

COMMISSIONER MEETING OF January 10, 2022

The Caribou County Commissioners met in regular session on January 10, 2022 at 9:00 a.m. Those in attendance were:

Mark Mathews, Chairman
Bryce Somsen, Commissioner
Marty McCullough, Commissioner
Denise Horsley, Clerk
Jill Stoor, Deputy Clerk
Kim Spencer, Road & Bridge
Brett Barfuss

Eric Hobson, Public Safety
Rowdy Larkins, Building Dept.
Tisha Young, Deputy Clerk
Aaron Cook, Assessor
Jacob Farnes, IT/GIS
Cris Schulz
JoAnna Ashley, Planning & Zoning

The meeting opened with Jill Stoor giving the pledge of allegiance and prayer.

Board of Commissioners:

- **Commissioner Somsen motion to approve Resolution 2022-01 re-appointing Mark Mathews as Chairman of the Board of County Commission with Bryce Somsen acting as chair in his absence. Commissioner McCullough seconded the motion. Motion passed.**
- **Commissioner Somsen made a motion to approve Resolution 2022-02 setting the reimbursement for travel mileage for authorized work-related duties at \$.58.5 per mile. Commissioner McCullough seconded the motion. Motion passed.**
- **Commissioner Somsen motioned to approve the 2022 Holiday Schedule as amended. Commissioner McCullough seconded the motion. Motion passed unanimously.**
- **Commissioner McCullough made a motion to approve the 2022 commissioner assignment list as presented. Commissioner Somsen seconded the motion. Motion passed.**
- **Commissioner Somsen motioned to approve Laurie Kendrick and Matt Loertscher as new members of the Caribou County Fair Board. Commissioner McCullough seconded the motion. Motion passed and the new members will be sworn in at the next fair board meeting.**

Kim Spencer, Road and Bridge:

- Kim proposed buying a diagnostic tool to help facilitate repairs being done at our facility. He has a crewman with experience in using the tool and would like to make the purchase in order to help reduce repair bills. They discussed several brands and suggested that Kim speak with Tracy Davis to get his recommendation. All agreed the it would be worth the expense and Kim will go ahead with research and the purchase.
- Kim would like to update the skid steer; it is a 2000- year model with approximately 3800 hours. Rather than trade in the skid steer, the commissioners stated that they would like to transfer it to the weed department. The patch truck is also a 2000 and needs replacement because of electronical issues. Kim stated that with government programs, it would be feasible to purchase a new one; he spoke with the local Ford shop and they said it would be at least July before anything would be available. He will continue to watch for a used vehicle with the same features.
- Discussion was held on the Larsen Rd intersection with Reservoir Rd. It was determined that a public hearing will be held in April.

Eric Hobson, Public Safety:

- Eric was able to locate a new extrication truck through the federal surplus program. Eric had sent emails out to the commissioners previously. The vehicle has arrived and it is a 1996 Freightliner with an 83 Cummins engine and approximately 6000 hours. We will not be required to paint the vehicle. They have repairs and upgrades that will be worked on including batteries, new lights, door bracket repairs, etc. It is a larger vehicle and Eric feels the upgrade will be a big benefit to the county.
- Corona numbers have dropped in the county to approximately 5-6 per week; we have been staying steady at those numbers. The CDC has changed their guidelines to a 5-day quarantine if you are exposed or test positive; down from 14 days. After the initial 5-day quarantine, you monitor symptoms to determine if another 5-day quarantine is appropriate.
- They are getting ready to start the new EMT class on February 15 running through May 31. Unfortunately, they only have 6 people signed up currently. The commissioners suggested having JoAnna do another round of advertising to hopefully increase the numbers.
- Discussion was held on Eric's vacation hours and giving him the ability to extend his time to use them or a possibility of buying out hours.

