

APPROVED

COMMISSIONER MEETING OF February 27, 2017

The Caribou County Commissioners met in regular session on February 27, 2017 at 9:00 a.m. Those in attendance for the first hour were Phil Christensen, Commission Chairman, Mark Mathews, and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Attorney Doug Wood, Road & Bridge Supervisor Kim Spencer Leadman Brett Barfuss, Courthouse Maintenance Randy Stephens, Public Safety Director Eric Hobson, Landfill Supervisor Jayson Lower, Caribou County Sheriff Kelly Wells, Caribou County Treasurer Angie Mendenhall, Caribou County Assessor Aaron Cook, Probation Officer Justin Steele, Alan Skinner, Stace Gerhart, Jason Stone, John Lau, Pauline Bassett, Wilder Hatch, Jon Goode, Mike Dirham.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer/Brett Barfuss, Road & Bridge:

- Kim is leaning towards not worrying about a new shop right now, but putting the effort towards fixing all of his existing equipment since there has been a lot of operating costs happening lately.
- Commissioner Mathews asked Kim if there are more advantages to leasing than purchasing equipment. Kim doesn't think leasing is any more beneficial than purchasing. He has looked into in the past.
- Commissioner Christensen asked Kim how the crusher is working. Kim explained that is not American made so all the parts have to be shipped overseas. Christensen suggested that Kim look into updating our crusher. Kim said the current crusher doesn't handle mud as well as he would like.
- Kim found out that Kellerstrauss has a truck for sale. He doesn't know how much they are asking, but wanted permission to inquire about it. Commissioners said it would be okay for Kim to contact them and get the details. Kim believes it is a Kenworth, he is not sure what year it is.
- Commissioner Mathews had recently attended a meeting in Franklin County and wanted to remind Kim how important it is that he keep track of all the time spent dealing with the flooding.
- Commissioner Christensen asked Kim about the rotary snow blower. Kim said we may want to consider selling it since he doesn't use it much.

Randy Stephens, Courthouse Maintenance:

- Randy asked the commissioners if they had a chance to review the construction manager paperwork that he left for them.
- Randy has visited with Ted Booth about where the different companies are located. Ted suggested that we use one of the companies in Pocatello. Commissioner Mathews said he would like to look over the paperwork more before deciding on anything.

- Randy said he would like to have all the remodel done in stages, rather than having several projects going on at the same time.
- Doug pointed out that we still have the \$25,000 that could be used to convert the break room into an attorney's meeting room if that ends up happening.
- Randy has an issue with his work truck. He is needing some spark plugs and a heat coil replaced. He has been given one estimate so far of \$1000. Commissioner Somsen suggested to Randy to get a few more local bids.
- Commissioner Mathews asked Randy about some cleaning wipes that were listed on the claims report. Randy said they seem expensive, but they are used for descaling the sinks and water fountains. The cleaning staff does use them sparingly. They will last a long time.

Eric Hobson/Larry Weaver, EMS & Fire:

- Monsanto donated sand for the public to use while flooding is an issue. The bags and the sand are both available if people need it. Refer the individuals needing sand bags to the Public Safety office.
- Eric looked into a generator for the Soda Point repeater site. One option we have is the military surplus. It's an eligible item, but they haven't had any for awhile. This would be a 60K generator. State federal surplus has some older versions on hand. There would be a processing fee of \$1000 for the older ones, and a \$2000 processing fee for a new one.
- Commissioner Mathews said that Monsanto donated a generator years ago. He asked Eric to look at that one and see if it is something we could use. Mathews was told it is fairly large and may pose a challenge to get up to the site.
- Eric said it's going to be hard to get it up there with a trailer. Mathews went to the site last year with his pickup, but he wasn't hauling a trailer. Eric thinks you may have to use a dozer. Mathews said some road improvements may have to be made before the generator is placed.
- Eric is meeting with Pacificorp tomorrow about their dams. They have a plan in place that will also cover the flooding issues. Mathews said he may attend the meeting as well.
- One of the furnaces went out at the fire station. The heating and plumbing company changed out the wrong furnace. They didn't want to put the old one back in due to liability issues so they put in the second furnace with no labor charges.
- Eric consulted with Doug during the furnace change out process and Doug reviewed the agreement with the heating and plumbing company. Doug felt things looked fair on the agreement.
- When they put in the Rabbit Hill repeater site, they made an agreement with the Division of Military. The agreement is they can go into the building if they provide us with free microwave services. The Division of Military sent Eric a new MOU to sign. Doug hasn't reviewed it as Eric had just received it. They will all look it over and get it back to Eric.

Jayson Lower, Landfill:

- Jayson said he and Denise had talked about the comp time issue again. He likes the idea that Denise came up with. The wording in the manual should read that the November 30 date only be applied to Road and Bridge and all of the other departments have their own date.
- Jayson asked if comp can't be used, can it be taken away. Denise said that it cannot be taken away.
- Commissioner Mathews said they could amend the manual to use different wording.
- Jayson still wants to use May 31 for the date for his employees.
- The cities are starting to inquire about free garbage week. Jayson is considering the first week of May. Jayson asked if he should run this for one or two weeks. Commissioner Mathews said they will discuss this more at the upcoming county meeting.

