

COMMISSIONER MEETING OF August 14, 2017

The Caribou County Commissioners met in regular session on August 14, 2017 at 9:00 a.m. Those in attendance for the first hour were Phil Christensen, Commissioner Chairman, Mark Mathews, and Bryce Somsen, Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Jessica Zander Deputy Clerk, Angie Mendenhall Treasurer, Caribou County Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, Courthouse Maintenance Randy Stephens, Weed Supervisor Dwight Lloyd, Computer Dept Terri Stephens, Landfill Supervisor Jayson Lower Caribou County Sheriff Kelly Wells, Chief Deputy Matthew Galloway, Indigent Director Donna Ledbetter, Public Safety Director Eric Hobson, Stacie Watkins, Susan Lorenz, Jill Stoor, Martell Brower.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer, Road and Bridge:

- Kim explained that if they end up working in Crow Creek, he would like his crew to work 3 days a week since there is so much travel time involved.
- It was discussed and approved a couple months ago to purchase 2 pickups this budget year, Kim would like to purchase another one before the end of the budget year. The commissioners approved again for Kim to purchase his second pickup.
- Commissioner Somsen asked Kim if Agrium has provided Kim a copy of the contract with Kiewitt concerning the road maintenance. Kim said he has not been given one yet.
- Kim watched the video about the Van Way Crushers. He is concerned about the expense and the productivity time. He doesn't think it will be able to do any more than ½ mile an hour.

Randy Stephens, Building Maintenance:

- Randy referred to a website that showed options on jury seating. Randy suggested that the jury chairs have arms.
- Randy is nervous about scheduling contractors for the remodel with the current court schedule. He is hoping to start the remodel in September but it looks like the courtroom might be occupied.
- If the courtroom is being used while the contractors are here, he would like to have them work on the Clerks/Recorders office or the north bathroom on the main floor. The commissioners thought that would be a good idea.

Terri Stephens, Computer:

- Terri said there is an upcoming training on cyber-attacks that she feels would be beneficial to all the county employees. The main focus is on emails and what is safe and what is not safe to open and read.
- The fee is \$21.00 per year for each user. They will send out random emails and test the users to see whether or not they proceed with opening the email.
- Commissioner Mathews thought that only approximately 30 employees would need this as not all county employees have access to emails. He asked Terri to get a solid figure of email users and let them know what the cost would be.
- Terri has also been talking to revise.com. They are the company that recently revamped the City of Soda Springs website. They specialize in governmental websites. They can specialize the website based on our requests. Angie Mendenhall asked Terri to find out if tax information can be put on the website.
- Rave Communication did Power County's website. Terri didn't like their website as well. She thought the City of Soda Spring website looked cleaner. Revise doesn't require full payment, they will take payment installments.
- Terri wanted to get an idea of what we want on the website before she can get a set price. Terri asked if planning and zoning information should be on the website. Commissioner Somsen said it definitely should be on the website for public reference.
- Commissioner Mathews suggested that someone from Revise.com do a presentation for the commissioners either in person or by phone during one of the monthly meetings.

Jayson Lower, Landfill Supervisor:

- Jayson said the landfill took in 12% more volume this July compared to last July. He said the upward trend seems to continue.
- Commissioner Mathews motioned to go into executive session at 10:10 A.M. pursuant to I.C 74-206(c). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 10:26 A.M. Commissioner Somsen seconded the motion. Motion carried.

Dwight Lloyd, Weed Supervisor:

- Dwight asked the commissioners to look over the noxious weed notice to see if they like the wording. Commissioner Mathews asked Dwight to change the wording from Your Weed Department to Caribou County Weed Department.
- Angie will add the noxious weed notice with her December and June tax bills.
- Dwight said they have got everything sprayed at least once now. They are working on 2nd round spot treatments.
- He is still experiencing lack of cooperation from some entities. He has one site in particular that is on the verge of needing to be condemned.

- The commissioners told Dwight to talk to the state representatives about Fish and Game and the other governmental agencies that need to get a handle on their noxious weed problem.
- He did notice that the railroad has done some spraying, but they still has a weed problem.
- Dwight was wondering if he can use the line item gas/oil for purchasing filters. He has been using shop expense or miscellaneous expenses. He wants stock up on filters. The commissioners thought that would be okay.
- Dwight had a recent conversation with Sheriff Wells and they decided that the Weed Department staff should be following a dress code so that the public will be able to identify who they are.
- Dwight has some concerns about the safety of his driveway and turning in and out with heavy equipment. He said he could utilize a different road that wouldn't be as dangerous. He said he spoke with Gill with the state highway department about this previously and he was willing to work with him. The commissioners advised Dwight to talk to Gill again.

