

## COMMISSIONER MEETING OF May 23, 2022

The Caribou County Commissioners met in regular session on May 23, 2022 at 9:00 a.m. Those in attendance were:

Mark Mathews, Commissioner  
Bryce Somsen, Commissioner  
Marty McCullough, Commissioner  
Denise Horsley, Clerk  
Jill Stoor, Deputy Clerk  
Kim Spencer, Road & Bridge Dept.  
Brett Barfuss, Road & Bridge Dept.  
Rowdy Larkins, CCBD  
Angie Mendenhall, Treasurer  
Adam Mabey, Sheriff

Jacob Farnes, IT/GIS  
Ally Schwulst, GIS  
JoAnna Ashley, Planning & Zoning  
Babe Meyers  
Jerry Lakey  
Hayley Meyers  
Amity Hansen  
Aaron Cook, Assessor  
Justin Hatch, Extension Agent

The meeting opened with Marty McCullough leading the pledge of allegiance and prayer.

### **Kim Spencer, Road and Bridge:**

- Kim stated that they have received the loader, grader, and the pickup.
- June 6<sup>th</sup> will be the start date to begin hauling the millings from the ITD project over near Bennington.
- He anticipates the Mill Canyon culvert project to begin near the end of July. The Forest Service determined that they will not be able to bypass due to wet lands, so the road will be closed for one week. The project is just north of the Blackfoot Narrows. The mine has been notified and they will make arrangements for employee parking and transportation. They will publish the closing on the county website, the Caribou County Sun and with the radio station.
- The road re-alignment in Lanes Creek near the mine for ITAFOS should be starting this summer and they will be moving to Dry Valley in 2023. Kim anticipates a redo on the Dry Valley Road as well and Bayer will provide the gravel to complete that project. The board requested project updates from both companies.
- The crews have begun hauling gravel to the Government Dam Road to patch 5 or 6 places before they begin oiling the road and anticipate completion to the cattle guard this year.
- They are making good progress and should finish applying chloride this week.

- Discussion was held on River Road at Johnny's Hole. They have seen sliding and estimate it moving at 4 inches a year. They will continue to apply chloride and the major fix will come after the canal company's grant process is finished and the water mitigation project is completed.

**Denise Horsley, Clerk:**

- Denise presented the May 2022 Primary Election results for the board to canvass the vote.

**Commissioner McCullough motioned to accept and certify the May 2022 Primary election results. Commissioner Somsen seconded the motion. Motion passed and the board signed the canvass report.**

**Adam Mabey, Sheriff:**

- Sheriff notified the board of a report of road damage in Freedom due to a resident was dragging logs on the county road. Chief Deputy Roper checked the situation and saw where the activity had occurred and reported no damage.
- He stated that he has worked with Rowdy on quotes for the outside repairs at the jail and will let Rowdy present their bid.
- Commissioner McCullough brought up a request from farmers out north in the Government Dam Road area. After speaking with several farmers, there have concerns with someone stealing fuel and the Sheriff encouraged calls to his office to report if that is suspected. Sheriff stated they have been patrolling out in the area and will encourage more presence when possible.
- They have been replacing trucks at the Sheriff's Office and have a check for one unit already. Sheriff asked for the board's approval to transfer the second truck to Search and Rescue to replace and old diesel truck used there. He is checking on replacing his unit and will transfer the current vehicle for deputy use. The new markings are coming in for the vehicles and will be installed soon. The Fords that were anticipated are not available until 2023 and Bancorp had 2 Dodge trucks immediately available so he went ahead with that transaction.
- The Search and Rescue ATV poker run will be held June 4<sup>th</sup> and the Sheriff wanted to confirm insurance coverage before the event. Clerk Horsley will check on that and let him know.
- The jail population is at an average of 42 currently and they hope to stay in that range.
- The Sheriff continues work and negotiations on the 911 dispatch upgrade and anticipates finishing up soon.

- Sheriff Mabey requested and executive session to discuss personnel information.

**Commissioner Somsen motioned to convene an executive session pursuant to I.C. 74-206(b) at 9:41 a.m. Commissioner McCullough seconded the motion. Motion passed.**

Commissioner Somsen suggested ending the session and 9:43 a.m. and regular session resumed. No decisions were made.

#### **Jacob Farnes, IT / GIS:**

- Jacob presented a sales order agreement for a floor model printer of a 36" plotter similar to the assessor's office. He is seeking their approval to spend capital outlay funds since the purchase is over the \$1000 limit.

