

COMMISSIONER MEETING OF August 8, 2022

The Caribou County Commissioners met in regular session on August 8, 2022 at 9:00 a.m. Those in attendance were:

Mark Mathews, Commissioner
Bryce Somsen, Commissioner
Marty McCullough, Commissioner
Denise Horsley, Clerk
Jill Stoor, Deputy Clerk
Kim Spencer, Road & Bridge Dept.
Brett Barfuss, Road & Bridge Dept.
Rowdy Larkins, CCBD
Eric Hobson, Public Safety
Dwight Lloyd, Weed Control
Vicki Yost
Pasquale Sackette

Matt Loertscher, Fair Board
Cody Thompson, Fair Board
Justin Hatch, Extension Office
Jacob Farnes, IT Dept.
Amity Hansen
Hayley Meyers
Babe Meyers
Connie Lakey
Jerry Lakey
Aaron Cook, Assessor
Reese Shelton, Hope and Recovery Center

The meeting opened with Mark Mathews leading the pledge of allegiance and prayer.

Kim Spencer, Road and Bridge:

- Kim would like to use some of the unanticipated money received from ITD to purchase 2 radar signs. They would be approximately \$4100 each; commissioners agreed to the purchase.
- Discussion was held on the Lanes Creek Road and the 25 m.p.h. speed limit signs. Kim stated that as soon as the reclamation work is done, he thinks those signs will be removed. The board has received several complaints about the bus used by the mining company on that road not slowing or stopping at the intersection. Kim stated that he will pass the on the complaint.
- Kim would like to consider work on acquiring the right of ways for several bridges in the county. He stated that if they obtain the right of ways and have plans prepared, the odds of receiving the available state grants are greater. He would like to get plans in progress to make those purchases after the new fiscal year begins in October. The Eight Mile Bridge would be his top priority and after that the bridges at Kelly Toponce and Chesterfield Reservoir.
- With the new funds from the state anticipated to be ongoing, Kim asked that the board consider a request to add an employee for the Road & Bridge Department.

- The millings hauling should be completed tomorrow and he plans to have the crew begin on Caribou Road. They will haul and widen the road from Caribou Road to the old Monroe place.
- Discussion was held on next years plans and potential roads to pave including China Hat area, Mountain Road, Central Road, and Gentile Valley Road.
- Kim stated that the trade in on his Chevy truck has been quoted at \$8,500. The board decided to hold on to the vehicle; they will transfer to another department or possibly put it out for bid. Eric suggested that the fire department might be willing to purchase and will go look at the vehicle.

Eric Hobson, Public Safety:

- Eric has submitted the Hazard Mitigation Plan Grant through FEMA. It was reported back that FEMA wants them to up their cost share amount on the grant. It was listed at the minimum cost share of 5% and FEMA requested it be changed to 10%. He has been working on new paperwork and will re-submit the application to FEMA. Eric also expressed frustration with the requirement for a detailed plan including starting and ending days; he will work through the process to make it feasible.
- The applications for State Homeland Security, also referred to as EMPG funds, are being processed. Those funds pay for radio, communication and salary reimbursement for two employees.
- The Emergency Operations Plan have been rewritten including the back side operations portion. Eric is working with a state employee on some revision that they suggested and hopes to complete the process soon.
- Currently 2 from the recent EMT class have passed their test; several will hopefully re-test and others are scheduled.
- They are scheduled to test their SCBAs at the end of the month.
- There is a kickoff meeting with FEMA and the state to qualify for another FEMA grant on August 18th at 1:00 p.m. The state will come in and screen buildings for seismic resiliency testing and make suggestions on them more resilient during an earthquake. It would include critical infrastructure including places like government buildings, schools, and the hospital to identify structures and goals as priorities.
- The state is willing to sponsor a commissioner for the Emergency Conference in October if anyone is able to attend.

