

COMMISSIONER MEETING OF June 22, 2015

The Caribou County Commissioners met in regular session on June 22, 2015 at 9:00 a.m. Those in attendance for the first hour were Earl Somsen, Commission Chair, Phil Christensen, Commissioner, and Mark Mathews, Commissioner. Also in attendance were Caribou County Clerk Denise Horsley, Prosecuting Attorney Doug Wood, Caribou County Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, Indigent Director Wendy Rasmussen, Caribou County Sheriff Ric Anderson, Chief Deputy Mike Haderlie, GIS Sheldon Mansfield, Deputy Eric Hobson, Landfill Supervisor Jason Lower, Weed Supervisor Scott Shuler, Dwight Lloyd, Building Maintenance Supervisor Randy Stephen, Building Inspector Ralph Hopkins, County Assessor Aaron Cook, Extension Steven Harrison, Probation Officer Justin Steele, Ambulance Director Larry Weaver, IT Supervisor Terri Stephens, Deputy Clerk Payroll Donna Ledbetter, Myers & Anderson Pete Anderson, Ben Ledford, Silver Star Sales Rep. Drew Izatt, Frank McAlister, Mike Ridenour.

The meeting opened with the pledge of allegiance and prayer.

A 3% cost of living increase to all departments was requested no decision was made.

Kim Spencer, Road and Bridge:

- Discussed purchase of oil spreader rather than new grader. Commissioners wanted to know condition of some equipment and asked about fuel usage. Grader can be purchased next year (FY17 Budget).
- Road & Bridge budget increased \$42,800.
- Special Highway: Leaving budget the same.
- Decrease Mineral Leasing by \$85,000.00. Will help purchase part of spreader.
- Full time position will be needed to be fill Dwight Lloyd's position. Kim wants to publish ad at the end of August or the first part of September so the person can start work the first of October.
- Two new trucks out of this year's budget. Crusher truck and truck to go to Gray's Lake. Wiring harness problems. Will trade in and get bids.

Ralph Hopkins, Building Department:

- Ralph sees no need for changes in his budget. Need to check on fuel usage and where it's being expended from.
- Discussed condition of his vehicle. No need for new vehicle right now. Ralph may need to put new tires on before too long.
- Ralph will continue to work 30 hours week. Keep wages at 40 hours in budget so when Ralph retires we will have starting wage for new 40 hour employee.

Scott Shuler, Weed Supervisor/Dwight Lloyd:

- The weed department has sprayed the Sheriff's grounds, EMS building, Annex building, County Fire buildings, and Doug Wood's complex. Finished spraying Grace Area, and Bancroft Area, and will now start on the Soda Area.
- June 9th they started the Dyer's Woad program. It is going well.
- Lost the Transmission in new truck so this has set them back. They should have the truck back by Wednesday.
- Scott did a Hay certification on the 9th of June. Scott took Dwight with him to see how the process is done, and Scott feels he will do good job. Dwight will take the certification class for both Hay and Straw when it comes available.
- On June 18th and 19th the Weed Department had a White Top work day in the Bailey Creek area with Bear Lake County Weed Department. There was a big turn out and Scott and Dwight think everything went well.
- Scott told the Commissioners that the RAC meeting will be June 30th in Idaho Falls. The RAC money will be used this year in Caribou County to make improvements in Trial Canyon park area, they will be doing work on the fence, and the parking lot. The rest of the RAC money will be used for weed control. Commissioner Somsen asked about the Yellow Toad Flax in the back country and how it is done. Scott informed the Commissioner that the spraying is done on horses. The horses have worked the best in spraying in the back county.
- Dwight and Dennis have sprayed the Old Highway 30 from Fisher Road to border with Kochia chemical.
- Scott told the Commissioners that his contractors will start spraying this next week on the Railroad right of ways.
- Cloud Seeding budget increase of \$500. Gas/Oil increase of \$1,000 to offset gas prices. Scott would like the Commissioners to consider the purchase of a new truck. Scott's 2006 Ford pickup, has a 130,000 miles on it. Requested a trade up, for a used vehicle. Possibly keep current truck. Commissioners suggested to find a trade-in value first. Also check price on new one.

