

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH 8<sup>TH</sup> STREET  
CARLIN, NEVADA**

**May 28, 2025  
6:00 PM**

**The public may address the Board on agenda items as they are reviewed, at the discretion of the presiding officer or during the time reserved for Comments by the General Public, after being recognized by the presiding officer. The Public and all persons addressing the Board must abide by the requirements of the Carlin Municipal Code 1-6-11, detailed at the Public Comment section of this agenda.**

**Note: The Mayor or Vice Mayor Reserves the Right to Change the Order of the Agenda. Additionally, the Council may, by majority vote, combine two or more agenda items for consideration or may remove any item from the agenda or delay consideration to a future City Council Agenda.**

**Call to Order and Roll Call**

**Pledge of Allegiance**

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

**Municipal Code: 1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:**  
Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

**PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF INDIVIDUAL AGENDA ITEMS.**

**2. Liquor License for Love's of Nevada, LLC dba Love's Travel Stop #978 (possible action item):**

- a. Review, discussion, and possible approval of a Liquor License for Love's of Nevada, LLC dba Love's Travel Stop #978 located at 2001 SR 766 Carlin, NV 89822.

**Possible Motion:** I make a motion to approve the liquor license for Love's of Nevada, LLC dba Love's Travel Stop #978.




# CARLIN POLICE DEPARTMENT

## INTEROFFICE MEMORANDUM

DATE: May 13, 2025

TO: City of Carlin City Council

FROM: Chief Kevin McKinney 

RE: Liquor License Applicant Frank Love IV for Love's of Nevada, LLC.

Pursuant to the provisions of the Carlin City Code 5-3-6, I have conducted a background inquiry on applicant Frank Love IV and Love's of Nevada, LLC, who have applied for a liquor license for Love's Travel Stop #978 located at 2001 SR 766, Carlin, Nevada 89822

During this background inquiry, I found no information which would preclude Frank Love IV nor Love's of Nevada, LLC from qualifying for a City of Carlin liquor license as outlined in Carlin City Code 5-3-6.1. See attached documentation for further information.

I am therefore recommending that the Carlin City Council issue a Liquor License to Frank Love IV and Love's of Nevada, LLC for Loves Travel Stop #978, located at 2001 SR 766, Carlin, Nevada 89822.





# BUSINESS LICENSE

## LOVE'S OF NEVADA, LLC

LOVE'S OF NEVADA, LLC, owned by None, has been granted a Business License by the City of Carlin to conduct business in the City of Carlin for a period beginning and expiring as listed below and is subject to all conditions provided by law which apply to said business.

**Billing Description:**

Sales & Services Yearly  
Retail\Packaged Liquor

**Fees Paid:**

\$ 33.00  
\$ 330.00  
0  
0  
0  
0

**License Number:**

777  
777 L

**Expiring:**

12/31/2025  
12/31/2025

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

This license must not be construed as permitting or licensing the performance of any act prohibited by any ordinance, rule, order, law or statute of the City of Carlin, the County of Elko, the State of Nevada or the United States of America.

**THIS LICENSE IS NON-TRANSFERABLE AND MUST BE POSTED IN A CONSPICUOUS PLACE**



**CITY OF CARLIN**  
151 S. 8<sup>th</sup> STREET PO BOX 787  
Carlin, NV 89822  
Phone: (775) 754-6354 Fax: (775) 754-6912  
**BUSINESS LICENSE APPLICATION**

OFFICE USE ONLY  
777  
BUS LIC #  
5-13-25  
RECEIVED

RECEIVED  
MAY 13 2025

Business Name: Love's of Nevada, LLC DBA Love's Travel Stop #978

Physical Address: 2001 SR 766 Carlin, NV 89822

Mailing Address: Attn: Licensing Department PO Box 26210, Oklahoma City Ok 73126  
(If different from physical address)

Email Address: storelicensing@loves.com

Business Phone: ( 405 ) 463 - 8891 Business Fax: ( n/a )

Contact Person: Licensing Department Contact #: ( 405 ) 463 - 8891

---

Business Classification: convenience store with gasoline, food concepts.

NV Sales Tax # (if applicable) 000-036-222-595-005

NV Business License ID: \_\_\_\_\_

Contractor's License # (if applicable): \_\_\_\_\_

---

Owner Name: Love's of Nevada, LLC .DBA Love's Travel Stop #978

Owner Address: 10601 N Pennsylvania Ave Oklahoma City OK 73120

Manager Name: Matt Cardin

Manager Address: 2001 SR 766 Carlin, NV 89822

---

Date of Operation: \_\_\_\_\_

License Fee: \_\_\_\_\_ Paid: \_\_\_\_\_

If your business is going to be conducted in a building in the City of Carlin, an inspection may be required by the Building Department, State Fire Marshall, and/or the Nevada Division of Public and Behavioral Health before your license is granted. You are required to contact the City of Carlin building inspector, Anna Penola at 775-754-6515. For more information. A \$70.00 inspection fee may be applied. If your business is going to be conducted from your home, you may be required to obtain a "Home Occupation Special Use Permit".

In accordance with the Carlin City Code 5-1-1, I hereby apply for a business license. I hereby promise that if said license is granted, the licensee shall and will comply with all the Ordinances of the City of Carlin and Statutes of the State of Nevada, now in effect or which may hereafter be enacted for the regulation and control of such business.

I certify that the information provided is true, correct, and complete to the best of my knowledge and belief.

Signatures must be original and that of the responsible party.

DocuSigned by:  
Amy E. Guzzy  
Signature  
720A6F5AE294466...  
Amy Guzzy, Secretary  
Printed Name & Title

5/13/2025  
Date

Balance owed -  
Liquor yrly - 330.00 }  
Business yrly - 33.00 } 363.00  
Background - 25.00  
\$ 388.00

**Special Events License:**

- Beer and Wine Only	\$ 10.00 per day	_____
-All Liquors	\$ 25.00 per day	_____

**Total Fee Paid** \_\_\_\_\_

License to be issued in the Business name of:

Love's Travel Stop #978

Business Street Address: 2001 State Route 766 Carlin, NV 89822

Name and address of the owner of the premises, if different from the applicant(s):

See Attached List

If not owned by applicant(s), does the applicant have a lease for the premises to be licensed:

\_\_\_\_\_ Yes \_\_\_\_\_ No Date Lease Expires: \_\_\_\_\_

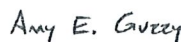
Has applicant(s), or any persons affiliated with this license request ever had a liquor license application denied, or a liquor license suspended, cancelled, revoked, restricted, or conditioned?

\_\_\_\_\_ Yes x\_\_\_\_\_ No If yes, attached statement.

**Upon approval of this License, you will need to obtain a City of Carlin General Business License and a State of Nevada Business License before the actual license will be issued.**

The undersigned applicant(s), jointly and severally, hereby covenant and agree that if this application is approved and a license granted, any license granted will be accepted by the applicant(s) subject to the terms, conditions and provisions of Carlin City Code, Section 5, Chapter 3, entitled "LIQUOR REGULATIONS" and such other rules and regulations as may at any time hereafter be adopted or enacted by resolution or ordinance by the Board.

Dated this 13 day of June, 2025.

DocuSigned by:  
  
 720A6F5AE294466...

Applicant's Signature

Applicant's Signature

**Submit To: City of Carlin**  
**PO Box 787**  
**Carlin, NV 89822**  
**Phone: 775-754-6354**  
**Fax: 775-754-6912**

**RECEIVED**  
 MAY 13 2025

Entity Information

Entity Information

**Entity Name:** LOVE'S OF NEVADA, LLC

**Entity Number:** E0003382010-3

**Entity Type:** Domestic Limited-Liability Company  
(86)

**Entity Status:** Active

**Formation Date:** 01/06/2010

**NV Business ID:** NV20101010557

**Termination Date:**

**Annual Report Due Date:** 1/31/2026

**Compliance Hold:**

**Series LLC:**  **Restricted LLC:**



Registered AGENT INFORMATION

# SECRETARY OF STATE



## NEVADA STATE BUSINESS LICENSE

LOVE'S OF NEVADA, LLC

**Nevada Business Identification # NV20101010557**

**Expiration Date: 01/31/2026**

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

**License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.**



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 05/15/2025.

Certificate Number: B202505155720900

You may verify this certificate  
online at <https://www.nvsilverflume.gov/home>

FRANCISCO V. AGUILAR  
Secretary of State

**3. Liquor License for HARGUNJAAP, Inc. dba Carlin Hardware / Amarjot Singh (possible action item):**

- a. Review, discussion, and possible approval of a Liquor License for HARGUNJAAP, Inc. dba Carlin Hardware / Amarjot Singh located at 924 Bush Street, Carlin, NV 89822.

**Possible Motion:** I make a motion to approve the liquor license for HARGUNJAAP, Inc. dba Carlin Hardware / Amarjot Singh.

**CITY OF CARLIN**  
**APPLICATION FOR LIQUOR LICENSE**

TO THE HONORABLE BOARD OF COUNCILMEN OF THE CITY OF CARLIN, IN  
THE COUNTY OF ELKO, STATE OF NEVADA:

Ladies/Gentlemen:

In accordance with the City Code, 5-3-5, I hereby apply for a liquor license.

Name: AMARJOT SINGH Name: \_\_\_\_\_

Mailing Address: PO BOX 1057 Mailing Address: \_\_\_\_\_

CARLIN NV 89822 \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Is applicant a partnership: \_\_\_\_\_ Yes  No If yes, provide names and address of partners: \_\_\_\_\_

Is applicant a corporation:  Yes \_\_\_\_\_ No If yes, provide state and date of incorporation as well as names and addresses of all persons involved:

2-12-25 HARGUNJAAP LLC 1069 CARLIN NV 89822 AMARJOT SINGH

Investigation and application Fee: \$ 25.00 \_\_\_\_\_

Class of license applied for:

**Retail License:**

-Beer and Wine Only \$ 300.00 per year \_\_\_\_\_  
-Beer, Wine, and Liquor (First Bar) \$ 330.00 per year \_\_\_\_\_

**Packaged License:**

-Beer and Wine Only \$ 200.00 per year \_\_\_\_\_  
-Beer, Wine, and Liquor \$ 330.00 per year 330.00

**Wholesale License:**

-Beer and Wine Only \$ 210.00 per year \_\_\_\_\_  
-Beer, Wine, and Liquor \$ 330.00 per year \_\_\_\_\_

Fraternal, Social, and Civic Club License: \$ 60.00 per year \_\_\_\_\_

Special Events License:

- Beer and Wine Only \$ 10.00 per day \_\_\_\_\_  
-All Liquors \$ 25.00 per day \_\_\_\_\_

Total Fee Paid \_\_\_\_\_

License to be issued in the Business name of:

CARLIN HARDWARE

Business Street Address: 924 BUSH ST CARLIN NV 89822

Name and address of the owner of the premises, if different from the applicant(s):

N/A

If not owned by applicant(s), does the applicant have a lease for the premises to be licensed:

\_\_\_\_\_ Yes \_\_\_\_\_ No Date Lease Expires: \_\_\_\_\_

Has applicant(s), or any persons affiliated with this license request ever had a liquor license application denied, or a liquor license suspended, cancelled, revoked, restricted, or conditioned?

\_\_\_\_\_ Yes  No If yes, attached statement.

**Upon approval of this License you will need to obtain a City of Carlin General Business License and a State of Nevada Business License before the actual license will be issued.**

The undersigned applicant(s), jointly and severally, hereby covenant and agree that if this application is approved and a license granted, any license granted will be accepted by the applicant(s) subject to the terms, conditions and provisions of Carlin City Code, Section 5, Chapter 3, entitled "LIQUOR REGULATIONS" and such other rules and regulations as may at any time hereafter be adopted or enacted by resolution or ordinance by the Board.

Dated this 17 day of MARCH, 2025

Amarjet Singh  
Applicant's Signature

Applicant's Signature

Submit To: City of Carlin  
PO Box 787  
Carlin, NV 89822  
Phone: 775-754-6354  
Fax: 775-754-6912



CITY OF CARLIN  
151 S. 8<sup>th</sup> STREET PO BOX 787  
Carlin, NV 89822  
Phone: (775) 754-6354 Fax: (775) 754-6912  
**BUSINESS LICENSE APPLICATION**

OFFICE USE ONLY  
763  
BUS LIC #  
3-26-25 *BR*  
RECEIVED

Business Name:	<u>CARLIN HARDWARE</u>		
Physical Address:	<u>924 BUSH ST</u>	<u>CARLIN</u>	<u>NV 89822</u>
Mailing Address:	<u>PO BOX 1057</u>	<u>CARLIN</u>	<u>NV 89822</u>
(If different from physical address)		City	State Zip
Email Address:	<u>cavalier1003@gmail.com</u>		
Business Phone: ( ) - -	Business Fax: ( ) - -		
Contact Person: <u>Amarjot</u>	<u>775-388-0177</u>	Contact #:	<u>(775) 388-0177</u>
Business Classification:	_____		
NV Sales Tax # (if applicable)	_____		
NV Business License ID:	_____		
Contractor's License # (if applicable):	_____		
Owner Name:	<u>AMARJOT Singh</u>		
Owner Address:	<u>1009 CHESTNUT ST</u>	<u>CARLIN</u>	<u>NV 89822</u>
Manager Name:	_____		
Manager Address:	_____		
Date of Operation:	_____		
License Fee:	Paid: _____		

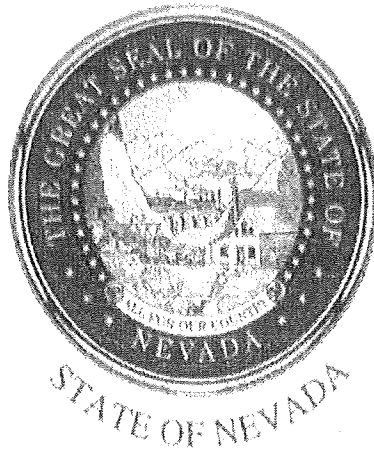
If your business is going to be conducted in a building in the City of Carlin, an inspection may be required by the Building Department, State Fire Marshall, and/or the Nevada Division of Public and Behavioral Health before your license is granted. You are required to contact the City of Carlin building inspector, Anna Penola at 775-754-6515. For more information. A \$70.00 inspection fee may be applied. If your business is going to be conducted from your home, you may be required to obtain a "Home Occupation Special Use Permit".

In accordance with the Carlin City Code 5-1-1, I hereby apply for a business license. I hereby promise that if said license is granted, the licensee shall and will comply with all the Ordinances of the City of Carlin and Statutes of the State of Nevada, now in effect or which may hereafter be enacted for the regulation and control of such business. I certify that the information provided is true, correct, and complete to the best of my knowledge and belief. Signatures must be original and that of the responsible party.

Amarjot Singh  
Signature  
AMARJOT SINGH OWNER  
Printed Name & Title

3-17-25  
Date

# SECRETARY OF STATE



## NEVADA STATE BUSINESS LICENSE

HARGUNJAAP INC

**Nevada Business Identification # NV20253292281**

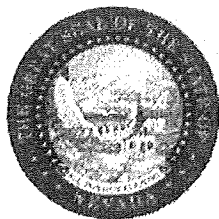
**Expiration Date: 02/28/2026**

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

**License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 02/12/2025.



FRANCISCO V. AGUILAR  
Secretary of State

Certificate Number: B202502125435447  
You may verify this certificate  
online at <https://www.nvsi.verflume.gov/home>

Entity Information

Entity Information

Entity Name: HARGUNJAAP INC

Entity Number: E46634872025-6

Entity Type: Domestic Corporation (78)

Entity Status: Active

Formation Date: 02/12/2025

NV Business ID: NV20253292281

Termination Date:

Annual Report Due Date: 2/28/2026

Compliance Hold:

Registered AGENT INFORMATION

Name of Individual or Legal Entity: AMARJOT SINGH

Status: Active

CRA Agent Entity Type:

Registered Agent Type: Non-Commercial Registered Agent

NV Business ID:

Office or Position:

Jurisdiction:

Street Address: PO BOX 1057, CARLIN, NV, 89822, USA

Mailing Address:

View Historical Data

OFFICER INFORMATION

Title	Name	Address	Last Updated	Status
Director	AMARJOT SINGH	PO BOX 1057, CARLIN, NV, 89822, USA	02/12/2025	Active

CURRENT SHARES

Class/Series	Type	Share Number	Value
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No records to view.

4. **Special Events Liquor License for Bridgett Green, dba Pour Decisions (possible action item):**
  - a. Review, discussion, and possible approval of a Special Events Liquor License for Bridgett Green, dba Pour Decisions for an event at the City Park.

**Possible Motion:** I make a motion to approve the special events liquor license for Bridgett Green, dba Pour Decisions.

CITY OF CARLIN  
APPLICATION FOR LIQUOR LICENSE

TO THE HONORABLE BOARD OF COUNCILMEN OF THE CITY OF CARLIN, IN  
THE COUNTY OF ELKO, STATE OF NEVADA:

Ladies/Gentlemen:

In accordance with the City Code, 5-3-5, I hereby apply for a liquor license.

Name: BRIDGETT GREEN Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

2044 SIERRA DRIVE

ELKO, NV 89801

Social Security Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Date of Birth: 11-30-1985 Date of Birth: \_\_\_\_\_

Is applicant a partnership: \_\_\_\_\_ Yes  No If yes, provide names and address  
of partners:

Is applicant a corporation: \_\_\_\_\_ Yes  No If yes, provide state and date of  
incorporation as well as names and addresses of all persons involved:

Investigation and application Fee: \$ 25.00  25

**Class of license applied for:**

**Retail License:**

-Beer and Wine Only \$ 300.00 per year \_\_\_\_\_  
-Beer, Wine, and Liquor (First Bar) \$ 330.00 per year \_\_\_\_\_

**Packaged License:**

-Beer and Wine Only \$ 200.00 per year \_\_\_\_\_  
-Beer, Wine, and Liquor \$ 330.00 per year \_\_\_\_\_

**Wholesale License:**

-Beer and Wine Only \$ 210.00 per year \_\_\_\_\_  
-Beer, Wine, and Liquor \$ 330.00 per year \_\_\_\_\_

Fraternat, Social, and Civic Club License:	\$ 60.00 per year	_____
Special Events License:		
- Beer and Wine Only	\$ 10.00 per day	_____
-All Liquors	\$ 25.00 per day	X 25
<b>Total Fee Paid</b>		<b>\$50</b>

License to be issued in the Business name of:

**POUR DECISIONS**

Business Street Address: 2044 SIERRA DRIVE, ELKO, NV (MOBILE)

Name and address of the owner of the premises, if different from the applicant(s):

\_\_\_\_\_

\_\_\_\_\_

If not owned by applicant(s), does the applicant have a lease for the premises to be licensed:

\_\_\_\_\_ Yes \_\_\_\_\_ No Date Lease Expires: \_\_\_\_\_

Has applicant(s), or any persons affiliated with this license request ever had a liquor license application denied, or a liquor license suspended, cancelled, revoked, restricted, or conditioned?

\_\_\_\_\_ Yes X No If yes, attached statement.

**Upon approval of this License you will need to obtain a City of Carlin General Business License and a State of Nevada Business License before the actual license will be issued.**

The undersigned applicant(s), jointly and severally, hereby covenant and agree that if this application is approved and a license granted, any license granted will be accepted by the applicant(s) subject to the terms, conditions and provisions of Carlin City Code, Section 5, Chapter 3, entitled "LIQUOR REGULATIONS" and such other rules and regulations as may at any time hereafter be adopted or enacted by resolution or ordinance by the Board.

Dated this 16 day of MAY, 2025.

Bridgeth Green  
Applicant's Signature

\_\_\_\_\_  
Applicant's Signature

**Submit To: City of Carlin**  
**PO Box 787**  
**Carlin, NV 89822**  
**Phone: 775-754-6354**  
**Fax: 775-754-6912**



# CARLIN POLICE DEPARTMENT

## INTEROFFICE MEMORANDUM

DATE: May 13, 2025  
TO: City of Carlin City Council  
FROM: Chief Kevin McKinney *KM*  
RE: Liquor License Applicant Bridgett Green, DBA: Pour Decisions.

