

APPROVED

COMMISSIONER MEETING OF October 23, 2017

The Caribou County Commissioners met in regular session on October 23, 2017 at 9:00 a.m. Those in attendance were Phil Christensen, Commission Chair, Mark Mathews, and Bryce Somsen, Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander Caribou County Attorney Doug Wood, Road and Bridge Supervisor Kim Spencer, Landfill Supervisor Jayson Lower, Caribou County Treasurer Angie Mendenhall, Public Safety Director Eric Hobson, Caribou County Assessor Aaron Cook, Indigent Director Donna Ledbetter, David Thompson, Marvin Smith, Mitch Cromwell, Stacie Watkins, Josh Adams, Trent Clark, Molly Prickett, Chris Leatherman, Alexa Johnson.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer/Brett Barfuss, Road and Bridge:

- The Road and Bridge will be splitting crews for the winter starting November 6. This allows a crew to be working Monday thru Friday rather than Monday thru Thursday.
- They will be moving the crusher to Stauffer soon.
- Clemens Hill project will be completed this week.
- Commissioner Somsen asked Kim to reach out to Wayne Baker concerning the bridge at Lanes Creek.
- The culvert was placed a week ago on Fish Hatchery Road.

Mitch Cromwell, Computer Arts:

- Mitch wanted to clear up some confusion concerning the two viruses we had late last year and earlier this year.
- He said when Brian from Computer Arts came to the courthouse, he did install an additional server. The main reason for installing another server was for speed and more storage space.
- Our anti-virus software is thru our firewall.
- Terri asked if the first virus came from someone trying to download a game and the second virus came in thru the title companies accessing our database. He said that was correct.
- Mitch asked if we have purchased a SAN? Terri explained that we did purchase a SAN after the first virus hit.
- Commissioner Somsen said the commissioners were frustrated because they were under the impression that if they approved the purchase of an additional server and a SAN that viruses shouldn't be as much of a problem and we were hit with another one just a few months later.
- Mitch explained that he had recently attended a meeting and found out that those viruses were hitting 4000 servers per day. He said computer hackers are getting more and more intelligent.
- Mitch explained that hackers were able to catch on to how the title companies access our information.

- Mitch also explained that employees need to be more creative with their passwords. It is never a good idea to have your username and password be the same word.
- Mitch said he believes that 2-factor authentication is the next step. A good example of this process is using your fingertip to log into a computer.
- He has been made aware that we have went with a local individual for our computer hardware support. He still encourages all county employees to utilize the help desk at Computer Arts with any software questions or issues.
- Terri explained that we have had frustration with needing help with hardware issues and having to wait for someone to come to our location to get the problem resolved.
- Terri is working on the know before software and she recommends that we implement a security policy that employees have to follow. Mitch said he recommends that a password policy be implemented as well.
- Angie Mendenhall explained that we are currently updating our website and she is hoping to have a live link for the public to use for tax information. She asked if Computer Arts should be involved with this process. Mitch said both Computer Arts and TJ Burbank should be involved with this process.

Randy Stephens, Courthouse Maintenance:

- They are working on the floor up in the break room upstairs. There is not enough support. They are installing 2x10's.
- Randy needs a change order approved for \$15,266.00. They had a meeting with the judges and the court clerks and it was determined that the judge cannot see the witness. Also, the court clerks were not within reach of the judge to hand him paperwork so they are taking 6 inches off the bench.
- Commissioner Mathews motioned to accept the change order in the amount of \$15,266.00 for the courtroom remodel. Commissioner Somsen seconded the motion. Motion carried.
- Randy said he has the funds available in his budget to cover the change order.

Jayson Lower, Landfill:

- Jayson said he would like some clear direction by December 31 on how to handle some of the material that can be hauled out. He has scheduled 30 minutes next meeting to hopefully get some things figured out.
- Jayson said there are three 10,000-gallon fuel tanks in Rupert that we could purchase. He said they would be a good investment. Two of them are horizontal and the other is vertical. Commissioner Mathews said that everyone should be able to benefit from a purchase like this; he doesn't like the idea of not allowing all county employees to use the tanks because it is placed at one job site for those employees only. Commissioner Mathews said the tanks at Road and Bridge are close enough for the landfill to use them and other departments use them as well. Commissioner Christensen thought it might be a good idea to have fuel available in both places.

