

**CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
SEPTEMBER 25, 2018**

**CARBONDALE TOWN HALL
511 COLORADO AVENUE
6:00 P.M.**

<u>TIME*</u>		<u>ITEM</u>	<u>DESIRED OUTCOME</u>
6:00	1.	Roll Call	
6:00	2.	Consent Agenda a. Accounts Payable b. BOT 9/11/18/ Regular Meeting Minutes c. Recommendation for Appointment – Bike/Ped/Trails Commission d. Recommendation for Appointment – Board of Adjustment e. Recommendation for Appointment – Environmental Board f. Recommendation for Appointment – Public Arts Commission g. Recommendation for Appointment – Parks & Recreation	ATTACHMENT A ATTACHMENT B ATTACHMENT C ATTACHMENT D ATTACHMENT E ATTACHMENT F ATTACHMENT G BOT Action Desired
6:05	3.	Persons Present Not On The Agenda	
6:15	4.	Trustee Comments	
6:30	5.	Attorney's Comments	
6:35	6.	Special Event Liquor License – KDNK Halloween Party	ATTACHMENT H BOT Action Desired
6:40	7.	<u>Public Hearing</u> - High Q – Renewal of Retail Marijuana Store License Owner: HQ Sopris, LLC Location: 922 Highway 133	ATTACHMENT I BOT Action Desired
6:50	8.	Artspace Presentation	ATTACHMENT J Presentation
7:50	9.	Draft Waste Hauling RFP	ATTACHMENT K Discussion

8:35	10.	Consent Agreement for Thompson Park	ATTACHMENT L BOT Action Desired
8:55	11.	Resolution No. 13, Series of 2018 – Opposing Amendment 74	ATTACHMENT M BOT Action Desired
9:00	12.	Resolution No. 14, Series of 2018- Supporting Ballot Issue 7A	ATTACHMENT N BOT Action Desired
9:00	13.	Administrative Report/Minutes a. Bike/Ped/Trails Commission 5/5/18 Minutes b. Public Arts Commission 3/7/18 Minutes c. Historic Preservation Commission 11/2/17 Minutes d. Tree Board 4/19/18 Minutes e. Environmental Board 3/26/18 Minutes f. Environmental Board 5/30/18 Minutes g. Environmental Board 6/25/18 Minutes h. Environmental Board 7/23/18 Minutes i. Parks & Recreation Commission 5/9/18 Minutes j. Parks & Recreation Commission 6/13/18 Minutes k. Parks & Recreation Commission 7/11/18 Minutes	ATTACHMENT O Information
9:00	14.	Adjourn	

*** Please note: times are approximate**



Board of Trustees Agenda Memorandum

Item No: Attachment A

Meeting Date: 09.25.2018

TITLE: Accounts Payable

SUBMITTING DEPARTMENT: Finance

ATTACHMENTS: Accounts Payable for 09.25.2018

DISCUSSION: The accounts payable include payment to Solar Rollers for the Revolving Loan Fund loan of \$25,000.00. The \$30,000.00 to Roaring Fork High School is for the school-based clinician from retail marijuana license education revenues.

The payroll for 9.7.18 was \$147,793.78. Tax liability for the town was \$8,634.12. Pension and Retirement liability was \$9,630.98.

If you have any questions concerning the Accounts Payable, please contact me.

Renae

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Vendor	Vendor Name	GL Acct No Description	Invoice No	PO No	Invoice Date	Amount
01-2177	GARNISHMENTS PAYABLE					
19540	FAMILY SUPPORT REGISTRY	GARNISHMENT-#10667616	09072018 A	12082	09/07/2018	203.50
01-2177	GARNISHMENTS PAYABLE					
19540	FAMILY SUPPORT REGISTRY	GARNISHMENT-#14881544	09072018RR	12083	09/07/2018	227.07
Total 01-2177:						430.57
01-4210-8000	FEDERAL GRANT EXPENSE					
54500	VERIZON WIRELESS	CELL PHONE TRIDENT	9812859077	66329	08/15/2018	40.01
Total 01-4210-8000:						40.01
01-4215-3450	TELEPHONE COSTS					
41660	CENTURYLINK	TOWN HALL	1448721671	12065	08/23/2018	19.76
01-4215-3450	TELEPHONE COSTS					
23400	GRANITE COMMUNICATIONS	DATA LINE ENERGY COLLECTI	431225882	12075	09/01/2018	74.04
01-4215-3450	TELEPHONE COSTS					
23400	GRANITE COMMUNICATIONS	TOWN HALL	431225882	12075	09/01/2018	74.04
01-4215-3450	TELEPHONE COSTS					
23400	GRANITE COMMUNICATIONS	POLICE	431225882	12075	09/01/2018	74.05
01-4215-3450	TELEPHONE COSTS					
23400	GRANITE COMMUNICATIONS	6191 PW	431225882	12075	09/01/2018	50.52
01-4215-3450	TELEPHONE COSTS					
23400	GRANITE COMMUNICATIONS	1307 PW	431225882	12075	09/01/2018	50.52
01-4215-3450	TELEPHONE COSTS					
23400	GRANITE COMMUNICATIONS	0620 PW	431225882	12075	09/01/2018	50.52
01-4215-3450	TELEPHONE COSTS					
54500	VERIZON WIRELESS	CELL PHONE CHARGES GEN	9812859077	66329	08/15/2018	884.09
Total 01-4215-3450:						1,277.54
01-4215-9460	PHONE EQUIPMENT					
54500	VERIZON WIRELESS	CELL PHONE EQUIPMENT	9812859077	66329	08/15/2018	334.90
Total 01-4215-9460:						334.90
01-4310-3410	UTILITIES					
25760	HOLY CROSS ENERGY	HWY 133 & VILLAGE LANE ST LI	8/27/18	12055	08/27/2018	40.58
01-4310-3410	UTILITIES					
25760	HOLY CROSS ENERGY	COWEN PUMP STATION	8/27/18	12055	08/27/2018	93.43
01-4310-3410	UTILITIES					
25760	HOLY CROSS ENERGY	101 HWY 133 IRR. PUMP SKID	8/27/18	12055	08/27/2018	173.41
01-4310-3410	UTILITIES					
57760	XCEL ENERGY	STREET LIGHTS	9/4/18	12077	09/04/2018	4,293.96
Total 01-4310-3410:						4,601.38
01-4520-3410	UTILITIES					
25760	HOLY CROSS ENERGY	WEAVER CEMETERY	8/27/18	12055	08/27/2018	40.78
01-4520-3410	UTILITIES					
25760	HOLY CROSS ENERGY	GIANINETTI RESTROOM LIGHT	8/27/18	12055	08/27/2018	21.34
Total 01-4520-3410:						62.12
01-4525-3410	RV PARK UTILITIES					
10802	CENTURYLINK	RV PARK INTERNET	8/28/18	12071	08/28/2018	147.96

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01-4525-3410	RV PARK UTILITIES					
54500	VERIZON WIRELESS	CELL PHONE RV PARK	9812859077	66329	08/15/2018	17.18
Total 01-4525-3410:						165.14
31-4335-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	3140 UTILITIES 1/2	431225882	12075	09/01/2018	39.83
31-4335-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	2362 UTILITIES 1/2	431225882	12075	09/01/2018	39.83
31-4335-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	DIRECTOR COMPUTER	431225882	12075	09/01/2018	39.22
Total 31-4335-3410:						118.88
41-4336-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	1662 RFWTP	431225882	12075	09/01/2018	52.96
41-4336-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	1660 RFWTP	431225882	12075	09/01/2018	52.95
41-4336-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	3140 UTILITIES 1/2	431225882	12075	09/01/2018	39.83
41-4336-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	2362 UTILITIES 1/2	431225882	12075	09/01/2018	39.83
41-4336-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	NC WTP	431225882	12075	09/01/2018	50.54
41-4336-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	DIRECTOR COMPUTER	431225882	12075	09/01/2018	39.22
41-4336-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	4123 SCADA	431225882	12075	09/01/2018	39.22
41-4336-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	4114 SCADA	431225882	12075	09/01/2018	39.23
41-4336-3410	UTILITIES					
25760	HOLY CROSS ENERGY	NC PLANT	8/27/18	12055	08/27/2018	771.10
Total 41-4336-3410:						1,124.88
75-4500-3450	UTILITIES					
23400	GRANITE COMMUNICATIONS	REC CTR ENERGY MONITORIN	431225882	12075	09/01/2018	48.45
75-4500-3450	UTILITIES					
54500	VERIZON WIRELESS	CELL PHONE CHARGES REC	9812859077	66329	08/15/2018	36.18
Total 75-4500-3450:						84.63
75-4512-3410	UTILITIES					
23400	GRANITE COMMUNICATIONS	POOL	431225882	12075	09/01/2018	58.37
Total 75-4512-3410:						58.37
Grand Totals:						8,298.42

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Vendor	Vendor Name	Description	Invoice No	PO No	Invoice Date	Amount
00-1017 UTILITY CASH CLEARING ACCOUNT						
60545	ANDERSON, ROBERT & SUSAN	UTILITY REFUND ACCOUNT#20	201851	93749	09/11/2018	65.39
Total 00-1017:						65.39
01-1015 PETTY CASH - RECREATION						
39460	PETTY CASH	CELTIC AND OKTOBERFEST P	9/18/18	1017325	09/18/2018	500.00
Total 01-1015:						500.00
01-1290 LOANS RECEIVABLE						
92198	SOLAR ROLLERS	RLF LOAN	9/12/18	12102	09/12/2018	25,000.00
Total 01-1290:						25,000.00
01-1411 OFFICE SUPPLY INVENTORY						
45820	SANDY'S OFFICE SUPPLY	PENS AND PAPER	8/31/18	12084	08/31/2018	67.74
01-1411	OFFICE SUPPLY INVENTORY					
45820	SANDY'S OFFICE SUPPLY	PAPER	8/31/18	12084	08/31/2018	49.00
01-1411	OFFICE SUPPLY INVENTORY					
45820	SANDY'S OFFICE SUPPLY	ADHESIVE NOTES	8/31/18	12084	08/31/2018	3.41
Total 01-1411:						120.15
01-2201 DEPOSITS HELD						
92543	AFTER, BETSY	DAMAGE DEPOSIT REFUND	1149437	12085	07/02/2018	100.00
01-2201	DEPOSITS HELD					
8650	BRYAN, ANDREA	REFUND OF DAMAGE DEPOSIT	1150587	12110	08/21/2018	100.00
01-2201	DEPOSITS HELD					
92414	CARBONDALE ARTS	REFUND DAMAGE DEPOSIT M	1148651	1017328	06/01/2018	500.00
01-2201	DEPOSITS HELD					
16880	DHM DESIGN	REFUND OF DAMAGE DEPOSIT	1150994	12106	09/07/2018	100.00
01-2201	DEPOSITS HELD					
92449	HARRINGTON TOM	FACILITY RENTAL REFUND GU	1148356	1017326	05/21/2018	300.00
01-2201	DEPOSITS HELD					
92665	NO MANS LAND FILM FESTIVAL	REFUND OF PARK DAMAGE DE	1150482	1017327	08/16/2018	200.00
01-2201	DEPOSITS HELD					
72746	SANCHEZ, JUAN	REFUND OF DAMAGE DEPOSIT	1150839	12088	08/30/2018	100.00
01-2201	DEPOSITS HELD					
73970	SUTHERLAND, HOLLIS	REFUND OF DAMAGE DEPOSIT	1150502	12094	08/17/2018	100.00
01-2201	DEPOSITS HELD					
54710	VIGIL, MARIA	REFUND OF DAMAGE DEPOSIT	1150545	12095	08/20/2018	100.00
Total 01-2201:						1,600.00
01-34-60 CEMETERY FEES						
40330	PONCE, NANCY	REFUND OF CEMETERY FEES	9/14/18	12109	09/14/2018	450.00
Total 01-34-60:						450.00
01-34-73 RECREATION FEES						
92867	CARL, ANDREW	REFUND FOR PICKLEBALL TOU	179316	1017316	09/10/2018	35.00
Total 01-34-73:						35.00
01-36-22 RV PARK FEES						
92859	BLAIR, DAVID	REFUND FOR RV PARK CANCE	WRSA-34KO	1017324	09/14/2018	140.00

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01-36-22	RV PARK FEES					
92861	JACOME, MARIA AND CORTEZ	REFUND FOR RV PARK CANCE	WRS-A-QQE	1017322	09/18/2018	252.00
01-36-22	RV PARK FEES					
92862	KANE, JAMES	REFUND FOR RV PARK CANCE	WRS-A-U1SK	1017321	09/18/2018	150.00
01-36-22	RV PARK FEES					
92864	MURPHY, WADE	REFUND FOR RV PARK CANCE	WRS-A-G1IP	1017319	09/18/2018	150.00
01-36-22	RV PARK FEES					
92866	PETERSON, DAVID	REFUND FOR RV PARK CANCE	WRS-A-3BLL	1017317	09/18/2018	30.00
01-36-22	RV PARK FEES					
92860	PHILLIPS, PAUL	REFUND FOR RV PARK CANCE	WRS-A-FDN2	1017323	09/18/2018	110.00
01-36-22	RV PARK FEES					
92865	STARKWEATHER, GEORGE	REFUND FOR RV PARK CANCE	WRS-A-22N9	1017318	09/18/2018	82.00
01-36-22	RV PARK FEES					
92863	UNEY, JOLYN	REFUND FOR RV PARK CANCE	WRS-A-D6Z9	1017320	09/18/2018	80.00
Total 01-36-22:						994.00
01-36-42	REFUND OF EXPENDITURES					
45820	SANDY'S OFFICE SUPPLY	COPYHOLDER	8/31/18	12084	08/31/2018	18.00
Total 01-36-42:						18.00
01-4111-3700	TRAVEL AND CONFERENCE					
72040	RICHARDSON, DAN	TRAVEL EXPENSE - MAYOR'S S	9/13/18	12119	09/13/2018	180.00
01-4111-3700	TRAVEL AND CONFERENCE					
52880	UMB BANK	CML MAYORS SUMMIT REGIST	9/3/18	12123	09/03/2018	85.00
Total 01-4111-3700:						265.00
01-4121-3942	INTERPRETER					
29920	KREBS, GERARD W	Court Interpreter	9/10/18	12093	09/10/2018	525.00
Total 01-4121-3942:						525.00
01-4121-3980	CONTRACT LABOR					
28280	JOHN COLLINS PC	JUDGE'S CONTRACT	9/14/18	12108	09/14/2018	1,529.17
Total 01-4121-3980:						1,529.17
01-4150-1420	WORKER'S COMPENSATION					
39680	PINNACOL ASSURANCE	WORKER'S COMP INSTALLMEN	19219687	12086	09/04/2018	8,133.00
Total 01-4150-1420:						8,133.00
01-4150-1421	WORKERS COMP DEDUCTIBLE					
39680	PINNACOL ASSURANCE	DEDUCTIBLE	19219687	12086	09/04/2018	284.83
Total 01-4150-1421:						284.83
01-4150-2050	ENFORCEMENT & EDUCATION RETAIL					
43840	ROARING FORK HIGH SCHOOL	SCHOOL BASED CLINICIAN PR	9/16/18	12120	09/16/2018	30,000.00
Total 01-4150-2050:						30,000.00
01-4150-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	CLIP BINDERS	8/31/18	12084	08/31/2018	3.72

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01-4150-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	STAPLES AND BINDER CLIPS	8/31/18	12084	08/31/2018	17.23
Total 01-4150-2110:						20.95
01-4150-3310	ADVERTISING					
48260	SOPRIS SUN	LIQUOR LICENSE TRANSFER	18730	12104	09/06/2018	24.82
01-4150-3310	ADVERTISING					
48260	SOPRIS SUN	LEGAL TEXT: LICENSING REN	18663	12097	08/30/2018	25.55
01-4150-3310	ADVERTISING					
48260	SOPRIS SUN	LIQUOR LICENSE TRANSFER F	18754	12115	09/13/2018	26.28
Total 01-4150-3310:						76.65
01-4150-3311	RECRUITING EXPENSES					
13280	COLORADO MOUNTAIN NEWS	POLICE OFFICER AD	0000295052	66341	08/22/2018	394.20
01-4150-3311	RECRUITING EXPENSES					
92092	MCC DRUG & ALCOHOL SCREE	PRE-EMPLOYMENT DRUG TES	18700	66336	08/31/2018	45.00
01-4150-3311	RECRUITING EXPENSES					
76101	MERCHANTS INTEGRITY TEST	INTEGRITY TESTING - ADMIN	M125683120	12091	08/31/2018	16.00
01-4150-3311	RECRUITING EXPENSES					
41200	PSYCHOLOGICAL RESOURCES	PSYCH TEST	1808021	66349	09/04/2018	135.00
01-4150-3311	RECRUITING EXPENSES					
48260	SOPRIS SUN	POLICE OFFICER AD	18619	66342	08/30/2018	87.00
Total 01-4150-3311:						677.20
01-4191-3210	PRINTING EXPENSE					
21400	GARFIELD COUNTY CLERK	PLATS	APRIL 2 & J	12089	09/10/2018	113.50
Total 01-4191-3210:						113.50
01-4191-3310	ADVERTISING					
48260	SOPRIS SUN	PUBLIC HEARING - CHILD CAR	18575	12101	08/16/2018	21.90
Total 01-4191-3310:						21.90
01-4191-3560	SOFTWARE SERVICES					
19260	ESRI INC	MAINTENANCE - ANNUAL PLNG	93508921	12079	08/24/2018	725.00
01-4191-3560	SOFTWARE SERVICES					
37970	ONLINE SOLUTIONS LLC	ANNUAL BILL - 5 CITIZENSERV	3050	12078	09/01/2018	2,700.00
Total 01-4191-3560:						3,425.00
01-4191-3570	CONSULTANT FEE					
92483	ROARING FORK GEOSPATIAL L	GEOSPATIAL - PLANNING	[0037]	12118	09/17/2018	25.00
Total 01-4191-3570:						25.00
01-4191-3571	DEVELOPER REIMBURSABLE					
48260	SOPRIS SUN	275 S FOURTH STREET	18730	12104	09/06/2018	23.36
01-4191-3571	DEVELOPER REIMBURSABLE					
48260	SOPRIS SUN	TBD GARFIELD AVE/ACES	18730	12104	09/06/2018	24.09
01-4191-3571	DEVELOPER REIMBURSABLE					
48260	SOPRIS SUN	CARBONDALE MARKETPLACE	18730	12104	09/06/2018	28.47
01-4191-3571	DEVELOPER REIMBURSABLE					
48260	SOPRIS SUN	DEV REV - 1150 HWY 133	18575	12101	08/16/2018	22.63

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01-4191-3571 DEVELOPER REIMBURSABLE							
48260	SOPRIS SUN		DEV REV - 689 MAIN STREET	18575	12101	08/16/2018	21.17
Total 01-4191-3571:							119.72
01-4191-3572 CHPC							
92152	TATANKA HISTORICAL ASSOCI		ONGOING WORK OF THE SITE	9/12/18	12103	09/12/2018	510.00
Total 01-4191-3572:							510.00
01-4192-3560 SOFTWARE SERVICES							
10460	CASELLE INC		MONTHLY SOFTWARE SUPPO	89961	12080	09/01/2018	760.00
01-4192-3560 SOFTWARE SERVICES							
52880	UMB BANK		BACKUP SERVER	9/3/18	12123	09/03/2018	29.97
Total 01-4192-3560:							789.97
01-4194-2290 GENERAL SUPPLIES							
52880	UMB BANK		LIGHT BULBS & TH SUPPLIES	9/3/18	12123	09/03/2018	63.28
01-4194-2290 GENERAL SUPPLIES							
56350	WESTERN PAPER DISTRIBUTO		TOWELS & LINER	3125195	12111	09/13/2018	142.82
Total 01-4194-2290:							206.10
01-4194-3662 BLDG MAINT - THOMPSON HOUSE							
35420	MOUNTAIN WASTE & RECYCLI		SERVICE - 4 YD FL CONSTRUC	1245208 CU	12117	09/01/2018	170.00
01-4194-3662 BLDG MAINT - THOMPSON HOUSE							
52880	UMB BANK		IRRIGATION - THOMPSON PAR	9/3/18	12123	09/03/2018	88.42
Total 01-4194-3662:							258.42
01-4195-2290 GENERAL SUPPLIES							
76122	BRUBACHER DESIGN		UNIT NUMBERS AND DOOR DE	2450	24791	09/10/2018	64.00
01-4195-2290 GENERAL SUPPLIES							
52880	UMB BANK		WELDING WIRE	9/3/18	12123	09/03/2018	33.00
Total 01-4195-2290:							97.00
01-4195-2310 ADMINISTRATION FUEL							
10720	CENEX FLEET FUELING		FUEL - PUBLIC WORKS ADMINI	162879CL	24783	08/31/2018	30.91
Total 01-4195-2310:							30.91
01-4195-2311 POLICE FUEL							
53840	VALERO MARKETING AND SUP		POLICE FUEL	9/10/18	66348	09/10/2018	1,533.65
Total 01-4195-2311:							1,533.65
01-4195-2312 ORDINANCE FUEL							
53840	VALERO MARKETING AND SUP		ORDINANCE FUEL	9/10/18	66348	09/10/2018	81.59
Total 01-4195-2312:							81.59
01-4195-2314 STREETS FUEL							
10720	CENEX FLEET FUELING		FUEL - STREETS	162879CL	24783	08/31/2018	1,374.38

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Total 01-4195-2314:						1,374.38
01-4195-2315 PARKS FUEL						
10720	CENEX FLEET FUELING	FUEL - PARKS	162879CL	24783	08/31/2018	1,321.47
Total 01-4195-2315:						1,321.47
01-4195-2316 RECREATION FUEL						
10720	CENEX FLEET FUELING	FUEL - RECREATION	162879CL	24783	08/31/2018	452.92
01-4195-2316 RECREATION FUEL						
53840	VALERO MARKETING AND SUP	RECREATION FUEL	9/10/18	66348	09/10/2018	4.21
Total 01-4195-2316:						457.13
01-4195-2324 STREETS MAINTENANCE						
19600	FARIS MACHINERY COMPANY	2012 ELGIN SWEEPER HYDRA	G27902 G27	24786	08/30/2018	990.21
01-4195-2324 STREETS MAINTENANCE						
52880	UMB BANK	2001 CHEVY C 1500 BOLTS FO	9/3/18	12123	09/03/2018	17.90
Total 01-4195-2324:						1,008.11
01-4195-2325 PARKS MAINTENANCE						
52880	UMB BANK	2006 GATOR SHIFT CABLE, BR	9/3/18	12123	09/03/2018	316.70
Total 01-4195-2325:						316.70
01-4195-2326 RECREATION MAINTENANCE						
26211	HEUTON TIRE COMPANY INC.	2001 CHEVY VAN TIRES	140936	24788	08/13/2018	542.20
Total 01-4195-2326:						542.20
01-4195-3630 PARKS PORT. EQUIPMENT MAINTENANCE						
52880	UMB BANK	TRIMMER #3 STARTER REPAIR	9/3/18	12123	09/03/2018	22.98
Total 01-4195-3630:						22.98
01-4195-3631 ST. PORT. EQUIPMENT MAINTENANCE						
52880	UMB BANK	POLE SAW THROTTLE TRIGGE	9/3/18	12123	09/03/2018	13.05
Total 01-4195-3631:						13.05
01-4210-2100 POSTAGE						
52880	UMB BANK	POSTAGE	9/3/18	12123	09/03/2018	35.74
Total 01-4210-2100:						35.74
01-4210-2110 OFFICE SUPPLIES						
45820	SANDY'S OFFICE SUPPLY	DVD+R PRT	8/31/18	12084	08/31/2018	110.32
01-4210-2110 OFFICE SUPPLIES						
45820	SANDY'S OFFICE SUPPLY	HAND SANITIZER AND LAPTOP	8/31/18	12084	08/31/2018	69.44
01-4210-2110 OFFICE SUPPLIES						
45820	SANDY'S OFFICE SUPPLY	HAND SANITIZER	8/31/18	12084	08/31/2018	14.89
01-4210-2110 OFFICE SUPPLIES						
45820	SANDY'S OFFICE SUPPLY	HAND SANITIZER	8/31/18	12084	08/31/2018	29.78
01-4210-2110 OFFICE SUPPLIES						
45820	SANDY'S OFFICE SUPPLY	NOTARY CUSTOM STAMP	8/31/18	12084	08/31/2018	22.14

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01-4210-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	CARTRIDGES	8/31/18	12084	08/31/2018	470.32
01-4210-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	RACK	8/31/18	12084	08/31/2018	134.76
01-4210-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	HOOK	8/31/18	12084	08/31/2018	4.40
01-4210-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	CARTRIDGES AND TAPE	8/31/18	12084	08/31/2018	225.69
01-4210-2110	OFFICE SUPPLIES					
57780	XEROX CORPORATION	COPIER LEASE POLICE	094390522	66339	09/01/2018	124.96
Total 01-4210-2110:						1,206.70
01-4210-2200	DRUG & ALCOHOL TESTING					
92092	MCC DRUG & ALCOHOL SCREE	DRUG TESTING - POLICE	18700	66336	08/31/2018	45.00
Total 01-4210-2200:						45.00
01-4210-2291	INVESTIGATION EXPENSE					
52880	UMB BANK	FREEZER - EVIDENCE, EVIDEN	9/3/18	12123	09/03/2018	1,254.56
Total 01-4210-2291:						1,254.56
01-4210-2292	CLOTHING ALLOWANCE					
21180	GALLS AN ARAMARK CO LLC	UNIFORM BOOTS	010595330	66344	08/22/2018	128.71
01-4210-2292	CLOTHING ALLOWANCE					
92689	SURVIVAL ARMOR INC	VEST ACCESSORIES	0079310-IN	66347	09/07/2018	53.00
01-4210-2292	CLOTHING ALLOWANCE					
52880	UMB BANK	SHOES & LUNCH BOX	9/3/18	12123	09/03/2018	139.99
Total 01-4210-2292:						321.70
01-4210-2401	SEIZED FUNDS PROGRAMS					
52880	UMB BANK	LODGING	9/3/18	12123	09/03/2018	1,052.00
Total 01-4210-2401:						1,052.00
01-4210-3700	TRAVEL AND CONFERENCE					
7720	BLUE, LUKE	PER DIEM FOR TRAINING	9/3/18	66331	09/03/2018	301.00
01-4210-3700	TRAVEL AND CONFERENCE					
29530	KIRKLAND, WILLIAM	PER DIEM FOR TRAINING	9/5/18	66334	09/05/2018	301.00
01-4210-3700	TRAVEL AND CONFERENCE					
35000	MORENO, DAVID	PER DIEM	9/5/18	66333	09/05/2018	85.00
01-4210-3700	TRAVEL AND CONFERENCE					
76378	RODGERS, RANDY	PER DIEM FOR TRAINING	9/5/18	66335	09/05/2018	301.00
01-4210-3700	TRAVEL AND CONFERENCE					
76378	RODGERS, RANDY	PER DIEM FOR TRAINING	9/5/18 - B	66332	09/05/2018	301.00
01-4210-3700	TRAVEL AND CONFERENCE					
52880	UMB BANK	LODGING FOR TRAINING	9/3/18	12123	09/03/2018	1,447.89
Total 01-4210-3700:						2,736.89
01-4210-3980	OTHER SERVICES					
11120	CHEMATOX LABORATORY INC	BLOOD ALCOHOL TEST AND D	27622	66338	09/01/2018	478.00
Total 01-4210-3980:						478.00