Jason Lower, Landfill Supervisor:

- More garbage to landfill, but using less space. Jason informed the Commissioners that the landfill has hauled 8,000 tons less dirt, and 350 dump truck loads this fiscal year compared to 2013 fiscal year. The 963D Track loader was delivered last week. Commissioner Mathews wanted to know if it was a lease. Jason informed him that it was. Fuel tank: tank cost is \$9650. Concrete containment

for tank still, waiting on bid. Thinking \$25000 range for everything. Single wall containment. Will be put where existing tank sits. Discussed fuel buying options (bidding).

- Increase fuel budget by \$1200. Payroll has been worked out for accurate figures for each employee. Capital outlay increase by \$4,200. For the purchase of a CAT. The landfill CAT has about 10200 hours on it. Trade-in on the D-6 is \$35000-\$38000 D-6. Purchase a new D-6 for \$120,000-\$155,000. Money is in budget to pay ½ 2016, ½ 2017.

Randy Stephens, Courthouse Maintenance:

- Budget increase to the Annex Remodel by \$6,300 to replace floor covering in conference room. Randy will get with Terry at Sander's to ask what he felt was the best to use. Commissioner Somsen wanted to know if they could spread tarps down when they have classes that the kids will be painting and using glue.

Angie Mendenhall, Caribou County Treasurer:

- 2nd ½ tax collection. 3.2 mil...(\$200k uncollected)
- Budget: Increase on health increase for Angie's increase and to add an employee w/ families.
- Increase travel to \$3400.00 due to Angie's training.
- Supplies increase due to adding Angie's name.
- Misc Budget up to \$500 (dues, etc)
- Increase Capital Outlay to \$3,500 for a new desk (bid from Valley \$2000)
- Meeting in Wallace – Treasurer's Conference

Ric Anderson, Caribou County Sheriff:

- Budget-GIS-No Changes.
- Public Safety-Fire Fighters- \$600 increase. Supplies \$1000 increase. Fire Protection increase \$280. Capital Outlay for Fire Dept. \$500 increase. Capital Outlay \$9,000 – add on to training conference room. Rabbit Hill Maintenance \$5000. Repeater \$3000 increase. \$22,000 over-all not including salary request.
- Justice: Grant funds need to show in budget. \$25000 grant covers all three accounts. Travel increase \$500. ILETS (remove "rental on teletype") \$3,750.
- Suggested adding separate line item for vehicle maintenance and fuel.
- K-9 - \$1500 for food and vet bills.
- Dues/Memberships \$810 increase
- Capital Outlay – Increase to \$47000 for new vehicle and body cameras. (Approx. \$800 ea.)
- Suggested not hiring detention officer and using those funds to increase wages for detention officers.

- Jail: Building Maintenance increase to \$5,965, to replace shower floors. Kitchen & Food supplies increased to \$21,900 for CBM wage increase, Spillman support of just under a \$1000 increase.

Indigent, Denise Horsley Clerk:

- Denise discussed with the Commissioners about several indigent applicants that have passed away within the last few months. She has talked to the spouse of one of the applicants and the spouse wanted to know about a payoff. Denise informed her that she would discuss with the Commissioners about a 25% reduction in the balance due. Commissioner Mathews made the motion to reduce the balance due on indigent 1996-14 by 25% to \$6,285.43. Commissioner Christensen seconded the motion. The vote was Somsen-yes, Christensen-yes, and Mathews-yes.

Larry Weaver, EMS Supervisor:

- Ambulance Bid-Discussed current problems w/ Adam 4 ambulance. \$300,000.00 for new \$150,000 for used. Discussed value of old ambulance. Will gather more information and present next meeting.
- Ambulance Budget: No requested increases.

Justin Steele, Probation:

- Not asking for increase.
- Increase Capital Outlay to \$20,000 for one year only to upgrade vehicle. (2nd Vehicle)
- Discussed RaeAnn retiring and new hire. Justin asked if using the trust fund would be ok to pay for post training.

Doug Wood, Caribou County Prosecuting Attorney:

- Travel/Mileage/Meals increase for individuals who deal w/ sexual abuse victims, training w/ other agencies \$1200.00.

Aaron Cook, Caribou County Assessor:

- No requested changes in Assessor Budget.
- Discussed getting into MLS/local realtors for sales values/comparable. \$900 year quote.