Alan Skinner, City of Soda Springs:

- Commissioner Somsen motioned to go into executive session. Commissioner Mathews seconded the motion. Motion carried. Section 74-206F. Executive session went from 10:11 to 10:42. Commissioner Mathews motioned to come out of executive session. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews recommended that we do not waive the landfill fees for Cobblestone. They will also address the economic development contract with the City of Soda Springs when it is up for renewal.

Kelly Wells, Sheriff:

- Kelly introduced Brandy Bredehoff. She is the Jail Commander. She is currently working on different ways to save money at the jail.
- Badger Medical has approached them over some increases needed for their nursing staff. They are currently asking for a \$4000 increase for 2017. Then the increase will go up \$42,500 in 2018. The contract is currently \$127,500.00.
- Brandy has been in contact with Caribou Memorial and gave them the details of what their needs are. She said she made them aware of her concern to keep medication costs down as well.
- Kelly explained that he doesn't want deputies administering medication.
- Brandy said she should be receiving a call back from CMH later in the week.
- The commissioners decided to hold off on agreeing to the \$4000 increase for now until we hear back from CMH.
- The waterways grant and ITD grant paperwork needs to be signed.
- Kelly has been hearing comments concerning the stop sign at the entrance to Bailey Creek.
- Kelly thought it might need to be put back out for public comment since there are several different ideas.
- Commissioner Mathews motioned to go into executive session. Commissioner Somsen seconded the motion. Motion carried. Executive session went from 11:21 to 11:37. Section 74-206A.

Commissioner Somsen motioned to come out of executive session. Commissioner Mathews seconded the motion. Motion carried.

- Commission Somsen motioned to approve for an employee to be paid out 25 hours of vacation and 75 hours of comp on the next payroll. Commissioner Mathews seconded the motion. Motion approved.

St. Id. Dept. Juvenile Corrections:

- Juvenile Justice updates.

Wilder Hatch, Pauline Bassett, Soil Conservation District:

- Soil Conservation District also requested the letter of intent for 2018 in the amount of \$10,000. Commissioner Mathews made the motion to sign the letter for the FY 2017 Budget in the amount of \$10,000. Commissioner Somsen seconded the motion. Motion carried.

Justin Steele, Probation:

- Justin has been looking into our metal detectors at the courthouse.
- He has found out that they do not pose a risk to individuals with pace makers or pregnant women.
- He suggests that a sign be placed stating if they have an issue going thru the detector, to call the Clerks Office. We could also post some instructions on what to do when going thru the detector.
- Justin said the current detectors are ADA certified and meet all ADA standards.
- The detector at the elevator door can be easily pulled away from the door to allow for more room.

Jon Goode and Mike Dirham, Agrium:

- Agrium received an appeal on February 13 to their new Rasmussen Ridge mine. The appeal came from a small environmental group with concerns of habitat for Canadian lynx and sage grouse.
- The appeal has to go to the Interior Board of Land Appeals (IBLA).
- The permitting process for their new mine has taken approximately 8 years.
- The most urgent thing at the moment is to get the stay thrown out.
- The Bureau of Land Management has already sent a request to have the stay thrown out. Agrium is currently filing to have the stay thrown out.
- Jon said Agrium is requesting that the county be an intervener as this could negatively impact the county.
- Jon pointed out that Agrium employs 500 people at the Soda Springs plant. This could result in layoffs if they are unable to mine in the new area.
- Agrium has been told that the IBLA looks at who the appeal would be negatively effecting.
- The motion to intervene needs to be signed. Doug said his main concern would be, if by signing this, does it put the county as a member if this results in a lawsuit.

- Doug will do some research to see if the commissioners will be able to sign this or not.
- Commissioner Mathews motioned to give Doug the authority to write up a letter to have the stay thrown out, motion to intervene, if Doug determines that this is in Caribou County's best interest. Commissioner Somsen seconded the motion. Motion carried.

Angie Mendenhall, Caribou County Treasurer:

- Commissioner Mathews motioned to go into Board of Equalization. Commissioner Somsen seconded the motion. Motion carried. Angie needs to discuss warrants of distrains on mobile homes.
- Last year it was decided to take the mobile home tax and put it on the real property tax so it can be collected at the time of the tax deed. It wasn't done in a BOE, so she wants to do it now under BOE.
- Aaron has told Angie that the BOE can put a \$0 value on the mobile home and increase the property value. It cannot be removed from the tax rolls.
- Aaron stated that the homeowners can appeal this, but Angie has been attempting to reach the owner of the mobile home and has been unsuccessful. She has tried everything to make contact. The individuals do not reside in the home. They are currently living out of state.
- There is currently two years, 2015-2016, of back taxes owed. There are also some fees owed for Sheriff fees and Angie's warrant of distraint.
- Commissioner Mathews motioned to put a \$0 value on Parcel # MH-93450 for 2017 forward. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Somsen motioned to come out of BOE. Commissioner Mathews seconded the motion. Motion carried.
- Angie will ask Doug if she can add the taxes owed to a new buyer as a certified fee. She may be able to file a lien also.