**Commissioner McCullough motioned to purchase and HP Design Jet T 2530 Floor unit 36-inch-wide printer at a value of \$2975, and after a trade in value of \$800 is applied, has a net purchase price of \$2175. Commissioner Somsen seconded the motion. Motion passed.**

- Jacob has been exploring options for additional storage units. He has had 2 quotes come in and is waiting for a third but anticipates it being much higher. He requested ARPA funds to cover the costs. After discussion on the quotes, Jacob recommended the Dell quote.

**Commissioner Somsen motioned to approve the purchase of the Dell PowerVault ME5024 Storage Array at a cost of \$37,131.08 from ARPA funds. Commissioner McCullough seconded the motion. Motion passed unanimously.**

#### **JoAnna Ashley, Planning & Zoning:**

- JoAnna discussed the transition plan and logistics of the hiring process for her replacement. Budget numbers were discussed and it was decided that they would be able to hire full-time in July. JoAnna has been working on a list of skills required and will post the position in the next few weeks.
- On June 23<sup>rd</sup> she will be attending a meeting with SICOG where they are working on writing a regional economic plan with the state. Local government officials are invited.
- Discussion was held on drafting a resolution concerning the use of splitting 5-acre from a parcel to use for collateral on a loan. JoAnna will research the recent history of discussions in board meetings on the subject and begin a draft.



## Planning & Zoning Public Hearing:

- **Commissioner Somsen motioned to convene a public hearing to hear a requested amendment of conditions for the Barley Meadows Subdivision at 10:33 a.m. Commissioner McCullough seconded the motion. Motion passed.**

JoAnna presented an overview of the history with the previous DEQ recommendations requiring a community water and sewer system or pathogen study. Last fall a site visit was requested and after the visit, DEQ noted 3 distinct drainages on the property and is no longer requiring those same conditions. Mr. Myers has contracted Cody Allen, G.I.T. and presented a letter summarizing his geological study. His recommendation is to allow the presented subdivision with the large lot sizes to move forward with wells and septic systems. Along with the letter from Mr. Allen, the DEQ also sent a letter recommending approval of the project without the nutrient-pathogen study as previously proposed.

No public comment was heard at this public hearing and one comment was reviewed from the previous meeting.

The Planning and Zoning Board motioned to recommend approval of the change in conditions with the condition that if professional proof is provided that the new wells are affecting existing wells, development will stop.

**Commissioner Somsen motioned to approve the amended conditions to the Barley Meadows Subdivision to allow individual septic systems and wells with the condition added that if professional proof is given that the new wells are affecting existing wells, the development will pursue alternative sources of water. Commissioner McCullough seconded the motion. Motion passed unanimously.**

## Rowdy Larkins, Building Inspector / Maintenance:

- Rowdy presented bids for the repairs at the Sheriff's Office as well as the SEICAA building. Bids on the SEICAA building are from ABC Seamless Siding using a heavier gauge steel with the purlins because of costs. This includes several options for insulation. The board recommends that he obtain a least a second bid before approval. He also presented a bid from Construction Services on the exterior repairs and the sheriff's office. That bid came in at \$68,390 and requested that ARPA funds be used for both repairs.

**Commissioner Somsen motioned to accept the estimate bid for the exterior work at the Caribou County Sheriff's office from Construction Services at a total of \$68,930 to be paid from ARPA funds. Commissioner McCullough seconded the motion. Motion passed.**

- Rowdy is waiting for a reply from Henesh Construction on the work to replace the flagpole in front of the courthouse. He will get bids and recommendations for the best options to repair now that the weather will allow for repairs.
- Discussion was held on resurfacing the parking lot and painting new lines. They decided to patch spots as well as add additional paved surface on the south side of the building where the gravel is located. He will talk with Kim and schedule the work as well as get bids for similar work at the Caribou County Senior Center.
- Rowdy proposed changing the water fountains in the courthouse with bottle fill stations and is waiting for quotes.

**Justin Hatch, Extension Office:**

- Grace School District has changed policy and we will no longer be able to use their bus for transportation for 4-H camp. He has looked at quotes with Teton Transportation at an estimated cost of \$1,600. The Grace District has a bus available for purchase at a cost of approximately \$1,500 and would like the board's opinion. The bus is an older version and was in service just last year. Discussion was held on safety, insurance, storage, and maintenance costs. If those expenses are reasonable, the board is fine with the purchase.

**Commissioner Somsen motioned to approve the purchase of a used school bus for the Extension Office at a purchase price of \$1,500 from their capital outlay budget line item. Commissioner McCullough seconded the motion. Motion passed.**

- The grant application was not approved for the new building at the fairgrounds. He stated that it was very competitive bid process and he would still like to see something happen in the future. The use of ARPA or PILT funds was discussed as a future option and recommended that Justin approach the fair board with that option and come back with estimates. Angie also recommended that the crow's nest at the arena be a priority for replacement.

