Planning Commission Approved a Minor Site Plan for an ADU to be located at 417 Sopris Avenue at the May 16, 2019 Meeting.

714 Lincoln Avenue Condominium Exemption – The Planning Commission approved a Condominium Exemption to divide four apartments into separate conveyable units at its June 27, 2019 meeting.

Go Self Storage/Blue Mountain Self Storage – The Planning Commission had reviewed these referrals from Garfield County on January 24, 2019 and submitted a letter to the County which reflected their concerns. Both proposals were denied by the County Commissioners at their April 15, 2019 meeting.

Roaring Fork Valley Regional Housing Authority (RFVRHA) – Planning Staff has been serving on the RFVRHA Affordable Housing Task Force and the Land Use

Task Force groups working on the Regional Housing Authority project. The results of the recent housing survey were presented to the public and elected officials at several public meetings throughout the Valley.

Brothers Subdivision Exemption - 415 8th Street – In March of 2018, Staff reviewed an Administrative Site Plan Review to allow construction of a duplex and a single-family residence to be located at 415 N. 8th Street. On April 11, 2019, the Planning Commission approved a subdivision exemption to subdivide the parcel into three lots. Staff is finalizing the documentation for the subdivision plat and associated documents for recordation.

Red Hill Lofts – On May 28, 2019, the Board approved a fee waiver requested as allowed in the UDC for the Red Hill Lofts development. The development team continues to work with CHAFA in order to get funding for 30 affordable rental units.

Triple Canna LLC. 220 N 12th Street – The Planning Commission approved a Marijuana Infused Product Manufacture and Cultivation Special Use Permit for 220 N 12th Street on April 25, 2019.

Property Inquiries – A number of properties were placed on the market around Town. As a result, Planning and Building Staff have been fielding numerous inquiries on those properties.

VACP Report – The Commission reviewed the summary of the VCAP report at its April 11, 2019 meeting with the understanding that the findings in the report should be considered during the Commission's decision-making process.

Downtown Colorado Inc. – Staff attended the Downtown Colorado Inc conference on April 9th and 10th. The conference was well attended with participants from around the State.

Creative District – Staff attended the state-wide Creative District conference in Salida this past May. Amy from Carbondale Arts received an award for her work in Carbondale from the State at the conference. Carbondale was well represented at the conference.

Prepared By: John Leybourne and Janet Buck

JH
Town Manager



**TOWN OF
CARBONDALE 511
COLORADO AVENUE
CARBONDALE, CO 81623**

**Board of Trustees Agenda
Memorandum**

Meeting Date: 7-23-2019

TITLE: Building Department Second Quarter Update

SUBMITTING DEPARTMENT: Building Department

ATTACHMENTS: Second Quarter Inspection Report

Building Department

- In the second quarter, the Building Department issued/reviewed 104 permit applications including: 5 Solar Permits, 20 Plumbing Permits, 21 Mechanical Permits, 1 Demolition Permits and 57 Building Permits. There was a triplex permit issued.
- The second quarter had a significant increase in activity compared to the first quarter of 2019, which had 66 permit applications.
- 241 inspections were performed in the second quarter, including 34 final inspections as compared to the first quarter, which had 161 inspections. See the attached report for a detailed explanation.
- The Building Department continues to answer routine inquiries, hold pre-submittal meetings with architects, and perform consultations on site.
- The assisted living project, Sopris Lodge, has started construction on the first building.

Prepared By: John Plano, Building Official

JH
Town Manager

Inspection Date	Inspection	Inspector	File#	Property Address
04/01/2019	Drywall	John Plano	17-000234	45 Village Lane 4 UNIT BLDG
04/01/2019	Drywall	John Plano	18-000079	415 North 8TH Street Units Y & Z
04/01/2019	Drywall	John Plano	17-000234	45 Village Lane 4 UNIT BLDG
04/01/2019	Final Plumbing	John Plano	19-000042	1033 COLORADO Avenue
04/01/2019	Footing	John Plano	19-000022	522 8th Street
04/01/2019	Framing	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/01/2019	Gas Piping	John Plano	18-000144	53 CRYSTAL CANYON Drive
04/01/2019	Rough Heating/Ventilation	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/01/2019	Rough Plumbing	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/02/2019	Drywall	John Plano	16-000187	710 EUCLID Avenue
04/02/2019	Final Heating/Ventilation	John Plano	19-000041	117 CRYSTAL CANYON Drive
04/02/2019	Shower Pan	John Plano	18-000201	379 EUCLID Avenue
04/03/2019	Foundation	John Plano	18-000217	791 Highway 133
04/04/2019	Final Building	John Plano	19-000018	321 LAMPRECHT Drive
04/04/2019	Final Building	John Plano	18-000045	1941 DOLORES Way #C6
04/05/2019	Footing	John Plano	18-000190	418 Garfield Avenue
04/08/2019	Consultation	John Plano	18-000232	531 South 2ND Street
04/08/2019	Final Building	John Plano	18-000045	1941 DOLORES Way #C6
04/08/2019	Insulation	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/09/2019	Final Building	John Plano	19-000032	1100 VITOS Way
04/09/2019	Final Building	John Plano	18-000122	584 Highway 133
04/09/2019	Footing	John Plano	18-000058	832 PERRY RIDGE
04/09/2019	Roofing	John Plano	19-000048	682 EUCLID Avenue
04/10/2019	Final Building	John Plano	15-000032	4100 Crystal Bridge Drive
04/10/2019	Final Building	John Plano	19-000051	1028 WHEEL Drive
04/10/2019	Framing	John Plano	19-000010	1367 BARBER Drive
04/10/2019	Framing	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/10/2019	Rough Heating/Ventilation	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/10/2019	Rough Plumbing	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/11/2019	Final Building	John Plano	18-000213	4006 CRYSTAL BRIDGE Drive
04/12/2019	Deck	John Plano	19-000044	575 South 2ND Street
04/12/2019	Gas Piping	John Plano	18-000102	653 North Bridge Drive
04/12/2019	Window Inspection	John Plano	19-000049	76 Fourth Street

04/15/2019	Fireplace/Gas Stove	John Plano	18-000175	432 CRYSTAL CANYON Drive
04/15/2019	Framing	John Plano	18-000175	432 CRYSTAL CANYON Drive
04/15/2019	Rough Heating/Ventilation	John Plano	18-000175	432 CRYSTAL CANYON Drive
04/15/2019	Rough Plumbing	John Plano	18-000175	432 CRYSTAL CANYON Drive
04/16/2019	Drywall	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/16/2019	Final Building	John Plano	18-000194	568 Highway 133
04/16/2019	Framing	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/16/2019	Insulation	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/16/2019	Rough Heating/Ventilation	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/16/2019	Rough Plumbing	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/17/2019	Framing	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/17/2019	Rough Heating/Ventilation	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/18/2019	Final Building	John Plano	17-000231	968 MAIN Street
04/19/2019	Footing	John Plano	19-000018	321 LAMPRECHT Drive
04/19/2019	Framing	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/19/2019	Roofing	John Plano	19-000048	682 EUCLID Avenue
04/22/2019	Damp Proofing	John Plano	19-000022	522 8th Street
04/22/2019	Final Building	John Plano	18-000253	525 GRACELAND Drive
04/22/2019	Footing	John Plano	19-000011	700 PERRY RIDGE
04/22/2019	Framing	John Plano	18-000186	40 PATTERSON Drive
04/22/2019	Insulation	John Plano	19-000010	1367 BARBER Drive
04/22/2019	Insulation	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
04/23/2019	Framing	John Plano	19-000062	220 North 12TH Street
04/23/2019	Rough Heating/Ventilation	John Plano	18-000186	40 PATTERSON Drive
04/23/2019	Rough Plumbing	John Plano	18-000186	40 PATTERSON Drive
04/23/2019	Solar Inspection	John Plano	19-000037	682 EUCLID Avenue
04/24/2019	Footing	John Plano	19-000011	700 PERRY RIDGE
04/24/2019	Roofing	John Plano	19-000076	1360 Rock Court
04/25/2019	Consultation	John Plano	18-000066	441, 443, 445 Boundary Lane
04/25/2019	Final Building	John Plano	18-000060	1225 CATHERINE Court
04/25/2019	Framing	John Plano	19-000063	888 EUCLID Avenue
04/25/2019	Gas Piping	John Plano	18-000066	441, 443, 445 Boundary Lane
04/25/2019	Plumbing Underground	John Plano	18-000200	163 SOPRIS MESA Drive
04/25/2019	Rough Heating/Ventilation	John Plano	18-000175	432 CRYSTAL CANYON Drive

