

## COMMISSIONER MEETING OF JANUARY 28, 2019

The Caribou County Commissioners met in regular session on January 28, 2019 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, Public Safety Director Eric Hobson, Caribou County Assessor Aaron Cook, Justin Hatch, Lisa Barfuss IT/GIS Supervisor Jacob Farnes.

The meeting opened with the pledge of allegiance and prayer.

Jacob Farnes and Caribou Memorial Hospital were added to the agenda.

### **Kim Spencer, Road and Bridge:**

- Kim asked if he needs to maintain 2<sup>nd</sup> Bridge Road for the fisherman. They have plowed it a couple of times, but he has not been treating it as a top priority. He has asked around and has been told that on average 10-15 cars go in per day.
- The Commissioners said to keep the road up as much as possible, but they agreed that it is not a top priority.
- The Sheriff's Office has also been asked if more sand can be put on the main roads. The Commissioners said if sand is needed to avoid slide offs to go ahead and sand the main roads.
- Commissioner Somsen asked Kim if we are obligated to keep the parking lot maintained at Bridge Creek for snowmobilers. Kim said it is out of courtesy that it gets done, we are not obligated.

### **Eric Hobson, Public Safety:**

- Eric conducted the ICRMP driving training. The topic for discussion is limiting liability when operating a county vehicle. Examples discussed were seatbelt usage and distracted driving.
- They are still experiencing shortages on the EMT schedules.
- Commissioner Somsen asked Eric about the tables at the fire station. Commissioner Somsen said in his opinion we should purchase some new ones due to their condition. Eric will check on prices.
- The Idaho Association of Counties contacted Eric and asked if someone from Caribou County would be willing to do a presentation in Boise on cyberattacks. They felt like we could share our story. The Commissioners asked Eric if he would give the presentation. He agreed to do it.

**BOE: Tax Exemption for Caribou Historical Society:**

- Commissioner Somsen motioned to enter into Board of Equalization. Commissioner Mathews seconded the motion. Motion carried.
- The Commissioners had previously accepted to approve a tax exemption request from the Historical Society for the building on Hooper Avenue, but the motion was not approved while in the Board of Equalization.
- Commissioner Mathews motioned to approve the tax exception application from the Historical Society for their building on Hooper Avenue. The parcel number is 010000037005B. The exemption will begin with the 2019 tax year. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Somsen motioned to reconvene to regular session. Commissioner Mathews seconded the motion. Motion carried.

**Aaron Cook, Assessor:**

- Aaron explained the circuit breaker program for elderly and/or disabled that was approved several years ago. This program allows these individuals to pay a substantially reduced rate on their property taxes if they qualify. In the past, the Commissioners agreed to allow these individuals to pay a reduced rate on their landfill fees.
- In conjunction with the circuit breaker program, the state is also allowing 100 percent service disabled veterans to sign up for the reduction in property taxes. Aaron asked the Commissioners if they would like to also offer veterans the reduced rate on their landfill fees. Aaron has checked with Gary Petersen and doesn't expect more than 10 people within the county to qualify for this program.
- Commissioner Mathews asked if the state picks up the difference of the cost. Aaron explained that they do on the property taxes, but not the landfill fees. The landfill and TV translator fees are county regulated.
- Angie Mendenhall asked if veterans have to apply every year. Aaron said that they are required to re-apply every year. It is not income based, but they still have to prove that they are 100 percent service disabled.
- The Commissioners agreed that the landfill fees should be reduced for the qualified veterans.
- Denise will draft a resolution for the Commissioners to sign.

**Donna Ledbetter:**

- Donna asked the Commissioners to deny Case Number 2019-12. The applicant did not appear for the interview.
- Commissioner Mathews motioned to deny Case Number 2019-12 as the applicant did not comply with the interview process. Commissioner Somsen seconded the motion. Motion carried.
- Donna asked the Commissioners to sign the standard liens for Case Number 2019-13.

**Justin Hatch, Extension Office:**

- Justin wanted to provide an update of what is happening at the Extension Office.
- They have some upcoming classes on farm management, gardening, and pasture management.
- They is also a grain seminar in March.
- Commissioner Somsen asked how they are letting the public know of the upcoming events. Justin said they mail out information and also post information on Facebook. Commissioner Somsen suggested that they put an ad in the local newspaper.

**Lisa Barfuss, Extension Office:**

- They had 213 4-H members last year. They are continually trying to get their numbers increased.
- They implemented a new helmet rule for horses. They did see a decline in members due to this new rule.

