

COMMISSIONER MEETING OF June 26, 2017

The Caribou County Commissioners met in regular session on June 26, 2017 at 9:00 a.m. Those in attendance for the first hour were Phil Christensen, Commission Chair, Mark Mathews, and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecuting Attorney, Doug Wood, Caribou County Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, Caribou County Sheriff Kelly Wells, Landfill Supervisor Jayson Lower, Randy Stephens Building Maintenance, Caribou County Assessor Aaron Cook, Weed Supervisor Dwight Lloyd, Public Safety Director Eric Hobson, EMS Director Larry Weaver, Probation Justin Steele, Judge David Kress, Terri Stephens IT Supervisor, Caribou County Coroner Darrin Sims, Building Supervisor Ralph Hopkins, Chet Hopkins.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer, Road and Bridge:

- Commissioner Mathews asked Kim to make sure he is shopping around when purchasing gas/diesel. He has heard there are some reasonable prices right now.
- Kim and Brett will be meeting the US Forest Service about putting in a cattle guard at Bridge Creek.
- Denise explained that she lowered the medical insurance line item. It was over budgeted for last year.
- Commissioner Mathews asked about the state vehicle expense budget. Kim explained that the majority of that line item will be expended this summer so it needs to be left the way it is.
- Capital outlay in Road & Bridge will remain the same for purchasing equipment and trucks. Mineral leasing capital outlay will also be used to purchase equipment.
- The special highways budget should be good, we may even see a refund for the Penstock Bridge.
- Commissioner Mathews asked Kim about what is going on with the Blackfoot River Road. Kim said they are still working on it. Kim said that road obtained the most damage this past winter.

Randy Stephens, Courthouse:

- Randy said his budget should have no changes.
- Randy said he is waiting for a callback concerning painting the courthouse parking lot.
- Randy asked who owns the office building that Doug Wood is in. The lights are in bad shape. Randy said he may need a little extra added to his budget or Doug's budget if we own the building. Commissioner Christensen suggested that Randy add it to his capital outlay. Last year his supplies budget was decreased, he would like to take it back up to what it was since he is over on his supplies. He is buying the supplies for all the offices in town not just the courthouse.
- The commissioners agreed that he should add \$1000 to both supplies and capital outlay.

Aaron Cook, Assessor:

- Aaron requested that some funds be added to his training budget. He would like to add \$1200.
- Aaron also would like to add \$100 to his phone budget.
- The reappraisal medical insurance budget went down due to a dependent being dropped off the insurance policy.
- Aaron has compared the cost of hiring another employee versus having some of the appraising contracted out. He said it is far less expensive to have it contracted out.

Jayson Lower, Landfill:

- Jayson would like to move one of his part time employees to full time during the next fiscal year.
- Jayson liked the idea of adding a line item for travel, mileage, meals with a budget of \$1500. He has always had to use a different budget item for travel expenses.
- Contract expenses are down 4%.
- Capital outlay down \$4200.

Dwight Lloyd, Weed Supervisor:

- Commissioner Mathews told Dwight there is a thistle problem on Clemens Hill. He asked that he look into that.
- Dwight said they still have some dyers woad in a few gravel pits. He will make sure they get that taken care of.
- Dwight would like to have more funds available for the dyers woad program next year. He was hoping for around \$10,000 which could be moved from his capital outlay. Commissioner Mathews said we might want to consider a program like Lincoln County has involving the football team.

Angie Mendenhall, Caribou County Treasurer:

- Angie was not in attendance for the budget meeting.

Terri Stephens, Computer:

- Denise said the software maintenance fee for Computer Arts is increasing approximately \$100 per month.
- Commissioner Mathews recommends that we have an outside individual come in and perform a thorough check on our network. He would like someone to advise us on how secure our current system is and make recommendations.
- Terri suggested that the portal not be opened up to the title companies. This poses risk to our software.
- Denise said that she mentioned to Angie that the commissioners agreed with Terri on this matter.

- Terri would like to have the website updated. Commissioner Mathews suggested that she gets some bids on getting it updated.
- Commissioner Somsen asked that some pictures be added to the website of our displayed artifacts.
- Doug Wood said he noticed that he is not listed as the prosecuting attorney on the website. Terri said she change what she can.

Eric Hobson/Larry Waver, EMS & Fire:

