

**COMMISSIONER MEETING OF February 26, 2018**

The Caribou County Commissioners met in regular session on February 26, 2018 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer Leadman Brett Barfuss, Jayson Lower Landfill Supervisor, Caribou County Sheriff Kelly Wells, Public Safety Director Eric Hobson, Linda Hemmert, Terri Stephens IT Director, Maggie Mann, Kim Gaskill, Pauline Bassett, Chris Banks, Wilder Hatch, Sherman Toone, John Lau, Stace Gearhardt, Mick McCullough, Blake Ostler, Jon Goode, Dana Izatt, Craig Shuler, Chris Davis, Galen Wilson and Craig Shuler.

The meeting opened with the pledge of allegiance and prayer.

**Kim Spencer, Road and Bridge:**

- All the new trucks are finally here. He has issues with one of them, he will get that resolved.
- They are half way thru hauling winter cinders.
- Commissioner Christensen asked if they are stocking up on chloride for the summer. Kim said that he has had 3 loads brought in.
- Somsen asked if Kiewitt is still using the county road. Kim said there is a section that they have open for pickups only to the office.
- Commissioner Somsen motioned to convene to executive session at 9:31 A.M. pursuant to I.C. 74-206(b). Commissioner Mathews seconded the motion. Motion carried. Commissioner Somsen motioned to reconvene to regular session at 9:42 A.M.

**Maggie Mann, SE Idaho Public Health:**

- Via phone
- The commissioners informed Maggie that we had the construction manager that has been working on the courthouse do an evaluation on the existing annex building.
- He estimated that the remodel on the existing building would be approximately \$600,000 to \$650,000.
- She thought that a new building in Preston was approximately \$250,000 and ours would likely be lower since the building would be smaller than the one in Preston.
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- Commissioner Mathews suggested that the commissioners attend an upcoming City Council meeting to see if they are aware of any other building locations.
- The next Board of Health meeting is on March 15 and Commissioner Christensen will be attending this meeting. He will report back to Maggie at that time.

**Eric Hobson/Linda Hemmert, EMS/Fire:**

- They are working on applications for EMS grants. Eric is planning on trying to acquire another ambulance with a grant.
- They also need some new equipment for the ambulance such as stair chairs. There is also a grant that can be applied for to help with the cost of equipment. The stair chair match would be approximately \$200 and an ambulance would be an approximate match of \$25,000.
- Commissioner Christensen asked how the EMT class is going. Hobson said they still have 13 individuals attending his class.
- Linda Hemmert said she would like to switch ambulance billing software. It will be more expensive, but the technical support will be much better. She also feels there will be less errors on the claims.
- Commissioner Somsen asked if she has researched any other billing software. Linda said that she has and the prices are all about the same or more expensive.
- Linda gave the contract to Doug Wood to review.

**Jayson Lower, Landfill:**

- Jayson received several quotes on backhoe tires.
- He will approach Point S Tire to see if they will match the lowest bid.
- Jayson is still concerned about the volume of garbage that is coming to the landfill. He is especially worried with all the remodeling in the school districts.
- Commissioner Mathews said we need to utilize the rules established by the DEQ. The main rule being count all the rock, cement and dirt going out even though it doesn't get counted coming in.
- Commissioner Mathews motioned to convene to executive session at 10:05 A.M. pursuant to I.C. 74-206(c). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews

motioned to reconvene to regular session at 10:25 A.M. Commissioner Somsen seconded the motion. Motion carried.

**Chris Davis:**

- Wanted to offer a personal thank you to the commissioners for the Susan G. Komen cancer walk contribution of \$200.00

**Kelly Wells, Sheriff:**

- Wells asked if the signature on the initial lease agreement is good enough or if he needs to have a signature each time he gets a vehicle. Doug Wood said the initial lease agreement signatures are sufficient.
- They are still waiting for one more check on a Chevy Tahoe that they traded in.

**Dwight Lloyd, Weed:**

- Dwight was unable to attend due to weather conditions.

**Angie Mendenhall, Treasurer:**

- Terri Stephens came in for Angie. Angie was unable to attend the meeting.
- Terri is meeting with the Sheriff on Thursday to discuss the new website. She is unsure if he wants links to his departments on the main website or if he wants to keep his own.
- She presented what progress has been made on designing our new website. The picture on the home page needs to be updated as the mountain range shown is not in Caribou County.
- On the commissioners page, ordinances and minutes will be able to be searched by keywords.
- Terri ran an idea by the commissioners. She thought it might be neat to place pictures on the website of all previous commissioners as well as the current commissioners. They all agreed that would be a good idea.
- They are having a hard time getting the county seal to look right on the webpage. Terri thought it might be fun to have the local schools have a contest and create a new county seal created by the kids.
- Terri also asked the commissioners to think of a mission statement that they would like placed on the webpage.

