

**APPROVED**

**COMMISSIONER MEETING OF January 23, 2017**

The Caribou County Commissioners met in regular session on January 23, 2017 at 9:00 a.m. Those in attendance for the first hour were Commission Chairman, Phil Christensen, Mark Mathews, and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Road & Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, EMS Director Eric Hobson, Landfill Supervisor Jayson Lower, Caribou County Sheriff Kelly Wells, Indigent Director Donna Ledbetter, IT Supervisor Terri Stephens, Caribou County Assessor Aaron Cook, Caribou County Treasurer Angie Mendenhall, Stacie Watkins, Susan Lorenz, and Dawn Perkins.

The meeting opened with the pledge of allegiance and prayer.

**Kim Spencer/Brett Barfuss, Road & Bridge:**

- Kim asked if the commissioners would mind if he purchased some boot chains for his staff. He said a few of them have come close to falling down on the ice. Total cost would be around \$600 if he purchases some for all the Road and Bridge employees. The commissioners thought this would be a good idea.
- Kim said he may include some money in the next budget for a snow cat. Commissioner Somsen asked how this would work with fences. Kim said he wouldn't be able to use this out north because of fences, but it would be beneficial in other places. He said he will consider the pros and cons and let them know what he decides. Kim said this could also benefit Search and Rescue.
- Kim asked the commissioners what they have decided on the new shop. Commissioner Christensen said they need to have more discussion about it.
- Commissioner Mathews asked Kim if it would be beneficial to hire a full time mechanic to service all county vehicles if they decide to go forward with the new shop since there would be more space to work. Kim said he could drop use of at least 2 vehicles per year if a mechanic was hired. The commissioners will discuss this further and determine if this would be a justifiable move to make if they decide to go forward with the new shop. Kim said his biggest problem right now is no space to work on equipment and no indoor facilities to prep vehicles to have them worked on.
- It was added to the agenda to get some new signs in the Courthouse parking lot at the Northeast corner. We have non-authorized vehicles parking in the handicapped zones and we have had some complaints. Kim will get the signs ordered.

**Eric Hobson, EMS & Fire:**

- Mutual aid agreement with Grace needs signed. Eric was given the paperwork by Mayor Barthlome.
- The wording on the Soda Springs mutual aid agreement has been changed. It no longer says 5 miles.

- In 2016, they responded to 262 ambulance calls. Their average response time was 13 minutes and 15 seconds. The average time includes Wayan, Freedom and Chesterfield. They responded to 29 fire calls. The NFIRS system doesn't figure the time accurately. Eric said his best estimate on response time would be 20-25 minutes.
- Eric asked where he falls in the chain of command? He wasn't sure if he is still under the Sheriff Department's umbrella or not? Sheriff Wells was present and thought it would be okay if Eric was his own entity. He doesn't feel that Eric should have to answer to him. He believes Eric is handling his own duties and it would be better if Eric dealt directly with the commissioners. The Commissioners all agreed that Eric doesn't need to fall under the Sheriff.
- Commissioner Mathews asked how the new ambulance is working out. Eric said it is running great. He has heard nothing but positive feedback. Eric is still hoping for indoor storage for the ambulances if Road and Bridge gets a new shop. The rent to store the ambulance in Grace is \$2,000 a year.
- Monsanto is giving a grant again this year for Search and Rescue, EMS and Fire. The amount is similar to what it has been in past years.

#### **Jayson Lower, Landfill:**

- Jayson would like to attend the Idaho Solid Waste Conference on March 15-16 in Boise. The commissioners said that he can attend.
- The commissioners are concerned with the hauling distance if it is decided to make it a regional landfill.
- Jayson is still needing input on what direction to go with the landfill. Commissioner Mathews suggested that Jayson talk to an individual at AE Squared. He has a lot of experience with landfill development. Commissioner Mathews would like to hear his input. Jayson said we have 35 years of space, but tonnage is the issue. If the tonnage continues the way it is, we have approximately 3 years left. Commissioner Somsen asked if Jayson has been in contact with Simplot about their proposed site. Jayson will try to have a conference call with them and update the commissioners at the next meeting.
- Commissioner Christensen said until things are totally figured out, we should not be quoting any fees.

#### **Kelly Wells, Sheriff:**

- Kelly will be discontinuing purchasing hand sanitizer from Noble Industrial Supply. He believes their business practices aren't ethical and the product is very overpriced.
- He is wanting the Sheriff's Office to go as paperless as possible. There is an upcoming seminar. The fee is \$149 and will cover as many employees as we want to send to the seminar. The seminar is being held locally at the EMS building.

