

COMMISSIONER MEETING OF April 25, 2022

The Caribou County Commissioners met in regular session on April 25, 2022 at 9:00 a.m. Those in attendance were:

Mark Mathews, Commissioner
Bryce Somsen, Commissioner
Marty McCullough, Commissioner
Denise Horsley, Clerk
Jill Stoor, Deputy Clerk
Kim Spencer, Road & Bridge Dept.
Brett Barfuss, Road & Bridge Dept.
LaDonna Alley
Rowdy Larkins, Building Dept.

Dave Peoples
Shalayne Bartschi, CC Senior Center
Dwight Carter, Thatcher Cemetery
Guy Robbins, Thatcher Cemetery
Brandy Bredehoff, Jail Commander
Chris Thomas, Caribou Medical Center
Dillon Liechty, Caribou Medical Center
Eric Hobson, Public Safety

The meeting opened with Bryce Somsen leading the pledge of allegiance and prayer.

Commissioner Mathews motioned to add Gregg Haney to the agenda. Commissioner McCullough seconded the motion. Motion Passed.

Kim Spencer, Road and Bridge:

- Kim informed the commissioners that he has received the check from Ritchie Brothers Auctioneers in the amount of \$119,700 on April 19 and it has been deposited in the Road & Bridge Fund.
- Kim is looking to upgrade a to a 3-axel trailer to pull behind the 10-wheelers. The current trailer is a 1993 and not handling the weights they require. The cost is approximately \$50,000 to \$55,000. He has contacted Stiles and checked on bids for a new Olympic trailer with the deck over the axels, a tilt deck, and 3 axels with dual tires. Commissioners agreed to buy a new trailer and asked that he call on other bids before purchasing. He stated that the City of Soda Springs has previously expressed interest on purchasing our current trailer.
- Lundgren Road will be closed next week to install a culvert. They will call the residents located above the repairs and inform them prior to beginning the project.
- They continue blading gravel roads between snowstorms.
- He has plans to purchase a new grader from next years budget. They will need to get an order in by at least July for October delivery. Last year they were estimated at \$345,000 and he anticipates

at least \$390,000 this year. The board agreed and will motion for approval after a final bid is received.

Jacob Farnes, IT/GIS:

- Jacob presented two software license renewals. The first is for the Adobe Standard - Select Level 2 Plan that we currently have. We do need an additional license for the clerk's office and the cost with that additional user is \$3,588.48.

Commissioner Somsen motioned to approve the IT Department's purchase of the Acrobat Standard license renewal in the amount of \$3,588.48. Commissioner McCullough seconded the motion. Motion passed.

- The second renewal is for the antivirus protection through Computer Arts, Inc. and Jacob is requesting an upgraded plan to satisfy the cybersecurity and ransom ware requirements for antivirus that ICRMP has recommended. He presented several other quotes that were at a much higher price.

Commissioner Somsen motioned to approve the Computer Arts quote for ESET Protect Complete On-Premium for the amount of \$1,576.22. Commissioner McCullough seconded the motion. Motion passed.

- Jacob also presented a pricing quote from SHI for the server. He is still waiting for additional quotes and intends to split the payment for the new server between budget years.
- Discussion was held on internet and WIFI at the fairgrounds and the need for improvements especially if the grant comes through for a new building.

J. Adam Mabey, Sheriff:

- Sheriff gave a progress update on the 911 phone system grant. He met recently with the grant administrator to review the contract. They will verify some concerns with Day Wireless and pass an updated application to the county prosecutor for a legal review.
- Sheriff reports that they are now fully staffed at the Sheriff's office with two employees in training.
- He approached the board to address the possibility of using ARPA funds for several projects at the Sheriff's Office and jail. He is interested in upgrading the radio system to the 700 system to get us up to state standards. Discussion was held on options and what other counties are doing to mediate those problems with that particular system. He stated that they would need additional

repeaters to fill holes; the only repeater for that system currently is on Black Mountain. He knows we would need repeaters on Sedgwick and Woodall at the very least.

They are also requesting a new transport vehicle for the jail. At this time both vehicles used for transport are hand me downs from patrol. He suggested employee bonuses as another option.

- **Commissioner Somsen motioned to convene an executive session pursuant to I.C.74-206(a) at 9:51 a.m. Commissioner McCullough seconded the motion. Motion passed.**

**Commissioner Somsen suggested ending the executive session at 10:01 a.m.
No decisions were made**

Planning & Zoning, Public Hearing:

- **Commissioner Somsen motioned to convene a public hearing for a conditional use permit for a short-term rental in the Pebble Creek Subdivision on behalf of Chris and Mitzi Gonzales at 10:02 a.m. Commissioner McCullough seconded the motion. Motion passed.**
- Chris joined the meeting by phone and JoAnna Ashley gave an overview of the application. The property is an unimproved lot surrounded by state and federal lands giving the opportunity for recreation. They have plans to clear vegetation as well as install a gravel driveway and RV pad. They would place an RV on the pad and remove it for the winter season and provide a storage tank for water, battery power and a restroom facility. The property would be limited to 6 tenants with a 2-day minimum and would be cleaned between uses.