Terri Stephens, IT Supervisor:

- Budget increased by \$1,738 OCR Scheduler and Import Agent Laserfiche Software Update
- Software Contract increase \$5,184.
- Added an Internet line item with a budget of \$3,600.

- Decrease in Capital Outlay budget by \$16, 000.
- \$8500.00 over-all increase.

Steven Harrison, Extension Agent:

- No requested increase. Decreased Ed supplies by \$200, and Dues & Memberships by \$100. Increased phone \$300.00. Discussed buying new computer for office this year, or next.

Denise Horsley, Caribou County Clerk:

- Clerks: Machine Maintenance/Eliminate the maintenance contract on reader/printer in vault. Increase capital outlay by \$1000 for possible new printer.
- Commissioners: No requested increases.
- P&Z: No requested increases. Discussed training through webinars.
- Elections: Request increase to consolidated elections to \$10,000.
- Sundries: Increase Misc.(dues) and Audit and State Employment Insurance
- Indigent: No requested increases/other expenses \$450
- Consolidated Election: Misc. Salary increase/due to possible extra presidential election
- Health Department: Appropriation increase to \$59233.
- Parks & Recreation: \$5000 increase. Discussed new restrooms
- Tort: ICRMP reduced to \$133,294.00, but left at \$205,000.00
- County Fair: No requested increases. Discussed paying PILT back once money comes in.
- Misc expense of \$20,000.00 will remain there.
- Court Facilities: No requested increases.
- District Court: Increase Health Insurance/\$2 fee
- Court Services: Paying drug court testing/over-expended. Will move money from Drug Court Trust.
- Veteran's Memorial: Request 3% increase wage. Wages are going hourly.
- PILT: NACO Dues. No increases to Senior Center in Soda. Idaho Economic Development/will continue.
- Coroner: No increase in budget.

Terri Stephens IT Supervisor/Drew Izatt Silver Star/Garn Herrick Computer Arts:

- Drew Izatt with Silver Star discussed with the Commissioners about a new internet contract that will eliminate the problems that the County has been having with the internet because of not having enough Mbps. Service will be delivered via fiber optic. This contract will increase the Mbps to cover the increase in internet usage by the Title Companies for Remote Access, and the Web time for County Employees to submit their time cards electronically. Doug wanted to know if this internet increase would cover the new system that the court will be using in the near future. Garn told Doug

and the Commissioners that there would be no problems with the new court system. Commissioner Christensen made the motion to sign a 5 year contract for 1000 Mbps Down x 100 Mbps Up at a cost of \$399. Commissioner Mathews seconded the motion. The vote Somsen-yes, Christensen-yes, and Mathews-yes.

Terri Stephens IT Supervisor/Donna Ledbetter, Deputy Clerk:

- Donna and Terri wanted to update the Commissioners about the changes about the new process that will be implemented for the filing of time cards because of the affordable care act. The affordable care act has required employers to report daily hours on all their employees to make sure they are complying with all the new laws that have been implemented.

Randy Stephens/ Myers-Anderson Pete Anderson, Ben Ledford/Harris Inc. Mark:

- Bid Opening for Courthouse Remodel. There was only one bid that was received by Harris Inc. they have provided their Bid Bond and public works number. Harris Inc. proposal for Bid Package #1 \$56,000 replace the existing stairs with a rough in snowmelt system for wiring inside the building and canopy over the stairs. Package #2 \$173,000 clean and repoint all existing exterior brick and paint all exterior trim, stairway, and existing painted surfaces. Total of the two bid package was \$229,000. Alternate #1 \$156,000 all exterior windows on the west side of the building, and unit price for additional exterior window \$2,600 per window. Commissioner Mathews wanted to know if the work could be done over two budget years. Pete informed him that the work had to be done before the cold sets in. Randy did not like any of the bids because they increased the amount for the original proposed bid. Pete thought it might be better to hold off until the County could do a bigger project and he felt that they would get more contractors to bid, Commissioner Somsen agreed. Pete thought they should have the bid process done in January, February, and March then they could start the work in May or June. Commissioner Christensen made the motion to accept bid package #1 in the amount \$56,000 from Harris Inc and decline all other packages. Commissioner Mathews seconded the motion. The vote was Somsen-yes, Christensen-yes, and Mathews-yes.
- Commissioner Somsen asked Randy about the cell door that Six Shooter Sal painted, and Randy said he has not put it up yet. Randy and the Commissioners will check into the installing the door. Commissioners Somsen wants a frame around the door and a name plate with her name and explaining the history.