#### **Terri Stephens, IT:**

- An employee from Computer Arts joined the meeting via telephone. He explained that we are in need of some new computer hardware. We are running out of space on our host. If we completely run out of space the downtime could be 1-2 weeks.
- We also have some issues with the computers being slow which is caused by the virus we had in December. The new hardware would fix this problem as well.
- Terri has some funds left in her budget to cover the cost. Denise said she can also pull some from her budget. The bid is \$27,839.24. Commissioner Mathews motioned to proceed with the purchase of the new equipment. Commissioner Somsen seconded the motion. Motion carried.

**Jeffrey McCoy, RS2477:**

- Commissioner Mathews motioned to go into executive session. Commissioner Somsen seconded the motion. Motion carried. Executive session went from 11:15 to 11:32.

**Aaron Cook, Assessor:**

- Aaron's copier/printer is struggling to keep up on his workload. He would like to get something with more capabilities and faster speed. He purchased his current printer 5 years ago used. The maintenance fee is also going up to \$450 to 500 per year.
- His options are to purchase or lease on a short term basis or a long term basis. The maintenance on a new one would be \$240 a year which includes toner. Aaron has money in his budget. The commissioners liked the 5 year lease idea the best. Aaron will get a copy of the contract for the commissioners to sign at the next meeting.
- Aaron has to submit a 5 year plan which includes our contract that we do with our outside appraiser. Commissioner Mathews motioned to continue our contract with Larson Appraisal. Commissioner Somsen seconded the motion. Motion carried.
- Aaron asked the commissioners how the department heads are to handle weather days with their employees. He has been asked if his employees can't get to work due to road conditions, do they have to use their comp or vacation time? Commissioner Mathews said if the Court House was to be closed by a court order due to weather then the employees should be compensated for regular time. However, if they choose to not drive to work due to road conditions then they should use their own time. Commissioner Christensen said they should be able to use comp, vacation or sick time if they feel they are unable to get to work safely. All commissioners agreed with Christensen's recommendation.
- Commissioner Mathews motioned to go into executive session. Commissioner Somsen seconded the motion. Motion carried. Executive session went from 1:21 to 1:38.

**Susan Lorenz/ Stacie Watkins, Senior Center:**

- Stacie has planned a public hearing on February 13 2017. The public hearing is a requirement for the grant that they have applied for to make repairs on their building. Commissioner Christensen

asked if something changes would she have to plan another public hearing? She said they will have another one once the project is underway so it really wouldn't matter.

- She said they are competing for this \$150,000 grant. They are asking for a match from the county and the city. They are hoping to get \$5,000 from each of us. Commissioner Mathews asked if the city has committed to \$5,000. Stacie said they have offered to have the inspector come free of charge and possible waive the building permit fee, but the rest is still undecided. Commissioner Christensen asked if we would be able to haul off some debris as part of our \$5,000. Susan thinks this may qualify.
- As of today, they don't have any solid bids from contractors.
- Commissioner Christensen asked the other two commissioners how they feel about the \$5,000 donation. They decided to proceed with the donation and if any hauling of debris is done, we can figure that in later. Commissioner Somsen motioned to donate \$5,000 to the CGOG grant to make improvements to the Caribou County Senior Center. Commissioner Mathews seconded the motion. Motion carried.
- Last quarter of 2016 went well. In comparison to the prior year, they sold more meals in 2016 than in 2015 by 10%.
- Commissioner Mathews motioned to accept Fair Housing 1706 resolution. Commissioner Somsen seconded the motion. Motion carried.
- Susan also asked that Commissioner Christensen sign the agreement that all laws will be followed if the grant is approved.

#### **Dawn Perkins: Ledge Creek Horse Park**

- They are hoping to raise enough money to have an indoor arena built. They have been looking at a few locations and have decided that the fairgrounds in Grace would be the most ideal.
- They don't want to manage it at all once it is constructed, their only role is to do the fundraising to get it built and do fundraisers to help keep it going once it is built.
- The fair board has suggested that they go with a metal building rather than a cover all.
- Dawn believes the arena would bring in some extra money to Grace and it would be a centralized location for those that would use it.
- It could be used year around and the weather wouldn't be a factor like it is now when using the outdoor arena.
- Dawn hasn't applied for any grants yet because a location has to be identified on the paperwork.
- Commissioner Somsen asked who would manage the building after it is constructed. She said her group doesn't want the responsibility and neither does the fair board. Dawn said it would be best to employ someone, such as a county employee, for scheduling, collecting fees, and maintenance.
- Commissioner Mathews suggested to Dawn that she get on the agenda for the next fair board meeting and see if they are in favor of her proposal. Commissioner Mathews said the fair board has been told in the past that the commissioners are in favor.