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01-4210-8000 FEDERAL GRANT EXPENSE						
52880	UMB BANK	TRIDENT CDIA CONFERENCE &	9/3/18	12123	09/03/2018	1,856.66
Total 01-4210-8000:						1,856.66
01-4215-3450 TELEPHONE COSTS						
9680	CARBONDALE & RURAL FIRE D	CELL & DATA SERVICE (3 MON	JUN-JUL-AU	66337	09/05/2018	198.76
Total 01-4215-3450:						198.76
01-4242-3560 SOFTWARE SERVICES						
37970	ONLINE SOLUTIONS LLC	ANNUAL BILL - 5 CITIZENSERV	3050	12078	09/01/2018	2,700.00
Total 01-4242-3560:						2,700.00
01-4242-3570 PLAN REVIEW FEES						
45625	SAFEbuilt LLC	INSPECTIONS	0051621-IN	12090	08/31/2018	200.00
Total 01-4242-3570:						200.00
01-4298-5310 DOG POUND BOARDING						
42620	RED HILL ANIMAL HEALTH CEN	DOG POUND BOARDING	8/30/18	66340	08/30/2018	37.50
Total 01-4298-5310:						37.50
01-4310-2250 SAFETY EQUIPMENT						
52880	UMB BANK	BLADE, VEST, GLOVES	9/3/18	12123	09/03/2018	147.53
Total 01-4310-2250:						147.53
01-4310-2290 GENERAL SUPPLIES						
52880	UMB BANK	PAINT, TAPE, BUG SPRAY	9/3/18	12123	09/03/2018	58.71
Total 01-4310-2290:						58.71
01-4310-2292 CLOTHING ALLOWANCE						
52880	UMB BANK	UNIFORM	9/3/18	12123	09/03/2018	101.88
Total 01-4310-2292:						101.88
01-4310-3581 LANDFILLING FEES						
11580	CITY OF GLENWOOD SPRINGS	CONSTRUCTION DEMO, BRUS	02-526501 0	12096	08/30/2018	84.31
01-4310-3581 LANDFILLING FEES						
11580	CITY OF GLENWOOD SPRINGS	CONSTRUCTION DEMO	521733	12121	07/13/2018	39.50
Total 01-4310-3581:						123.81
01-4310-7262 PUBLIC ARTS PROGRAM						
40250	POLKOWSKA, KASIA	CPAC BEST IN SHOW AWARD	9/14/18	24789	09/14/2018	1,000.00
01-4310-7262 PUBLIC ARTS PROGRAM						
48260	SOPRIS SUN	CPAC AD FOR BEST IN SHOW	18636	24787	08/30/2018	72.00
01-4310-7262 PUBLIC ARTS PROGRAM						
52880	UMB BANK	CPAC - TOWN SURVEY	9/3/18	12123	09/03/2018	186.00
Total 01-4310-7262:						1,258.00

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01-4310-9410	TOOLS AND EQUIPMENT					
52880	UMB BANK	EAR MUFFS, SAFETY VESTS, G	9/3/18	12123	09/03/2018	140.94
Total 01-4310-9410:						140.94
01-4318-2252	SAFETY COMMITTEE					
52880	UMB BANK	SAFETY MEETING	9/3/18	12123	09/03/2018	490.25
Total 01-4318-2252:						490.25
01-4318-2290	GENERAL SUPPLIES					
52880	UMB BANK	PW SUPPLIES, ROPE FOR WAS	9/3/18	12123	09/03/2018	14.86
Total 01-4318-2290:						14.86
01-4318-2400	MISCELLANEOUS EXPENSE					
52880	UMB BANK	XCEL CLASS 10/31 & DOUBLE	9/3/18	12123	09/03/2018	120.00
Total 01-4318-2400:						120.00
01-4318-3310	ADVERTISING					
52880	UMB BANK	CPAC - TOWN SURVEY	9/3/18	12123	09/03/2018	207.06
01-4318-3310	ADVERTISING					
52880	UMB BANK	ADVERTISING FOR CPAC	9/3/18	12123	09/03/2018	8.43
Total 01-4318-3310:						215.49
01-4318-3400	Rental Property Expense					
10620	C'DALE LLC	LEASE LOT B	9/14/18	12107	09/14/2018	450.00
Total 01-4318-3400:						450.00
01-4318-3560	SOFTWARE SERVICES					
19260	ESRI INC	MAINTENANCE - ANNUAL PUBL	93508921	12079	08/24/2018	725.00
01-4318-3560	SOFTWARE SERVICES					
37970	ONLINE SOLUTIONS LLC	ANNUAL BILL - 5 CITIZENSERV	3050	12078	09/01/2018	1,800.00
Total 01-4318-3560:						2,525.00
01-4318-3571	SURVEYING & MAPPING					
92483	ROARING FORK GEOSPATIAL L	GEOSPATIAL - PUBLIC WORKS	00037	12118	09/17/2018	316.67
Total 01-4318-3571:						316.67
01-4318-3660	BLDG MAINTENANCE EXPENSE					
4280	APEX SECURITY	PW BUILDING	579000	24784	09/01/2018	81.00
01-4318-3660	BLDG MAINTENANCE EXPENSE					
7310	B.C.E.C.	PW LIGHT FIRE REPAIR	1809003	24785	09/06/2018	475.00
Total 01-4318-3660:						556.00
01-4500-2241	TROPHIES					
52880	UMB BANK	PICKLEBALL MEDALS	9/3/18	12123	09/03/2018	225.36
Total 01-4500-2241:						225.36

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01-4500-2243	UNIFORMS						
52880	UMB BANK		SHIRTS FOR BASEBALL SPNSO	9/3/18	12123	09/03/2018	70.60
Total 01-4500-2243:							70.60
01-4500-2244	PROGRAM SUPPLIES						
43780	ROARING FORK CONSERVANC		YOUTH HIKE EDUCATION INVO	2018-68	1017309	09/04/2018	50.00
01-4500-2244	PROGRAM SUPPLIES						
52880	UMB BANK		BACKPACKING EQUIPMENT &	9/3/18	12123	09/03/2018	851.09
Total 01-4500-2244:							901.09
01-4500-2292	CLOTHING ALLOWANCE						
52880	UMB BANK		STAFF UNIFORMS & EMBROID	9/3/18	12123	09/03/2018	303.32
Total 01-4500-2292:							303.32
01-4500-3652	BBALL/SOCCER FIELD MAINTENANCE						
52880	UMB BANK		TOOLS FOR WEED EXTRACTIO	9/3/18	12123	09/03/2018	83.22
Total 01-4500-3652:							83.22
01-4500-3654	COMMUNITY GARDEN						
35420	MOUNTAIN WASTE & RECYCLI		DEMETER'S GARDEN INVOICE	0001245882	1017330	09/01/2018	80.00
01-4500-3654	COMMUNITY GARDEN						
52880	UMB BANK		STRAW BALES FOR DEMETER	9/3/18	12123	09/03/2018	77.50
Total 01-4500-3654:							157.50
01-4500-3980	CONTRACT LABOR						
22670	G M SERVICES LLC		RODEO GROOMING INVOICE #	73	1017333	09/10/2018	1,200.00
01-4500-3980	CONTRACT LABOR						
28380	JOHNSON, CHRIS		REC SKATEBOARD INSTRUCTI	8/30/18	1017304	09/18/2018	319.80
01-4500-3980	CONTRACT LABOR						
92483	ROARING FORK GEOSPATIAL L		GEOSPATIAL- PARKS & REC	[0037]	12118	09/17/2018	50.00
Total 01-4500-3980:							1,569.80
01-4500-3982	TEMP SERVICES						
35460	MOUNTAIN TEMP SERVICES LL		RODEO CLEANUP INVOICE #41	1955 3713 1	1017312	09/13/2018	126.75
01-4500-3982	TEMP SERVICES						
35460	MOUNTAIN TEMP SERVICES LL		RODEO CLEANUP INVOICE #41	1955 3713 1	1017312	09/13/2018	152.00
Total 01-4500-3982:							278.75
01-4500-8000	SELF FUNDED SPECIAL EVENTS						
92868	ROARING FIREWOOD		WOOD FOR POTATO DAY	9/11/18	1017315	09/11/2018	1,440.00
01-4500-8000	SELF FUNDED SPECIAL EVENTS						
52880	UMB BANK		OUR TOWN/OUR TABLE EMPL	9/3/18	12123	09/03/2018	165.63
Total 01-4500-8000:							1,605.63
01-4520-2292	CLOTHING ALLOWANCE						
52880	UMB BANK		CLOTHING ALLOWANCE - PAN	9/3/18	12123	09/03/2018	186.80
01-4520-2292	CLOTHING ALLOWANCE						
52880	UMB BANK		WORK GLOVES	9/3/18	12123	09/03/2018	21.55

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Total 01-4520-2292:							208.35
01-4520-2380 SPRINKLER SYSTEM MAINTENANCE							
52880	UMB BANK		BACKFLOW REPLACEMENT PA	9/3/18	12123	09/03/2018	1,151.70
Total 01-4520-2380:							1,151.70
01-4520-2440 PARK MAINTENANCE SUPPLIES							
41080	PROPET DISTRIBUTORS		DOGI POT BAGS INVOICE #123	123355	1017306	09/04/2018	1,038.00
01-4520-2440 PARK MAINTENANCE SUPPLIES							
52880	UMB BANK		CLOTHING ALLOWANCE - SAFE	9/3/18	12123	09/03/2018	166.47
01-4520-2440 PARK MAINTENANCE SUPPLIES							
56350	WESTERN PAPER DISTRIBUTO		PARK BATHROOM SUPPLIES IN	3112684 594	1017311	09/11/2018	658.96
Total 01-4520-2440:							1,863.43
01-4520-3600 PARKS MAINTENANCE							
52880	UMB BANK		WEED WHACKER SUPPLIES &	9/3/18	12123	09/03/2018	983.25
Total 01-4520-3600:							983.25
01-4520-3982 TEMP SERVICES							
35460	MOUNTAIN TEMP SERVICES LL		RODEO CLEANUP INVOICE #41	1955 3713 1	1017312	09/13/2018	156.00
Total 01-4520-3982:							156.00
01-4520-9410 TOOLS AND EQUIPMENT							
52880	UMB BANK		HOLE SAW ADAPTER 5/8 INCH	9/3/18	12123	09/03/2018	19.98
01-4520-9410 TOOLS AND EQUIPMENT							
52880	UMB BANK		HOLE SAW 3/4 INCH	9/3/18	12123	09/03/2018	9.99
Total 01-4520-9410:							29.97
01-4525-2440 RV PARK MAINTENANCE SUPPLIES							
52880	UMB BANK		DISPOSABLE GLOVES	9/3/18	12123	09/03/2018	42.50
Total 01-4525-2440:							42.50
01-4525-3600 RV PARK MAINTENANCE							
41700	R & A ENTERPRISES		RV PARK MAINTENANCE INVOI	39477 A3005	1017329	05/10/2018	110.00
Total 01-4525-3600:							110.00
01-4525-9360 RV PARK IMPROVEMENTS/EQUIPMENT							
7310	B.C.E.C.		INSTALL CONDUIT & WIRING F	1809013	93756	09/11/2018	1,662.37
01-4525-9360 RV PARK IMPROVEMENTS/EQUIPMENT							
44000	ROARING FORK RENTALS INC		SCAFFOLDING FOR GATEWAY	251904	93761	09/12/2018	87.00
01-4525-9360 RV PARK IMPROVEMENTS/EQUIPMENT							
52880	UMB BANK		LUMBER, HOSE WRAP, METAL	9/3/18	12123	09/03/2018	530.84
Total 01-4525-9360:							2,280.21
10-4800-3982 TEMP SERVICES							
35460	MOUNTAIN TEMP SERVICES LL		MOW CREW INVOICE #413713	1955 3713 1	1017312	09/13/2018	936.00
10-4800-3982 TEMP SERVICES							
35460	MOUNTAIN TEMP SERVICES LL		MOW CREW INVOICE #413714	1955 3713 1	1017312	09/13/2018	770.25

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10-4800-3982	TEMP SERVICES					
35460	MOUNTAIN TEMP SERVICES LL	MOW CREW INVOICE #414353	1955 3713 1	1017312	09/13/2018	624.00
10-4800-3982	TEMP SERVICES					
35460	MOUNTAIN TEMP SERVICES LL	MOW CREW INVOICE #414354	1955 3713 1	1017312	09/13/2018	1,560.00
10-4800-3982	TEMP SERVICES					
35460	MOUNTAIN TEMP SERVICES LL	MOW CREW INVOICE #414797	1955 3713 1	1017312	09/13/2018	936.00
Total 10-4800-3982:						4,826.25
12-4210-3700	EDUCATION & TRAINING					
71680	RAMIREZ, ANNA KAREN	PER DIEM	9/12/18	66345	09/12/2018	243.00
Total 12-4210-3700:						243.00
31-4335-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	PAPER	8/31/18	12084	08/31/2018	49.00
31-4335-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	POST-IT NOTES	8/31/18	12084	08/31/2018	9.29
Total 31-4335-2110:						58.29
31-4335-2111	LAB SUPPLIES					
52880	UMB BANK	SPEC COLOR STANDARD, REA	9/3/18	12123	09/03/2018	1,314.82
Total 31-4335-2111:						1,314.82
31-4335-2210	CHEMICALS					
40300	POLYDYNE INC	CLARIFLOC POLYMER	1277455	93766	09/07/2018	2,178.00
Total 31-4335-2210:						2,178.00
31-4335-2250	SAFETY EQUIPMENT					
52880	UMB BANK	EYE PROTECTION & SHOP TO	9/3/18	12123	09/03/2018	113.33
Total 31-4335-2250:						113.33
31-4335-2290	GENERAL SUPPLIES					
52880	UMB BANK	HAND SOAP DISPENSER, BOO	9/3/18	12123	09/03/2018	277.04
Total 31-4335-2290:						277.04
31-4335-2292	UNIFORMS					
52880	UMB BANK	JEANS & BOOTS	9/3/18	12123	09/03/2018	329.26
Total 31-4335-2292:						329.26
31-4335-2310	VEHICLE FUEL					
10720	CENEX FLEET FUELING	FUEL - WASTEWATER	162879CL	24783	08/31/2018	1,464.54
31-4335-2310	VEHICLE FUEL					
53840	VALERO MARKETING AND SUP	WATER/WASTEWATER FUEL	9/10/18	66348	09/10/2018	24.88
Total 31-4335-2310:						1,489.42
31-4335-2320	VEHICLE MAINTENANCE					
19600	FARIS MACHINERY COMPANY	2907 STERLING VAC TRUCK BA	G27902 G27	24786	08/30/2018	88.68
31-4335-2320	VEHICLE MAINTENANCE					
52880	UMB BANK	LUMBER & INTERCHANGE PIN	9/3/18	12123	09/03/2018	88.96

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Total 31-4335-2320:						177.64
31-4335-2380 PLANT MAINTENANCE						
52880	UMB BANK	RETROFIT KIT, CHECK VALVE	9/3/18	12123	09/03/2018	413.59
Total 31-4335-2380:						413.59
31-4335-2381 SLUDGE DISPOSAL						
39810	PITKIN COUNTY LANDFILL	BIO- SOLIDS	102124	93763	09/14/2018	104.70
31-4335-2381	SLUDGE DISPOSAL					
39810	PITKIN COUNTY LANDFILL	BIO- SOLIDS	100828	93751	09/07/2018	201.30
31-4335-2381	SLUDGE DISPOSAL					
39810	PITKIN COUNTY LANDFILL	BIO- SOLIDS	101713	93758	09/12/2018	237.60
31-4335-2381	SLUDGE DISPOSAL					
39810	PITKIN COUNTY LANDFILL	BIO- SOLIDS	100362	93754	09/05/2018	218.70
Total 31-4335-2381:						762.30
31-4335-2383 COLLECTION SYSTEM MAINTENANCE						
3480	AMBIENTE H2O INC	PROGRESSIVE CAVITY PUMP	V1800353	93746	04/26/2018	2,594.31
31-4335-2383 COLLECTION SYSTEM MAINTENANCE						
52880	UMB BANK	SEPTIC RISER-EXTENSION	9/3/18	12123	09/03/2018	96.00
31-4335-2383 COLLECTION SYSTEM MAINTENANCE						
52920	UNCC	LINE LOCATES	218080239	93753	08/31/2018	49.30
Total 31-4335-2383:						2,739.61
31-4335-2385 SCADA MAINTENANCE						
51560	TIMBER LINE ELECTRIC & CON	WWTP CONTROL RAS PUMP R	2978	93760	09/08/2018	229.25
Total 31-4335-2385:						229.25
31-4335-3311 RECRUITING EXPENSES						
76101	MERCHANTS INTEGRITY TEST	INTEGRITY TESTING - UTILITIE	M125683120	12091	08/31/2018	16.00
Total 31-4335-3311:						16.00
31-4335-3410 UTILITIES						
35420	MOUNTAIN WASTE & RECYCLI	HAUL CHARGE - CUST 000300 I	00012972 C	12099	09/11/2018	325.00
Total 31-4335-3410:						325.00
31-4335-3560 SOFTWARE SERVICES						
10460	CASELLE INC	MONTHLY SOFTWARE SUPPO	89961	12080	09/01/2018	760.00
31-4335-3560 SOFTWARE SERVICES						
19260	ESRI INC	MAINTENANCE - ANNUAL WAS	93508921	12079	08/24/2018	725.00
31-4335-3560 SOFTWARE SERVICES						
37970	ONLINE SOLUTIONS LLC	ANNUAL BILL - 5 CITIZENSERV	3050	12078	09/01/2018	900.00
Total 31-4335-3560:						2,385.00
31-4335-3575 UTILITY BILL OUTSOURCING						
2080	ADVANCED INFO SYSTEMS	UB OUTSOURCING	14479	93750	09/06/2018	227.29
Total 31-4335-3575:						227.29

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31-4335-3580 PERMIT AND LAB FEES						
52880	UMB BANK	SHIPPING FOR WATER SAMPL	9/3/18	12123	09/03/2018	50.28
Total 31-4335-3580:						50.28
31-4335-3810 TRAINING						
52880	UMB BANK	WATER/WASTEWATER SCHOO	9/3/18	12123	09/03/2018	906.04
Total 31-4335-3810:						906.04
31-4335-9350 MAPPING						
92483	ROARING FORK GEOSPATIAL L	GEOSPATIAL - UTILITIES	[0037]	12118	09/17/2018	483.33
Total 31-4335-9350:						483.33
41-4336-2110 OFFICE SUPPLIES						
45820	SANDY'S OFFICE SUPPLY	PAPER	8/31/18	12084	08/31/2018	49.00
41-4336-2110	OFFICE SUPPLIES					
45820	SANDY'S OFFICE SUPPLY	POST-IT NOTES	8/31/18	12084	08/31/2018	9.29
Total 41-4336-2110:						58.29
41-4336-2111 LAB SUPPLIES						
52880	UMB BANK	SPEC COLOR STANDARD, REA	9/3/18	12123	09/03/2018	1,314.77
Total 41-4336-2111:						1,314.77
41-4336-2210 CHEMICALS						
17580	DPC INDUSTRIES INC	SODIUM HYPOCHLORIDE	737004075-1	93747	08/28/2018	2,007.29
Total 41-4336-2210:						2,007.29
41-4336-2250 SAFETY EQUIPMENT						
52880	UMB BANK	WORK GLOVES, EYE PROTECT	9/3/18	12123	09/03/2018	138.47
Total 41-4336-2250:						138.47
41-4336-2290 GENERAL SUPPLIES						
52880	UMB BANK	HAND SOAP DISPENSER & BO	9/3/18	12123	09/03/2018	118.99
Total 41-4336-2290:						118.99
41-4336-2292 UNIFORMS						
52880	UMB BANK	WORK BOOTS & PANTS	9/3/18	12123	09/03/2018	189.34
Total 41-4336-2292:						189.34
41-4336-2310 VEHICLE FUEL						
10720	CENEX FLEET FUELING	FUEL - WATER	162879CL	24783	08/31/2018	983.63
Total 41-4336-2310:						983.63
41-4336-2320 VEHICLE MAINTENANCE						
52880	UMB BANK	2006 FORD F250 WINDSHIELD	9/3/18	12123	09/03/2018	393.99
Total 41-4336-2320:						393.99

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		GL Acct No					
Vendor	Vendor Name	Description	Invoice No	PO No	Invoice Date	Amount	
41-4336-2380 PLANT & INTAKE MAINTENANCE							
2420	AIR COMPRESSOR SERVICE IN	SERVICE PRESSURE TRANSD	41562	93757	09/11/2018	1,643.86	
41-4336-2380 PLANT & INTAKE MAINTENANCE							
23240	GRAND JUNCTION PIPE & SUP	VALVE BOX LID ONLY JUMBO &	3648982	36 93762	07/27/2018	30.34	
41-4336-2380 PLANT & INTAKE MAINTENANCE							
23240	GRAND JUNCTION PIPE & SUP	RETURN OF VALVE BOX JUMB	3648982	36 93762	07/27/2018	19.27	
41-4336-2380 PLANT & INTAKE MAINTENANCE							
52880	UMB BANK	RUBBER KIT, SPRING INLET, S	9/3/18	12123	09/03/2018	688.08	
Total 41-4336-2380:						2,343.01	
41-4336-2383 DISTRIBUTION MAINTENANCE							
7310	B C.E.C.	REPLACE LOWER ELEMENT &	1809009	93748	09/09/2018	255.55	
41-4336-2383 DISTRIBUTION MAINTENANCE							
7310	B C.E.C.	TROUBLESHOOT AND REPAIR	1809010	93755	09/11/2018	315.00	
41-4336-2383 DISTRIBUTION MAINTENANCE							
52880	UMB BANK	WILDEN MANIFOLD T SECTION	9/3/18	12123	09/03/2018	170.07	
41-4336-2383 DISTRIBUTION MAINTENANCE							
52920	UNCC	LINE LOCATES	218080239	93753	08/31/2018	49.30	
Total 41-4336-2383:						789.92	
41-4336-2385 SCADA MAINTENANCE							
51560	TIMBER LINE ELECTRIC & CON	ROARING FORK PLANT CIP RE	2850	93759	09/07/2018	1,473.75	
Total 41-4336-2385:						1,473.75	
41-4336-3560 SOFTWARE SERVICES							
10460	CASELLE INC	MONTHLY SOFTWARE SUPPO	89961	12080	09/01/2018	760.00	
41-4336-3560 SOFTWARE SERVICES							
19260	ESRI INC	MAINTENANCE - ANNUAL WAT	93508921	12079	08/24/2018	725.00	
41-4336-3560 SOFTWARE SERVICES							
37970	ONLINE SOLUTIONS LLC	ANNUAL BILL - 5 CITIZENSERV	3050	12078	09/01/2018	900.00	
Total 41-4336-3560:						2,385.00	
41-4336-3571 MAPPING							
92483	ROARING FORK GEOSPATIAL L	GEOSPATIAL - UTILITIES	[0037]	12118	09/17/2018	483.33	
Total 41-4336-3571:						483.33	
41-4336-3575 UTILITY BILL OUTSOURCING							
2080	ADVANCED INFO SYSTEMS	UB OUTSOURCING	14479	93750	09/06/2018	227.29	
Total 41-4336-3575:						227.29	
41-4336-3580 PERMIT AND LAB FEES							
53640	UTE WATER CONSERVANCY DI	TOC ANALYSIS	CARTOC818	93752	09/05/2018	70.00	
Total 41-4336-3580:						70.00	
41-4336-3810 TRAINING							
52880	UMB BANK	D-1 EXAM, D-2 REGISTRATION	9/3/18	12123	09/03/2018	105.00	
Total 41-4336-3810:						105.00	

TOWN OF CARBONDALE

Payment Approval Report - by GL No
Report dates: 9/25/2018-9/25/2018

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Vendor	Vendor Name	GL Acct No	Description	Invoice No	PO No	Invoice Date	Amount
41-4336-3982 TEMP SERVICES							
35460	MOUNTAIN TEMP SERVICES LL		TEMP LABOR FOR NETTLE CR	414798	93765	09/13/2018	1,092.00
Total 41-4336-3982:							1,092.00
41-4336-9410 TOOLS AND EQUIPMENT							
52880	UMB BANK		RETROFIT KIT, CHECK VALVE	9/3/18	12123	09/03/2018	1,127.22
Total 41-4336-9410:							1,127.22
41-4337-9342 METERS							
52880	UMB BANK		PARTS FOR REPAIR BULK WAT	9/3/18	12123	09/03/2018	71.33
Total 41-4337-9342:							71.33
41-4338-2310 VEHICLE FUEL							
10720	CENEX FLEET FUELING		FUEL - WATER - DITCH	162879CL	24783	08/31/2018	196.73
Total 41-4338-2310:							196.73
41-4338-2380 DITCH MAINTENANCE							
11580	CITY OF GLENWOOD SPRINGS		CONSTRUCTION DEMO, BRUS	02-526501 0	12096	08/30/2018	84.31
41-4338-2380 DITCH MAINTENANCE							
11580	CITY OF GLENWOOD SPRINGS		CONSTRUCTION DEMO	521733	12121	07/13/2018	39.50
41-4338-2380 DITCH MAINTENANCE							
52880	UMB BANK		WASP SPRAY	9/3/18	12123	09/03/2018	11.98
Total 41-4338-2380:							135.79
71-4632-3400 RENTAL PROPERTY EXPENSE							
52880	UMB BANK		LOCK FOR TOWN TRAILER & P	9/3/18	12123	09/03/2018	136.96
Total 71-4632-3400:							136.96
73-4800-7200 STREETScape IMPROVEMENTS							
52880	UMB BANK		SAKRETE FOR PUMP PIPE AT	9/3/18	12123	09/03/2018	5.61
73-4800-7200 STREETScape IMPROVEMENTS							
52880	UMB BANK		CONCRETE & PARTS FOR PUM	9/3/18	12123	09/03/2018	188.48
73-4800-7200 STREETScape IMPROVEMENTS							
56520	WESTERN SLOPE MATERIALS		3RD ST. SIDEWALK	106377 106	24790	09/08/2018	371.15
73-4800-7200 STREETScape IMPROVEMENTS							
56520	WESTERN SLOPE MATERIALS		3RD ST. SIDEWALK	106377 106	24790	09/08/2018	383.37
Total 73-4800-7200:							948.61
75-2201 DEPOSITS HELD							
63225	COLORADO ANIMAL RESCUE		DAMAGE DEPOSIT REFUND DR	1147297	1017313	04/05/2018	1,200.00
Total 75-2201:							1,200.00
75-36-82 FACILITY RENTAL							
63225	COLORADO ANIMAL RESCUE		REFUND FOR CURTAINS NOT	1147297	1017313	04/05/2018	35.00
Total 75-36-82:							35.00
75-4500-2110 OFFICE SUPPLIES							
52880	UMB BANK		OFFICE & FRONT DESK SUPPLI	9/3/18	12123	09/03/2018	136.33

