

COMMISSIONER MEETING OF February 27, 2023

The Caribou County Commissioners met in regular session on February 27, 2023 at 9:00 a.m. Those in attendance were:

Mark Mathews, Commissioner
Bryce Somsen, Commissioner
Marty McCullough, Commissioner
Jill Stoor, Clerk
Kim Spencer, Road & Bridge
Brett Barfuss, Road & Bridge
Jacob Farnes, IT Department
Jacob Fullmer, Coroner

Stace Gearhart, IDJC
Rowdy Larkins, Building Department
Ally Schwulst, GIS
Eric Hobson, Public Safety
Bob Monk, Bayer
J. Adam Mabey, Sheriff
Nellie Askew, Planning & Zoning

The meeting opened with Bryce Somsen leading the pledge of allegiance and prayer.

Kim Spencer, Road & Bridge:

- Kim stated that they are just playing catchup with 4 graders and 2 trucks down. They were hoping to have one grader fixed today; currently they are down 4 graders and 3 trucks. They are anticipating parts next week with one in for repairs in Idaho Falls and another at Diesel Depot.
- Commissioner Mathews questioned the comp hour accruals and discussion was held on possibly paying out some of those hours when the plowing season is completed. They will look at the totals and decide at a later date.
- The possibility of purchasing a rotary was discussed and Kim will explore options.
- A letter was received from Mr. Tufts on Cedar View Road concerning his mailbox; other mailboxes that are located in the county right of way and how to handle issues was discussed.

J. Adam Mabey, Sheriff:

- Sheriff expressed condolences to Commissioner Mathews on the loss of his long-time employee.
- He gave an update on ongoing projects at the jail facility including repairs to the drains in the kitchen floor. It was required to dig up the floor to complete the repairs and they have installed a new epoxy floor they feel will be a better solution than the previous linoleum. The cost was more

that expected although the electrical repairs coming in low should offset that amount. ITD also donated several used ice makers that they were able to put together to get a functioning unit.

- The 911 upgrade should go live on March 22 after they resolve problems with the existing phone system; they will need to upgrade to the same system as the courthouse and add more recorded lines.
- Discussion was held on 1st Amendment Audits and the need for a county policy and employee training. There is ICRMP training available that the Sheriff recommends employees' view.
- He has heard concerns from a few people on patrols in Grace and Bancroft. He wants the public to understand that cities are responsible for their own law enforcement after they are incorporated and the patrols done are a courtesy for the citizens. If he were to contract that work, city taxes would increase. They are striving to make a presence known especially in the school zones.
- They have filled the open dispatch position and have a dispatcher who has express interest in the open detention position.
- During last weeks snowstorm there was a Sheriff's Office vehicle struck with no damage caused.
- Sheriff presented the completed boat grant application and asked for the chairman's signature.

Commissioner Somsen made a motion to sign the Boat Safety Grant Application with The Idaho Department of Parks and Recreation for the amount of \$23,517. Commissioner McCullough seconded the motion. Motion passed.

- One of the former patrol trucks is done and one in progress to be transferred to the Road & Bridge Department.
- They have applied for several year-round grant opportunities. The first is a Rural Road Safety Grant to cover secondary dirt roads for an additional 20 hours in the fiscal year. The second in related to the Caldwell Mine and they are waiting to hear on that one.
- **Commissioner Somsen motioned to convene and executive session pursuant to I.C. 74-206(f) at 9:46 a.m. Commissioner McCullough seconded the motion. Motion passed unanimously.**

Commissioner Somsen suggested ending the executive session at 9:58 a.m. No decisions were made.

Stace Gearhart, IDJC:

- Stace Gearhart from the Idaho Department of Juvenile Corrections appeared along with Justin Steele to present the 2022 Caribou County Annual Juvenile Justice Report. Juvenile felony arrests stayed steady with the same number as last year with misdemeanor arrests up slightly. The probation success rate was 73% with the diversion success rate at 100%. The intake overview was the same as last year; Stace stated that Caribou County has more female offenders than average in Idaho. The numbers for youth probation and diversion were both down last year. Stace complemented Justin and his team for the successful program run in the county. Discussion on funding form the program was also discussed.