Several concerns were raised by the surrounding landowners including water and sewer accommodations, increased traffic, firearms and recreational shooting, bonfire use, and garbage disposal. Planning and Zoning recommended denying the application based on the concerns regarding access, permitting per CC&Rs, and safety and access for emergencies.

- LaDonna Alley is a landowner in the subdivision and expressed concerns on damage to the roads with the additional use. Her concerns were the same as those addressed at the previous public hearing.
- **Commissioner McCullough motioned to follow the Planning and Zoning Board's recommendation to deny the application. Commissioner Somsen recused himself from the vote. Commissioner Mathews seconded the motion. Both voted nay and the permit was denied.**

- Commissioner Somsen motioned to come out of the public hearing at 10:17 a.m. Commissioner McCullough seconded the motion. Motion passed and the board resumed regular session.

JoAnna Ashley, Planning & Zoning:

- JoAnna gave an update to the board on the progress of the Comprehensive Plan. They had 47 people at the Soda Springs meeting and 8 in Bancroft. The meeting at Freedom is tonight and this coming Wednesday in Grace. Work is continuing on the future land use map, draft policies, and addressing regional needs across the county. There will be booths on July 4th in Soda Springs, Pioneer Day in Bancroft, and at the Caribou County Fair in Grace. A mailer will also go out with tax notices.

Larsen Road:

- Discussion was held again on the intersection of Larsen Road and Reservoir Road. There will be a traffic study done as soon as the traffic counter is available. Commissioner Mathews suggested that Kim contact Bear Lake County and see if we could borrow their counter as well to get a good count on both roads. A public hearing date will be set and published after that count is done.

Shalayne Bartschi, CC Senior Citizens:

- Shalayne presented the board with the Income and Expense report for the first quarter. Overall income was up over last year because of a grant from SICO to help purchase new tables and chairs, as well as increased sales at the thrift store. Expenses were also increased due to the table and chairs purchase and a new serving counter.

Shalayne stated that sales at the thrift store were approximately \$4000 per month. Everything is going well and her only request of the board is that the parking lot be chip-sealed if possible.

Guy Robbins, Thatcher Cemetery:

- Guy Robbins and Dwight Carter appeared to present their plans for expanding the cemetery 50 feet to the west, installing new fencing as well as a gate on the west side. They have received donations so far of \$2100 and are hoping for several more; the bid on the work is coming in at \$5000 and the work is scheduled for next week. There is work also needed on a building that can be done at a later date. They requested a donation from the board to help offset the expenses.
- Commissioner McCullough motioned to donate \$3000 from PILT funds to the Thatcher Cemetery Board. Commissioner Somsen seconded the motion. Motion passed.

Gregg Haney, City of Soda Springs:

- Gregg Haney came to the board to discuss the future of the fire station bays owned by the county. Discussion was held regarding the mutual aid agreement as well as the repairs that are needed. The board agreed that they intent to maintain ownership and as long as the mutual aid agreement is continued, they are willing to let the city continue using the bays. The county would also be willing to help offset the cost of repairs using ARPA funds. After those repairs are made to bring it up to standard, they would expect the city to cover the maintenance in the future. The board would also request that the city send representation to the quarterly City/County meeting. Gregg stated that he would take that proposal to the City Council.

Chris Thomas and Dillon Liechty, Caribou Medical Center:

- Chris presented an amended contract between Caribou Medical Center and the Caribou County Jail to satisfy requirement from the bond counsel for the new hospital. The amendment was just to clarify the 90-day opt out and specifies the automatic renewal. Doug Wood reviewed the document as well as Sheriff Mabey.

Commissioner Somsen motioned to sign the amended contract with Caribou Medical Center. Commissioner McCullough seconded the motion. Motion passed.

- Required wording was also needed on the transfer agreement. Idaho law requires wording to cover the Anti-boycott Against Israel Act. Prosecutor Wood reviewed the documents and agreed with the change.

Commissioner McCullough motioned to amend the transfer agreement with the Caribou Memorial Hospital to add required wording. Commissioner Somsen seconded the motion. Motion passed.

- Chris stated that the bond council is asking for a stipulation to add a 6-month extension and need additional wording. She will bring documents to the May 9th meeting for review.

Dillon also asked about upcoming housing options in the county and would like to be able to let future employees know their options during the recruiting process. Several options were discussed.