- Jayson said if he had his own tanks, it would allow him to get it at transport price and it would be available if something went wrong and they needed it.
- Commissioner Mathews motioned to convene to executive session at 10:16 a.m. pursuant to I.C. 74-206(c). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 10:23 a.m. Commissioner Somsen seconded the motion. Motion carried.

Stacey Watkins, Caribou County Senior Center:

- On the quarterly report, the water section looks different because they no longer pay for a Culligan rental charge.
- The check for the remodel grant will probably come to the courthouse. Stacey said once they have bills coming in for the remodel, she would need to know how to submit the bills.
- She is putting off having the roof done until next year. She did confirm that the grant will not expire before then.
- Stacie is also planning to get a bid on the stairs eventually.

Donna Ledbetter, Indigent Hearing:

- Commissioner Mathews motioned to go into an indigent appeal hearing at 10:45 a.m. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to come out of the indigent appeal hearing at 11:33 a.m. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Somsen motioned to uphold the denial of Case 2017-9 as the applicant was not a resident of Caribou County for six consecutive months prior to his claim. Commissioner Mathews seconded the motion. Motion carried.

Donna Ledbetter, Indigent:

- Case 2018-1 was filed last week. Donna has set the individual up for an interview. Donna asked the commissioners to sign the standard liens.

Josh Adams:

- Josh lives in the Turner area. He also owns Adams Hay Company.
- Turner Cemetery is located in the middle of his property.
- He explained that Turner Cemetery is irrigated with a well that is on the northeast corner of the property and irrigates 1/3 of the property on the south. He placed a main line that irrigates with canal water on the western border of the cemetery.
- He loses canal water around November 1.

- He is proposing that he be able to tie into the well at the cemetery to use for his cattle in the winter and he will pay all the electric bills and the maintenance on the well year round.
- He will also irrigate the full length of the cemetery with as much water as necessary.
- Commissioner Mathews asked Josh if he has met with the cemetery board. He said he has met with them and they sent him to the commissioners.
- Commissioner Mathews explained that the cemetery board would have to make the final decision on his proposal.
- Doug Wood said his proposal sounds fine, but the document needs to be drawn up properly. He recommended that the document state the terms if a land sale take place. He said it might be best to have an attorney help him with the paperwork.
- Josh asked if he could get something in writing that states that he has the commissioner's support. Commissioner Mathews said the meeting minutes from today will state that they see no issues with his proposal.
- Josh said he will meet with the cemetery board and let them know that the commissioners sent him back to them.

Monsanto:

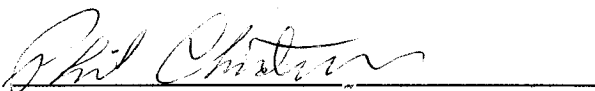

- The staff from Monsanto that is present today came to present the mining proposal for their new mine. The mine will be called Caldwell Canyon.
- This meeting will be the first of several meetings according to Trent Clark. They are currently waiting for the environmental statement.
- A pamphlet was presented that showed the reclamation plan that has been given to the Bureau of Land Management.
- They will be mining ore that will be used at the Soda Springs plant. It will not be used for fertilizer. It will be used as elemental phosphorous. This phosphorous is used for many different products.
- Previously, they have had the commissioner's support on their new mine proposals and they would really appreciate their support once again.
- If all goes as planned, they will not be using any county roads.
- They are being very mindful of environmental issues such as sage grouse habitat. In addition, there will be no impact on groundwater.
- The ore will be brought in by train. The contract will be thru Union Pacific. They are proposing to use the railroad at the Dry Valley Mine. They are planning to make the railroad crossings safer for the public.
- Trent Clark said he has two requests. First, when the final environment statement is complete, he would like a comment from the county commissioners stating that they are in favor of the mine. Second, they will need a conditional use permit when the time comes.