**Caribou Soil Conservation:**

- Chris Banks updated the commissioners on several projects that they are currently working on.
- They have been working with several landowners on grazing management.
- They are still working with the local schools on the poster contest for the 5<sup>th</sup> and 6<sup>th</sup> graders.
- They are hosting the annual Envirothon project locally this summer. They are planning on having 284 students from all over the United States at the event. They will be touring various historical sites and ending the day with a barn dance in Chesterfield. He asked the commissioners to match the City of Soda Springs donation of \$1500 to go towards the event.
- Commissioner Somsen motioned to donate \$1500 to provide lunch at this summer's Envirothon project. Commissioner Mathews seconded the motion. Motion carried.

**Aaron Cook, Assessor:**

- Commissioner Mathews motioned to convene to executive session at 2:27 p.m. pursuant to I.C. 74-206 (b). Commissioner Somsen seconded the motion. Motion carried. Commissioner Somsen motion to reconvene to regular session at 2:57 p.m. Commissioner Mathews seconded the motion. Motion carried.

**Stace Gearhardt, ID Juvenile Corrections:**

- Stace presented the annual report.
- Caribou County had 42 petition filings in 2017. He considered this average.
- 76% of the filings were male, 24% were female, which is similar to other rural counties.
- Between 2015-2017, Caribou County has had less juvenile arrests than years prior.

**Mick McCullough, Jon Goode, and Blake Ostler, Itafos:**

- The transition was made from Agrium to Itafos on January 1, 2018. Things with the transition are going well.
- They are working on plans for a new gyp stack. They attended a recent planning and zoning meeting to inquire about getting a conditional use permit. They were told at the meeting that they don't need a conditional use permit since the land is already zoned as industrial.

- The building permit is being reviewed because of the amount of time the office buildings will be on the property.
- The new gyp stack will be south of the current one. It will be substantially further from the highway than the current one.
- They are planning to start construction on the stack in May. They are hoping to have it in use the fall of 2019.
- Commissioner Somsen asked if they are going to try to get some trees between the highway and the stacks. Blake Ostler replied that they are still planning on creating a visual barrier.
- They wanted to attend the meeting today to make sure the commissioners are aware of what they have going on.

**Dana Izatt/Searle & Hart:**

- Dana presented the FY2017 audit.
- He has an overall clean opinion of the internal control of our county.
- He suggested that due to things changing rapidly in the workforce, it is imperative to keep employees up to date on all training.
- Dana commended the county employees on how helpful they are with gathering information for him to complete his audit.

**Galen Wilson/Craig Shuler, Historical Society:**

- They have been reviewing the environmental statement concerning the Winschell Dugway project.
- They are convinced that the Forest Service should use the original Winschell Dugway rather than the proposed route than only includes a portion of it.
- They also feel it would be a cost savings to use the original trail. Fewer bridges would have to be constructed and placed on the trail.
- They feel it is important to preserve the local historical trail.
- They would like something in writing from our commissioners stating that they are also in favor of using the original Winschell Dugway to forward to the Bonneville County Commissioners.

- The commissioners agreed to sign a letter stating that they are in agreement with the Historical Society.

**Lisa Barfuss, Extension Office:**

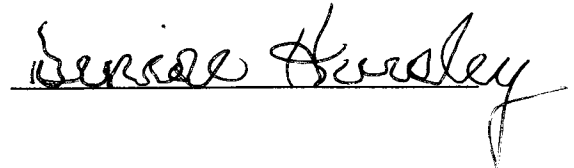
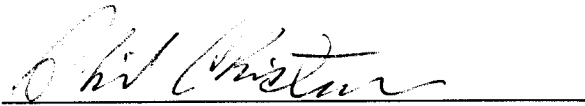
- Lisa was unable to attend the meeting today.

**Other:**

- Commissioner Mathews moved to pay the claims and remittances in the amount of \$417,210.64 and payroll claims in the amount of \$159,683.53, and to approve the minutes of February 12, 2018 as amended. Commissioner Somsen seconded the motion. Motion carried.
- Certificate of Residency/Affidavit were presented to the Commissioners for Approval. The following students are taking course through Idaho Jr. Colleges. Juniors: Wylie B. Shupe, Paige Johnson, Hyrum Rasmussen, and Sophomore: Lindsey Lloyd. Commissioner Mathews made the motion to approve the Certificate of Residency/Affidavit. Commissioner Somsen seconded the motion. Motion carried.
- The commissioners approved a sick leave donation for an employee.
- Commissioner Mathews motioned to convene to executive session at 2:58 p.m. pursuant to I.C. 74-206 (f). Commissioner Somsen seconded the motion. Motion carried. Commissioner Somsen motioned to reconvene to regular session at 3:20 p.m. Commissioner Mathews seconded the motion. Motion carried.
- The meeting adjourned at 03:30 p.m. The Caribou County Board of Commissioners will meet March 12, 2018, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley



**Approved Payment of Bills**

	<b>26-Feb-18</b>	<b>Claims</b>	<b>Payroll</b>
Current Expense	\$	35,383.52	
Indigent	\$	5,293.12	
Road & Bridge	\$	64,929.57	
Special Highway	\$	7,579.78	
Justice	\$	10,460.34	
Consolidated Election	\$	185.25	
Weed Control	\$	271.36	
Solid Waste	\$	8,227.29	
Reappraisal			
Health	\$	919.15	
Hospital M&O			
Ambulance	\$	4,361.43	
Parks & Recreation	\$	16.43	
Tort	\$	11,920.00	
County Fair	\$	2,000.00	
County Court Facility			
District Court	\$	941.75	
Court Services	\$	150.00	
Juvenile Justice	\$	641.01	
Veteran's Memorial			
Mineral Leasing			
PILT	\$	213.38	
Idaho State Treasurer	\$	1,126.72	
City of Soda Springs	\$	47,612.36	
City of Bancroft	\$	9,541.42	
City of Grace	\$	18,241.90	
Bancroft Cemetery	\$	604.30	
Central Cemetery	\$	339.81	
Fairview Cemetery	\$	10,608.44	
Freedom Cemetery	\$	104.79	
Grace Cemetery	\$	1,514.33	
Lago Cemetery	\$	188.10	
Lava Cemetery	\$	1.99	
Lund Cemetery	\$	97.46	
Thatcher Cemetery	\$	211.40	
Turner Cemetery	\$	177.04	
School District #148	\$	4,932.84	
School District #149	\$	4,399.35	
School District #150	\$	140,334.57	
School District #21			
Grace Free Library	\$	3,593.05	
Waterways	\$	280.39	
TV Translator	\$	1,288.80	
Solid Waste	\$	8,884.73	
Bailey Creek Fire District	\$	167.51	
Freedom Fire District	\$	246.26	
Auditor's Trust	\$	40.00	
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Range Improvement Trust			
Court Trust	\$	309.00	
Centennial Trust			
College Trust			
Treasurer's Trust	\$	257.68	
ID Trust			
Concealed Weapon's Trust			
Motor Vehicle Trust			
911 Trust	\$	8,613.02	
Public Safety Trust			
Weed Control Trust			
Drug Court Trust			
Youth Court Trust			
Vessel Account			
<b>Grand Total</b>	\$	<b>417,210.64</b>	\$ <b>159,683.53</b>

**CARIBOU COUNTY COMMISSIONER'S AGENDA**

**Date: 2/26/2018**

Time	Name of Person/Party	Concerning
9:00 AM	Maggie Mann	SE Idaho Public Health - building remodel
9:15 AM	Kim Spencer	Road & Bridge
9:30 AM	Bills & Minutes	
9:45 AM	Eric Hobson / Larry Weaver	EMS & Fire
10:00 AM	Jayson Lower	Landfill
10:15 AM	Jayson Lower	Landfill - Executive Session
10:25 AM	Chris Davis	Walk Donation - Thank You
10:30 AM	Kelly Wells	Sheriff
10:45 AM	Dwight Lloyd	Cloud Seeding
11:00 AM	Angie Mendenhall	IT
11:15 AM	Caribou Soil Conservation	Envirothon & Funding
11:30 AM	Aaron Cook	Parcel #0100000121502
11:45 AM	Stace Gearhardt - ID Juvenile Corrections	quarterly report
NOON	LUNCH	
1:00 PM	Itafos / Mick McCullough & Jon Goode	Finalizing new Gypsum Stack
1:15 PM		
1:30 PM		
1:45 PM	Dana Izatt - Searle & Hart	2017 Audit
2:00 PM		
2:15 PM	Craig Shuler	Winschell Dugway Trail
2:30 PM	<del>Lisa Barfuss - executive session</del>	<del>Market Animal Rules</del>
2:45 PM		
3:00 PM		
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM	ICS 402 Training	Elected Officials & Supervisors
4:15 PM	ICS 402 Training	Elected Officials & Supervisors
4:30 PM	ICS 402 Training	Elected Officials & Supervisors
4:45 PM	ICS 402 Training	Elected Officials & Supervisors
5:00 PM	Done at 7:00	

OTHER BUSINESS: Executive Session I.C. 74-206,  
 sign letter of understanding - P4 Production  
 Certificate of Residency approvals  
 sick leave donation approvals

The board of commissioners may go into executive session pursuant to Idaho Code. Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.