Pursuant to the provisions of the Carlin City Code 5-3-6, I have conducted a background inquiry on applicant Bridgett Green and Pour Decisions, who have applied for a liquor license for Pour Decisions, a retail food and drink truck operating within the city limits of Carlin, Nevada 89822

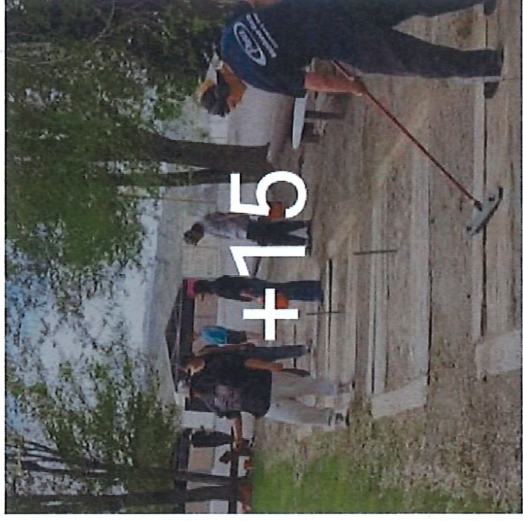
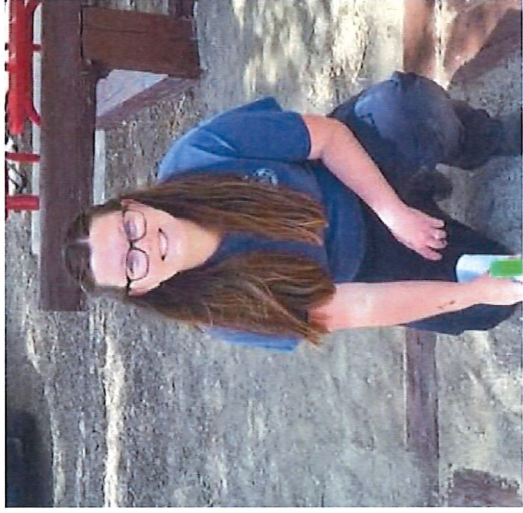
During this background inquiry, I found no information which would preclude Bridgett Green and Pour Decisions from qualifying for a City of Carlin liquor license as outlined in Carlin City Code 5-3-6.1. See attached documentation for further information.

I am therefore recommending that the Carlin City Council issue a Liquor License to Bridgett Green and Pour Decisions for the Pour Decisions a retail food and drink truck operating within the city limits of Carlin, Nevada 89822.

5. **Recognition and Certificates for Cadets that helped clean up and paint the horseshoe pits at the city park (possible action item):**
  - a. Review, discussion, and possible approval for recognition and certificates for Cadets that helped clean up and paint the horseshoe pits at the city park.

**Possible Motion:** I make a motion to approve recognition and certificates for the Cadets that helped clean up and paint the horseshoe pits at the city park as discussed.

# community a little nicer.



1 comment

**6. In-Car Video System and Server for Police Department purchased from cash funds in Fund 54 (for possible action):**

- a. Review, discussion, and possible approval for the Carlin Polic Department to purchase an in-car video system and server. This purchase would be made from the cash balance in Fund 54.

**Possible Motion:** I make a motion to approve the Carlin Police Department to purchase the in-car video system and server using the cash balance in Fund 54 as discussed.

**OR**

**Possible Motion:** I make a motion not to approve the purchase of the in-car video system and server from Fund 54 as discussed.

10-8 Video LLC  
 PO Box 427  
 Fayetteville, TN 37334 USA  
 http://10-8video.com



Quote

ADDRESS
Chief Kevin McKinney Carlin Police Department 101 S 8th St Carlin, NV 89822

SHIP TO
Chief Kevin McKinney Carlin Police Department 101 S 8th St Carlin, NV 89822

QUOTE #	DATE	EXPIRATION DATE
6239	04/14/2025	05/14/2025

**SALES REP**  
 Javier

ACTIVITY	QTY	RATE	AMOUNT
<b>1200-402 2 Camera ARSENAL In Car</b> 10-8 Video ARSENAL In-car system ARSENAL DVR - 4x 1080p Inputs each with discreet audio input - 128GB SD Card Included (SSD Optional) - Starlight Front camera - Total Darkness IR Backseat camera - 900mhz Wireless Mic - Enhanced Mirror monitor ----Software and 3-year Warranty Included ----Lifetime Software and Firmware Updates	6	2,495.00	14,970.00
<b>1100-201 ARSENAL Body Worn</b> 10-8 Video ARSENAL Body Worn Camera Includes: Software Charging/Upload Cradle Alligator style mounting clip 1-year Warranty	6	499.00	2,994.00

Thank You for your inquiry. Stay Safe!

SUBTOTAL	17,964.00
SHIPPING	120.00
<b>TOTAL</b>	<b>\$18,084.00</b>

Accepted By

Accepted Date

**rbraithwaite@cityofcarlin.com**

---

**From:** Kevin McKinney <kmckinney@cityofcarlin.com>  
**Sent:** Wednesday, May 14, 2025 9:32 AM  
**To:** Richard Braithwaite  
**Subject:** Fwd: Estimate from 10-8 Video

Here is the quote on the in-car camera system server.

Kevin McKinney

Begin forwarded message:

**From:** 10-8 Video LLC <no\_reply@intuit.com>  
**Date:** April 17, 2025 at 11:15:43 PM PDT  
**To:** kmckinney@cityofcarlin.com  
**Subject:** Estimate from 10-8 Video



*DIGITAL EVI*

[www.10-8vi](http://www.10-8vi)

# Your estimate is ready!

Total Estimate

**\$8,295.00**

or starting at **\$262.00/month** with financing (36 mo)\*

[Review and accept](#)

Dear Customer,

Below are your estimate details. To move forward with this estimate, please review and select **Accept** and 10-8 Video LLC will reach out with next steps.

There are various payment methods available for you, you also have the option to **pay this monthly**.

Have a great day!

**Estimate #47381**

**10-8 Video LLC**

- **500-120 10-8 ARSENAL Server 20TB**  
\$7,995.00

1 X \$7,995.00

**Total** **\$8,295.00**

or starting at **\$262.00/month** with financing (36 mo)\*

**10-8 Video LLC**

[sales@10-8video.com](mailto:sales@10-8video.com)

\* Personal loans made through Upgrade feature Annual Percentage Rates (APRs) of 8.49%-35.99%. All personal loans have a 1.85% to 9.99% origination fee, which is deducted from the loan proceeds. Lowest rates require Autopay and paying off a portion of existing debt directly. Loans feature repayment terms of 24 to 84 months. For example, if you receive a \$10,000 loan with a 36-month term and a 17.59% APR (which includes a 13.94% yearly interest rate and a 5% one-time origination fee), you would receive \$9,500 in your account and would have a required monthly payment of \$341.48. Over the life of the loan, your payments would total \$12,293.46. The APR on your loan may be higher or lower and your loan offers may not have multiple term lengths available. Actual rate depends on credit score, credit usage history, loan term, and other factors. Late payments or

**7. Zoll Cardiac Monitor Purchase Request # 25-0012 (possible action item):**

- a. Review, discussion, and possible approve of Purchase Request # 25-0012 for the Carlin Volunteer Fire Department to purchase a Zoll Cardiac Monitor. This specific item was approved in the final budget for this fiscal year at \$50,000.

**Possible Motion:** I make a motion to approve the purchase of the Zoll Cardia Monitor and Purchase Request #25-0012 as discussed.

**City of Carlin**  
 Carlin VFD  
 PO Box 788  
 Carlin, Nevada, 89822  
 Phone 775-754 6969



# REQUISITE ORDER

*Project: Zoll Cardiac Monitor*

**TO: Zoll**

**REQUISITE # 25-0012**

DATE	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
5/16/2025	Linda			Due upon receipt

Item	GL Code	Qty	Each	TOTAL
Zoll Cardiac Monitor	10-55-700			47,000

SALES TAX	
SHIPPING & HANDLING	
OTHER	
<b>TOTAL</b>	<b>47,000</b>

\_\_\_\_\_  
 Authorized by Date



**ZOLL Medical Corporation**

269 Mill Road  
 Chelmsford, MA 01824-4105  
 Federal ID# 04-2711626

Phone: (800) 348-9011  
 Fax: (978) 421-0015  
 Email: esales@zoll.com

Quote No: Q-49005 Version: 1

Carlin Fire Dept  
 121 W Hamilton St  
 Carlin, NV 89822

ZOLL Customer No: 238184

Danyelle Keller  
 7757546969  
 dkeller@cityofcarlin.com

Quote No: Q-49005  
 Version: 1

Issued Date: January 31, 2025  
 Expiration Date: March 31, 2025

Terms: NET 30 DAYS

FOB: Destination  
 Freight: Free Freight

Prepared by: Taylor Jones  
 EMS Territory Manager  
 taylor.jones@zoll.com  
 +1 8014250060

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
1	1501418	601-2231011-01	<p><b>X Series Monitor/Defibrillator - 12-Lead ECG, Pacing, NIBP, SpO2, SpCO, EtCO2, CPR Expansion Pack</b></p> <p>Includes: 4 trace tri-mode display monitor/ defibrillator/ printer, advisory algorithm, advanced communications package (Wi-Fi, Bluetooth, USB cellular modem capable) USB data transfer capable and large 6.5in ( 16.5cm) diagonal screen. Accessories Included: MFC cable and CPR connector, A/C power cord, One (1) roll printer paper, 6.6 Ah Li-ion battery, Carry case, Operator Manual, Quick Reference Guide, and One (1)-year EMS warranty.</p> <p>Parameter Details: Real CPR Help - Dashboard display of CPR Depth and Rate for Adult and Pediatric patients, Visual and audio prompts to coach CPR depth (Adult patient only), Release bar to ensure adequate release off the chest, Metronome to coach rate for Adult and Pediatric patients. See-Thru® CPR artifact filtering • Interpretative 12-Lead ECG (Full 12 ECG lead view with both dynamic and static 12-lead mode display. 12-Lead OneStep ECG cable - includes 4-Lead limb lead cable and removable precordial 6-Lead set) • ZOLL Noninvasive Pacing Technology • Welch Allyn NIBP with Smartcuff. 10 foot Dual Lumen hose and SureBP Reusable Adult Medium Cuff • Masimo SpO2 &amp; SpCO with Signal Extraction Technology (SET), Rainbow SET® • EtCO2 Oridion Microstream Technology. Microstream tubing set sold separately •</p>	1	\$50,938.00	\$41,769.16	\$41,769.16
2	1501418	8900-0402	<p><b>CPR Stat-padz HVP Multi-Function CPR Electrodes - 1 pair</b></p>	1	\$113.00	\$84.75	\$84.75
3	1501418	8000-001392	<p><b>Masimo rainbow® RC-4 - 4FT, Reusable EMS Patient Cable</b></p>	1	\$313.00	\$256.66	\$256.66



**ZOLL Medical Corporation**

269 Mill Road  
 Chelmsford, MA 01824-4105  
 Federal ID# 04-2711626

Phone: (800) 348-9011  
 Fax: (978) 421-0015  
 Email: esales@zoll.com

Carlin Fire Dept  
 Quote No: Q-49005 Version: 1

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
4	1501418	8000-000371	rainbow® DCI® SpO2/SpCO/SpMet Adult Reusable Sensor with connector (3 ft)	1	\$1,076.00	\$882.32	\$882.32
5	1501418	8000-0580-01	Six Hour Rechargeable, SurePower II Smart Battery	1	\$1,001.00	\$820.82	\$820.82
6	1501418	8000-000876-01	Paper, Thermal, w/Grid, BPA Free (Box of 6)	1	\$32.00	\$26.24	\$26.24
7	1501418	8900-0810-01	<b>Pedi-padz II Pediatric Multi-Function Electrodes</b>  Designed for use with the AED Plus. The AED recognizes when pedi?padz II are connected and automatically proceeds with a pediatric ECG and adjusts energy to pediatric levels. Twenty four (24) month shelf-life. One pair.	1	\$150.00	\$112.50	\$112.50
8	1501418	8300-000208	Microstream Advance Adult-Pediatric Intubated CO2 Filter Line, Short Term Use, Box of 25	1	\$479.00	\$392.78	\$392.78
9	1501418	8300-000200	Microstream Advance Adult Oral-Nasal CO2 Filter Line With O2 Tubing, Short Term Use, Box of 25	1	\$612.00	\$501.84	\$501.84
10	1501418	8200-000100-01	Single Bay Charger for the SurePower and SurePower II batteries	1	\$1,264.00	\$1,036.48	\$1,036.48
11	1501418	REUSE-10-2MQ	Welch Allyn REUSE-10-2MQ Cuff, Small Adult, 2-Tube, Twist Lock connector	1	\$66.00	\$54.12	\$54.12
12	1501418	REUSE-12-2MQ	Welch Allyn REUSE-12-2MQ Cuff, Lg Adult, 2-Tube, Twist Lock connector	1	\$66.00	\$54.12	\$54.12
13	1501418	REUSE-13-2MQ	Welch Allyn REUSE-13-2MQ Cuff, Thigh, 2-Tube, Twist Lock connector	1	\$66.00	\$54.12	\$54.12

Subtotal: \$46,045.91

**Total: \$46,045.91**

Contract Reference	Description
1501418	Reflects CHM GPO NPP 2020 - Contract No. PS20200 (EXT2) contract Pricing. Notwithstanding anything to the contrary herein, the terms and conditions set forth in NPP Contract No. PS20200 shall apply to the customer's purchase of the products set forth on this quote.

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to this quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <https://www.zoll.com/terms-and-conditions-of-sale>, for software products can be found at <https://www.zoll.com/software-legal>, and for ExpertCare Service Plans can be found at <https://www.zoll.com/ExpertCare-Service-Terms>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.



**ZOLL Medical Corporation**

269 Mill Road  
Chelmsford, MA 01824-4105  
Federal ID# 04-2711626

Phone: (800) 348-9011  
Fax: (978) 421-0015  
Email: [esales@zoll.com](mailto:esales@zoll.com)

Carlin Fire Dept  
Quote No: Q-49005 Version: 1

1. Delivery will be made upon availability.
2. This Quote expires on March 31, 2025. Pricing is subject to change after this date.
3. Applicable tax, shipping & handling will be added at the time of invoicing.
4. All purchase orders are subject to credit approval before being accepted by ZOLL.
5. To place an order, please forward the purchase order with a copy of this quotation to [esales@zoll.com](mailto:esales@zoll.com) or via fax to 978-421-0015.
6. All discounts from list price are contingent upon payment within the agreed upon terms.
7. Place your future accessory orders online by visiting the ZOLL web store.

**Order Information (to be completed by the customer)**

Tax Exempt Entity (Tax Exempt Certificate must be provided to ZOLL)

Taxable Entity (Applicable tax will be applied at time of invoice)

BILL TO ADDRESS	SHIP TO ADDRESS
Name/Department:	Name/Department:
Address:	Address:
City / State / Zip Code:	City / State / Zip Code:

Is a Purchase Order (PO) required for the purchase and/or payment of the products listed on this quotation?

Yes PO Number: \_\_\_\_\_ PO Amount: \_\_\_\_\_  
(A copy of the Purchase Order must be included with this Quote when returned to ZOLL)

No (Please complete the below section when submitting this order)

For organizations that do not require a PO, ZOLL requires written execution of this order. The person signing below represents and warrants that she or he has the authority to bind the party for which he or she is signing to the terms and prices in this quotation.

**Carlin Fire Dept**  
Authorized Signature:

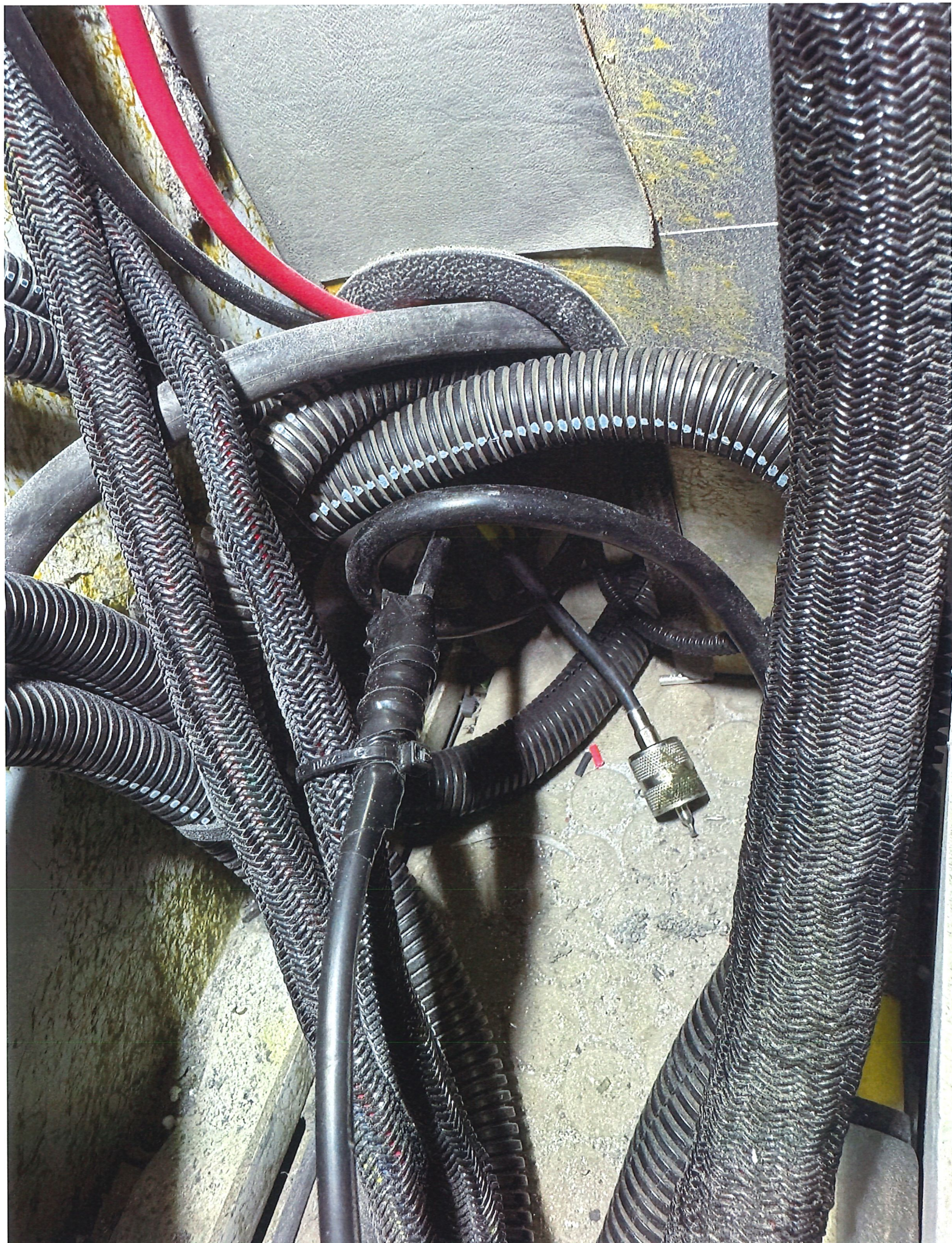
\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

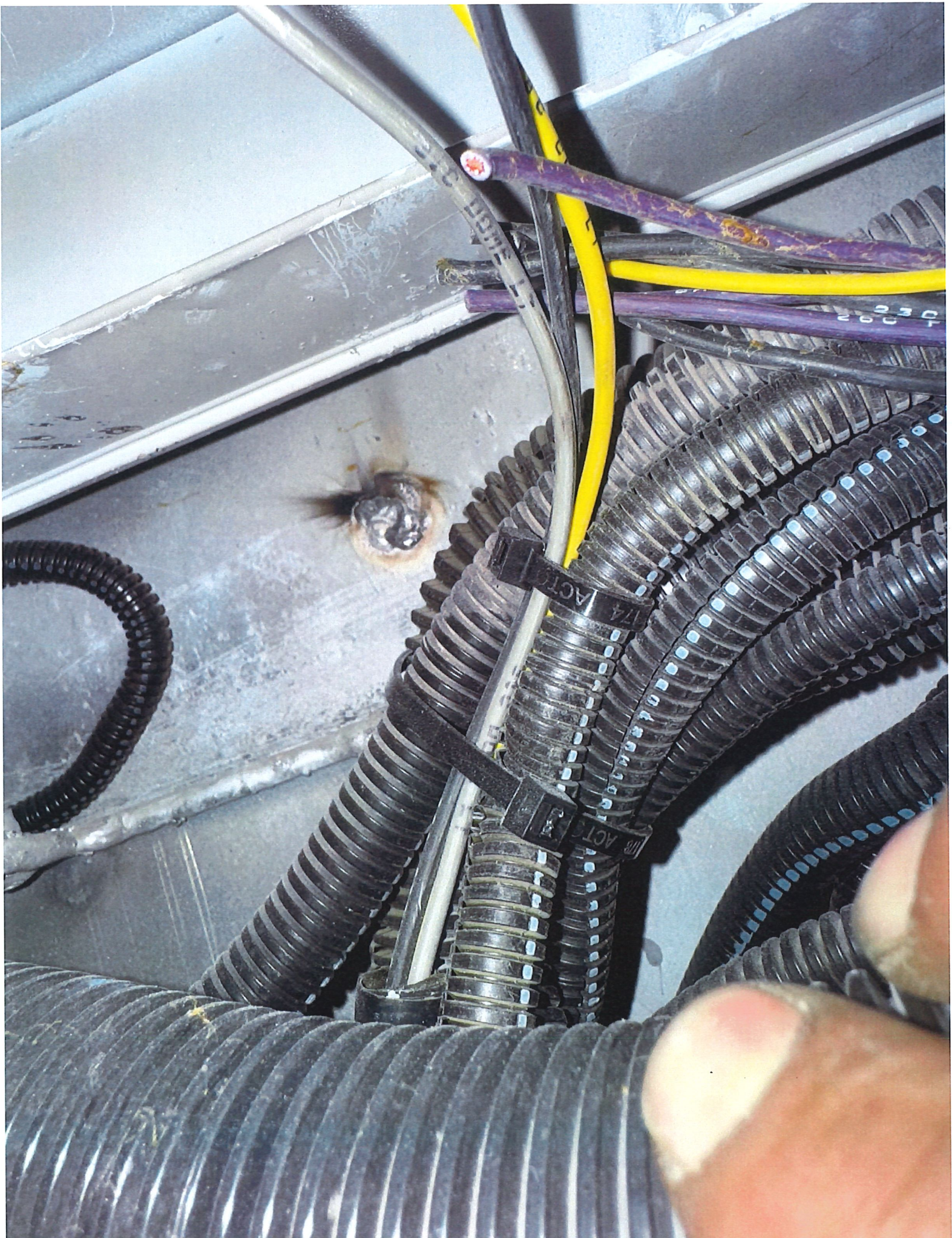
- 8. The remounted ambulance is out-of-service for safety and mechanical issues and the City Mechanic and Public Works Director need direction on how to proceed (possible action item):**
  - a. Review, discussion, and possible action for the City Mechanic and Public Works Director on how to proceed with the remounted ambulance that is out-of-service for safety and mechanical issues.

