

COMMISSIONER MEETING OF January 9, 2017

The Caribou County Commissioners met in regular session on January 9, 2017 at 9:00 a.m. Those in attendance for the first hour were Earl Somsen, Commission Chairman, Phil Christensen, Mark Mathews, and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Attorney Doug Wood, Road & Bridge Supervisor Kim Spencer Leadman Brett Barfuss, Courthouse Maintenance Supervisor Randy Stephens, Building Inspector Ralph Hopkins, Landfill Supervisor Jayson Lower, Caribou County Sheriff Kelly Wells, Indigent Director Donna Ledbetter, IT Supervisor Terri Stephens, Caribou County Treasurer Angie Mendenhall, Louis Berg, and Laura Lind.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer/Brett Barfuss, Road & Bridge:

- Kim will not be in attendance for the city/county meeting today.
- Kim said they may need to buy some more cinders; they have already gone thru half of the pile. He will get in contact with Bryant Smith in the next couple of months and get an idea on price.
- Their generator quit a week ago at the jobsite.
- Commissioner Somsen asked how complaints on road conditions are handled. Kim said to direct complaints directly to him and he will look into it. Kim likes to keep aware of any complaints.
- Kim and Eric Hobson have been talking about possibly getting a repeater on Black Mountain if Lincoln County will allow it.
- Kim inquired about Ledge Creek. He asked that when Alan Skinner is here today to ask what the status is.

Randy Stephens, Courthouse Maintenance:

- Randy introduced Ted Booth with Booth Architecture. He would like Ted to help with further projects at the Courthouse. Ted can help find a project manager that would be knowledgeable. Randy isn't qualified to be a project manager.
- Ted explained that you still go thru the bid process for specialty work like electrical.
- Ted has found that working with a project manager may save the customer money in the end as they work more on a percentage basis rather than an hourly basis and they may find helpful shortcuts that someone else may have not thought of.
- Randy asked for permission to start interviewing a few construction managers. The commissioners all agreed that he can go forward with that process.
- Randy has also been invited to a class on locks in Pocatello in February and asked for permission to attend. The commissioners all said it would be okay for him to go.

Ralph Hopkins, Building Department:

- Ralph presented his annual permitting information.
- He issued permits for 18 residences, 5 garages, 14 storage structures, 11 agricultural exempt structures, 12 zoning permits, 3 variances to the zoning ordinance permits, 3 conditional use permits, 2 house moving permits, 5 restoration permits, 1 industrial permit. Total issued is 74 permits, \$41,654.94 in permit fees, total valuation of \$5,479,568.80 and 94 inspections performed.

Jayson Lower, Landfill:

- Scale crossing were up significantly last year. Jayson is still concerned that they could go over daily tonnage if this trend continues in 2017.
- Simplot has a proposed site in Trail Canyon. Jayson hasn't observed it yet as it is not accessible right now. It's an actual pit and DEQ seems to be in favor of this site. Somsen asked if the road would need to be wider for the trucks coming in or out. Jason does not think so.
- Commissioner Mathews motioned to go into executive session. Commissioner Somsen seconded the motion. Motion carried. Executive session went from 10:38 a.m. to 10:43 a.m.
- Jayson said a piece of equipment needs a fuel pump, he is trying to hold out until spring, but he may need to replace it before then. Commissioner Christensen suggested that he look at Northern Tools magazine. Jayson had already received a few bids, but they seemed high.
- Commissioner Mathews was asked about putting an internet tower at the landfill. The individual has also contacted Jayson. Commissioner Mathews said he didn't see a problem with that if they can't use the TV tower.

Kelly Wells, Sheriff:

- Commissioner Mathews motioned to go into executive session. Commissioner Somsen seconded the motion. Motion carried. Executive session went from 10:50 a.m. to 11:12 a.m.
- Sheriff Wells is wanting to go back to 12 hour shifts for the detention deputies.

Donna Ledbetter, Indigent Director:

- Signed releases for 2014-13 and 2016-22.
- Signed termination of UCC filing for 2014-15

City/County Meeting:

- Jim Smith said the City of Soda Springs is trying to focus a lot on economic development. They are not sure what they can and can't do with the Commissioner's support.
- Jim explained that they received a couple of invoices from the landfill for debris from the new motel site. He said if everyone isn't in favor of economic development, then he will stop promoting it.

