

COMMISSIONER MEETING OF September 26, 2022

The Caribou County Commissioners met in regular session on September 26, 2022 at 9:00 a.m. Those in attendance were:

Mark Mathews, Commissioner

Bryce Somsen (via phone), Commissioner

Marty McCullough, Commissioner

Denise Horsley, Clerk

Jill Stoor, Deputy Clerk

Kim Spencer, Road & Bridge Dept.

Brett Barfuss, Road & Bridge Dept.

Russ Roper, Sheriff's Office

Justin Hatch, Extension Office

Aaron Cook, Assessor

Russ Roper, Sheriff's Office

Jaram Jones

Ally Schwulst, GIS

JoAnna Ashley, Planning & Zoning

Nellie Askew, Planning & Zoning

The meeting opened with Jill Stoor leading the pledge of allegiance and prayer.

Kim Spencer, Road and Bridge:

- Kim stated that they will be moving the crusher on Wednesday to Bartschi's from Summit View.
- They have completed laying wrap on Eight Mile Rd., Rock Chuck Rd., Village Rd. and Johnny's Hole; they will move now to Ice Cave Knoll and then start on Turner Loop. He stated that they will continue until the weather cools off enough that it is not effective. Commissioner Mathew questioned if it would be a good use on the Lanes Creek Cutoff Road from the cattle guard to the top of the hill where it gets slick when wet. Kim stated that they laid yellow gravel on that stretch and have since learned that it does not hold.
- Kim would like to start the application process for the full-time employee that is budgeted for the upcoming fiscal year. He stated that the process takes at least 6 weeks and he is already looking at the beginning of December. The board agreed and he will post the position.
- Discussion was held on a contract with Bonneville County for snow removal in Gray's Lake. Contact will be made with the commissioners from Bonneville County.
- Commissioner Somsen questioned if the signs had been posted in Freedom. Kim said they have one up in Sulfur Canyon and they will have them up by Wednesday. One sign has been put back up on the Wayan Loop for speed limits.
- Discussion was held on the Larsen Road sign changes. Kim stated that they will do one additional traffic study and will set a date for a public hearing.

Adam Mabey, Sheriff:

- Chief Deputy Russ Roper appeared because Sheriff Mabey in attending IAC meetings in Boise. He stated that there is a lot going on at the jail; the new panels for the jail control doors are being installed, they have good estimates back for replacement cameras, keys have been ordered, stucco repair in underway, interior work has also begun. He thanked the board and stated that they are excited for all the upgrades.

Jacob Farnes, IT Dept.:

- Jacob presented an adjusted copy of the Computer Arts, Inc. contract. The only adjustment was to remove the recording imaging cost and the current annual amount is at \$41,729.69. There is a meeting scheduled with Computer Arts at the IAC convention and he hopes to learn more then. He does not feel comfortable going into the new year without a signed contract. The budget line item is set at \$43,000.

Commissioner McCullough motioned to enter into the contract with Computer Arts, Inc. for the annual software contract at \$41,729.69. Commissioner Somsen seconded the motion. Motion passed.

- Jacob stated that one of the server battery backups has failed. The cost is over \$1,000 now and Jacob would like to purchase a \$2,000 model with this current year's budget.

Commissioner McCullough motioned to approve the purchase of a new server battery backup. Commissioner Somsen seconded the motion. Motion passed.

Ally Schwulst, GIS:

- Ally came to address the board on her pay rate after adding the addressing and inquired on when she should begin the training with Aaron. The board stated that she should start training ASAP. Discussion was held on pay rates and comparisons with surrounding counties. It was determined that the salary for the GIS technician would be raised from \$38,602 to \$41,000 annually (\$22.52 per hour).

Planning & Zoning, Public Hearing:

- Commissioner McCullough motioned to convene a public hearing for the application to vacate lot 4 in the Lewis Agricultural Subdivision at 10:00 a.m. Commissioner Somsen seconded the motion. Motion passed.

- JoAnna Ashley and Nelly Askew presented the application on behalf of Rick and Katie Hatch to vacate lot 4 of the Lewis Agricultural Subdivision which borders the City of Bancroft. They have recently purchased the property with the intent of making smaller residential lots and having the property annexed into the City of Bancroft. The easement would be retained for access to the property until the larger development is realized. The Ordinance 2022-02 was presented to the board. The county prosecutor has reviewed the application and the application is not required to be presented to the Planning and Zoning board per state statute.
- Jarom Jones, project consultant, spoke to clarify that the lot is currently bare with no easements that benefit the neighbors, and that the existing private access easement would not be used by the subdivision but be retained for only the current landowner. They are striving to be a good neighbor and only looking to annex their own property.
- No public input was heard.
- **Commissioner Somsen motioned to adopt Ordinance 2022-02 providing for the vacation of Lot 4 in the Lewis Agricultural Subdivision. Commissioner McCullough seconded the motion. Motion passed.**
- **Commissioner McCullough motioned to end the public hearing at 10:12 a.m. Commissioner Somsen seconded the motion. Motion passed.**

Jared Ricks, Public Defense Commission:

- Jared Ricks from the Public Defense Commission spoke with the board via phone call. He thanked the commissioners for the Financial Assistance Agreement and did request a current list of public defenders with Caribou County. He inquired if we had received the first quarterly payment from the Idaho State Tax Commission. The Clerk's Office confirmed a payment on 8/11/2022 of \$23,512.35. He stated that there will be 4 payments in each of the next 2 years.