Other:

- Commissioner Mathews moved to pay the claims for FY 2017 in the amount of \$160,659.25, and claims for FY 2018 in the amount \$176,618.28, and payroll claims for October 20, 2017 in the amount of \$306,174.61, and to approve the minutes of October 10, 2017, as amended. Commissioner Somsen seconded the motion. Motion carried
- Certificate of Residency/Affidavit were presented to the Commissioners for Approval. The following students are taking course through Idaho Jr. Colleges. Sophomores: Jorianne Balls, Colton Fetzer, Boyd Griffiths, Baylie Hayes, Morgan Holsten, Cedar Hopkins, Alexa Horsley, Todd Hunsaker, Thomas Nielsen, Maya McKinley, Britton Walker McWilliams, Brighton Owens, Faolan Pease, Kaleb Petersen, Danielle Smith, Benjamin Wells, Morgan Wood, Gabriel Young. Juniors: Jocelyn Balls, Lane Barnes, Nils Berg, Cassidy Corta, Hailey Downs, Kelli Medina, Alexis Morrow, Carson Reeder, Destiny Sayers, James Seelos, Ethan Arlo Seyfried, Katie Sims, Karson Steiner, Kate White, Regan Yamauchi, Kelsey Young. Seniors: Jacob Barnes, Aaron Brown, Katelynn Camp, Tom Law, Haley Ledbetter, Kathryne McCullough, Joseph Messerly, Aubrey Mitchel, Ainsley Ann Moore, Brooke Peterson, Wyatt Reeder, Kaycee Smith, Dreson Thomas, Jacee Young. Commissioner Mathews made the motion to approve the Certificate of Residency/Affidavit. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Somsen motioned to deny a certificate of residency for a foreign exchange student as the individual has not resided in Caribou County for at least 12 months. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Somsen motioned to approve Cobblestone's liquor license for the remainder of 2017. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Mathews motioned to approve existing 2018 liquor licenses. Commissioner Somsen seconded the motion. Motion carried.
- Denise asked the commissioners to sign the Bailey Creek fire agreement.
- Denise also told the commissioners that she would like to get a new copier in the recorder's office. The monthly rental charge will be less than our existing one and it will have more capabilities. Commissioner Christensen signed sales agreement.
- The meeting adjourned at 12:30 p.m. The Caribou County Board of Commissioners will meet November 13, 2017, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley

Approved Payment of Bills

| | 23-Oct-18 | Payroll |
|-------------------------------|----------------------|----------------------|
| Current Expense | \$ 8,217.47 | |
| Indigent | \$ 3,333.00 | |
| Road & Bridge | \$ 10,891.26 | |
| Special Highway | | |
| Justice | \$ 7,328.04 | |
| Consolidated Election | \$ 97.31 | |
| Weed Control | \$ 5,167.50 | |
| Solid Waste | | |
| Reappraisal | \$ 1,339.95 | |
| Health | \$ 16,625.00 | |
| Hospital M&O | | |
| Ambulance | \$ 1,926.69 | |
| Parks & Recreation | \$ 121.70 | |
| Tort | \$ 74,947.65 | |
| County Fair | | |
| County Court Facility | | |
| District Court | \$ 1,306.23 | |
| Court Services | | |
| Juvenile Justice | | |
| Veteran's Memorial | | |
| Mineral Leasing | | |
| PILT | \$ 34,792.35 | |
| Idaho State Treasurer | \$ 30.00 | |
| City of Soda Springs | \$ 3,319.57 | |
| City of Bancroft | \$ 459.82 | |
| City of Grace | \$ 1,104.19 | |
| Bancroft Cemetery | \$ 7.81 | |
| Central Cemetery | | |
| Fairview Cemetery | \$ 66.68 | |
| Freedom Cemetery | \$ 50.43 | |
| Grace Cemetery | \$ 51.87 | |
| Lago Cemetery | | |
| Lava Cemetery | | |
| Lund Cemetery | \$ 66.20 | |
| Thatcher Cemetery | | |
| Turner Cemetery | | |
| School District #148 | \$ 432.89 | |
| School District #149 | \$ 1,250.14 | |
| School District #150 | \$ 1,516.49 | |
| School District #21 | | |
| Grace Free Library | \$ 77.13 | |
| TV Translator | \$ 335.68 | |
| Caribou County Solid Waste | \$ 1,465.60 | |
| Waterways | | |
| Tax Deed Excess Funds | | |
| Farmers Land & Irrigation LID | | |
| Bailey Creek Fire District | | |
| Freedom Fire District | \$ 129.63 | |
| Auditor's Trust | \$ 160.00 | |
| Adult Probation Fee | | |
| Diversion Education Trust | | |
| Juvenile Housing Trust | | |
| Water District | | |
| Court Trust | | |
| Centennial Trust | | |
| College Trust | | |
| Treasurer's Trust | | |
| ID Trust | | |
| Concealed Weapon's Trust | | |
| Motor Vehicle Trust | | |
| 911 Trust | | |
| Public Safety Trust | | |
| Weed Control Trust | | |
| Drug Court Trust | | |
| Youth Court Trust | | |
| Vessel Account | | |
| Grand Total | \$ 176,618.28 | \$ 306,174.61 |