- Eric gave an update on the grant process with the Department of Commerce for the new building and the fairgrounds. They are well into the application process. Estimates on the building are coming in at approximately \$1,060,000. The grant is an 80-20 match program. Eric has contacted the Fair Board to speak with them on an amount they will be able to contribute and they estimate \$150,000 leaving approximately \$62,000 before including any in-kind work from the county road & bridge department. Eric needs to know that the county would cover those funds to continue working the grant process. They will get letters of commitment from the fair board and continue with the process. He states that we are meeting all the criteria, but reminds them that it is a national standard grant and we are competing nationwide for the funds.

Rowdy Larkins, Building Department:

- Rowdy presented a quarterly report on building permits for 11/8/2021 to 1/10/2022. Valuations were at \$1,546,105 with permit fees coming in at \$10,895.
- He has scheduled several trainings to begin his certification, including a trip to Couer d'Alene the last week of January.
- The snow blower has been purchased to help keep the sidewalks and veteran's monument cleared. It came in at a cost of \$902.98 including a tarp and gas cans.
- The flag pole has a significant bend after the recent wind storms. Rowdy will begin to look into repairing or replacing it in the spring after the ground is thawed. He will look into the possibility of insurance coverage and has already been looking at costs for a replacement. Several local contractors have already been consulted.
- Rowdy reported that the roof is leaking and there are problems with the overhead doors at the SEICCA building. Approval was given to go ahead with getting bids and repairs done.

Jill Stoor & Denise Horsley, Elections:

- Maps of the new Commissioner Districts and Precincts were presented for approval by the commissioners. Ally and Jacob have worked together with the Clerk's Office to make the proposed changes. The Wayan precinct boundaries are increased by dropping the boundary to the Blackfoot River Road; it will still be small enough to remain a mail out precinct for voting. Several small changes were made to align the precinct boundaries with school district boundaries as well. Lines were moved in the City of Grace to equalize the population numbers between the two precincts.

- The Commissioner Districts were also adjusted to equalize the population numbers between the 3 districts. The Government Dam Road was used as a new boundary line going north between districts one and two. Larsen Road was a new boundary line going south between Districts One and Three as well. Other shifts were made within the City of Soda Springs to even out the numbers between districts.

If the districts are approved, Aaron Cook will begin work on writing legal descriptions for the new districts and precincts. Discussion was held on the final population numbers and all agreed to proceed with the proposed changes.

Commissioner Somsen motioned to approve Resolution 2022-03 a resolution for establishing Caribou County Commissioner Districts in compliance with I.C. 31-704 and voting Precincts in compliance with I.C. 34-301. Commissioner McCullough seconded the motion. Motion passed.

- Denise also requested approval to bill Vanguard Real Estate Solutions, a company that is currently working on a large project in the county, for the time Jacob spent to set up extra public portals for their use. Commissioners agreed.

Aaron Cook, Assessor:

- Aaron is preparing his report to the state for his next 5-year plan for re-appraisal which is due February 1st. Part of that report is to include his contract with an independent contractor. Plans will be similar to the last, with appraisal in Soda Springs the first year, Grace and Bancroft the second year, the rural residents on the north end of the county during the third year and the south end for the fourth year, and finally commercial properties the fifth year. He has prepared that plan with maps and write-ups.

Commissioner McCullough motioned to approve entering a commercial appraiser – independent contractor agreement with Kevin Franck. Commissioner Somsen seconded the motion. Motion passed.

JoAnna Ashley / Rowdy Larkins:

- Discussion was held on the Idaho Code 39-4108 requiring a building inspector to work under a licensed inspector until certification can be obtained. Blake will be approached to supervise that until Rowdy is able to complete certification. Bannock and Franklin counties are also options to assist; the commissioners suggested reaching out to them.

Because of his law enforcement background, discussion was held about having Rowdy assist on the code enforcement and site visits after his certifications are complete. Duties in the area of impact, permit processing and zoning will be worked out to streamline the process for all involved.

IworQ logins will be set up for the Clerks so they can take payments and also for the commissioners to give them the ability to see the permitting process.