**Jacob Farnes, IT Department:**

- Jacob has been helping JoAnna Ashley with datasets for Planning and Zoning.
- He has also been discussing flood maps with Eric Hobson.
- Jacob will be the county contact for the US Census Bureau for the upcoming 2020 census.
- Jacob would like to conduct some lunch trainings on the new website. He feels that each department should be able to add desired changes as they come along.

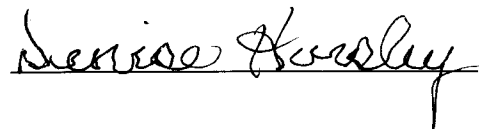
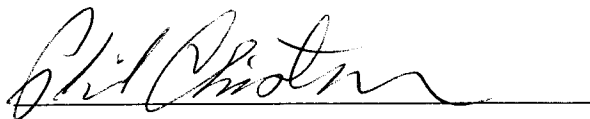
- Jacob would like to move the phone box to the server room. It is currently located in the phone room downstairs. It would come at a cost of \$800 since he would have to recruit help from Business Professional Services. The Commissioners said if he feels that it is necessary to go ahead.
- Commissioner Mathews motioned to convene to executive session at 11:18 A.M pursuant to I.C. 74-206(b). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 11:37 A.M. Commissioner Somsen seconded the motion. Motion carried. No decisions were made.

**Other:**

- Commissioner Mathews moved to pay the claims and remittances in the amount of \$2,515,781.83 and payroll claims in the amount of \$174,098.47, and to approve the minutes of January 14, 2019 as amended. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to accept the service agreement with Stericycle Incorporated for \$40 per month for 2 bins. Commissioner Somsen seconded the motion. Motion carried. We are switching vendors so that we can have monthly pickup rather than quarterly pickup.
- Caribou Memorial Hospital asked the Commissioners to sign an updated Medicare agreement. Commissioner Christensen will return the agreement to them at the meeting tonight.
- The Commissioners completed the quarterly jail inspection.
- The meeting adjourned at 11:45 a.m. The Caribou County Board of Commissioners will meet February 11, 2019, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley



| Approved Payment of Bills     |                        |                      |
|-------------------------------|------------------------|----------------------|
| 28-Jan-19                     | Claims                 | Payroll              |
| Current Expense               | \$ 9,721.74            |                      |
| Indigent                      | \$ 3,379.66            |                      |
| Road & Bridge                 | \$ 39,175.78           |                      |
| Special Highway               |                        |                      |
| Justice                       | \$ 103,005.94          |                      |
| Consolidated Election         | \$ 100.00              |                      |
| Weed Control                  | \$ 113.28              |                      |
| Solid Waste                   | \$ 79.54               |                      |
| Reappraisal                   | \$ 756.72              |                      |
| Health                        | \$ 17,084.17           |                      |
| Hospital M&O                  |                        |                      |
| Ambulance                     | \$ 1,186.37            |                      |
| Parks & Recreation            | \$ 211.70              |                      |
| Tort                          |                        |                      |
| County Fair                   |                        |                      |
| County Court Facility         |                        |                      |
| District Court                | \$ 4,955.79            |                      |
| Court Services                |                        |                      |
| Juvenile Justice              | \$ 1,054.34            |                      |
| Veteran's Memorial            |                        |                      |
| Mineral Leasing               |                        |                      |
| PILT                          | \$ 10,602.18           |                      |
| Idaho State Treasurer         | \$ 30.00               |                      |
| School District #148          | \$ 324,023.68          |                      |
| Central Cemetery              | \$ 4,884.00            |                      |
| Fairview Cemetery             | \$ 34,071.17           |                      |
| Freedom Cemetery              | \$ 1,004.79            |                      |
| Grace Cemetery                | \$ 13,696.44           |                      |
| Lago Cemetery                 | \$ 1,998.96            |                      |
| Lund Cemetery                 | \$ 1,857.37            |                      |
| Thatcher Cemetery             | \$ 1,716.86            |                      |
| Turner Cemetery               | \$ 2,682.49            |                      |
| School District #149          | \$ 217,651.10          |                      |
| School District #150          | \$ 726,561.80          |                      |
| School District #21           | \$ 16.81               |                      |
| City of Soda Springs          | \$ 474,747.03          |                      |
| City of Bancroft              | \$ 103,233.89          |                      |
| City of Grace                 | \$ 117,354.51          |                      |
| Bancroft Cemetery             | \$ 5,414.03            |                      |
| Lava Cemetery                 | \$ 2.28                |                      |
| Grace Free Library            | \$ 39,406.45           |                      |
| TV Translator                 | \$ 33,220.03           |                      |
| Caribou County Solid Waste    | \$ 174,427.43          |                      |
| Bailey Creek Fire District    | \$ 790.05              |                      |
| Freedom Fire District         | \$ 2,748.63            |                      |
| Waterways                     | \$ 487.82              |                      |
| Tax Deed Excess Funds         |                        |                      |
| Farmers Land & Irrigation LID |                        |                      |
| Bailey Creek Fire District    |                        |                      |
| Freedom Fire District         |                        |                      |
| Auditor's Trust               |                        |                      |
| Odyssey Court Payments        |                        |                      |
| Adult Probation Fee           |                        |                      |
| Diversion Education Trust     |                        |                      |
| Juvenile Housing Trust        |                        |                      |
| Water District                |                        |                      |
| Court Trust                   |                        |                      |
| Centennial Trust              |                        |                      |
| College Trust                 |                        |                      |
| Treasurer's Trust             |                        |                      |
| ID Trust                      |                        |                      |
| Concealed Weapon's Trust      | \$ 208.00              |                      |
| Motor Vehicle Trust           | \$ 3,934.00            |                      |
| 911 Trust                     | \$ 38,185.00           |                      |
| Public Safety Trust           |                        |                      |
| Weed Control Trust            |                        |                      |
| Drug Court Trust              |                        |                      |
| Youth Court Trust             |                        |                      |
| Sheriff's Sale Excess Funds   |                        |                      |
| Vessel Account                |                        |                      |
| <b>Grand Total</b>            | <b>\$ 2,515,781.83</b> | <b>\$ 174,098.47</b> |