Eric Hobson, Public Safety:

- Eric presented the contract with The State of Idaho that provides FEMA funds to pay for salaries at the Public Safety Office. He asked that the commissioner sign to accept those grant funds including the normal fund as well as additional ARPA funds.

Commissioner Somsen motioned to accept the EMPG grant funds for Eric Hobson and Linda Hemmert's salary reimbursements. Commissioner McCullough seconded the motion. Motion passed and the contract was signed.

- Eric has a quote from Western States for repairs on the county's portable emergency generator that came in at \$12,000. That would cover repairs on the voltage regulator and the control panel. It has fairly low hours and is mounted on a low boy trailer. Commissioner McCullough suggested considering the purchase of a new unit to potentially purchase with ARPA funds. Eric will investigate prices and compare to the cost of repairs and a decision will be revisited.
- The SCBA units that the commissioner previously approved and Eric ordered have become unavailable. The replacement units come in at approximately \$2000 more and are a better fitting unit. They will provide the amplifiers for free. Eric asked for the additional funds to pay for the units.

Commissioner Somsen approved the purchase of 25 Scott AV300HT 4 Point Kevlar Masks for a total price of \$9250 from ARPA funds. Commissioner McCullough seconded the motion. Motion passed unanimously.

Jail Inspection

Other:

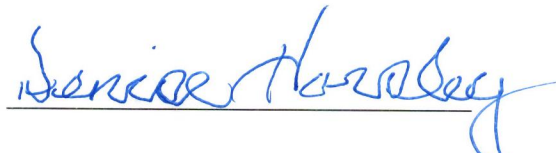
- **Commissioner Somsen moved to approve the claims including remittances for FY 2022 in the amount \$201,905.31, the minutes of 4/11/2022 as presented, and payroll claims in the amount of \$172,833.80 for 4/25/2022. Commissioner McCullough seconded the motion. Motion carried.**

- Commissioner McCullough motioned to approve the utility agreement contract with Northwest Pipeline. Commissioner Somsen seconded the motion. Motion passed and the contract was signed.
- Commissioner McCullough motioned to approve the license exchange agreement between the county and Intermountain Gas. Commissioner Somsen seconded the motion. All voted aye and the agreement was signed.
- The meeting adjourned at 12:08 p.m. and the board left to inspect the jail. The Caribou County Board of Commissioners will meet again on May 9, 2022 at 9:00 a.m. for regular meeting.

Signed: Mark Mathews, Commissioner Chairman



Attested: Denise Horsley, Clerk



CARIBOU COUNTY COMMISSIONER'S AGENDA**Date: 4/25/2022**

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge Trailer
9:30 AM	Jacob Farnes	IT / GIS
9:45 AM	J. Adam Mabey	Sheriff 74-206 (a)
10:00 AM	P&Z - Chris Gonzalez	Public Hearing: CUP Short Term Rental Pebble Creek Subdivision
10:15 AM	JoAnna Ashley	Comp Plan - Community Meeting Outcome
10:30 AM		
10:45 AM	Larsen	Reservoir Rd Intersection discussion
11:00 AM	ShaLayne Bartschi	CC Senior Citizen - quarterly report
11:15 AM	Guy Robbins	Thatcher Cemetery
11:30 AM	Chris Thomas	Jail Contract, Amendment Hospital Transfer
11:45 AM	Eric Hobson	EMPG Contract Emg generator
Noon	Jail Inspection	
1:00 AM	LUNCH BREAK	
1:15 PM		
1:30 PM		
1:45 PM		
2:00 PM		
2:15 PM		
2:30 PM		
2:45 PM		
3:00 PM		
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. 74-206

BOE

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.

Approved Payment of Bills

04.25.22	Claims	Payroll
Current Expense	\$ 15,815.48	
Indigent	\$ 3,112.79	
Road & Bridge	\$ 46,683.50	
Special Highway	\$ 13,639.97	
Justice	\$ 11,957.19	
Weed Control		
Solid Waste		
Reappraisal	\$ 103.28	
Health	\$ 1,308.88	
Hospital M&O		
Ambulance	\$ 1,021.28	
Parks & Recreation	\$ 357.22	
Tort		
County Fair		
County Court Facility		
District Court	\$ 405.09	
Court Services		
Juvenile Justice	\$ 712.09	
Veteran's Memorial		
Mineral Leasing		
PILT	\$ 270.00	
Water District		
TV Translator		
Landfill		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Range Improvement Trust		
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust		
911 Trust		
Public Safety Fund	\$ 2,083.30	
Weed Control Trust		
Historical Society Trust		
Drug Court Trust		
Cobra Trust		
Vessel Account		
Remittances	\$ 104,435.24	\$ 172,833.80
Grand Total	\$ 201,905.31	\$ 172,833.80