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Vendor	Vendor Name	Description	Invoice No	PO No	Invoice Date	Amount
Total 75-4500-2110:						136.33
75-4500-2244	PROGRAM SUPPLIES					
52880	UMB BANK	LEMOND BIKE SEATS & DINNE	9/3/18	12123	09/03/2018	283.67
Total 75-4500-2244:						283.67
75-4500-2290	GENERAL SUPPLIES					
26600	ID EDGE INC	CARD PRINTER CARDS INVOIC	84218	1017303	09/05/2018	57.36
75-4500-2290	GENERAL SUPPLIES					
52880	UMB BANK	SHOWER CURTAINS, TOILET B	9/3/18	12123	09/03/2018	172.84
75-4500-2290	GENERAL SUPPLIES					
56350	WESTERN PAPER DISTRIBUTO	REC CENTER SUPPLIES INVOI	3112684 594	1017311	09/11/2018	366.07
75-4500-2290	GENERAL SUPPLIES					
56350	WESTERN PAPER DISTRIBUTO	REC CENTER SUPPLIES INVOI	3112684 594	1017311	09/11/2018	67.06
Total 75-4500-2290:						663.33
75-4500-2500	CONCESSION PURCHASES					
52880	UMB BANK	TOWELS	9/3/18	12123	09/03/2018	30.00
Total 75-4500-2500:						30.00
75-4500-3210	PRINTING EXPENSE					
48260	SOPRIS SUN	BALANCE FALL/WINTER 2018 B	18640 20 72	1017310	09/06/2018	331.75
Total 75-4500-3210:						331.75
75-4500-3310	ADVERTISING					
48260	SOPRIS SUN	AD FARM RX INVOICE #18723	18640 20 72	1017310	09/06/2018	135.00
75-4500-3310	ADVERTISING					
48260	SOPRIS SUN	AD FARM RX SPANISH INVOICE	18640 20 72	1017310	09/06/2018	135.00
75-4500-3310	ADVERTISING					
48260	SOPRIS SUN	AD PICKLEBALL TOURNAMENT	18640 20 72	1017310	09/06/2018	155.00
Total 75-4500-3310:						425.00
75-4500-3311	RECRUITING EXPENSES					
18940	EMPLOYERS COUNCIL SERVIC	BACKGROUND CHECKS - REC	0000227222	12087	08/27/2018	80.00
75-4500-3311	RECRUITING EXPENSES					
76101	MERCHANTS INTEGRITY TEST	INTEGRITY TESTING - REC	M125683120	12091	08/31/2018	32.00
75-4500-3311	RECRUITING EXPENSES					
52880	UMB BANK	EMPLOYMENT AD IN GLENWO	9/3/18	12123	09/03/2018	75.00
Total 75-4500-3311:						187.00
75-4500-3530	EQUIP MAINTENANCE & REPAIR					
52880	UMB BANK	AUTOBELAY RECERTIFICATIO	9/3/18	12123	09/03/2018	411.32
Total 75-4500-3530:						411.32
75-4500-3560	SOFTWARE SERVICES					
52880	UMB BANK	MONTHLY SUBSCRIPTION TO	9/3/18	12123	09/03/2018	349.95
Total 75-4500-3560:						349.95

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Vendor	Vendor Name	Description	Invoice No	PO No	Invoice Date	Amount
75-4500-3660 BLDG MAINTENANCE & GROUNDS						
11580	CITY OF GLENWOOD SPRINGS	CONSTRUCTION DEMO, BRUS	02-526501 0	12096	08/30/2018	84.31
75-4500-3660 BLDG MAINTENANCE & GROUNDS						
11580	CITY OF GLENWOOD SPRINGS	CONSTRUCTION DEMO	521733	12121	07/13/2018	39.50
Total 75-4500-3660:						123.81
75-4500-3980 CONTRACT LABOR						
76153	FRICK, SHAWN W	SUMMER SKATEBOARD INSTR	8/30/18	1017305	09/18/2018	109.20
75-4500-3980 CONTRACT LABOR						
76375	HODDER, RICHARD	TAEKWONDO INSTRUCTION S	9/9/18	1017314	09/09/2018	606.60
Total 75-4500-3980:						715.80
75-4500-5310 OFFICE EQUIPMENT RENTAL						
92688	XEROX FINANCIAL SERVICES	REC COPIER & METER CHARG	1303629	1017302	09/11/2018	142.06
Total 75-4500-5310:						142.06
75-4512-2290 GENERAL SUPPLIES						
5060	ASPEN MAINTENANCE SUPPLY	POOL SUPPLIES INVOICE #013	013219	1017308	08/08/2018	57.24
Total 75-4512-2290:						57.24
75-4512-2400 MISCELLANEOUS EXPENSE						
52880	UMB BANK	BODY WASH	9/3/18	12123	09/03/2018	6.58
Total 75-4512-2400:						6.58
75-4512-3660 BLDG MAINTENANCE & GROUNDS						
52880	UMB BANK	HINGE, PAINT & CLEANING PR	9/3/18	12123	09/03/2018	33.51
Total 75-4512-3660:						33.51
75-4512-3661 GENERAL MAINTENANCE & REPAIRS						
41700	R & A ENTERPRISES	CARBONDALE POOL PUMP RE	39477 A3005	1017329	05/10/2018	150.00
75-4512-3661 GENERAL MAINTENANCE & REPAIRS						
52880	UMB BANK	POOL DRAIN PLUG	9/3/18	12123	09/03/2018	135.96
Total 75-4512-3661:						285.96
75-4512-8000 SPECIAL EVENTS						
52880	UMB BANK	GIFT CERTIFICATES, FOOD, M	9/3/18	12123	09/03/2018	291.35
Total 75-4512-8000:						291.35
75-4800-9360 PARK IMPROVEMENTS						
92163	A TO Z RECREATION	PLAYGROUND EQUIPMENT INV	2409	1017332	09/07/2018	2,308.00
75-4800-9360 PARK IMPROVEMENTS						
40100	PLAYPOWER LT FARMINGTON	PLAYGROUND EQUIPMENT INV	1400225756	1017331	09/11/2018	4,809.00
Total 75-4800-9360:						7,117.00
Grand Totals:						162,388.56

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
SEPTEMBER 11, 2018**

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on September 11, 2018, at 6:00 p.m. in the Town Hall meeting room.

ROLL CALL:

The following members were present for roll call:

Mayor Trustees	Dan Richardson Marty Silverstein Erica Sparhawk Lani Kitching
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Arrived After Roll Call

Ben Bohmfalk
Heather Henry
Luis Yllanes

Staff Present:

Town Manager Town Clerk Town Attorney Finance Director Planning Director	Jay Harrington Cathy Derby Mark Hamilton Renae Gustine Janet Buck
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CONSENT AGENDA

- Accounts Payable totaling \$234,839.51
- BOT 8/21/18 Work Session Meeting Minutes
- BOT 8/28/2018 Regular Meeting Minutes
- Retail Marijuana MIP Renewal License – Laughing Dog
- Medical Marijuana MIP Renewal License – Laughing Dog
- Recommendations for Appointments – Board of Adjustment
- Liquor License Renewal – City Market
- Liquor License Renewal – Pan and Fork
- Report on Rescinding Fire Restrictions
- Amendment to Contract with Small Hydro
- Resolution No. 12, Series of 2018 – FMLD Grant for Third Street Center Boiler Replacement

- Revolving Loan Fund – Solar Rollers

Trustee Kitching made a motion to approve the Consent Agenda. Trustee Sparhawk seconded the motion and it passed with:

4 yes votes: Silverstein, Sparhawk, Richardson, Kitching

PERSONS PRESENT NOT ON THE AGENDA

There was no one present who wished to address the Board.

TRUSTEE COMMENTS

Trustee Silverstein stated that Sunday was the last concert in the park. He thanked the sponsors and everyone who contributed.

Trustee Kitching stated that she attended the Ruedi Water and Power Authority meeting. Their funding request will be the same as last year's. During the meeting the Forest Service gave a presentation on Burn Area Emergency Response.

Trustee Bohmfalk arrived at the meeting.

Trustee Kitching stated that the Revolving Loan Fund Committee took a tour of the Youth Entity kitchen. Youth Entity received a \$25,000 revolving loan to renovate their kitchen.

Trustee Bohmfalk informed the Board that the Bike/Pedestrian/Trails Commission will start meeting quarterly; there has been a lot of turn over.

Trustee Sparhawk stated that she attended the Colorado Communities for Climate Action meeting. They approved the contract for a new lobbying firm and they now have 20 members.

Trustee Sparhawk told the Board that the Chamber of Commerce's annual business meeting is next week.

Mayor Richardson thanked Trustee Henry for her efforts organizing the Climate Mitigation meeting.

Mayor Richardson thanked staff and everyone involved with First Friday and the Rotary fundraiser.

Mayor Richardson informed the Board that the Thompson Divide leases have been cancelled.

Mayor Richardson told the Board that he received a letter from the Forest Service notifying him of improvements they are making to 4 mile.

ATTORNEY'S COMMENTS

The attorney did not have any comments.

SPECIAL EVENT LIQUOR LICENSE – DANCE INITIATIVE

Dance Initiative has applied for a Special Event Liquor License for an event to be held at the Launchpad. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Sparhawk made a motion to approve Dance Initiative's Special Event License Application. Trustee Kitching seconded the motion and it passed with:

5 yes votes: Kitching, Silverstein, Sparhawk, Richardson, Bohmfalk

SPECIAL EVENT LIQUOR LICENSE – CELTIC FEST AND OKTOBERFEST

The Carbondale Parks and Recreation Department has applied for a Special Event Liquor License for Celtic Fest and Oktoberfest to be held at the 4th Street Plaza. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Sparhawk made a motion to approve The Town of Carbondale Parks and Recreation's Special Event License Application for Celtic Fest and Oktoberfest. Trustee Kitching seconded the motion and it passed with:

5 yes votes: Kitching, Silverstein, Sparhawk, Richardson, Bohmfalk

EXECUTIVE SESSION – LAND ACQUISITION

Trustees Henry and Yllanes arrived at the meeting.

Trustee Sparhawk made a motion to go into an Executive Session to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a) at 6:20 p.m. Trustee Silverstein seconded the motion and it passed with:

7 yes votes: Kitching, Henry, Silverstein, Sparhawk, Yllanes, Richardson, Bohmfalk

Trustee Henry made a motion to adjourn the Executive Session and return to the regular meeting at 7:00 p.m. Trustee Sparhawk seconded the motion and it passed with:

7 yes votes: Silverstein, Sparhawk, Richardson, Bohmfalk, Yllanes, Henry

PUBLIC HEARING – 689 MAIN STREET REZONING AND FEE WAIVER REQUEST

Applicant: AMG Properties, LLC

Location: 689 Main Street

The applicants submitted an application to rezone 689 Main Street from the Seventh Street PUD to the HCC zone district.

The Planning Commission reviewed the application and recommended approval of the rezoning.

There is an existing historic building on the lot which was constructed in 1913. The property was originally zoned the Historic Commercial Core equivalent when the Town adopted the first zoning ordinance in 1973. The property was rezoned to the PUD in 1986. This PUD was really complex and presented challenges to staff.

When the applicant approached staff to rezone the property to the straight HCC zone district, staff was very supportive. There are two items in addition to the rezoning:

Parking Credit

The first is a request for a parking credit. The UDC allows that in the HCC zone district, the Board may grant a parking credit for reclaiming public right-of-way or providing parking spaces within the right-of-way.

The ditch runs along the east side of 7th Street adjacent to this property. A portion of the ditch had previously been piped. The applicant piped the remainder of the ditch earlier this year in order to accommodate on-street parking.

The two projects resulted in 14 angled parking spaces on 7th Street along this property. The proposal is to credit those spaces toward future development on the north side of the 689 Main Street parcel.

Staff supports this request as it will help facilitate the preservation of the historic building and landscape area.

Fee Waiver

The second is the request for a fee waiver. When the Town adopted the historic preservation ordinance, it was agreed that in order to preserve historic buildings, it was important to work with property owners on a case by case basis. One tool was economic incentives.

This was done in 2006 when working with the property owner of 711 Main Street. This is the historic structure just across 7th Street from this property which is the Amore Realty building.

A lot was created behind that structure and a new house was built. A number of fee waivers were granted for that new residence, including building permit, plan check and tap fees. In return, the property owner agreed to preserve the historic structure for 20 years.

The applicants propose to preserve the existing brick portion of the house, the spruce trees and the landscaping for 20 years. In return, they are requesting some fee waivers.

With this property, no immediate improvements are proposed so they prepared two development scenarios – one 12,000 sq. ft. and the other 6,000 sq. ft. The amounts of the building permit and plan review fees are included in a table in your packet.

Staff would support waiving 75% of the building permit and plan check fees with a 24 or 36 month time limitation on the fee waiver.

The applicants have done a wonderful job of upgrading the house and re-establishing the restaurant and lodging uses. Waiving a portion of the building permit fees and allowing the parking credit would reflect the Town's commitment toward working with property owners to preserve historic buildings.

Staff recommends approval of the rezoning from the 7th Street PUD to HCC Zone District contingent upon approval of a Rezoning Ordinance and a Fee Waiver and Parking Credit Agreement with the conditions and findings in the Staff report.

Mayor Richardson opened the meeting to public comment. There was no one present who wished to address the Board so Mayor Richardson closed the public hearing.

Discussion ensued.

The majority of the Board agreed to give the applicant credit for the 14 parking spaces and agreed to give the applicant a 75% fee waiver excluding their use tax. The majority of the Board also agreed that the time limitation for the fee waiver should be seven years.

Trustee Sparhawk made a motion to approve the rezoning from the 7th Street PUD to HCC Zone District contingent upon approval of a Rezoning Ordinance and a Fee Waiver and Parking Credit Agreement with the conditions and findings listed below. Also, the time limit for the fee waiver shall be amended to seven years.

Conditions:

1. All representations of the Applicant in written submittals to the Town or in public hearings concerning this project shall be binding as conditions of approval.
2. The Applicant shall submit a Deed Restriction preserving the historic brick structure for the Town's review and approval prior to recordation of the rezoning ordinance. The Deed Restriction shall be reviewed and approved by the Town Attorney. It will be recorded contemporaneously with the rezoning ordinance.
3. A Parking Credit and Fee Waiver Agreement shall be drafted for review and approval by the Board of Trustees. The Agreement shall provide for the waiver of 75% of the building permit and plan review fees for future development on the north side of the parcel. There shall be a time limit of seven years on the fee waiver request. If the three year deadline has not been met, the applicant may request an extension from the Board of Trustees at a regular meeting.
4. The Parking Credit and Fee Waiver Agreement shall provide for a credit of 14 on-street parking spaces to be used toward future off-street parking. This credit can go toward development on the north side of the 689 Main Street parcel. However, at the time of development, the required parking for uses in the existing 689 Main Street building shall be calculated and some of the 14 spaces may be allocated for those uses.
5. The Applicant shall pay and reimburse the town for all other applicable professional and staff fees pursuant to the Carbondale Municipal Code.

Findings - Rezoning

1. The rezoning will promote the public health, safety, and general welfare.
2. The amendment is consistent with the Comprehensive Plan as the Future Land Use Plan shows this property in the "Downtown" area. The "Downtown" designation provides that this area is the historic center of commerce, culture, civic life, and celebrations - the heart of the community. The designation suggests mixed use including shopping, restaurants, entertainment, lodging, offices, and employment generating facilities essential to the daily life of residents and housing. It encourages the preservation of historic buildings. The rezoning meets the strategy in the Comprehensive Plan to promote restaurants, taverns and lodging as economic drivers and tax revenue generators. The purposes stated in this Unified Development Code have been met.
3. The amendment is consistent with the stated purpose of the proposed zoning district, specifically, the purpose of the HCC district is to preserve the original

commercial center of Carbondale as a unique commercial area with an historic character;

4. The rezoning will not result in significant adverse impacts upon the natural environment, including air, water, noise, storm water management, wildlife, and vegetation, and in fact will enhance the natural environment due to the preservation of the historic lawn area and significant spruce trees.
5. The rezoning will not result in material adverse impacts to other property adjacent to or in the vicinity of the subject property.
6. Facilities and services (including roads and transportation, water, gas, electricity, police and fire protection, and sewage and waste disposal, as applicable) are available to serve the subject property while maintaining adequate levels of service to existing development.

Trustee Silverstein seconded the motion and it passed with:

6 yes votes: Silverstein, Richardson, Henry, Kitching, Yllanes, Sparhawk
1 no vote: Bohmfalk

PUBLIC HEARING – ORDINANCE NO. 15, SERIES OF 2018 – AMENDING UDC RE: CHILDCARE

Janet explained that this is a public hearing for the purpose of considering an amendment to the UDC as it relates to Child Care Facilities.

The Planning Commission held a public hearing on July 26th. The summary of their recommendation for child care zoning is:

Land Use Table

Added "Day Care – Fewer than Seven Children" Use as a Conditional Use Permit to the CRW, MU and PF zone district.

Added "Day Care – Seven Children or More" Use as a Special Use Permit to the CRW zone district.

Use-Specific Standard

If the Board elects to add "Day Care – Seven Children or More" to the Industrial Zone District, the Commission recommended that the Board include use specific standard.

- a. Buffering of play area through the use of fencing and/or landscape screening shall be required.

- b. The operator shall be required to notify clients in writing of the nature of the Industrial Zone District.
- c. The drop-off shall be located on-site.

Parking Amendment

1 per employee + 1 per classroom

P&Z did not agree that child care facilities should be permitted in industrial zones. If the Board agrees that child care should be permitted in industrial zones P&Z recommends that the distancing requirements between child care facilities and marijuana facilities in the Industrial Zone District be eliminated.

Mayor Richardson opened the meeting to public comment.

Angela Loughery, Crystal Circle, stated that she is a member of the Blue Lake Preschool Board. She advocates for increasing zoning for day care. She would like day cares to be permitted in industrial areas. Prohibiting day cares from industrial areas eliminates some of the easiest developable land for day cares in Carbondale. Some industrial areas have a great proximity to downtown and the bike path. Requiring the day cares to get a special use permit for industrial areas is a great way to vet.

Kristin Davis, Glenwood Springs, stated that Little Blue Preschool is located in an industrial zone and it is a wonderful spot. Blue Lake has been trying to find a place to put a new daycare and they have been unsuccessful thus far. Kristin supports allowing day care centers in industrial zones.

Mayor Richardson closed the public hearing.

The Board agreed that daycares should be allowed in industrial zones. They also agreed that only one parking space per employee at peak occupancy should be required, and that the distancing requirements between child care facilities and marijuana facilities in the Industrial Zone District should be eliminated.

Trustee Henry made a motion to approve Ordinance No. 15, Series of 2018, with the following amendments: a childcare facility is a permitted use in industrial zones after approval at a Special Use Hearing, and one parking space per employee at peak occupancy shall be required. Trustee Bohmfalk seconded the motion and it passed with:

7 yes votes: Yllanes, Henry, Bohmfalk, Kitching, Richardson, Sparhawk, Silverstein

The elimination of the distancing requirement between child care facilities and marijuana facilities in the Industrial Zone District will be addressed in a separate ordinance.

BUDGET – PROCESS, REVISED REVENUE PROJECTIONS, YEAR-TO-DATE FINANCIALS

Renae gave an overview of the budget process, revised revenue projections and year-to-date financials. Key points included:

- Historically the Town has budgeted conservatively
- Sales tax is the Town's biggest revenue driver
- Property tax will increase approximately .14% next year
- Staff anticipates that the Road and Bridge money received from Garfield County will remain flat or there will be a slight increase next year
- Staff is predicting that the Federal Mineral Lease District and Severance money will be flat next year
- Health insurance costs are increasing 4% next year
- Staff has not yet decided if salary and wages will increase
- Starting November 1st the State will require online retailers to collect sales tax the Town is starting to see more online retailers volunteering to collect town sales tax

The Board supports a 3% sales tax increase for 2019 budget purposes.

LIGHTING REPORT

The Board directed staff to keep the pressure on offenders.

ADJOURNMENT

The August 28, 2018, regular meeting adjourned at 9:00 p.m. The next regularly scheduled meeting will be held on September 11, 2018, at 6:00 p.m.

APPROVED AND ACCEPTED

Dan Richardson, Mayor

ATTEST:

Cathy Derby, Town Clerk



TOWN OF CARBONDALE

511 Colorado Avenue
Carbondale, CO 81623
www.carbondalegov.org
(970) 963-2733 Fax: (970) 963-9140

BOARD OF TRUSTEES AGENDA MEMORANDUM

TITLE: Bike, Pedestrian, and Trails Commission

SUBMITTING DEPARTMENT: Boards and Commissions

ATTACHMENTS: Membership Application of Holly McClain

BACKGROUND

On September 10, 2018 the Bike, Pedestrian, and Trails Commission reviewed the membership application and interviewed Holly McClain.

RECOMMENDATION

The Bike, Pedestrian, and Trails Commission recommends the Board of Trustees move to approve Holly McClain's application for full membership on the BPT Commission.

Prepared by: Angie Sprang

Town Manager

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT TO TOWN ADVISORY BOARDS AND COMMISSIONS

THIS IS AN APPLICATION FOR APPOINTMENT _____ REAPPOINTMENT _____

NAME OF APPLICANT: Holly McLean

MAILING ADDRESS: 1244 Upper Cattle Creek Rd.

STREET ADDRESS OF RESIDENCE: Same

TELEPHONE: (Work) 910 948 2151 (Home) same

OTHER PHONE: _____ E-MAIL: rumblidge@gmail.com

INDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL
MATERIALS DELIVERED:

e-mail - rumblidge@gmail.com

(If you are seeking reappointment, it is only necessary to fill in your name and those
informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a
positive contribution to the goals and purposes of the board or commission for which you are
seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)

I would like to be part of the
bike, pedestrian, trails commission
to represent the horseback riding
interests.

Signature [Signature]

Date 8/28/18

CONGRATULATIONS! The _____ has
appointed you to the _____ by official
action taken on _____. Your term will expire _____.

We greatly appreciate your interest and participation in the municipal government
process.

Mayor and Board of Trustees
Town of Carbondale



**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Board of Trustees Agenda Memorandum

Meeting Date: 9-25-2018

TITLE: Appointment for Board of Adjustment

SUBMITTING DEPARTMENT: Planning Department

ATTACHMENTS: Application for: April Spaulding

BACKGROUND

The Planning Department advertised for four weeks for applicants for the Board of Adjustment for five regular seats and two alternates. The vacancies were also posted on the Town's website. The Board approved four members at the August 28, 2018 meeting and one member at the September 11, 2018 meeting. Attached is an additional application for Board consideration.

RECOMMENDATION

Town Staff recommends that the following motion be approved: **Move to appoint April Spaulding as a Board of Adjustment member effective September 25, 2018.**

Prepared By: Mary Sikes
Building & Planning Assistant

JH
Town Manager



Town of Carbondale
Board of Adjustment
Application for Appointment

Applicant Name: April Spaulding
Mailing Address: P.O. Box 544, Carbondale, CO 81623
Street Address: 265 3rd St., Carbondale, CO 81623
Telephone: 970-402-0806
E-mail Address: aprilecrow42@yahoo.com

Reappointment

If you are seeking reappointment, it is only necessary to fill in the top portion of this application

Please Answer the Questions Below

- 1) Do you feel as a citizen of the community that you are able to provide objective recommendations on various land-use applications and other issues?

Yes, I feel that I'm open to hearing different views before making decisions.

- 2) What do you like best about the Town of Carbondale?

I truly love Carbondale for the diversity of our citizens and the passion our town.

- 3) What is one thing that would make Carbondale a better place to live?

I feel we need a little more help for our seniors in the way of housing, transportation

- 4) Please identify what you feel are some of the key issues facing the Town in the next 5-10 years.

As I mentioned attention to our seniors also truly affordable housing for our working class is an area that needs our attention.

- 5) Do you feel you have any conflicts of interest that may arise due to your appointment to the Board of Adjustment?

No, even as an active member of several non-profits in town, I don't feel I have any conflicts.

Board of Adjustment Recommendation

Date: 9/1/18

Selection: YES NO

Action Taken by Board of Trustees

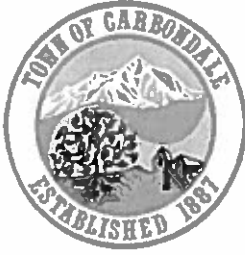
Date:

Selection: YES NO

Term Expiration:

Approval Signature:

Date:



TOWN OF CARBONDALE

511 Colorado Avenue
Carbondale, CO 81623
www.carbondalegov.org
(970) 963-2733 Fax: (970) 963-9110

BOARD OF TRUSTEES AGENDA MEMORANDUM

TITLE: Environmental Board

SUBMITTING DEPARTMENT: Boards and Commissions

ATTACHMENTS: Membership Application of Frosty Marriott

BACKGROUND

On August 27, 2018 the Environmental Board reviewed the membership application of and interviewed Frosty Marriott.

RECOMMENDATION

The Environmental Board recommends the Board of Trustees move to approve Frosty Marriott application for full membership on the Environmental Board.

Prepared by: Angie Sprang

Town Manager

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT TO TOWN ADVISORY BOARDS AND COMMISSIONS

THIS IS AN APPLICATION FOR APPOINTMENT _____ REAPPOINTMENT ✓

2003
I THINK?
HA HA

NAME OF APPLICANT: FROSTY MERRIOTT
MAILING ADDRESS: 818 LAKESIDE DR
STREET ADDRESS OF RESIDENCE: L
TELEPHONE: (Work) 704-1101 (Home) N/A
OTHER PHONE: 540-7902 E-MAIL: frosty@frostycpa.com

INDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL MATERIALS DELIVERED:

EMAIL OR 1101 VILLAGE ROAD LLA 2

(If you are seeking reappointment, it is only necessary to fill in your name and those informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

E BOARD

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a positive contribution to the goals and purposes of the board or commission for which you are seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)

10 YEARS TOWN COUNCIL

4 YEARS PZ (I THINK)

4 YEARS E BOARD (I THINK)

2 YEARS TREE BOARD "

PASSIONATE ABOUT ALL THINGS ENVIRONMENTAL
ESP WILDLIFE & CLIMATE CHANGE

Signature

Frosty Merriott

Date

4/15/16

CONGRATULATIONS! The _____ has
appointed you to the _____ by official
action taken on _____. Your term will expire _____.

We greatly appreciate your interest and participation in the municipal government process.

Mayor and Board of Trustees
Town of Carbondale



TOWN OF CARBONDALE

511 Colorado Avenue
Carbondale, CO 81623
www.carbondalegov.org
(970) 963-2733 Fax: (970) 963-9140

BOARD OF TRUSTEES AGENDA MEMORANDUM

TITLE: Carbondale Public Arts Commission

SUBMITTING DEPARTMENT: Boards and Commissions

ATTACHMENTS: Membership Application of Joe Burleigh

BACKGROUND

On September 12, 2018 the Carbondale Public Arts Commission reviewed the membership application of and interviewed Joe Burleigh.

RECOMMENDATION

The Carbondale Public Arts Commission recommends the Board of Trustees move to approve Joe Burleigh application for full membership on the Carbondale Public Arts Commission.