04/25/2019	Shower Pan	John Plano	18-000165	171 SOPRIS MESA Drive
04/25/2019	Shower Pan	John Plano	18-000066	441, 443, 445 Boundary Lane
04/25/2019	Temporary Certificate of Occupa	John Plano	18-000066	441, 443, 445 Boundary Lane
04/26/2019	Footing	John Plano	19-000026	103 Bowles Drive
04/26/2019	Insulation	John Plano	18-000186	40 PATTERSON Drive
04/26/2019	Roofing	John Plano	19-000074	3856 CRYSTAL BRIDGE Drive
04/29/2019	Final Building	John Plano	18-000122	584 Highway 133
04/29/2019	Insulation	John Plano	18-000175	432 CRYSTAL CANYON Drive
04/30/2019	Footing	John Plano	18-000174	461, 463, 465 Boundary Lane
04/30/2019	Footing	John Plano	19-000075	1011 WHEEL Circle
04/30/2019	Footing	John Plano	19-000027	3680/3700 Crystal Bridge Drive
05/01/2019	Final Building	John Plano	18-000066	441, 443, 445 Boundary Lane
05/01/2019	Radon Mitigation	John Plano	18-000200	163 SOPRIS MESA Drive
05/01/2019	Temporary Certificate of Occupa	John Plano	18-000142	46 North Fourth Street
05/02/2019	Final Building	John Plano	18-000198	689 LINCOLN Avenue
05/02/2019	Foundation	John Plano	18-000058	832 PERRY RIDGE
05/02/2019	Plumbing Underground	John Plano	18-000244	275 South Fourth Street
05/03/2019	Drywall	John Plano	18-000186	40 PATTERSON Drive
05/06/2019	Final Building	John Plano	19-000062	220 North 12TH Street
05/06/2019	Final Building	John Plano	18-000173	326 North 10TH Street
05/06/2019	Roofing	John Plano	19-000076	1360 Rock Court
05/06/2019	Rough Plumbing	John Plano	19-000010	1367 BARBER Drive
05/06/2019	Solar Inspection	John Plano	19-000040	1401 Barber Drive
05/07/2019	Consultation	John Plano	19-000094	933 WHEEL Circle
05/07/2019	Foundation	John Plano	19-000075	1011 WHEEL Circle
05/08/2019	Foundation	John Plano	18-000174	461, 463, 465 Boundary Lane
05/08/2019	Foundation	John Plano	19-000011	700 PERRY RIDGE
05/13/2019	Deck	John Plano	18-000089	1629 DEFIANCE Drive
05/13/2019	Drywall	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
05/13/2019	Foundation	John Plano	19-000027	3680/3700 Crystal Bridge Drive
05/13/2019	Gas Piping	John Plano	18-000066	441, 443, 445 Boundary Lane
05/13/2019	Insulation	John Plano	19-000045	1333 ROCK Court
05/14/2019	Drywall	John Plano	18-000175	432 CRYSTAL CANYON Drive
05/14/2019	Final Building	John Plano	18-000173	326 North 10TH Street

05/14/2019	Framing	John Plano	18-000217	791 Highway 133
05/14/2019	Framing	John Plano	19-000033	1402 GREYSTONE Drive
05/14/2019	Rough Heating/Ventilation	John Plano	19-000033	1402 GREYSTONE Drive
05/14/2019	Rough Plumbing	John Plano	19-000033	1402 GREYSTONE Drive
05/15/2019	Final Building	John Plano	18-000204	604 GRACELAND Drive
05/15/2019	Fireplace/Gas Stove	John Plano	19-000081	1118 HERITAGE Drive
05/15/2019	Foundation	John Plano	19-000026	103 Bowles Drive
05/15/2019	Temporary Certificate of Occupa	John Plano	18-000102	653 North Bridge Drive
05/16/2019	Consultation	John Plano	19-000047	36 4TH Street
05/16/2019	Footing	John Plano	18-000244	275 South Fourth Street
05/16/2019	Footing	John Plano	19-000090	801 LATIGO Loop
05/16/2019	Footing	John Plano	19-000035	228 Eighth Street
05/16/2019	Framing	John Plano	18-000217	791 Highway 133
05/17/2019	Fence	John Plano	19-000078	495 North 8TH Street
05/17/2019	Footing	John Plano	19-000046	Railroad R.O.W. Rio Grande Trail
05/17/2019	Roofing	John Plano	19-000074	3856 CRYSTAL BRIDGE Drive
05/20/2019	Drywall	John Plano	17-000233	45 Village Lane 3 UNIT BLDG
05/20/2019	Foundation	John Plano	19-000035	228 Eighth Street
05/20/2019	Framing	John Plano	19-000075	1011 WHEEL Circle
05/20/2019	Rough Plumbing	John Plano	19-000102	516 MESA VERDE Avenue
05/21/2019	Consultation	John Plano	19-000047	36 4TH Street
05/21/2019	Damp Proofing	John Plano	19-000026	103 Bowles Drive
05/21/2019	Weather Proofing	John Plano	18-000174	461, 463, 465 Boundary Lane
05/22/2019	Footing	John Plano	18-000196	767 Cleveland Avenue
05/22/2019	Foundation	John Plano	19-000046	Railroad R.O.W. Rio Grande Trail
05/22/2019	Framing	John Plano	18-000079	415 North 8TH Street Units Y & Z
05/22/2019	Framing	John Plano	18-000078	415 North 8TH Street Unit X
05/22/2019	Roofing	John Plano	19-000088	319 SOPRIS Avenue
05/22/2019	Rough Heating/Ventilation	John Plano	18-000079	415 North 8TH Street Units Y & Z
05/22/2019	Rough Heating/Ventilation	John Plano	18-000078	415 North 8TH Street Unit X
05/22/2019	Rough Plumbing	John Plano	18-000079	415 North 8TH Street Units Y & Z
05/22/2019	Rough Plumbing	John Plano	18-000078	415 North 8TH Street Unit X
05/23/2019	Footing	John Plano	19-000066	101 Bowles Drive
05/23/2019	Footing	John Plano	19-000064	1165 HERITAGE Drive