**Possible Motion:**

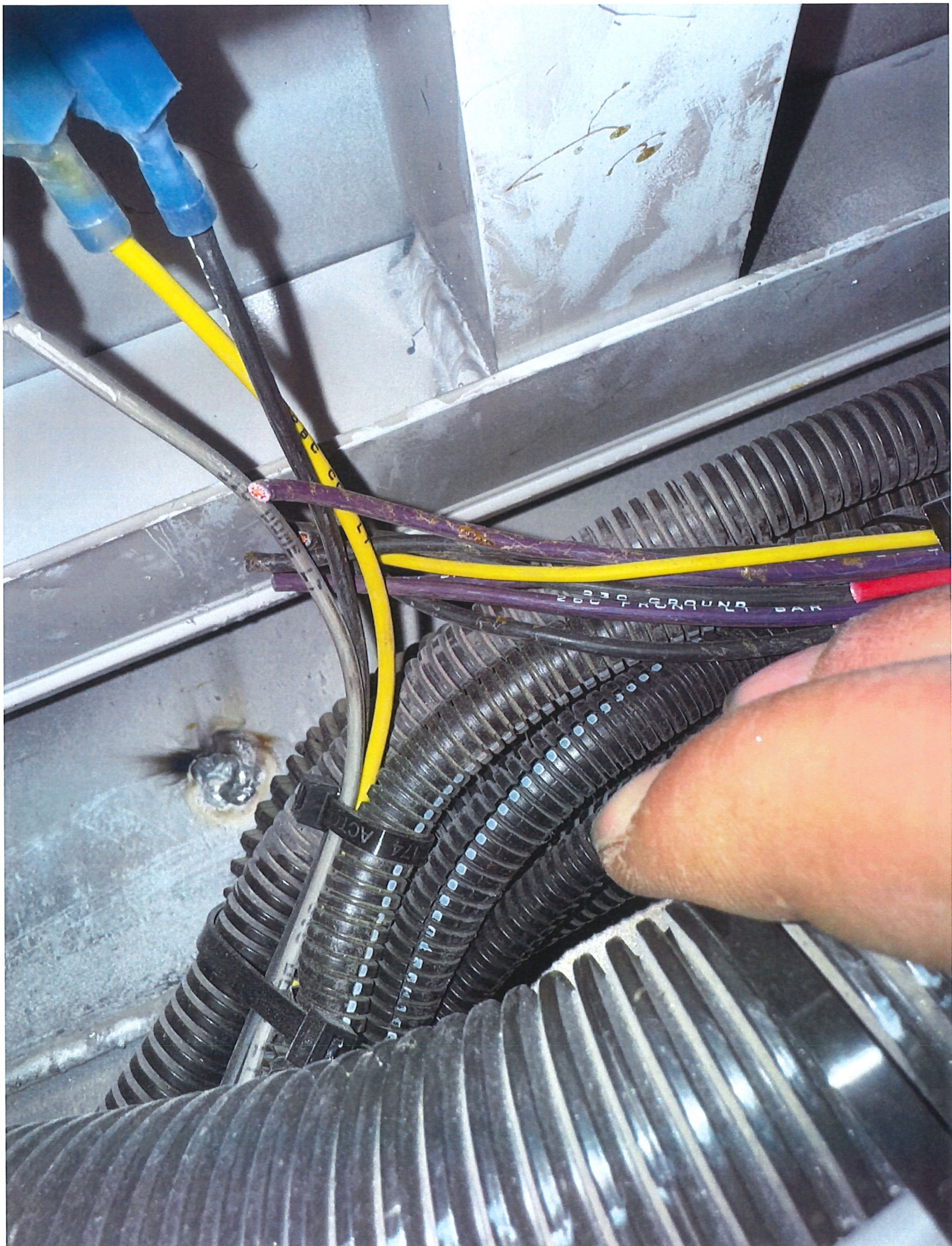






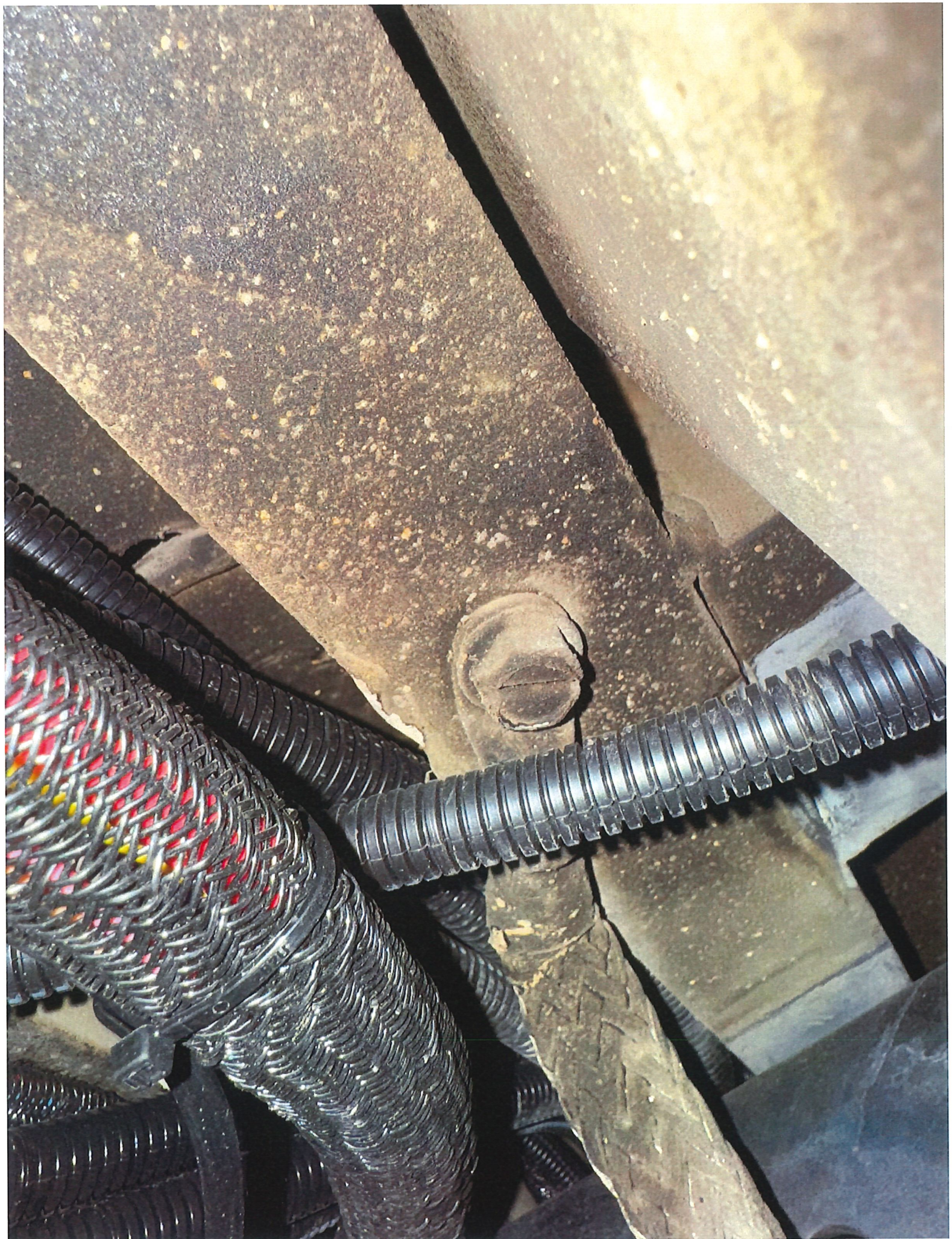




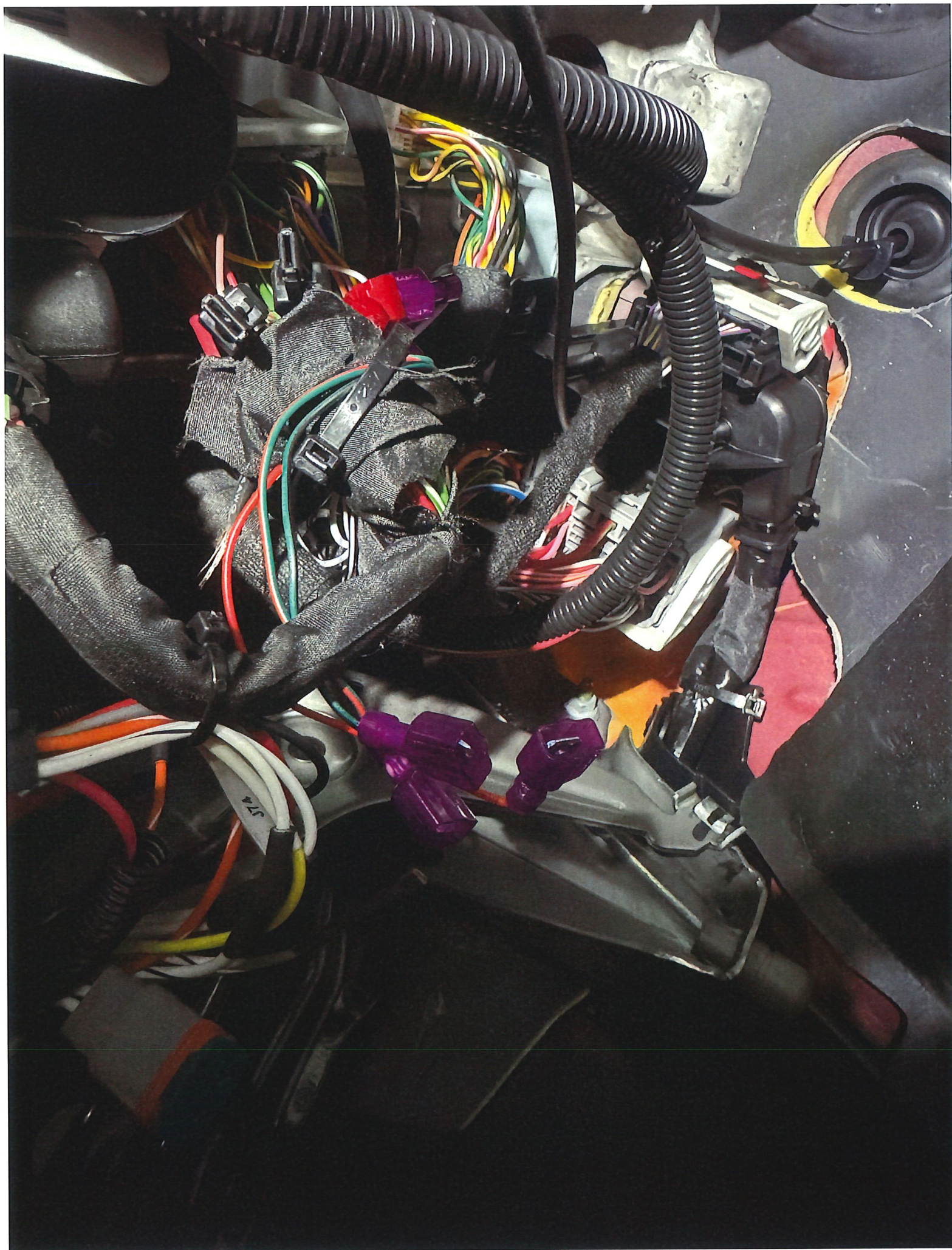












**9. Union Pacific's request to post "No Left Turn or Right Turn Only" signs at the intersection of "B" Street and Railroad Street in the city park (possible action item):**

- a. Review, discussion, and possible approval to post "No Left Turn or Right Turn Only" signs at the intersection of "B" Street and Railroad Street in the city park to prevent vehicles turning left across the railroad tracts from Railroad Street.

**Possible Motion:** I make a motion to approve posting "No Left Turn or Right Turn Only" signs at the intersection of "B" street and Railroad Street to direct traffic driving east on the dirt road known as "Railroad Street" to only turn right onto "B" Street as discussed.

## Public Budget Hearing Notice

NOTICE IS HEREBY GIVEN that the City of Carlin, Nevada, will conduct a “Public Budget Hearing” concerning the Final Budget for Fiscal Year 2025-2026 pursuant to N.R.S. 354.596. The Public Budget Hearing will be held on Wednesday, May 28, 2025, beginning at 6:00 p.m. at the Carlin City Justice Building, 101 South Eighth Street, Carlin, Nevada. THIS NOTICE is filed in accordance with N.R.S. 354.596.

The Final Budget has been prepared in such detail on appropriate forms as prescribed by the Department of Taxation.

A copy of the Final Budget is on file and available for public inspection at the following location Carlin Administration Building, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.

**10. Budget Hearing to approve the Final Budget for Fiscal Year 2025-2026 (possible action item):**

- a. Review, discussion, and possible approval of the Final Budget for Fiscal Year 2025-2026. Final Budget is required to be submitted to the State of Nevada Department of Taxation by June 2, 2025.

**Possible Motion:** I make a motion to approve the FINAL Budget for fiscal year 2025-2026 as discussed and submit the FINAL Budget to the State of Nevada Department of Taxation per NRS.



**CITY OF CARLIN**

**151 S. 8<sup>th</sup> Street  
PO Box 787  
Carlin, Nevada 89822  
775-754-6354  
775-754-6912 F**

Nevada Department of Taxation  
1550 College Parkway, Suite 115  
Carson City, NV 89706-7921

The City of Carlin, Nevada \_\_\_\_\_ herewith submits the **FINAL** budget for the  
fiscal year ending **June 30, 2026**

This budget contains 1 funds, including Debt Service, requiring property tax revenues totaling \$ **658,269**

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 0 percent. If the final computation requires, the tax rate will be lowered.

This budget contains 12 governmental fund types with estimated expenditures of \$ **7,363,912** and 4 proprietary funds with estimated expenses of \$ **1,664,000**

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

**CERTIFICATION**

**APPROVED BY THE GOVERNING BOARD**

I Richard Braithwaite  
(Printed Name)  
City Manager  
(Title)

certify that all applicable funds and financial operations of this Local Government are listed herein

Signed \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

-----  
**SCHEDULED PUBLIC HEARING:**

Date and Time \_\_\_\_\_

Publication Date \_\_\_\_\_

Place: Carlin Municipal Court Building, 101 South Eighth Street, Carlin, Nevada 89822

**CITY OF CARLIN  
BUDGET FISCAL YEAR 2025-2026**

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**City of Carlin  
2025-2026**

**Budget Message**

The fiscal year 2025/2026 budget for the City of Carlin includes an ending general fund balance of 24.49.% of general fund expenditures. Exceeding the 8.3% as allowed by NRS. Our policy is to maintain a minimum ending fund balance of 8.3% in those funds to fund the first month's expenses before receiving any anticipated revenues.

Total General Fund revenues are budgeted to decrease approximately 3.65% from our estimate from FY 2024 based upon lower local grants and contributions related to funding received for the local splash pad that is being constructed. Licenses, permits, and charges for services are expected to increase approximately 21% from our estimate from FY 2025, this is based on new development in the area. The consolidated tax revenues is the largest single source of General Fund Revenue.

The General Fund expenditures are projected to decrease by 12.21% from our estimated fiscal year expenditures from 2025. The decrease is primarily attributed to large projects being completed in 2025. General Fund expenditures will be approximately \$5.249 Million in FY 2026. General Fund Salaries and benefits comprise approximately 40.36% of total General expenditures.

During the next few years, the city will be focusing on the following projects: street improvements, improvements to the water and sewer systems, and the development of a new subdivision.

Our outlook for the City in the long term is optimistic. The enthusiasm associated with the planned projects for our City is shared not only by our City Officials, but by our citizens as well.

All Funds have been budgeted to provide positive ending fund balances.

All unreserved fund balances are considered to be reasonable and necessary to defray the initial month of the ensuing year's operating cost and other anticipated expenditures.

REVENUES	GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS				
	ACTUAL PRIOR YEAR 06/30/24 (1)	ESTIMATED CURRENT YEAR 06/30/25 (2)	BUDGET YEAR 06/30/26 (3)	PROPRIETARY FUNDS BUDGET YEAR 06/30/26 (4)	TOTAL (MEMO ONLY) COLUMNS 3+4 (5)
Property Taxes	544,461	617,233	658,269	\$	658,269
Other Taxes	24,592	65,500	30,000		30,000
Licenses and Permits	137,448	75,000	90,500		90,500
Intergovernmental Resources	3,150,481	2,901,865	2,764,793		2,764,793
Charges for Services	53,740	52,500	62,500	1,830,477	1,892,977
Fines and Forfeits	29,876	33,500	26,000		26,000
Miscellaneous	197,016	711,900	591,228	612,000	1,203,228
<b>TOTAL REVENUES</b>	<b>4,137,614</b>	<b>4,457,498</b>	<b>4,223,290</b>	<b>2,442,477</b>	<b>6,665,767</b>
<b>EXPENDITURES-EXPENSES</b>					
General Government	1,096,937	1,490,970	1,239,950		1,239,950
Judicial	50,794	80,800	119,446		119,446
Public Safety	1,365,542	1,678,480	1,730,725		1,730,725
Public Works	827,490	1,851,000	3,212,000		3,212,000
Sanitation	0	0	0		0
Health	87,379	145,500	149,000		149,000
Welfare	0	0	0		0
Culture and Recreation	361,220	1,257,740	820,150		820,150
Community Support	0	0	0		0
Intergovernmental Expenditures	0	0	0		0
Contingencies	0	100,000	100,000		100,000
Utility Enterprises	0	0	0	1,664,000	1,664,000
Hospitals	0	0	0		0
Transit Systems	0	0	0		0
Airports	0	0	0		0
Other Enterprises	0	0	0		0
Debt Service - Principal	7,537	7,874	88,759		88,759
Interest Cost	4,563	4,226	3,882		3,882
<b>TOTAL EXPENDITURES-EXPENSES</b>	<b>3,801,462</b>	<b>6,616,590</b>	<b>7,463,912</b>	<b>1,664,000</b>	<b>9,127,912</b>
Excess of Revenues over (under) Expenditures-Expenses	336,152	(2,159,092)	(3,240,622)	778,477	(2,462,145)

Budget Summary for  
Schedule S-1

	GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS				
	ACTUAL PRIOR YEAR 06/30/24 (1)	ESTIMATED CURRENT YEAR 06/30/25 (2)	BUDGET YEAR 06/30/26 (3)	PROPRIETARY FUNDS BUDGET YEAR 06/30/26 (4)	TOTAL (MEMO ONLY) COLUMNS 3+4 (5)
<b>OTHER FINANCING SOURCES (USES):</b>					
Proceeds of Long-term Debt	0	0	0	0	0
Sales of General Fixed Assets	0	0	0	0	0
Contributions & Donations	0	0	0	0	
Operating Transfers (in)	427,100	283,100	326,000	3,180,000	3,506,000
Operating Transfers (out)	427,100	283,100	326,000	3,180,000	3,506,000
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Excess of Revenues and Other Sources over (under) Expenditures and Other Uses <b>(Net Income)</b>	336,152	(2,159,092)	(3,240,622)	778,477	XXXXXXXXXXXXXXXX
<b>FUND BALANCE JULY 1, BEGINNING OF YEAR</b>	<b>7,789,371</b>	<b>8,125,523</b>	<b>5,966,431</b>	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Prior Period Adjustments				XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Residual Equity Transfers				XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
<b>FUND BALANCE JUNE 30, END OF YEAR</b>	<b>8,125,523</b>	<b>5,966,431</b>	<b>2,725,809</b>	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
<b>TOTAL ENDING FUND BALANCE</b>	<b>8,125,523</b>	<b>5,966,431</b>	<b>2,725,809</b>	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX

FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR ENDING 06/30/24	ESTIMATED CURRENT YEAR ENDING 06/30/25	BUDGET YEAR ENDING 06/30/26
General Government	4	6	6
Judicial	2	2	2
Public Safety	9	9	9
Public Works	1	2	2
Sanitation	0	0	0
Health	0	0	0
Welfare	0	0	0
Culture and Recreation	4	4	4
Community Support	0	0	0
<b>TOTAL GENERAL GOVERNMENT</b>			
Utilities	5	5	5
Hospitals	0	0	0
Transit Systems	0	0	0
Airports	0	0	0
Other	0	0	0
<b>TOTAL</b>	<b>25</b>	<b>28</b>	<b>28</b>

POPULATION (AS OF JULY 1)	2,531	2,578	2,546
SOURCE OF POPULATION ESTIMATE*	State Demographer	State Demographer	State Demographer
Assessed Valuation (Secured and Unsecured Only)	45,437,134	48,912,258	54,048,385
Net Proceeds of Mines	0	0	0
<b>TOTAL ASSESSED VALUE</b>	<b>45,437,134</b>	<b>48,912,258</b>	<b>54,048,385</b>
<b>TAX RATE</b>	<b>1.3480</b>	<b>1.3480</b>	<b>1.3480</b>
General Fund			
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund			
Other			
<b>TOTAL TAX RATE</b>	<b>1.3480</b>	<b>1.3480</b>	<b>1.3480</b>

**\* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.**

**City of Carlin**  
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA

**PROPERTY TAX RATE AND REVENUE RECONCILIATION**

Fiscal Year 2025-2026

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ALLOWED TAX RATE	ASSESSED VALUATION	ALLOWED AD VALOREM REVENUE [(1) X (2)/100]	TAX RATE LEVIED	TOTAL PREABATED AD VALOREM REVENUE [(2)X(4)/100]	AD VALOREM TAX ABATEMENT [(5)-(7)]	BUDGETED AD VALOREM REVENUE WITH CAP
OPERATING RATE:							
A. PROPERTY TAX Subject to Revenue Limitations	<b>13.4150</b>	<b>54,048,385.00</b>	7,250,591	1.3480	728,572	70,303	658,269
B. PROPERTY TAX Outside Revenue Limitations: Net Proceeds of Mines							
VOTER APPROVED:							
C. Voter Approved Overrides							
LEGISLATIVE OVERRIDES							
D. Accident Indigent (NRS 428.185)							
E. Medical Indigent (NRS 428.285)							
F. Capital Acquisition (NRS 354.59815)							
G. Youth Services Levy (NRS 62.327)							
H. Legislative Overrides							
I. SCCRT Loss NRS 354.59813							
J. Other:							
K. Other:							
L. SUBTOTAL LEGISLATIVE OVERRIDES							
M. SUBTOTAL A, C, L	<b>13.4150</b>	<b>54,048,385</b>	<b>7,250,591</b>	<b>1.3480</b>	<b>728,572</b>	<b>70,303</b>	<b>658,269</b>
N. Debt							
O. TOTAL M AND N	<b>13.4150</b>	<b>54,048,385</b>	<b>7,250,591</b>	<b>1.3480</b>	<b>728,572</b>	<b>70,303</b>	<b>658,269</b>

City of Carlin  
 (Local Government)  
 SCHEDULE S-3 - PROPERTY TAX RATE  
 AND REVENUE RECONCILIATION

**If an entity chooses to budget for an amount in column 5 which is lower or higher than the amount produced by the formula, please attach an explanation.**

SCHEDULE A - ESTIMATED REVENUES & OTHER RESOURCES - GOVERNMENTAL FUND TYPES, EXPENDABLE TRUST FUNDS & TAX SUPPORTED PROPRIETARY FUND TYPES

Budget For Fiscal Year Ending June 30, 2026

Budget Summary for City of Carlin  
(Local Government)

GOVERNMENTAL FUNDS AND EXPENDABLE TRUST FUNDS	BEGINNING FUND BALANCES (1)	CONSOLIDATED TAX REVENUE (2)	PROPERTY TAX REQUIRED (3)	TAX RATE (4)	OTHER REVENUE (5)	OTHER FINANCING SOURCES OTHER THAN TRANSFERS IN (6)	OPERATING TRANSFERS IN (7)	TOTAL (8)
General	2,998,383	2,500,000	658,269	1.3480	793,228	-	-	6,949,880
Grants Fund 11	47,512				-	-	-	47,512
Parks and Recreation Fund 12	122,717				20,000	-	-	142,717
Equestrian Center Fund 14	108,688				30,000	-	11,000	149,688
Parks and Recreation Fund 20	341,715				30,000	-	-	371,715
Capital Projects Fund 30	1,994,841				-	-	100,000	2,094,841
Police Forfeiture Fund 54	109,896				-	-	-	109,896
Administrative Assessments Fund 60	15,460				12,000	-	-	27,460
Municipal Court Building Fund 61	10,777				-	-	-	10,777
Cemetery Fund 70	76,819				-	-	-	76,819
Senior Citizens Center Fund 73	122,697				179,793	-	125,000	427,490
DEBT SERVICE	16,926					-	90,000	106,926
								-
								-
								-
								-
								-
								-
								-
Subtotal Governmental Fund Types, Expendable Trust Funds	5,966,431	2,500,000	658,269	1.3480	1,065,021	-	326,000	10,515,721
PROPRIETARY FUNDS								
	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Subtotal Proprietary Funds	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
TOTAL ALL FUNDS	XXXXXXXXXX	2,500,000	658,269		XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX

Note: Consolidated Tax Revenue - The City of Carlin chooses to budget a lesser amount than what is estimated by the State of Nevada. The City of Carlin budget amount is on the conservative side.

SCHEDULE A-1 ESTIMATED EXPENDITURES AND OTHER FINANCING USES

Budget For Fiscal Year Ending June 30, 2026

Budget Summary for City of Carlin  
(Local Government)

GOVERNMENTAL FUNDS AND EXPENDABLE TRUST FUNDS		SALARIES AND WAGES	EMPLOYEE BENEFITS	SERVICES, SUPPLIES AND OTHER CHARGES **	CAPITAL OUTLAY ***	CONTINGENCIES AND USES OTHER THAN OPERATING TRANSFERS OUT	OPERATING TRANSFERS OUT	ENDING FUND BALANCES	TOTAL
FUND NAME	*	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
General	-	1,302,696	816,100	1,536,675	1,593,750	100,000	315,000	1,285,659	6,949,880
Grants Fund 11	R	-	-	-	-	-	-	47,512	47,512
Parks and Recreation Fund 12	R	-	-	20,000	-	-	-	122,717	142,717
Equestrian Center Fund 14	R	-	-	35,000	10,000	-	-	104,688	149,688
Parks and Recreation Fund 20	R	-	-	7,000	-	-	11,000	353,715	371,715
Capital Projects Fund 30	C	-	-	-	1,500,000	-	-	594,841	2,094,841
Police Forfeiture Fund 54	R	-	-	-	-	-	-	109,896	109,896
Administrative Assessments Fund 60	R	-	-	9,400	-	-	-	18,060	27,460
Municipal Court Building Fund 61	R	-	-	-	-	-	-	10,777	10,777
Cemetery Fund 70	R	-	-	-	23,000	-	-	53,819	76,819
Senior Citizens Center Fund 73	R	144,000	115,200	145,450	13,000	-	-	9,840	427,490
Debt Service Fund 40	D	-	-	92,641	-	-	-	14,285	106,926
TOTAL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS		1,446,696	931,300	1,846,166	3,139,750	100,000	326,000	2,725,809	10,515,721

\* FUND TYPES: R - Special Revenue  
C - Capital Projects  
D - Debt Service  
T - Expendable Trust

\*\* Include Debt Service Requirements in this column

\*\*\* Capital Outlay must agree with CIP.

SCHEDULE A-2 PROPRIETARY AND NONEXPENDABLE TRUST FUNDS

Budget For Fiscal Year Ending June 30, 2026

Budget Summary for

**City of Carlin**  
(Local Government)

FUND NAME	*	OPERATING REVENUES (1)	OPERATING EXPENSES (2) **	NONOPERATING REVENUES (3)	NONOPERATING EXPENSES (4)	OPERATING TRANSFERS		NET INCOME (7)
						IN (5)	OUT(6)	
Utility (Water Fund)	E	914,210	818,700	10,000	0	0	3,180,000	(3,074,490)
Sewer Fund	E	721,267	675,500	602,000	0	3,000,000	0	3,647,767
Light Fund	E	30,000	26,800	0	0	50,000	0	53,200
Garbage Fund	E	165,000	143,000	0	0	130,000	0	152,000
TOTAL		1,830,477	1,664,000	612,000	0	3,180,000	3,180,000	778,477

\* FUND TYPES: E - Enterprise  
I - Internal Service  
N - Nonexpendable Trust

\*\* Include Depreciation

<b>REVENUES</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b>TAXES:</b>				
Ad Valorem	544,461	617,233	658,269	658,269
<b>LICENSES / PERMITS:</b>				
Franchise Fees	19,904	12,000	16,000	16,000
Business License	20,559	18,000	20,000	20,000
Liquor License	4,231	3,000	3,000	3,000
Gaming License	7,506	7,000	7,000	7,000
Animal Licenses	4,395	3,500	3,500	3,500
Building Permits	77,063	30,000	40,000	40,000
Work Permits	1,615	1,000	500	500
Other Permits	2,175	500	500	500
<b>TOTAL LICENSES AND PERMITS</b>	<b>137,448</b>	<b>75,000</b>	<b>90,500</b>	<b>90,500</b>
<b>INTERGOVERNMENTAL REVENUE:</b>				
Consolidated Tax	2,574,804	2,600,000	2,700,000	2,500,000
Motor Vehicle Fuel Tax	52,237	51,000	51,000	51,000
County Gaming Tax	8,483	8,000	8,000	8,000
Infrastructure Tax	44,602	44,500	44,500	44,500
Regional Street and Highway Tax	238,626	0	0	0
State /Federal Grants	0	0	0	0
<b>TOTAL INTERGOVERNMENTAL REV</b>	<b>2,918,752</b>	<b>2,703,500</b>	<b>2,803,500</b>	<b>2,603,500</b>
<b>CHARGES FOR SERVICES:</b>				
Ambulance Charges	39,074	40,000	50,000	50,000
Ambulance Supplies	0	0	0	0
FD Contract Services	0	0	0	0
Public Defender	0	0	0	0
Facility Use Fees	80	0	0	0
Hazmat/Fire Alarm Fees	0	0	0	0
Small Claims FD	0	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>	<b>39,154</b>	<b>40,000</b>	<b>50,000</b>	<b>50,000</b>
<b>FINES AND FEES:</b>				
Animal Fines & Fees	2,288	1,000	1,000	1,000
Court Fines	13,427	12,000	13,000	13,000
Other	0	0	0	0
<b>TOTAL FINES AND FORFEITURES</b>	<b>15,715</b>	<b>13,000</b>	<b>14,000</b>	<b>14,000</b>
<b>MISCELLANEOUS REVENUE:</b>				
Interest Income	4,747	6,000	6,000	6,000
Sales & Rental	383	500	500	500
Leases & Contracts	9,484	12,000	10,000	10,000
Other Income	83,735	134,000	85,000	310,000
Local Grants & Contributions	0	500,000	0	208,728
<b>TOTAL OTHER MISCELLANEOUS</b>	<b>98,349</b>	<b>652,500</b>	<b>101,500</b>	<b>535,228</b>
<b>SUBTOTAL REVENUES ALL SOURCES</b>	<b>3,753,879</b>	<b>4,101,233</b>	<b>3,717,769</b>	<b>3,951,497</b>

**City of Carlin**  
(Local Government)  
SCHEDULE B - GENERAL FUND







<b><u>EXPENDITURES BY FUNCTION AND ACTIVITY</u></b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b>PUBLIC SAFETY</b>				
Police				
Salaries / Wages	476,164	504,000	590,000	600,000
Employee Benefits	321,078	303,000	443,000	420,000
Services / Supplies	151,033	202,900	266,700	266,700
Capital Outlay	15,520	-	-	-
<b>Total Police</b>	<b>963,795</b>	<b>1,009,900</b>	<b>1,299,700</b>	<b>1,286,700</b>
Animal Control / Code Enforcement				
Salaries / Wages	42,126	47,900	55,000	55,000
Employee Benefits	27,738	26,700	38,000	33,000
Services / Supplies	3,977	7,780	8,560	8,560
Capital Outlay	5,376	8,000	3,000	3,000
<b>Total Animal Control/Code Enforcement</b>	<b>79,217</b>	<b>90,380</b>	<b>104,560</b>	<b>99,560</b>
Fire - Ambulance				
Salaries / Wages	62,302	67,200	70,000	70,000
Employee Benefits	36,780	38,000	46,000	42,000
Services / Supplies	89,707	131,000	155,715	145,715
Capital Outlay	127,461	332,000	86,750	86,750
<b>Total Fire - Ambulance</b>	<b>316,250</b>	<b>568,200</b>	<b>358,465</b>	<b>344,465</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>1,359,262</b>	<b>1,668,480</b>	<b>1,762,725</b>	<b>1,730,725</b>
Total Salaries / Wages	580,592	619,100	715,000	725,000
Total Employee Benefits	385,596	367,700	527,000	495,000
Total Services / Supplies	244,717	341,680	430,975	420,975
Total Capital Outlay	148,357	340,000	89,750	89,750
<b>FUNCTION SUBTOTAL</b>	<b>1,359,262</b>	<b>1,668,480</b>	<b>1,762,725</b>	<b>1,730,725</b>

**City of Carlin**  
(Local Government)  
SCHEDULE B - GENERAL FUND

FUNCTION Public Safety



<u>EXPENDITURES BY FUNCTION AND ACTIVITY</u>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b>HEALTH AND SANITATION</b>				
<u>Rural Health</u>				
Services / Supplies	-	-	-	-
<b>Total Rural Health</b>	-	-	-	-
<u>Public Health Administration</u>		-		
Salaries / Wages	-	-	-	-
Employee Benefits	-	-	-	-
Services / Supplies	11,545	15,000	24,000	24,000
Capital Outlay	-	-	-	-
<b>Total Health Department</b>	<b>11,545</b>	<b>15,000</b>	<b>24,000</b>	<b>24,000</b>
<u>Cemetery</u>				
Salaries / Wages	41,503	48,000	60,000	60,000
Employee Benefits	24,753	26,500	36,000	32,000
Services / Supplies	9,578	10,000	10,000	10,000
Capital Outlay	-	23,000	-	-
<b>Total Cemetery</b>	<b>75,834</b>	<b>107,500</b>	<b>106,000</b>	<b>102,000</b>
<b>TOTAL HEALTH</b>	<b>87,379</b>	<b>122,500</b>	<b>130,000</b>	<b>126,000</b>
Total Salaries / Wages	41,503	48,000	60,000	60,000
Total Employee Benefits	24,753	26,500	36,000	32,000
Total Services / Supplies	21,123	25,000	34,000	34,000
Total Capital Outlay	-	23,000	-	-
<b>FUNCTION SUBTOTAL</b>	<b>87,379</b>	<b>122,500</b>	<b>130,000</b>	<b>126,000</b>

**City of Carlin**  
 (Local Government)  
 SCHEDULE B - GENERAL FUND

FUNCTION Health and Sanitation

<u>EXPENDITURES BY FUNCTION AND ACTIVITY</u>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b>CULTURE &amp; RECREATION</b>				
<u>Parks</u>				
Salaries / Wages	-	-	-	-
Employee Benefits	-	-	-	-
Services / Supplies	21,129	20,500	22,500	22,500
Capital Outlay	-	750,000	580,000	305,000
<b>Total Parks</b>	<b>21,129</b>	<b>770,500</b>	<b>602,500</b>	<b>327,500</b>
<u>Library</u>				
Salaries / Wages	-	-	-	-
Employee Benefits	-	-	-	-
Services / Supplies	3,024	3,500	3,000	3,000
Capital Outlay	-	-	-	-
<b>Total Library</b>	<b>3,024</b>	<b>3,500</b>	<b>3,000</b>	<b>3,000</b>
<b>TOTAL RECREATION</b>	<b>24,153</b>	<b>774,000</b>	<b>605,500</b>	<b>330,500</b>
Total Salaries / Wages	-	-	-	-
Total Employee Benefits	-	-	-	-
Total Services / Supplies	24,153	24,000	25,500	25,500
Total Capital Outlay	-	750,000	580,000	305,000
<b>FUNCTION SUBTOTAL</b>	<b>24,153</b>	<b>774,000</b>	<b>605,500</b>	<b>330,500</b>

**City of Carlin**  
 (Local Government)  
 SCHEDULE B - GENERAL FUND

FUNCTION Culture and Recreation



<b>EXPENDITURES BY FUNCTION AND ACTIVITY</b>		(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
		ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
PAGE	FUNCTION SUMMARY				
11	General Government	1,047,542	1,490,970	1,498,350	1,239,950
12	Public Safety	1,359,262	1,668,480	1,762,725	1,730,725
13	Judicial	39,892	72,600	106,103	110,046
14	Public Works	827,490	1,851,000	1,199,000	1,712,000
	Sanitation	-	-	-	-
15	Health	87,379	122,500	130,000	126,000
	Welfare	-	-	-	-
16	Culture and Recreation	24,153	774,000	605,500	330,500
17	Community Support	-	-	-	-
	Debt Service	-	-	-	-
	Intergovernmental Expenditures	-	-	-	-
<b>TOTAL EXPENDITURES - ALL FUNCTIONS</b>		<b>3,385,718</b>	<b>5,979,550</b>	<b>5,301,678</b>	<b>5,249,221</b>
OTHER USES:					
<u>CONTINGENCY (Not to exceed 3% of Total Expenditures all Functions)</u>		-	100,000	100,000	100,000
Operating Transfers Out (Schedule T)					
32	Debt Service Fund	12,100	12,100	90,000	90,000
31	Senior Center Fund	100,000	210,000	225,000	125,000
26	Capital Projects Fund	300,000	-	100,000	100,000
21	Grant Fund	-	-	-	-
23	Park & Rec #2	-	-	-	-
24	Equestrian Center	-	11,000	-	-
29	Court Fund	-	-	-	-
34	Utility Fund	-	-	-	-
<b>TOTAL EXPENDITURES AND OTHER USES</b>		<b>3,797,818</b>	<b>6,312,650</b>	<b>5,816,678</b>	<b>5,664,221</b>
ENDING FUND BALANCE:		5,159,800	2,998,383	899,474	1,285,659
<b>TOTAL GENERAL FUND COMMITMENTS AND FUND BALANCE</b>		<b>8,957,618</b>	<b>9,311,033</b>	<b>6,716,152</b>	<b>6,949,880</b>

**City of Carlin**  
(Local Government)  
SCHEDULE B - GENERAL FUND

SCHEDULE B SUMMARY - EXPENDITURES, OTHER USES AND FUND BALANCE  
GENERAL FUND - ALL FUNCTIONS

<b>REVENUES</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
Police Dept Grants	-	-	-	-
Administrative Grants	49,377	-	-	-
Fire Dept Grant	-	-	-	-
Public Works	-	-	-	-
EECBG	-	-	-	-
Senior Center Grant	-	-	-	-
Brownfields Assesment Grant	-	-	-	-
Misc Contribution (Intergovernmental)	-	-	-	-
<b>SUBTOTAL REVENUE ALL SOURCES</b>	<b>49,377</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (specify)</b>				
Operating Transfers In (Schedule T)				
General Fund		-	-	-
<b>BEGINNING FUND BALANCE</b>	<b>53,810</b>	<b>47,512</b>	<b>47,512</b>	<b>47,512</b>
Prior Period Adjustments				
Residual Equity Transfers		-	-	-
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>53,810</b>	<b>47,512</b>	<b>47,512</b>	<b>47,512</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>103,187</b>	<b>47,512</b>	<b>47,512</b>	<b>47,512</b>

**City of Carlin**

(Local Government)

SCHEDULE B

Revenues and Beginning Fund Balance

FUND

Grants Fund

<u>EXPENDITURES</u>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
Brownfields Expenses	-	-	-	-
Fire Dept Equipment - Cap Outlay	-	-	-	-
Administrative Grant	49,395	-	-	-
Police Dept Grant - Cap Outlay	6,280	-	-	-
Public Works Grant	-	-	-	-
Senior Center Grant Cap Outlay	-	-	-	-
Services and Supplies	-	-	-	-
Subtotal	<b>55,675</b>	-	-	-
OTHER USES				
CONTINGENCY (not to exceed 3% of Total Expenditures)				
Police Grant Transfer to General Fund				
Brownfields Grant Transfer to Gen Fund				
ENDING FUND BALANCE	<b>47,512</b>	<b>47,512</b>	<b>47,512</b>	<b>47,512</b>
TOTAL COMMITMENTS & FUND BALANCE	<b>103,187</b>	<b>47,512</b>	<b>47,512</b>	<b>47,512</b>