Prepared by: Angie Sprang

Town Manager

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT TO TOWN ADVISORY BOARDS AND COMMISSIONS

THIS IS AN APPLICATION FOR APPOINTMENT ☒ REAPPOINTMENT ☐

NAME OF APPLICANT: JOE BURCEIGH
 MAILING ADDRESS: 65 PINE ST. CARBONDALE CO. 81623
 STREET ADDRESS OF RESIDENCE: SAME
 TELEPHONE: (Work) 970 963 1930 (Home) 970 963 0967
 OTHER PHONE: _____ E-MAIL: joe.burleigh@live.com

INDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL MATERIALS DELIVERED:

65 PINE ST. CARBONDALE CO 81623

(If you are seeking reappointment, it is only necessary to fill in your name and those informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

CPAC

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a positive contribution to the goals and purposes of the board or commission for which you are seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)

I do ornamental ironwork for a living. I also create sculpture for Public Display since 1996 as well as other art objects. I have been entering pieces in the Carbondale show since its inception. I live just outside of City limits but definitely consider Carbondale my town and I think this would be a good way to serve.

Joe Burleigh
 Signature

1-17-18
 Date

CONGRATULATIONS! The _____ has appointed you to the _____ by official action taken on _____. Your term will expire _____.

We greatly appreciate your interest and participation in the municipal government process.

Mayor and Board of Trustees
 Town of Carbondale



TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623

Board of Trustees Agenda Memorandum

Item No: Consent Agenda

Meeting Date: September 25, 2018

TITLE: Reappointment and reclassification of Parks & Recreation Commission Members.

SUBMITTING: Parks & Recreation Department

PURPOSE: Reappointment by BOT for four existing Parks & Recreation Commission members interested in serving another term.

BACKGROUND: Present member's Rebecca Moller, Tracy Wilson, Todd Chamberlin & John Williams requesting reappointment to additional 3 year terms on the Parks & Recreation Commission. John Williams was appointed to the remaining term of Rob Comey in October of 2017, which is up for renewal in 2018. Requesting appointment of Rose Rossello from alternate to full member to replace resigning member Kathleen Wanatowicz. Rose would serve out the remaining time on Kathleen's term through 9/20. Requesting a re-instatement of Camy Brit as our youth/alternate member. This action will create an opening for an alternate member of the Parks & Recreation Commission. The Commission will be interviewing candidates at the October 10th, 2018 Parks & Recreation meeting.

RECOMMENDATION: These are dedicated Parks & Recreation Commissioner members and have institutional knowledge and interest in continuing their volunteer work with this commission.

Prepared By: Eric Brendlinger, Recreation Center Manager


Town Manager

Becky

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT
TO TOWN ADVISORY BOARDS AND COMMISSIONSTHIS IS AN APPLICATION FOR APPOINTMENT _____ REAPPOINTMENT ☒

NAME OF APPLICANT: Rebecca Muller
 MAILING ADDRESS: 907 Wheel Circle, Carbondale, CA 81623
 STREET ADDRESS OF RESIDENCE: _____
 TELEPHONE: (Work) _____ (Home) _____
 OTHER PHONE: 970-319-5703 E-MAIL: rebeccamuller@comcast.net


INDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL
MATERIALS DELIVERED:e-mail(If you are seeking reappointment, it is only necessary to fill in your name and those
informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

Parks + Recreation Commission

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a
positive contribution to the goals and purposes of the board or commission for which you are
seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)


 Signature

9/5/18
 Date

CONGRATULATIONS! The _____ has
 appointed you to the _____ by official
 action taken on _____. Your term will expire _____.

We greatly appreciate your interest and participation in the municipal government
process.

Mayor and Board of Trustees
 Town of Carbondale

Tracy

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT
TO TOWN ADVISORY BOARDS AND COMMISSIONSTHIS IS AN APPLICATION FOR APPOINTMENT _____ REAPPOINTMENT ✓NAME OF APPLICANT: Tracy WilsonMAILING ADDRESS: P.O. Box 1718STREET ADDRESS OF RESIDENCE: 500 Halden Way, Carbondale, CO 81623TELEPHONE: (Work) 970-963-2562 (Home) _____OTHER PHONE: _____ E-MAIL: twilson@cms.orgINDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL
MATERIALS DELIVERED:500 Halden Way, Carbondale, CO 81623(If you are seeking reappointment, it is only necessary to fill in your name and those
informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

Parks and Rec Commission

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a
positive contribution to the goals and purposes of the board or commission for which you are
seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)

Tracy M. Wilson
 Signature

9/15/2018
 Date

 CONGRATULATIONS! The _____ has
 appointed you to the _____ by official
 action taken on _____. Your term will expire _____.

 We greatly appreciate your interest and participation in the municipal government
 process.

 Mayor and Board of Trustees
 Town of Carbondale

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT TO TOWN ADVISORY BOARDS AND COMMISSIONS

THIS IS AN APPLICATION FOR APPOINTMENT _____ REAPPOINTMENT ✓

NAME OF APPLICANT: Todd Chamberlin
 MAILING ADDRESS: 12 Crystal Corral, Carbondale CO 81627
 STREET ADDRESS OF RESIDENCE: 11
 TELEPHONE: (Work) _____ (Home) _____
 OTHER PHONE: 970-987-9806 E-MAIL: tchamberlin@gmail.com

INDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL MATERIALS DELIVERED:

e-mail

(If you are seeking reappointment, it is only necessary to fill in your name and those informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

Parks + Recreation Commission

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a positive contribution to the goals and purposes of the board or commission for which you are seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)

Signature

Date

CONGRATULATIONS! The _____ has
 appointed you to the _____ by official
 action taken on _____. Your term will expire _____.

We greatly appreciate your interest and participation in the municipal government process.

Mayor and Board of Trustees
 Town of Carbondale

~~Printed~~ John W.

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT
TO TOWN ADVISORY BOARDS AND COMMISSIONSTHIS IS AN APPLICATION FOR APPOINTMENT _____ REAPPOINTMENT ☒NAME OF APPLICANT: John S. WilliamsMAILING ADDRESS: 778 S. PERRY AVE

STREET ADDRESS OF RESIDENCE: _____

TELEPHONE: (Work) _____

(Home) _____

OTHER PHONE: (910) 250-7805E-MAIL: bonjon71@hotmail.comINDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL
MATERIALS DELIVERED:bonjon71@hotmail.com(If you are seeking reappointment, it is only necessary to fill in your name and those
informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

Parks & Rec Commission

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a
positive contribution to the goals and purposes of the board or commission for which you are
seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)John Williams
Signature9/5/18
DateCONGRATULATIONS! The _____ has
appointed you to the _____ by official
action taken on _____. Your term will expire _____.We greatly appreciate your interest and participation in the municipal government
process.Mayor and Board of Trustees
Town of Carbondale

TOWN OF CARBONDALE

APPLICATION FOR APPOINTMENT OR REAPPOINTMENT TO TOWN ADVISORY BOARDS AND COMMISSIONS

THIS IS AN APPLICATION FOR APPOINTMENT _____ REAPPOINTMENT ✓

NAME OF APPLICANT: Camy Britt
 MAILING ADDRESS: 1250 Hendrick Dr. Carbondale CO
 STREET ADDRESS OF RESIDENCE: _____
 TELEPHONE: (Work) 970-379-5833 (Home) _____
 OTHER PHONE: _____ E-MAIL: djgumshines@gmail.com

INDICATE WHERE YOU WOULD LIKE YOUR AGENDAS AND INFORMATIONAL MATERIALS DELIVERED:

E-mail

(If you are seeking reappointment, it is only necessary to fill in your name and those informational items which have changed since you were last appointed.)

BOARD OR COMMISSION FOR WHICH (RE) APPOINTMENT IS SOUGHT:

Parks & Rec Commission - Alternate Position (Yveth)

NEW APPOINTMENT ONLY:

Describe any special knowledge, abilities, background or interests which you feel will provide a positive contribution to the goals and purposes of the board or commission for which you are seeking appointment. (Attach resume if desired or use an extra sheet of paper if necessary.)

Camy Britt
 Signature

9/5/18
 Date

CONGRATULATIONS! The _____ has
 appointed you to the _____ by official
 action taken on _____. Your term will expire _____.

We greatly appreciate your interest and participation in the municipal government process.

Mayor and Board of Trustees
 Town of Carbondale



Town of Carbondale Police Department

511 Colorado Avenue, Carbondale, CO 81623
(970) 963-2662

To: Mayor Dan Richardson and Carbondale Board of Trustees

From: Gene Schilling
Chief of Police, Carbondale Police Department

Date: September 10th, 2018

Ref: Liquor License Special Event for KDNK to be held on the Third Street Center, Carbondale on October 31st, 2018.

I have found no records that would cause me to recommend denial of this liquor license special event application to serve alcohol.

Gavin Dahl / Event Manager

I recommend the approval for the liquor license.

TOWN OF CARBONDALE
APPLICATION FOR A SPECIAL
EVENTS PERMIT

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NON-PROFIT

AND ONE OF THE FOLLOWING:

<input checked="" type="checkbox"/> SOCIAL	<input type="checkbox"/> ATHLETIC	<input type="checkbox"/> PHILANTHROPIC INSTITUTION
<input type="checkbox"/> FRATERNAL	<input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER	<input type="checkbox"/> POLITICAL CANDIDATE
<input type="checkbox"/> PATRIOTIC	<input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY	<input type="checkbox"/> MUNICIPALITY
<input type="checkbox"/> POLITICAL	<input type="checkbox"/> RELIGIOUS INSTITUTION	

TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:	LIQUOR PERMIT NUMBER
<input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR \$50 PER DAY	
<input type="checkbox"/> FEMMENTED MALT BEVERAGE (3.2 BEER) \$10 PER DAY	

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE	STATE SALES TAX NUMBER (REQUIRED)
Carbondale Community Access Radio	00465629-0003

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL PARTY	3. ADDRESS OF SPECIAL EVENT
PO Box 1388 Carbondale, CO 81623	520 S. 3rd St. Carbondale, CO 81623

NAME	DATE OF BIRTH	EMAIL ADDRESS	PHONE NUMBER
4. PRES/SEC'Y OF ORG. OR POLITICAL CANDIDATE			
Andrea Korber		...@il.com	
5. EVENT MANAGER			
Gavin Dahl		cdnk.org	

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDARE YEAR?	7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES HOW MANY DAYS? <u>3</u>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES HOW MANY DAYS? <u>1</u>
--	---

LIST BELOW THE EXACT DATES(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date <u>10-31-2018</u>	Date	Date	Date
Hours From <u>6 p m</u>	Hours From	Hours From	Hours From
To <u>11 p m</u>	To	To	To

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge

SIGNATURE	TITLE	DATE
	General Manager	9-7-2018

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended

THEREFORE, THIS APPLICATION IS APPROVED.

SIGNATURE	TITLE	DATE
LOCAL LICENSING AUTHORITY	ATTEST	



September 7, 2018

Approval to apply for liquor license from Town of Carbondale for event at Third Street Center

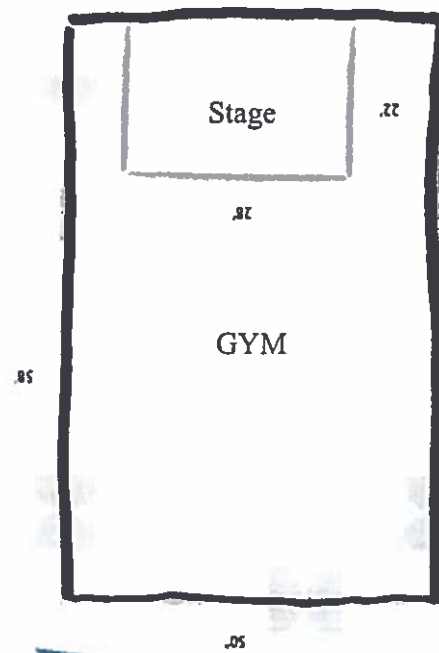
KDNK Community Radio has rented our Gym (Community Hall) for an event on **October 31, 2018** from **9:00am to 11:00pm**. They have our permission to apply to the Town of Carbondale for special event liquor license for that event. All liquor consumption must stay within the Gym (Community Hall) and should not be in any other part of the building. We will coordinate security for the event and building.

Sincerely,

Colin Laird
Director
Third Street Center

A community place promoting inspiration, sustainability and creative exchange

520 South Third Street, Carbondale, CO 81623
T 970.963.3221 F 970.963.0178
www.thirdstreetcenter.net

Community Hall**③ THIRD STREET CENTER****Community Hall /
GYM location**



**Carbondale, Glenwood Springs, New Castle, Rifle 88.1 – Aspen, West Glenwood 88.3 – Basalt, Redstone 88.5
Leadville 93.5 – Old Snowmass 94.7 – Thomasville 94.9 – Snowmass Village 99.9**

September 7, 2018

KDNK will host a Halloween Party at the Third Street Center for attendees age 21 and up only. Doors will open at 6pm and we will have KDNK deejays spinning music, a photo booth, costume contest, and bake sale. If we need to stop serving at 10pm we will, or else we would like permission to serve until 11 if possible.

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

CARBONDALE COMMUNITY ACCESS RADIO

is a

Nonprofit Corporation

formed or registered on 10/13/1981 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871451781 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 09/06/2018 that have been posted, and by documents delivered to this office electronically through 09/07/2018 @ 16:01:20 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 09/07/2018 @ 16:01:20 in accordance with applicable law. This certificate is assigned Confirmation Number 11106007 .



Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us>, click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623

Board Trustees Agenda Memorandum

Meeting Date: 9/25/18

TITLE: Public Hearing – High Q Retail Marijuana Store License Renewal

SUBMITTING DEPARTMENT: Manager

ATTACHMENTS: Renewal Application

BACKGROUND: High Q's Retail Marijuana Store Town License expires on October 24, 2018. Staff received their renewal application on August 23, 2018 (at least 60 days prior to expiration). All public noticing requirement have been met. The Board requires that a public hearing be held for renewal applications for the first two years. Their State license is current.

The Town has not received any complaints on the management of the facility.

FINANCIAL: All fees have been paid.

RECOMMENDATION: Staff recommends that the Board move to approve High Q's Retail Marijuana Store's Renewal Application.

Prepared By: Cathy Derby

Town Manager

pub hearing 9/25
 posters
 newspaper
 ATTACHMENT I



Town of Carbondale
 511 Colorado Avenue
 Carbondale, CO 81623

Retail Marijuana Facility Renewal Application

Annual Fee: \$2,000.00
 Renewal License Fee \$500

\$ 2,000
 \$ 500
TOTAL DUE \$ 2,500

Applicant is renewing a:

- ☒ Store ☐ Lab
☐ Cultivation ☐ Other (Please Specify)
☐ Manufactured Infused Products (MIP)

Licensee Name: (ie. Corporation Name) HQ Sopris LLC	Trade Name (DBA) High Q	Sales Tax No. 003514
Street Address: 922 Highway 133, Carbondale, CO 81623	Business Phone: 970-510-3067	
Mailing Address _____, Snowmass, CO 81654	email address _____	
Operating Manager Charles Reid Ewart	Home Address: _____ 1 _____	Phone: _____

- Do you have legal possession of the premises at the street address above? Yes ☒ No ☐
 Is the premises owned or rented ☐ Owned ☒ Rented. If rented, expiration date of lease 8/31/20
- Is the establishment within 500 ft. of a school? ☐ Yes ☒ No
- Since the date of filing of the last annual application, has there been any change in the financial interest (loans, etc.) or organizational structure (change of officers, managing members, etc.)? If yes, explain in detail and provide documentation. No
- Since the date of the filing of the last annual application, has the applicant or any of its agents, owners managers been convicted of a felony? If yes, attach a detailed explanation ☐ Yes ☒ No
- Since the date of the filing of the last annual application, has the applicant hired any new employees? ☒ Yes ☐ No If yes, have they been: fingerprinted ☒ Yes ☐ No
 Had a background check performed? ☒ Yes ☐ No

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Town of Carbondale Municipal Code, which affects my license.

Applicant Signature: 	Date: 8/21/18	Title: Managing Member
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Has the local authority conducted a site visit to ensure that the premises is in compliance with Town Code ☒ Yes ☐ No

THIS APPLICATION HAS BEEN: ☐ Approved ☐ Denied

Authorized Signature:	Title:	Date:
Attest	Title	Date:



TOWN OF CARBONDALE

511 Colorado Avenue
Carbondale, CO 81623
www.carbondalegov.org
(970) 963-2733 Fax: (970) 963-9140

BOARD OF TRUSTEES MEMORANDUM

Meeting Date: September 25, 2018

Item: _____

TITLE: ArtSpace Affordable Housing – Arts Market Survey Preliminary Results

SUBMITTING DEPARTMENT: Administration

ATTACHMENTS: (1) [Preliminary Feasibility Study](#)
(2) [Arts Market Survey Preliminary Results Presentation](#)

BACKGROUND

Affordable housing has been identified as a top Board priority. During the fall of 2017, Town Staff initiated a two-phase Affordable Housing Study in partnership with the Creative District and the consulting services of ArtSpace Projects, Inc. The two-phase study was generously funded by a DOLA Administrative Grant (\$25k), matching funds came from the Town of Carbondale (\$25k), and the Carbondale Creative District pledged contingency funds (\$5k).

PROJECT PHASE ONE

ArtSpace is the nation's leading non-profit developer of affordable space for creatives and creative organizations. To better understand how spaces for creatives fit into our community's priorities, ArtSpace conducted a Preliminary Feasibility Study. During the study ArtSpace representatives visited Carbondale and met with community stakeholders and the public to gather ideas about what the creative sector is missing, collect feedback about potential sites, and look at fresh ideas to serve Carbondale's needs.

Information gathered during ArtSpace's visit to Carbondale produced the Preliminary Feasibility Study document. An electronic copy of the report, released in January 2018, can be found on the Town of Carbondale website, linked here: [Preliminary Feasibility Study](#).

PROJECT PHASE TWO

The second phase of the project built on information collected during the Preliminary Feasibility Study, incorporating community feedback into an Arts Market Survey.

ArtSpace has compiled [Arts Market Survey Preliminary Results into a Presentation for the Trustees](#), and is ready to discuss the next phase of a potential ArtSpace affordable housing project in Carbondale.

Arts Market Survey results will be finalized and the official report will be released in November 2018.

Prepared by: P. Angie Sprang

Town Manager



TOWN OF CARBONDALE

PUBLIC WORKS

511 Colorado Avenue
Carbondale, CO 81623

Board of Trustees Agenda Memorandum

Item No: 9 K

Meeting Date: September 25, 2018

TITLE: Draft Waste Hauling RFP

SUBMITTING DEPARTMENT: Public Works

ATTACHMENTS: Draft Waste Hauling RFP
Colorado Volume Based Pricing Examples
Example Volume Based Pricing Options

BACKGROUND

At the August 28, 2018, meeting, following multiple Trustee meetings to discuss waste hauling, and a substantial public outreach campaign, the Board directed staff to draft a request for proposals (RFP) for single-hauler residential waste collection services that includes a volume-based pricing component. In general, the proposal would apply to single family homes as well as multi-family structures containing 7 or fewer units.

DISCUSSION

Attached is a preliminary draft of the RFP. In this draft, you will note items in red and items in blue. The red items are informational or alternatives that need to be discussed and the blue items indicate items that staff still needs to research. Again, this is a preliminary draft and it is very likely that several things in it will change based on feedback received at this meeting as well as future meetings. Items to note include:

- The schedule at the bottom of page one is a draft schedule for discussion purposes. The dates need to be verified to ensure compliance with notification requirements contained in state law.
- The contract term in paragraph 1.2 is based on feedback received at the last meeting. In general, prices on longer terms will be lower than shorter terms because of longer capitalization periods and less risk.
- Paragraph 2.2 is a general description of the town and is intended to provide information to proposers to help them develop their collection strategies. The current language in the RFP indicates that all of the homeowner's associations (HOAs) would be required to use the Town's

contract once their current contracts expire. Alternatively, it could be set up as an option for each HOA to either continue contracting on its own (meeting all of the requirements of the Town's contract terms), or join the Town contract once their current contract expires.

- Paragraph 2.3 discusses potential individual exemptions. At the previous meeting we discussed the fact that customers can "opt-out" and have a different hauler collect their waste. Customers exercising this option would be "paying double" because they would still be charged by the Town and their hauler of choice. We also briefly discussed waivers or exemptions (customers who self-haul, customers who have other means of waste disposal, etc.) More discussion and direction on this topic will be necessary before finalizing the RFP and updating the municipal code.
- Paragraph 3.1.2 discusses recycling collection. Feedback and direction on the bullet points is requested, particularly how to handle multi-family units that may have dumpsters versus poly-carts.
- Paragraph 3.1.3 discusses the volume-based pricing component. This item was discussed at the August 28, 2018, meeting, but no consensus was reached. Additional information related to this item is provided in the "Example Collection Service Pricing Options" attachment. It is important to understand that this is not intended to be an estimate of probable costs, it is merely an example showing how the actual costs in a volume-based pricing structure are multiples of the small container size. Table 4 in paragraph 3.1.3 is currently set up using an 80% pricing differential. Feedback and direction on the desired pricing structure are necessary before finalizing the RFP. Additional information related to other Colorado communities' price differentials, diversion levels and subscription rates by container size is included in the "Colorado Volume Based Pricing Examples" attachment. Communities in blue use public contracting, pink are open market and green are communities that operate their own municipal collection services.
- Paragraph 3.1.9 discusses periodic services and optional services. The RFP is currently set up to have these services billed through the Town. Alternatively, these services could be billed directly by the haulers and the only Town billing would be the normal trash collection services.

FISCAL ANALYSIS

N/A

RECOMMENDED ACTION

Provide direction to staff related to the contents of the RFP.

Prepared by: Kevin Schorzman

Town Manager

TOWN OF CARBONDALE REQUEST for PROPOSALS RESIDENTIAL SOLID WASTE COLLECTION

1.0 INTRODUCTION

The Town of Carbondale intends to contract with a private hauling company for the curbside collection of non-hazardous trash and single-stream recyclables from residential households up to seven (7) units. This contract will be part of a system-wide change in which both trash and recyclables collection will become a core, integrated service provided to every customer, and pricing signals in the form of volume-based pricing will be used to encourage waste diversion.

Solid waste is currently collected in an open market system that includes five haulers. Four of these haulers provide trash and recyclables collection and two provide organics collection. Most haulers charge an extra fee for recycling and all charge extra fees for organics collection. Carbondale trash is disposed at one of two regional landfills – organics are composted at the same facilities. Commingled recyclables are transferred to materials processing facilities as far away as Denver. While specific data is not available, it is anecdotally observed that most residents recycle and/or compost on some level. A brief study by one hauler in 2017 observed a 23% recycling rate.

1.1 Procurement & Implementation Schedule

The Town intends to conduct a formal procurement for the selection of a qualified and responsive contractor who will engage as a partner in the effective management of Carbondale's solid waste. It is expected that start-up of contracted services will begin during the second half of 2019.

1.1.1 Schedule

Table 1 describes the Town of Carbondale's procurement process and expected implementation schedule. As shown, a pre-proposal meeting will be held on January 15, 2019 at Town Hall, 511 Colorado Avenue in Carbondale at 10 am. Proposals will be accepted until 5 pm on February 22, 2019. *[Alternative – can revise schedule as needed – verification of compliance with state statute in progress]*

Table 1 – PROCUREMENT SCHEDULE

ACTIVITY	DATE
Request for Proposals Release Date	January 4, 2019
Pre-Proposal Meeting	January 15, 2019
Written Questions Due	January 18, 2019
Town Response to Questions /Addenda Released	January 25, 2019
Proposals Due	February 22, 2019
Interviews and/or Site Visits (if needed)	March 7, 2019
Notice of Award	March 26, 2019
Contract Effective Date	April 23, 2019
Expected Service Level Selection Period	June 17 – July 31, 2019
Expected Service Start-Up Date	September 30, 2019

[assume public meetings between April & May – contractor's customer service level selection period between June & July]

1.1.2 Designated Contact

All questions related to the procurement process shall be submitted in writing to Public Works Director, Kevin Schorzman at kschorzman@carbondaleco.net or at 511 Colorado Avenue, Carbondale, Colorado, 81623. No questions will be accepted by phone or in person.

All proposal submittal shall be submitted directly to kschorzman@carbondaleco.net. Only electronic submittals will be accepted.

1.2 Contract Term

The contract term will be for three (3) calendar years from the contract effective date. The parties shall have the option of renewing the contract for two (2) one- (1) year periods. *[Alternative - contract term can be shorter or longer – want at least 5 years to capitalize equipment (containers roughly 10-year life)]*

1.3 Reservation of Rights

This request for proposals is a solicitation and not an offer to contract. The Town of Carbondale reserves the right to reject any and all proposals. The Town retains the right to abandon or terminate the procurement process at its discretion at any time. The Town further reserves the right to issue clarifications and other directives concerning this request for proposals or further information with respect to any proposal, and to determine the final terms of any contract. Interviews may be required with selected proposers to clarify proposals and to allow for contract negotiations. Site visits may be required to verify vehicle maintenance and driver safety training and procedures.

2.0 GENERAL INFORMATION

The following information serves as background regarding the Town's intention to provide collection services through a public contract. The Town makes no guarantee on any of the estimates contained in this request for proposals including, but not limited to, the number of households participating in the future collection systems. Proposers shall conduct their own investigations and research of relevant information used to develop their proposals.

2.1 Town Goals

The 2017 Town of Carbondale Environmental Bill of Rights established that all residents and visitors shall have the right to waste reduction and increased recycling. In 2017, the Board of Trustees identified three primary goals related to ensuring these rights:

Decrease Amount of Waste Managed through Landfill Disposal – It is the Town's intention to reduce its reliance on the Pitkin County and South Canyon Landfills in favor of increased recycling and composting. This will be accomplished with inclusion of recycling as a core service for all residents, an incentive pricing system, outreach to educate the public about the economics and environmental impacts of – and their role in – waste diversion in rural Colorado.

Reduce Traffic Impacts Associated with Waste Collection Vehicles – Currently, as many as eight collection vehicles are on neighborhood roads on Tuesdays (currently the most common collection day) – this number may be higher for arterial streets. Reducing the number of haulers will decrease traffic thereby reducing potential safety conflicts, noise and road wear and tear.

Reduce Wildlife Interactions Associated with Trash Set-Outs – Compliance with Carbondale’s wildlife protection requirements will be conducted in tandem with the services described in this request for proposals. It will include more timely use of acceptable wildlife containers where other options are not feasible or effectively utilized.

2.1.1 Implementation Objectives

The Trustees also acknowledged the following implementation needs for future changes:

Environmental Sustainability – It is understood that while diversion strategies conserve resources and extend landfill life, long-distance hauling (particularly of recyclables) has environmental disadvantages as well as increased costs. The Town intends to encourage diversion as a long-term environmental strategy but anticipates the need for tracking impacts, educating the public and collaboratively working to improve the quality of recyclables.

Costs to Customers – To the extent that customer service levels under the new system does not significantly change, service fees should not significantly increase. However, services will vary as a function of current practices and customer choice, and some cost increases are likely. The Town’s implementation of a volume-based pricing system is intended to create a financial incentive for smaller trash service levels through improved consumer, recycling and composting activities.

Costs to Town – Following the first year of operation, the Town expects to conduct billing, payment collections, public outreach and compliance activities primarily with existing staff.

2.1.1 Procurement Objectives

Finally, the Town has two objectives for this procurement:

Effective Public Contract – The Town intends to negotiate a fair, transparent and effective contract with a qualified hauling company who is responsive to both customers and Town staff.