05/23/2019	Shower Pan	John Plano	18-000175	432 CRYSTAL CANYON Drive
05/24/2019	Framing	John Plano	19-000045	1333 ROCK Court
05/24/2019	Framing	John Plano	19-000018	321 LAMPRECHT Drive
05/24/2019	Rough Plumbing	John Plano	19-000047	36 4TH Street
05/28/2019	Footing	John Plano	19-000002	150 MAIN Street
05/28/2019	Framing	John Plano	18-000075	36 SOUTH BRIDGE Court
05/28/2019	Insulation	John Plano	18-000079	415 North 8TH Street Units Y & Z
05/28/2019	Insulation	John Plano	18-000078	415 North 8TH Street Unit X
05/28/2019	Radon Mitigation	John Plano	18-000174	461, 463, 465 Boundary Lane
05/29/2019	Drywall	John Plano	19-000045	1333 ROCK Court
05/29/2019	Fence	John Plano	16-000091	512 North 8TH Street
05/29/2019	Final Building	John Plano	18-000181	512 North Eighth Street
05/29/2019	Final Building	John Plano	18-000181	512 North Eighth Street
05/29/2019	Foundation	John Plano	19-000066	101 Bowles Drive
05/29/2019	Framing	John Plano	19-000038	26 MAROON Drive
05/29/2019	Framing	John Plano	19-000090	801 LATIGO Loop
05/29/2019	Plumbing Underground	John Plano	19-000022	522 8th Street
05/29/2019	Underlayment	John Plano	19-000072	112 PIONEER Court
05/30/2019	Final Building	John Plano	18-000066	441, 443, 445 Boundary Lane
05/30/2019	Footing	John Plano	19-000036	417 SOPRIS Avenue
05/30/2019	Foundation	John Plano	19-000002	150 MAIN Street
05/30/2019	Foundation	John Plano	19-000064	1165 HERITAGE Drive
05/30/2019	Framing	John Plano	19-000114	1629 DEFIANCE Drive
05/30/2019	Temporary Certificate of Occupa	John Plano	18-000066	441, 443, 445 Boundary Lane
05/30/2019	Temporary Certificate of Occupa	John Plano	17-000252	17 MAROON Place
06/03/2019	Consultation	John Plano	18-000256	295 RIO GRANDE Avenue
06/03/2019	Foundation	John Plano	18-000196	767 Cleveland Avenue
06/03/2019	Foundation	John Plano	18-000244	275 South Fourth Street
06/03/2019	Framing	John Plano	18-000144	53 CRYSTAL CANYON Drive
06/03/2019	Framing	John Plano	19-000096	871 Colorado Avenue
06/04/2019	Damp Proofing	John Plano	19-000027	3680/3700 Crystal Bridge Drive
06/04/2019	Drywall	John Plano	19-000027	3680/3700 Crystal Bridge Drive
06/04/2019	Framing	John Plano	19-000094	933 WHEEL Circle
06/04/2019	Insulation	John Plano	18-000075	36 SOUTH BRIDGE Court

06/04/2019	Radon Mitigation	John Plano	19-000027	3680/3700 Crystal Bridge Drive
06/04/2019	Rough Heating/Ventilation	John Plano	18-000144	53 CRYSTAL CANYON Drive
06/04/2019	Rough Plumbing	John Plano	18-000144	53 CRYSTAL CANYON Drive
06/05/2019	Consultation	John Plano	19-000059	195 4TH Street
06/05/2019	Drywall	John Plano	19-000038	26 MAROON Drive
06/05/2019	Footing	John Plano	19-000087	1818 Highway 133
06/05/2019	Framing	John Plano	19-000047	36 4TH Street
06/05/2019	In Floor Heat	John Plano	18-000200	163 SOPRIS MESA Drive
06/06/2019	Consultation	John Plano	19-000059	195 4TH Street
06/06/2019	Foundation	John Plano	19-000036	417 SOPRIS Avenue
06/06/2019	Framing	John Plano	17-000284	105 Ash Lane
06/06/2019	Framing	John Plano	18-000197	111 ASH Lane
06/06/2019	Weather Proofing	John Plano	19-000066	101 Bowles Drive
06/07/2019	Consultation	John Plano	19-000014	999 GARFIELD Avenue
06/07/2019	Final Building	John Plano	19-000053	3720 CRYSTAL BRIDGE Drive
06/07/2019	Plumbing Underground	John Plano	18-000196	767 Cleveland Avenue
06/07/2019	Plumbing Underground	John Plano	19-000096	871 Colorado Avenue
06/07/2019	Roofing	John Plano	19-000072	112 PIONEER Court
06/07/2019	Rough Plumbing	John Plano	19-000038	26 MAROON Drive
06/10/2019	Damp Proofing	John Plano	19-000064	1165 HERITAGE Drive
06/10/2019	Drywall	John Plano	18-000078	415 North 8TH Street Unit X
06/10/2019	Final Building	John Plano	19-000119	135 East MAIN Street
06/10/2019	Final Building	John Plano	18-000253	525 GRACELAND Drive
06/10/2019	Gas Piping	John Plano	19-000092	1383 BARBER Drive
06/10/2019	Plumbing Underground	John Plano	18-000196	767 Cleveland Avenue
06/10/2019	Radon Mitigation	John Plano	19-000022	522 8th Street
06/10/2019	Rough Plumbing	John Plano	19-000096	871 Colorado Avenue
06/11/2019	Fence	John Plano	19-000106	931 WHEEL Circle
06/12/2019	Deck	John Plano	19-000113	1520 BARBER Drive
06/12/2019	Foundation	John Plano	19-000087	1818 Highway 133
06/12/2019	Insulation	John Plano	19-000047	36 4TH Street
06/13/2019	Final Building	John Plano	18-000201	379 EUCLID Avenue
06/13/2019	Footing	John Plano	19-000060	760 Latigo Loop
06/13/2019	In Floor Heat	John Plano	18-000075	36 SOUTH BRIDGE Court

06/13/2019	Roofing	John Plano	19-000003	238 SOPRIS Avenue
06/14/2019	Final Building	John Plano	18-000201	379 EUCLID Avenue
06/14/2019	Window Inspection	John Plano	19-000095	868 MELISSA Lane
06/17/2019	Final Building	John Plano	16-000187	710 EUCLID Avenue
06/17/2019	Foundation	John Plano	19-000060	760 Latigo Loop
06/17/2019	Roofing	John Plano	19-000097	120 CLEARWATER Road
06/18/2019	Drywall	John Plano	19-000047	36 4TH Street
06/18/2019	Drywall	John Plano	18-000079	415 North 8TH Street Units Y & Z
06/18/2019	Final Building	John Plano	19-000090	801 LATIGO Loop
06/18/2019	Final Heating/Ventilation	John Plano	19-000099	4156 CRYSTAL BRIDGE Drive
06/18/2019	Foundation Drain	John Plano	19-000036	417 SOPRIS Avenue
06/18/2019	Shower Pan	John Plano	18-000186	40 PATTERSON Drive
06/24/2019	Consultation	John Plano	17-000256	1380 MAIN Street 103 & 104
06/24/2019	Footing	John Plano	18-000256	295 RIO GRANDE Avenue
06/24/2019	Footing	John Plano	19-000068	162 SOPRIS MESA Drive
06/24/2019	Framing	John Plano	19-000122	195 4th Street
06/24/2019	Framing	John Plano	17-000284	105 Ash Lane
06/24/2019	Radon Mitigation	John Plano	18-000244	275 South Fourth Street
06/24/2019	Radon Mitigation	John Plano	19-000087	1818 Highway 133
06/24/2019	Radon Mitigation	John Plano	19-000060	760 Latigo Loop
06/24/2019	Rough Heating/Ventilation	John Plano	17-000284	105 Ash Lane
06/24/2019	Rough Plumbing	John Plano	17-000284	105 Ash Lane
06/25/2019	Fence	John Plano	18-000237	545 South 2ND Street
06/25/2019	Insulation	John Plano	18-000144	53 CRYSTAL CANYON Drive
06/26/2019	Fence	John Plano	19-000115	690 REDSTONE Avenue
06/26/2019	Final Building	John Plano	18-000066	441, 443, 445 Boundary Lane
06/26/2019	Framing	John Plano	19-000038	26 MAROON Drive
06/26/2019	Gas Piping	John Plano	19-000132	455 Boundary Lane
06/26/2019	Window Inspection	John Plano	19-000118	1442 MAIN Street Unit 4
06/27/2019	Deck	John Plano	19-000122	195 4th Street
06/27/2019	Final Building	John Plano	19-000063	888 EUCLID Avenue
06/27/2019	Footing	John Plano	18-000256	295 RIO GRANDE Avenue
06/27/2019	Footing	John Plano	19-000067	406 CRYSTAL CANYON Drive
06/27/2019	Framing	John Plano	18-000190	418 Garfield Avenue

