

COMMISSIONER MEETING OF March 13, 2023

The Caribou County Commissioners met in regular session on March 13, 2023 at 9:00 a.m. Those in attendance were:

Mark Mathews, Commissioner	Erin Appleby, CCSCD
Bryce Somsen, Commissioner	Billy Rasmussen
Marty McCullough, Commissioner (by phone)	Stacey Rasmussen
Jill Stoor, Clerk	Katherine Moore
Sharlene Simons, Deputy Clerk	Lydia Ashley
Kim Spencer, Road & Bridge	Raelena Sippola
Brett Barfuss, Road & Bridge	Chet Hopkins
Dana Izatt, Auditor	Johnathon Inskeep
Aaron Cook, Assessor	Duane Elgan
Jacob Farnes, IT Department	Rikki Wood
Rowdy Larkins, Building Department	Tyler Beardall
Eric Hobson, Public Safety	Kristen Simmons
Nellie Askew, Planning & Zoning	Larry Simmons
J. Adam Mabey, Sheriff	Sam Barnes
John Lau, CCSCD	

The meeting opened with Doug Wood leading the pledge of allegiance and prayer.

Commissioner Somsen made a motion to amend the agenda and add the Fair Board and the American Legion as additions. Commissioner Mathews seconded the motion. Motion passed.

Kim Spencer, Road & Bridge:

- Kim will advertise for summer part-time help this week and start taking applications. He does not think that any of his previously employees will be returning.
- The roof of a storage shed out at the Road & Bridge location collapsed. It was mainly used for storage; the building is over 70 years old and he does not feel it is safe to get on several others to shovel.

- They have doubled up graders in Grace and Bancroft; they are running 20 hours a day. He is still down 2 graders and 2 trucks.
- MSHAW training will be on the 29th and 30th and they will be furnishing dinner for the employees.
- They will be getting sand in this week for sandbags.
- Billy Rasmussen requested the county to wing back the banks on the south end of Larsen Road. There have also been requests to smooth out roads, particularly out in Cedar View Subdivision.
- Kim requested that the board think about the option of a part-time employee to help cover the Wayan and Freedom areas for the next year's budget.

Eric Hobson, Public Safety:

- Eric stated that they will have sandbags and sand available beginning this Wednesday, March 15th at the Road and Bridge by the sand tent at Alexander. He still has 8 pallets that were purchased from Payette and has more on order. He asked that it be posted on the county website as well as social media.
- The new ambulance is ordered along with gurneys and equipment; delivery is not expected until next year.
- Several operations plans have been sent into the state and grants filed.

Rowdy Larkins, Building:

- Rowdy presented the bill from Booth Architecture PLLC for the services provided to date on the Caribou County Event Center. They will move forward with engineering after the board approves the layout and plans.

Commissioner Somsen motioned to pay Booth Architecture PLLC for invoice #1935 in the amount of \$8,280 for the services provided to date for the event center. Commissioner Mathews seconded the motion. Motion passed.

- Rowdy has done some homework on the courthouse roof and spoke with Shannon and the architect. They said that the roof is supposed to handle up to 3 feet of snow and inspection shows much less than that.

- Rowdy questioned including the portion of the fair building that had the roof collapse and if it should be included in the upcoming remodel. Discussion continued on repairs and possible insurance coverage.
- The SEICCA building has an overhead furnace which has quit working; Brent Martinsen stated that the blower fan is shot; repairs would be estimated at \$900 - \$1,000 and he thinks it may only fix the problems for a year or so. The cost to replace the whole unit is estimated at \$3,800 and Rowdy recommends replacing it.

Commissioner Somsen motioned to approve a new heating unit for the SEICCA building for an amount up to \$4,000. Commissioner Mathews seconded the motion. Motion passed.

- Commissioner Mathews informed Rowdy of a problem with the condition of the stackable chairs at the American Legion Building. He asked Rowdy to be involved with replacement of the chairs and helping to obtain bids.
- Commissioner Mathews also stated that a member of the fair board would soon be leaving the county. It has been suggested that Rowdy be a possible replacement; he asked Rowdy to think about the consider the idea of becoming a member of the fair board.

Commissioner Somsen made a motion to appropriate \$2500 from PILT funds to the American Legion Hall in Grace for the purpose of replacing the stackable chairs. Commissioner Mathews seconded the motion. Motion passed.