- Commissioner Christensen explained that we allow for the 2 week clean up in the spring and we pay ½ of Kathy Rays' salary to help with economic development. Commissioner Christensen also explained that the commissioners said it was approved for them to take all the rock from the new motel site to our landfill free of charge. Jim explained he was never made aware of this so it was taken to another site.
- Commissioner Mathews said the commissioners are in favor of economic development and there was an obvious miscommunication about the concrete from the motel site.
- Jim said they have some meetings coming up concerning the underground plume from Kerr McGee. He will let Denise know when the meeting times are set so the commissioners can attend.
- Eric Hobson presented the REFA that needs to be re-signed due to the change of commissioners. Alan Skinner said the wording on that needs to be revised. The current wording states the city has a limit of 5 miles out of town. He believes it needs to be further. Their attorney is currently reviewing this document. Commissioner Christensen said he agrees that the distance allowed needs to be further. Doug Wood suggested that the wording be within the county.
- The invoices are due from the motel site debris, Jim asked if it would be okay to hold off on payment until this issue is resolved. The commissioners said that would be fine.
- Commissioner Mathews said as discussed in a past conversation that they are in favor of helping the city out, but they really have to be careful when it comes to helping individuals.
- Commissioner Christensen asked Alan about the Ledge Creek clean out permit. Alan said it is approved. Agrium has agreed to pay a couple thousand dollars. He is working on getting it forwarded on to the proper individuals.

Terri Stephens, IT:

- Terri explained that we were infected by a crypto locker virus on Christmas. It was discovered at 9AM on 12-27-16 when the employees returned to work. The virus attached itself to all of the servers. The downtime ended up being 3 days. She has spoken with our software company and they have suggested that we get a SAN. The estimate on that is \$18,000 and an additional host. The host estimate is \$9600. Teri currently has enough in her budget. The SAN would cover all of the servers and there wouldn't be any downtime.
- Commissioner Mathews asked Teri about our virus protection. Terri explained that the virus came thru on the terminal server and it didn't go thru our virus protection.
- Terri said things are still really slow and these would fix that problem.
- Commissioner Mathews made the motioned to proceed with the purchase of the equipment requested contingent on the final bid and what the budget allows. Commissioner Somsen seconded the motion. Motion carried.
- Angie requested that Terri keep gathering information about virus protection and get on the agenda for next time and let the commissioners know what she has found out.

Louis Berg:

- Louis is proposing a change on his wildlife ranch zoning. He would like it changed from C2 to A1.
- He has already met with P&Z and he said that they recommended that the commissioners approve his request.
- He has used this property agriculturally for a long time.
- Doug explained that the county had it zoned as agricultural on January 25 2016 when he applied for his conditional use permit.
- Alan Skinner had the minutes from December 7 and said the city was in favor of changing this for Louis and if the city and county agree on this, there shouldn't be a problem.
- The only property Louis would need to have zoned as commercial would be the store front.
- Louis still hasn't received any correspondence from the canal company. He has been told that the board only have to meet once a year.
- Louis has been doing some research and believes that if it zoned as agricultural, he is still allowed to have a wildlife viewing area.
- Commissioner Mathews made the motion to change zoning from C2 to A1. Commissioner Somsen seconded the motion, motion carried.

Monsanto:

- Some employees at Monsanto and Zachary have noticed the 2 stop signs at the intersection of Three Mile Rd, Hooper Rd, and N 3rd East sit low to the ground and the snow makes them hard to see. Monsanto would like to replace the stop signs with ones that have a longer pole and put the flashing lights on them.
- The commissioners asked Spencer Siepert to get in contact with Kim Spencer. The commissioners all agreed that this would be okay to get done.
- Spencer also wanted to let us know that they have noticed that Government Dam Rd where they cross from the Silica Quarry to Monsanto has some ruts in it. They are seeking advice on how to get this repaired. Commissioner Christensen told him to discuss this issue with Kim Spencer as well.

Laura Lind, Friends of SS City Park:

- They are working on the all-inclusive playground and splash pad that will be placed at the city park. They are a non-profit group. 100 percent of their fundraising goes towards this project.
- All of the labor at the playground will be performed by volunteers which will save them approximately 25%.
- Their proposed time line for completion is spring 2018.
- They are still in need of donations. They have raised \$50,000 out of \$350,000 needed.
- They have received 2 grants for \$10,000 each. The one has to be used by September 2017 and the other has no time limit.

- The flooring has a warranty of 10 years with an expected life of 20 years.
- City of Soda Springs will be responsible for the maintenance.
- The commissioners told Laura they will discuss this further and see if the county would be able to provide her with a donation.

Doug Wood, Prosecuting Attorney:

- Doug explained that their file cabinets are totally full and they are quickly running out of storage room at his office.
- He would like to have everything electronically scanned. Kerstin and Doug don't have the time to get this done themselves.
- He said the entire documents have to be kept, they can't pick and choose which ones to keep.
- He was thinking about hiring someone on a temporary basis to handle this project.
- Denise explained that we have been having an offsite company handle all of the scanning for the court and the recorder's office. There is some extra money in the budget that Doug could use for this. The commissioners all agreed that Doug should also use this company.