Create a Partnership – This partnership will allow the Town and its contractor to most successfully bring consistent collection services to Carbondale residents, maintain good communication with customers, provide productive educational messages and accomplish sustainable diversion over the contract term.

2.2 Service Area

The following demographic data is offered as a general guide only (data is provided from the 2012-2016 American Community Survey estimates unless otherwise noted):

- Population - 6,571
- Area – 2.08 square miles
- Population density – 3,285 people/square mile
- Households – 2,514 total with an occupancy rate of 2.78/household *[utility customer totals]*
 - 68% single-family homes (detached and attached)
 - 22% two to four units
 - 6% five to nine units (the Town contract will serve up to seven units only)
- Alley customers - _____
- Town government buildings - _____

There are several homeowner associations, public urban developments and neighborhood groups in Carbondale. These groups are required recipients of the Town contract services on or before the expiration date of any current solid waste collection contract. *[Alternative – exempt HOAs entirely, allow separate contracting if their services match those of Town contract – excluding HOAs will mean more trucks on road]* These groups include are described in Table 2.

Table 2 – HOMEOWNER ASSOCIATIONS

HOA / PUD / NEIGHBORHOOD	APPROX. NUMBER OF HOUSEHOLDS
River Valley Ranch	450

2.3 Service Exceptions

It is expected that a large percentage of Carbondale’s residents will require services under the Town’s contract. Exceptions will include:

- Customer Opt-Out – The Town cannot award any hauler exclusive franchise for residential collection and some residents may choose to pay another permitted hauler for collection services even they will continue to be billed by the Town (at a default level of service). As this will amount to double payment for the same service, it is expected that few will opt out.
- Customer Waivers and/or Exemptions – The Town may approve these in a limited number of hardship cases (based on economics and/or logistics) and for those self-haulers who can verify drop-off disposal. Waiver/exemption requirements are expected to be rigorous and the number of approved customers is expected to be low.

3.0 SERVICES

The contractor shall provide all resources, equipment and personnel necessary to efficiently complete the collection, transfer, disposal and delivery requirements described in this Section 3.0. The contractor shall comply with all local, state and federal laws at all times including [Article 3 – Garbage & Refuse of the Town of Carbondale’s municipal code](#).

3.1 Residential Collection

Customer services shall include curbside collection services for Carbondale residents in dwellings units ranging from single-family homes to multi-family complexes with up to seven (7) units. These services shall be provided at the curb or alley line, depending on the customer’s property and current service location.

3.1.1 Regular Curbside Trash Collection

Regular collection of non-hazardous solid waste that excludes source-separated recyclables, source-separated organics, special wastes and any materials banned from landfill disposal by local or state law shall be provided weekly except for the super saver option. The super saver option may include collection less often than weekly provided the Town’s wildlife requirements are met.

- Trash container overflows shall not be collected without generating a customer notice of needed action and charging appropriate, additional fees that are based on the volume-based pricing in Section 3.1.3
- Any spills or leaks caused by the contractor during collection or transportation at customer locations or on public property shall be cleaned immediately – customer containers shall be left in an orderly fashion
- All trash shall be disposed at a duly permitted landfill

3.1.2 Regular Curbside Recyclables Collection

Regular collection of commingled, single-stream recyclables shall be provided at least every other week on the same day as trash collection as part of core service to every customer *[hardship for haulers?]*:

- At a minimum, the recyclables listed in Table 3 shall be collected *[FYI - these coincide with Pitkin County list]* - the Town encourages the adding recyclables whenever environmentally and economically sustainable
- For residents with discrete, individual trash containers service – the minimum recycling service shall be the small service level which shall be equivalent to every other week collection of 30-39 gallons
- For residents who share communal trash containers – the minimum recycling service shall be at least one-third of the trash container capacity by volume *[Alternative – no minimum for communal accounts instead let customer & hauler decide - disadvantage is likelihood of small recycling service]*
- Recyclables with 25% contamination by volume *[FYI – same as Pitkin County level]* may be collected as trash or not collected at the contractor's discretion provided a customer notice of action needed is made
- Any spills or leaks caused by the contractor during collection or transportation at customer locations or on public property shall be cleaned immediately – customer containers shall be left in an orderly fashion
- All recyclables shall be delivered to a permitted materials recovery facility

Table 3 – MINIMUM LIST OF RECYCLABLES FOR RESIDENTIAL COLLECTION

Corrugated cardboard	Phonebooks & paperback books
Brown paper bags	Plastic containers
Office paper	Aluminum
Newspaper	Steel/tin cans
Magazines	Glass bottles & jars
Paperboard (cereal/beer boxes)	

3.1.3 Bundled & Volume-Based Pricing for Customers

All customer service pricing regardless of individual or communal container usage shall be based on trash service levels but shall include a bundled fee for trash and recyclables collection. The contractor shall not charge extra for recyclables collection or management. Every customer will be required to pay for the minimum level of recycling service unless an approved waiver or exemption is approved by the Town.

Pricing - Volume-based pricing shall be used for any customer with individual trash container service regardless of who provides the containers. Pricing for bundled trash and recycling service shall be (see definitions and pricing examples in Table 4):

- Based upon the cost for a small trash service level
- Other trash service levels and pricing shall be based on the small service level such that each larger service level is a multiple volume of the small service and each multiple volume is priced at an incremental that is 80% larger than the small service level
- Contractor shall determine the number of service levels and pricing
- A super saver option shall be made available that is smaller and less expensive than the small trash service level

Table 4 – VOLUME-BASED SERVICE LEVELS & PRICING FOR RESIDENTS WITH INDIVIDUAL TRASH CONTAINERS

LEVEL OF SERVICE	DESCRIPTION	PRICING
Super saver service	Less than small service	<\$X
Small service	Weekly collection of 30-39 gallons of trash	\$X
Medium container service	Weekly collection of two (2) times the small service volume	$\$X + (\$X \times 0.8) = \$X \times 1.8$
Large container service	Weekly collection of three (3) times the small service volume	$\$X + (\$X \times 0.8) + (\$X \times 0.8) = \$X \times 2.60$
Extra-large container service	Incremental based on small service	Incremental based on small service

Default Customer Service Level - Customers who do not provide their own containers and do not select alternative service levels shall be provided a default level of service equal to a medium trash service level (or 60-69 gallons collected weekly) and at least small recycling service (30-39 gallons) collected every other week.

Customers who provide their own containers but do not select alternative service levels shall be provided the same default level of service and the appropriate containers if the customer's existing containers do not match the default service level.

Customer Service Level Selection - The contractor shall conduct a process for customers to select their level of service such that appropriate containers are delivered prior to service start up.

3.1.4 Containers

Trash and recyclable containers may be provided by the customer or the contractor. It will be the contractor's responsibility to determine new container needs as data on how many customers have or will choose to provide their own container is not available. The contractor shall provide non-wildlife trash and recycling containers and wildlife containers upon customer request. Containers are expected to include:

- Recycling bins (typically single-family homes)
- Two-wheeled trash carts for residents with individual container service (typically single-family and small multi-family units) – trash carts may either be non-wildlife or wildlife-resistant
- Two-wheeled recycling carts for residents with individual container service (typically single-family and some multi-family units)

- Dumpsters for residents with communal service (typically larger multi-family units) – these may be used for trash and recycling and may either be non-wildlife or wildlife-resistant

Containers Provided by Customers - The contractor shall verify adequacy for use in the volume-based system (customers with individual trash container service only), as well as for compliance with the Town's wildlife regulations and compatibility with contractor equipment (all containers).

Containers Provided by Contractor – These containers shall be:

- Compliant with Article 3 – Garbage & Refuse of the Town of Carbondale municipal code
- Clean and new or repaired to good working condition
- Replaced with a new or repaired if damaged
- Switched for different size (different service level) for no extra cost during first sixty (60) days after service start-up (non-wildlife containers only)
- Delivered within five (5) business days of customer request on an on-going basis after service start-up (non-wildlife containers only)
- Wildlife containers shall be provided as soon as possible after request – the Town understands that not all container sizes will be available and delivery time may be a few weeks and beyond the control of the contractor (the Town prefers a schedule of less than one (1) month whenever possible)
- Affixed with a label or sticker that provides the contractor's contact information and
 - Description of excluded materials on all trash containers
 - Description of acceptable and unacceptable materials on all recyclable containers
 - Descriptions shall emphasize graphics over words – any wording shall be provided in both English and Spanish

Labels with the same content shall be provided to customers who provide their own containers.

3.1.5 Collection Vehicles

The contractor shall provide all vehicles and equipment needed for collection and transfer to a trash disposal or recyclables processing facility in an efficient and environmentally sensitive manner. When operational, all collection and transfer vehicles shall:

- Be covered
- Be kept in good repair and appearance
- Be clean and sanitary
- Be compliant with all local, state and federal safety and inspection regulations
- Have the minimum insurance requirements required by the Town (see Appendix C)

Any leaks or spills that originate during collection at customer sites or any transportation associated with collection shall be cleaned up immediately.

The contractor will consider the using alternative fuels during the contract term as/if they become reasonably available and cost-effective in the Roaring Fork Valley.

3.1.6 Collection Personnel

The contractor shall maintain adequate and proper staff to conduct timely collection and transfer. All vehicle drivers shall be:

- Licensed by the State of Colorado to operate commercial vehicles
- Alert, careful, courteous and competent
- Appropriately trained in operations and safety measures
- Provided with appropriate communication tools – cell phones shall not be used in a moving vehicle

3.1.7 Collection Schedule

The Town prefers all regular trash and recyclables collection to be completed on the same week day. If this restriction increases customer costs, however, an alternative schedule that best meets the Town's traffic and cost goals will be considered. Regardless of the number of days over which collection occurs, trash and recyclables will be collected from the same residence on the same day *[hardship for haulers?]*.

All collections shall be conducted between 7 AM and 7 PM on the normal mid-week collection day(s), and 8 AM to 5 PM on Saturdays when approved in advance by the Town. No collections shall occur on Sundays or holidays.

3.1.8 Customer Service and Education

There is a clear connection between customer service and public outreach as every customer interaction is an opportunity for promotion and education of proper set-out and waste diversion practices. The contractor shall be responsible for all customer service functions with the exception of customer billing and payment collection during both the pre-service start up transition period and during the rest of the contract term.

Notices / Information: The contractor shall conduct the following:

- Provide every customer with an update of the initial information packet or flyer prepared during the transition period (see Section 3.2) - at least every twelve (12) months or more frequently whenever service information changes and include
 - A collection schedule calendar including holiday scheduling
 - Directions for changing service levels and obtaining wildlife containers
 - Listing of acceptable and unacceptable materials
 - Guidance for managing trash and recyclables that don't fit in containers
- Maintain an up-to-date Carbondale page on the contractor's website with the information listed above
- Maintain the container labels/stickers described in Section 3.1.3 on all containers (regardless of who provides)
- Utilize "Oops!" tags or similar as a notice of needed action – to alert customers of overflowing trash, contaminated recyclables or other unacceptable conditions

Service Center – The contractor shall operate a customer service center that customers can call during normal business hours and leave messages after hours.

Complaints – The contractor shall resolve all customer requests and complaints to the satisfaction of customers, and report resolutions to the Town.

Recycling Promotion and Education Program - The contractor shall also work with the Town to develop a comprehensive recycling promotion program that educates customers about the facts of rural recycling, where materials are processed and marketed, and how to recycle with limited contamination. The

program shall include at least four (4) customer interactions per year – up to two (2) of these interactions may be an insert in the Town's utility billing.

3.1.9 Periodic Customer and Value-Added Services

The contractor is required to provide some non-regular, periodic services. The contractor is also encouraged to provide customer services in addition to regular collection and periodic services. Table 5 includes a list of required services and example value-added services.

Customer Periodic and Value-Added Services - The contractor shall provide a pricing sheet for periodic and value-added customer services that includes options, costs, collection frequency and schedule as appropriate, and be provided to all customers as part of the initial information packet/flyer and all updates. *[Alternative – these services could be billed directly by the contractor instead of going through the Town, but customers will receive multiple bills from multiple sources]*

Table 5 – ADDITIONAL CUSTOMER SERVICES

REQUIRED PERIODIC SERVICES	OPTIONAL VALUE-ADDED SERVICES
Return collection for late set-outs or blocked containers	Organics collection (yard waste, branches, holiday trees, food waste)
In drive pick-up & door-to-door service where containers are not enclosed (door-to-door service for physically impaired to be provided at no additional cost)	Other source-separated materials for recycling (such as electronics)
Collection of overflow trash and litter clean-up	Bulky items collection
Management of contaminated recyclables including return collection	Valet services (collection from enclosures/garages/fenced areas, container cleaning, etc.)
Container exchanges more than sixty (60) days after service start-up	Other services as identified by the contractor
Additional trash and recycling containers	
Wildlife containers	

The Town will identify a list of physically impaired customers for the door-to-door service and update it as needed.

Value-Added Town Services – The Town also encourages the contractor to consider providing value-added services to the Town which will improve the effectiveness and success of the new collection system for all customers. The cost of these services should be included in customer pricing (see the Cost Pricing Sheet in Appendix B) and may include:

- Wildlife container and/or education measures that make it easier for customers to comply with the Town's regulations
- Public education and outreach measures that go beyond those required in this Sections 3.1.9 and Section 3.2 – such as regular newsletters, source reduction education and outreach campaigns specific to homeowner associations and property managers/owners
- Trash composition analysis – to measure diversion success from year-to-year and identify specific diversion opportunities

- Other potential services that will allow the contractor to assist the Town in meeting its collection system goals and objectives

3.1.10 Billing and Invoicing

The Town of Carbondale will conduct all customer billing and payment collection. The Town reserves the right to establish a utility customer rate structure that is different from the rate structure it pays under the contract with the contractor, including charging an administrative fee.

The contractor shall:

- Understand that customer service tracking and reporting is critically important
- Enter all customer-related data in an **electronic format that is acceptable to the Town** on the same day as collections are conducted *[Alternative – Town can specify software for downloading directly – may also specify data format & use of Town utility customer account numbers]*
- Submit monthly invoices for all collections completed during the previous calendar month in an electronic format and with a level of detail that is acceptable to the Town – including
 - Total number of accounts served
 - Service level (trash, recycling, other) by address
 - Fees for regular, periodic and value-added services
 - Accounts with service changes
 - Miscellaneous charges and/or adjustments
 - Total amount due
- Understand that the Town will retain full auditing rights of the contractor's accounting records as they pertain to this contract

The contractor shall be compensated on a monthly basis for its services, with payment expected within thirty (30) days of invoicing. Any payment by the Town may be offset by any amount the contractor owes the Town for any reason.

Service Price Changes – The Town agrees that the contractor's rate schedule will be adjusted annually beginning on the second anniversary of the contract effective date and annually thereafter to reflect changes in the cost of doing business and pending the Town's satisfaction with contractor services to date and resolution of any performance violations. The adjustments shall be as measured by fluctuations in the Consumer Price Index as published by the U.S. Department of Labor Bureau of Labor Statistics for the West Coast Region. Any percentage change in the Consumer Price Index shall equal the percent change in the contractor's rate schedule to a maximum of three percent (3%) per year.

Uncontrollable Costs – The contractor may petition the Town for a rate schedule adjustment to accommodate uncontrollable costs such as landfill or recyclables processing tip fee increases, fuel cost increases, changes in applicable regulations or changes in government charges. Any petition shall include the documentation needed to justify the request. The Town reserves the right, as a condition of approval, to inspect contractor records that demonstrate the need for an adjustment. The Town has no obligation to approve any petition but anticipates that uncontrollable costs will occur and intends to negotiate in good faith.

3.1.11 Reporting

The contractor shall develop and maintain records suitable for the following reporting:

- Monthly service report submitted with monthly invoices for all collections conducted during the previous calendar month and including
 - Log of customer complaints & resolutions
 - Log of missed collections & resolutions
 - Any vehicle accidents or infractions
 - Weight of each material collected (volume to weight conversion and estimations of Carbondale-only quantities is acceptable with a clear methodology)
 - Other information that the Town may reasonably request
- Quarterly marketing reports submitted for the previous calendar quarter, separate from any invoice and including
 - Facilities used for each collected material
 - End-markets used for recyclables – the Town realizes that this information may not be consistently available but expects the contractor to obtain and report a general sense of where Carbondale’s recyclables are being marketed after processing
- Annual resource recovery report submitted for the previous calendar year and separate from any invoice – this report shall be suitable for sharing with the public and include
 - Annual landfill diversion by weight with a comparison to each year in the contract term and to other municipalities served by the contractor in the regional I-70 corridor
 - Identification of opportunities for additional recycling based on quantity, markets and economic viability
 - Other sustainability reporting as determined by the contractor (such as greenhouse gas reductions, landfill space savings, etc.)

The contractor shall maintain all records for a minimum of three (3) years. Contractor records shall be available at all reasonable times for inspection by the Town.

3.2 Transition Services

The transition from the existing system in which five haulers are providing regular collection services to the new system with a single hauler will involve many changes for customers, the contractor and the Town.

Town Responsibilities – The Town will:

- Provide the contractor with a database of its utility customers which will represent the area to be served under this contract
- Provide example language for the initial information packet/flyer and will approve the contents of the packet/flyer prior to distribution
- Coordinate and facilitate up to three (3) public informational meetings

Contractor Responsibilities – The contractor shall:

- Provide each customer with an initial information packet or flyer that is multi-color, user-friendly and emphasizes graphics over words (any wording shall be in both English and Spanish) - the packet shall be distributed prior to the service level selection period and include at a minimum:
 - Description of service options, non-wildlife and wildlife containers, collection frequency and pricing for trash and recycling
 - Directions and schedule for selecting initial service levels

- Description of “default” trash and recycling service for customers who do not select a service level
- Schedule for removing old containers (contractor’s existing customers only) and delivering new containers
- Conduct a customer service level selection process – including any reminders or follow-up information
- Deliver all non-wildlife containers prior to the service start-up date – including default containers to any customer who did not respond and does not provide its own containers, and all requested containers
- Coordinate service transition schedule with the Town to close out existing customer accounts prior to service start-up regardless of current billing frequency or cycle and such that no service lapse occurs *[Alternative – required if contractor bills customers directly for periodic services]*
- Participate in public meetings coordinated by the Town

3.3 Town Services (Kevin)

- Trash and recyclables collection from Town buildings
- Special events – Diversion Day, Spring Clean-Up, HHW collection, etc.

Table 6 – TOWN SERVICES

SERVICE	DESCRIPTION

3.4 Performance Standards & Liquidated Damages

Any performance standard violation will become actionable if not resolved within twenty-four (24) hours or as noted in Table 7. The Town may assess liquidated damages for improper and insufficient actions related to any service required by the contract and deduct said damages from the contractor’s monthly invoice amount. The Town will notify the contractor in writing of the basis of each assessment and will make a good faith effort to work with the contractor to resolve any disputes.

Table 7 – PERFORMANCE STANDARDS & LIQUIDATED DAMAGES

Performance Standard Violation	Liquidated Damages
Failure to provide minimum recycling service or implement volume-based pricing to all individual trash container accounts	\$500 per day per customer
Failure to provide super saver service	\$500 per day per customer request
Failure to deliver initial containers prior to service start-up & within five (5) days of customer request after start-up	\$250 per day per container
Failure to collect all trash & recyclables excluding Force Majeure & materials improperly set out by customer	\$500 per customer incident

Collection of overflow trash without customer notice & additional service fee	\$500 per customer
Management of properly set out recyclables as trash	\$3,000 per incident
Failure to maintain vehicles that are clean, sanitary, covered & in good working order	\$250 per vehicle per occurrence
Failure to collect spilled materials or clean up leaks from vehicles	Two times the cost of cleanup incurred by Town
Failure to appropriately license drivers	\$1,000 per driver per day
Failure to provide every driver with safety training & enforce the no cell phone rule	\$1,000 per driver per day & \$500 per cell phone infraction
Collection before 7 AM or after 7 PM or on any day other than specified collection day without Town's pre-approval	\$250 per incident (each truck on each route is a separate incident)
Failure to provide required customer information or attend pre-service start-up public meetings	\$1,000 per failure
Failure to resolve customer complaints	\$250 per complaint
Delay in providing monthly billing data	\$500 per day
Delay in submitting reports	\$250 per day per report
Misrepresentation in records or reporting	\$5,000 per incident
Failure to provide required periodic services	\$250 per customer per service
Failure to provide Town services	\$

4.0 PROPOSER QUALIFICATIONS

The contractor shall:

- Have a minimum of three (3) years' experience providing similar residential collection service on Colorado's Western Slope (ideally in mountain conditions during winter seasons) – including on-going, regular service to single- and multi-family units
- Have no default on service contracts, compliance issues with municipal codes or unresolved judgements
- Be in good standing with Colorado Secretary of State
- Capable of complying with the Town's general terms and conditions (Appendix C)
- Be able to provide substantiating documentation and references

The contractor shall indicate any subcontractors to be used in conducting the scope of services, what services will be provided and what customer type will be served by each subcontractor. The information noted above shall be provided for any subcontractors.

5.0 SUBMITTALS

Proposals must be received electronically by the designated contact no later than 5 PM Mountain Standard Time on February 22, 2019. Late submittals will not be accepted.

5.1 Proposal Requirements

Submissions – Only electronic submittals will be accepted. Proposals shall be in .pdf format (preferred) or as Microsoft Word document.

Format – Proposals shall:

- Include a cover page with the name of the proposing firm, any subcontractors, contact information for the main contact and signature of a responsible officer
- Proposer Statement Form (provided in Appendix A)
- Include the same section numbering, sequencing and titles as those used in this request for proposals
- Include two separate files – proposal and Pricing Sheet
- Be double-sided and no longer than fifteen (15) pages in length including the cover page but excluding the Proposer Statement Form, Pricing Sheet and appended materials

5.2 Submittal

In addition to other information the proposer may include, proposal contents shall include a description of proposed actions for:

- Regular trash and recyclables collection - including materials the contractor would collect in addition to those in Table 3
- Wildlife containers – including sizes available, probable pricing, expected contractor inventory and probable delivery schedule
- Service levels and volume-based pricing - including number of service levels with container type, sizing, collection frequency and pricing for each
- Customer service level selection process, components and proposed schedule – including customer notifications
- Default service for customers with individual container service
- Vehicle fleet – including level of automation (if any), **co-collection (if any)**, communication features, schedule for cleaning and painting
- Staffing for local management, drivers and customer service
- Safety training, implementation and enforcement
- Collection schedule for trash and recyclables
- On-going customer informational and education interactions (examples may be appended to the proposal)
- Recycling promotion program which will be implemented jointly with the Town (examples may be appended to the proposal)
- Value-added services and pricing (if any)
- Making volume-to-weight conversions and estimating Carbondale-only materials
- Proposer qualifications
 - Names and resumes of principal officers, partners and/or other officials including the name & resume of the individual who will be responsible for the Town contract
 - Description of Colorado Western Slope qualifications for single- and multi-family customers
 - Statement verifying no default, compliance issues or unresolved judgement

- Secretary of State certification (may be appended to the proposal)
- Copy of latest available financial statements – financial information will be treated as confidential (may be appended to the proposal)
- Any comments, issues or questions on the Town’s contract (see Appendix C)
- At least three (3) references - ideally from residential contract examples in Colorado but other references accepted (contact details, number of accounts, materials collected and type of pricing system)
- Other information to establish proposer’s ability to do the work described in the request for proposals such as the company’s commitment to sustainability & community involvements

5.3 Cost Proposal

Each proposal shall include a completed Cost Pricing Sheet provided in Appendix B. The proposer’s costs shall:

- Be inclusive of all costs associated with the performance of required services including equipment, supervision, labor, insurance, transportation, fuel, delivery, overhead, profit and other related costs – costs not listed in the proposal will not be allowed
- Serve as the basis of the contract and shall establish the rate schedule for regular, periodic and any value-added services to be provided beginning at service start-up
- Shall not include any Consumer Price Index increases or any changes related to uncontrollable costs
- Be provided in a separate file from the proposal and labelled “Cost Pricing Sheet”

5.4 Performance Bond

Performance bond *[would cover Town in event of hauler default or termination – Telluride has a “faithful performance bond” of \$75,000]*

- *Amount typically based on costs for Town to operate for at least 3 months – in this case, what it would cost Town to bring in another hauler during another procurement process*
- *Bond should be secured from a surety company qualified to do business in the State of Colorado and subject to the Town’s approval*

5.5 Proposal Evaluation

Each proposal will be evaluated by a team of Town staff and contractors. Any proposal that fails to address any requirement of the request for proposals will be considered non-responsive and not evaluated further. All responsive proposals will be evaluated based on the weighting factors described below.

