

COMMISSIONER MEETING OF April 24, 2023

The Caribou County Commissioners met in regular session on April 24, 2023 at 9:00 a.m. Those in attendance were:

Mark Mathews, Commissioner Chairman
Bryce Somsen, Commissioner
Marty McCullough, Commissioner
Jill Stoor, Clerk
Sharlene Simons, Deputy Clerk
Kim Spencer, Road & Bridge
Kevin McLain, Road & Bridge

Nellie Askew, Planning & Zoning
Shalayne Bartschi, CC Senior Center
Aaron Cook, Assessor
Angie Mendenhall, Treasurer
Jacob Farnes, IT
J. Adam Mabey, Sheriff
Andrea Gumm, Langdon Group, Inc

The meeting opened with Mark Mathews leading the pledge of allegiance and prayer.

Kim Spencer, Road & Bridge:

- Kim wanted to make sure the signs can be put up after 11/15/2023.
- Snow Blower – Sourcewell is the company where the snow blower will likely be purchased and it would save the county \$12,630.00. Sourcewell is a worldwide purchasing program, they go to the companies to get what is needed and we got it for \$252,970.00. Kim feels it will be used more than we think. It will be delivered in 120-150 days.

Commissioner Somsen made a motion to accept the Sourcewell equipment bid for a Larue D65 Loader Mounter, 2-Stage Snow Blower for the total amount of \$252,970.00. Commissioner McCullough seconded the motion. Motion passed.

- Kim shared updates on the #62 blade brakes should be done this week and the #75 blade (Dwight's) will be sent to get the wiring and V-plow is getting put back together. This year, 5 of the V-plows went down. #21 truck is done and will be picked up sometime this week. The 7F should be done this week or next, they repaired the right-side seal instead of the left side but said they would go back in and work on the left side also. The two graders injector pumps are about 6 weeks out making that around June 7th. Kim mentioned that they searched everywhere for something quicker but couldn't find anything.
- Commissioner Somsen asked if Kim knew when the county would be opening the back-country roads, Kim said the earliest he estimates would be the first of June.

- Commissioner Mathews opened the sealed bids for the 2 pickup trucks from the Road and Bridge. The 2012 ½ ton Ford F150 pick-up, had only 1 bid and it was from Kim Spencer with a bid for \$6500.00. There were 3 bids for the 2006 Chevrolet 2500 HD diesel pick-up; the highest bid was \$11,300.00 by Nick Spencer. The minimum bid on the Chevy was \$8000.00 and the Ford was \$3500.00.
- Commissioner Mathews thanked Kim for his many years of service and presented him with a retirement gift for working 42 years with the county, serving 32 of those years as the superintendent.
- Kim mentioned that he will help Kevin with the new budget and mentioned they will need to be looking for snow plus tires for a loader and the last snow tires he bought for that loader was about 3 years ago and the cost was \$4800.00 per tire.

J. Adam Mabey, Sheriff:

- The 911 system keeps getting pushed back, the last email Sheriff received was for May 15th so they are still trying to get that project put together. Sheriff stated that he wants to make sure that the system is 100% before they go live. This is a pretty big project working with Motorola, Cisco, Bannock County and Jacob making sure they have a good product.
- McKay O'Niel has been hired as a patrol deputy. He is finishing up his Post and will be done May 1st. Sheriff mentioned he is still down one detention deputy and just not getting applications, this seem to be the problem all over the state.
- Power County Sheriff, Josh Campbell, contacted him about possibly contracting with Caribou County. Sheriff told Power County he would give them the same rate as Bear Lake and Oneida County. He is now just waiting on Sheriff Campbell and his Commissioners to see if that is a possibility.
- Commissioner Mark Mathews mentioned Cindy Maughan had sent an email for the jail certification that she postponed and was wondering if that has been rescheduled. Sheriff stated that he was not aware of that being rescheduled yet. The Idaho Sheriffs Association did send out information about hiring for the jail inspection part-time anticipating Cindy's retirement so applications have been sent out.