Kelly Wells, Sheriff:

- Chief Deputy Galloway asked the commissioners for permission to go ahead with the vehicle lease program. He presented the contract that Doug Wood has reviewed and agreed with.
- Commissioner Mathews motioned to enter into the vehicle lease agreement with BanCorp on the patrol vehicles for the county. Commissioner Somsen seconded the motion. Motion carried.
- Sheriff Wells explained that they are considering installing video systems in the police vehicles. They have enough in their capital outlay to cover the expenses.
- Commissioner Mathews asked how many cars they are planning on doing. They will do 4 cars at this time.
- Commissioner Somsen motioned to approve the purchase of Watch Guard in car cameras. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Christensen asked Sheriff Wells about the attempted jail break. He wanted to know if the detention deputy was doing a cell check when it happened. Wells said she was doing a head count and looking for signs of life. He feels that this is necessary task. Wells said the detention deputy did everything she was trained to do.
- Commissioner Somsen said he has been told that the public appreciated Wells being so up front about the situation.

Donna Ledbetter, Indigent Director:

- Donna recently started a new case. The party involved failed to appear for an in person interview. She asked the commissioners to deny the case.
- Commissioner Mathews motioned to deny Case #2017-12 as the individual failed to appear for their interview. Commissioner Somsen seconded the motion. Motion carried.

- On Case #2017-10, Donna is also asking for a denial be signed as this individual failed to appear for interview as well. Commissioner Mathews motioned to deny Case #2017-10 for failure to appear for the interview. Commissioner Somsen seconded the motion. Motion carried.
- Donna has acquired a brand new case. Case #2017-13. The interview is set up for next week. She asked the commissioners to sign the standard liens.

Stacie Watkins/Susan Lorenz, Senior Center:

- Stacie presented the quarterly report for the 2nd quarter. They held their golf scramble in July. It will be included in the next quarter. She felt that the scramble was a success.
- They will also be having a fund raiser in October and a craft fair in December that should generate some revenue.
- Commissioner Mathews asked how things are going with the remodel. They will be putting the project out for bid soon. They will get a minimum of 3 bids and they have to go with the lowest bid. The chosen contractor does have to have certain licenses.
- Commissioner Mathews asked if she can get more than 3 bids. She said she can as many as possible. A packet will be available to any prospective contractors.
- Susan Lorenz asked the commissioners to sign the sub-recipient contract.
- Commissioner Somsen motioned to accept the Idaho Developmental Grant Block Program sub-recipient contract. Commissioner Mathews seconded the motion. Motion carried.
- Stacie will be moving away in the next couple of months. She will no longer be with the Senior Center once she moves.

Denise Horsley/Jill Stoor, Budget:

- Denise asked the commissioners if they had any questions or concerns on the proposed budget. They did not have any issues with the budget.
- Denise said she would like to have Mitch from Computer Arts come to a commissioner meeting eventually and discuss our contract with him.

Eric Hobson, Public Safety:

- BLM and Forest Service have initiated a fire ban due to the upcoming eclipse and the fires burning throughout northern Idaho and Montana. The ban includes both private and public land. Caribou County is following their lead. Our ban will begin on Wednesday morning.
- At a later date, if we become the agency with authority and the burn is still in place, the option will be available for exemptions such as crop residue burns.
- Eric is wanting to replace tires on three of his heavy trucks. Some of the tires have been on since the early 1990's. He has the money available in his budget.
- Commissioner Somsen suggested that Eric start covering the tires of the vehicles that don't get moved much to avoid sidewall rot.

- The gas meter that they use for hazmat is very outdated. He is working on getting bids for a new one based on his needs.

Public Hearing:

- Commissioner Mathews motioned to go into public hearing to discuss consolidating lots 28 and 29 in the Valley View Subdivision. Commissioner Somsen seconded the motion. Motion carried.
- Steve Daley was the only individual present from the general public. He wanted to discuss 2 items. He is not opposing the lot consolidation. He wanted to discuss with Brent Madsen his plans on a well. He would also like to abandon an easement. Commissioner Mathews said he would have to start with planning and zoning on the easement.
- Commissioner Somsen motioned to combine lots 28 and 29 in the Valley View Subdivision. Commissioner Mathews seconded the motion. Motion carried. This motion is only to combine the two lots as requested in the previous meeting. The commissioners did not approve vacating the utility easement in the said motion.

Martel Brower, Lower Valley Energy:

- They are looking at installing a natural gas pipeline to Afton.
- They are still in the planning phases and exploring what options they have.
- The pipeline will be approximately 50 miles long. They are considering going thru Geneva Summit.
- He wanted to see documentation that states any dedicated easements with Caribou County on Crow Creek Road mainly. Kim Spencer was present for this meeting and said he will do some research on this.
- Mr. Brower is expecting some opposition from landowners and wants to have the proper documentation on hand.
- Commissioner Somsen asked how big the pipeline is going to be. Brower said it will be 8 inch with a maximum of 125 pounds. The minimum DOT depth requirement is 24 inches, he projects this line being between 30-36 inches depending on the amount of rock they encounter.
- He said it will at least a year before they really start moving on this project.