**City of Carlin**  
(Local Government)

SCHEDULE B Expenditures and Fund Balance

FUND Grants Fund

<b>REVENUES</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
Event Revenues Misc	73,595	20,000	20,000	20,000
Donations & Grants	-	-	-	-
Subtotal	<b>73,595</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
Park and Rec #1 (TRANSFERS FROM OTHER FUNDS)		-	-	-
BEGINNING FUND BALANCE	95,979	152,717	122,717	122,717
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	<b>95,979</b>	<b>152,717</b>	<b>122,717</b>	<b>122,717</b>
TOTAL RESOURCES	<b>169,574</b>	<b>172,717</b>	<b>142,717</b>	<b>142,717</b>
<b>EXPENDITURES</b>				
Service and supplies General Events	16,857	20,000	20,000	20,000
Miscellaneous Services and Supplies				
Capital Outlay	-	-	-	-
Subtotal	16,857	20,000	20,000	20,000
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Operating Transfers Out (Schedule T)				
Park and Req #1			-	
General Fund		30,000	-	
Grant Fund	-	-	-	-
ENDING FUND BALANCE	152,717	122,717	122,717	122,717
TOTAL COMMITMENTS & FUND BALANCE	<b>169,574</b>	<b>172,717</b>	<b>142,717</b>	<b>142,717</b>

**City of Carlin**

(Local Government)

SCHEDULE B Revenue, Expenditure and Fund Balance

FUND Parks and Recreation #2

<b><u>REVENUES</u></b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
Intergovernmental	-	-	-	-
Miscellaneous & Event Revenues	17,648	30,000	30,000	30,000
Subtotal	17,648	30,000	30,000	30,000
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
Transfer from Park and Recreation	15,000	-	-	-
Transfer from General Fund	-	11,000	11,000	11,000
BEGINNING FUND BALANCE	111,458	112,688	108,688	108,688
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	111,458	112,688	108,688	108,688
TOTAL RESOURCES	144,106	153,688	149,688	149,688
<b><u>EXPENDITURES</u></b>				
Miscellaneous Service & Supplies	20,078	35,000	35,000	35,000
Capital Outlay	11,340	10,000	10,000	10,000
Subtotal	31,418	45,000	45,000	45,000
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Operating Transfers Out (Schedule T)				
ENDING FUND BALANCE	112,688	108,688	104,688	104,688
TOTAL COMMITMENTS & FUND BALANCE	144,106	153,688	149,688	149,688

**City of Carlin**

(Local Government)

SCHEDULE B Revenue, Expenditure and Balance

FUND Equestrian Center

<b><u>REVENUES</u></b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
Room Tax	24,592	65,500	30,000	30,000
Subtotal	24,592	65,500	30,000	30,000
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	295,267	303,215	341,715	341,715
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	295,267	303,215	341,715	341,715
TOTAL RESOURCES	319,859	368,715	371,715	371,715
<b><u>EXPENDITURES</u></b>				
State, County Room Tax Portion	1,644	7,000	7,000	7,000
Capital Outlay	-	-	-	-
Subtotal	1,644	7,000	7,000	7,000
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)	-			
Operating Transfers Out (Schedule T)				
General Fund	-	-	-	-
Parks and Recreation #2	-	-	-	-
Equestrian Center	15,000	20,000	11,000	11,000
Total Operating Transfer Outs	15,000	20,000	11,000	11,000
ENDING FUND BALANCE	303,215	341,715	353,715	353,715
TOTAL COMMITMENTS & FUND BALANCE	319,859	368,715	371,715	371,715

**City of Carlin**

(Local Government)

SCHEDULE B

Revenue, Expenditure and Balance

FUND

Park & Rec #1

	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b><u>REVENUES</u></b>				
Intergovernmental Revenues	33,985	35,000	-	-
Miscellaneous Donation	-	-	-	-
Subtotal	33,985	35,000	-	-
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
General Fund	300,000	-	100,000	100,000
BEGINNING FUND BALANCE	1,625,856	1,959,841	1,994,841	1,994,841
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	1,625,856	1,959,841	1,994,841	1,994,841
TOTAL RESOURCES	1,959,841	1,994,841	2,094,841	2,094,841
<b><u>EXPENDITURES</u></b>				
Capital Outlay:				
Fire Dept. Capital Projects	-	-	-	-
Finance Administration - Capital Projects	-	-	-	-
Police Dept - Capital Projects	-	-	-	-
Street Improvements - Capital Projects	-	-	1,500,000	1,500,000
Subtotal	-	-	1,500,000	1,500,000
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Operating Transfers Out (Schedule T)				
Debt Service Fund				
General Fund - Library				
ENDING FUND BALANCE	1,959,841	1,994,841	594,841	594,841
TOTAL COMMITMENTS & FUND BALANCE	1,959,841	1,994,841	2,094,841	2,094,841

**City of Carlin**

(Local Government)

SCHEDULE B

Revenue, Expenditure and Balance

FUND

Capital Projects Fund

<b>REVENUES</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
Forfeitures	-	10,000	-	-
Subtotal	-	10,000	-	-
<b>OTHER FINANCING SOURCES:</b>				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	109,896	109,896	109,896	109,896
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	109,896	109,896	109,896	109,896
TOTAL RESOURCES	109,896	119,896	109,896	109,896
<b>EXPENDITURES</b>				
Refunds & Distributions	-	10,000	-	-
Services and Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Subtotal	-	10,000	-	-
<b>OTHER USES</b>				
CONTINGENCY (not to exceed 3% of total expenditures)				
Operating Transfers Out (Schedule T)	-			
ENDING FUND BALANCE	109,896	109,896	109,896	109,896
TOTAL COMMITMENTS & FUND BALANCE	109,896	119,896	109,896	109,896

**City of Carlin**  
(Local Government)

SCHEDULE B Revenues, Expenditures and Fund Balance

FUND Police Forfeiture (Established by Resolution 2010 - 18)

	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b><u>REVENUES</u></b>				
Admin Assessments	12,216	9,000	12,000	12,000
Subtotal	12,216	9,000	12,000	12,000
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	13,346	14,660	15,460	15,460
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	13,346	14,660	15,460	15,460
TOTAL RESOURCES	25,562	23,660	27,460	27,460
<b><u>EXPENDITURES</u></b>				
State & County Portion Admin Fees	10,902	8,200	9,400	9,400
Subtotal	10,902	8,200	9,400	9,400
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Operating Transfers Out (Schedule T)				
Gen Fund				
ENDING FUND BALANCE	14,660	15,460	18,060	18,060
TOTAL COMMITMENTS & FUND BALANCE	25,562	23,660	27,460	27,460

**City of Carlin**

(Local Government)

SCHEDULE B Revenue, Expenditure and Balance

FUND Administrative Assessments

	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b><u>REVENUES</u></b>				
Miscellaneous Assessments	1,945	1,500	-	-
Subtotal	1,945	1,500	-	-
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	7,332	9,277	10,777	10,777
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	7,332	9,277	10,777	10,777
TOTAL RESOURCES	9,277	10,777	10,777	10,777
<b><u>EXPENDITURES</u></b>				
Services and Supplies - Software	-	-	-	-
Subtotal	-	-	-	-
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Operating Transfers Out (Schedule T)				
Gen Fund - Court Improvements	-	-	-	-
ENDING FUND BALANCE	9,277	10,777	10,777	10,777
TOTAL COMMITMENTS & FUND BALANCE	9,277	10,777	10,777	10,777

**City of Carlin**  
 (Local Government)

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SCHEDULE B                      Revenue, Expenditure and Balance

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FUND                                      Municipal Court Building

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	(1)	(2)	(3) (4)	
			BUDGET YEAR ENDING 06/30/26	
<b>REVENUES</b>	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
Contributions/Payments	350	2,500	-	-
Interest	102	100	-	-
Contributions and Grants				
Subtotal	452	2,600	-	-
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	96,767	97,219	76,819	76,819
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	96,767	97,219	76,819	76,819
TOTAL RESOURCES	97,219	99,819	76,819	76,819
<b>EXPENDITURES</b>				
Service and Supplies	-	-	-	-
Capital Outlay	-	23,000	23,000	23,000
Subtotal	-	23,000	23,000	23,000
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Operating Transfers Out (Schedule T)				
General Fund - Cemetery	-	-	-	-
Reserved				
ENDING FUND BALANCE	97,219	76,819	53,819	53,819
TOTAL COMMITMENTS & FUND BALANCE	97,219	99,819	76,819	76,819

**City of Carlin**

(Local Government)

SCHEDULE B Revenue, Expenditure and Balance

FUND Perpetual Care Cemetery

	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b><u>REVENUES</u></b>				
Intergovernmental Grants	148,367	163,365	161,293	161,293
Charges for Services	14,586	12,500	12,500	12,500
Miscellaneous	6,972	6,800	6,000	6,000
Subtotal	<b>169,925</b>	<b>182,665</b>	<b>179,793</b>	<b>179,793</b>
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
From General Fund	100,000	210,000	225,000	125,000
BEGINNING FUND BALANCE	<b>158,995</b>	<b>141,772</b>	<b>122,697</b>	<b>122,697</b>
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	158,995	141,772	122,697	122,697
TOTAL RESOURCES	<b>428,920</b>	<b>534,437</b>	<b>527,490</b>	427,490
<b><u>EXPENDITURES</u></b>				
Salaries and Wages	117,524	157,640	144,000	144,000
Employee Benefits	78,275	123,000	115,200	115,200
Services and Supplies	91,349	121,100	145,450	145,450
Capital Outlay	-	10,000	13,000	13,000
Subtotal	<b>287,148</b>	<b>411,740</b>	<b>417,650</b>	<b>417,650</b>
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Operating Transfers Out (Schedule T)				
ENDING FUND BALANCE	<b>141,772</b>	<b>122,697</b>	<b>109,840</b>	<b>9,840</b>
TOTAL COMMITMENTS & FUND BALANCE	<b>428,920</b>	<b>534,437</b>	<b>527,490</b>	<b>427,490</b>

**City of Carlin**

(Local Government)

SCHEDULE B

Revenue, Expenditure and Fund Balance

FUND

Senior Center



<b><u>EXPENDITURES AND RESERVES</u></b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
Type:				
Principal	7,537	7,874	88,759	88,759
Interest	4,563	4,226	3,882	3,882
Fiscal Agent Charges				
Reserves - increase or (decrease)				
Other (Specify)				
<b>Subtotal</b>	12,100	12,100	92,641	92,641
<b>TOTAL RESERVED (MEMO ONLY)</b>				
Type:				
Principal				
Interest				
Fiscal Agent Charges				
Reserves - increase or (decrease)				
Other (Specify)				
<b>Subtotal</b>	-	-	-	-
<b>TOTAL RESERVED (MEMO ONLY)</b>				
Type:				
Principal				
Interest				
Fiscal Agent Charges				
Reserves - increase or (decrease)				
Other (Specify)				
<b>Subtotal</b>	-	-	-	-
<b>TOTAL RESERVED (MEMO ONLY)</b>				
Type:				
Principal				
Interest				
Fiscal Agent Charges				
Reserves - increase or (decrease)				
Other (Specify)				
<b>Subtotal</b>	-	-	-	-
<b>TOTAL RESERVED (MEMO ONLY)</b>				
ENDING FUND BALANCE				
Reserved				
Unreserved	16,926	16,926	14,285	14,285
<b>TOTAL ENDING FUND BALANCE</b>	16,926	16,926	14,285	14,285
<b>TOTAL COMMITMENTS &amp; FUND BALANCE</b>	29,026	29,026	106,926	106,926

**City of Carlin**  
 (Local Government)  
 SCHEDULE C - DEBT SERVICE FUND

THE ABOVE DEBT IS REPAYED BY OPERATING RESOURCES

<b>PROPRIETARY FUND</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b>OPERATING REVENUE</b>				
Water Utility Fees	838,828	642,000	914,210	914,210
Garbage Utility Fees	172,067	165,000	-	-
Sewer Utility Fees	655,697	560,000	-	-
Street Lights Utility Fees	27,632	30,000	-	-
<b>Total Operating Revenue</b>	<b>1,694,224</b>	<b>1,397,000</b>	<b>914,210</b>	<b>914,210</b>
<b>OPERATING EXPENSE</b>				
Water				
Salaries and Wages	211,072	250,000	150,000	180,000
Employee Benefits	129,771	100,000	98,000	104,000
Services and Supplies	229,987	290,500	484,700	484,700
Depreciation/Amortization	43,547	50,000	50,000	50,000
<b>Total Water</b>	<b>614,377</b>	<b>690,500</b>	<b>782,700</b>	<b>818,700</b>
Garbage				
Services and Supplies	<b>133,009</b>	<b>138,000</b>	-	-
Sewer				
Salaries and Wages	124,045	145,600	-	-
Employee Benefits	91,388	67,500	-	-
Services and Supplies	167,800	255,500	-	-
Depreciation/Amortization	104,941	115,000	-	-
<b>Total Sewer</b>	<b>488,174</b>	<b>583,600</b>	-	-
Street Lights				
Services and Supplies	<b>22,546</b>	<b>26,150</b>	-	-
General				
Services and Supplies	-	-	-	-
Depreciation/Amortization	-	-	-	-
<b>Total Operating Expense</b>	<b>1,258,106</b>	<b>1,438,250</b>	<b>782,700</b>	<b>818,700</b>
Operating Income or (Loss)	436,118	(41,250)	131,510	95,510
<b>NONOPERATING REVENUES</b>				
Interest and Penalties Earned	21,453	17,000	10,000	10,000
Miscellaneous Income	-	-	-	-
State Grants	155,139	-	-	-
Federal Grants	162,437	3,059,105	-	-
Capital Contributions	-	-	-	-
<b>Total Nonoperating Revenues</b>	<b>339,029</b>	<b>3,076,105</b>	<b>10,000</b>	<b>10,000</b>
<b>NONOPERATING EXPENSES</b>				
Interest Expense	-	-	-	-
<b>Total Nonoperating Expenses</b>	-	-	-	-
Net Income before Operating Transfers	<b>775,147</b>	<b>3,034,855</b>	<b>141,510</b>	<b>105,510</b>
Operating Transfers (Schedule T)				
In - General Fund	-	-	-	-
Out - Sewer, Lights & Garbage	-	-	250,000	3,180,000
Net Operating Transfers	-	-	(250,000)	(3,180,000)
<b>NET INCOME</b>	<b>775,147</b>	<b>3,034,855</b>	<b>(108,490)</b>	<b>(3,074,490)</b>

**City of Carlin**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES AND NET INCOME

FUND Utility (Water Fund)

<b>PROPRIETARY FUND</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b>A. CASH FLOWS FROM OPERATING ACTIVITIES:</b>				
Operating Income (Loss)	436,118	(41,250)	131,510	95,510
Add back Depreciation	148,488	165,000	50,000	50,000
Change in assets and liabilities	(23,371)	30,000	(55,000)	(55,000)
a. Net cash provided by (or used for) operating activities	561,235	153,750	126,510	90,510
<b>B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>				
Transfer from General Fund	-	-	-	-
Transfer out Sewer, Lights & Garbage	-	-	(250,000)	(3,180,000)
b. Net cash provided by (or used for) noncapital financing activities	-	-	(250,000)	-
<b>C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>				
Acquisition of capital assets- water project	(173,460)	(3,730,028)	(1,490,269)	(1,490,269)
Acquisition of capital assets- garbage		-	-	-
Acquisition of capital assets- sewer project	-	(300,000)	-	-
Loan Principal Payments	-	-	-	-
Interest expense	-	-	-	-
Proceeds from other governmental units	162,437	3,059,105	-	-
USDA REVENUE BOND	-	-	-	-
Connection Fees	-	-	-	-
c. Net cash provided by (or used for) capital and related financing activities	(11,023)	(970,923)	(1,490,269)	(1,490,269)
<b>D. CASH FLOWS FROM INVESTING ACTIVITIES:</b>				
Interest Income	21,453	17,000	10,000	10,000
d. Net cash provided by (or used in) investing activities	21,453	17,000	10,000	10,000
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	571,665	(800,173)	(1,603,759)	(1,389,759)
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	4,689,105	5,260,770	4,460,597	4,460,597
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	5,260,770	4,460,597	2,856,838	3,070,838

**City of Carlin**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND Utility (Water Fund)

<b>PROPRIETARY FUND</b>	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/26 (4)	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Sewer Utility Fees	-	-	721,267	721,267
<b>Total Operating Revenue</b>	<b>-</b>	<b>-</b>	<b>721,267</b>	<b>721,267</b>
OPERATING EXPENSE				
Sewer				
Salaries and Wages	-	-	185,000	140,000
Employee Benefits	-	-	117,000	81,000
Services and Supplies	-	-	339,500	339,500
Total Sewer	-	-	<b>641,500</b>	<b>560,500</b>
Depreciation/Amortization	-	-	115,000	115,000
<b>Total Operating Expense</b>	<b>-</b>	<b>-</b>	<b>756,500</b>	<b>675,500</b>
Operating Income or (Loss)	-	-	(35,233)	45,767
NONOPERATING REVENUES				
Interest and Penalties Earned	-	-	-	-
Miscellaneous Income	-	-	-	-
State Grants	-	-	-	-
Federal Grants	-	-	-	602,000
Capital Contributions	-	-	-	-
Subsidies	-	-	-	-
Consolidated Tax	-	-	-	-
<b>Total Nonoperating Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>602,000</b>
NONOPERATING EXPENSES				
Interest Expense	-	-	-	-
<b>Total Nonoperating Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net Income before Operating Transfers	-	-	(35,233)	647,767
Operating Transfers (Schedule T)				
In - Utility (Water Fund)	-	-	250,000	3,000,000
Out - General Fund	-	-	-	-
Net Operating Transfers	-	-	250,000	3,000,000
<b>NET INCOME</b>	<b>-</b>	<b>-</b>	<b>214,767</b>	<b>3,647,767</b>

**City of Carlin**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES AND NET INCOME

FUND                     Sewer Fund

<b>PROPRIETARY FUND</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
A. CASH FLOWS FROM OPERATING ACTIVITIES:				
Operating Income (Loss)	-	-	(35,233)	45,767
Add back Depreciation	-	-	115,000	115,000
Change in assets and liabilities	-	-	-	-
a. Net cash provided by (or used for) operating activities	-	-	79,767	160,767
B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Transfer from Utility (Water Fund)	-	-	250,000	3,000,000
b. Net cash provided by (or used for) noncapital financing activities	-	-	250,000	3,000,000
C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition of capital assets- sewer project	-	-	(197,692)	(1,197,300)
Loan Principal Payments	-	-	-	-
Interest expense	-	-	-	-
Proceeds from other governmental units	-	-	-	602,000
USDA Revenue Bond	-	-	-	-
Connection Fees	-	-	-	-
c. Net cash provided by (or used for) capital and related financing activities	-	-	(197,692)	(595,300)
D. CASH FLOWS FROM INVESTING ACTIVITIES:				
Interest Income	-	-	-	-
d. Net cash provided by (or used in) investing activities	-	-	-	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	-	-	132,075	2,565,467
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	-	-	-	
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	-	-	132,075	2,565,467

**City of Carlin**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND                     Sewer Fund

<b>PROPRIETARY FUND</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Street Lights Utility Fees	-	-	30,000	30,000
<b>Total Operating Revenue</b>	-	-	<b>30,000</b>	<b>30,000</b>
OPERATING EXPENSE				
Street Lights				
Salaries and Wages	-	-	-	-
Employee Benefits	-	-	-	-
Services and Supplies	-	-	26,800	26,800
<b>Total Street Lights</b>	-	-	<b>26,800</b>	<b>26,800</b>
Depreciation/Amortization	-	-	-	
<b>Total Operating Expense</b>	-	-	<b>26,800</b>	26,800
Operating Income or (Loss)	-	-	3,200	3,200
NONOPERATING REVENUES				
Interest and Penalties Earned	-	-	-	-
Miscellaneous Income	-	-	-	-
State Grants	-	-	-	
Federal Grants	-	-	-	
<b>Total Nonoperating Revenues</b>	-	-	-	-
NONOPERATING EXPENSES				
Interest Expense	-	-	-	-
<b>Total Nonoperating Expenses</b>	-	-	-	-
Net Income before Operating Transfers	-	-	<b>3,200</b>	<b>3,200</b>
Operating Transfers (Schedule T)				
In - Utility (Water Fund)	-	-	-	50,000
Out - General Fund	-	-	-	-
Net Operating Transfers	-	-	-	50,000
<b>NET INCOME</b>	-	-	<b>3,200</b>	<b>53,200</b>

