



CARIBOU COUNTY PLANNING & ZONING DEPARTMENT

VARIANCE APPLICATION – Fee \$365

159 South Main Street Room # 105
Soda Springs Idaho 83276

Office (208)547-1780
Permit # _____

Variance Type (circle one): Setback Height Minimum Lot Size Other

Name of Applicant: _____ Phone #: _____

Address of Applicant: _____

Name of Property Owner: _____ Phone #: _____

Address of Property Owner: _____

Address of Property: _____

Purpose of variance (i.e., garage, shed, home, etc.): _____

Site the code requirement you're requesting a variance of: _____

What requirement are you requesting a variance of and for how much?

The following must be attached to the application:

- 1) A copy of the deed for the property which shows ownership and the legal description of the property.
- 2) A narrative explains what the variance is for, (i.e., a variance to the setback, size requirement etc.), and demonstrate or explain how each of the following standards of approval have been met as required by Chapter 13.09.05 of the code:
 - a. The applicant has shown that there is no reasonable alternative;
 - b. The variance is not in conflict with the public interest;
 - c. The variance will not adversely affect adjacent property;
 - d. If the variance is not granted, the applicant will suffer undue hardship caused by the physical characteristics of the site.
- 3) A site plan/map for the variance showing the location of all buildings (including dimensions), traffic access and traffic circulation, open spaces, landscaping, refuse and service areas, utilities, signs, yards, etc.
- 4) It is also recommended that you include pictures of the proposed site.

Applications are due by 9:30 am, the first day of the month. The variance process requires that surrounding property owners within 1,500 feet be notified of the requested variance. A notice must be published in the newspaper 15 days prior to a public hearing which will be held at the next regularly scheduled Planning & Zoning meeting. The Planning & Zoning Commission will make a recommendation to the Commissioners regarding the variance request. The Commissioners will then make the final decision at the next regularly scheduled Commissioner's meeting. There is a fee of \$365 due at the time of submittal, the application will not be processed until this is paid in full. ****Disclaimer:** If the land is located in a subdivision, a permit for the variance, if granted, is subject to restrictive covenants and conditions, if there are any.

By signing below, you acknowledge that you have the legal authority to submit the request for the property previously described. Additionally, you recognize that there is no guarantee for approval of your request. Further, you grant County Staff access to your property to conduct a site review.

Signature of Applicant

Date