06/27/2019	Plumbing Underground	John Plano	18-000190	418 Garfield Avenue
06/27/2019	Rough Heating/Ventilation	John Plano	18-000190	418 Garfield Avenue
06/28/2019	In Floor Heat	John Plano	19-000060	760 Latigo Loop
06/28/2019	Plumbing Underground	John Plano	19-000087	1818 Highway 133



Incident Analysis Report

Summary By Incident Type



Print Date/Time: 07/11/2019 20:01
 Login ID: aramirez
 Incident Type: All

From Date: 04/01/2019 00:00
 To Date: 06/30/2019 23:59

Carbondale Police Department

Call Source: All

Officer ID: All

Location: All

Incident Type	Number of Incidents
911	34
AbanVeh	10
Accident	51
Alarm	46
Alcohol Violation	1
Animal-Bear	1
Animal-Livestock	10
Animal-Pet	160
Animal-Wildlife	9
Assault	2
Assist	133
Assist Citizen	197
Assist EMS	8
Assist Fire	2
Assist Other Agency	10
Assst/Fire Dept/EMS	5
ATL	1
Building Check	12
Burglary	1
Civil	26
Code Violation	51
Damage to Property/Vandalism	13
Directed Patrol	110
Disturbance	24
Domestic	12
Drug Investigation	7
DUI	1
Family Offenses	1
Fight	4
Fingerprints	13
Follow Up	340
Found Property	22
Fraud	15
Harassment	20
Hazards	14
Information	2

Juvenile	19
Liquor/Alcohol	10
Lost Property	34
Missing Person	6
Motorist Assist	17
Natural Disaster	1
Noise Complaint	24
Parking Prob/Comp	272
Private Tow	1
REDDI Report	3
Restraining Order	4
Sex Offender Registration	11
Sex Offense	7
Special Assignments	10
Suicidal Subject	3
Suspicious Event	72
Theft/Larceny	30
Traffic	799
Transient	8
Trespass	14
Vehicle Lockout	23
VIN Inspection	89
Warrant	3
Weapons	1
Welfare Check	28
Total:	2857

SRO Monthly Report 2019

	April 2019											
SCHOOL	Directed Patrol / Traffic/ Informat ion	Criminal Mischief/ Suspicious	Truancy	Theft	Welfare / safe to tell	Public Relations/ Education	Assault	Sexual Offense	Harassment	Drugs/ MIP	Disturban ce/Noise	Citizen Assist/ Follow up
R.F.H.S.	3432 3264 3258 2771 3617				3503 3254	3617		2912		3500 2884 2833		3264 3258 3128 3007 2831
Bridges		3059			3057	3199				2991	2963 3242	3385 3260 2875
C.M.S.	2787 3278 2767 3251 3462 3195 3257 3480	3473			3057	3199		3072 3066 3057	3072 3066 3057	2991	2963 3242	3385 3260 2875
C.R.E.S.	2787 3278 2767 3251 3462 3195 3257 3480							3606	2842		3135	3474 3237
Ross							3052			3448	3130	3308 3062
CCS												
MTHLY TOTALS	21	2	0	0	4	3	1	5	4	6	6	15

May 2019

SCHOOL	Directed Patrol/ Traffic/ Informat ion	Criminal Mischief	Truancy	Theft	Welfare / Safe to tell	Public Relations/ Education	Assault/ DV	Sexual Offense	Harassment	Drugs/ MIP	Disturban ce/ Noise	Citizen Assist/ Follow up
R.F.H.S.	3987 4149 3952 3792 4480 4384 4376 4375										4497	4202 3928 4502 3791 4383 4234 4207
Bridges	4377 4252 3664	4455										4408 3793
C.M.S.	3843 3646								3862			4153 4016
C.R.E.S.	4270 3727 3674											4417 4263 4181
Ross												
CCS												4154 3678 3656
MTHLY TOTALS	16	1	0	0	0	0	0	0	1	0	1	17

MEMORANDUM

To: Mayor Dan Richardson and Board of Trustees
From: Chief Gene Schilling
Re: Police Stats for Administrative 2nd Quarterly Report
Date: July 23, 2019

.....

The following are the requested statistics from April 1, 2019 to June 30, 2019.

Citations

RVR	7
Assault	3
Careless Driving	15
Child Abuse	1
Criminal Invasion of Privacy	1
Criminal Trespass	1
Disobeyed Traffic Control Device	8
Dog At Large	1
Domestic Violence	4
Driving Under Restraint	2
Drugs	1
Drug Paraphernalia	1
DUI	29
Habitual Traffic Offender	2
Harassment	4
MIP-Alcohol	3
MIP-Marijuana	3

No Valid Driver's License	17
Open Container	2
Operated Uninsured vehicle	6
Parking	25
Plates/Registration	13
Reckless Driving	1
Resisting Arrest	3
Speeding	32
Theft	3
Tobacco Violation	2
Vicious Dog	4
Violation of Restraining Order	2
Other	12

Cases

Accidents	30
Animal Complaint	3
Assault	4
Assist Agency	1
Child Abuse	1
Civil Matter	1
Criminal Mischief	6
Criminal Trespass	3
Damage Private/Public Property	4
Disturbances	3

Domestics	4
Drugs	6
Driving Under Influence/ Driving with Ability Impaired	20
Fraud/Forgery	9
Harassment	5
Mental Health	4
MIP	1
Other Offense	1
Lost Property	1
Sex Offense	7
Suspicious Activity	1
Thefts	11
Tobacco Violation	1
Traffic Violation	1
Traffic-Impound	1
Vandalism	1
Violation of a Court Order	3
Warrants	5
Weapon Violation	1

141 cases reported for this period.

Attached are the School Resource Officer's Reports for April, May and June of 2019.
The Quarterly SRO Report for 2019 Spring School Year.

Attached are the TRIDENT arrests and drugs, assets and weapons seized for April, May and June of 2019. Also attached is the disposition data.

2nd Quarter 2019
TRIDENT Statistics
 April 1, 2019 thru June 30, 2019

Drugs Seized:

DRUG TYPE	DRY	LIQUID	PILLS/DOSES/PLANTS	VALUE
Heroin	7.65 oz			\$43,350.00***
Cocaine	.65 oz			\$1098.00***
Methamphetamine	128 oz			\$145,176.00***
Marijuana				\$0.00****
Marijuana Plants (indoor grow)				\$0.00****
Marijuana Plants (outdoor grow)				\$0.00****
Marijuana Products (edibles, hash, etc.)				\$0.00*****
Club Drugs*				
GHB			2 plastic bottles with clear liquid containing GHB	\$---.---
Hallucinogens**				
Psilocybin	.2 oz			\$59.00*****
LSD			1 pkg sweet tart ropes laced with LSD	\$---.---
Pharmaceuticals				\$0.00****
Total:				\$189,683.00

* MDMA, GHB, Ketamine, Rohypnol, etc.

** LSD, PCP, Peyote, Mescaline, Psilocybin, etc.

*** Amounts shown have been calculated using estimates from previous TRIDENT undercover purchases

**** Amounts shown have been calculated using RMHIDTA's 2017 Colorado Drug Prices Table

***** Amounts shown have been calculated using <http://www.streetrx.com>

Assets Seized:

Cash	\$0
Vehicles	\$0
Real Property	\$0
Other	\$0
Total:	\$0

Weapons Seized:

Handguns (Pistols/Revolvers)	0
Rifles/Shotguns	0
Machine Guns/Assault Weapons	0
Explosive Devices	0
Other	0
Total:	0

Cases by City Area:

CASES	
Carbondale	2
Glenwood Springs	1
New Castle	0
Silt	2
Rifle	5
Parachute	1
Other	0
Total:	11

Arrests by City Area:

ARRESTS	
Carbondale	0
Glenwood Springs	1
New Castle	0
Silt	2
Rifle	8
Parachute	1
Other	0
Total:	12

Police Department Administrative Quarterly Report April 1 to June 30, 2019

2019 Second Quarter total number of Calls for Service was 2,857. (See attached Incident Analysis Report) The total number of cases was 141.