Rowdy Larkins, Building Department:

- Rowdy presented the portfolio and proposal from Shannon Schultz at Construction Services. This was the only Request for Qualifications that was received by the county.

Commissioner Somsen motioned to accept Construction Services, Inc. as the R.F.Q. for the proposed community events center. Commissioner McCullough seconded the motion. Motion passed unanimously.

- He presented 2 quotes for repairs on the SEICCA building roof. Discussion was held on two different options and the board asked for clarification on insulation costs. Rowdy will get more specifics and present the bids again.
- Rowdy reminded the board of the city power outage coming up on August 16th. He will watch fuel levels on the generator. The A/C unit and the elevator are not anticipated to work. Rowdy has contacted Perk's Electric to come and check the connection and discuss upgrading to make the units function while the generator is running.
- The parking lot will be chip sealed on the 18th and Rowdy will arrange for paint at the courthouse and senior center.
- He has contacted Bancorp to check on the option of a lease vehicle for the Building Department. He sent over bids on the Colorado that he has already received. Bancorp could lease at \$4,779 per year for 4 years. They would have mileage limitations of 30,000 per year; that is based on his estimate of 150 miles per day. He also stated that the Chevrolet dealer has closed bids until at least May 2023. Rowdy will continue to seek options.
- He is waiting for City Creek Glass to replace the window in the stairwell. They have ordered and could be up to 6 weeks out on the repair.

Dwight Lloyd, Weed Control:

- Dwight questioned the ownership boundaries of the Oregon Trail Marina Park. He stated that he didn't know it was his responsibility and they will get right on the work.
- He has noticed a problem with weed including Canadian Thistle, Musk Thistle, and Koshia at the new Barley Meadows Subdivision. Dwight will talk with Babe Myers about the issue and help provide some chemical dependent upon their future plans for ornamentals.

- The Dyer's Woad program has ended and they have returned \$300 cash to the clerk's office for deposit back into the weed fund. He has made arrangements for MR&E to bring a low sided dumpster next year to facilitate the bags.
- Discussion was held on who is responsible for weed control in the local subdivisions. Dwight asked for direction on his responsibility vs. the subdivision responsibility when these new subdivisions are started. He wondered if there are county ordinances that address the weed issues in the subdivisions. Dwight stated that he is willing to provide chemical to help; the board stated that they feel it is more of an enforcement issue. The homeowners are responsible for private ground and the county is responsible for the right of way.
- Dwight has been contacted about a weed problem at the Mill Canyon Rd by the FSA office. The ditch bank is the worst spot with Musk Thistle and Bindweed in the 14-to-15-acre area. It is currently a private road and the homeowners are responsible.

Vicki Yost:

- Vicki Yost, 1184 Mill Canyon Rd., Bancroft, came to address issues with the Mill Canyon Rd. and its status as a private road. She stated that there is now a gate to the H.O.A. area as well as the road that gives access to a wilderness area. She stated that if the public is using it and not bearing any responsibility for it, can they just gate the road off for landowner use only. Her purpose in coming to the board is to understand who owns the road, who is responsible for the road, and how do we fix the problems before it becomes too large an issue.
- Commissioner Mathews stated that they have researched the issue and found that it was turned over to private landowners in 1985. The subdivision has an easement along with a RS2477 easement for access to public lands. The board agreed that it is an issue for the landowners before the subdivision and they did not understand the reasoning of the former board. The board stated that their best recourse is to contact landowners in the subdivision to sign a petition to turn the road back to the county according to the rules of the subdivision. The county is willing to take over maintenance of the road up to the boundary of the subdivision development not including winter maintenance.

Barley Meadows Subdivision:

- The board was presented with the final plat, restrictive covenants, letter of credit for the Barley Meadows Subdivision, and County Resolution 2022-08. After some discussion, it was determined that the county needs to be listed as beneficiary on the irrevocable letter of credit and it will need to be corrected before final approval.