**City of Carlin**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES AND NET INCOME

FUND Street Light Fund

<b>PROPRIETARY FUND</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b>A. CASH FLOWS FROM OPERATING ACTIVITIES:</b>				
Operating Income (Loss)	-	-	3,200	3,200
Add back Depreciation	-	-	-	-
Change in assets and liabilities	-	-	-	-
a. Net cash provided by (or used for) operating activities	-	-	3,200	3,200
<b>B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>				
Transfer from Utility (Water Fund)	-	-	-	50,000
b. Net cash provided by (or used for) noncapital financing activities	-	-	-	50,000
<b>C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>				
Acquisition of capital assets- garbage		-	-	-
Loan Principal Payments	-	-	-	-
Interest expense	-	-	-	-
c. Net cash provided by (or used for) capital and related financing activities	-	-	-	-
<b>D. CASH FLOWS FROM INVESTING ACTIVITIES:</b>				
Interest Income	-	-	-	-
d. Net cash provided by (or used in) investing activities	-	-	-	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	-	-	3,200	53,200
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	-	-	-	
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	-	-	3,200	53,200

**City of Carlin**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND Street Light Fund

<b>PROPRIETARY FUND</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Garbage Fees	-	-	165,000	165,000
<b>Total Operating Revenue</b>	-	-	<b>165,000</b>	<b>165,000</b>
OPERATING EXPENSE				
Garbage				
Salaries and Wages	-	-	-	-
Employee Benefits	-	-	-	-
Services and Supplies	-	-	143,000	143,000
Total Garbage	-	-	<b>143,000</b>	<b>143,000</b>
Depreciation/Amortization	-	-	-	
<b>Total Operating Expense</b>	-	-	<b>143,000</b>	143,000
Operating Income or (Loss)	-	-	22,000	22,000
NONOPERATING REVENUES				
Interest and Penalties Earned	-	-	-	-
Miscellaneous Income	-	-	-	-
State Grants	-	-	-	
Federal Grants	-	-	-	
<b>Total Nonoperating Revenues</b>	-	-	-	-
NONOPERATING EXPENSES				
Interest Expense	-	-	-	-
<b>Total Nonoperating Expenses</b>	-	-	-	-
Net Income before Operating Transfers	-	-	<b>22,000</b>	<b>22,000</b>
Operating Transfers (Schedule T)				
In - Utility (Water Fund)	-	-	-	130,000
Out - General Fund	-	-	-	-
Net Operating Transfers	-	-	-	130,000
<b>NET INCOME</b>	-	-	<b>22,000</b>	<b>152,000</b>

**City of Carlin**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES AND NET INCOME

FUND                     Garbage Fund

<b>PROPRIETARY FUND</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/26	
	ACTUAL PRIOR YEAR ENDING 6/30/2024	ESTIMATED CURRENT YEAR ENDING 6/30/2025	TENTATIVE APPROVED	FINAL APPROVED
<b>A. CASH FLOWS FROM OPERATING ACTIVITIES:</b>				
Operating Income (Loss)	-	-	22,000	22,000
Add back Depreciation	-	-	-	-
Change in assets and liabilities	-	-	-	-
a. Net cash provided by (or used for) operating activities	-	-	22,000	22,000
<b>B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>				
Transfer from General Fund	-	-	-	130,000
b. Net cash provided by (or used for) noncapital financing activities	-	-	-	130,000
<b>C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>				
Acquisition of capital assets- garbage		-	-	(30,000)
Loan Principal Payments	-	-	-	-
Interest expense	-	-	-	-
c. Net cash provided by (or used for) capital and related financing activities	-	-	-	(30,000)
<b>D. CASH FLOWS FROM INVESTING ACTIVITIES:</b>				
Interest Income	-	-	-	-
d. Net cash provided by (or used in) investing activities	-	-	-	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	-	-	22,000	122,000
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	-	-	-	-
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	-	-	22,000	122,000

**City of Carlin**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND Garbage Fund



Transfer Schedule for Fiscal Year 2025-2026

TRANSFERS IN				TRANSFERS OUT		
FUND TYPE	FROM FUND	PAGE	AMOUNT	TO FUND	PAGE	AMOUNT
GENERAL FUND				Senior Center	20	125,000
				Capital Projects	20	100,000
				Debt Service	20	90,000
SUBTOTAL			-	SUBTOTAL		315,000
SPECIAL REVENUE FUNDS						
Senior Center	General Fund	31	125,000			
Equestrian Fund	Park & Rec #1	24	11,000			
Park & Rec #1				Equestrian Fund	25	11,000
SUBTOTAL			136,000	SUBTOTAL		11,000

**City of Carlin**  
(Local Government)

SCHEDULE T - TRANSFER RECONCILIATION

Transfer Schedule for Fiscal Year 2025-2026

TRANSFERS IN				TRANSFERS OUT		
FUND TYPE	FROM FUND	PAGE	AMOUNT	TO FUND	PAGE	AMOUNT
CAPITAL PROJECTS FUND	General Fund	26	100,000			
SUBTOTAL			100,000	SUBTOTAL		-
EXPENDABLE TRUST FUNDS						
SUBTOTAL			-	SUBTOTAL		-
DEBT SERVICE	General Fund	32	90,000			
SUBTOTAL			90,000	SUBTOTAL		-

**City of Carlin**  
(Local Government)

SCHEDULE T - TRANSFER RECONCILIATION



**Local Government:** City of Carlin  
**Contact:** Richard Braithwaite, City Manager  
**E-mail Address:** [rbraithwaite@cityofcarlin.com](mailto:rbraithwaite@cityofcarlin.com)  
**Daytime Telephone:** 775-754-6354

Total Number of Existing Contracts: 8

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2024-25	Proposed Expenditure FY 2025-26	Reason or need for contract:
1	DOWL Engineering	7/7/15	Annual Renewal	161,000	200,000	City Engineer
2	Goicoechea, DiGrazia, Stanton & Coyle	7/12/00	Annual Renewal	67,250	75,000	City Attorney
3	Eide Bailly	3/1/21	Annual Renewal	84,500	80,000	City Auditor
4	Elko County Central Dispatch Authority	3/14/00	Annual Renewal	145,000	145,000	Public Safety Central Dispatch
5	Ikon Office Solutions	12/4/09	Annual Renewal	15,000	15,000	Office Equipment Maintenance and Service
6	Washoe Crime Lab	5/19/09	Annual Renewal	12,000	12,000	Law Enforcement Forensic Services
7	Casselle	6/5/00	Annual Renewal	15,000	15,000	Accounting Software updates and support
8	Sandoval Advisory Group LLC	8/1/23	Annual Renewal	55,000	80,000	Accounting services and support
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20	Total Proposed Expenditures			554,750	622,000	

Additional Explanations (Reference Line Number and Vendor):

**Local Government:** City of Carlin  
**Contact:** Richard Braithwaite, City Manager  
**E-mail Address:** [rbraithwaite@cityofcarlin.com](mailto:rbraithwaite@cityofcarlin.com)  
**Daytime Telephone:** 775-754-6354

Total Number of Privatization Contracts: 0

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure FY 2019-20	Proposed Expenditure FY 2020-21	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11	Total									

**11. APPROVAL of Minutes (possible action item):**

- a. Review, discussion and possible approval of the Carlin City Council Meeting Minutes for September 11, 2024, and all related matters. Draft minutes are available for public inspection at City Hall, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.
- b. Review, discussion and possible approval of the Carlin City Council Meeting Minutes for September 25, 2024, and all related matters. Draft minutes are available for public inspection at City Hall, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.
- c. Review, discussion and possible approval of the Carlin City Council Meeting Minutes for October 9, 2024, and all related matters. Draft minutes are available for public inspection at City Hall, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.
- d. Review, discussion and possible approval of the Carlin City Council Meeting Minutes for October 23, 2024, and all related matters. Draft minutes are available for public inspection at City Hall, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.
- e. Review, discussion and possible approval of the Carlin City Council Meeting Minutes for November 13, 2024, and all related matters. Draft minutes are available for public inspection at City Hall, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.
- f. Review, discussion and possible approval of the Carlin City Council Meeting Minutes for November 18, 2024, and all related matters. Draft minutes are available for public inspection at City Hall, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.
- g. Review, discussion and possible approval of the Carlin City Council Meeting Minutes for December 11, 2024, and all related matters. Draft minutes are available for public inspection at City Hall, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.
- h. Review, discussion and possible approval of the Carlin City Council Meeting Minutes for January 8, 2025, and all related matters. Draft minutes are available for public inspection at City Hall, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.
- i. Review, discussion and possible approval of the Carlin City Council Meeting Minutes for January 22, 2025, and all related matters. Draft minutes are available for public inspection at City Hall, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.
- j. Review, discussion and possible approval of the Carlin City Council Special Meeting Minutes for February 3, 2025, and all related matters. Draft minutes are available for public inspection at City Hall, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.

**Possible Motion:** I make a motion to approve all of the meeting minutes as discussed for September 11, 2024; September 25, 2024; October 9, 2024; October 23, 2024; November 13, 2024; November 18, 2024; December 11, 2024; January 8, 2025; January 22, 2025; and February 3, 2025.

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**September 11th, 2024  
6:00 PM**

**CALL TO ORDER AND ROLL CALL**

Council Members Present: Mayor Dana Holbrook  
Vice Mayor Margaret Johnston  
Councilperson Denise Taylor  
Councilperson Lyndsie Whigham  
Councilperson Cameron Kinney

Council Members Absent:

Staff: Joe Massa, Public Works Foreman  
Richard Braithwaite, City Manager  
Melinda Harris, City Clerk

Public: David Peck, Capurro Trucking  
Rusty Bahr, Boys and Girls Club  
Ellen Meshefski, Carlin Park and Recreation  
David Brown, Capurro Trucking  
Randy Meierhoff, Self  
Kevin Sessions, Nevada Gold Mines

**Pledge of Allegiance:**

**1. Comments by the General Public (Non-Action Item):**

- A. Vice Mayor Margaret Johnston stated there were no public comments, prompting a move to the next agenda item.

**2. Real Estate Purchase Offer from Capurro Investments LLC (for possible action):**

- A. Review, discussion, and possible approval for the City of Carlin to sell two parcels of land in the City's industrial park to Capurro Investments, LLC.
  - a. David Peck stated his company Capurro Trucking needed to expand operations

- and requested to purchase two parcels in the industrial park.
- b. David Peck stated this would create 30-40 new jobs and address previous complaints from nearby residents.
  - c. Richard Braithwaite stated that City Attorney Lauren Landa had provided several requirements, including the need for a new property appraisal. He stated the previous appraisal had expired after six months.
  - d. Mayor Holbrook stated he supported the potential sale but stated they need to follow proper procedures.
  - e. David Peck stated his company was willing to invest in infrastructure improvements if the sale proceeded.
  - f. ***Denise Taylor made a motion to direct staff to work on getting an appraisal for the property for Capurro trucking and also working on the economic development resolution for the property for parcel number 002-200-018 and parcel 002-200-019 in Carlin, Nevada. Cameron Kinney seconded. The motion passed.***

**3. Alfred Montes de Oca Request to Speak to City Council (non-action item):**

- A. Alfred Montes de Oca wishes to address the City Council.
  - a. Richard Braithwaite stated that Alfred Montes de Oca's attorney was not prepared to present, so no discussion occurred on this item.

**4. Possible Closure of the Conservation Honor Camp (for possible action):**

- A. Review, discussion, and possible action by the Carlin City Council to respond in writing to the State of Nevada on their request for a letter from the City of Carlin on the City's intentions with the possible closure of the Conservation Honor Camp that is located on the City's property.
  - a. Richard Braithwaite stated the state had removed funding to close the conservation camp, delaying any action for about two years.
  - b. Rusty Bahr stated the camp property could be repurposed for youth programs and housing.
  - c. Rusty Bahr stated this would benefit the community long-term and requested forming a planning committee.
  - d. Joe Massa stated concerns about losing inmate labor for city maintenance projects. He stated the department currently relies heavily on this workforce.
  - e. ***Cameron Kinney made a motion to direct staff to write a letter to the State of Nevada informing them that we, the City of Carlin, is interested in taking the property back upon closure and working with the state on possible monies that could be given to the city to help with the loss of employment and mitigation of the conservation camp closing. And to the staff to draft up, a proposal for the council to look at for creating a committee for discussing more on this matter. Lyndsie Whigham seconded. The motion passed.***

**5. APPROVAL of Minutes (for possible action):**

- A. Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes for June 12, 2024 and all related matters. Draft minutes are available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.
  - a. *Cameron Kinney made a motion to approve the regular meeting minutes for June 12th, 2024. Lyndsie Whigham seconded. The motion passed.*
  
- B. Review, discussion, and possible approval of the Carlin City Council Special Meeting Minutes for June 17, 2024 and all related matters. Draft minutes are available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.
  - a. *Lyndsie Whigham made a motion to approve the City of Carlin Council Special Meeting Minutes from June 17, 2024. Cameron Kinney seconded. The motion passed.*
  
- C. Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes for June 26, 2024 and all related matters. Draft minutes are available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.
  - a. *Cameron Kinney moved to approve the regular meeting minutes for June 26, 2024. Lyndsie Whigham seconded. The motion passed.*

**6. APPROVAL of Expenditures and Purchase Orders (for possible action):**

- A. Review, discussion, and possible approval of City expenditures between August 29, 2024 and September 11, 2024. The expenditure list is available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.
  - a. Cameron Kinney stated he had a question about a line item for pesticide purchases.
  - b. Richard Braithwaite stated this was a routine supply purchase divided between departments.
  - c. *Cameron Kinney moved to approve the city expenditures between August 29, 2024 and September 11, 2024. Lyndsie Whigham seconded. The motion passed.*

**7. PUBLIC COMMENTS: (Non-Action Item)**

- a. Margaret Johnston stated her appreciation for Public Works employees who responded to a recent water line break.
- b. Randy Meierhoff stated we have great need for large acreage lots.

**8. Adjournment**

- a. Vice Mayor Margaret Johnston adjourned the meeting at 6:52 p.m.

**Approved:**

**Attest:**

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**Mayor, Dana Holbrook**

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**Carlin City Clerk, Melinda Harris**

DRAFT

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**September 25th, 2024  
6:00 PM**

**CALL TO ORDER AND ROLL CALL**

Council Members Present: Mayor Dana Holbrook  
Vice Mayor Margaret Johnston  
Councilperson Cameron Kinney  
Councilperson Denise Taylor  
Councilperson Lyndsie Whigham

Council Members Absent:

Staff: Joe Massa, Department of Public Works  
Richard Braithwaite, City Manager  
Melinda Harris, City Clerk  
Linda Bingaman, Fire Chief, Carlin VFD  
Amanda Curry, Carlin VFD

Public: Teri Feasel, Methodist Church

**Pledge of Allegiance:**

**1. Comments by the General Public (Non-Action Item):**

- a. Cameron Kinney stated that the Nevada League of Cities Conference was scheduled for October 10, 2024. He stated that the silent auction gift basket tradition was returning and asked whether the city wanted to contribute a basket.

**2. Request for Letter of Support for the Carlin Food Pantry Community Block Grant Application (for possible action):**

- A. Review, discussion, and possible action for the Carlin City Council to issue a letter to the Carlin Food Pantry in support of their Community Block Grant Application.
  - a. Teri Feasel stated that he represented the Carlin Methodist Church. He stated that the church was purchasing a new property to relocate the Carlin Food Pantry

because the current basement location was difficult to access.

- b. Teri Feasel stated that the church needed a letter of support from the city for their Community Development Block Grant (CDBG) application.
- c. Richard Braithwaite stated that Elko County would administer the grant but clarified that the city could also apply. He stated that due to the September 30 deadline, the city did not have time to submit its own application.
- d. Denise Taylor stated that she supported the relocation. She stated that the basement location was inconvenient for many users. She also stated that her mother-in-law volunteered at the food pantry but confirmed no financial conflict of interest.
- e. Richard Braithwaite stated that the city was exploring additional funding options, including potential grants from Fish & Wildlife and private donations.
- f. ***Denise Taylor made a motion to approve the City of Carlin Council to issue a letter to the Carlin Food Pantry in support of their Community Block Grant application. Lyndsie Whigham seconded. The motion passed.***

**3. Discussion on needed repairs to two valley gutters and alley approach at 5<sup>th</sup> Street and Cedar Street (for possible action):**

- A. Review, discussion, and possible approval to fix and repair two valley gutters and alley approach at 5<sup>th</sup> Street and Cedar Street.
  - a. Joe Massa stated that recent curb and gutter installations had revealed drainage problems.
  - b. Joe Massa stated that water pooling was causing erosion and that the valley gutters needed adjustments.
  - c. Joe Massa stated three possible solutions: Grinding down part of the new gutter, adding a "sister gutter," or crowning the gutter to split drainage.
  - d. Cameron Kinney stated that he was concerned about private property drainage impacts.
  - e. Joe Massa stated that the city would ensure no flooding risks to adjacent properties.
  - f. Denise Taylor stated that she wanted clarification on potential cost overruns.
  - g. Richard Braithwaite stated that the project had a \$12,100 estimate but suggested approving an additional \$5,000 buffer if needed.
  - h. ***Margaret Johnston made a motion to give staff the go-ahead to fix the repair of the two gutters, Valley Gutters and Alley approach on 5th Street and Cedar. And if it goes higher than the estimate, Richard and the mayor can make the call on that. Lyndsie Whigham seconded. The motion passed.***

**4. Splash Pad update and authorization to commence placing orders for equipment to keep the project moving forward for construction next spring (for possible action):**

- A. Review, discussion, and possible approval to commence placing orders for equipment to keep the project moving forward for construction next spring. Orders require 50% down payment to place order. Lead time if orders were placed this week is late March to April next year to deliver the materials.
  - a. Pavilion quote from Smith Steelworks is \$120,540 and 50% is \$60,270. Grant

- will reimburse 50%.
  - b. Splash Pad quote for product features, parts, equipment, etc. is \$261,660 and 50% is \$130,830. Grant will reimburse 50%.
  - c. Richard Braithwaite stated that the total project budget was approximately \$1.26 million.
  - d. Richard Braithwaite stated that funding sources included state grants, Nevada Gold Mines, and city funds.
  - e. Richard Braithwaite stated that equipment orders needed to be placed immediately due to long lead times.
  - f. Richard Braithwaite stated that delivery was expected by March/April 2025.
- B. Review, discussion, and possible approval to pledge \$225,000 more towards the splash pad project to match Nevada Gold Mines \$225,000 donation which requires the city to match their donation amount from city funds, not from other donations or grants.
- a. Richard Braithwaite stated that Nevada Gold Mines required the city to match their \$225K donation with city funds.
  - b. Cameron Kinney stated that he wanted clarification on how equipment purchases would work before contractor bidding.
  - c. Richard Braithwaite stated that the city would specify materials, and contractors would bid on labor only.
  - d. Margaret Johnston stated that she initially doubted the project but now fully supported it due to community demand.
  - e. Denise Taylor stated that she strongly supported the splash pad for family recreation.
  - f. *Denise Taylor made a motion to approve placing the equipment orders and paying the 50% down payment required for the Smith Steelworks and Ring purchases. And approve to pledge \$225,000 more towards splash pad project to match Nevada Goldmine's \$225,000 donation, which requires the city to match their donation amount from city funds and not from other donation or grants. Margaret Johnston seconded. The motion passed.*

**5. Grant Application to for LED Lighting Upgrade at the City Park through the Land and Water Conservation Fund for FY2025 (for possible action):**

- A. Review, discussion, and possible approval for the City of Carlin to pledge support for 50% of the project cost for the grant application.
- a. Richard Braithwaite stated that Wells Rural Electric recommended replacing 35-year-old lighting with LED fixtures.
  - b. Richard Braithwaite stated that the Land & Water Conservation Fund offered a 50/50 matching grant with a September 27 deadline.
  - c. Richard Braithwaite stated that the total project cost was \$665K, with the city's share being \$332.5K.

- d. Margaret Johnston stated that she was initially shocked by the cost but acknowledged long-term savings.
- e. Cameron Kinney stated that LED lighting would reduce injuries by eliminating glare.
- f. Lyndsie Whigham stated that current lighting fees deterred youth sports leagues.
- g. ***Cameron Kinney moved to approve the City of Carlin to pledge 50% financial support for the LED lighting upgrade at the ball fields at the city park and to submit the grant application. Denise Taylor seconded. The motion passed.***

**6. APPROVAL of Expenditures and Purchase Orders (for possible action):**

- A. Review, discussion, and possible approval of City expenditures between September 12, 2024 and September 25, 2024. The expenditure list is available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.

- a. ***Denise Taylor moved to approve the expenditures between September 12th, 2024 and September 25th, 2024. Cameron Kinney seconded. The motion passed.***

- B. **Approval of Purchase Order 44-25-0246 for Appraisal on City's 125+ acres of land where the Conservation Honor Camp is located (for possible action):** Review, discussion, and possible approval of Purchase Order 44-25-0246 for the appraisal of the City's 125+ acres of land where the Conservation Honor Camp is located.