April Items:

Accident	3 Cited/1 Closed
Assault	1 Closed
Civil	2 Closed
Child Abuse	1 Closed
Criminal Mischief	2 Closed
Domestic	1 Warrant / 1 Closed
Drugs	2 Jailed
DUI	4 Summoned
DUI/Accident	1 Summoned
DUI/Drugs (Cocaine)	1 Jailed
Fraud	3 Closed
Harassment	3 Closed
Hit and Run	Open
MIP (Marijuana)	6 Juveniles Summoned
Sex Offense	4 Closed
Traffic Stop	1 Jailed / 1 Summoned
Violation of a Court Order	1 Jailed
Warrant	2 Jailed

April Cases of Interest:

Officer Brandyn Rupp attended and graduated from DRE (Drug Recognition Expert) school.

Anna Ramirez and Gene Schilling attended a class on the new Asset Forfeiture laws.

Sgt. Windham attended his second week of LPO (Leadership in Police Organizations). LPO is three weeks total, spread out over three months.

Ordinance Officer Jesus Terrazas completed the Colorado Animal Association Conference Organization training.

Anna Ramirez and Lt. Wurtsmith attended a round table PIO (Public Information Officer) meeting regarding the ICS (Incident Command System) at the Carbondale Fire Department.

Officers did foot patrol at the 5 Points Film Festival.

May Items:

Accident	3 Cited/5 Closed/1 Jailed
Animal Complaint	1 Citation
Assault	2 Jailed
Criminal Mischief	2 Closed
Domestic Violence	3 Jailed
Drugs	2 Cited / 1 Jailed
DUI	3 Summoned/2 Jailed
Theft	3 Closed/2 Jailed
Tobacco Violation	1 Citation
Trespass/ Warrant	1 Jailed
Warrant	1 Jailed

May Cases of Interest

Paul Lazo and Eric Vargas graduated from the Colorado Mountain College Spring Valley Police Academy. They both passed their Colorado POST tests and began field training.

Officers were patrolling First Friday.

Officers were patrolling during the dandelion parade and festivities.

Executive Assistant Anna Ramirez attended a victim assistance law enforcement conference and CCIC coordinator training.

Officer Bill Kirkland attended a two day Patrol Rifle Armorer class.

Lt. Wurtsmith attended a Law Enforcement summit meeting where local LEO leaders reviewed the latest news and material from the District Attorney's office.

Officer Tade Shively is attended a FTO (Field Training Officer Course). This will enable him to teach our new recruits.

Sgt. Windham completed his third and final week of LPO (Leadership in Police Organizations).

Officer Tade Shively finished a week long FTO (Field Training Officer) class.

Officers conducted tobacco compliance checks. The only tobacco retail store to fail the compliance check was Wine Time, this was their second violation.

Officers conducted equipment registration checks at construction sites. Warnings were issued for non-compliance.

June Items:

Accident	4 Closed/3 Citations/1 Summoned
Animal Complaint	2 Summoned
Criminal Mischief	3 Closed
Criminal Trespass	1 Jailed
DUI	2 Jailed/6 Summoned
Fraud	2 Closed
Harassment	1 Summoned
Sex Offense	2 Under Investigation
Theft	5 Closed/1 Summoned
Traffic Stop	1 Summoned
Warrant	2 Jailed

June Cases of Interest:

Executive Assistant Anna Ramirez attended a two day class on Community Engagement and Public Information Officer (PIO).

Chief Schilling and Executive Assistant Anna attended the Redstone flood meeting to be informed about flood impacts that might affect the Carbondale community and/or infrastructure.

Officers were patrolling First Friday.

First rodeo was well attended and there were no incidents. We continued to do foot patrol at the rodeos.

Carbondale Sergeant Robb Windham was honored in the Glenwood Post Independent for his efforts with DUI enforcement.

Sheija Binshaban started as our new Police Services Technician. She is bi-lingual and we are excited to have her as part of our team!

Carbondale Officers did foot and bicycle patrol while the Ride the Rockies riders were in town. The event went very smoothly and everyone seemed to be having a great time!

Chief Schilling was at the annual Chiefs of Police Conference (CACP).

Carbondale Officers assisted Glenwood P.D. with Strawberry Days last weekend. We have sent out invitations for local agencies to assist with the Carbondale Mountain Fair next month.

April 1 through June 31, 2019 Trainings

Trainings attended for the second quarter of 2019:

Mar 31-Apr 15, 2019	DRE (Rupp)
April 15-19, 2019	Colorado Assoc. Of Animal Control Officers (Terrazas)
Mar 22-May 24, 2019	Leadership (Windham)
May 5, 2019	CCIC Coordinator (Ramirez)
May 20-24, 2019	FTO Training (Shivley)
June 3-4, 2019	Community Engagement & PIO (Ramirez)
June 23, 2019	Intoxilyzer (Leach)
June 27-28, 2019	CACP (Wurtsmith, Schilling)

July 1 through October 3, 2019 Trainings

Planned for the 3rd Quarter of 2019:

July
July
September
September

Parks & Recreation Department Quarterly Managers' Report– April, May, June 2019

ADMINISTRATION REPORT

1. **FMLD Update:** Close out of Spring 2018 mini-grant for \$25,000 which funded bathroom improvements which included new roof structures on Sopris Park and Miners' Park bathrooms including solar panels on the Miners Park bathroom Applied for two additional mini grants during the Fall 2018 and Spring 2019 grant cycles for playground replacement funds at Miners Park. This work will begin this September.
2. **Red Hill Trails Update:** The Town of Carbondale is working with DHM to complete the trail signage package. This will go out to bid in August.
3. Staff is working on the RFP for the Town Pool Master Plan funded by a GOCO planning grant. This will go out to bid in August.
4. Parks & Recreation Director, Eric Brendlinger, attended the bi-lingual parents night last week at the Roaring Fork High School. Eric highlighted the summer and year-round employment opportunities with the department for bi-lingual students. We are presently looking for bi-lingual lifeguards, swim instructors, front desk staff and recreation assistants.

PARKS MANAGEMENT:

1. **North Face Park:** Roaring Fork Pickleball Association fundraising efforts began for the Pickleball Court project at the North Face Park. 6 courts will be built and funded by the RFPA to the south of the existing tennis courts at the park. RFP for excavation and an additional RFP for court construction went out in June. Screamin' Eagle Excavation won the bid for the excavation and Evergreen Tennis Courts won the bid for the court build. Project will get underway in August.

Out of necessity we adopted a manual weed whack technique with staff and a manual de-weed with temp workers to knock down the pervasive weeds in the park. We are using AVENGER a burndown herbicide to help control the weeds. This broad leaf 100% natural herbicide is made with citrus oil and does work well on the broad leaf weeds. We are learning that a two to three week reapplication is necessary to knock down the new growth that happens in that time and to avoid them going to seed.

- Special Events held at the park:
 - Bonedale Bike Jam
 - Bonedale Sk8 Revival Skateboard Competition
 - Pedaleando
 - Sacred Cycle
 - 5k Fun Run Roaring Fork Pickleball Association
- 2. **Bob Terrell State Wildlife Area:** A regrading and application of mag chloride in May helped to keep the dust down and improved the potholes in the lower bench road. A sink hole was recently fixed on the lower road caused by a rotting log underneath the road surface.
- 3. **Hendricks and Miners Park** fields were top dressed and reseeded. Parks crew set up temporary fence on both soccer fields, closing them for normal use. All sprinkler heads were raised. The project took a month and a week for the new grass seed to get established. Fields will be open by July 19
- 4. **Rocky Mountain Custom Landscapes Inc.** have completed the South East Highway 133 irrigation system rebuild plus irrigation sleeving. Some road cuts were necessary to sleeve the new system requiring temporary road closures. These were done one street cut at a time so traffic patterns were not disturbed other than the block they were working on.