Jake Fullmer, Coroner:

- Jake gave an update on the status of the cooler that was ordered. He stated that the hold up is custom sizing. The board was adamite that he works with Sims Funeral home to negotiate a contract for transportation as well as storage.
- Discussion was held about confidentiality of any coroner business.
- Deputy Owens has agreed to be the Deputy Coroner and they will both be attending training via the International Association of Coroners and Medical Examiners. The Idaho Association of Coroners will reimburse the expenses. Dr. Housley has also agreed to help with coroner duties when needed.

Jacob Farnes, IT:

- Jacob gave an update on the future of Computer Arts / Harris for the county software needs. He stated that the property portion is no longer supported. The company wants to transfer to another Harris properties and the cost is still unknown. Several counties are moving to Tyler and he will watch the progress there. Angie requested that we look for options that cover all three courthouse offices if possible.
- He has been working on several grant opportunities with the federal and state government concerning domains as well as security costs associated with maintaining the domain. He will wait for the better option and revisit the situation in September or October.

Nellie Askew, Planning & Zoning:

- Nellie appeared to request permission to omit the zoning code 12.20.030 regarding division of agricultural zoned land that was discussed at the last board meeting. It is direct conflict with newer code; the board approved the change.
- She presented mapping of the Alexander Townsite and presented questions on the roads on the plat. The gentleman that owns several plots in the south portion of the map is requesting that the board consider vacating some of the roads. There are so many setbacks that the property is nearly useless; it is just in conversation at this point. Legal counsel advised the board that it is the property owners' responsibility to do the legal work and bring a proposal to the board.
- Nellie presented a new contract with JUB Engineers, Inc. regarding professional services for the comprehensive plan.

Commissioner Somsen motioned to sign the updated contract with JUB Engineers, Inc to finalize the comprehensive plan with Caribou County for FY2023. Commissioner McCullough seconded the motion. Motion passed and Commissioner Mathews signed the contract.

- Nellie spoke with the board about the possibility of adding a recreational plan to the county planning code. She feels that it would be a benefit to add code regarding parks and open spaces; including waterways, campsites, rivers and help establish and create a guide for use. It would also open the opportunity for receiving grants toward future development. The estimated cost would be approximately \$25,000. The board decided to address it during the budget process.
- Commissioner Somsen received an email regarding a property at the base of Fish Creek requesting the county's vision of the use of that property. Legal council advised the board not to reply and they asked Doug to draft a letter stating that they cannot offer an opinion and refer him to the comprehensive plan.

Ally Schwulst, GIS:

- The state has reached out to all the counties in Idaho and are working to create an authoritative boundary dataset that will further be used for Next Generation 911. The data can not have any gaps or overlaps and proposed changes need to be made to simplify the maintenance of the dataset. She stated that Census data has been determined as the authoritative source for County Boundary in Idaho. Tom Calton and Pam Bond have been working with Ally on a discrepancy between Caribou and Bear Lake Counties. They presented the information on upgrading and

standardizing the information. It was decided to have Ally bring the presentation to the 4 County Meeting on March 15 to bring both boards current on the issue.

Eric Hobson, Public Safety:

- Eric spoke with the board about an issue with the Caldwell Canyon Mine Project with Bayer. He stated that the fuel farm at the south bench of Dry Valley will exceed the level that is in the International Fire Code that has been adopted in the State of Idaho. They met on Friday and came up with variance for the 4000-gallon excess as well as 2 diesel tanks that are over limits. Eric stated that the mine is on private property, they have constructed a catch basin, it is away from main mine traffic and structures and he is comfortable giving the variance since the only issue is capacity size. The Fire Department has the statutory jurisdiction and the ability to issue the approval, however, Eric wanted the approval of the board before he issued the variance. The board agreed.
- Eric presented ambulance bids for the new ambulance he has received grant funding for. The bid he would like to accept is from Braun NW, Inc. and came in at \$258,854. He has grant funds in the amount of \$192,000 and has capital outlay budget for the remaining amount.