2018

Approved Payment of Bills

| | 23-Oct-17 | Payroll |
|-------------------------------|----------------------|---------|
| Current Expense | \$ 3,153.49 | |
| Indigent | \$ 2,823.39 | |
| Road & Bridge | \$ 47,408.42 | |
| Special Highway | | |
| Justice | \$ 10,331.49 | |
| Consolidated Election | | |
| Weed Control | \$ 1,599.55 | |
| Solid Waste | \$ 16,203.25 | |
| Reappraisal | \$ 10,926.97 | |
| Health | | |
| Hospital M&O | | |
| Ambulance | \$ 649.38 | |
| Parks & Recreation | \$ 13,406.00 | |
| Tort | | |
| County Fair | | |
| County Court Facility | | |
| District Court | \$ 742.91 | |
| Court Services | | |
| Juvenile Justice | \$ 270.85 | |
| Veteran's Memorial | | |
| Mineral Leasing | | |
| PILT | \$ 1,133.31 | |
| City of Soda Springs | | |
| City of Bancroft | | |
| City of Grace | | |
| Bancroft Cemetery | | |
| Central Cemetery | | |
| Fairview Cemetery | | |
| Freedom Cemetery | | |
| Grace Cemetery | | |
| Lago Cemetery | | |
| Lava Cemetery | | |
| Lund Cemetery | | |
| Thatcher Cemetery | | |
| Turner Cemetery | | |
| School District #148 | | |
| School District #149 | | |
| School District #150 | | |
| School District #21 | | |
| Grace Free Library | | |
| Waterways | | |
| Tax Deed Excess Funds | | |
| Farmers Land & Irrigation LID | | |
| Bailey Creek Fire District | | |
| Freedom Fire District | | |
| Auditor's Trust | | |
| Adult Probation Fee | \$ 50.00 | |
| Diversion Education Trust | | |
| Juvenile Housing Trust | | |
| Water District | | |
| Court Trust | \$ 1,189.50 | |
| Centennial Trust | | |
| College Trust | | |
| Treasurer's Trust | | |
| ID Trust | | |
| Concealed Weapon's Trust | \$ 462.00 | |
| Motor Vehicle Trust | \$ 40,045.79 | |
| 911 Trust | \$ 10,262.95 | |
| Public Safety Trust | | |
| Weed Control Trust | | |
| Drug Court Trust | | |
| Youth Court Trust | | |
| Vessel Account | | |
| Grand Total | \$ 160,659.25 | |

CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 10/23/2017

| Time | Name of Person/Party | Concerning |
|----------|---|---|
| 8:30 | Colonial Life | meeting with commissioners and all department heads |
| 9:00 AM | Bills & Minutes | |
| 9:15 AM | Kim Spencer | Road & Bridge |
| 9:30 AM | Mitch Cromwell & Spencer | Computer Arts |
| 9:45 AM | | |
| 10:00 AM | Jayson Lower | Landfill |
| 10:15 AM | Stacy Watkins / Senior Center | quarterly reports and grant update |
| 10:30 AM | Kelly Wells | Sheriff |
| 10:45 AM | Donna Ledbetter | Indigent (hearing) <i>maru smuth</i> |
| 11:00 AM | | |
| 11:15 AM | Josh Adams | Well on Turner Cemetery |
| 11:30 AM | Monsanto | Brief on Calwell Canyon Mine |
| 11:45 AM | | |
| NOON | LUNCH | |
| 1:00 PM | Blake Poulsen / Building Dept <i>Randy</i> | Permit fees |
| 1:15 PM | JAIL INSPECTION | |
| 1:30 PM | | |
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| 4:30 PM | | |
| 4:45 PM | | |
| 5:00 PM | | |

OTHER BUSINESS: Executive Session I.C. (74-206)

- sign copier agreement ✓
- sign Bailey Creek Fire agreement ✓
- Cobblestone Hotel 2017 liquor license ✓
- 2018 Liquor Licenses approvals ✓
- Certificate of Residency approvals ✓

The board of commissioners may go into executive session pursuant to Idaho Code. Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.