- Commissioner Somsen motioned to adopt County Resolution #2022-08, a resolution to outline the terms of agreement for the improvement bond for the Barley Meadows Subdivision and the conditions by which the county will consider the development of the subdivision complete and release their right to utilize the funds from the irrevocable letter of credit, pending the receipt of a modified irrevocable letter of credit listing the county as an additional insured. Commissioner McCullough seconded the motion. Motion passed unanimously.

Caribou County Fair Board:

- Cody Thompson came to make sure everyone is on the same page on the upcoming improvement at the fairgrounds. He did not feel that the fair board, the 4-H department, and the commissioners are on the same page right now.

Commissioner Mathews stated that the contractor that has been working with the county felt that because of the potential price on the project, they should rebid for R.F.Q. They started the bid process and they got that bid back today and named Construction Services as the R.F.Q. for the project and named them as construction management. They can begin now to solicit bids and come up with plans. He stated that in the meantime, Eric Hobson proposed adding ambulance and fire bays if they decided to build a building which would open up the door to use ARPA funds. The board is beginning to get some pushback from the state on the level of reserve funds and they are considering using some of those funds for the fairgrounds project. They stated that this is all preliminary work required as a government entity and no final decisions on a project have been made.

Cody wanted to give a history on the project which started with 3 years ago wanting to get rid of the tent. They looked at a building or more precisely a hay shed, and they sold water rights to earn money for the project. They were then approached by Justin Hatch on the option of building a regular building with a spot for the 4-H offices to relocate with the possibility of a grant to help pay. Things were put on hold for a time and now building supplies have gone up significantly and the grant was not approved. He understands that the county may be able to provide funds and they want it to be for the good of the whole fair, not just the 4-H program. He stated they have not received capital money since he has been on the fair board. Commissioner Mathews reminded him that the last project was approximately \$80,000 for restrooms. They have looked at several options, even including an indoor riding arena at an estimated price of \$1.8 million. Another option that the fair board considers the strongest option is a coverall; they feel that is a better option because of concerts and acoustic concerns. They are looking at an 80 x 100 structure and with a cement floor would cost approximately \$280 to \$300 thousand. It would be permanent, insulated and have the ability to be fully enclosed in the winter. They also suggest remodeling of the cinder

block building and the art building on the south end of the fairgrounds. He suggested the art building be used for the 4-H offices. Both could be remodeled for \$200 thousand for year-round use.

Cody stated that he feels the fairboard has heartburn over the process and making sure that if there is that kind of capital money available, they want to ensure that it is used for the good of the fair as a whole and not just the 4-H. Commissioner Mathews stated that he thought when he left the meeting, he was clear that options were open; and that there has not been cash available over the years. It is just because of the ARPA funds and the potential state mandate on reserves that funds have become available. Commissioner Somsen stated that these funds do not have to go to the fair. Cody stated that was not his intention; there are many projects that need addressing including the bucking shoots and the crow's nest. The arena could use a rebuild on the timing events end as well.

Cody stated that before making any decisions, the fair board would like options to make sure they are doing this for the good of the whole. Commissioner Somsen suggested that communication needs improvement and would like the chairman to come to the board each year after the fair to discuss their needs. Commissioner Mathews asked what the estimated total cost of the projects discussed would be. Cody will prepare estimates and forward that information to the commissioners in the next few weeks.

Matt Loertscher also addressed needed repairs on the east food building, light pole structures, also barn improvements.

Reese, Shelton, Hope and Recovery Center:

- Reese noted the service project at the Hooper Springs Park that the Hope and Recovery Center was a part of. The center contributed in man hours and materials for a total of \$22,600 and the city's portion was \$4,000. He felt that they had created a very beautiful project.
- Reese gave a brief history of the center and stated that they set up the center according to local values. Currently, the center is part of the Hope and Recovery Resource Center based in Pocatello. It is a unique center, and they would like to increase local resources and funding with the goal of being independent. He stated that he is not asking for anything necessarily today, but looking for community support to keep the center functioning for the benefit of the local community. Their focus is to help people, not generating profits. They want to help people live in a healthy way in the community again and provide access to resources and support.