- a. Richard Braithwaite stated that the 125-acre Conservation Honor Camp property required an appraisal for redevelopment planning.
- b. Richard Braithwaite stated that the appraisal would cost \$13,400.
- c. ***Denise Taylor made a motion to approve purchase order number 44-25-0246 for the appraisal on the city's property in which is located the conservation honor camp. Cameron Kinney seconded. The motion passed.***

**7. PUBLIC COMMENTS: (Non-Action Item)**

- a. Denise Taylor stated that she wanted an update on ADA accessibility improvements at the park.
- b. Richard Braithwaite stated that upgrades and ADA access would coincide with splash pad construction.
- c. Cameron Kinney stated that he would miss the next meeting due to the Nevada League of Cities Conference.

**8. Adjournment**

- a. Mayor Holbrook adjourned the meeting at 7:26 p.m.

**Approved:**

**Attest:**

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**Mayor, Dana Holbrook**

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**Carlin City Clerk, Melinda Harris**

DRAFT

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**October 9th, 2024  
6:00 PM**

**CALL TO ORDER AND ROLL CALL**

Council Members Present: Mayor Dana Holbrook  
Vice Mayor Margaret Johnston  
Councilperson Denise Taylor  
Councilperson Lyndsie Whigham

Council Members Absent: Councilperson Cameron Kinney

Staff: Joe Massa, Public Works Foreman  
Richard Braithwaite, City Manager  
Melinda Harris, City Clerk

Public: Grant Smith, Self  
Linda Bingaman, Carlin VFD  
Amanda Curry, Carlin VFD

**Pledge of Allegiance:**

**1. Comments by the General Public (Non-Action Item):**

- a. Grant Smith stated he wished to purchase a city-owned easement located at the intersection of 9th and Main Streets.
- b. Grant Smith stated this property had been a source of frustration as he was required to maintain the weeds but prohibited from any other productive use.
- c. Grant Smith stated concerns about potential future city requirements for curb and gutter installation.
- d. Richard Braithwaite stated the request would be thoroughly reviewed by city staff before any potential action could be taken.

**2. Request for a 10-year extension to Land Lease Agreement entered into July 6, 1995 between the City of Carlin and Pilot Corporation (for possible action):**

- A. Review, discussion, and possible action for the Carlin City Council to approve a 10-year extension to the Land Lease Agreement between the City of Carlin and Pilot Corporation.
  - a. Richard Braithwaite stated the current 30-year lease agreement, originally established in 1995, was approaching its termination date.
  - b. Richard Braithwaite stated Pilot Travel Centers had formally requested a 10-year extension for their billboard property adjacent to the city cemetery. He detailed the proposed financial terms, stating the first five years would be at \$3,250 annually and the subsequent five years at \$3,500 annually.
  - c. Mayor Holbrook stated his support for the extension, stating Pilot Corporation's long history as a responsible business partner in the community.
  - d. Margaret Johnston stated the terms appeared fair and reasonable for both parties.
  - e. *Margaret Johnston made a motion to extend the land lease agreement between the Pilot Corporation and the City of Carlin. Ten years extension of the land lease between the City of Carlin and the Pilot. Lyndsie Whigham seconded. The motion passed.*

**3. Request for a 1-year extension to Franchise Agreement between the City of Carlin and Elko Sanitation (for possible action):**

- A. Review, discussion, and possible action for the Carlin City Council to approve a 1-year extension to the Franchise Agreement between the City of Carlin and Elko Sanitation.
  - a. Richard Braithwaite stated the extension included three primary modifications to the existing agreement.
  - b. Richard Braithwaite stated there would be a 4% rate adjustment.
  - c. Richard Braithwaite stated language regarding complimentary services for city events would be removed from the contract.
  - d. Richard Braithwaite stated a new 3 per month yard waste cart option would be introduced.
  - e. Denise Taylor stated the removal of event services language might negatively impact city operations during major events like the annual Spook Walk.
  - f. Richard Braithwaite stated Elko Sanitation had provided documentation showing these services were frequently underutilized, resulting in unnecessary costs for the company.
  - g. *Lyndsie Whigham made a motion to approve the one-year extension to the franchise agreement between the City of Carlin and Elko Sanitation, as presented. Denise Taylor seconded. The motion passed.*

**4. Request to enter into a 1-year Interlocal Contract between Public Agencies between Eureka County and the City of Carlin for the City of Carlin to utilize a Eureka County ambulance (for possible action):**

- A. Review, discussion, and possible action for the Carlin City Council to approve a 1-year Interlocal Contract between Public Agencies for the use of Eureka County ambulance.
  - a. Linda Bingaman stated Carlin's secondary ambulance would be unavailable for service until March 2025 due to necessary maintenance and repairs. Bingaman stated Eureka County had generously offered to provide backup ambulance

- coverage at no cost to the City of Carlin during this period.
- b. Linda Bingaman stated that just the previous day, Carlin's primary ambulance had experienced mechanical difficulties that could have compromised emergency response capabilities.
  - c. Amanda Craig stated Eureka County officials had been exceptionally cooperative throughout negotiations.
  - d. Margaret Johnston stated there was a long history of successful collaboration between the two jurisdictions on emergency services matters.
  - e. ***Denise Taylor made a motion to approve the one-year inter-local contract between the City of Carlin and Eureka County, as presented, with the understanding that the insurance clause language will be corrected for the signed contract. Margaret Johnston seconded. The motion passed.***

**5. City of Carlin Counter-Offer to Real Estate Purchase Contract from Capurro Investments to purchase two lots in the industrial park (for possible action):**

- A. Review, discussion and possible action for the Carlin City Council to issue a counter-offer to Capurro Investments.
  - a. Richard Braithwaite stated that during previous discussions, members had expressed desire to obtain a professional appraisal before considering any counteroffer.
  - b. Richard Braithwaite stated the appraisal process was underway but would require approximately two more weeks for completion.
  - c. ***Denise Taylor made a motion to table until we get our appraisal back. Margaret Johnston seconded. The motion passed.***

**6. Turning portion of Railroad Street located within the Carlin City Park into a one-way street (for possible action):**

- A. Review, discussion and possible action for the Carlin City Council to approve and designate a portion of Railroad Street that runs between the Carlin City Park and the Union Pacific rail lines as a one-way street.
  - a. Richard Braithwaite stated that Union Pacific Railroad officials had raised significant safety concerns regarding the unmarked railroad crossing near City Park.
  - b. Richard Braithwaite stated UP representatives had initially proposed installing new warning signals and crossing arms, which could cost the city between \$50,000 and \$100,000.
  - c. Richard Braithwaite stated an alternative solution had been discussed - converting Railroad Street to one-way traffic, which UP representatives indicated would adequately address their safety concerns without the expensive infrastructure upgrades.
  - d. Denise Taylor stated that while she supported potential ADA accessibility improvements that might accompany any street modification, she questioned whether one-way conversion was the optimal solution.
  - e. Joe Massa stated that the proposed mini excavator purchase (Agenda Item 9) would help mitigate some of the cemetery maintenance issues regardless of the

- street configuration.  
f. No Action Taken.

**7. Establish a \$100,000 community loan program for citizens of the City of Carlin to borrower funds the city for the purpose of curb, gutter, and sidewalk installation and or repairs. (for possible action):**

- A. Review, discussion and possible action for the Carlin City Council to approve charting a \$100,000 community loan program for the citizens of the City of Carlin for the purpose of curb, butte, and sidewalk installation and or repairs.
- a. Margaret Johnston stated current construction costs had become prohibitive for many homeowners, with even modest projects often exceeding \$3,000.
  - b. Margaret Johnston stated the proposed program would offer low-interest (1%) loans that could be repaid through monthly utility bill payments.
  - c. Grant Smith stated his strong support for such a program, citing his recent experience with expensive sidewalk work.
  - d. Richard Braithwaite stated staff would need to develop detailed program guidelines, including eligibility criteria and lien procedures, before implementation.
  - e. *Denise Taylor made a motion to direct staff to work on creating a loan program for the citizens of Carlin to borrow funds from the city for the purpose of curb, gutter, and sidewalk installation and/or repairs, but not to implement such a loan program until the next fiscal year after we know what if any funds will be available for such programs. Lyndsie Whigham seconded. The motion passed.*

**8. Purchase a mini-excavator for the City of Carlin Public Works Department (for possible action):**

- A. Review, discussion and possible action for the Carlin City Council to approve the purchase of a mini-excavator for the Public Works Department with a maximum purchase amount of \$30,000.
- a. Joe Massa stated the department's current backhoe equipment was too large for many maintenance tasks, particularly in the city cemetery where it risked damaging historic headstones.
  - b. Joe Massa stated the smaller, more maneuverable mini excavator would significantly improve operational efficiency and reduce potential damage to sensitive areas.
  - c. Richard Braithwaite stated the \$30,000 purchase could be funded through a combination of recent vehicle sale proceeds (\$12,400) and existing budget reserves (\$17,600).
  - d. Richard Braithwaite stated the equipment would be used for multiple public works functions beyond cemetery maintenance, including alleyway repairs and utility work.
  - e. *Margaret Johnston made a motion to approve the City of Carlin Public Works Department to purchase a mini excavator with a maximum purchase price of \$30,000. Lyndsie Whigham seconded. The motion passed.*

**9. Rail Town USA Proclamation (for possible action):**

- A. Review, discussion and possible action for the Carlin City Council to approve a proclamation designating the City of Carlin as a Rail Town USA community.
  - a. Richard Braithwaite stated Union Pacific Railroad representatives had requested to personally present the Rail Town USA proclamation at a future council meeting.
  - b. Richard Braithwaite stated the company preferred this formal presentation over simply mailing the document.
  - c. No Action Taken.

**10. APPROVAL of Expenditures and Purchase Orders (for possible action):**

- A. Review, discussion, and possible approval of City expenditures between September 26, 2024 and October 9, 2024. The expenditure list is available for public inspection at City Hall, 151 S 8th Street, Carlin Nevada.
  - a. *Margaret Johnston made a motion to approve the city expenditures between September 26, 2024 and October 9, 2024. Denise Taylor seconded. The motion passed.*

**11. PUBLIC COMMENTS: (Non-Action Item)**

- a. No public comments.

**12. Adjournment**

- a. Mayor Holbrook adjourned the meeting at 6:51 p.m.

**Approved:**

**Attest:**

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**Mayor, Dana Holbrook**

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**Carlin City Clerk, Melinda Harris**

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**October 23rd, 2024  
6:00 PM**

**CALL TO ORDER AND ROLL CALL**

Council Members Present: Mayor Dana Holbrook (via phone)  
Vice Mayor Margaret Johnston  
Councilperson Denise Taylor  
Councilperson Lyndsie Whigham  
Councilperson Cameron Kinney

Council Members Absent:

Staff: Richard Braithwaite, City Manager  
Melinda Harris, City Clerk

Public: Kade Waggoner, Self

**Pledge of Allegiance:**

**1. Comments by the General Public (Non-Action Item):**

- a. Vice Mayor Johnston stated that there were no public comments.

**2. APPLICATION FOR VARIANCE (For Possible Action):**

- A. Review, discussion, and possible approval of a variance application request from Kade Waggoner to build a pole barn within the 7 ½ foot easement of the property line at parcel 002-029-008, commonly known as 718 Elm St, Carlin Nevada, and all related matters.
  - a. Kade Waggoner stated that he needed the variance to construct the pole barn four feet from the rear property line to maintain adequate space between his shop and house.
  - b. Vice Mayor Johnston stated that the building inspector Anna had no objections,

noting that future code changes (Title III) would reduce the required easement to five feet.

- c. Cameron Kinney confirmed the current easement requirement was 7.5 feet but acknowledged the potential change.
- d. Lyndsie Whigham stated she supported the request, citing the property's location and lack of neighboring structures behind it.
- e. Mayor Dana Holbrook stated he was in favor of allowing a five-foot easement.
- f. *Cameron Kinney moved to approve the variance request from Kade Waggoner, stated to build a pole barn within the seven-and-a-half-foot easement at no less than five feet of the property line at parcel number 002-029-008, commonly known as 718 Elm Street, Carlin, Nevada. Denise Taylor seconded. Vice Mayor Johnston called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

### **3. REPORT of the Nevada League of Cities Conference. (Non-Action Item):**

- A. Report from Cameron Kinney on the Nevada League of Cities Conference.
  - a. Cameron Kinney stated that he attended the Nevada League of Cities Conference from October 9 onward. He stated that while he missed the initial meet-and-greet due to work commitments, he was impressed with new Executive Director Kelly McNeil's organization of the event. He stated that McNeil's background in conference planning contributed to the conference's success.
  - b. Cameron Kinney stated that the silent auction returned this year, with Carlin's donated basket selling for \$80. He stated his appreciation for those who contributed items.
  - c. Cameron Kinney stated that when presenting about Carlin's projects, that representatives from other municipalities expressed surprise at Carlin's level of development.
  - d. Cameron Kinney stated that Tyler Technologies demonstrated their Nevada Open Finance Portal, a budgeting transparency tool currently being piloted in Carson City. He stated this could benefit Carlin in the future.
  - e. Cameron Kinney stated that Palo Alto Networks proposed a statewide cybersecurity alert system for municipal networks.
  - f. Cameron Kinney stated that many cities are experiencing many public records requests and mentioned potential legislative changes to address this issue.
  - g. Cameron Kinney stated that Core Construction would present their Contractor Manager at Risk approach to council in December.
  - h. Cameron Kinney stated he made connections regarding potential solar projects for city buildings.
  - i. Cameron Kinney stated he looked forward to attending the next National League of Cities Conference in Tampa.

### **4. LIQUOR LICENSE APPLICATION (For Possible Action):**

- A. Review, discussion, and possible approval of issuing a liquor license or a temporary liquor license for Ridley's Family Market Inc. and all related matters.
  - a. Mayor Holbrook stated he had no objections to the application, noting Ridley's

existing Nevada liquor licenses and clean background check.

- b. Lyndsie Whigham made a motion to approve the liquor license for Ridley's Family Market Incorporated and all related matters. Denise Taylor seconded. Vice Mayor Johnston called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**5. CITY COUNCIL HOLIDAY MEETING SCHEDULE (For Possible Action):**

A. Review, discussion, and possible approval of canceling meetings in November and December due to holidays, and all related matters.

- a. Vice Mayor Margaret Johnston stated that the council needed to consider canceling meetings during the upcoming holiday season.
- b. Cameron Kinney stated he would be available for the November meeting but acknowledged the Christmas Day meeting should be canceled.
- c. Mayor Holbrook stated he would be unavailable for the Thanksgiving meeting and recommended canceling both holiday sessions to accommodate staff schedules.
- d. Denise Taylor made a motion to cancel the meetings on November 27, 2024, and December 25, 2024, and all related matters. Councilmember Kinney seconded. Vice Mayor Johnston called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**6. APPROVAL of Expenditures and Purchase Orders (For Possible Action):**

A. Review, discussion, and possible approval of City expenditures between October 10, 2024 and October 23, 2024. The expenditure list is available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.

- a. Richard Braithwaite stated that funds allocated for feral cat management fell under public health services.
- b. Cameron Kinney stated he had identified a potential clerical error in an invoice date for water jug purchases.
- c. Cameron Kinney moved to approve the city expenditures between October 10th, 2024 and October 23rd, 2024 with noted changes. Lyndsie Whigham seconded. Vice Mayor Johnston called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**7. PUBLIC COMMENTS: (Non-Action Item)**

- a. Vice Mayor Johnston stated her appreciation for Canyon Construction's work on various town projects. She stated that development was progressing well at multiple sites.
- b. Mayor Holbrook stated that while regular meetings were canceled, special meetings could be convened if necessary.
- c. Vice Mayor Johnston stated reminders about upcoming community events, including a turkey shoot in November and Halloween activities. She stated that residents should enjoy these events safely.
- d. Lyndsie Whigham stated she wanted an update on the public works director search.

- e. Richard Braithwaite stated that no applications had been received for the position.

**8. Adjournment**

- a. Vice Mayor Johnston adjourned the meeting at 6:23 p.m.

**Approved:**

**Attest:**

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**Mayor, Dana Holbrook**

**Carlin City Clerk, Melinda Harris**

DRAFT

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**November 13th, 2024  
6:00 PM**

**CALL TO ORDER AND ROLL CALL**

Council Members Present: Mayor Dana Holbrook  
Vice Mayor Margaret Johnston  
Councilperson Denise Taylor  
Councilperson Lyndsie Whigham

Council Members Absent: Councilperson Cameron Kinney

Staff: Joe Massa, Department of Public Works  
Richard Braithwaite, City Manager  
Melinda Harris, City Clerk  
Anna Penola, City Attorney  
Sheldon Mudd, Public Works Director  
Bernaldo Sandoval, Economic Development Director

Public: Peggy Ygbuhay, Union Pacific Railroad  
Kendra Follett, Sherman & Howard  
David Peck, Capurro Trucking

**Pledge of Allegiance:**

**1. Comments by the General Public (Non-Action Item):**

- A.  
a. Mayor Holbrook stated there were no public comments at this time.

**2. Rail Town USA Proclamation (for possible action):**

- A. Review, discussion, and possible action for the Carlin City Council to approve a proclamation designating the City of Carlin as a Rail Town USA community.

- a. Peggy Ygbuhay (Union Pacific Railroad) stated she was pleased to present this honor to Carlin.
- b. Peggy stated the railroad's arrival in 1868 fundamentally shaped Carlin's development as a community.
- c. Richard Braithwaite stated the city was considering relocating the sign to the new splash pad area currently under development. He stated this would increase visibility for visitors.
- d. Peggy Ygbuhay stated Union Pacific was exploring additional ways to support the museum, including potential grant opportunities and website features highlighting Carlin's railroad heritage.
- e. Mayor Holbrook stated the council would accept the proclamation by consensus. No formal vote was taken as this was a ceremonial item.
- f. Melinda Harris stated she would file the official proclamation document with the city records.

**3. Consideration and approval of Resolution 2024-07 expressing the intent of the City of Carlin to issue bonds or enter into financial obligations in the approximate maximum principal amount of \$4,353,000 to finance the storage tank transmission main water line project and possible other capital projects and all related matters (for possible action):**

- A. Review, discussion, and possible action for the Carlin City Council to approve Resolution 2024-07 and all related matters.
  - a. Kendra Follett (Sherman & Howard law firm) stated she was serving as bond counsel for this project.
  - b. Kendra Follett stated Resolution 20-24-07 would authorize the city to issue general obligation bonds not to exceed \$4,353,000 to finance water system improvements.
  - c. Kendra Follett stated this was required by IRS regulations to maintain tax-exempt status for municipal bonds.
  - d. Richard Braithwaite stated the storage tank and transmission line project was approximately 80% complete.
  - e. Richard Braithwaite stated unexpected delays had occurred due to difficulties sourcing American-made materials as required by the Build America Act.
  - f. Richard Braithwaite stated the city had received \$1.8 million in grant reimbursements from NDEP, significantly reducing the need for borrowed funds.
  - g. Denise Taylor stated her concerns about taking on long-term debt when the city had sufficient reserves.
  - h. Denise Taylor stated the interest payments over 40 years would essentially double the project cost.
  - i. Lyndsie Whigham stated she agreed, noting future infrastructure projects might need bonding capacity more urgently.
  - j. ***Denise Taylor made a motion for the city of Carlin to not pass resolution 20-24-07 and not issue the general revenue bond to the USDA, reimbursing the city for the storage tank transmission main water line project cost that was approved to detail in the prior city council meeting for reasons as discussed. Margaret Johnston seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**4. First reading of Ordinance 261 amending certain sections of the Franchise Agreement between Elko Sanitation Company and the City of Carlin and all related matters (for possible action):**

- A. Review, discussion, and possible action for the Carlin City Council to approve the first reading of Ordinance 261.
  - a. Mayor Holbrook stated Ordinance 261 would amend the existing franchise agreement with Elko Sanitation Company.
  - b. Lyndsie Whigham stated she had reviewed the document and found it satisfactory.
  - c. *Denise Taylor made a motion to approve the first reading of Ordinance 261, which amends certain sections of the franchise agreement between Elko Sanitation and the City of Carlin. And I move that Ordinance 261 is added to the next City Council agenda for possible adoption. Denise Taylor seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**5. Consideration and approval of Resolution No. 2024-08 setting fees and charges for solid waste collection for the City of Carlin for the period November 1, 2024 to October 31, 2025 and all related matters (for possible action):**

- A. Review, discussion and possible action for the Carlin City Council to approve Resolution 2024-08.
  - a. *Lyndsie Whigham made a motion to adopt and approve the Resolution 2024-08, setting the solid waste collection fees for the next year as discussed. Margaret Johnston seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**6. Consideration and approval of the Counter Offer to Capurro Investments, LLC concerning their purchase offer for two lots in the City of Carlin industrial park Parcels 002-200-018 & 002-200-019 and all related matters (for possible action).**

- A. Review, discussion, and possible approval of the Counteroffer to the Capurro Investments real estate purchase offer on two lots in the industrial park.
  - a. Mayor Holbrook stated when I read over this, I feel Capurro is a good company, they are wanting to do good things.
  - b. Mayor Holbrook stated I'm in favor of this. I would like to see a counter offer with a completion date for the road.
  - c. *Denise Taylor made a motion to adopt and approve Resolution 20-24-09 selling Parcels 002-200-018 and 002-200-019 to Capurro Investments LLC and instruct city staff to proceed and complete the sale with the addition to have the road completed within a three-year period. Lyndsie Whigham seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**7. Consideration and approval of Resolution 2024-09 to sell Parcels 002-200-018 & 002-200-019 to Capurro Investments, LLC and all related matters (for possible action):**

- A. Review, discussion, and possible action for the Carlin City Council to approve Resolution 2024-09.
  - a. *Denise Taylor made a motion to adopt and approve Resolution 20-24-09 selling Parcels 002-200-018 and 002-200-019 to Capurro Investments LLC and instruct city staff to proceed and complete the sale. Lyndsie Whigham stated I'll second. The council voted unanimously in favor, with all members approving. The motion passed.*

**8. Review, discussion, and first reading of Ordinance No. 262, AN ORDINANCE AMENDING TITLE 9, CHAPTER 4 OF THE CARLIN CITY CODE ENTITLED “CARLIN WATER CODE” and all related matters (for possible action):**

- A. Review, discussion, and possible action for the Carlin City Council to approve the first reading of Ordinance 262.
  - a. Mayor Holbrook stated he would like to recommend that we take no action on this tonight as we did have a request from a legal counsel that we hold off on putting this forth.