Commissioner Somsen made a motion to approve EMS to purchase the 2024 Northstar 153-1 Silverado K3500 4x4 Ambulance for the amount of \$258,854 using \$192,800 of grant funds. Commissioner McCullough seconded the motion. Motion passed and the board chairman signed the proposal.

- Eric informed the board of the issues with the 1973 Robertson pump and proposed replacing it with the pump from Eric's vehicle and purchasing a new one. Several options and prices were presented.

Commissioner Somsen made a motion to approve the purchase of a Darvy High Pressure 38 pump not to exceed \$2200 for EMS.


Jill Stoor, Clerk:

- Jill stated that we need to canvass the vote for the March 14th Election before the next board meeting. It was determined to take care of that after the 4 County Meeting on March 15th at approximately 1:00 p.m.
- Nellie Askew has completed her 6-month probationary period; it was decided to approve her wage be brought up to full wage for the current pay period.
- Agenda items and lunch plans were discussed for the upcoming 4-County Meeting.

Other:

- Commissioner Somsen made a motion motioned to approve the payroll claims in the amount of \$396,252.13 for 2/10/23, the claims approval report in the amount of \$394,825.98 for 2/10/2023, and the minutes of the 1/23/23 meeting as presented. Commissioner McCullough seconded the motion. Motion passed unanimously.
- The meeting adjourned at 12:10 p.m. The Caribou County Board of Commissioners will meet again on March 14, 2023 at 9:00 a.m. for regular meeting.

Signed: Mark Mathews, Commissioner Chairman



Attested: Jill Stoor, Clerk



CARIBOU COUNTY COMMISSIONER'S AGENDA**Date: 02/27/2023**

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge
9:30 AM	J. Adam Mabey	Sheriff/ Executive Session 74-206 (b)
9:45 AM	Jacob Farnes	IT / GIS
10:00 AM	Stace Gearhart	Dept. Juvenile Corrections - Update
10:15 AM	Jake Fullmer	Coroner
10:30 AM	Nellie Askew	P&Z - Zoning Code
10:45 AM	Nellie Askew	P&Z - Alexander Townsite Rd
11:00 AM	Nellie Askew	P&Z - Recreation Plan
11:15 AM	Ally Schwulst	County Boundary
11:30 AM	Eric Hobson	Ambulance Bid / Caldwell Canyon Mine
11:45 AM	Jill Stoor	Clerk
Noon	LUNCH BREAK	
1:00 PM		
1:15 PM		
1:30 PM		
1:45 PM		
2:00 PM		
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4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. 74-206

Set Date to Canvass Election for March 14 Elections

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.

Approved Payment of Bills

FEB. 27, 2023	Claims	Payroll
Current Expense	\$ 22,821.31	
Indigent	\$ 6,369.99	
Road & Bridge	\$ 40,335.64	
Special Highway	\$ 6,996.90	
Justice	\$ 16,069.57	
Weed Control	\$ 40.00	
Solid Waste		
Reappraisal	\$ 1,352.84	
Health	\$ 441.72	
Hospital M&O		
Ambulance	\$ 1,631.18	
Parks & Recreation	\$ 267.94	
Tort	\$ 711.00	
County Fair	\$ 2,000.00	
County Court Facility		
District Court	\$ 1,540.67	
Court Services		
Juvenile Justice	\$ 845.92	
Veteran's Memorial		
Mineral Leasing		
PILT	\$ 120.00	
Water District		
TV Translator		
Landfill		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Range Improvement Trust		
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust		
Sheriff's Vessel Fund		
Motor Vehicle Trust		
911 Trust Fund		
Public Safety Fund	\$ 9,071.40	
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Remittances	\$ 80,537.53	\$ 179,873.06
Grand Total	\$ 191,153.61	\$ 179,873.06