Jacob Farnes, IT/GIS:

- The GIS truck has needed some repairs on the front end. Discussion was held on a quote from Straight Forward Auto on the price of repairs of approximately \$1100. Commissioners confirmed that those prices were reasonable and the repairs should be completed.
- Jacob will be traveling to IAC meetings in Boise the first week of February.
- Jacob has found a need to expand the number of licenses for the Splashtop software from 50 to 100 and an increased cost of \$52 with that money coming from his capital outlay line item.
- Starting in December the bandwidth switch began to fail. He has already purchased one for the server side and it has been installed. He has asked for an Exchange quote, but has not received that yet.

JoAnna Ashley, Planning & Zoning:

- JoAnna presented a report on the survey that was conducted on the comprehensive plan. She presented statistics on those answering the survey and the results. There are seventeen components required on a comprehensive plan and all apply to the county with the exception of two. The survey question asked about those components as well as the ability to answer three survey question. The survey was completed on December 31st and she is still compiling completed results.

Results were received from all areas of the county listed except the Thatcher area. The largest set of results being from Soda Springs. 82.2% of those filling out the survey are residents of the county. Scenery, farms, mountains, rivers, etc. was listed highest on what is valued the most in Caribou County, followed closely by a slower pace of living and then a place to raise a family. Developed farmland outside but close to the cities that use community sewer and water was listed as the top housing option needed in the area followed by rural subdivision not close to town. Farm fields and gardens were the top listing as the ideal rural landscape. The opinion regarding business in the county that need growth were restaurants and fast-food options with retail shopping such as clothing and housing coming in second. Natural resources and recreation were the top votes on the level of importance to those answering the survey.

- Commissioner Somsen made a motion to approve the nominations of Blair Rindlisbaker and Becky Jorgensen as new members of the Planning and Zoning Board. Commissioner McCullough seconded the motion and the motion passed. They will be sworn in at the next commissioner meeting on January 24, 2002.

Cris Schulz / Pinnacle Recreation:

Cris Schulz from Pinnacle Recreation appeared to present the idea of increasing the opportunity for tourism and recreation in Caribou County. Cris has a background of urban development and has recently been managing the Willow Bay Resort for the Bureau of Reclamation in American Falls. He has a current interest also near Hebdon Lake. He stated that for every reservation at Willow Bay they are turning three down. He sees an opportunity here in Caribou County near the Alexander Reservoir every time he drives through.

He would like to propose a campground at the Oregon Trail Marina. Cris has contacted Pacificorp and Kathy Muir at the Idaho Department of Lands and Water to see if there are restrictions due to grant money that has been received. From what he has learned so far, he does not see any problems. They propose a partnership with the county to facilitate a campground and they would pay a percentage of their gross revenue to the county. They would pay for all maintenance of the facility. He recommends beginning a bidding process for a lease on the property. They have a surplus of paddle boats, kayaks, paddle boards etc. that would be available for locals to rent as well. He encouraged the county to consider exploring this option bringing in funds to the county as well as increased tourism and sales tax dollars to the county.

The commissioners expressed concerns with the reluctance the locals may have toward having a new facility at that location and would like to have some time to get public opinion. They did say that they would not be opposed to listening to a more formal proposal.

Other:

- Commissioner McCullough motioned to approve the payroll claims in the amount of \$631,459.26, FY22 claims and remittances in the amount of \$771,204.38 and the minutes of December 13, 2021 as presented. Commissioner Somsen seconded the motion. Motion passed.
- We received a request to amend the minutes of 10/25/2021 to correct the name of Meadowville Ranch, LLC; it was listed as Meadowville Farms, LLC in the published minutes.

Commissioner Somsen motioned to amend the minutes of 10/25/2021 to correct the name to Meadowville Ranch, LLC. Commissioner McCullough seconded the motion. Motion passed.

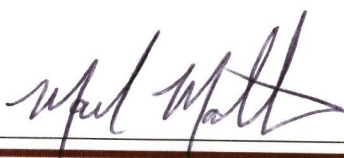
- Denise received a request from the Extension Office for permission to have a non-county employee receive driving privileges. ICRMP was consulted and the vehicle would be covered for liability; the county has the option to pay mileage and not grant the request. The commissioners approved the request and any non-county employees will be asked to sign the county vehicle use policy form.