- Discussion was held on jail inspection and what has been done since the last inspection. The kitchen remodel has been completed since the last inspection. They have also been able to polish down the 200 pod floor.
- Commissioner Marty McCullough mentioned he has had complaints on unhappy employees. Sheriff suggested going into executive session.
- Jill asked if she could talk about transports before executive session. She asked who was responsible for transporting other counties inmates where zoom may no longer be available. Sheriff answered that the counties are responsible for their own transports.
- **Commissioner Somsen made a motion to convene an executive session pursuant to I.C. 74-206(b) at 9:32 a.m. Commissioner McCullough seconded the motion. Motion passed unanimously and the executive session convened.**
- **Commissioner Somsen suggested ending the session at 9:59 a.m. No decisions were made.**

Nellie Askew, Planning & Zoning – Public Hearing:

- **Commissioner Somsen motioned to convene a Public Hearing at 10:01 a.m. to hear public comment regarding the Adoption of the County 2023 Comprehensive Plan. Commissioner McCullough seconded the motion. Motion passed and the hearing began.**
- The County has received no public comment regarding the adoption of the 2023 Comprehensive Plan. The first public hearing held with the County P&Z Commission received public comment in support and appreciation for the commission's hard work on the Plan. The P&Z Commission recommended approval of the 2023 Comprehensive Plan.

I.C. 67-6508 that requires 17 plan components within the plan but provides for them to be grouped or combined. An explanation of our plan's approach, is recommended to be added to the bottom of page 5, Introduction as follows:

"This plan includes 11 chapters comprising the required plan components stipulated in I.C. 67-6508, however several components have been merged. The School Facilities and Transportation component may be found in Public Services (Chapter 10). Chapter 7 (Natural Resources) addresses Special Areas or Sites and Hazardous Areas. Community Design was considered in Chapter 9 (Land Use). Public airport facilities are discussed in Chapter 4 (Transportation). No National Interest Electric Transmission Corridors occur in Caribou County."

- Commissioner Somsen expressed concern about citizens being worried that they will be giving up rights, due to certain agencies being mentioned.

Commissioner McCullough made a motion to adopt Resolution #2023-04 Comprehensive Plan of Caribou County. Commissioner Somsen seconded the motion. Motion passed unanimously and the resolution was signed.

- **Commissioner Somsen made a motion to end the public hearing at 10:15 a.m. Commissioner McCullough seconded the motion. Motion passed.**

Nellie Askew, Planning & Zoning – Public Hearing:

- **Commissioner Somsen motioned to convene a Public Hearing at 10:16 a.m. for the Amendment of 13.04.030 Adoption of the Comprehensive Plan. Commissioner McCullough seconded the motion. Motion passed and the hearing began.**
- Nellie explained the amendment as follows: (changes are underlined)

Adoption and Amendment of the Comprehensive Plan.

The goals and actions for the 2012-2023 comprehensive plan are adopted by resolution (striking out 2012 and adding 2023.)

Any individual may petition the commission for a plan amendment. A minimum interval between consideration of request to amend, which interval shall not exceed intervals one (1) year. The Commission may recommend amendments to the comprehensive plan and to other ordinances to the governing board at any time.

Nellie summarized this by stating the public can only request to amend once every year but the Commissioners can recommend amendments anytime.

Commissioner McCullough made a motion to adopt ordinance 2023-07 Adoption of the Comprehensive Plan which amends code 13.04.030. Commissioner Somsen seconded the motion. Motion passed unanimously.

- **Commissioner Somsen made a motion to end the public hearing at 10:20 a.m. Commissioner McCullough seconded the motion. Motion passed.**

Jacob Farnes, IT/GIS:

- Jacob asked the Board to approve the purchase of the ESAT Antivirus from Software Security Solutions in the amount of \$1351.02.

Commissioner Somsen motioned to approve the purchase of the ESAT Antivirus from Software Security Solutions in the amount of \$1351.02. Commissioner McCullough seconded the motion. Motion passed.

- Jacob then mentioned that he was trying to get all the servers updated. In order to do that, he needs the data base license. He asked for the Microsoft SQL Server with 2 cores, quantity 2, for the total amount of \$5538.26 and will be paid out of capital outlay.