Table 8 – PROPOSAL EVALUATION CRITERIA

CRITERIA	WEIGHTING
Approach to providing the required services	20%
Value-added services	5%
Qualifications & references	25%
Cost	50%
Total	100%

APPENDIX A – Proposer Statement Form

APPENDIX B – Pricing Sheet

APPENDIX C – Example Contract

Including but not limited to – may be explained in appended example contract

- Town Auditing
- Open Records Act
- Non-Appropriation
- Activation of Renewal Clause
- Independent Contractor
- Immigration Status Obligations
- Non-Discrimination
- Indemnification & Insurance *[other muni ranges included below]*
 - Also apply to any subcontractors Workers comp – generally references state law
 - Commercial general liability – ranges from \$1M-\$2M/occurrence & \$2M-\$4M aggregate
 - Commercial automobile – ranges from \$150k-\$1M/occurrence & \$1M-\$2M aggregate
- Failure to Perform, Remedies & Termination
- Contract Defaults
- Force Majeure
- Notices

COLORADO PAYT EXAMPLES

COMMUNITY (additional fee charged customers)	2018 POPULATION	CURRENT MSW DIVERSION LEVEL ^a	CUSTOMER SUBSCRIPTION BY TRASH SERVICE	PRICING DIFFERENTIAL PER TRASH SERVICE ^b
Public Contract Municipalities				
Edgewater ^c (~\$3.50 admin fee)	5,400	Residential diversion 18% (2012)	2% < 32 gal 32/64/96 gal = 20%/36%/21% 12% > 96 gal	50%
Golden (avg \$1.14 cart fee ^d)	20,900	Residential 34%	6% < 32 gal 32/64/96 gal = 29%/34%/29% 2% > 96 gal	100%
Lafayette (\$0.50 admin fee)	29,500	Residential 38%	32/64/96 gal = 30%/50%/14% 6% > 96 gal	100%
Louisville (\$2.35 admin fee)	21,700	Residential 48%	32/64/96 gal = 45%/43%/11% 2% > 96 gal	80%
Manitou Springs (\$0 – hauler does billing)	5,400		64/96 gal = ~90%/10%	8%
Montrose ^e	19,300	12% (2016)	90/180 gal = 97%/3%	69%
Morrison	400	Not available	Town subsidized all collection costs in 2017 & 2018	Not applicable
Newcastle (~\$0.50 admin fee)	4,800	Residential 15%	32/64/96 gal = 0%/14%/86%	11%
Rifle (\$0.50-1.30 admin fee)	10,000	Residential 24% (dual-stream)	64/96-gal = 28%/72%	18%
Silt (\$3.10 admin fee)	3,200	Residential 18%	64/96 gal = 1%/99%	12%
Telluride (fee amount not available)	2,600	Residential 20% (2011)	32/64/96 gal data not available	12%
Open Subscription / Free Market Municipalities				
Aspen	6,900	17% (39% residential)	32/64/96 gal data not available	100% by code
Boulder ^f (\$3.50 trash tax)	109,100	40% (53% residential)	32/64/96 gal = 53%/33%/14% (2009)	100% by code
Fort Collins	168,900	32% (30% residential) (51% overall solid waste)	2% < 32 gal (bag collection) 32/65/95 gal = 42%/35%/21%	100% by code
Vail	5,600	22%	32/64/96 gal = 3%/16%/80%	80% by code
Public Collection Municipalities				
Grand Junction	66,400	Residential 13%	64/96 gal = 29%/52% 19% > 96 gal	27%
Longmont (\$2.96 waste management fee)	95,000	Residential 35%	8% < 32 gal 48/96 gal = 29%/60% 3% > 96 gal	86%
Loveland	80,200	Residential 61%	17/35/65/95 gal = 9%/41%/35%/15%	100%
Thornton	143,500	Residential 18%	96/192/288/384 gal = 51%/48%/1%/0%	19%

^a Municipal solid waste (MSW) = residential & commercial waste, all solid waste = MSW, construction & industrial waste

^b Differential = between smallest & next largest trash service size (standard sizes, includes admin fees)

^c Edgewater's initial cart distribution was 4% <32-gal, 30% 32-gal, 42% 64-gal, 21% 96-gal, 4% >96 gal (shifted towards larger containers over time – low differential)

^d Golden's admin fee increases as trash service increases to maintain 100% differential (flat fees will reduce this incentive)

^e Morrison pays hauler by tons of materials collected (as weighed at hauler's landfill) – customer fees are set to break even against both regular hauler collections & town's periodic collections

^f Boulder's initial cart distribution was 22% 32-gal, 36% 64-gal, 41% 96-gal (shifted towards smaller containers over time – high differential)

EXAMPLE COLLECTION SERVICE PRICING OPTIONS with SAYT TOWN OF CARBONDALE^{a,b,c}

TRASH SERVICE LEVEL (includes recycling)	EQUIVALENT CONTAINER OPTIONS		100% PRICING DIFFERENTIAL	80% PRICING DIFFERENTIAL ^e	50% PRICING DIFFERENTIAL	FLAT FEE UP TO 50% OF SMALL SERVICE PLUS 80% DIFFERENTIAL
Super-Saver Service	32-Gal Every Other Week		<\$20	<\$20	<\$20	<\$20
Small^d	32-Gal Weekly	One 64-Gal Every Other Week	\$20.00	\$20.00	\$20.00	\$20.00
Medium	64-Gal Weekly	Two 32-Gal Weekly	\$40.00	\$36.00	\$30.00	\$28.00 (\$10 flat + \$18 variable)
Large	96-Gal Weekly	Three 32-Gal Weekly	\$60.00	\$52.00	\$40.00	\$36 (\$10 flat + \$26 variable)
Incentive to Customer (small to medium - medium to large)			100%	80% - 44%	50% - 33%	40% - 29%

^a PRICING HAS BEEN ASSUMED FOR PURPOSE OF PROVIDING EXAMPLES ONLY - not based on actual hauler costs / not projected for Carbondale

^b All pricing = cost per household-month, pricing expected to

Include at least small recycling service

Include any administrative fees added by municipality (note: addition of flat fees will reduce the pricing differential)

Exclude wildlife-resistant container lease/purchase or other costs

^c Most Carbondale residents currently pay \$40-\$50/hh-month for large service in 2018 (exclusive of wildlife-resistant containers)

^d Small service level is basis for other costs

^e Research shows that an 80% differential achieves most of the diversion benefits of higher rates



**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Board of Trustees Agenda Memorandum

Meeting Date: 9/25/18

TITLE: Consent to Agreement for Property Transfer of Thompson Park Lots 2-4

SUBMITTING DEPARTMENT: Town Manager

ATTACHMENTS: Letter to Mark Hamilton from Haley Carmer dated 9/14/18
Acknowledgement and Consent to Assignment
Articles of Organization of Thompson Park, LLC
Certificate of Fact and Good Standing for Thompson Park, LLC

BACKGROUND

The Annexation and Development Agreement for Thompson Park approved on March 9, 2012 requires that the rights and obligations of the developer shall not be transferred to another entity without the prior written consent of the Town (not to be unreasonably withheld). Cerise, LLC is the current owner of lots 2-4 of Thompson Park and is under contract to sell the Property and assign its rights and obligations to Thompson Park, LLC, a Colorado limited liability company. A letter from Haley Carmer requesting the transfer is attached.

DISCUSSION

After reviewing the transfer request with the Town Attorney, staff does not see any reason to withhold consent of the transfer. A copy of the Articles of Organization and the Certificate of Fact and Good Standing for Thompson Park, LLC are attached. The original development group is still involved and we see no issues with the added principals.

The principals of Thompson Park are:

1. Lubar Partners Limited Partnership, a Wisconsin limited partnership;
2. Lubar & Co., Incorporated, a Delaware Corporation;
3. The Wallison Group, LLC, a Delaware limited liability company;
4. John M. Liftin and Terri A. Liftin;
5. George Kellner;
6. Jacques Machol; and
7. Lenn Haffeman

RECOMMENDATION

Staff recommends that the following motion be approved: **Move to approve the Acknowledgement and Consent to Assignment for Thompson Park Lots 2-4.**

Prepared By: Jay Harrington, Town Manager

Town Manager

Glenwood Springs Office
901 Grand Avenue, Suite 201
Glenwood Springs, Colorado 81601
Telephone (970) 947-1936
Facsimile (970) 947-1937

GARFIELD & HECHT, P.C.

ATTORNEYS AT LAW
Since 1975

www.garfieldhecht.com

Haley M. Carmer
hcarmer@garfieldhecht.com

September 14, 2018

VIA E-MAIL

Mark Hamilton, Town Attorney
Town of Carbondale
511 Colorado Avenue
Carbondale, Colorado 81623
E-mail: mehamilton@hollandhart.com

**RE: Thompson Park Subdivision, Parcels 2 - 4
Sale or Property and Assignment of Rights and Obligations**

Dear Mr. Hamilton,

As you know, this law firm represents Cerise Park, LLC ("Cerise"). Cerise currently owns Parcels 2 - 4 of the Thompson Park Subdivision ("Property"). The Property was annexed into the Town in 2012 and is subject to the Annexation and Development Agreement and seven amendments thereto ("Annexation Agreement"). Additionally, pursuant to Ordinance No. 11, Series 2018, Cerise received major site plan approval (with vested rights), subdivision conceptual plan approval, and conditional use approval for the Property from the Town Board of Trustees. In connection therewith, the Board approved an eighth amendment to the Annexation Agreement and a Development Improvements Agreement regarding the construction of public and certain required private improvements on Parcel 2 of the Property. Neither of those agreements have been fully executed or recorded.

Cerise is currently under contract to sell the Property and assign its rights and obligations under the Annexation Agreement, all ancillary agreements, and all annexation and development ordinances to Thompson Park, LLC, a Colorado limited liability company (the "Proposed Assignment"). Section 17(G) of the Annexation Agreement authorizes Cerise to do just that, provided that Cerise gives advance notice to the Town of the sale and assignment and that the Town consents to the same in writing. That section further provides that the Town may, but need not, condition its approval of a sale and assignment as follows:

1. Prior to any bulk sale of the entire Property, any successor to Cerise shall expressly acknowledge and agree to be bound by the terms and provisions of the Annexation Agreement and all ancillary agreements or approval ordinances in a written assignment;
2. Prior to any sale of any portion of the Property (as opposed the entire Property) after recordation of the Master Plat, Cerise shall be required to record a real estate transfer

Mark Hamilton, Town Attorney
September 14, 2018
Page 2 of 3

covenant and a master declaration of covenants as provided in Sections 11 and 13 of the Annexation Agreement;

3. Prior to the bulk sale of any undeveloped portion of the Property, the purchaser shall expressly acknowledge and agree to be bound by the terms and provisions of the Annexation Agreement and all ancillary agreements or approval ordinances in a written assignment with regard to the property transferred and: (a) responsibility for the Master Infrastructure and Phase I Infrastructure shall be expressly allocated among the owners of the Property in a manner approved by the Town; and (b) finite densities shall be allocated to the separate undeveloped portions of the Property to ensure that no more than 45 units will be developed throughout the Property as well as overall consistency with the Development Plan;
4. Any successor owner of any undeveloped property within the Property shall also expressly assume any outstanding indemnity obligations of Cerise with regard to the RVR Access Easement and any potential ditch relocation as provided in the Annexation Agreement; and
5. Any successor owner of any portion of the Property as to which an SIA exists but associated public improvements have not been completed or accepted by the Town shall expressly agree to be bound by the terms and provisions of the pertinent SIA and shall provide replacement security for any incomplete improvements and outstanding warranty obligations in a form acceptable to the Town.

Because Cerise will be selling the Property in its entirety to Thompson Park, Condition 2 does not apply. Similarly, Condition 3(a) is inapplicable because the Master and Phase I Infrastructure¹ required under the Annexation Agreement have been completed and accepted by the Town. To satisfy Conditions 1, 3(b), and 4, above, Cerise submits with this letter a proposed Acknowledgement and Consent to Assignment ("Acknowledgement") for consideration by the Town Board of Trustees following your review and approval thereof. Note that Paragraph 5 of the enclosed Acknowledgement references a total density of 40 units instead of 45 because the density of the subdivision has changed since the Annexation Agreement was initially approved. Finally, with respect to Condition 5, while the Board has approved a Development Improvements Agreement for the Parcel 2 public improvements, that document has not yet been executed by the Town. Thus, the Acknowledgement proposes changing the contracting party from Cerise to Thompson Park to ensure that Thompson Park is the party responsible for completing the Parcel 2 improvements as provided in the Development Improvements Agreement. There are no other existing SIAs, development agreements, or incomplete public improvements.

By this letter, Cerise respectfully requests that the Town acknowledge and consent to the Proposed Assignment by approving the enclosed Acknowledgement. The Proposed Assignment is scheduled to close on September 26, 2018, and Thompson Park is eager to get started with

¹ Pursuant to the First Amendment to the Annexation Agreement, the improvements that were constructed and completed during the master infrastructure phase included both the Master and Phase I Infrastructure.

Mark Hamilton, Town Attorney
September 14, 2018
Page 3 of 3

construction on Parcel 2. As such, Cerise asks that the Board consider the Proposed Assignment at its September 25th meeting. Please contact me if you have questions or need additional information. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Haley Carmer", written in a cursive style.

Haley M. Carmer

CC: Town Manager
Town Planner
Cerise

ACKNOWLEDGEMENT AND CONSENT TO ASSIGNMENT

THIS ACKNOWLEDGMENT AND CONSENT TO ASSIGNMENT (this “Acknowledgment”) is made and entered into to be effective September 26, 2018, by the Town of Carbondale, Colorado, a home-rule municipality (the “Town”), Cerise Park, LLC, a Delaware limited liability company (“Cerise”), and Thompson Park, LLC, a Colorado limited liability company (“Thompson Park”).

RECITALS

WHEREAS, the Town and Cerise entered into that certain Annexation and Development Agreement Relating to the Thompson Park Property, Town of Carbondale recorded with the Garfield County Clerk & Recorder on March 16, 2012, which has since been amended (“Annexation Agreement”);¹ and

WHEREAS, the Annexation Agreement sets forth the terms and conditions of the annexation and development of property now known as Parcels 2, 3, and 4, of the Thompson Park Subdivision according to the Master Plat thereof recorded on May 19, 2015 as Reception No. 862909, Garfield County, Colorado (the “Property”) owned by Cerise; and

WHEREAS, with the exception of the installation of the Master Infrastructure and Phase I Infrastructure which has been accepted by the Town, the Property is currently undeveloped;

WHEREAS, pursuant to Ordinance No. 11, Series 2018, Cerise received major site plan approval (with vested rights), subdivision conceptual plan approval, and conditional use approval for the Property; and

WHEREAS, in connection with the approvals granted in Ordinance No. 11, Series 2018, the Town approved an eighth amendment to the Annexation Agreement (the “Eighth Amendment”) and a Development Improvements Agreement regarding the construction of public and certain required private improvements on Parcel 2 of the Property (the “Improvements Agreement”); and

WHEREAS, the Eighth Amendment and Improvements Agreement have not yet been fully executed or recorded; and

WHEREAS, Section 17(G) of the Annexation Agreement authorizes Cerise to assign its rights and obligations therein to a third-party and to sell all or a portion of the Property with the prior written consent of the Town; and

¹ The Annexation Agreement was amended by the First, Second, Third, Fourth, Fifth, Sixth, and Seventh Amendments, which amendments were recorded at Reception Nos. 854368, 847651, 851116, 859604, 859605, 862912 and 881125.

WHEREAS, Cerise now desires to assign and convey ownership of the Property, together with all its rights and obligations under the Annexation Agreement, all amendments thereto, and all other agreements between Cerise and the Town and ordinances and resolutions adopted by the Town regarding the annexation and development of the Property, to Thompson Park (the "Proposed Assignment"); and

WHEREAS, Thompson Park desires to acknowledge its agreement to be bound by the terms of the Annexation Agreement, as amended, and all other agreements between Cerise and the Town and ordinances and resolutions adopted by the Town regarding the annexation and development of the Property.

NOW, THEREFORE, in consideration of the mutual promises of the parties, and for other good and valuable consideration already agreed upon and exchanged, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. The foregoing recitals are incorporated herein as if set forth in full.
2. The Town acknowledges and consents to Cerise's sale of the Property to Thompson Park and to its assignment to Thompson Park of all of Cerise's rights and obligations under the Annexation Agreement, as amended, and all other agreements between Cerise and the Town and ordinances and resolutions adopted by the Town regarding the annexation and development of the Property.
3. The parties agree that the Eighth Amendment and the Improvements Agreement approved by Ordinance No. 11, Series 2018, shall substitute Thompson Park as the party to and signatory of those agreements instead of Cerise, and Thompson Park agrees to be bound by the same upon full execution thereof. Further, all notices to be provided to Cerise under the Annexation Agreement or other agreements with the Town shall instead be provided to Thompson Park as follows:

Thompson Park, LLC
c/o David Bauer
833 E. Michigan Street, Suite 1500
Milwaukee, Wisconsin 53202

Jacques Machol
700 17th Street, Suite 200
Denver, Colorado 80202

4. By its signature below, Thompson Park hereby represents, warrants, and agrees that, upon closing of the Proposed Assignment, Thompson Park shall be bound by all terms, conditions, obligations, and provisions set forth in the Annexation Agreement, all of its amendments, and any other agreement between Cerise and the Town and ordinances and resolutions adopted by the Town regarding the annexation and development of the Property. Further, from and after the closing of the Proposed Assignment, Thompson Park expressly assumes any outstanding indemnity obligations of Cerise with respect to the RVR Access Easement and any ditch relocation as described in the Annexation Agreement.

5. Thompson Park understands and acknowledges that development of the Property must be consistent with the Development Plan, as amended, and that no more than 40 units may be developed on the Property pursuant to Ordinance No. 11, Series 2018.

6. This Acknowledgment shall be recorded in the real property records of Garfield County, Colorado.

IN WITNESS WHEREOF, the Parties have executed this Acknowledgment to be effective on the date first set forth above.

TOWN OF CARBONDALE, COLORADO

Dan Richardson, Mayor

ATTEST:

Cathy Derby, Town Clerk

STATE OF COLORADO)
) ss.
COUNTY OF GARFIELD)

The foregoing Acknowledgement and Consent to Assignment was subscribed and sworn to before me this ____ day of September, 2018, by Dan Richardson, as Mayor of the Town of Carbondale, Colorado, and Cathy Derby, as Town Clerk of the Town of Carbondale, Colorado.

WITNESS my hand and official seal.

My commission expires: _____

Notary Public

CERISE PARK, LLC

By: _____
Frieda K. Wallison, Manager

[illegible]

The foregoing Acknowledgement and Consent to Assignment was subscribed and sworn to before me this ____ day of September, 2018, by Frieda K.Wallison, Manager of Cerise Park, LLC.

WITNESS my hand and official seal.

My commission expires: _____

Notary Public

THOMPSON PARK, LLC

By: Lubar & Co., Incorporated, Co-Manager of Thompson
Park, LLC

By: _____
David M. Bauer, Treasurer

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing Acknowledgement and Consent to Assignment was subscribed and sworn to before me this ____ day of September, 2018, by David M. Bauer, Treasurer of Lubar & Co., Incorporated, Co-Manager of Thompson Park, LLC.

WITNESS my hand and official seal.

My commission expires: _____

Notary Public

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Thompson Park, LLC

is a

Limited Liability Company

formed or registered on 05/25/2018 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20181429773 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 09/17/2018 that have been posted, and by documents delivered to this office electronically through 09/18/2018 @ 16:02:45 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 09/18/2018 @ 16:02:45 in accordance with applicable law. This certificate is assigned Confirmation Number 11122881 .



Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the 'Validate a Certificate' page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



Document must be filed electronically.
 Paper documents are not accepted.
 Fees & forms are subject to change.
 For more information or to print copies
 of filed documents, visit www.sos.state.co.us.

Colorado Secretary of State
 Date and Time: 05/25/2018 04:16 PM
 ID Number: 20181429773
 Document number: 20181429773
 Amount Paid: \$50.00

ABOVE SPACE FOR OFFICE USE ONLY

Articles of Organization

filed pursuant to § 7-90-301 and § 7-80-204 of the Colorado Revised Statutes (C.R.S.)

1. The domestic entity name of the limited liability company is

Thompson Park, LLC

(The name of a limited liability company must contain the term or abbreviation "limited liability company", "ltd. liability company", "limited liability co.", "ltd. liability co.", "limited", "llc", "llc", or "ltd.". See §7-90-601, C.R.S.)

(Caution: The use of certain terms or abbreviations are restricted by law. Read instructions for more information.)

2. The principal office address of the limited liability company's initial principal office is

Street address

625 E. Hyman Avenue

(Street number and name)

Suite 201

Aspen

(City)

CO

(State)

81611

(ZIP/Postal Code)

United States

(Country)

(Province – if applicable)

Mailing address

(leave blank if same as street address)

(Street number and name or Post Office Box information)

(City)

(State)

(ZIP/Postal Code)

(Province – if applicable)

(Country)

3. The registered agent name and registered agent address of the limited liability company's initial registered agent are

Name

(if an individual)

LaCroix

(Last)

Chris

(First)

(Middle)

(Suffix)

or

(if an entity)

(Caution: Do not provide both an individual and an entity name.)

Street address

c/o Garfield & Hecht, P.C.

(Street number and name)

625 E. Hyman Avenue, Suite 201

Aspen

(City)

CO

(State)

81611

(ZIP Code)

Mailing address

(leave blank if same as street address)

(Street number and name or Post Office Box information)

 (City) CO _____
 (State) (ZIP Code)

(The following statement is adopted by marking the box.)

☒ The person appointed as registered agent has consented to being so appointed.

4. The true name and mailing address of the person forming the limited liability company are

Name
 (if an individual) McConaughy David M.
 (Last) (First) (Middle) (Suffix)

or

(if an entity)
 (Caution: Do not provide both an individual and an entity name.) _____

Mailing address c/o Garfield & Hecht, P.C.
 (Street number and name or Post Office Box information)
901 Grand Avenue, Suite 201
Glenwood Springs CO 81601
 (City) (State) (ZIP/Postal Code)
United States
 (Province – if applicable) (Country)

(If the following statement applies, adopt the statement by marking the box and include an attachment.)

☐ The limited liability company has one or more additional persons forming the limited liability company and the name and mailing address of each such person are stated in an attachment.

5. The management of the limited liability company is vested in

(Mark the applicable box.)

☒ one or more managers.

or

☐ the members.

6. (The following statement is adopted by marking the box.)

☒ There is at least one member of the limited liability company.

7. (If the following statement applies, adopt the statement by marking the box and include an attachment.)

☐ This document contains additional information as provided by law.

8. (Caution: Leave blank if the document does not have a delayed effective date. Stating a delayed effective date has significant legal consequences. Read instructions before entering a date.)

(If the following statement applies, adopt the statement by entering a date and, if applicable, time using the required format.)

The delayed effective date and, if applicable, time of this document is/are _____
 (mm/dd/yyyy hour minute am/pm)

Notice:

Causing this document to be delivered to the Secretary of State for filing shall constitute the affirmation or acknowledgment of each individual causing such delivery, under penalties of perjury, that the document is the individual's act and deed, or that the individual in good faith believes the document is the act and deed of the person on whose behalf the individual is causing the document to be delivered for filing, taken in conformity with the requirements of part 3 of article 90 of title 7, C.R.S., the constituent documents, and the organic statutes, and that the individual in good faith believes the facts stated in the document are true and the document complies with the requirements of that Part, the constituent documents, and the organic statutes.

This perjury notice applies to each individual who causes this document to be delivered to the Secretary of State, whether or not such individual is named in the document as one who has caused it to be delivered.

9. The true name and mailing address of the individual causing the document to be delivered for filing are

<u>McConaughy</u>	<u>David</u>	<u>M.</u>	
<small>(Last)</small>	<small>(First)</small>	<small>(Middle)</small>	<small>(Suffix)</small>
<u>c/o Garfield & Hecht, P.C.</u>			
<small>(Street number and name or Post Office Box information)</small>			
<u>901 Grand Avenue, Suite 201</u>			
<u>Glenwood Springs</u>	<u>CO</u>	<u>81601</u>	
<small>(City)</small>	<small>(State)</small>	<small>(ZIP/Postal Code)</small>	
	<u>United States</u>		
<small>(Province – if applicable)</small>	<small>(Country)</small>		

(If the following statement applies, adopt the statement by marking the box and include an attachment.)

- ☐ This document contains the true name and mailing address of one or more additional individuals causing the document to be delivered for filing.

Disclaimer:

This form/cover sheet, and any related instructions, are not intended to provide legal, business or tax advice, and are furnished without representation or warranty. While this form/cover sheet is believed to satisfy minimum legal requirements as of its revision date, compliance with applicable law, as the same may be amended from time to time, remains the responsibility of the user of this form/cover sheet. Questions should be addressed to the user's legal, business or tax advisor(s).

**RESOLUTION NO. 13
SERIES OF 2018**

**A RESOLUTION OPPOSING “AMENDMENT 74”, AN ATTEMPT TO AMEND THE
COLORADO CONSTITUTION TO DRASTICALLY LIMIT STATE AND LOCAL
GOVERNMENT SERVICES AT A HIGH COST TO TAXPAYERS**

WHEREAS, local government services are essential to the citizens of Carbondale; and

WHEREAS, Amendment 74 has been written by certain out-of-state corporate interests to change the text of the Colorado Constitution, Article II, Section 15, which dates back to 1876 and threatens basic governmental services; and

WHEREAS, Amendment 74 declares that any state or local government law or regulation that “reduces” the “fair market value” of a private parcel is subject to “just compensation;” and

WHEREAS, while Amendment 74 is shrouded in simple language, it has far reaching and complicated impacts; and

WHEREAS, under the current Colorado Constitution, a property owner already has the right to seek compensation from state or local government; and

WHEREAS, Amendment 74 would expand this well-established concept by requiring the government – i.e., the taxpayers – to compensate private property owners for virtually any decrease whatsoever in the fair market value of their property traceable to any government law or regulation; and

WHEREAS, Amendment 74 would create uncertainty because it is not clear what the language actually means or how it can be applied; and

WHEREAS, Amendment 74 would severely limit the ability of Colorado’s state and local governments to do anything that might indirectly, unintentionally, or minimally affect the fair market value of any private property; and

WHEREAS, Amendment 74 would drastically diminish the ability of our state and local governments to adopt – let alone attempt to enforce – reasonable regulations, limitations, and restrictions upon private property; and

WHEREAS, Amendment 74 would place laws, ordinances, and regulations designed to protect public health and safety, the environment, our natural resources, public infrastructure, and other public resources in jeopardy; and

WHEREAS, Amendment 74 would directly impact zoning, density limitations, and planned development; and

WHEREAS, Amendment 74 would make inherently dangerous or environmentally damaging activities prohibitively costly to attempt to limit or regulate, even in the interest of the public; and

WHEREAS, any arguable impact upon fair market value – however reasonable or justified or minimal or incidental or temporary – resulting from state or local government action could trigger a claim for the taxpayers to pay; and

WHEREAS, governments would be vulnerable to lawsuits for almost every decision to regulate or not to regulate, making regular government function prohibitively expensive for the taxpayer; and

WHEREAS, similar efforts have been attempted and defeated in other states, such as the states of Washington and Oregon; and

WHEREAS, the fiscal impact for similar language in Washington was estimated at \$2 billion dollars for state agencies and \$1.5 billion for local governments over the first six years; and

WHEREAS, individuals filed billions of dollars in claims in Oregon before the residents repealed the takings initiative three years after its passage.

NOW, THEREFORE BE IT RESOLVED THAT THE TOWN OF CARBONDALE BOARD OF TRUSTEES OPPOSES AMENDMENT 74 AND STRONGLY URGES A VOTE OF NO THIS NOVEMBER.

Passed and Approved on September 25, 2018.

APPROVED BY:

Dan Richardson, Mayor

ATTEST:

Cathy Derby, Town Clerk



EMPOWERED CITIES AND TOWNS, UNITED FOR A STRONG COLORADO

1144 Sherman Street, Denver, CO 80203 • (p) 303-831-6411 / 866-578-0936 • (f) 303-860-8175 • www.cml.org

To: Interested Municipal Officials
 From: Sam Mamet, Executive Director
 Date: September 2018
 Subject: Amendment 74 Introductory Memo

What follows is a brief summary of a significant statewide ballot measure on the November ballot, Amendment 74, "Just Compensation for Reduction in Fair Market Value by Government Law or Regulation." Amendment 74 could have dramatic impacts on state and local governments. Your careful analysis of this measure is strongly encouraged, as well as communication with county commissioners, neighboring municipal leaders, business interests like your chamber, neighborhood groups, and the community at large. This packet contains several important documents and we urge careful review. Please go to www.cml.org for more information or contact me directly at smamet@cml.org. **We need your help to defeat Amendment 74.**

PROPOSED AMENDMENT 74

Amendment 74, drafted by out-of-state corporate interests seeks to amend Section 15 of Article II of the Colorado Constitution to require just compensation if private property has "reduced fair market value by government law or regulation". Shrouded in simple language, Amendment 74 will have far reaching and potentially disastrous consequences.

Key Highlights (Not Comprehensive)

- Under the current Colorado Constitution, a property owner already has the right to seek compensation from state or local governments. Amendment 74 expands this well-established concept by requiring the government – i.e., the taxpayers – to compensate private property owners for virtually any decrease whatsoever in the fair market value of their property due to any government law or regulation.
- Just about any municipal action could result in a lawsuit. Any inaction could as well, if the effect is even the slightest drop in an individual property's "fair market value."
- The obligation to compensate is triggered without regard to how long someone has owned the property or what the intentions or actions of the property owner are.
- There are no exceptions for health, safety, and general welfare regulations or those actions mandated by the federal or state governments.
- Once passed, there is no flexibility granted to the General Assembly to implement this measure; only the Colorado Supreme Court will be left to interpret the Amendment, including what "fair market value" and "reduced" means. This litigation will come at a high cost to state and local governments, paid for by taxpayers. Decisions on key matters will come to a halt while awaiting further clarification from the courts.
- The bottom line: Amendment 74 will require large pay outs from state and local governments, which means higher taxes for citizens and a reduction in essential government services such as parks, police, utilities, etc. We don't yet know how far reaching this Amendment will be, only that has potential to be disastrous for our state and local governments.

