

COMMISSIONER MEETING OF January 23, 2023

The Caribou County Commissioners met in regular session on January 23, 2023 at 9:00 a.m. Those in attendance were:

Mark Mathews, Commissioner
Bryce Somsen, Commissioner
Marty McCullough, Commissioner
Jill Stoor, Clerk
Kim Spencer, Road & Bridge
Brett Barfuss, Road & Bridge

Jacob Farnes, IT
J. Adam Mabey, Sheriff
Nellie Askew, Planning & Zoning
Eric Hobson, Public Safety
Rowdy Larkins, Building Department

The meeting opened with Marty McCullough leading the pledge of allegiance and prayer.

Kim Spencer, Road & Bridge:

- Kim confirmed that the board wants to see China Cap Road oiled to the Government Dam Road; all agreed. Also, on the list of projects is to chip seal the north end of Nipper Road from the church up to Kelly Toponce. They will gravel 10 Mile pass and on West Turner Loop lay wrap as well as oil on the last 3 miles on Government Dam Road. He wanted to confirm projects because he anticipates seeing contracts within the next few months.
- Discussion was held on the Blackfoot River Road from the haul road to China Hat due to the anticipated increase in traffic.
- Kim has been in contact with Simplot about the possibility of hauling gravel down towards Wells Canyon for the upper end of Crow Creek.
- Kim said to anticipate a bill from Rush Truck Center; Number 28 is there for repairs and estimated cost is \$7,000 to \$10,000 for repairs to the bushings, transfer case, and the exhaust system. 61 Grader has been blowing hydraulic lines and they expect to remove the motor and repair all the lines at once. #33 10-wheeler snowplow has been burning through oil and they anticipate a rebuild. Kim will present bids at a later this spring.

Doug Wood, Prosecutor:

- Doug requested approval from the board to obtain help on an upcoming trial to review the evidence and help with trial preparation. He would also like to consider a deputy prosecutor for additional assistance as well as the possibility of an expert witness. He spoke with the Clerk about a contingency line item in his budget as well as the possibility of the department assist line in the PILT budget. The board agreed and Doug will communicate with them if he needs funds beyond his budgeted expenses.

J. Adam Maybe, Sheriff:

- Sheriff presented a year-end report. He stated that patrol deputies handled 1791 incidences. Dispatch took 7359 calls divided as follows: 1125 from Bancroft, 672 from Grace, 63 from Wayan, 39 from Freedom, and 5460 from Soda. They had 5 boating incidents, 18 DUI's, 20 drug incidents, and 148 accidents. There were a total of 2594 traffic stops with 719 citations issued; that is 28% of stops ending in citations. The Sheriff feels that that is a good ratio showing they are not giving too many tickets and not too many warnings. He commended the deputies for doing a good job and keeping the community safe.
- The 911 upgrade is going well with a March date for going live.
- On the personnel side, he is down one detention deputy and on dispatcher. They have completed interviews and he will make the call on who fills that position later today. He does have one dispatcher interested in moving to detention; if they decide to go that route, he has two qualified dispatchers willing to work part-time to cover that open position. Sheriff stated that he has one detention deputy that is starting patrol FTO hours with the intention of challenging POST. He came here from Utah certified in detention and patrol and this will give him the opportunity to challenge POST to be certified in Idaho.
- The jail count continues to remain high and an average above 40. They have had not major incidences in the jail facility. Project updates include the floor sanding being almost completed, with the showers, door system, and camera upgrades finished. The new medical contract is in place and going well.
- They have 6 qualified divers and ready for the boating season.
- Sheriff informed the board that outside of county work, he has also been assigned to the Governor's Subcommittee for Missing and Murdered Indigenous People, Idaho Cold Case and DNA Committee, as well as being the secretary of the Tri-County Sheriff's Association.
- Further discussion was held on the possibility of funding for a complete new radio system.

Nellie Askew, Planning & Zoning - Public Hearing:

- **Commissioner Somsen motioned to convene a public hearing at 10:01 a.m. to hear the Pebble Creek Plat Amendment for Block 5, Lots 1 and 2 by Korey & Shawna Miller. Commissioner McCullough seconded the motion. Motion passed unanimously.**

Nellie joined the board remotely and presented the application of Korey and Shawna Miller requesting a plat amendment for Block 5, Lots 1 and 2 to maintain access to their lots through an adjoining lot that is being sold. They have purchased 4 acres to accomplish this goal. Planning and Zoning heard the application and recommended the approval after no public input was given. The board looked and mapping to verify the location and understand the need for the change.

No public comment was heard.

Commissioner Somsen motioned to approve the Plat Amendment of Block 5, Lot 1 and portion of Lot 2 because it meets the required codes and condition of the Comprehensive Plan and Zoning Ordinance 12.36 contingent upon obtaining the required signatures on the surveyor's plat. Commissioner McCullough seconded the motion. Motion passed.

Commissioner McCullough motioned to end the public hearing at 10:12 a.m. Commissioner Somsen seconded the motion. Motion passed.

Jacob Farnes, IT Dept.:

- Jacob discussed plans to attend the IAC meetings and permission to use his own vehicle because the repairs are not completed.
- Jacob has been meeting with a contract technician to continue work on the exchange email migration. The first phase was completed over the Martin Luther King holiday and work will continue to complete those upgrades.
- He has been looking at a laptop for the Road & Bridge mechanic and different options were discussed. They recommended a regular laptop with a better case over the tablet option.
- Jacob is also exploring options for computer management, backup options and will explore grants including one with 4CASI. He is anxious to speak with other IT personnel at the upcoming meetings to learn what other options are available.