**Nekelle Smith, MR&E / Parks & Recreation:**

- Nekelle came to discuss the timeline and expectations for the placement of docks, port-o-potties, and lawn maintenance. Discussion was held on the expectations of maintenance and having them notify the county of needed repairs. She will work on drawing up a contract including establishing dates and listing locations and present that to the board. The board thanked them for the work and suggested they come to the upcoming budget meeting to discuss more.



**Angie Mendenhall, Treasurer / Tax Deed Hearing:**

- **Commissioner Somsen motioned to convene a Tax Deed Hearing at 11:54 a.m. Commissioner McCullough seconded the motion. Motion passed.**

Angie stated that she began her tax deed process with 25 parcels, narrowed it down to 5, and 4 were paid this past Friday, leaving only one. It is for Richard Lewis at 230 S. 2<sup>nd</sup> East in Soda Springs with past due taxes for 2018 of \$1,629.83. She will take tax deed on the property and if all taxes are not paid to the current due, it will go to auction in August.

**Commissioner Somsen motioned to end the hearing at 11:58 a.m. Commissioner McCullough seconded the motion. Motion passed.**

- Angie requested a tax cancellation on parcel #MH91660 for 2021 primary roll taxes in the amount of \$22.68.

**Commissioner Somsen motioned to cancel the taxes of \$22.68 on parcel #MH91660. Commissioner McCullough seconded the motion. Motion passed.**

**Other:**

- **Commissioner McCullough moved to approve the minutes of the May 9, 2022 meeting as presented, the claims in the amount \$755,748.90, and payroll claims in the amount of \$179,762.00 for Fiscal Year 2022. Commissioner Somsen seconded the motion. Motion carried.**
- **Commissioner Somsen motioned to sponsor the hospital golf tournament at a cost of \$500 and to pay a team entry fee at \$450 with PILT funds. Commissioner McCullough seconded the motion. Motion passed.**
- The meeting adjourned at 12:00 p.m. The Caribou County Board of Commissioners will meet again on June 13, 2022 at 9:00 a.m. for regular meeting.

Signed: Mark Mathews, Commissioner Chairman

Attested: Denise Horsley, Clerk



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**CARIBOU COUNTY COMMISSIONER'S AGENDA****Date: 5/23/2022****ACTION ITEMS / BUSINESS**

<b>Time</b>	<b>Name of Person/Party</b>	<b>Concerning</b>
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge
9:30 AM	J. Adam Mabey	Sheriff
9:45 AM	Jacob Farnes	IT/GIS
10:00 AM	Clerk / Elections	Canvass the Vote for May 17th Election
10:15 AM	JoAnna Ashley	P&Z Transition Plan
10:30 AM	Babe Myers      Public Hearing	Amend Conditions fo Barley Meadows Subdivision
10:45 AM		
11:00 AM	Rowdy Larkins	Building Dept./Maintenance
11:15 AM	Justin Hatch	Purchase of bus for 4-H
11:30 AM	Nekelle Smith	MR&E Park's Maintenance
11:45 AM	Angie Mendenall	Tax Deed Hearing 2018/Cancellation
Noon	LUNCH BREAK	
1:00 PM		
1:15 PM		
1:30 PM		
1:45 PM		
2:00 PM		
2:15 PM		
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4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. 74-206

Hospital Golf Tournament

BOE

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.

**Approved Payment of Bills**

<b>05.23.2022</b>	<b>Claims</b>	<b>Payroll</b>
Current Expense	\$ 34,453.53	
Indigent	\$ 1,029.47	
Road & Bridge	\$ 72,385.46	
Special Highway	\$ 13,517.24	
Justice	\$ 12,146.12	
Weed Control	\$ 21,687.22	
Solid Waste		
Reappraisal		
Health	\$ 1,287.95	
Hospital M&O		
Ambulance	\$ 645.38	
Parks & Recreation	\$ 45.06	
Tort		
County Fair		
County Court Facility		
District Court	\$ 1,029.10	
Court Services		
Juvenile Justice	\$ 1,507.54	
Veteran's Memorial		
Mineral Leasing	\$ 407,188.73	
PILT	\$ 3,135.00	
Water District		
TV Translator		
Landfill		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Range Improvement Trust		
Court Trust		
Centennial Trust		
College Trust	\$ 350.00	
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust		
911 Trust		
Public Safety Fund	\$ 65,749.67	
Weed Control Trust		
Historical Society Trust		
Youth Court Trust		
Vessel Account		
Remittances	\$ 119,591.43	\$ 179,762.00
<b>Grand Total</b>	<b>\$ 755,748.90</b>	<b>\$ 179,762.00</b>