Municipal Impacts

- This measure will cripple local budgets through both increased legal costs and pay outs to individual property owners. Any decision by a government body would be vulnerable to lawsuits, with the cost borne by taxpayers.
- Municipal services under threat of being reduced include:
 - Parks, recreation centers, and neighborhood pools;
 - Police officers and police services;
 - Trash collection;
 - Maintenance of gas and water main lines;
 - Maintenance of streets and sidewalks;
 - Licensure of businesses; and

- o Maintenance of land use codes to protect the structure and character of neighborhoods.
- The State of Oregon briefly enacted a similar statute, and in a few short years the measure led to thousands of individual claims, totaling in excess of several billion dollars. Three years after the statute passed, Oregon voters realized the extent of the statute on the economic vitality of the state and effectively repealed the statute. Our communities—and our state—simply cannot afford the impacts of this measure.

Examples of Potential Municipal Impacts

- *Infrastructure Improvements.* Colorado's population is expected to nearly double by 2050. State and local governments will have to expand public roads to accommodate new residents. Under Amendment 74, governments could be sued by nearby property owners affected by any infrastructure improvements due to loss in the fair market value of their homes caused by construction, busier streets, noise, and general changes to the character of neighborhoods. This Amendment will make it extremely difficult for state and local governments to improve or replace all kinds of public improvements such as storm water, electric utilities, sewage, rights of ways, easements, and transportation infrastructure because of potential liability.
- *Regulation of Airbnb.* Airbnb is a way for homeowners to make income on their private property by renting their properties for a per night fee. However, utilizing Airbnb has caused neighboring homeowners to raise concerns about crime and safety; noise levels, especially when the short term rentals are used for large parties; and a general loss of community in their neighborhoods. Under Amendment 74, any action a city council or town board decides to take under this scenario could leave them vulnerable to lawsuits from individual property owners: either lawsuits over the loss in rental income if a municipality forbids short term rentals in a certain area or lawsuits over the loss in fair market value to individual property because of a decrease in the character, safety, and sound quality of a neighborhood.
- *Broadband.* Voters in over 100 counties and municipalities across Colorado have told their local leaders to explore public private partnerships for better broadband access. State law has allowed this process since 2005. An incumbent provider could sue the local government for reducing the business investment previously made, even though the service has been inferior, causing such a vote to occur in the first place. The efforts to improve rural broadband access may be threatened.
- *Adult Entertainment Establishments.* Municipalities use zoning to form the character of neighborhoods and ensure a well-balanced community. As part of this, many municipalities limit the location of adult entertainment establishments. If a municipality regulates where an adult entertainment establishment can be, an owner could sue for loss in fair market value as one particular location may attract more business than another. If the municipality moves to allow adult entertainment establishments to conduct business anywhere, then property owners adjacent to these establishments may sue for loss in fair market value of their property if, for example, the crime rate rises.
- *Economic Development.* Incentives to attract new industry or retain existing businesses are done as a matter of course in many jurisdictions across the state. It is a contributing factor to Colorado's strong economy. If Amendment 74 passes, this practice may be stifled by an individual who sues a local government that is providing incentives, claiming their property's fair market value is reduced. Local governments will have to weigh the benefit of bringing in businesses with the detriment of paying for individual lawsuits. Statewide economic development groups are rightly concerned about this aspect of the proposal. Urban renewal and redevelopment projects may similarly be impacted by the negative effects of Amendment 74.
- *Affordable Housing.* Municipal leaders continue to struggle with how to best address the affordable housing challenges many of our communities face. One way communities address the problem is through a rezoning to allow for affordable housing. However, under Amendment 74, an individual may sue because the policy reduces the fair market value of their neighboring property. Suddenly, a project that has wide support in a community has been thwarted, at the expense of all the taxpayers in that city or town.
- *Land Use.* The decision making around land use and zoning is complicated enough. An already complex process to approve a new development will now take even longer and will be more costly because municipal decision makers will have to ensure their decisions cause the least amount of liability. Every action may have a new consequence and inaction may result in legal exposure under Amendment 74.

Government actions affect every area of a citizen's daily life from collecting trash, to employing police officers, to keeping communities safe. Requiring governments to pay for any reduction in fair market value will cripple state and local governments in Colorado, with the burden paid by taxpayers who must also contend with a reduction of government services.

Vote "NO" on Amendment 74. Protect our neighborhoods. Urge your friends and associates to do the same.

**RESOLUTION NO. 14
SERIES OF 2018**

**RESOLUTION OF SUPPORT FOR PASSAGE OF
ROARING FORK TRANSPORTATION AUTHORITY (“RFTA”)
BALLOT ISSUE 7A
REGARDING ELECTOR AUTHORIZATION
TO IMPOSE AD VALOREM PROPERTY TAX
AND ISSUANCE OF REVENUE BONDS**

WHEREAS, the Roaring Fork Transportation Authority (hereinafter “RFTA”) is a regional transportation authority and political subdivision of the State of Colorado, acting pursuant to the Colorado Regional Transportation Authority Law; and

WHEREAS, the Board of Directors of RFTA does not anticipate that existing sources of revenue will be sufficient to generate the moneys necessary to construct, acquire, install and complete the improvements included in RFTA’s long range capital plan; and

WHEREAS, the Colorado Regional Transportation Authority Law authorizes the imposition of an ad valorem property tax mill levy, contingent on voter approval; and

WHEREAS, the Board of Directors of RFTA has determined that it is in the interest of RFTA and its constituents to seek approval from the electors within the territory of RFTA, which includes all or parts of the County of Eagle, the County of Garfield, the County of Pitkin, the City of Aspen, the Town of Snowmass Village, the Town of Basalt, the Town of Carbondale, the Town of Glenwood Springs, and the Town of New Castle, for the imposition of a uniform ad valorem property tax mill levy pursuant to C.R.S. Section 43-4-605(j.5) and the issuance of revenue bonds of the Authority payable from the proceeds of such mill levy and certain other revenues of the Authority pursuant to C.R.S. Section 43-4-612 for the long term needs and purposes of RFTA, in the form of the ballot issue to be presented to the electors of RFTA attached hereto (the “Ballot Issue”) that has been placed on the Ballot as Issue 7A.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. For economic well-being, environmental sustainability and traffic reduction, The Town of Carbondale Board of Trustees supports and recommends elector approval of RFTA Ballot Issue 7A on the November 6, 2018 ballot for the following reasons:

- Projected population growth, employment growth and housing development in the region will continue to place more demands on our limited roadways and RFTA’s services.
- Our economy, quality of life and environment will take a step backwards without RFTA’s improved services.
- RFTA is an indispensable community service, and must remain financially viable.

- RFTA decreases congestion by transporting more than 5 million passengers a year system-wide.
- RFTA efficiently manages traffic congestion, as demonstrated by its success in reducing vehicle traffic and providing creative, functional solutions for commuters during the Grand Avenue Bridge detour.
- RFTA takes thousands of cars per day off the region's roads and highways.
- RFTA communities and riders have asked for additional evening, weekend and off-season service with existing funding.
- BRT service is needed on the weekends and in the off seasons to take more cars off the roads and to provide more flexibility for those who depend on RFTA to commute to their jobs and other destinations.
- Issue 7A will allow RFTA to implement its Destination 2040 plan to reduce congestion, improve mobility, increase service, provide trail maintenance, and make safety and environmental improvements.
- Without approval of 7A, RFTA will likely be forced to reduce regional services by up to 20 percent in just a few years in order to replace its aging buses.

Section 2. If any section, paragraph, clause or provision of this Resolution shall be adjudged to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining sections, paragraphs, clauses or provisions of this Resolution, it being the intention that the various parts hereof are severable.

Section 3. This Resolution shall take effect immediately upon its passage.

INTRODUCED, READ AND PASSED by the Carbondale Board of Trustees at its meeting held on the 25th day of September, 2018.

By: _____
Dan Richardson, Mayor

Attest: _____
Cathy Derby, Town Clerk

**Roaring Fork Transportation Authority
Ballot Issue 7A**

SHALL ROARING FORK TRANSPORTATION AUTHORITY TAXES BE INCREASED UP TO \$9.5 MILLION ANNUALLY (FIRST FULL FISCAL YEAR DOLLAR INCREASE, FOR COLLECTION IN 2019) AND BY SUCH AMOUNTS AS ARE GENERATED IN FUTURE FISCAL YEARS FROM AN AD VALOREM PROPERTY TAX MILL LEVY IMPOSED AT A RATE OF 2.65 MILLS, AND SHALL AUTHORITY DEBT BE INCREASED UP TO \$74.675 MILLION, WITH A MAXIMUM REPAYMENT COST OF UP TO \$145.744 MILLION, FOR PURPOSES INCLUDING BUT NOT LIMITED TO:

- BUS RAPID TRANSIT AND LOCAL BUS SERVICE IMPROVEMENTS TO REDUCE CONGESTION ALONG HIGHWAY 82;
- MOBILITY ENHANCEMENTS FOR PEDESTRIANS, BICYCLIST AND TRANSIT USERS;
- CONSTRUCTION OF THE LOWER VALLEY TRAIL;
- IMPROVED ACCESS AND MAINTENANCE FOR THE RIO GRANDE TRAIL;
- CONSTRUCTION AND MAINTENANCE OF PARK AND RIDES, BUS STOPS AND OTHER TRANSIT AND TRANSPORTATION FACILITIES;
- PURCHASE OF NEW BUSES, INCLUDING ELECTRIFICATION OF BUSES FOR EMISSION AND NOISE REDUCTIONS;

SUCH DEBT TO BE INCURRED BY THE ISSUANCE OF REVENUE BONDS PAYABLE FROM THE REVENUES OF SUCH TAX AND, TO THE EXTENT MONEYS FROM SUCH TAX ARE NOT SUFFICIENT FOR THE REPAYMENT OF SUCH BONDS, FROM ANY OTHER LEGALLY AVAILABLE REVENUES OF THE AUTHORITY, INCLUDING, BUT NOT LIMITED TO, AUTHORITY SALES AND USE TAXES, VEHICLE REGISTRATION FEES, FARE REVENUES, TAXES AND OTHER MONEYS RECEIVED PURSUANT TO INTERGOVERNMENTAL AGREEMENT WITH PITKIN COUNTY, EAGLE COUNTY, OR ANY OTHER MEMBER OF THE AUTHORITY, SERVICE CONTRACT REVENUES, AND STATE OR FEDERAL GRANTS; WHICH BONDS SHALL BEAR INTEREST, MATURE, BE SUBJECT TO REDEMPTION, WITH OR WITHOUT PREMIUM, AND BE ISSUED, DATED AND SOLD AT SUCH TIME OR TIMES, AT SUCH PRICES (AT, ABOVE OR BELOW PAR) AND IN SUCH MANNER AND CONTAINING SUCH OTHER TERMS, NOT INCONSISTENT HERewith, AS THE BOARD OF THE AUTHORITY MAY DETERMINE; AND SHALL THE REVENUES FROM SUCH TAXES AND THE EARNINGS THEREON AND ON THE PROCEEDS OF SUCH BONDS BE A VOTER-APPROVED REVENUE CHANGE THAT THE AUTHORITY MAY COLLECT, RETAIN AND EXPEND WITHOUT LIMITATION UNDER ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION (TABOR), SECTION 29-1-301, C.R.S., OR ANY OTHER LAW?

YES/FOR
NO/AGAINST

**MINUTES
BIKE, PEDESTRIAN & TRAILS COMMISSION
May 5, 2018**

Darryl Fuller called the Bike, Pedestrian, and Trails (BPT) Commission meeting to order at 6:03 p.m. on May 7, 2018, in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

BPT Members:	Darryl Fuller, Chairperson Darren Broom, Member Meg Plumb, Member John Spiess, Member Niki Delson, Member Rob Morey, Member Tom Penzel, Member Matthew Gworek, Member
Town Staff Present:	Ben Bohmfalk, Board of Trustees Liaison Kevin Schorzman, Public Works Director
Observers & Guests:	Chris Klingelheber

CONSENT AGENDA

Motion Passed: Niki Delson *moved* to approve the minutes from April 2018 correcting Rob Morey's attendance and adding the intersection of Highway 133 and Dolores Way to the Intersection Safety discussion. John Spiess *seconded* the motion, and it was *unanimously approved*.

PERSONS PRESENT NOT ON THE AGENDA

There was no one present, not on the agenda, who wished to address the board.

MAIN STREET SHARROW LOCATIONS

Kevin Schorzman shared a map of proposed Main Street sharrow locations with the commission. Questions related to spacing and locations were asked and answered. The consensus of the commission was to move forward with the plan based on the prohibition of bikes on the downtown sidewalks and the prevalence of biking in the downtown area. A suggestion was made to reach out to the local media when the work is scheduled to provide an opportunity to provide additional public education on the purpose of sharrows.

BPT PROPOSED NEW SCHEDULE & STRUCTURE

Darryl Fuller explained Attachment B to the commission. The goals were to increase efficiency and provide members with the opportunities to pursue projects that align with the commission's mission. Key components would be moving to quarterly meetings unless something time-sensitive came up, and a task-force based approach. If time sensitive items do arise, the commission would still meet on the first Monday of the month to address those items.

Commission members asked questions related to the following:

- Task-force communications and impacts of open meeting rules.
- Would people show up if there were less frequent meetings.
- Would task-force membership be limited to commission members, or could non-members participate on a task-force.

No formal action was taken on the proposal but the consensus of the group was to move to quarterly meetings in March, June, September and December. Potential task-force work items

included Education, Walking Audits and Data Gathering. This item will be discussed further at the June meeting.

WALKING AUDIT

Niki Delson shared information gathered since the April meeting. She shared that similar to the "Bike Friendly" designation that the Town enjoys, AARP also has criteria that if met, would qualify a community as "Age Friendly". In addition, she tested the forms for the walking audit on a small section of town from the cemetery west on Village Road, north along HWY 133, east on Cowen Drive and south to the cemetery. She visited with two people while walking the route and both were concerned about pedestrian crossing at HWY 133/Cowen Drive. After these discussions, she went to the intersection and recorded traffic data for 15 minutes. The data collected was shared with the commission.

Niki's suggestion was to use the list from the last meeting and have the task-force do audits at those intersections.

The general consensus was that this was a good project for a task-force and that the data gathered would assist in prioritizing the concerns at these intersections.

REPORTS & UPDATES

Darren reported that Bonedale Bike Week posters are up and the event is scheduled for May 18th to May 25th. Currently Facebook seems to be the best place to get information about the event.

Darryl mentioned upcoming work on several trails in the Prince Creek area and encouraged those who could to volunteer their time to help.

Ben mentioned that a new comment period was open on the latest rendition of the Carbondale/Crested Butte Trail. A public meeting is being held on May 16th at 6:00 p.m. at Carbondale Town Hall.

ADJOURNMENT

The May 7, 2018 regular meeting adjourned at 7:26 p.m. The next meeting is scheduled to commence at 6:00 p.m. on June 4, 2018.

Respectfully submitted,
Kevin Schorzman
Public Works Director

**MINUTES
CARBONDALE PUBLIC ARTS COMMISSION
MARCH 07, 2018**

CALL TO ORDER

Sarah Moore called the Carbondale Public Arts Commission to order at 4:30 pm, on March 07, 2018.

ROLL CALL

The following members were present for roll call:

CPAC Members:	Ann Harris, Member Sarah Moore, Chairperson Todd Richmond, Member Ann Harris, Member Carol Klein, Member Monique Vidal, Member Sandy Smith, Member
Town Staff Present:	Laurie Lindberg, Town Staff Liaison Luis Yllanes, BOT Member Angie Sprang, Boards & Commissions

CONSENT AGENDA

Motion Passed: Carol Klein *moved* to approve the minutes from February 07, 2018. Todd Richmond *seconded* the motion, and it was *unanimously approved*.

PERSONS PRESENT NOT ON THE AGENDA

Teacher housing is interested in having a sculpture placed in the new housing development. Discussions will continue, and the Teacher Housing representative may attend a future meeting.

The Otocast application for Art Around Town has not been operating as desired. The commission may allow the contract to run out, if the services don't improve. Cost to update the app information exceeds \$3,000 annually, and the funds may be better utilized doing marketing.

MEMBERSHIP APPLICATION

Joe Burleigh has lived in Satank since 1989 and is interested in participating in CPAC initiatives. Joe may be submitting an art piece for the next Art Around Town, and would be unable to participate in voting. Joe will attend and participate in the next couple of meetings to get a feel for it prior to joining.

CAFÉ UPDATE

Jury selections were discussed. Next year there will be a shorter Café and quicker turnout on the Jury selections, in effort to streamline the process. Next year images of the final product will be accepted, but the body of work will not be reviewed. Sarah and Laurie will work together to prepare and send a survey monkey to Café artists inquiring about timeline for the next Art Around Town art selections. The placement meeting will take place at 5:30 p.m. on 03/14. Art Around Town will open on May 31st. Sarah is working to make facility and food arrangements for the opening reception.

MARKETING NEEDS UPDATE

Monique spoke with a local graphic design business, and received a quote for \$1,000 to complete the design work for Art Around Town advertisements, postcards, and banners. The deposit to get the work going is \$500.

Motion Passed: Monique Vidal *moved* to recommend the use of Brave and Co. for Art Around Town graphics design work in the amount of \$1,000. Sandy Smith *seconded* the motion, and it was *unanimously approved*.

Sarah will prepare the BOT memo.

BUDGET UPDATE

Todd provided a brief budget update. Things are moving along positively.

NPR ASPEN UPDATE

The new arts contact for Aspen Public Radio reached out to CPAC, and she promoted Art Around Town on NPR today.

ADJOURNMENT

The March 07, 2018, regular meeting adjourned at 5:30 pm. The next regular meeting is on April 04, 2018, at 4:30 pm.

Respectfully Submitted,
Angie Sprang
Boards & Commissions Clerk



**MINUTES
CARBONDALE HISTORIC PRESERVATION COMMISSION
November 02, 2017**

CALL TO ORDER

Nick Miscione called the October 05, 2017 meeting to order at 6:30 p.m.

ROLL CALL

The following members were present for roll call:

Members:	Ashley Allis, Member Carole Klein, Member Nick Miscione, Interim Chair Matt Annabel, Member
Town Staff Present:	Angie Sprang, Boards & Commissions Clerk John Leybourn, Staff Liaison
Guests & Observers:	Scott Shinton, Membership Applicant Eric Doud, Membership Applicant

CONSENT AGENDA

Motion Passed: Ashley Allis *moved* to approve Carbondale Historic Preservation Commission (CPHC) meeting minutes from September 07, 2017. Matt Annabel, *seconded* the motion, and it was *unanimously approved*.

PERSONS PRESENT NOT ON THE AGENDA

There was no one present wished to address the board.

MEMBERSHIP INTERVIEWS

Scott Shinton discussed his background and experience and how they relate to his passion with Historic Preservation initiatives. Scott is a Carbondale resident with a background and education in landscape architecture. The commission talked about the current historic survey, the potential of a future log cabin historic survey, and explained that the Town of Carbondale is a Certified Local Government. A Certified Local Government is important for preservation because it opens Carbondale up to federal and state funding for the preservation of historic properties.

Motion Passed: Nick Miscione *moved* to recommend Scott Shinton and Eric Dowd for full membership on the Historic Preservation Commission. Matt Annabel, *seconded* the motion, and it was *unanimously approved*.

Motion Passed: Ashley Allis *moved* to recommend Nick Miscione to the BOT for Chair of the Historic Preservation Commission. Matt Annabel, *seconded* the motion, and it was *unanimously approved*.

Motion Passed: Nick Miscione *moved* to recommend that the BOT open the membership seat of James Schumacher. Ashley Allis, *seconded* the motion, and it was *unanimously approved*.

CGL SCHOLARSHIP GRANTS

Mark emailed CGL scholarships as promised, and only one of the members can utilize the scholarship. Ashley is attending and her costs are covered. The commission will work on their grant application, and submit a request for one of them to attend.

REPORTS

Matt reported that the historic mill levy project is on the November 07, 2017 ballot. Matt noted that the funds raised by the mill levy, if passed, could be used for grant matching funds. Matt reported that another county applied for a grant with \$25k in matching funds and was able to secure \$1.2 million in funds for a historic restoration project. There are many potential projects if the funds are available.

ADJOURNMENT

The November 02, 2017 regular meeting adjourned at 7: 06 p.m. The next regular meeting is scheduled on December 04, 2017 at 6:30 pm.

Respectfully Submitted,
Angie Sprang
Boards & Commissions Clerk

**MINUTES
TREE BOARD
APRIL 19, 2018**

CALL TO ORDER

Dan Bullock called the meeting to order at 6:00 pm on April 19, 2018 in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

Members Present: Dan Bullock, Co-Chairperson
 Gabe Riley, Member
 JoAnn Teeple, Member

Town Staff Present: Angie Sprang, Administrator
 Mike Callas, Town Liaison

Guests & Observers: None Present

CONSENT AGENDA

Motion Passed: Dan Bullock *moved* to approve the minutes from March 2018. Gabe Riley *seconded* the motion, and it was *unanimously approved*.

PERSONS PRESENT NOT ON THE AGENDA

Mike presented plans for the 3rd Street sidewalk and requested feedback. Suggestions were:

- Permeable pavers in lieu of a sidewalk to provide a nice urban interface with the trees.
- Remove two hazardous elms & save the one on the corner of 3rd & Main.
- Concrete will damage the trees & there will have to be excavation to place concrete which will further damage trees.
- Reduction of parking.
- Irrigation for future planting trees
- Permeable pavers will be proactive in lieu of drought.

ARBOR DAY 2018 FINAL PLANNING SESSION

Discussion ensued regarding plans for arbor day. Points made were:

- Japanese Lilac
- 2 Miners & 1 Sopris Park = Purple Robe Locust
- Giannotti Park
- Crimson King
- Tarps
- Doughnuts & Coffee from The Creamery

The meeting place for the day of is the Launch Pad, May 5.

ADJOURNMENT

The April 19, 2018, regular meeting adjourned at 7:00 p.m. The next regular meeting is scheduled on May 17, 2017 at 6:00 pm.

Respectfully submitted,
Angie Sprang
Board & Commissions Clerk

**MINUTES
ENVIRONMENTAL BOARD
March 26, 2018**

CALL TO ORDER

Kate Bolton called the meeting to order at 6:00 pm on March 26, 2018 in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

E-board Members:	Kate Bolton, Vice Chairperson Julia Farwell, Alternate Patrick Hunter, Member Sandy Marlin, Member Jim Kirschvink, Member Becky Moller, Member Joseph Demoor, Member
Town Staff Present:	Angie Sprang, Board Administrator Mark O'Meara, Town Liaison Heather Henry, BOT Liaison
Observers & Guests:	Natalie Rae Fuller, Guest Sarah, CORE Representative Alyssa Rydell, Guest

PERSONS PRESENT NOT ON THE AGENDA

There was no one present not on the agenda who wished to address the board.

CONSENT AGENDA

Motion Passed: Patrick Hunter *moved* to approve Eboard meeting minutes from February 26, 2018 with noted edits. Sandy Marlin *seconded* the motion, and it was *unanimously approved*.

WASTE DIVERSION DAY UPDATE

It will be Julia's last meeting; she is resigning as an E-board member due to her busy schedule. As an update the Board of Trustees have approved an additional \$500 to cover free tire recycling. E-board members volunteered their time to help at the event and to hang flyers around town. Additional volunteers are needed, Julia urged the E-board to continue to help.

Kate moved to reimburse Pat \$140 for a table and tent that can be used at further events. Joseph seconded. 7 in favor; 0 opposed; 0 abstained. These funds will come out of the E-board general fund.

DANDELION DAY FILM SPONSORSHIP UPDATE

Natalie shared that the documentary "How We Grow" will be shown during Dandelion Day at the Crystal Theater. It will be free.

Alyssa shared that the CAFR conference will be held at Snowmass Village in early June. The Town of Snowmass Village and Evergreen ZeroWaste are the host committee. Volunteers get a discounted ticket price. Sponsorship information will be shared in advance of the April meeting to be discussed in depth.

Natalie provided an update on Dandelion Day organizing. To date, over \$1,000 has been committed through sponsorship and vendors (24). There was a discussion of the vendor fee and a suggestion that the rate will increase in the coming years. Natalie has also orchestrated the "Intuit" band's return to play. This year will feature some new events, including the community farmers meetup, "Farmers Night Out," at Steve's Guitars the Friday before. Heather cautioned that fully funding the proposed budget would be a substantial chunk of the E-board's budget. Suggestions were made to see if further discounts or in-kind donations could be made to lower the price.

This year marks the 20th Anniversary of Dandelion Day's. Natalie Fuller provided an update. Points made were:

Becky requested \$3,625 for the 20th Annual Dandelion Day budget. Kate seconded the motion, and it was unanimously approved. Natalie will create a memo with the budget recommendation to the BOT.

This year Dandelion Day will have a Farmers Night added to the festivities. The Roaring Fork Farmers Group is involved in the planning and rallying of the community for the new event.

DANDELION DAYS DESIGN COMPETITION POSTER

Discussion ensued regarding the Dandelion Day poster competition, and poster language. The E-board are in support of the poster competition process. They will reach out to Laurie Lindberg on CPAC to see how they address copyright with art submissions.

The board reviewed t-shirt decoration competition submissions for this years Dandelion Day event. The design chosen was created by a 12-year-old girl within the community, and the drawing is called, "It's a Carbondale Thing." The runner up and contender for a black and white t-shirt is the dandelion drawing with the Latin name of the dandelion.

The E-board will have a booth at Dandelion Day. Volunteers will be needed at the table. There will be an E-board award given to a member of the community that has contributed to the mission of the E-board.

Patrick Hunter recommended Julia Farwell as the E-board award winner on Dandelion Day.

SURVEY & EDUCATIONAL OUTREACH UPDATE

Patrick Hunter opened discussion about education and survey outreach. Patrick purchased E-board mugs in effort to bring recognition to the E-board within the community. Mugs were presented to presenters that attended E-board meetings. Patrick showed the E-board logo shirts and suggested that the board get shirts for members. Patrick encouraged the E-board in their efforts as a team and commended them for working together and organizing as a new team. This item was tabled per budgetary constraints. Members suggested gifting plants, or something that contributes positively to the environment. Patrick urged the group to come up with gifting/award ideas that are usable towards the E-board mission and return to the E-board with them.

SUBCOMMITTEE WORK PLAN ITEMS

Kate Bolton opened discussion on subcommittee work plan items. Ideally, the E-board will be able to organize in their subcommittees to provide an actionable list of goals. Then, at year end the E-board can return to the BOT and provide measured outcomes. Members will continue to work in their sub committees to create actionable goals lists and will return to the board with the goals. Patrick will compile the summary of goals and will submit them to the Town Clerk for inclusion in the BOT work session packet. Members will send goals to Patrick by April 1st. Kate will send out the spreadsheet of subcommittees to the board.