**Donna Ledbetter, Indigent Director:**

- Donna requested that the commissioners deny application #2017-03 as we are not her last resource. She was asking for the county to pay what was remaining after her insurance paid. Donna also asked that they sign notice of lien. Commissioner Mathews motioned to deny application #2017-03. Commissioner Somsen seconded the motion. Motion carried.

**Kelly Wells, Sheriff:**

- Commissioner Mathews motioned to go into executive session. Commissioner Somsen seconded the motion. Motion carried. Executive session went from 2:22 to 2:56.


**Other:**

- Commissioner Mathews moved to pay the claims and in the amount \$205,062.61 and payroll claims in the amount of \$167,087.62 and to approve the minutes of January 9, 2017, as amended. Commissioner Somsen seconded the motion. Motion Carried.
- Certificate of Residency/Affidavit were presented to the Commissioners for Approval. The following students are taking course through Idaho Jr. Colleges: Juniors: McKammen Johnson. Commissioner Somsen made the motion to approve the Certificate of Residency/Affidavit. Commissioner Mathews seconded the motion. Motion carried.
- Eric Hobson had recently attended a lions club meeting and was told by the treasurer that the county should cover his annual membership dues. He has been paying them himself for years. Denise looked at some past years and the county did cover the Prosecutors fees. The fee is \$160. The commissioners will talk to Doug Wood and see what his opinion is.
- Denise said the polling places for March election need to be designated. The locations will be the same as the general election. Commissioner Somsen motioned to designate polling places. Commissioner Mathews seconded the motion. Motion carried.
- Denise said the Forest Service patrolling agreement and the mineral lease agreement with the State of Idaho both need signed.
- Mileage reimbursement needs to be changed from 54 cents to 53.5 cents per mile. Commissioner Mathews motioned to change the mileage reimbursement. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Christensen was asked by a citizen if a cemetery can be closed in the winter. They decided to consult with Doug Wood and Darrin Sims about this at a later date as they were not present in the meeting.

- The meeting adjourned at 03:45 a.m. The Caribou County Board of Commissioners will meet February 13, 2017, at 9:00 a.m. for regular meeting.

Signed:, Commissioner Chairman

Attested: Denise Horsley



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**Approved Payment of Bills**

<b>January 23-17</b>		<b>Payroll</b>
Current Expense	\$ 11,053.71	
Indigent	\$ 364.83	
Road & Bridge	\$ 24,431.66	
Special Highway		
Justice	\$ 109,036.00	
Consolidated Election	\$ 414.73	
Weed Control		
Solid Waste	\$ 14,880.42	
Reappraisal	\$ 14.82	
Health	\$ 750.00	
Hospital M&O		
Ambulance	\$ 3,875.19	
Parks & Recreation	\$ 245.49	
Tort		
County Fair		
County Court Facility		
District Court	\$ 313.33	
Court Services		
Juvenile Justice	\$ 136.28	
Veteran's Memorial		
Mineral Leasing		
PILT	\$ 804.54	
City of Soda Springs		
City of Bancroft		
City of Grace		
Bancroft Cemetery		
Central Cemetery		
Fairview Cemetery		
Freedom Cemetery		
Grace Cemetery		
Lago Cemetery		
Lava Cemetery		
Lund Cemetery		
Thatcher Cemetery		
Turner Cemetery		
School District #148		
School District #149		
School District #150		
School District #21		
Grace Free Library		
Waterways	\$ 570.85	
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust	\$ 80.00	
Adult Probation Fee	\$ 30.00	
Diversion Education Trust		
Juvenile Housing Trust		
Water District		
Court Trust	\$ 607.50	
Centennial Trust		
College Trust		
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust	\$ 35,155.26	
911 Trust	\$ 1,819.20	
Public Safety Trust	\$ 204.80	
Weed Control Trust		
Drug Court Trust	\$ 274.00	
Youth Court Trust		
Vessel Account		
<b>Grand Total</b>	\$ 205,062.61	\$ 167,087.62