- Commissioner Mathews asked Eric if his travel and mileage line item seems high. Eric said he should attend more meetings than he does. He is unable to go when he is short staffed. If he can get more volunteer firefighters on staff, he would attend more trainings/meetings. Eric would like to have the funds remain there in case he can use them.
- Commissioner Mathews suggested that it be decreased by \$2000 for the next fiscal year.
- Eric explained that most of his hoses are outdated and need replaced so he needs supply funds to cover that. He is planning on placing an order in September to see what remaining funds he has available.
- He increased his vehicle expense line item since the average year of his trucks are 1997.
- Firefighter training still has quite a bit in it since a lot of them haven't been available to attend the trainings.
- Eric got a trade in quote on his 2009 Ford pickup. He said it was very low. He would like to keep it since there is nothing wrong with it. It has 116,000 miles on it, but runs fine.
- Larry said they moved \$8,000 for patient transfers/EMT compensation to the EMT compensation line because we have to pay employees out of a different line item.
- Rent and utilities are the hardest to budget since they change.
- Ambulance maintenance has gone down.
- They won't know until mid-July if they got approved for the grants that they have applied for. They are doubtful that they will get them since they were awarded one recently.
- Commissioner Somsen asked what a new ambulance costs. Larry said for a basic model approximately \$148,000.
- Eric said he still has the disaster declaration in effect. He asked that the commissioners sign a resolution to have it end in 7 days. Commissioner Mathews motioned to adopt Resolution #2017-09 to expire disaster declaration resolution #2017-08. Commissioner Somsen seconded the motion. Motion carried.

Justin Steele/Judge David Kress, Probation:

- Justin is requesting some additional funds for drug court testing and pre-trial testing. The total increase for this budget is \$15,000.
- Justin explained that the State of Idaho and the Supreme Court are wanting to start mandating this process. He sees this happening in the next two years.

- Judge Kress explained that in some cases this process is already mandated depending on what the situation is with the defendant.
- He said it is currently being discussed that a pre-trial office has to be in place sometime in 2019.
- Denise also said we may need to set a fixed amount that we pay Justin for adult probation rather than the current 90% agreement we have with him currently.
- Juvenile justice did not change.

Doug Wood, Prosecuting Attorney:

- Doug is putting together a contract between the county and Carl Toupin for the maintenance at the parks. He feels there needs to be some clarity as to what our expectations are.
- His health insurance budget will go down.
- He is asking for \$10,000 for a part time employee. This has been discussed and approved by the commissioners in a previous meeting.
- His overall budget didn't change that much.

Steve Harrison/Sharlene Simons, Extension:

- They were not in attendance for the budget meeting.

Ralph Hopkins, Building Department:

- Ralph sees no need for changes in his budget. He needs to check on fuel usage and where it's being expended from. The condition of his vehicle was discussed, he sees no need for new vehicle right now. Ralph will continue to work 30 hours per week. Wages represented are for 40 hours.

Darrin Sims, Coroner:

- The rental on the mortuary went down due to the change in coroner.
- The medical/dental was increased due to different family size compared to previous coroner.
- He increased the deputy coroner line item since he is planning on hiring one eventually.
- Darrin requested that Doug look over the contract from Ada County concerning autopsies and toxicology. He does have to use their services on occasion.

Kelly Wells, Sheriff/Brandy Bredehoft, Jail Commander Matt Galloway, Chief Deputy:

- Sheriff Wells said he has contracts for both the BLM and Forest Service that need reviewed and signed.
- Denise mentioned that she decreased the insurance and dental budget for GIS due to different employee/family situation.
- Denise asked about grants. Galloway said they will be getting all of the grants that they have been previously awarded.

- 911 trust can be used for half of GIS salary. Wells was hoping to use some of the trust funds to pay for Motorola fee. However, after doing some research he determined that it is not an allowed expense.
- Galloway is still working on some figures for leasing vehicles and getting on a rotation schedule.
- Wells is asking for a slight increase for law enforcement equipment.
- Juvenile housing is very unpredictable. Wells is asking that the budget be left unchanged at \$61,000.
- Wells is requesting a slight increase for dues and memberships.
- The deadline for the bullet proof vest grant is approaching. The vests expire every 5 years. The vests cost approximately \$1000. The grant will cover a 50% match.
- Bredehoff figured her detention salary line item for 10 full time officers even though we don't currently have 10 employed. She would like to get fully staffed with 10 eventually.
- She increased health/dental insurance in case 2 new employees have a family.
- Rent and utilities decreased by \$9,000.
- Contract expenses increased by \$7,000 for medical services at the jail.
- Inmate uniform allotment increase by \$1,000
- They would like to increase kitchen and food supplies to \$138,000. Commissioner Mathews said it would be better to raise it to \$140,000.
- It was agreed to continue to use an outside food service company for now rather than hiring an employee.
- Bredehoff said they also need some skylights replaced at the jail. She would like to have 1 or 2 replaced each fiscal year.
- The AED also needs replaced soon.
- Commissioner Mathews requested that we do the maximum levy rate for justice. Denise said we are very close to the maximum.

Chet Hopkins:

- Chet lives in the Afton's Subdivision. He is their HOA representative.
- He wanted to discuss the possibility of some road improvements.
- There is currently 15 occupied homes standing, 3 homes in the building stage and 2 in the planning stage.
- Commissioner Mathews asked how long the road in question is. Hopkins said .90 miles.
- Commissioner Mathews asked how much it would cost to pave the road. Kim Spencer said for chips and oil for one mile is approximately \$75,000.
- Hopkins said they are now collecting \$200 for HOA fees per year.
- Commissioner Mathews said they are not opposed to paving the road, he is open to more discussion on it.