5. **Delaney Nature Park:** Annual weed mitigation burn of Delaney Nature Park did not take place this year due to lack of appropriate staffing levels and work load of parks staff. Additional fence repair was conducted due to vandalism of the electric fence on the East side of Delaney Nature Park to keep the cows out of the park. Many cows had been getting through the breach in the electric fence. This is now repaired.
6. **Hendricks Dog Park** will receive new dog agility equipment to replace the equipment removed recently due to the dilapidated state of existing.
7. **Gus Darien Rodeo Arena:** Arena was prepped for the riding season. We added mag chloride for dust suppression. The roping chute was replaced. Additional-three hole trash and recycling stations were placed on site and a recycling multi-stream dumpster. Custom railings were put on the North side of the picnic shade shelter.
 - Special Events held at the arena:
 - Carbondale Wild West Rodeo
 - Gymkhana
 - Stepping Stones Team Roping and Sorting
 - Two Jaripeo & Baile Mexican Rodeos
8. **Gateway RV Park:** RV Park & baseball diamonds de-weeded with manual extraction with temp workers prior to opening and use. Park employees mowed and weed whacked the Gateway RV Park and did a deep clean of the bathrooms. Site 6 was adapted into a small recreational vehicle site with full hook ups. A fence was installed around the septic system to protect it from vehicles and pedestrians.

Sitetype May 2019	Calendar Nights	Total Nights	Booked Nights	Booked %
Tent Camping Group Site	30	30	6	20
RV Site (electric only) 20 ft max	30	60	25	41.67
RV Site water / electric only (24ft max)	30	150	56	37.33
RV Site full hook-up (25-34 ft max)	30	180	84	46.67
RV Site Full hookup (max 35ft-45ft)	30	150	109	72.67
	150	570	280	43.668

49% of the RV sites were occupied in May 2019

Sitetype June 2019	Calendar Nights	Total Nights	Booked Nights	Booked %
Tent Camping Group Site	29	29	6	20.69
RV Site (electric only) 20 ft max	29	58	39	67.24
RV Site water / electric only (24ft max)	29	145	123	84.83
RV Site full hook-up (25-34 ft max)	29	174	165	94.83
RV Site Full hookup (max 35ft-45ft)	29	145	141	97.24
	145	551	474	72.966

86 % of the RV Sites were occupied in June

Webreserve Yearly Booking Comparison		
Bookings (Utilization)		
(Days booked)	May	Jun
2012	No data	No data
2013	93	181
2014	77	293
2015	131	337
2016	240	450
2017	274	492
2018	301	448
<u>2019</u>	280	474

9. **Sopris Park:**

- Special Events held at the park:
 - Festival Las Americas
 - Dandelion Day
 - 2nd Sunday Community concert series

10. **Thompson Park:** For Rams Day, a group of students provided the power under the guidance of Sue Grey to clean up the outside gardens at this park. We will make this an annual event for Rams Day. Carbondale Historical Society celebrated the *Hattie Thompson Birthday Party* at Thompson Park on June 9th.

Parks & Recreation Department Quarterly Managers' Report— April, May, June 2019

SPECIAL EVENTS

1. *Spring into Fun Family Block Party* at the 4th Street Plaza happened on First Friday, May 3 from 4-8pm. There was live music by local youth musicians, a silent auction, and food and drink for purchase. Same as last year, this event was free for the kids with donations suggested. Kids' activities and the bounce house were provided by the Carbondale Parks & Recreation Department, arts and crafts were provided by Carbondale Creative District and Carbondale Arts, and Colorado Animal Rescue brought some adoptable animals.
2. *Festival Las Americas* was held in Sopris Park, Friday, May 3 from 12pm to 9pm.
3. The 21st annual *Dandelion Day* celebration, organized by the Town of Carbondale Environment Board, highlighted activities and products associated with sustainability, community, and Spring. Kicking things off was Farmers' Night Out at Carbondale BeerWorks on Friday, May 10. Then on Saturday, May 11, Dandelion Day took place from 10am to 5pm. Starting with the Procession of Species Parade from second street down Main Street at 10am, south on Weant Blvd and into Sopris Park. More info on all this at their website: carbondaledandelionday.org. Recreation Staff provided the Bounce House.
4. *Bonedale Bike Week- Events Schedule*
 Saturday May 18: **North Face Bonedale Bike Jam:** 9:30am registration; 10am pump track time trials; 11am Best trick Jam session on Jump Lines. Cost was \$10.00 to register.
 Saturday, May 18: **Kick off Party** at Batch in downtown Carbondale.
 Sunday, May 19: **Bike Polo at Hendrick Park** 3pm until dark.
 Monday-Thursday: **Free Coffee, Tea and Breakfast Snacks for Bike Commuters 7-9am**, Corner of 4th and Main Street in downtown Carbondale.
 Monday, May 20: **Kids Bike Safety Rodeo @** Carbondale Recreation Center 4-6:30pm. Kids learned about bike rules of the road and tested their skills in the parking lot. Prizes awarded and bike mechanics from Aloha Mountain Cyclery were on hand.
 Tuesday May 21: **Bike in Movie:** The movie ET was shown at The Beat at 7:30pm.
 Wednesday, May 22: **Spoke'n Words Limerick Poetry Slam @** Carbondale Beer Works 7-9pm.
 Thursday, May 23: **Digital Scavenger Hunt and Finale Party @** Aloha MT. Cyclery. A fun photo scavenger hunt around town for teams of two to six people.
Go to facebook.com/BonedaleBikeWeek for more info.
5. The Carbondale *Wild West Rodeo* series started on June 6. The Carbondale Rodeo Committee is a not-for-profit, volunteer organization committed to keeping the Roaring Fork Valley's western heritage alive by offering a fun family-oriented event for residents and visitors alike. The Carbondale Wild West Rodeo is held every Thursday from June until late August, rain or shine. For more information go to their website: <http://www.carbondalerodeo.com>.
6. The 2019 *Bonedale Sk8 Revival* happened Saturday, June 8 at 10am, with Bowl & Street Comps, Pro Demos, Giveaways, and Cash Prizes. About 40 skaters participated.
7. Sunday, June 9 North Face Park *Pedaleando* from 10:30am-2:30pm. A community celebration of cycling, health and sustainability. Activities included lunch, information tents, and a group ride. Sponsored and produced by Aspen Valley Ski Club, ACES, Aspen Community Foundation and the Valley Settlement Project.
8. *Second Sunday Concert Series*. Thanks to the support of the Town of Carbondale, Steve's Guitars, Alpine Bank and all of our many sponsors, we will have four free live concerts in Sopris Park on June 9, July 14,

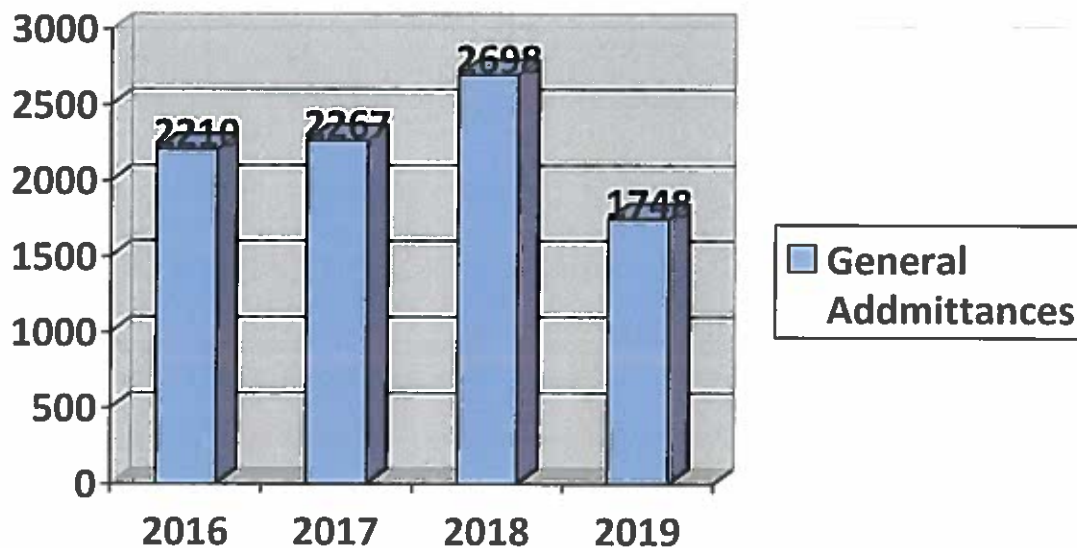
August 11, and September 8. These free shows will be held from 3:30-7:30pm on each of the four Second Sunday afternoons. Like past years, these concerts are a family-friendly, alcohol and pet free event that is a perfect option for a picnic on the grass looking at the majestic Mt. Sopris while hearing wonderful live music. The first Second Sunday Concert Series took place in Sopris Park on Sunday, June 9 from 4-8pm.