Commissioner Somsen motioned to approve the purchase from SHI a Microsoft SQL Server with 2 cores, quantity 2, for the total amount of \$5538.26. Commissioner McCullough seconded the motion. Motion passed.

- Jacob shared information about Computer Arts software sharing that the amount may double annually in the coming year. Jill expressed that she thinks it will cost more to go to other programs. Angie is concerned about the property side of this software. Jacob mentioned that Computer Arts has dropped all support for property.

Jill brought up the jury portion, she said that the county has signed up to move to the state system for jury and wasn't sure when that would happen but the state will provide that for free. This will save the county \$4000.00.

- For information only, Jacob then shared the proposal for the phone system. There are two parts needed for the calls at the Sheriff's office to be recorded. First, linking the Sheriff's office with the Courthouse, 4-H office, and the Prosecuting Attorney's office; this would cost approximately \$12,056.00.

Second, adding Xima call recording software that can record every call in and out on the Sheriff's office extensions, and have the ability to pull call reports on the Sheriff's Department extensions would cost approximately \$11,699.00.

Nellie Askew, Planning & Zoning – Public Hearing:

- **Commissioner Somsen motioned to convene a Public Hearing at 10:37 a.m. to amend the Code for Solar Energy. Commissioner McCullough seconded the motion. Motion passed and the hearing began.**
- Nellie requested a section of the code 13.48.365 Solar Energy be amended. She read what is currently stated, "Level 2 Solar Energy System – Level 2 SESs are systems that do not satisfy the parameters for a Level 1 Solar Energy System. (and wanting to replace), "These systems are not permitted currently in the county as it cannot be determined there is a place for the components to be recycled or discarded when it is time to decommission the facility."

Nellie felt this wording left this open that if a company can prove that they can decommission these components then the County wouldn't be able to say no, and felt it needs to say, "Level 2 Solar Energy Systems are not permitted within the County."

Commissioner McCullough made a motion to adopt Ordinance #2023-06 that amends the ordinance of the Solar Energy definition. Commissioner Somsen seconded the motion. Motion passed unanimously.

- **Commissioner Somsen made a motion to end the public hearing at 10:43 a.m. Commissioner McCullough seconded the motion. Motion passed.**

Aaron Cook, Assessor:

- Aaron presented information about House Bill 85 relating to fees for county services. Aaron shared an example of transactions vs man hours. He then showed what the fees are currently, and what the revenue difference would be if the board approved a fee increase. The amount going to the state would not change if the fee is increased. This would allow the counties to recover their costs. He stated that Bear Lake County may wait until the 4-County Meeting to decide to increase or not. The board did not consider an increase at this time.
- Aaron had one casualty loss exemption but BOE was not on the agenda and will need to wait until next meeting.

Shalayne Bartschi, CC Senior Citizens:

- Shalayne presented the Quarterly and Year-to-Date Income and Expense Reports. The quarterly income came in at \$69,556.86 and the expenses at \$48,198.99. Year-to-Date Income \$79,790.42 and expenses \$86,859.22.
- She stated that the new siding project looks great.

Caribou County Board of Commissioners – Public Hearing:

- **Commissioner Somsen motioned to convene a Public Hearing at 11:18 a.m. to hear public comment on Ordinance 2023-02 regarding the Larsen/Reservoir Road Stop Signs. Commissioner McCullough seconded the motion. Motion passed and the hearing began.**

There was no public comment. Commissioner Mathews explained that as a result of the last public hearing they are amending this ordinance based on those recommendations.

Commissioner Somsen motioned to adopt Ordinance #2023-02 “An ordinance removing the Yield sign of Reservoir Road and installing a Stop sign on Northbound Larsen Road and Eastbound Reservoir Road at the intersection of Reservoir Road and Larsen Road; repealing all ordinances or parts of ordinances in conflict with this ordinance; dispensing with the requirement that this ordinance be read on three separate occasions and establishing an effective date of the ordinance.” Commissioner McCullough seconded the motion. Motion passed and the ordinance was signed.