- Hopkins explained that there is also concerns about the amount of traffic on the road. He feels that people are traveling at unsafe speeds. He feels the most dangerous part of the road is the T of Balls Road and Reservoir Road. Commissioner Christensen suggested that a stop sign be placed there.
- Hopkins explained that the residents have discussed getting a mailbox bank at the subdivision. Kim Spencer asked that they do not place it anywhere on Balls Road. Hopkins said they could hold off on this if the funds could be used to help make improvements on the road instead.
- Commissioner Christensen suggested that a speed limit sign be posted as well if there is not one already on the road.
- Everyone agreed that a yield sign be placed on Afton's Way Road at the intersection of Reservoir Road. Also, it was agreed to place a stop sign on Reservoir Road and Balls Road making the intersection a two way stop. A public hearing will be held at the next commissioner meeting.

Denise Horsley, Caribou County Clerk:

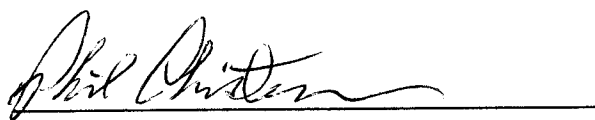
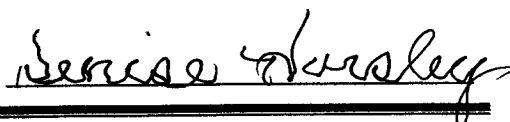
- P&Z: No requested increases.
- Elections: Decrease \$350
- Sundries: Decrease \$2000, Audit/Legal Publications: Increase by \$400
- Indigent: Conflict attorney increase of \$10,000
- Consolidated Election: No requested increases. Supplies decrease by \$1000
- Health Department: Increased appropriations of \$1490
- Parks & Recreation: No requested increases.
- Tort: ICRMP premium increase approximately \$7000
- County Fair: Slight increase for meeting compensation for board members.
- Court Facilities: No requested increases.
- District Court: Increased by \$45,690 for adding a new employee, implementing Odyssey
- Veteran's Memorial: No requested increases.
- PILT: NACO Dues. No increases to Senior Center in Soda. Idaho Economic Development will continue.

Other:

- Commissioner Mathews moved to pay the claims and remittances in the amount of \$552,883.97 and payroll claims in the amount of \$163,659.73, and to approve the minutes of June 12, 2017, as amended. Commissioner Somsen seconded the motion. Motion carried.
- The meeting adjourned at 4:30 p.m. The Caribou County Board of Commissioners will meet July 10, 2017, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley

Approved Payment of Bills

	26-Jun-17	Claims	Payroll
Current Expense		\$ 13,550.97	
Indigent		\$ 8,296.71	
Road & Bridge		\$ 71,300.57	
Special Highway		\$ 13,018.62	
Justice		\$ 22,448.25	
Consolidated Election		\$ 899.36	
Weed Control		\$ 2,344.71	
Solid Waste		\$ 40,146.23	
Reappraisal		\$ 11,250.44	
Health		\$ 795.42	
Hospital M&O			
Ambulance		\$ 1,455.96	
Parks & Recreation		\$ 1,409.46	
Tort		\$ 1,000.00	
County Fair			
County Court Facility			
District Court		\$ 487.15	
Court Services			
Juvenile Justice		\$ 329.96	
Veteran's Memorial			
Mineral Leasing		\$ 41,253.00	
PILT		\$ 790.30	
Idaho State Treasurer		\$ 2,842.22	
City of Soda Springs		\$ 59,471.46	
City of Bancroft		\$ 19,122.86	
City of Grace		\$ 10,634.30	
Bancroft Cemetery		\$ 1,172.52	
Central Cemetery		\$ 631.99	
Fairview Cemetery		\$ 4,991.83	
Freedom Cemetery		\$ 258.37	
Grace Cemetery		\$ 820.31	
Lago Cemetery		\$ 48.92	
Lava Cemetery		\$ 0.86	
Lund Cemetery		\$ 383.98	
Thatcher Cemetery		\$ 82.66	
Turner Cemetery		\$ 32.42	
School District #148		\$ 11,564.64	
School District #149		\$ 55,032.21	
School District #150		\$ 69,032.08	
School District #21			
Grace Free Library		\$ 1,508.71	
Waterways			
Tax Deed Excess Funds			
TV Translator		\$ 1,810.01	
Caribou County Solid Waste		\$ 11,112.23	
Bailey Creek Fire District		\$ 16.56	
Freedom Fire District		\$ 677.77	
Auditor's Trust		\$ 80.00	
Adult Probation Fee		\$ 100.00	
Diversion Education Trust			
Juvenile Housing Trust			
Range Improvement Trust			
Court Trust		\$ 25,550.00	
Centennial Trust			
College Trust			
Treasurer's Trust			
ID Trust			
Concealed Weapon's Trust			
Motor Vehicle Trust		\$ 45,127.95	
911 Trust			
Public Safety Trust			
Weed Control Trust			
Drug Court Trust			
Youth Court Trust			
Vessel Account			
Grand Total		\$ 552,883.97	\$ 163,659.73