Heather reported that BOT action items for the E-board are:

- Weed Management Plan
- Lighting Ordinance
- Trash Hauling

Becky reported that a goal for the year is to approve a final draft of the Weed Management Plan for Carbondale. The plan will need to be reviewed and approved by the Parks & Recreation Board, the E-board, and finally by the BOT.

REPORTS & UPDATES

No new reports or updates were presented.

ADJOURNMENT

The March 26, 2018, regular meeting adjourned at 8:12 p.m. The next regular meeting is scheduled on April 23, 2018 at 6:00 pm.

Respectfully submitted,
Angie Sprang
Board & Commissions Clerk

**MINUTES
ENVIRONMENTAL BOARD
May 30, 2018**

CALL TO ORDER

Kate Bolton called the meeting to order at 6:00 pm on May 30, 2018 in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

E-board Members:	Kate Bolton, Vice Chairperson Colin Quinn, Chairperson Patrick Hunter, Member Sandy Marlin, Member Scott Mills, Member Joseph Demoor, Member Garett Fitzgerald, Member
Town Staff Present:	Angie Sprang, Board Administrator Mark O'Meara, Town Liaison Heather Henry, Trustee Liaison
Observers & Guests:	Natalie Rae Fuller, Guest Sarah, CORE Representative Alyssa Rydell, Guest

PERSONS PRESENT NOT ON THE AGENDA

There was no one present not on the agenda who wished to address the board.

CONSENT AGENDA

Motion Passed: Colin Quinn ***moved*** to approve Eboard meeting minutes from February & March 2018 with noted edits. Scott Mills ***seconded*** the motion, and it was ***unanimously approved***.

UPGRADING THE BUILDING CODES & POTENTIAL TRAINING FOR PERMIT APPLICATIONS ON ENERGY ISSUES – SCOTT MILLS

Scott Mills provided information on the Department of Energy Zero Energy Ready building code and potential training for permit applications on energy issues. The training and certification will be available to builders to encourage high performance building practices, and the certification will be valid through 2030. The training is 2 hours in duration, and the alternative code is 10 pages in length. Scott is working in rural Colorado to encourage participation in the program, and push efforts in energy education training forward in Garfield County and other neighboring Counties. Scott proposed that the Town consider putting the Zero Energy Ready building code as an alternate path. Basalt is considering

implementing it. They will discuss the opportunity to the Town Manager and Building Inspector.

E-BOARD COMMUNICATION ITEMS – PATRICK HUNTER

Patrick asked if anyone was interested in attending Colorado Association for Recycling (CAFR) this coming weekend and reporting back to the board. There was no interest due to schedule constraints. Heather noted that we could get information desired from the waste hauler consultant, Laurie. Heather also recommended that at the E-board next meeting it would be ideal that time be devoted to Laurie presenting.

Patrick inquired about who the winner was for the Dandelion Day award. Julia Farwell won the award and did not attend to be presented with the award.

Patrick urged the E-board to be more well known within the community, and to create an identity for itself. He inquired about ideas for providing appreciation to those who have been involved with the E-board. Ideas presented were:

- A dandelion in a pot
- A cup w/the E-board logo on it
- Show people what the E-board has done & where it's going at the Dandelion Day event booth – Scott is working on getting printed poster quotes for the booth
- Getting the climate action plan out there 4ft x 8 ft printed banner
- Being good communicators and being easy to work with to create a good impression of the E-board within the community is key
- Hand written thank you cards signed by everyone – maybe with the landscape of Carbondale on it
- Seeds

Patrick asked what would make the board more effective:

- Motions with board actionable items
- Getting members to show up to meetings

DANDELION DAY BUDGET – NATALIE RAE FULLER

Natalie Rae Fuller presented an update on the Dandelion Day events. She reported that the turn out was huge and the event made money this year. Proposed additions to the budget:

- \$135 ad in the Sopris Sun – art sanctioned which was accidentally left out of the budget
- Payment for Bill Marrow, the artist for the stage, \$100 – art sanctioned which was accidentally left out of the budget
- \$350 compensation for Natalie Rae Fuller

Motion Passed: Patrick Hunter ***moved*** to approve payment of an \$135 ad in the Sopris Sun. Kate Bolton ***seconded*** the motion, and it was ***unanimously approved***.

Motion Passed: Patrick Hunter ***moved*** to approve payment to Bill Marrow for creating decorative stage art for the Dandelion Day art in the amount of \$100. Scott Mills ***seconded*** the motion, and it was ***unanimously approved***.

Motion Passed: Scott Mills ***moved*** to approve payment of \$100 for signage/art work done by Natalie Rae Fuller. Kate Bolton ***seconded*** the motion, and it was ***unanimously approved***.

Discussion ensued regarding compensation for volunteers, and payment retroactively could set a precedence. Next year the E-board is interested in looking into creating a stipend for the community organizer for both Dandelion Day and Waste Diversion Day. This item will be added to the agenda for June 2018 as the budgetary process starts in August 2018. Mark O'Meara has added it to the list of budget items.

DANDELION DAY FOLLOW UP DISCUSSION

Ideas presented were:

- More t-shirts next year – there were only 5 kids t-shirts left which they will gift to the artist
- More signs on where to find things
- Another Farmers night out – panel with known producers
- Compost for sale – west Glenwood has an excess available for sale

Natalie thanked everyone for their participation in the event, and the E-board also thanked and commended Natalie for all of her hard work.

READ OUT & NEXT STEPS FROM E-BOARD PRESENTATION TO THE TRUSTEES – COLIN QUINN

Colin Quinn provided a summary of the Trustee's work session presentation.

REPORTS & UPDATES

Colin Quinn thanked everyone for attending the meeting and emphasized the importance of quorum.

Patrick mentioned there are 2 alternate positions open on the E-Board.

Colin will send an email explaining that alternate positions are available and what the alternate role is.

ADJOURNMENT

The May 30, 2018, regular meeting adjourned at 8:12 p.m. The next regular meeting is scheduled on June 25, 2018 at 6:00 pm.

Respectfully submitted,
Angie Sprang
Board & Commissions Clerk

**MINUTES
ENVIRONMENTAL BOARD
June 25, 2018**

CALL TO ORDER

Kate Bolton called the meeting to order at 6:00 pm on June 25, 2018 in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

E-board Members: Colin Quinn, Chairperson
 Kate Bolton, Vice Chairperson
 Patrick Hunter, Member
 Becky Moller, Member
 Sandy Marlin, Member
 Garrett Fitzgerald, Member
 Joseph Demoor, Member
 Jim Kirschvink, Member
 Scott Mills, Member

Town Staff Present: Angie Sprang, Board Administrator
 Mark O'Meara, Town Liaison
 Heather Henry, Trustee Liaison

Observers & Guests: Laurie Batchelder Adams, LBA Associates
 Doug Goldsmith, Sales Mgr Mountain Waste

PERSONS PRESENT NOT ON THE AGENDA

There was no one present not on the agenda who wished to address the board.

CONSENT AGENDA

Motion Passed: Patrick Hunter ***moved*** to approve E-board meeting minutes from May 2018 with noted edits. Becky Moller ***seconded*** the motion, and it was ***unanimously approved***.

Motion Passed: Colin Quinn ***moved*** to recommend Jose for alternate membership on the E-board. Garrett Fitzgerald ***seconded*** the motion, and it was ***unanimously approved***.

WASTE ORDINANCE PRESENTATION AND DISCUSSION

Laurie provided the E-board with an overview of the information regarding Waste Hauling that is before the Trustee's for consideration, see the Board of Trustee's minutes dated May 8th, 2018 for details. Discussion ensued.

Points made were:

- There can be service options

- Recycling may be required
- Organics could be an option
- Prepaid sack could be an option for waste and/or yard waste in lieu of using multiple cans
- Trash collection pricing may be based on volume
- Collection pricing could be based on frequency of collection
- Save as you throw could be utilized – using different sized containers and rates can be set on the size of the container
- There is typically an increase in illegal dumping for the first 6-12 months with save as you throw
- There could be a single contract per the areas of Town with the goal of reducing costs for citizens
- Town provided services are an option
- Trash Hauling & Recycling will likely be required, and Organics offered
- Enforcement initially is the key to a successful program
- Data from haulers will be required (how much, & where it's going)
- Residents who self-haul may or may not be exempted
- Subsidy could be an option where financial hardship, senior citizens, etc. are issue
- Concern was expressed for smaller haulers who may get squeezed out of the competitive market due to a single hauler model – the Town is exploring options for utilizing multiple haulers for different services
- Customer service is a key component of a hauler's contract – reports could be required quarterly or semi-annual – that would be in addition to quantity reports
- Some companies don't have the resources to fulfill the contract and sub-contract to the little guy
- It would be ideal if the entire valley didn't wind up with the same single hauler giving them a monopoly & squeezing out the little guy competition
- There will be public feedback gathered at the farmers market and public open house in July 18th – there will be a robust public process
- Timeline for education and outreach - a report to the Trustee's in August
- Save as you pay seems challenging to understand
- An ad campaign on Bears can be utilized to stress the importance of a single hauler with wildlife eversion
- Aspen, PitCo, and Basalt have save as you pay
- Waste may be contracted by district

The E-board will evaluate how this will impact or fit in with Waste Diversion Day. The E-board will provide input and discuss recommendations to the Trustees at their next E-board meeting.

TOWN BUILDING CODE DISCUSSION

Scott reiterated the information on the proposed adoption of an alternative pathway to the building code. Professional training would be a component offered by Scott

after adoption of the code which would give CEU's to professionals. Discussion ensued. Points made were:

- Working toward gaining support from the Town Manager & The Building Inspector would be ideal
- Staff may not wish to take on extra work load
- Staff takes direction from the Trustee's & the code could potentially be pushed through the process by an E-board recommendation to the Trustee's and their approval
- Scott will speak with the Town Manager & the Building Inspector regarding the proposed code

REPORTS & UPDATES

Patrick Hunter attend the E-board meeting in Snowmass, and there will be an informal get together of the Green Teams and E-boards throughout the valley to collaborate. Date TBD.

Patrick Hunter noted that the one-year anniversary of the Climate Action Plan is coming up and recommended the E-board review the goals to ensure the Town is staying on track.

ADJOURNMENT

The June 25, 2018, regular meeting adjourned at 8:00 p.m. The next regular meeting is scheduled on July 23, 2018 at 6:00 pm.

Respectfully submitted,
Angie Sprang
Board & Commissions Clerk

**MINUTES
ENVIRONMENTAL BOARD
July 23, 2018**

CALL TO ORDER

Colin Quinn called the meeting to order at 6:00 pm on July 23, 2018 in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

E-board Members: Colin Quinn, Chairperson
 Kate Bolton, Vice Chairperson
 Patrick Hunter, Member
 Becky Moller, Member
 Sandy Marlin, Member
 Garrett Fitzgerald, Member
 Joseph Demoor, Member
 Scott Mills, Member

Town Staff Present: Angie Sprang, Board Administrator
 Mark O'Meara, Town Liaison
 John Plano, Building Inspector
 Heather Henry, Trustee Liaison

Observers & Guests: Alice Laird, Executive Director of CLEER

PERSONS PRESENT NOT ON THE AGENDA

There was no one present not on the agenda who wished to address the board.

CONSENT AGENDA

Motion Passed: Becky Moller ***moved*** to approve E-board meeting minutes from June 2018 with noted edits. Sandy Marlin ***seconded*** the motion, and it was ***unanimously approved***.

BUILDING CODES & PROPOSED TRAINING FOR PERMIT APPLICATIONS ON ENERGY ISSUES

John Plano, Town Building Inspector, presented information on and provided a brief overview of current green building codes. John explained that the 2015 code adoptions are in process. Discussion ensued regarding building codes and proposed training for permit applications on energy issues. Points made were:

- Practical solutions that makes sense is the desired result of this conversation
- There is momentum to move to the IGCC 2015 – Eboard would like to be involved in green code adoptions
- Training for contractors is supported

- Zero Energy code is about replacing energy code, not the green code or other code
- Going from the 2009 to the 2015 code will be a movement in the right directions
- Basalt and Fort Collins are moving toward the proposed Zero Energy code
- Communities in Colorado are not required by the state to have any particular building codes, so they must adopt their own
- Scott's provides the training for the Zero Energy code and it's paid for by the Town of Basalt
- Zero Energy training could be an alternative choice for contractors to take which would allow them an alternative to current energy codes in place – contractors would then be certified in the way contractors are certified for LEED and Best Test Certifications

Board members expressed support for 2015 code adoptions. The question of where the Zero Energy code and other alternative options fit into the 2015 code adoptions is yet to be determined. The climate action subcommittee will work on ideas for training of contractors, preferably online training options.

WASTE HAULER ORDINANCE

Colin opened discussion regarding waste hauler ordinance options. The board asked Allyssa her opinion about the Town having a single hauler.

Allyssa Rydell addressed the Board regarding the waste hauler ordinance. She reported that benefits would be the reduction of traffic on some streets and expressed concern for the removal of a competitive market. She feels that a single hauler contract would limit the opportunity for smaller haulers to grow. Doug agreed.

Discussion ensued & points made were:

- Concern for the pricing to raise in a few years due to the
- History proves that pricing tends to stay low and go down, sometimes pricing can increase (e.g. if the price in fuel raises)
- Costs could go down for a time and then can potentially raise when other haulers are no longer offering services in the area
- Pay/Save as you throw may be more ideal than single hauler

The board voted on the following items regarding the waste ordinance and was unanimously in support of (other than abstains noted):

- Supported with strong educational outreach, appropriate enforcement and quantifiable tracking of progress in all residential and commercial neighborhoods
- Applicability to residential customers in single-family dwellings & multi-family dwelling units to 7 units – also applicable to HOAs & organized neighborhoods

- Enforced actions to decrease wildlife attraction, and Limit truck traffic on streets to ONE day of the week, so it's clear when trash is being picked up
- SAYT (Pay/Save as You Throw) volume-based customer pricing (3 abstain)
 - Concerns – socioeconomic difficulties for lower class w/costs going down for residents who live in RVR and are retired VS. the family or multiple families living together that are unable to reduce their trash
- Use of a single public contract per area of Town – No Support
- Mandatory recycling & voluntary composting service – No Support
- Exemptions for self-haulers & hardship conditions as appropriate - Moot

ADJOURNMENT

The July 23, 2018, regular meeting adjourned at 8:00 p.m. The next regular meeting is scheduled on August 27, 2018 at 6:00 pm.

Respectfully submitted,
Angie Sprang
Board & Commissions Clerk

**MINUTES
CARBONDALE PARKS & RECREATION COMMISSION
May 9, 2018**

Becky Moller called the Carbondale Parks & Recreation Commission meeting to order at 7:00 p.m. on April 11, 2018, in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

Members: Becky Moller, Chair
 Tracy Wilson, Vice Chair
 Hollis Sutherland, Member
 John Williams, Member
 Todd Chamberlin, Member

Town Staff Present: Eric Brendlinger, Parks & Recreation Director
 Jessi Rochel, Rec Center and Program Manager

MINUTES APPROVAL

Tracy moved that we accept the minutes for the P&R Commission meeting from April 2018 with noted corrections. Seconded by Hollis. Unanimously approved.

PERSONS PRESENT NOT ON THE AGENDA

There was no one present not on the agenda who wished to address the board.

RED HILL TRAILS REPORT – PROPOSED TIMELINE REVIEW

Eric informed the Commission that the Red Hill Trails contracts were approved by the Trustees. The first meeting with the contract is next Tuesday. The entire public process will be laid out and scheduled at that meeting. The effort includes a strong Latino outreach program to ensure diversity in efforts and input. Discussion ensued about the company that will design and build the project. See the Board of Trustees regular meeting minutes and packet materials dated 5-8-18 for full details.

APPOINTMENT OF ALTERNATE PARKS & RECREATION POSITION

Chris Klingelheber, applicant for alternate membership, would like to be more in the community and has been in Town for 6 years. He's been a teacher for 9 years and has worked for ski patrol over the past 3 years. He has a degree in Anthropology and has a strong interest in Parks and Recreation. Strengths Chris brings are listening and forming ideas in an openminded way. Teaching skills will come to use. Chris is interested in sub-committee volunteerism; including, pool initiatives. Chris enjoys mountain biking, enjoys pickleball, and enjoys hiking Red Mountain.

Other applications being considered based on past interviews are: (1) Ben Johnson, and (2) Rose Rossello.

Discussion ensued, and the commission agreed that all of the applicants were excellent candidates.

Kathleen moved to recommend Rose Rossello for alternate membership the P&R Commission and accept applications for a new member. Seconded by Todd. Unanimously approved.

SUB-COMMITTEE REPORT – FRIENDS OF CARBONDALE PARKS AND REC AQUATIC FACILITY ADVISORY COMMITTEE NEXT STEPS

Becky reported that the sub-committee met on May 8th in the evening. Out of five people - two people showed up, two were unable to participate due to scheduling conflicts, one will be unable to

participate. The pool planning grant deadline is in November, and the discussed alternative options for funding/fundraising plans. Until a planning grant is secured, it really doesn't make sense to push fundraising. To keep the momentum going for the pool, ads and flyers about planning grant progress information can be posted around and on the website. The sub-committee is open to helping with grant writing. Montrose, Colorado replaced their pool, and can potentially provide case study information which could be applicable to Carbondale's pool initiatives. Fruita, Colorado could also be a good pool related case study. Eric expressed that a planning grant would pay for a feasibility study that would provide applicable case study information. Eric did look further into an FMLD grant as an option. The commission would like to ask the Town to cover the costs of a pool planning grant, in the event that they are unable to secure grant funding prior to the end of 2018. In addition, professional fundraisers do feasibility studies to reveal the top investors in a geographical area. The commission discussed engaging in a professional fundraising feasibility study prior to engaging in planning initiatives.

Eric will do some research on pool feasibility study costs, and the commission will go from there.

REPORT AND UPDATES – STAFF AND COMMISSION MEMBERS

Becky – provided a brief update about the waste hauling conversation at the Trustee meeting on May 8th and encouraged the commission to take interest in the public process.

Eric – Pickleball was discussed at the Trustee meeting on May 8th. Eric provided an update to the commission, and the Town is exploring land options. Eric also provided a list of upcoming recreational events.

All members of the commission expressly stated that they are not in favor of the Darrien Tennis & Pickleball Courts being repurposed for single use as Pickleball Courts.

Tracy – Bonedale Bike Week is coming up next week.

ADJOURNMENT

The May 2018, regular meeting adjourned at 9:00 pm. The next regularly scheduled meeting is set for June 13, 2018 at 7:00 pm.

Respectfully submitted,
Angie Sprang
Board & Commissions Clerk

**MINUTES
CARBONDALE PARKS & RECREATION COMMISSION
June 13, 2018**

Becky Moller called the Carbondale Parks & Recreation Commission meeting to order at 7:00 p.m. on June 13, 2018, in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

Members: Becky Moller, Chair
 Tracy Wilson, Vice Chair
 John Williams, Member
 Todd Chamberlin, Member
 Camy Britt, Alternate
 Rose Rossello, Member
 Ashley Allis, Member

Town Staff Present: Eric Brendlinger, Parks & Recreation Director
 Jessi Rochel, Rec Center and Program Manager
 Luis Yllanes, Board of Trustee's Liaison
 Angie Sprang, Boards & Commissions Clerk

MINUTES APPROVAL

Tracy moved to approve the minutes from the June 2018 P&R Commission meeting. Seconded by Todd. Unanimously approved.

PERSONS PRESENT NOT ON THE AGENDA

There was no one present not on the agenda who wished to address the board.

RED HILL TRAILS REPORT – ERIC CONCEPTUAL DESIGN OPTIONS

Eric reported that there was an excellent turn out and public feedback during the red hill trails public outreach events. The website is still open for written public comments through Friday 6/15. Once all feedback is compiled, an overall preferred option for trail design will be revealed. Eric presented each trail option briefly to the commission. Details regarding all three options are located online (<https://www.redhillaccessstrails.com/>).

Tracy made a motion to move forward with the conceptual design that includes three trails with a downhill only option for Mt. bikers with a potential combination of Option 1-a and Option 2 for this trail with a design that mitigates erosion and is appealing and useful. Seconded by Todd. Unanimously approved.

Camy Britt's alternate membership term expires this month. Discussion ensued.

Todd moved to recommend Camy for one more year as a member on the P&R Commission. Seconded by Ashley. Unanimously approved.

REPORT AND UPDATES – STAFF AND COMMISSION MEMBERS

Eric – Carbondale middle school and the resource center received a grant providing incoming 6th – 8th graders to have a summer pass at the recreation center and pool. The grant is in place for 3 years, and it's being offered to 280 kids this summer. Farmers market started today. The first concert in the park of the season happened on Sunday and around 250 people were in attendance.

Eric – Repurposing the tennis courts isn't possible but the IGA in place will not allow the repurposing. Therefore, at this time talks happening to explore other locations for the project.

Jessi – summer is in full swing for the recreation center. The Recreation Center is beginning to retire old equipment and replace it with new. Monthly admittance for the pool is up from 2017. Comparatively, in May 2017 – 152 people were admitted to the pool, in May 2018 – 266 people were admitted to the pool. For the first 13 days in June 2017 – 722 people were admitted to the pool, and in the first 13 days in June 2018 – 1117 people were admitted to the pool. The heater broke on the pool, has been repaired, and is now operational.

Luis – reported that the rec center bond refinancing was approved at the last trustee meeting, and the savings over the life of the loan is \$58K.

PARKS TOUR – PRESENT PROJECTS, FUTURE PROJECTS, BUDGETING PRIORITIES

The parks and recreation commission members embarked on their annual parks tour by van. The following points were made during the tour.

Colorado Meadows Park

- Park is in good shape
- No restroom noted

Red Hill Visit

- Eric provided an overview of the trail options

Gateway RV Park

- Improvement 50-amp service upgrade was quoted at \$140K, currently at 30-amp service
- Water storage well recently installed to improve water pressure for RV-ers
- Fire restrictions are extended to RV park

Miners Park

- 1984 built, 2nd oldest park
- Vandalized last week, tunnel destroyed and had to remove
- 1985 restroom scheduled to receive a new roof and solar panel retro fitting, funded by an FMLD grant which is also for Sopris park bathroom remodel, \$25K FMLD grant
- Turf on soccer field contingent upon water/drought conditions

Hendricks Dog Park

- Community garden lots are full
- Stephanie Riverman in Pro Tem Manager of the community garden lots
- 2019 dog agility course approximately \$5K

Hendricks Park

- Park and bathrooms built in 1996
- Rolling terrain needs to be top dressed and re-seeded, which is contingent upon the water/drought conditions

Thompson Park/Thompson House Museum

- History Colorado grants have been underway to make improvements to the foundation, grounds, porch, and second story of the Thompson House
- The Town has taken over the management of the Thompson House

Heritage Park Garden

- Sustainability CMC program is creating a permaculture garden on the property
- Newest restrooms which are approximately 2-3 years old

Triangle Park

- Built 1998
- Equipment rusty metal exposed
- Rubber peeling
- Open holes @ heights children could potentially fall from heights
- Broken 'Stage Coach'
- Dilapidated bobble horse
- Bathrooms 2006 good condition
- Park built by RVR and is contractually to be maintained by RVR – Town Staff has reached out to RVR and will reach out to RVR again regarding conditions

North Face Soccer Field

- Lots of multi-use and events making it unsuitable for pickle ball
- Fire district land is reserved for future fire district use and will not be suitable for pickle ball courts

Nuche Park (fka Bull Pasture Park)

- Cars could be blocked out with boulders

Snowmass Drive Improvements

- Sidewalk/bike multi-use path currently being installed

ADJOURNMENT

The June 13, 2018, regular meeting adjourned at 9:20 pm. The next regularly scheduled meeting is set for July 11, 2018 at 7:00 pm.

Respectfully submitted,
Angie Sprang
Board & Commissions Clerk

**MINUTES
CARBONDALE PARKS & RECREATION COMMISSION
July 11, 2018**

Becky Moller called the Carbondale Parks & Recreation Commission meeting to order at 7:00 p.m. on July 11, 2018, in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

Members: Becky Moller, Chair
 Rose Rossello, Member
 Ashley Allis, Member
 John Williams, Member
 Hollis Sutherland, Member

Town Staff Present: Eric Brendlinger, Parks & Recreation Director
 Luis Yllanes, Board of Trustee's Liaison
 Angie Sprang, Boards & Commissions Clerk

MINUTES APPROVAL

Ashley moved to approve the minutes from the June 2018 P&R Commission meeting with noted edits. Seconded by John. Unanimously approved.

PERSONS PRESENT NOT ON THE AGENDA

There was no one present not on the agenda who wished to address the board.

POOL FEASIBILITY PLANNING GRANT FUNDING OPTIONS

Eric explained that if a GoCo grant is awarded it would be awarded in 2019. The Federal Mineral Lease District (FMLD) grant options may not be a viable option. Luis mentioned that advertising at the pool for visitors to see may be beneficial and may spur citizen engagement and support for a new pool. Becky mentioned that there could be information posted in the Rec Center also. Eric mentioned that they can advertise the need for letters of support for the grant application. The GoCo grant application is due October 13. Eric will reach out to GoCo to initiate discussions about the grant process and application. The application would be asking for \$55k from GoCo and \$20k from the Town as a match, for a total of \$75k to complete the planning process. If the GoCo grant is not awarded, there may be an RFP process to see who may be able to complete the planning process.

**RED HILL TRAILS REPORT – ERIC UPDATE AND NEXT STEPS DHM OUTREACH SUMMARY
OPTION 2 REVISED MAP GARCO LOCATIONS AND EXTENTS REVIEW**

Eric provided an overview of the option 2 revised map. The revisions were made upon a detailed look at the topography of the hill. July 24th marks the start of trail building on red hill. The final option 2 design was presented to the Trustees and approved on 07-10-2018.

PARKS TOUR REVIEW FOR BUDGET PRIORITY EXERCISE

Eric asked the commission to recall the June parks tour and note priority projects for the upcoming budgetary process. Triangle park, owned and maintained by RVR, was a priority for the commission. The Town has engaged in discussions with RVR regarding the public safety concerns surrounding the dilapidated conditions in Triangle Park. RVR plans to allocate funds to do repairs on the park.

Many park improvements to restrooms and park equipment is funded and scheduled. Eric is looking into applying for \$25k in grant funds to install a new playground piece at Miners Park. The Gates Foundation, Aspen Community Foundation, The National Wildlife Federation – Early Childhood Health Outdoors fund (webinar available on July 16), and GoCo may all be viable grant sources.

Commission members will review the master plan and think of priority projects for the upcoming budgetary process. The need for shade structures at the dog park were mentioned.

REPORT & UPDATES: STAFF & COMMISSION MEMBERS

Becky will read through the weed management plan and will contact Kevin to get that project moving. It's near completion.

Eric Brendlinger reported that summer programs are well attended this year. Pool admittance numbers are up this year over last year. Parks and Recreation has a Facilities Maintenance position open. Mountain Fair is coming up the last weekend of July. First Friday's do allow for open container or open consumption, and enforcement will be ramped up.

Concern about the water at the nature was expressed, and Eric will inquire about having the water tested.

ADJOURNMENT

The July 11, 2018, regular meeting adjourned at 9:20 pm. The next regularly scheduled meeting is set for August 8, 2018 at 7:00 pm.

Respectfully submitted,
Angie Sprang
Board & Commissions Clerk