**CARIBOU COUNTY COMMISSIONER'S AGENDA**

**Date: 10/22/2018**

| <b>Time</b> | <b>Name of Person/Party</b>     | <b>Concerning</b>                         |
|-------------|---------------------------------|---|
| 9:00 AM     | Bills & Minutes                 | Action Item                               |
| 9:15 AM     | Kim Spencer                     | Road & Bridge /Purchase Pick-up           |
| 9:30 AM     | Shalayne Bartschi               | Quarterly Reports Senior Citizens Center  |
| 9:45 AM     | Eric Hobson/Larry Weaver        | EMS & Fire/ Sign Ada Contract Action Item |
| 10:00 AM    | Jayson Lower                    | Landfill                                  |
| 10:15 AM    | BLM/ Forest Service - Kyle Free | East Smokey Expansion/ Smokey Canyon Mine |
| 10:30 AM    | Matthew Galloway Chief Deputy   | Sheriff/ Executive Session Action Item    |
| 10:45 AM    | Donna Ledbetter                 | Indigent                                  |
| 11:00 AM    | Dennis Wilkinson/Justin Lish    | Executive Session                         |
| 11:15 AM    | Dennis Wilkinson/Justin Lish    | Executive Session                         |
| 11:30 AM    | Dennis Wilkinson/Justin Lish    | Executive Session                         |
| 11:45 AM    | JAIL INSPECTION                 |   |
| NOON        | LUNCH                           |   |
| 1:00 PM     | Jared Ricks                     | Public Defender Commission                |
| 1:15 PM     | Terri Stephens                  | Laserfiche for Sheriff Action Item        |
| 1:30 PM     |                                 |   |
| 1:45 PM     |                                 |   |
| 2:00 PM     |                                 |   |
| 2:15 PM     |                                 |   |
| 2:30 PM     |                                 |   |
| 2:45 PM     |                                 |   |
| 3:00 PM     |                                 |   |
| 3:15 PM     |                                 |   |
| 3:30 PM     |                                 |   |
| 3:45 PM     |                                 |   |
| 4:00 PM     |                                 |   |
| 4:15 PM     |                                 |   |
| 4:30 PM     |                                 |   |
| 4:45 PM     |                                 |   |
| 5:00 PM     |                                 |   |

**OTHER BUSINESS: Executive Session I.C. (74-206) All Action Items**

Certificate of Residency approvals

Approve Beverage Licenses 2019

Sign Bonneville County Agreement

P&Z Member

Sign E 911 Grant

The board of commissioners may go into executive session pursuant to Idaho Code. Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.