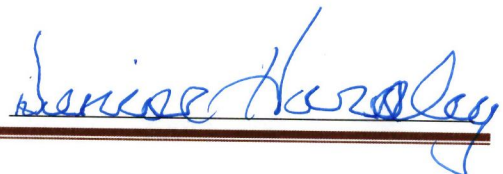
Commissioner Somsen motioned to allow Sidney Partain to drive a county vehicle while employed by the University of Idaho Extension Office. Commissioner McCullough seconded the motion. Motion passed.

- Discussion was held on Ordinance #2008-02 prohibiting engine brakes. In order to enforce the ordinance signs must be posted and that requires a public hearing. Work will begin to form an application and begin a process for a public hearing in February.
- The meeting adjourned at 12:17 p.m. The Caribou County Board of Commissioners will meet again on January 24, 2022 at 9:00 a.m. for regular meeting.

Signed: Mark Mathews, Commissioner Chairman

Attested: Denise Horsley, Clerk





Commissioner Minutes 1-10-2022

Approved Payment of Bills

JANUARY	01/10/2022	Claims	Payroll
Current Expense	\$ 37,104.08		
Indigent	\$ 10,037.01		
Road & Bridge	\$ 94,833.18		
Special Highway	\$ 55.70		
Justice	\$ 37,527.30		
Consolidated Election	\$ 24.99		
Weed Control	\$ 922.47		
Solid Waste			
Reappraisal	\$ 1,078.28		
Health	\$ 2,821.42		
Hospital M&O			
Ambulance	\$ 3,480.16		
Parks & Recreation	\$ 298.73		
Tort			
County Fair	\$ 40,000.00		
County Court Facility			
District Court	\$ 4,694.70		
Court Services			
Juvenile Justice	\$ 250.72		
Veteran's Memorial	\$ 4,500.00		
Mineral Leasing			
PILT	\$ 15,442.50		
Water District			
TV Translator			
Landfill			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust			
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Range Improvement Trust			
Court Trust			
Centennial Trust			
College Trust			
Treasurer's Trust	\$ 3,339.04		
ID Trust			
Concealed Weapon's Trust	\$ 552.25		
Motor Vehicle Trust	\$ 68,005.20		
911 Trust	\$ 7,150.02		
Public Safety Trust			
Weed Control Trust			
Drug Court Trust			
Youth Court Trust			
Vessel Account			
Remittances	439,086.63		
Grand Total	\$ 771,204.38	631,459.26	

CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 1/10/2022

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Commissioner Business	Appt. of Commissioner Chair/Comm Assignments
9:30 AM	Kim Spencer	Road & Bridge - upgrade patch truck & skidsteer
9:45 AM	Eric Hobson / Larry Weaver	Fire / Ambulance
10:00 AM	Rowdy Larkins	Building Dept. / Maintenance
10:15 AM	Clerk's Office / Elections	Commissioner District / Precincts - Resolution 2022-03
10:30 AM	Aaron Cook	sign contract for appraiser
10:45 AM	Eric Hobson	Fair Building
11:00 AM	City / County Meeting	
11:15 AM		
11:30 AM	Jacob Farnes	GIS / IT
11:45 AM	Cris Schulz / Pinnacle Recreations	Recreation / Campground Opportunity on Alexander & China Hat
Noon	LUNCH BREAK	
1:00 PM		
1:15 PM	JoAnna Ashley & Rowdy Larkins	Executive Session I.C. 74-206(a)
1:30 PM	JoAnna Ashley - Planning & Zoning	Comprehensive Plan Update - Survey Results
1:45 PM		
2:00 PM		
2:15 PM		
2:30 PM		
2:45 PM		
3:00 PM		
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206)

B.O.E.

Resolution 2022-01 Commissioner Chair

Resolution 2022-02 mileage reimbursement \$.585

motion to approve 2022 Holiday Schedule

Sydney Partain (U of ID employee) permission to drive county vehicles

question on minutes of 10/25/2021

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.