- **Commissioner McCullough made a motion to end the public hearing at 11:20 a.m. Commissioner Somsen seconded the motion. Motion passed.**

Jill Stoor, Clerk:

- Marcus Myers & Ruth Niermeyer at Harris, sent an email with information about costs and procedures for those counties agreeing to move forward with them from Computer Arts. Five counties have agreed to move forward with Harris already. Jill presented the proposed costs.
- Jill and Rowdy are looking into purchasing new chairs in the jury room. The chairs that are currently in the jury room could be put in the hall making more seating available.

- Jill asked the Commissioners if they would approve a cash payout on Indigent Case #2006-13.

Commissioner Somsen motioned to approve the payout request for Indigent Case #2006-13 and allow for a 25% discount. Commissioner McCullough seconded the motion. Motion passed and the release was signed.

- Jill presented the EMS Grant Application from Eric Hobson to the Commissioner for signatures.
- Chris Leatherman called and invited the Commissioners to attend a lunch with the entire management team from Bayer on May 9th at Kelly Park and then back to the plant for a meeting regarding the development of Cobble Canyon Mine. Bryce will be to only one attending.
- ARPA Funds – Jill recently read an article where federal government may want to scratch back uncommitted APRA funds if they are not committed. Jill would like approval to show that the remaining funds are committed to the event center when she completes the April 30th report. The board agreed.

Other:

- **Commissioner Somsen made a motion to approve the minutes of 4/10/2023 and 4/17/2023 as presented, the claims approval report in the amount of \$307,642.29 and the payroll claims in the amount of \$179,079.37. Commissioner McCullough seconded the motion. Motion passed unanimously.**
- The meeting adjourned at 11:30 p.m. The Caribou County Board of Commissioners will meet again on May 08, 2023 at 9:00 a.m. for regular meeting.

Signed: Mark Mathews, Commissioner Chair



Attested: Jill Stoor, Clerk



CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 04/24/2023

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge - Open Bids, Snow Blower
9:30 AM	J. Adam Mabey	Sheriff
9:45 AM	Jacob Farnes	IT / GIS
10:00 AM	Nellie Askew	Public Hearing: Adoption of 2023 Comprehensive Plan
10:15 AM		Public Hearing: Amend 13.04.030 Adoption of Comp Plan
10:30 AM		Public Hearing: Amend Code Solar Energy
10:45 AM	Aaron Cook	Title Fees
11:00 AM	CC Sr. Citizens	
11:15 AM	CC Board of Comm	Public Hearing - Larsen/Reservoir Rd Stop Sign
11:30 AM	Jill Stoor	Clerk
11:45 AM	Jail Inspection	
Noon		
12:15 PM	LUNCH BREAK	
1:15 PM		
1:30 PM		
1:45 PM		
2:00 PM		
2:15 PM		
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3:00 PM		
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. 74-206

EMS Grant Application Signatures

Indigent Lien Releases

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.

Approved Payment of Bills

APR. 24, 2023	Claims	Payroll
Current Expense	\$ 56,397.71	
Indigent	\$ 9.26	
Road & Bridge	\$ 174,695.97	
Special Highway	\$ 6,418.10	
Justice	\$ 19,940.98	
Weed Control	\$ 334.19	
Consolidated Election	\$ 573.98	
Reappraisal		
Health	\$ 324.42	
Hospital M&O		
Ambulance	\$ 2,193.57	
Parks & Recreation	\$ 18.45	
Tort	\$ 1,638.68	
County Fair		
County Court Facility		
District Court	\$ 315.28	
Court Services	\$ 190.00	
Juvenile Justice	\$ 91.48	
Veteran's Memorial		
Mineral Leasing		
PILT	\$ 2,614.68	
Water District		
TV Translator		
Landfill		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Range Improvement Trust		
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust		
911 Trust		
Public Safety Fund	\$ 282.42	
Weed Control Trust		
Historical Society Trust		
Drug Court Trust		
Cobra Trust		
Vessel Account		
Remittances	\$ 41,603.12	\$ 179,079.37
Grand Total	\$ 307,642.29	\$ 179,079.37