Blake Poulsen:

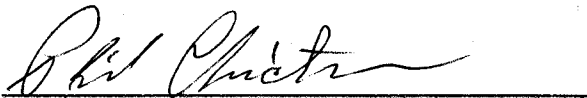
- Commissioner Mathews motioned to go into executive session at 2:19 p.m. pursuant to I.C. 74-206(a). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 2:32 p.m. Commissioner Somsen seconded the motion. Motion carried.

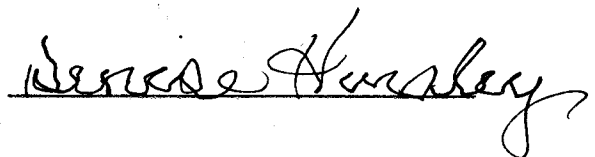
Other:

- Commissioner Mathews moved to pay the claims in the amount of \$635,685.90 and payroll claims in the amount of \$293,417.26, and to approve the minutes of July 25, 2017, as presented. Commissioner Somsen seconded the motion. Motion carried.
- Certificate of Residency/Affidavit were presented to the Commissioners for approval. The following students are taking course through Idaho Jr. Colleges. Seniors: Nathan Lau. Post-Secondary: Alexa Barthlome, Kalli M Welker, and Nikki Wallin. Commissioner Mathews made the motion to approve the Certificate of Residency/Affidavit. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to go into executive session at 1:05 p.m. pursuant to I.C. 74-206(f). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 1:21 p.m. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to go back into executive session at 1:22 p.m. pursuant to I.C. 74-206(b). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 2:00 p.m. Commissioner Somsen seconded the motion. Motion carried.
- The Board of Commissioners will be meeting to canvass the votes for the August 29, 2017 election for the Grace School District on September 5, 2017 at 4:00 p.m.
- The meeting adjourned at 2:30 p.m. The Caribou County Board of Commissioners will meet August 28, 2017, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley





Approved Payment of Bills

	14-Aug-17	Payroll
Current Expense	\$ 18,272.44	
Indigent	\$ 8,083.81	
Road & Bridge	\$ 145,208.72	
Special Highway	\$ 166,953.33	
Justice	\$ 96,737.69	
Consolidated Election		
Weed Control	\$ 1,386.16	
Solid Waste	\$ 2,435.02	
Reappraisal	\$ 10,590.01	
Health	\$ 750.00	
Hospital M&O		
Ambulance	\$ 4,388.44	
Parks & Recreation	\$ 464.92	
Tort		
County Fair		
County Court Facility		
District Court	\$ 1,519.13	
Court Services		
Juvenile Justice	\$ 1,698.58	
Veteran's Memorial	\$ 3,576.20	
Mineral Leasing	\$ 45,057.58	
PILT	\$ 111,276.13	
City of Soda Springs		
City of Bancroft		
City of Grace		
Bancroft Cemetery		
Central Cemetery		
Fairview Cemetery		
Freedom Cemetery		
Grace Cemetery		
Lago Cemetery		
Lava Cemetery		
Lund Cemetery		
Thatcher Cemetery		
Turner Cemetery		
School District #148		
School District #149		
School District #150		
School District #21		
Grace Free Library		
Waterways	\$ 257.46	
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Water District		
Court Trust	\$ 8,749.43	
Centennial Trust		
College Trust		
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust	\$ 365.00	
Motor Vehicle Trust		
911 Trust	\$ 5,610.43	
Public Safety Trust	\$ 408.84	
Weed Control Trust		
Drug Court Trust	\$ 1,289.46	
Youth Court Trust		
Soft Costs & Vidoe Arraignment	\$ 607.12	
Vessel Account		
Grand Total	\$ 635,685.90	\$ 293,417.26

CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 8/14/2017

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge
9:30 AM	Randy Stephens	Courthouse Maintenance
9:45 AM	Terri Stephens	county web, training
10:00 AM	Jayson Lower	Landfill
10:15 AM	Dwight Lloyd	Weed
10:30 AM	Kelly Wells	Sheriff
10:45 AM	Donna Ledbetter	Indigent
11:00 AM	Stacey Watkins - Senior Center	quarterly report / grant update w/ Susan Lorenz
11:15 AM	Denise Horsley / Jill Stoor	budget
11:30 AM	Eric Hobson	Public Safety
11:45 AM	Public Hearing	combine lots 28 & 29 Valley View subdivision
NOON	LUNCH	Republican Meeting
1:00 PM	"	"
1:15 PM	Fair Board	executive session
1:30 PM		
1:45 PM	Martell Brower/Lower Valley Energy	Dir. of Gas Operations / gen. utility easement Crow Creek Rd.
2:00 PM	Blake Poulsen	Planning & Zoning questions
2:15 PM		
2:30 PM		
2:45 PM		
3:00 PM		
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206)

BOE

set up meeting to canvass votes for Aug 29 election

certificate of residency

The board of commissioners may go into executive session pursuant to Idaho Code. Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.