

COMMISSIONER MEETING OF January 9, 2023

The Caribou County Commissioners met in regular session on January 9, 2023 at 9:00 a.m. Those in attendance were:

Mark Mathews, Commissioner
Bryce Somsen, Commissioner
Marty McCullough, Commissioner
Denise Horsley, Clerk
Jill Stoor, Clerk
Judge Mitchell Brown
Kim Spencer, Road & Bridge
Brett Barfuss, Road & Bridge
Jacob Farnes, IT
Jacob Fullmer, Coroner

Aaron Cook, Assessor
Angie Mendenhall, Treasurer
J. Adam Mabey, Sheriff
Russ Roper, Chief Deputy Sheriff
Derreck Hueckstaedt, Sheriff's Office
Nellie Askew, Planning & Zoning
Eric Hobson, Public Safety
Rowdy Larkins, Building Department
Brandy Bredehoft
Dennis Wilkinson

The meeting opened with Jill Stoor leading the pledge of allegiance and prayer.

Board of Commissioner Business:

- District Court Judge Mitch Brown performed the swearing-in ceremony for the following elected officials:

Aaron Cook, Assessor
Bryce Somsen, Commissioner District 2
Mark Mathews, Commissioner District 3
Jacob Fullmer, Coroner
Jill Stoor, Clerk of the District Court
Angie Mendenhall, Treasurer
- **Commissioner Somsen motion to approve Resolution 2023-01 to appoint Mark Mathews as Chairman of the Board of County Commission with Bryce Somsen acting as temporary chair in his absence. Commissioner McCullough seconded the motion. Motion passed and the resolution was signed.**
- **Commissioner Somsen made a motion to approve Resolution 2023-02 setting the reimbursement for travel mileage for authorized work-related duties at \$65.5 per mile. Commissioner McCullough seconded the motion. Motion passed and the resolution was signed.**

- **Commissioner Somsen made a motion to approve the 2023 commissioner assignment list as presented. Commissioner McCullough seconded the motion. Motion passed**

Kim Spencer, Road & Bridge:

- Kim stated that they only have 2 pieces of equipment still on warranty with Cat. He presented a quote for the Cat Programming service agreement. This would give them the ability to read codes on the Cat equipment when there is an issue. The initial cost would be \$8000 with a yearly fee of \$1500. He felt they would be able cover the cost within the first year.

Commissioner Somsen motioned to approve the purchase for the Cat Technology Maintenance Program for the Road and Bridge Department at a cost of \$8000. Commissioner McCullough seconded the motion. Motion passed.

- Phil Bartschi has approximately 4000 yards of gravel that he is willing to sell at a cost around \$5 cheaper than our other source. The board approved the purchase.
- Kim informed the board that they are currently further into their sand than the previous 2 years. They are now back to the 1' red cinders and they will need to purchase more to re-stock. They are mixing with a 10-1 ratio with salt. He estimates that they will double the salt use this year as well.
- They are having issues with the shop doors at the shop here in Soda Springs. Estimates to fix came in at approximately \$6000 and new estimates at \$7000. The board recommended replacing the doors.
- The board opened the sealed bid for the 2005 Chevy 3500.

Commissioner Somsen motioned to award the bid for the 2005 Chevy 3500 truck to Eric Hobson for the amount of \$4000. Commissioner McCullough seconded the motion. Motion passed.

Angie Mendenhall, Treasurer:

- Angie came to the board for guidance on a personal property tax bill for AECOM Energy and Construction, Inc. which is now Shimmick. It is not property of Shimmick and should have been paid by AECOM. She stated that the property is most likely not still in the county. She has sent notices and has email them as well. The total bill is now at \$35,657 including interest and late fees. They recommended Angie send a certified letter and if they do not respond, Doug would draft a letter showing intent to pursue a law suit.

Doug Wood, Lion's Club:

- Doug Wood made a request on behalf of the Soda Springs Lion's Club for a donation toward the Distinguished Young Women's program.

Commissioner Somsen motioned to approve a \$1000 donation to the Soda Springs Lion's Club for the Distinguished Young Women's program. Commissioner McCullough seconded the motion. Motion passed.

Jacob Fullmer, Coroner:

- Jacob presented and agreement with Ada County to perform autopsies if needed. The previous agreement was signed in August of 2020 and we need an updated version. He stated that after the new facility is up and running at ISU we will be able to utilize; if for some reason the new facility is unable to perform the work, he would like to keep the agreement with Ada County in place.