9. The first Farmers' Market for 2019 was held on Wednesday, June 12 at the 4th Street Plaza Park, from 10am until 3pm, in conjunction with *Ride the Rockies*. No parking on this section of 4th street on Wednesdays. The Market emphasizes and depends on a small eclectic blend of local farmers, producers and artisans. Each Wednesday they gather here to provide you the freshest & finest produce grown on the Western Slope. All of the vendors strive to incorporate wise & sustainable business practices. For more info go to www.carbondalefarmersmarket.com.
10. *Ride the Rockies* came through town on Wednesday, June 12, and stayed the night. The Carbondale Middle School football field was their tent location for the overnight stay. A beer garden and live music was provided at the 4th Street Plaza in addition to the Farmers' Market. Carbondale Parks and Rec Staff provided shuttle van transportation from downtown to the Middle School from 6-9pm.

JOHN M FLEET POOL

1. Pool Report

Pool Addmittances



Pool Programs:

- *Lifeguard Recertification*: 5 participants
- *Lifeguard Training (May)*: 5 participants
- *Lifeguard Training (June)*: 5 participants
- *Water Safety Instructor course*: 4 participants
- *Youth Tri Training*: 9 registered

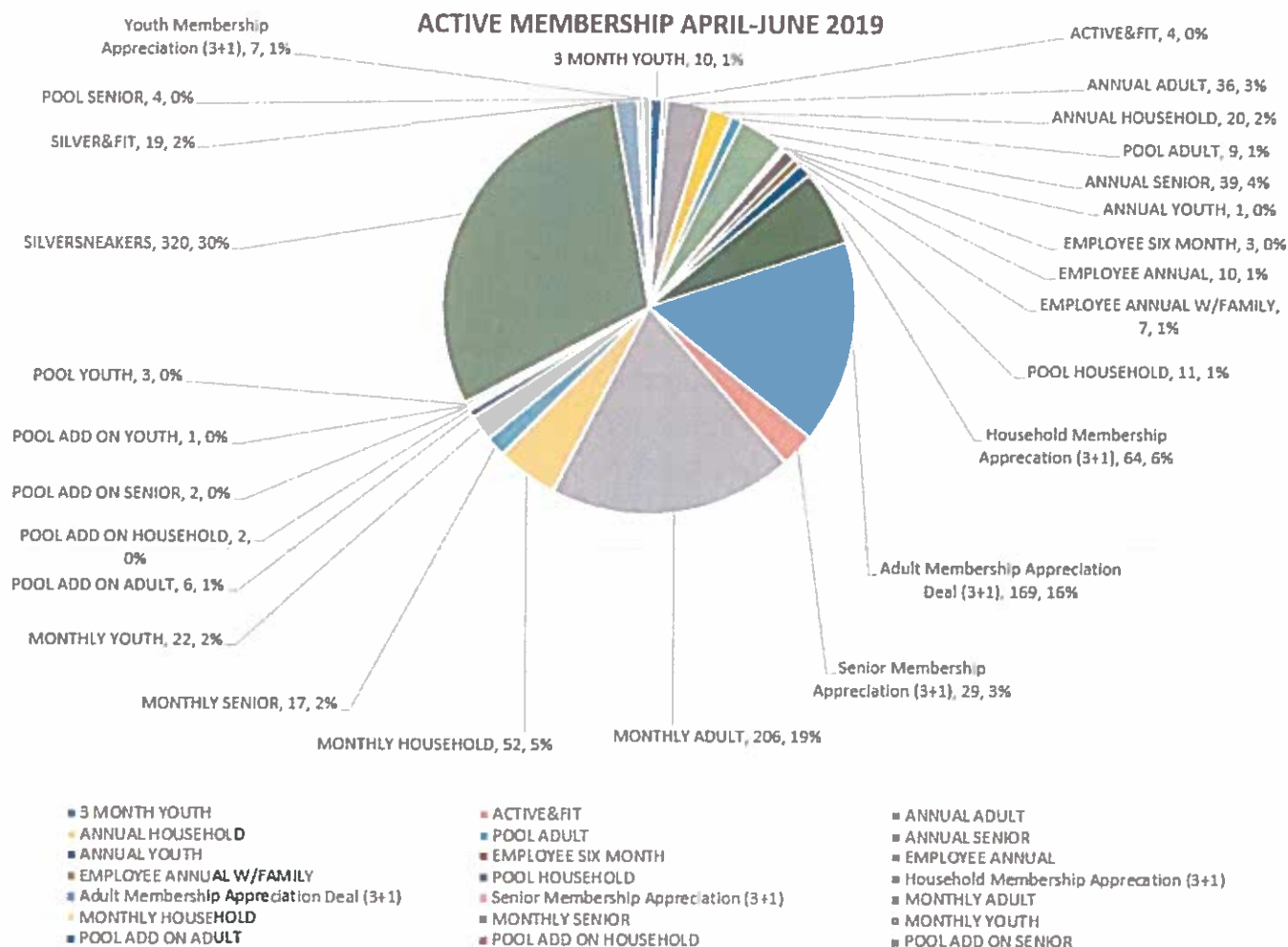
- *Swim Lessons* (Adult, Advanced, Intermediate, Beginner, Preschool, and Parent Tot): 1332 registered

Contracted group visits/private pool rentals: 840

Classes Included in Pool Membership: Water Aerobics, Aqua Zen, Aqua Zumba

RECREATION CENTER

- Building Maintenance:** The Rec Center had the red stucco wall out front repainted, along with the front and back pillars. The Rec Center's new solar-powered hybrid hot water heater continued to have parts installed.



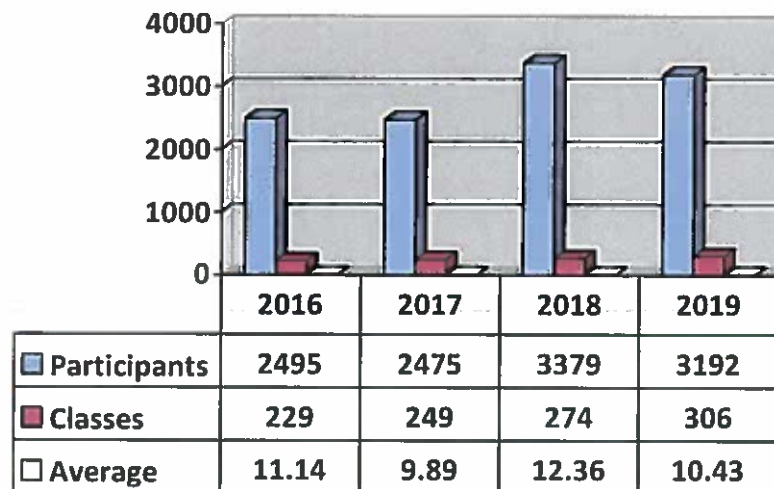
- Total Rec Center Memberships:** Q2 memberships totaled 1,700. (Q2 2018 totaled 1,662)