Other:

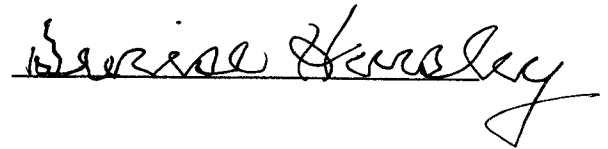
- The Commissioners made the decision to appoint Commissioner Christensen as the new chairperson. Commissioner Mathews made the motion to appoint Commissioner Christensen as the chair person. Commissioner Somsen seconded the motion, motion carried. Commissioner Christensen made the motion to appoint Commissioner Mathews as vice chair. Commissioner Somsen seconded the motion. Motion carried. Resolution was signed.
- Commissioner Somsen found some paperwork from the University of Utah concerning JC Smiths' artifacts and asked Doug if we should get original paperwork from the BLM on their views of the collection or if we can use the paperwork from the University. Doug said we should obtain the original copy from BLM rather than a second party.
- Commissioner Christensen moved to pay the claims and in the amount \$548,308.84 of and payroll claims in the amount of \$462,484.42 and to approve the minutes of December 12, 2016, as amended. Commissioner Mathews seconded the motion. Motion Carried.
- Certificate of Residency/Affidavit were presented to the Commissioners for Approval. The following students are taking course through Idaho Jr. Colleges. Freshman: Heather Priestley, Juniors: Soriah Lunt, Senior: Nikki Wallin. Commissioner Christensen made the motion to approve the Certificate of Residency/Affidavit. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Mathews motioned to approve the new employee manual. Commissioner Somsen seconded the motion. Motion carried.

- Commissioners approved the holiday schedule for 2017. October 9 is a holiday, commissioners will meet on the following Tuesday. Commissioner Mathews motioned to approve holiday schedule. Commissioner Somsen seconded the motion. Motion carried.
- The meeting adjourned at 2:30 p.m. The Caribou County Board of Commissioners will meet January 23, 201, at 9:00 a.m. for regular meeting.
- The commissioners discussed finding a new member for the P&Z board.
- The commissioners also discussed and agreed on their assignments.

Signed: Commissioner Chairman

Attested: Denise Horsley





Approved Payment of Bills			
	9-Jan-17	Claims	Payroll
Current Expense		\$ 22,891.55	
Indigent		\$ 1,837.10	
Road & Bridge		\$ 68,018.91	
Special Highway			
Justice		\$ 35,051.74	
Consolidated Election		\$ 7.79	
Weed Control		\$ 628.39	
Solid Waste		\$ 8,906.21	
Reappraisal		\$ 1,633.02	
Health		\$ 17,307.35	
Hospital M&O			
Ambulance		\$ 7,790.25	
Parks & Recreation		\$ 4,215.89	
Tort			
County Fair			
County Court Facility			
District Court		\$ 14,608.82	
Court Services			
Juvenile Justice		\$ 608.52	
Veteran's Memorial			
Mineral Leasing			
PILT		\$ 1,310.34	
Idaho State Treasurer		\$ 7,895.18	
School District #148		\$ 25,543.73	
Central Cemetery		\$ 706.72	
Fairview Cemetery		\$ 4,015.23	
Freedom Cemetery		\$ 188.59	
Grace Cemetery		\$ 1,863.66	
Lago Cemetery		\$ 142.41	
Lund Cemetery		\$ 249.94	
Thatcher Cemetery		\$ 424.70	
Turner Cemetery		\$ 240.65	
School District #149		\$ 42,740.09	
School District #150		\$ 63,219.94	
City of Soda Springs		\$ 86,130.03	
City of Bancroft		\$ 9,076.42	
City of Grace		\$ 26,031.87	
Bancroft Cemetery		\$ 866.93	
Lava Cemetery		\$ 1.34	
Grace Free Library		\$ 4,628.58	
TV Translator		\$ 7,878.42	
Caribou County Solid Waste		\$ 39,989.92	
Bailey Creek Fire District		\$ 175.05	
Freedom Fire District		\$ 498.10	
Waterways			
Tax Deed Excess Funds			
Farmers Land & Irrigation LID			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust		\$ 40.00	
Adult Probation Fee		\$ 43.00	
Diversion Education Trust			
Juvenile Housing Trust			
Water District			
Court Trust		\$ 4,947.90	
Centennial Trust			
College Trust			
Treasurer's Trust		\$ 5,223.88	
ID Trust			
Concealed Weapon's Trust			
Motor Vehicle Trust		\$ 30,449.62	
911 Trust			
Public Safety Trust			
Weed Control Trust			
Drug Court Trust			
Youth Court Trust			
Sheriff's Sale Excess Funds		\$ 281.06	
Vessel Account			
Grand Total		\$ 548,308.84	\$ 462,484.42