Frank McAlister:

- Frank made a request to the Commissioners to name his road to Poverty Flats. Frank has discussed this with Sheldon Mansfield the GIS mapper, and he informed Frank that he could put a private road in because there are no conflicting roads with this name. The name of a road will be called Poverty Flats. Commissioner Mathews made the motion to allow the Private Road to be named Poverty Flats

unless there is a conflicting road name. Commissioner Christensen seconded the motion. The vote was Somsen-yes, Christensen-yes, and Mathews-yes.

Mike Ridenour:

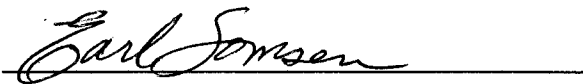
Mike discussed with the Commissioners that when he purchased the property described as follows Lot 10 11 12 South 3 feet Lot 13 Block 20 Citizens Addition and Parcel #025301020100. Mike purchased the property for \$12,000 with a Quit Claim Deed and after he purchased the property he found out that the 2014 taxes were not payed. Mike feels that the assessed value of \$54,000 is too high. He has paid the 1st half and would like the Commissioners to forgive the second half in the amount of \$660. Aaron told the Commissioners that the value would be about \$25,000 to \$30,000 this is storage shed value for 2017 taxes. Commissioner Christensen made the motion to forgive the seconded half of 2014 for \$660. Commissioner Mathews seconded the motion. The vote Somsen-yes, Christensen-yes, and Mathew-yes.

Other:

- Commissioner Christensen moved to pay the claims in the amount of \$152,872.66 and payroll claims in the amount of \$286,082.09, and to approve the minutes of June 8, 2015, as amended. Commissioner Mathews seconded the motion. The vote was Somsen-yes, Christensen-yes and Mathews-yes.
- The meeting adjourned at 4:30 p.m. The Caribou County Board of Commissioners will meet July 13, 2015, at 9:00 a.m. for regular meeting.

Signed: Earl Somsen, Commissioner Chairman

Attested: Denise Horsley



Approved Payment of Bills

	22-Jun-15	Claims	Payroll
Current Expense		\$ 11,152.01	
Indigent		\$ 290.00	
Road & Bridge		\$ 21,757.35	
Special Highway		\$ 21,252.00	
Justice		\$ 10,659.57	
Consolidated Election			
Weed Control		\$ 12,662.33	
Solid Waste		\$ 42,888.95	
Reappraisal		\$ 40.01	
Health		\$ 224.89	
Hospital M&O			
Ambulance		\$ 482.11	
Parks & Recreation		\$ 252.89	
Tort			
County Fair		\$ -	
County Court Facility			
District Court		\$ 2,018.19	
Court Services			
Juvenile Justice		\$ 594.79	
Veteran's Memorial			
Mineral Leasing		\$ 26,831.80	
PILT		\$ 135.00	
City of Soda Springs			
City of Bancroft			
City of Grace			
Bancroft Cemetery			
Central Cemetery			
Fairview Cemetery			
Freedom Cemetery			
Grace Cemetery			
Lago Cemetery			
Lava Cemetery			
Lund Cemetery			
Thatcher Cemetery			
Turner Cemetery			
School District #148			
School District #149			
School District #150			
School District #21			
Grace Free Library			
Waterways		\$ 222.15	
Tax Deed Excess Funds			
TV Translator			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust		\$ 40.00	
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Range Improvement Trust			
Court Trust			
Centennial Trust			
College Trust			
Treasurer's Trust		\$ 1,268.62	
ID Trust			
Concealed Weapon's Trust			
Motor Vehicle Trust			
911 Trust			
Public Safety Trust			
Weed Control Trust			
Drug Court Trust		\$ 100.00	
Youth Court Trust			
Vessel Account			
Grand Total		\$ 152,872.66	\$ 286,082.09