4. CRCC Special Events:

- Spring into Wellness First Friday April 5 Event took place in the CRCC Gym from 5-8pm with multiple health and wellness practitioner booths and various activity demos.
- 5Point Film Festival took place at the Carbondale Recreation Center from Thursday, April 25-Sunday, April 28. 5Point Film Festival Facility Closures happened Tuesday, April 23, 8am-Sunday, April 28.
- Blood Drive: April 24 had 31 donors and June 19 had 27 donors

5. **Recreation Center private rentals for April-June:** 1 Fencing Rental; 3 Birthday Party Packages; 1 Wedding Reception; 2 Quinceañeras; 3 CRMS Climbing Wall Rentals; 4 Ascendigo Climbing Wall Rentals; 1 Memorial for Longest-Employed Rec Center Part-Time Employee, John McCormick.
6. **Recreation Center Promotion:** The Summer 2019 Parks and Rec Brochure was mailed out April 11 to 4000 addresses in the 81623 zip code and appeared in the Sopris Sun April 12. Rec Center staff represented at the Health Fair, April Business After Hours, and multiple job fairs. The Carbondale Rec Instagram took over the Carbondale Chamber's Instagram account for a week in April.
7. **Classes included in membership:** *Circuits and Conditioning, SilverSneakers Classic, Pound, Chair Yoga, Hatha Yoga, Yin Yoga, Core Cardio, Zumba, Aqua Zumba, Tai Chi, Summit AMPED, Interval Training, Water Aerobics, and Aqua Zen.*
8. **Specialty CRCC Classes:**
- Taekwondo* averaged 9 students per month during Quarter 1. This class meets Tuesday & Thursday evenings from 6:30-8pm.

Quarterly (April, May, June) Fitness Class Participation Year vs. Year Comparison



9. Quarterly Wellness Events:

- Sauerkraut and Fermented Veggies Cooking Class:* 12 participants
- Fork & Pan Kids' Cooking Class* series: 12 registered for the 4 class series + 1 additional participant in the May 1st and May 22nd class
- Where My Peeps At Scavenger Hunt:* 19 teams registered/17 teams showed/81 participants

10. Program Cost Analyses

Climbing Program Reports: April-June 2019

Program	Participants	Expenses	Revenue	Cost Recovery
Children's Level 1	12	\$272.76	\$570.00	230.98%

Climbing Class				
2 sessions				
Children's Level 2 Climbing Class	4	\$136.76	\$240.00	175.49%
2 sessions				
Children's Level 3 Climbing Class	5	\$204.76	\$300.00	146.52%
2 sessions				
Rock Warriors June Session	7	\$979.00	\$875.00	89.38%

Our Climbing Classes do very well as the overhead is mostly staff expenses (plus a portion of the Autobelay Recertifications). The only class in the red is our Rock Warriors program that takes the kids outside on the final day to do some real rock climbing with CMC guides (hence the expense). Our program cost analysis philosophy allows for subsidizing youth programming and we feel that the experience gained is well worth the expenses associated—especially since all of our indoor programming is in the black and helps counter one program that does not breakeven.

Older Adult Program Reports: April-June 2019

Program	Participants	Expenses	Revenue	Cost Recovery
Twin Lakes	9	\$551.16	\$130.00	23.59%
Leadville Trip	7	\$403.58	\$70.00	17.34%

Our philosophy allows for subsidization of Older Adult programming. Our Older Adult trips continue to receive excellent feedback. We received many positive comments concerning both Leadville trips. The trip participants were all very appreciative of the service and the nature of the trips.

Adult Program Reports: April-June 2019

Program	Participants	Expenses	Revenue	Cost Recovery
Women's Volleyball League	5 teams	\$595.00	\$750.00	126.05%

Our programming cost analysis philosophy dictates that adult programming that is specific in nature should be breakeven and self-sustaining. Even with a smaller turnout than years past, the Women's Volleyball League fits this stipulation with the registration fees outweighing the cost to run the program. As long as we can draw 5 or more teams, we will continue this league.

Youth Program Reports: April-June 2019

Program	Participants	Expenses	Revenue	Cost Recovery
Youth Hikes	22	\$777.12	\$440.00	56.62%
Friday Field Trips	8	\$613.12	\$400.00	65.24%
Youth Tennis	8	\$298.00	\$502.00	168.46%
Skateboarding Lessons Coed	19	\$785.50	\$1,202.50	153.09%
Skateboarding Lessons Girls' Only	6	\$298.00	\$390.00	130.87%
T-ball	24	\$762.54	\$1,080.00	141.63%
Pee Wee Soccer	13	\$493.52	\$585.00	118.54%

Our youth summer programming continues to be strong. The two exceptions were the Youth Hikes and the Friday Field Trip. We swapped out the Senior Hike days in order to double up on the Youth Hikes and it really just diluted the participation across two hikes instead of filling one. Additionally, the one field trip in June had an ok participation amount, but was a little costly due to it being in Grand Junction. However, our philosophy allows for subsidizing youth programming, and the other youth programs all did very well so are able to help compensate.

MINUTES
CARBONDALE PLANNING AND ZONING COMMISSION
Thursday June 27, 2019

Commissioners Present:

Michael Durant, Chair
Ken Harrington, Vice-Chair
Jay Engstrom
Nicholas DiFrank (1st Alternate)
Marina Skiles

Staff Present:

John Leybourne, Planner
Mary Sikes, Planning Assistant

Commissioners Absent:

Tristan Francis (2nd Alternate)
Jeff Davlyn
Jade Wimberley
Nick Miscione

Other Persons Present

Carlo Angelini
Alan Feldman

The meeting was called to order at 7:00 p.m. by Michael Durant.

May 16, 2019 Minutes:

Ken made a motion to approve the May 16, 2019 minutes. Jay seconded the motion and they were approved unanimously with Marina abstaining.

Resolution 7, Series of 2019 - Approving Minor Site Plan & Special Use Permit for 417 Sopris Avenue

Jay made a motion to approve Resolution 7, Series of 2019, approving the Minor Site Plan Review and Special Use Permit at 417 Sopris Avenue. Ken seconded the motion and it was approved unanimously.

Public Comment – Persons Present Not on the Agenda

There were no persons present to speak on a non-agenda item.

CONTINUED PUBLIC HEARING – Condominium Exemption

Location: 718 Lincoln Avenue

Applicant – Carlo Angelini

John said that this is an application to divide a 4-unit apartment building into a 4-unit condominium complex. He stated that the Planning Commission is required to hold a

public hearing and approve the application or deny it. He said that the Commission may also continue the public hearing.

Marina asked for clarification on Carbondale's short term rental policy.

John stated that short term rentals are required to have a lodging tax license. He said that the topic is possibly going to be a future agenda item.

Alan Feldman introduced himself and said that he was representing Carlo Angelini. He apologized for the typos in their draft of the covenants and bylaws. He said that these units would be for the worker bees. He asked if there were any questions.

There were no further questions.

There were no members of the public present

Motion to Close Public Hearing

A motion was made by Ken to close the public hearing. Marina seconded the motion and it was approved unanimously.

Marina stated that short term rentals put long term rentals in danger of having no vacancies. She asked how many units will be rented.

Carlo explained that there were not any tenants currently as they have been giving them a cosmetic redo, which is still in process.

Motion

Jay made a motion to approve the 718 Lincoln Avenue Condominium Exemption Plat with the suggested findings and conditions indicated in the Staff report. Nicholas seconded the motion and it was approved unanimously.

Staff Update

John said that Janet had a meeting this week regarding the Stein lot. He said that there will be an application coming before the P&Z soon.

John said that City Market was planning on doing a ground breaking on July 1.

Commissioner Comments

A Commissioner asked the whereabouts of the Crystal Acres PUD.

John pointed it out on the zoning map and explained the amendment that would be before the Commission at the next meeting.

Marina complemented the school district housing on Third Street and said that it looked fantastic as it is in her neighborhood.

Motion to Adjourn

A motion was made by Ken to adjourn. Nicholas seconded the motion and the meeting was adjourned at 7:17.