Commissioner Somsen motioned to sign the Pathological Services Agreement between Ada and Caribou Counties. Commissioner McCullough seconded the motion. Motion passed.

- Jake has been informed that the new freezer is scheduled for delivery next week. He is still working on a location or agreement with Sims Funeral Home. It will come in pieces and be assembled after a location is secured.
- Discussion was held on a vehicle for the coroner's use. After consulting with Bannock County, they suggested not using an old ambulance as previously thought. Contracting with a mortuary seems to be the best possibility at a cost of around \$600 per transfer and Jacob being reimbursed for his mileage. The board recommended he work on making an agreement.

Eric Hobson, Public Safety:

- Eric stated that the new truck is on a train being transported; he anticipates delivery this next month.
- Eric presented 2 Grant Subrecipient Agreements from the Idaho Office of Emergency Management for the chairman's signature. The first is the EMPG funding that pays for salaries at \$25,979.08 with performance awards yet to be determined. The second is SHSP; this is for \$24,946.68 and covers homeland security projects. This typically covers the cost of new radios; they will purchase 2 mobiles for EMS and 3 for the Sheriff's Office. Those agreements were signed.
- The Hazardous Mitigation Plan application has been submitted and he is waiting to hear their response.

- The Western Fires Manger Grant is being submitted today. If funded, it will cover mitigation costs for two projects; one in Chesterfield and the other in the Bailey Creek area. The state provides the funding for what are federal projects.
- The ambulance has been busy with 46 calls this past month with the normal average for this time period being 20. They also had 5 transfers to Salt Lake City in December.

Rowdy Larkins, Building Department:

- Rowdy presented the bill from the architect for the initial plans regarding the fairgrounds building. It came in at \$19,205; those plans could still be utilized depending upon the final decision on what is built.

Commissioner Somsen motioned to approve payment on invoice #1906 for \$19,205 to Booth Architecture, PLLC for work on the fair buildings. Commissioner McCullough seconded the motion. Motion passed.

- He presented his quarterly building permit report. He stated that things on the residential side have slowed down with only 5 residential permits active and 1 agriculture building. The largest permit is industrial for Bayer's Caldwell Mine; they have been approved to go ahead with the concrete portion of the project for the maintenance shop as well as several office type buildings.

Nellie Askew, Planning and Zoning - Public Hearing:

- **Commissioner Somsen motioned to convene a public hearing at 10:30 a.m. to hear public input on Ordinance 2023-01 regarding Short-term Rentals. Commissioner McCullough seconded the motion. Motion passed and the public hearing began.**
- Nellie gave an overview of the Planning and Zoning public hearing held on 1/5/2023. She explained that the new code would help regulate the short-term rental and provide renters with more security and safety. She stated that the P&Z board recommended the requirement to show proof of the fire extinguishers and their usage time frame as well as phone numbers if the renters have complaints. They did recommend approval of the new ordinance. They had 3 members of the public attend just for informational purposes; not for comment. She presented a permit form that she recommends for use as well as Ordinance 2023-01 and Resolution 2023-03 for a fee adoption.

No public comment was received.

Commissioner Somsen made a motion to adopt Ordinance 2023-01 enacting a new short-term rental code 13.65.010 for Caribou County. Commissioner McCullough seconded the motion. Motion passed and the ordinance was signed.

Commissioner Somsen motioned to approved Resolution 2023-03 which adopts fees for applications and services associated with the new short-term code. Commissioner McCullough seconded the motion. Motion passed and the resolution was signed.

Commissioner Somsen made a motion to come out of the Public Hearing at 10:37 a.m. Commissioner McCullough seconded the motion. Motion passed.

Chief Deputy Russ Roper, Derreck Hueckstaedt, Sheriff's Office:

- Chief Roper stated that they were here to discuss an upgrade to the dispatch console. He first wanted to publicly thank the board for the upgrades they have funded at the Sheriff's Office. The current console is coming up on its 10th year anniversary and is quickly becoming outdated in today's world of technology. The incoming calls are received by phone, text and even video. The information is processed and then sent out to law enforcement and EMS by radio. They are looking to upgrade the console and make it interoperable with other departments.

Along with Derreck Hueckstaedt, they presented purchase options. They include full purchase price at \$305,000 for a Motorola MCC7500 console. They also showed 4 lease options ranging from 2 to 5 years. Derreck further explained the advantage of the new system being connected to agencies all across the state and upgrading the radios. They inquired about any available ARPA funds or other funding and asked that the board consider the purchase.