Aaron Cook, Assessor:

- Aaron presented a renewed contract with the Greater Pocatello Realtors for MLS sales information that we began 2 years ago. The contract is the same as we currently have and Doug has already reviewed it. There is an issue with the signature page that will be addressed.

Commissioner Somsen motioned to enter into the license agreement with the Greater Association of Pocatello Realtors. Commissioner Mathews seconded the motion. Motion passed.

Dana Izatt, Searle & Hart PLLC:

- Dana Izatt from Searle & Hart presented the 2022 Fiscal Year Audit Report along with The Independent Auditor's Report, Management Report and compliance letter.

Caribou County assets are listed at \$24 million, down \$4 million from last year due to reporting associated with PERSI. PERSI is well funded, has a conservative board, and Dana feels that the employees can be assured that their retirements funds are secure.

He reviewed the Statement of Net Position, Statement of Activities, and the Balance Sheet of Governmental Funds as of September 30, 2022, as well as a new portion showing the Statement of Changes in Fiduciary Net Position.

As a new requirement this year, bar-charts for major county funds were included. Copies of the financial statements are kept in the Clerk's Office and available upon request.

Discussion was held on the budgeting process and the decision for the past 2 years to forgo the available 3% increase on taxes collected. If the board decides to not take the increase again, the ability to collect taxes will decrease. Those decisions will be made during the budget process.

Dana complimented the county for the continued efficiency in budget development and administrations. He recommends that key personnel continue to be encouraged to attend professional and governmental training courses and conferences to keep up with the current rules and regulations. The county is compliant with the IRS and did recommend employee's update W-4's each year. Dana appreciates the responsiveness and cooperation of county personnel during the course of the field work and report write-up.

Caribou County Soil Conservation:

- John Lau and Erin Appleby appeared on behalf of the Caribou Soil Conservation to request an annual contribution. John informed the board of several completed projects including sprinkler projects, stock water systems, pond levelers, cross fencing, solar power pumping plants, beaver deceivers, and installation of 400 ft. of bank stabilization. They served 12 landowners last year and have several projects this year already underway. \$330,000 worth of conservation projects were completed. The board commended them for the work they do and discussed a yearly contribution. It was decided to commit \$13,000 from the FY2024 budget; knowing that the state matches an equal amount or higher.

- Erin spoke of an Urban Agriculture Grant for small scale recycling that she has been exploring; as a district they will be applying for the \$10,000.

Jill Stoor, Clerk:

- Jill confirmed the registration for B.O.E. training in Rigby on April 5, 2023. The County Officials Institute will be in Idaho Falls on May 2
- A check from IDAWY was received for \$5,000 for metal recycling. That money will be deposited in the Angel Tree Fund to use in the future for kid's Christmas presents.
- Jill presented assignments for the Catastrophic Board that have been previously missed. It is simply clean-up work before the Cat program is discontinued. Commissioner Mathews signed the assignments.
- Certificate of Residency forms were presented.

Commissioner Somsen motioned to approve the Certificate of Residency forms as presented. Commissioner Mathews seconded the motion. Motion passed.

- Agenda items were discussed for the 4-County Meeting.
- Jill informed the board of the upcoming ZOOM meetings with CAI/Harris group on the transition to a new software and invited them to join.
- Jill listened to a presentation by TextMyGov and presented the option to the board. It might be an interesting option for keeping the public informed of events and information in the county.

PUBLIC HEARING / Larsen Rd.:

- **Commissioner Somsen motioned to convene a public hearing at 1:16 p.m. Commissioner Mathews seconded the motion. Motion passed and the hearing began.**

Today's public hearing is to hear comments on the proposed Caribou County Ordinance 2023-02; an ordinance removing the yield sign on Reservoir Road and installing a stop sign on Larsen Road at the intersection of Reservoir Road and Larsen Road, repealing all ordinances or parts of ordinances in conflict with this ordinance, and establishing an effective date for this ordinance. Commissioner Mathews spoke to the history of this decision and the concerns that have be

brought to the board. He stated that the county did a traffic pattern study between 4/26/2022 and 5/2/2022 and shared the results with the public in attendance. They have looked at traffic laws and consulted the Road and Bridge Director as well as the Sheriff in the process.