Denise Horsley, Indigent:

- Sign Lien for case number 2017-05, and release of lien 2017-03.
- Commissioner Somsen made the motion to approve application 2017-04. The applicant are indigent pursuant to Idaho Code as outlined below. Commissioner Mathews seconded the motion. Motion carried.

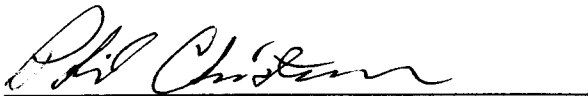
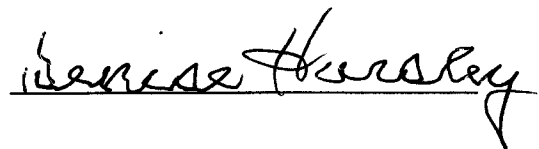
Other:

- Commissioner Mathews moved to pay the claims and remittance in the amount \$428,992.91 of and payroll claims in the amount of \$156,881.65, and to approve the minutes of February 13, 2017, as amended. Commissioner Somsen seconded the motion. Motion Carried.

- Certificate of Residency/Affidavit were presented to the Commissioners for Approval. The following students are taking course through Idaho Jr. Colleges. Juniors: Alexander Humble, Amanda McCurdy, Commissioner Somsen made the motion to approve the Certificate of Residency/Affidavit. Commissioner Mathews seconded the motion. Motion carried.
- The Wind Energy Ordinance was discussed in 2013. It had some revisions and was sent back to Caribou County on March 6 2013 and nothing was ever done. Denise has had Doug review it. Planning and Zoning has had their public hearings. It has to be posted twice and do a public hearing on the last meeting in March. Doug said in his reviewing he recalls that they absolutely didn't want large farms involved, but it was thought that eventually large farms might be allowed so the wording needed to be addressed.
- Commissioner Mathews motioned to amend the wording on page 20 of the personnel manual to read the compensatory time will be used annually by a date determined by the elected official or department head. Commissioner Somsen seconded the motion. Motion carried. Denise explained that each employee will sign a form stating that they are aware of the amendment.
- Denise asked the commissioners if it would be okay to hang up reserved parking signs along the back part of the building. The commissioners said that would be fine.
- Commissioner Christensen was approached by the Construction Manager at Caribou Memorial Hospital about having Road and Bridge do some dirt work in the parking lot. Christensen asked Kim if he thinks this would be a possibility, Kim said it should be okay.
- The meeting adjourned at 03:00 p.m. The Caribou County Board of Commissioners will meet March 13, 2017, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley

Approved Payment of Bills		
27-Feb-17	Claims	Payroll
Current Expense	\$ 17,319.63	
Indigent	\$ 10,724.07	
Road & Bridge	\$ 22,047.33	
Special Highway	\$ -	
Justice	\$ 7,191.81	
Consolidated Election	\$ 886.41	
Weed Control	\$ 33.57	
Solid Waste	\$ 1,579.36	
Reappraisal	\$ 1,159.95	
Health	\$ 947.16	
Hospital M&O	\$ -	
Ambulance	\$ 4,363.13	
Parks & Recreation	\$ 16.43	
Tort	\$ -	
County Fair	\$ -	
County Court Facility	\$ -	
District Court	\$ 694.41	
Court Services	\$ -	
Juvenile Justice	\$ 804.51	
Veteran's Memorial	\$ -	
Mineral Leasing	\$ -	
PILT	\$ 805.71	
Idaho State Treasurer		
Central Cemetery	\$ 325.57	
Fairview Cemetery	\$ 21,162.33	
Freedom Cemetery	\$ 79.82	
Grace Cemetery	\$ 1,302.63	
Lago Cemetery	\$ 272.85	
Lund Cemetery	\$ 159.95	
Thatcher Cemetery	\$ 177.99	
Turner Cemetery	\$ 185.73	
School District #21	\$ -	
School District #148	\$ 2,624.46	
School District #149	\$ 5,732.12	
School District #150	\$ 231,720.20	
City of Soda Springs	\$ 46,612.39	
City of Bancroft	\$ 19,603.93	
City of Grace	\$ 12,199.56	
Bancroft Cemetery	\$ 652.91	
Lava Cemetery	\$ -	
Grace Free Library	\$ 3,385.91	
TV Translator	\$ 1,116.48	
Caribou County Solid Waste	\$ 6,554.42	
Bailey Creek Fire District	\$ 103.95	
Freedom Fire District	\$ 178.73	
Waterways		
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Water District		
Court Trust	\$ 2,517.50	
Centennial Trust		
College Trust		
Treasurer's Trust	\$ 3,750.00	
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust		
911 Trust		
Public Safety Trust		
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Vessel Account		
Grand Total	\$ 428,992.91	\$ 156,881.65