The board inquired about grant opportunities that might be available and asked that they explore other funding options before just outright approving the purchase.

Brandy Bredehoft, Dennis Wilkinson:

- **Commissioner Somsen made a motion to convene and executive session pursuant to I.C.74-206(b) at 11:05 a.m. Commissioner McCullough seconded the motion. Motion passed unanimously.**

Commissioner Somsen suggested ending the executive session at 12:32 pm. No decisions were made.

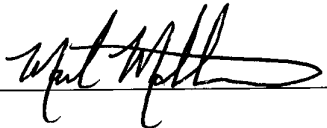
Other:

- **Commissioner McCullough motioned to approve the claims approval reports FY2023 in the amount of \$752,595.39 including remittances, the payroll claims approval report in the amount of \$386,337.64 for FY2023, and the minutes from the 12/12/2022 and 12/19/2022 commissioner meetings as presented. Commissioner Somsen seconded the motion. Motion passed unanimously.**
- **The board signed the Snow Removal Agreement with Bonneville County.**
- **Commissioner Somsen motioned to convene and executive session pursuant to I.C.74-206(b) at 10:15 a.m. Commissioner McCullough seconded the motion. Motion passed unanimously.**

Commissioner Somsen suggested ending the executive session at 10:26 a.m. No decisions were made.

- **The meeting adjourned at 12:00 p.m. The Caribou County Board of Commissioners will meet again on January 23, 2023 at 9:00 a.m. for regular meeting.**

Signed: Mark Mathews, Commissioner Chairman



Attested: Jill Stoor, Clerk



CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 01/09/2023

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Judge Brown	Swearing In All Elected Officials
9:30 AM	Commissioner Business	Appt. Of Commissioner Chair/Comm Assignments
9:45 AM	Kim Spencer / Road & Bridge	Bartchi Gravel, CAT Technologies, Truck bids
10:00 AM	Eric Hobson / Larry Weaver	Fire / Ambulance
10:15 AM	Rowdy Larkins	Courthouse Maintenance / Building Department
10:30 AM	Planning & Zoning	Public Hearing-STR code adoption
10:45 AM	Sheriff's Office	Dispatch Console discussion
11:00 AM	Brandy Bredehoff / Dennis Wilkinson	Executive Session I.C. 74-206(b)
11:15 AM		
11:30 AM		
11:45 AM		
12:00 AM	Jacob Fullmer	Coroner agreement
12:15 AM	Angie Mendenhall	Tax Cancellation
	LUNCH BREAK	
1:15 PM		
1:30 PM		
1:45 PM		
2:00 PM	Open House - Denise Horsley retirement	
2:15 PM		
2:30 PM		
2:45 PM		
3:00 PM		
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206)

B.O.E.

Snow Plow agreement w/ Bonneville County

Approve Certificate of Residency

Resolutions - commissioner chair, mileage

Lion's Club Donation - DYW

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.

Approved Payment of Bills

JAN.09, 2023	Claims	Payroll
Current Expense	\$ 41,498.63	
Indigent	\$ 2,430.56	
Road & Bridge	\$ 116,940.49	
Special Highway	\$ 10,362.83	
Justice	\$ 146,245.40	
Weed Control	\$ 6,181.79	
Solid Waste		
Reappraisal	\$ 894.05	
Health	\$ 31,115.19	
Hospital M&O		
Ambulance	\$ 5,493.45	
Parks & Recreation	\$ 358.68	
Tort		
County Fair	\$ 40,000.00	
County Court Facility		
District Court	\$ 4,245.43	
Court Services	\$ 6,677.00	
Juvenile Justice	\$ 1,032.58	
Veteran's Memorial	\$ 8,500.00	
Mineral Leasing		
PILT	\$ 20,363.71	
Public Safety Fund	\$ 1,011.74	
Odyssey Court Payments	\$ 8,054.87	
Water District		
TV Translator		
Landfill		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust	\$ 80.00	
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Range Improvement Trust		
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust	\$ 42,647.80	
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust		
911 Trust Fund	\$ 7,651.24	
Public Safety Trust		
Historical Society Trust		
Drug Court Trust		
Youth Court Trust		
Sheriff's Vessel Fund	\$ 768.35	
Remittances	\$ 250,041.60	
Grand Total	\$ 752,595.39	\$ 386,337.64