- Commissioner Somsen motioned to allocate \$5,000 from the National Opioid Settlement funds to the Hope and Recovery Center. Commissioner McCullough seconded the motion. Motion passed unanimously.

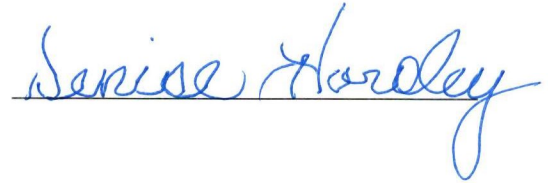
Other:

- Commissioner Somsen moved to approve the minutes of the July 25, 2022 commissioner meeting as amended, the claims approval report in the amount \$464,385.17 and payroll claims approval in the amount of \$184,495.76 for Fiscal Year 2022. Commissioner McCullough seconded the motion. Motion carried.
- The meeting adjourned at 11:58 a.m. The Caribou County Board of Commissioners will meet again on August 22, 2022 at 9:00 a.m. for regular meeting.

Signed: Mark Mathews, Commissioner Chairman



Attested: Denise Horsley, Clerk



CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 8/8/2022

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer - Road & Bridge	Road & Bridge Radar Signs
9:30 AM	Eric Hobson / Larry Weaver	Fire / Ambulance
9:45 AM	Rowdy Larkins	Building Dept. / Maintenance
10:00 AM	Ally Schwulst	GIS Dept.
10:15 AM	Dwight Lloyd	Weed Control
10:30 AM	Vicki Yost	Mill Canyon Road
10:45 AM	Babe Myers / Jericon Inc	Barley Meadows Final Plat & Bond Res 2022-08 & CC&R's
11:00 AM	Caribou County Fair Board - Cody Thompson	Fairgrounds - ARPA Funds
11:15 AM	Dow Barker	Variance on Land Split / Sulpher Canyon
11:30 AM		
11:45 AM	Hope & Recovery	Reese Shelton Donation
Noon	LUNCH BREAK	
1:00 PM		
1:15 PM	Caribou Medical Center	Discuss Land Transfer
1:30 PM		
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5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206)

B.O.E. Resolution 2022-08 Conditions of Bond Release for Barley Meadows

Drug Court Co-ordinator Discussiion

Opioid Settlement Funds

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.

Approved Payment of Bills

		Claims	Payroll
Current Expense	08/08/22	\$ 13,398.67	
Indigent		\$ 9,191.51	
Road & Bridge		\$ 54,494.60	
Special Highway		\$ 185,760.66	
Justice		\$ 61,706.77	
Weed Control		\$ 2,808.45	
Solid Waste			
Reappraisal		\$ 16,176.42	
Health		\$ 31,312.15	
Hospital M&O			
Ambulance		\$ 4,625.30	
Parks & Recreation		\$ 151.22	
Tort			
County Fair			
County Court Facility			
District Court		\$ 678.10	
Court Services			
Juvenile Justice		\$ 335.28	
Veteran's Memorial			
Mineral Leasing		\$ 10,914.28	
PILT		\$ 379.84	
Odyssey Court Payments		\$ 5,314.54	
TV Translator			
Landfill			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust			
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Range Improvement Trust			
Court Trust			
Centennial Trust			
College Trust			
Treasurer's Trust		\$ 531.11	
ID Trust			
Concealed Weapon's Trust		\$ 459.25	
Motor Vehicle Trust		\$ 61,755.37	
911 Trust		\$ 1,742.47	
Public Safety Trust			
Weed Control Trust			
Drug Court Fund		\$ 1,968.93	
Youth Court Trust			
Sheriff's Vessel Fund		\$ 680.25	\$ 184,495.76
Grand Total		\$ 464,385.17	\$ 184,495.76