

**MINUTES
CARBONDALE PARKS & RECREATION COMMISSION
SEPTEMBER 13, 2017**

Becky Moller called the Carbondale Parks & Recreation Commission meeting to order at 7:00 p.m. on September 13, 2017, in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

Members:	Ashely Allis, Member Becky Moller, Chair Hollis Sutherland, Member Kathleen Wanatowicz, Member Todd Chamberlin, Member Tracy Wilson, Vice Chair
Town Staff Present:	Angie Sprang, Boards & Commissions Clerk Eric Brendlinger, Parks & Recreation Director Erica Sparhawk, Board of Trustees Liaison Jessi Rochel, Parks & Recreation Manager

CONSENT AGENDA

Motion Passed: Hollis Sutherland ***moved*** to approve the minutes with noted edits from July 12, 2017. Todd Chamberlin ***seconded*** the motion, and it was ***unanimously approved***.

PERSONS PRESENT NOT ON THE AGENDA

There was no one present not on the agenda that wished to address the board.

RECOMMENDATION FOR APPOINTMENT TO P&R COMMISSION

Discussion ensued regarding applications for board appointment. One membership appointment is vacant, and needs to be filled. This item was reserved for the October meeting. Interviews will be held at the start of the meeting, and discussion regarding appointment is planned for the end of the meeting. Eric will email the following questions to each applicant, along with an invitation to the October meeting.

1. What do you hope to accomplish?
2. What strengths do you bring to the P&R commission?

Motion Passed: Tracy Wilson ***moved*** to approve the membership re-appointment applications of Ashley Allis, Kathleen Wanatowicz, and Hollis Sutherland. Todd Chamberlin ***seconded*** the motion, and it was ***unanimously approved***.

AVLT RED HILL ACQUISITION INFORMATION

AVLT is looking to acquire property on Red Hill. Once acquired, AVLT would transfer ownership to the Town, which would involve maintenance by the Town. The homeless population was a noted concern.

Motion Passed: Todd Chamberlin ***moved*** in support of the concept of AVLT Red Hill Acquisition. Tracy Wilson ***seconded*** the motion, and it was ***unanimously approved***.

GOCO PLANNING GRANT FOR ART WAY LIGHTING PRIORITY CORRIDOR PROJECT / RIO GRANDE BIKE PATH

Eric presented a budget for a Goco Grant for a planning study for the lighting of the priority corridor project on the Rio Grande bike path, and noted that public outreach is needed to gauge public support of the project. Highway 133 to the Rio Grande on Snowmass Drive. Discussion ensued and it was noted that preservation of the night/dark sky is important when making lighting choices. Last

year there were two public meetings regarding the potential lighting project. If the project goes it will be a RFTA owned and operated project. There was concern voiced regarding the \$30k budget regarding the outreach project. There was a request to get a more detailed plan and budget. The commission wondered about the measure of ambient lighting on different sides of Town. Eric noted that the grant hasn't been written yet. It was noted that the project was listed as a priority in the master plan. The commission would like to see the funds focused on a solid implementable design plan. Inquiry was made: Is there going to be a lighting designer or an electrical engineer working on the team? This was also seen as RFTAs opportunity to test a lighting plan on the Rio Grande Trail, which could open up more opportunity to implement lighting in other corridors on the Rio Grande Trail. It was stressed that the use of solar be incorporated into the design, if this goes forward. Kathleen recommended limiting public outreach budget to \$5,000 - \$7,500, and enhancing the conceptual plan.

There was reservation noted about putting the entire \$5,000 matching funds from the Parks & Recreation 2018 RSUT budget with the question being raised if there are other Town needs or projects more suited for this money.

Motion Passed: Kathleen Wanatowicz *moved* in support of the concept of Goco Planning Grant for Art Way Lighting Priority Corridor Project/Rio Grande Bike Path with a redistribution of funds toward getting an implementable minimum schematic level design, which is needed for public buy in. Todd Chamberlin *seconded* the motion, and it was *unanimously approved*.

2018 BUDGET GOALS DRAFT PARKS & RECREATION DEPARTMENT

Eric presented the Attachment B amended 2018 Budget Goals Draft for Parks & Recreation. Discussion ensued. Item 7 raised concern regarding license fees for Adobe InDesign.

Gateway RV Park improvements were noted. The commission was asked to address: (1) maintain group tent camping sites booked through the campground hosts only, (2) transform small tent sites to one RV full service site and one dry RV site, and (3) increase the fee by \$5 per night. The commission noted their support of the three listed items. The commission suggested re-thinking the group tent camping site and lowering the fee if there is a vacancy, and an individual wants to camp for the night.

Becky inquired about the specific cost of placing and maintaining the ice rink on Main Street, and the ice rink on the Rodeo Grounds.

Becky inquired about the overall Town Budget, and the overall Parks and Recreation Budget.

CARBONDALE RECREATION CENTER INFLATIONARY RATE INCREASE PROPOSAL

Jessi Rochelle reported to the commission the need for rate increases, and presented proposed rate increases in Attachment C. Discussion ensued regarding average cost recovery rates. Eric will provide information on our Parks & Recreation departments cost recovery rates. The commission is in favor of implementing the proposed rate increases/changes as noted in Attachment C.

MASTER PLAN GOALS AND PRIORITIES REPORTS

The commission discussed opportunities for fundraising, and it was noted that the commission does not plan to engage in fundraising, but are looking into potential projects and options for funding. The subcommittee will continue to work on researching options for projects in hope to avoid going into debt.

REPORT & UPDATES

Eric Brendlinger, Parks & Recreation Director, reported that the pool was very successful this summer, which was credited to the staff and programming offerings by the staff.

Parks & Recreation Chair, noted that the buy local campaign update will come at the October meeting.

Erica Sparhawk, Trustee Liaison, suggested that everyone refer to the draft 2018 Budget in the BOT packet for the 09-12-2017 meeting.

ADJOURNMENT

The September 13, 2017, regular meeting adjourned at 9: pm. The next regularly scheduled meeting is set for October 11, 2017 at 7:00 pm.

Respectfully submitted,
Angie Sprang
Board & Commissions Clerk