Rowdy Larkins, Building Department:

- Rowdy presented the annual Caribou County Building Report for 2022. There were 58 total permits with valuations at \$11,373,508 and fees at \$71,358.52.
- Rowdy did approach the board about his recent certifications and asked that his salary be adjusted as agreed upon during his hiring process. Budget numbers were considered and the board decided to give him an advancement and re-evaluate during the upcoming budget process.

Commissioner Somsen motioned to set the wage at \$29 per hour because of the completed certifications effective with the new pay period. Commissioner McCullough seconded the motion. Motion passed.

Shalayne Bartschi, Caribou County Senior Center:

- Shalayne presented the Quarterly Income and Expense Report as well as the Year-end numbers for the Caribou Senior Center. Overall, the income came in at \$292,092.23 and the expenses at \$247,609.54.
- She reported that the new oven was installed last week and they are working to sell the one they removed. Their new siding project is anticipated to start this week. Discussion was held on the thrift store and the overwhelming donations received.

Jill Stoor, Clerk:

- Jill presented more paperwork pertaining to the National Opioid Settlement for approval to add more pharmacies. After discussion with counsel, we will stamp new paperwork added to the suit.
- Public Defense numbers were discussed for the upcoming Maximum Budget and Foregone Worksheet with two different formulas to run the calculation; it was decided to submit the lower amounts to the Idaho State Tax Commission.
- Discussion was held on the phone per diem offered and the different rates that are being paid to employees. After reviewing the rates, a standard rate per quarter was suggested for those who do not have a county issued phone. They directed Jill to assemble a list of who is receiving the benefit and they will review at the next meeting.

Commissioner Somsen motioned to set the per diem for cell phone reimbursement at \$150 per quarter. Commissioner McCullough seconded the motion. Motion passed.

- With the end of the state indigent program, the county program needs to be addressed. Without having a county policy in place, the decision was made to end all county programs with the exception of the burial and jail medical line item.

Commissioner Somsen motioned to end the county indigent program effective with the last payment made in 2022 with the exception of the Burial and Jail Medical line items. Commissioner McCullough seconded the motion. Motion passed unanimously.

Other:

- **Commissioner McCullough motioned to approve the minutes for the 1/9/2023 meeting as presented, the claims approval report in the amount of \$4,020,261.70 including remittances, and the payroll claims approval report in the amount of \$346,524.49 for FY2023. Commissioner Somsen seconded the motion. Motion passed unanimously.**
- **Commissioner Somsen motioned to approve a liquor license application for Family Dollar contingent on payments for the Fiscal Years 2022 and 2023. Commissioner McCullough seconded the motion. Motion Passed.**
- Commissioner Mathews informed the board of an IDAWY meeting Wednesday, January 25th at 8:00 a.m. He stated that there would be some changes in board membership and would like all commissioners to attend if possible.
- The meeting adjourned at 11:26 a.m. and the board left for the quarterly jail inspection. The Caribou County Board of Commissioners will meet again on February 13, 2023 at 9:00 a.m. for regular meeting.

Signed: Mark Mathews, Commissioner Chairman

Attested: Jill Stoor, Clerk


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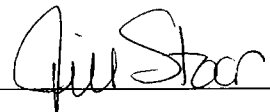
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CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 01/23/2023

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge
9:30 AM	J. Adam Mabey	Sheriff
9:45 AM	Jacob Farnes	IT / GIS
10:00 AM	Nellie Askew/Planning & Zoning	Pebble Creek - Plat Amendment Lot 1 & 2 Korey & Shawna Miller
10:15 AM	Rowdy Larkins	Building
10:30 AM	CC Sr. Citizens	
10:45 AM	Jill Stoor	Clerk
11:00 AM	Jail Inspection	
11:15 AM		
11:30 AM		
11:45 AM		
Noon	LUNCH BREAK	
1:00 PM		
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5:00 PM		

OTHER BUSINESS: Executive Session I.C. 74-206

Family Dollar Liquor License Approval

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.

Approved Payment of Bills

23-Jan-23	Claims	Payroll
Current Expense	\$ 57,748.25	
Indigent		
Road & Bridge	\$ 146,257.62	
Special Highway	\$ 7,961.69	
Justice	\$ 43,554.50	
Weed Control	\$ 1,398.47	
Consolidated Election	\$ 909.88	
Solid Waste		
Reappraisal	\$ 1,990.00	
Health	\$ 321.01	
Hospital M&O		
Ambulance	\$ 1,550.24	
Parks & Recreation	\$ 156.76	
Tort	\$ 79,074.00	
County Fair		
County Court Facility		
District Court	\$ 624.72	
Court Services		
Juvenile Justice	\$ 238.18	
Veteran's Memorial		
Mineral Leasing		
PILT	\$ 3,419.02	
City of Soda Springs		
City of Bancroft		
City of Grace		
Water District		
TV Translator		
Landfill		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Range Improvement Trust		
Court Trust		
Centennial Trust		
College Trust	\$ 4,000.00	
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust Fund	\$ 366.25	
Motor Vehicle Trust	\$ 46,618.09	
911 Trust	\$ 70,527.28	
Public Safety Fund	\$ 294.46	
Odyssey Court Payments	\$ 35.00	
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Remittances	\$3,553,216.28	\$ 346,524.49
Grand Total	\$4,020,261.70	\$ 346,524.49