Letters received before the meeting were from the following: Kay Langedyke, Jeff Langedyke, Randy Corder and family, Jerrod Cantrell, Aiddin Cantrell, and Alicia and Steve Smith.

Those who spoke during public comment were: Jonathan Inskeep, Larry Simmons, Sam Barnes, Billy Rasmussen, Rikki Wood, Katherine Moore, Duane Elgan, Chet Hopkins, Stacey Rasmussen, and Tyler Beardall.

After listening to public comment, it was determined that the immediate solution would be to install stop signs at both Larsen Road and the eastbound Reservoir Road. They will later consider a third stop sign on westbound Reservoir Road and look into the possibility of bringing down the grade on Larsen Road. The ordinance will need to be re-written to reflect those changes.

Commissioner Somsen made a motion to adopt Ordinance 2023-02 and then amend Ordinance 2023-02 to add a stop sign in place of the yield sign on Reservoir Road with the addition of a Stop Ahead sign on Larsen Road. Commissioner McCullough seconded the motion. Motion passed unanimously.

Commissioner McCullough motioned to end the public hearing at 2:03 p.m. Commissioner Somsen seconded the motion. Motion passed.

Other:

- Commissioner Somsen made a motion motioned to approve the minutes of 2/27/2023 as presented, the payroll claims in the amount of \$326,839.38 for 3/8//23, and the claims approval report in the amount of \$368,508.27 for 3/9/2023. Commissioner Mathews seconded the motion. Motion passed unanimously.
- The board was informed that the roof collapsed on the rear storage of the fair cinderblock building. Bleachers were about all that is stored in that portion. Rowdy presented pictures of the damage. The board asked Eric Hobson work with Cody Thompson or De Steadman to check on the possibility of filing a claim with ICRMP.
- The meeting adjourned at 2:05 p.m. The Caribou County Board of Commissioners will meet again on March 27, 2023 at 9:00 a.m. for regular meeting.

Signed: Bryce Somsen, Commissioner



Attested: Jill Stoor, Clerk



CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 03/13/2023

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge - Part-Time Help (Summer)
9:30 AM	Eric Hobson / Larry Weaver	Fire / Ambulance
9:45 AM	Rowdy Larkins	Courthouse Maintenance / Building Department
10:00 AM	Dwight Lloyd	Weed Control
10:15 AM		
10:30 AM	Dana Izatt - Searle & Hart	Audit
10:45 AM		
11:00 AM	Caribou Soil Conservation	Funding Request
11:15 AM	Aaron Cook	Sign MLS Contract
11:30 AM	Jill Stoor	Clerk
11:45 AM		
Noon	LUNCH BREAK	
1:00 PM		
1:15 PM	Public Hearing	Larsen Road Stop Sign
1:30 PM		
1:45 PM		
2:00 PM		
2:15 PM		
2:30 PM		
2:45 PM		
3:00 PM		
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206)

B.O.E.

Commissioner's Signatures on Indigent Assignments

*Reminder - Canvass the Vote for March 14th Election on March 15th Meeting

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.

Approved Payment of Bills

MAR. 13, 2023	Claims	Payroll
Current Expense	\$ 24,030.44	
Indigent		
Road & Bridge	\$ 117,787.50	
Special Highway	\$ 3,456.18	
Justice	\$ 53,693.47	
Weed Control	\$ 316.95	
Consolidated Election	\$ 247.46	
Solid Waste		
Reappraisal	\$ 24.34	
Health	\$ 440.83	
Hospital M&O		
Ambulance	\$ 2,026.83	
Parks & Recreation		
Tort	\$ 94,985.50	
County Fair		
County Court Facility		
District Court	\$ 2,409.29	
Court Services	\$ 9,028.50	
Juvenile Justice	\$ 671.14	
Veteran's Memorial		
Mineral Leasing	\$ 1,700.99	
PILT	\$ 45.52	
City of Soda Springs		
City of Bancroft		
City of Grace		
Water District		
TV Translator		
Landfill		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Range Improvement Trust		
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust	\$ 2,212.15	
ID Trust		
Concealed Weapon's Trust Fund		
Motor Vehicle Trust	\$ 17,302.68	
911 Trust	\$ 7,740.27	
Public Safety Fund	\$ 283.47	
Odyssey Court Payments	\$ 30,104.76	
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Vessel Account		\$ 326,839.38
Grand Total	\$ 368,508.27	\$ 326,839.38