Other:

- **Commissioner McCullough motioned to approve the minutes from the 9/12/2022 commissioner meeting as presented, the claim's approval report in the amount \$179,990.04, and the payroll claims approval report in the amount of \$192,740.83 for Fiscal Year 2022. Commissioner Somsen seconded the motion. Motion passed unanimously.**
- **Commissioner McCullough made a motion to sign the Cooperative Agreement for the University of Idaho Extension Programs for fiscal year 2023 beginning October 1, 2022.**

Commissioner Somsen seconded the motion. Motion passed unanimously and the agreement was signed.

- **Commissioner McCullough motioned to certify the L-1 Certificate of County Levies for Caribou County for the fiscal year 2023. Commissioner Somsen seconded the motion. Motion passed.**
- Aaron Cook expressed a need for new survey cabinets in the Assessor's Office. He has some funds available in his capital outlay line item to help cover the expense. The Clerk's Office expressed a need for the similar cabinets. The board offered to pay for the new cabinets and to transfer the two Aaron is already using to the Clerk's Office. The company does offer a trade-in value for the old cabinets and plat books. The board agreed to pay for the purchase from PILT funds.

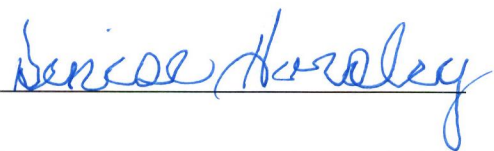
Commissioner McCullough motioned to purchase 3 new survey cabinets at a cost of \$3249 each for the Assessor's Office from the department assist line item in PILT. Commissioner Somsen seconded the motion. Motion passed.

- The board signed the Forest Service Road Agreement for the Summit View and Pebble Creek areas that was approved in a previous board meeting.
- Eric reminded the board that they approved the purchase of 3 additional defibrillators in the next budget year from ARPA funds. He noted that some of the approved projects are not going to be completed in time to invoice in the current fiscal year and asked if they could go ahead and purchase the defibrillators now in order spread the funds more evenly over the fiscal years. The board approved the purchase.
- The Green Light Project to honor veterans the week of November 7-11th was discussed. The board agreed to the purchase of lights and asked the clerks to lead the project.
- The meeting adjourned at 10:24 a.m. The Caribou County Board of Commissioners will meet again on October 10, 2022 at 9:00 a.m. for regular meeting.

Signed: Mark Mathews, Commissioner Chairman

Attested: Denise Horsley, Clerk





CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 9/26/2022

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge / Sign Road Agreement
9:30 AM	J. Adam Mabey	Sheriff
9:45 AM	Jacob Farnes	IT / GIS
10:00 AM	P&Z for Rick & Katie Hatch	Public Hearing - Vacate Lot 4 of Lewis Ag Sub Bancroft
10:15 AM	Jared Ricks	PDC
10:30 AM	Ally Schwulst	GIS / Addressing
10:45 AM	IAC CONFERENCE	
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OTHER BUSINESS: Executive Session I.C. 74-206

Green Light Project

Eric Hobson Radio Purchases

BOE

Sign L-1 Form

Aaron Cook - Purchase Approval

Commissioners Signatures Final Plat Amendment for the 3rd Amended Final Plat Grouse Creek Ranch Subdivision

Justin Hatch - Standardized Extension Agreement

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.

Approved Payment of Bills

Sept. 26, 2022	Claims	Payroll
Current Expense	\$17,923.04	
Indigent	\$2,286.53	
Road & Bridge	\$44,749.59	
Special Highway		
Justice	\$49,726.50	
Weed Control	\$9,095.95	
Solid Waste		
Reappraisal	\$15,248.95	
Health	\$13.74	
Hospital M&O		
Ambulance	\$8,475.91	
Parks & Recreation	\$14,961.23	
Tort	\$1,500.00	
County Fair		
County Court Facility		
District Court	\$466.71	
Court Services		
Juvenile Justice	\$429.57	
Veteran's Memorial		
Mineral Leasing		
PILT	\$5,120.00	
Water District		
TV Translator		
Landfill		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Range Improvement Trust		
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust Fund		
Motor Vehicle Trust		
911 Trust Trust		
Public Safety Fund		
Odyssey Court Payments		
Drug Court Trust		
Youth Court Trust		
Sheriff's Vessel Fund	\$70.21	
Remittances	\$9,922.11	\$192,740.83
Grand Total	\$179,990.04	\$192,740.83