**9. Discussion and possible action to approve Resolution 2024-10, a RESOLUTION AMENDING, CLARIFYING, AND ESTABLISHING METERED WATER RATES FOR THE CITY OF CARLIN AND ALL MATTERS RELATED THERETO (for possible action):**

- A. Review, discussion, and possible approval of Resolution 2024-10 amending, clarifying, and establishing metered water rates for the City of Carlin.
  - a. Mayor Holbrook stated this one was requested to take no actions at this time. We will take no action on this.

**10. Consideration and possible action to direct City Staff to work with Adam Gazapian, owner of WB Tank & Equipment LLC on his purchase inquiry for Parcel 005-060-019 consisting of 40-acres located at the north end of the industrial park and Equestrian Center and all related matters (for possible action):**

- A. Review, discussion, and possible action to direct the City Staff to work with Adam Gazapian, owner of WB Tank & Equipment LLC on his purchase inquiry for Parcel 005-060-019 consisting of 40-acres located at the north end of the industrial park and Equestrian Center and all related matters.
  - a. Richard Braithwaite stated this involved a 40.99-acre parcel (005-060-019) needing annexation into city limits.
  - b. Richard Braithwaite stated WB Tank proposed a \$35,000 purchase price, construction of a 30,000 sq ft tank refurbishment facility, extension of water and power infrastructure, and first right of refusal on an adjacent 80-acre parcel.
  - c. Richard Braithwaite stated the annexation process would require a boundary survey (completed), zoning change to light industrial, public hearings before planning commission, and final council approval.
  - d. Denise Taylor stated she strongly supported attracting non-mining industries.

- e. Lyndsie Whigham stated a question about environmental considerations.
- f. Richard Braithwaite stated all operations would be contained within buildings with proper ventilation.
- g. ***Denise Taylor made a motion to direct the city staff to work with Adam Gazapian, owner of WB Truck and Equipment LLC, with the potential purchase of parcel 005-060-019 known as 3003 Carlin Trend Drive and related work as discussed. Lyndsie Whigham seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**11. Review of City Manager’s job performance for the first year of employment and to decide to extend the employment contract for an additional year or terminate the contract and hire a new city manager (for possible action):**

- A. Review, discussion, and possible approval to extend the City Manager’s employment contract for an additional year or terminate the contract and hire a new city manager.
  - a. Mayor Holbrook stated City Manager Richard had completed his first year of service. He highlighted accomplishments including Securing \$2.1 million in grants, completing phase one of water system upgrades, and improving relationships with state agencies.
  - b. Denise Taylor stated Richard showed exceptional grant-writing skills.
  - c. Lyndsie Whigham stated there was improved departmental coordination.
  - d. ***Lyndsie Whigham made a motion to extend the city manager's employment contract for an additional year. Margaret Johnston stated second. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**12. APPROVAL of Expenditures and Purchase Orders (for possible action):**

- A. Review, discussion, and possible approval of City expenditures between October 24, 2024 and November 13, 2024. The expenditure list is available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.
  - a. Denise Taylor stated they identified three accounting errors in senior center expenses where office supplies were incorrectly coded to food budgets.
  - b. Melinda Harris stated corrections would be made before payment processing.
  - c. ***Lyndsie Whigham made a motion to approve the expenditures between October 24th, 2024, and November 13, 2024 with the changes as noted. Denise Taylor seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**13. PUBLIC COMMENTS: (Non-Action Item)**

- a. Margaret Johnston recognized Public Works Supervisor Clay Johnson, who was retiring after 16.5 years of service. He stated Clay had overseen critical infrastructure projects including the 2018 water tower replacement.
- b. Joe Massa stated Clay deserves at least one round of appreciation from everybody in this town.

- c. David Peck stated he would like to recognize the change and the growth, and I think you guys are moving in the right direction. It is nice to see something take place. Thank you, guys, for stepping up.
- d. Lyndsie Whigham stated Carlin High School's Volleyball Varsity made it to State. The football guys are going to the semifinals on Saturday. Our academic Olympics team is heading to state next week.

**14. Adjournment**

- a. Mayor Holbrook adjourned the meeting at 7:01 p.m.

**Approved:**

**Attest:**

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**Mayor, Dana Holbrook**

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**Carlin City Clerk, Melinda Harris**

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**November 18th, 2024  
6:00 PM**

**CALL TO ORDER AND ROLL CALL**

Council Members Present: Mayor Dana Holbrook  
Vice Mayor Margaret Johnston  
Councilperson Cameron Kinney  
Councilperson Denise Taylor  
Councilperson Lyndsie Whigham

Council Members Absent:

Staff: Richard Braithwaite, City Manager  
Melinda Harris, City Clerk

Public:

**Pledge of Allegiance:**

**1. Comments by the General Public (Non-Action Item):**

- a. Mayor Holbrook stated there were no public comments.

**2. General Election (For Possible Action):**

- A. Review, discussion, and possible approval to canvas the votes and declare the result from the General Election held on November 5, 2024, pursuant to Title 1 Section 5.090 of the Carlin City Charter, and all related matters.
  - a. Mayor Holbrook stated that the purpose of the agenda item was to review and approve the results of the November 5 general election.
  - b. Mayor Holbrook stated that he had reviewed the vote counts provided by the county clerk and found no discrepancies or signs of fraud.

- c. Denise Taylor made a motion to approve the canvas of votes and declare the results of the general election held November 5th, 2024 accurate. Margaret Johnston seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.

**3. PUBLIC COMMENTS: (Non-Action Item)**

- a. Mayor Holbrook stated there were no public comments.

**4. Adjournment**

- a. Mayor Holbrook adjourned the meeting at 5:33 p.m.

**Approved:**

**Attest:**

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**Mayor, Dana Holbrook**

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**Carlin City Clerk, Melinda Harris**

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**December 11th, 2024  
6:00 PM**

**CALL TO ORDER AND ROLL CALL**

Council Members Present: Mayor Dana Holbrook  
Vice Mayor Margaret Johnston  
Councilperson Cameron Kinney  
Councilperson Denise Taylor  
Councilperson Lyndsie Whigham

Council Members Absent:

Staff: Richard Braithwaite, City Manager  
Melinda Harris, City Clerk  
Lauren Landa, City Attorney

Public: Jan Brizee, Planning Board  
Rick Gillespie, American Legion  
Paul Bottari, Elko County Realtors  
Daisy Uribe, Desert Gold RV Park  
Bob Thibault, High Desert Engineering  
Zach Gerber, Legal Counsel for Uribe Enterprises

**Pledge of Allegiance:**

**1. Comments by the General Public (Non-Action Item):**

- a. Jan Brizee stated that there was a large audience present and took the opportunity to announce two vacancies on the Planning Board.
- b. Jan Brizee stated that interested citizens could submit a simple written request to join, adding that this would help the board maintain a quorum and conduct business more effectively.

**2. Request from American Legion WW Manning Post 32 for free water service (possible action item):**

- A. Review, discussion, and possible approval for the American Legion WW Manning Post 32 located at 141 South 6<sup>th</sup> Street, Carlin, NV 89822 to have free city water service. They are organized as a 501C19 VFW entity.
- a. Rick Gillespie stated the American Legion provides substantial community support, including scholarships, donations to local initiatives like Parks and Recreation's holiday lights, and maintenance of public spaces.
  - b. Rick Gillespie stated that their current \$61.42 monthly water bill limits their ability to fund these efforts.
  - c. Mayor Holbrook stated that while he appreciates the Legion's contributions, he expressed concern about setting a precedent for other nonprofits.
  - d. Mayor Holbrook stated a suggested compromise, proposing the Legion be placed on a reduced standby rate rather than receiving free service.
  - e. Denise Taylor stated that 501(c)(19) organizations, being military-affiliated, are distinct from standard nonprofits.
  - f. Denise Taylor stated Carlin has a few such entities and supported the exemption as a unique exception for veterans.
  - g. Margaret Johnston stated her support, emphasizing the importance of supporting veterans who serve the community.
  - h. Mayor Holbrook stated the item would return for proper consideration once properly formatted.
  - i. No Action Taken.

**3. Checkerboard Resolution presented by the Elko County Realtor's Public Policy Committee for consideration by the Carlin City Council (possible action item):**

- A. Review, discussion, and possible action by the Carlin City Council to approve and adopt the Checkerboard Resolution.
- a. Denise Taylor stated she works for Elko County Realtors and would recuse herself from voting on this matter.
  - b. Paul Bottari stated the checkerboard pattern originated from the 1862 Union Pacific Act, designed to increase land value through infrastructure development, but proved impractical in Nevada's arid environment.
  - c. Paul Bottari stated the current system creates significant challenges for ranchers and developers, including restricted land use and complicated property exchanges.
  - d. Paul Bottari stated that proposed solutions include implementing bulk appraisals, streamlining environmental reviews, and having the federal government share exchange costs.
  - e. Paul Bottari stated previous efforts in 2016 gained local support but failed without state-level backing, which they now have secured.
  - f. Margaret Johnston stated she wanted to research the issue further, recalling past conflicts between ranchers and BLM over firefighting responsibilities and

jurisdiction.

- g. Paul Bottari stated that the initiative aims to gain support across Western states to facilitate land consolidation in checkerboard areas.
- h. Paul Bottari stated he is part of a Western States Realtors group and they are working on this issue and they intend to pursue legislative changes while maintaining the existing public review process.
- i. Mayor Holbrook stated concerns about potential impacts on Carlin, particularly if private entities consolidated surrounding BLM lands.
- j. Mayor Holbrook stated a question on how this might affect the city's ability to acquire land for future needs.
- k. Paul Bottari stated that the proposal would preserve public input opportunities through the BLM review process. He stated that the goal was to simplify land exchanges while keeping current safeguards in place, not to eliminate public oversight.
- l. Mayor Holbrook stated that no action would be taken at this meeting but left open the possibility of revisiting the matter in the future.

**4. Humboldt River Resolution presented by the Elko County Realtor's Public Policy Committee for consideration by the Carlin City Council (possible action item):**

- A. Review, discussion, and possible action by the Carlin City Council to approve and adopt the Humboldt River Resolution.
  - a. Denise Taylor stated that she needed to recuse herself from voting due to her employment with Elko County Realtors.
  - b. Paul Bottari stated that the Humboldt River resolution sought to remove unnecessary federal oversight. He stated that since the river is non-navigable and contained entirely within Nevada, federal jurisdiction was inappropriate.
  - c. Paul Bottari stated that current Army Corps of Engineers permitting requirements created excessive burdens for local stakeholders. He stated this resolution would help streamline water management under state authority.
  - d. Mayor Holbrook stated he saw no clear benefit for Carlin and expressed concerns about potential impacts to public river access.
  - e. Margaret Johnston stated her frustration with current water allocation policies, particularly regarding mining operations.
  - f. Margaret Johnston stated skepticism about whether state control would necessarily improve the situation.
  - g. Mayor Holbrook stated they would take no action on the resolution at this time.

**5. Appeal, pursuant to City Code of Carlin 9-4-16, from the City of Carlin's decision to bill each RV pad of Uribe Enterprise, LLC's Desert Gold RV Park as a non-metered RV customer rather than billing each meter pursuant to City Code of Carlin 94-34 ( c ) (1) and Resolution 2022-07 (possible action item).**

- A. Review, discussion, and possible action on appeal described above

- a. Daisy Uribe stated the current per-pad billing method for Desert Gold RV resulted in disproportionate charges compared to other commercial users. Uribe stated their RV park was paying nine times more than a local hotel despite using less water.
- b. Daisy Uribe stated the city's billing system was incorrectly applying a flat-rate structure meant for different circumstances. She stated the city's own rate study showed they were collecting \$200,000 more annually than projected.
- c. Daisy Uribe stated they had installed two water meters to facilitate proper metered billing as allowed by city code.
- d. Daisy Uribe stated their analysis showed service fees comprised 95% of their water bill. She stated this created an unreasonable burden compared to other businesses.
- e. Daisy Uribe stated the current system violated the principle of proportional cost allocation.
- f. Daisy Uribe stated their park had invested in meter infrastructure to enable fair billing. She stated metered billing would properly account for both fixed costs and actual water usage. She stated this approach aligned with city code provisions for metered commercial accounts.
- g. Daisy Uribe stated that Desert Gold RV Park was appealing the city's water billing methodology. She stated the park was currently being charged per RV pad rather than per installed water meter. Uribe stated this resulted in disproportionately high service fees compared to other commercial users.
- h. Daisy Uribe stated a detailed comparison showed their RV park was paying significantly more than the Travelers Inn hotel despite lower water usage. She stated that 95% of their bill consisted of fixed service fees rather than actual water consumption charges.
- i. Daisy Uribe stated their research indicated the city was collecting \$200,000 more annually than projected in the original rate study. She stated this overcollection came primarily from RV park billing.
- j. Daisy Uribe stated she had surveyed other Nevada municipalities and found none using Carlin's per-pad billing method for metered RV parks.
- k. Mayor Holbrook stated that RV parks had historically been billed per pad in Carlin. He stated residential users currently paid \$74 per unit compared to \$56 for RV pads. He stated this showed RV users were actually receiving a discounted rate.
- l. Bob Thibault stated he represented High Desert Engineering. He stated the current billing method contradicted standard utility billing principles.
- m. Bob Thibault stated the original rate study only accounted for 25 RV customers but was now being applied to many more equivalent units.

- n. Zach Gerber stated he represented Uribe Enterprises as legal counsel. He stated they were requesting the council approve meter-based billing retroactive to May 2023. He stated this would properly implement the city's existing code provisions.
- o. Lauren Landa stated the current resolution defined billing units per pad rather than per meter. She stated this was the legal basis for the disputed billing practice.
- p. Zach Gerber stated that the current billing methodology violated Carlin City Code provisions.
- q. Zach Gerber stated that Resolution 20-22-07 established proper metered billing procedures that the city was failing to follow.
- r. Zach Gerber stated that Desert Gold RV Park had installed water meters at their own expense and should be billed according to the meter-based system outlined in city regulations.
- s. Lauren Landa stated there was ambiguity in how Resolution 20-22-07 applied to different customer classes. She stated the commercial rate structure referenced in the document might create inequities if applied to non-commercial users like RV parks.
- t. Mayor Holbrook stated the conflicting interpretations demonstrated a need for policy clarification. He stated a comprehensive rate study might be necessary to establish fair classifications for all utility customers.
- u. **Margaret Johnston made a motion to table it for the next meeting. Denise Taylor stated I'll second that. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.**

**6. Review, discussion, and first reading of Ordinance No. 262, AN ORDINANCE AMENDING TITLE 9, CHAPTER 4 OF THE CARLIN CITY CODE ENTITLED "CARLIN WATER CODE" and all related matters (possible action item):**

- A. Review, discussion and possible action for the Carlin City Council to approve the first reading of Ordinance 262.
  - a. Denise Taylor stated concerns about moving forward with water code amendments while the billing appeal remained unresolved.
  - b. Denise Taylor stated the issues were too closely related to consider separately.
  - c. Mayor Holbrook stated the first reading could proceed with the understanding that final approval would await resolution of the appeal.
  - d. Mayor Holbrook stated any appeal decision would maintain retroactive application regardless of ordinance changes.
  - e. Lauren Landa stated she would review options for clarifying the billing resolution language. She stated they would prepare additional analysis for the January appeal hearing.
  - f. Mayor Holbrook stated the matter would be revisited at the January 8th meeting

with updated recommendations.

- g. Zach Gerber stated his concerns regarding the proposed amendments to Carlin City Code Title IX Chapter 4.
- h. Zach Gerber stated the revised language created contradictions between allowing users to choose meter-based billing while simultaneously requiring city approval. He stated this ambiguity could lead to inconsistent implementation by city staff.
- i. Zach Gerber stated the ordinance appeared to exclude non-corporate entities from accessing meter-based billing options. He stated this limitation would create an unfair system that violated the code's original intent to provide billing alternatives for all users.
- j. Mayor Holbrook stated this approach would allow for reconsideration after resolving the related RV park billing appeal under Agenda Item #5.
- k. Mayor Holbrook stated this sequencing would ensure proper alignment between both matters.
- l. Mayor Holbrook stated the council should take no action on the ordinance at this time.
- m. No Action Taken.

**7. Discussion and possible action to approve Resolution 2024-10, a RESOLUTION AMENDING, CLARIFYING, AND ESTABLISHING METERED WATER RATES FOR THE CITY OF CARLIN AND ALL MATTERS RELATED THERETO (possible action item):**

- A. Review, discussion, and possible approval of Resolution 2024-10 amending, clarifying, and establishing metered water rates for the City of Carlin.
  - a. Mayor Holbrook stated that due to ongoing discussions from Agenda Item #5 (the Desert Gold RV Park billing appeal), the council would likely take no action on this resolution at the current meeting.
  - b. Mayor Holbrook stated his recommendation to defer action until after resolving the related appeal matter.
  - c. No action taken.

**8. Review of Eide Bailly Scope of Audit Letter (non-action item):**

- A. Review and discussion of Eide Bailly scope of audit letter which is required to provide to the City Council at the commencement of the annual fiscal audit.
  - a. Richard Braithwaite stated that the letter was presented as an informational item only and required no formal action from the council.
  - b. Richard Braithwaite stated that the presentation was a procedural requirement at the start of the audit process.
  - c. Mayor Holbrook stated no further action is needed.

**9. Report from Cameron Kinney from the National League of Cities Conference (non-action item):**

A. Update, review and discussion on the National League of Cities Conference.

Councilmember Cameron Kinney stated that the NLC conference celebrated its 100th anniversary, focusing on municipal policy advancements. Councilmember Cameron Kinney stated he attended multiple sessions, including:

- a. Cameron Kinney stated he discussed challenges with acquiring Bureau of Land Management (BLM) property within city limits.
- b. Cameron Kinney stated he spoke with Mark Kudlowitz, NLC Senior Policy Director, who stated the federal administration is developing streamlined processes for municipal land transfers.
- c. Cameron Kinney stated he learned about Tampa's efforts to remove "forever chemicals" from water supplies.
- d. Cameron Kinney stated Carlin's spring-fed system may face lower risks than surface water sources but emphasized ongoing monitoring.
- e. Cameron Kinney stated the NLC provided an AI implementation toolkit to help cities adopt technology responsibly.
- f. Cameron Kinney stated AI could improve efficiency but warned of potential biases and security risks if improperly managed.
- g. Cameron Kinney stated the NLC's "Safe Streets and Roads" grant program could fund Carlin's unfinished Chestnut Street sidewalk project. He stated the funding notice would be released in March 2025.
- h. Cameron Kinney stated next year's conference will be in Salt Lake City (November 19–22, 2025). He stated the proximity would allow cost-effective attendance and recommended budget planning for council participation.

**10. Report on the Arthur Springs Water Main Project (non-action item):**

A. Update, review and discussion on the Arthur Springs Water Main Project.

- a. Richard Braithwaite stated that the Arthur Springs water infrastructure project is moving forward with multiple components.
- b. Richard Braithwaite stated that Dowl Engineering is currently reassessing the project budget and design specifications while coordinating with state regulators for necessary permit renewals.
- c. Richard Braithwaite stated the project involves replacement of aging water lines, with construction anticipated to begin next spring. He stated the project will need comprehensive structural evaluation of the reservoir by Dowl Engineering's specialists
- d. Richard Braithwaite stated the project could have a potential pipeline extension to serve new development areas and existing residents.
- e. Richard Braithwaite stated that inflation has significantly impacted project costs, requiring budget revisions.
- f. Richard Braithwaite stated that the Arthur Springs project currently qualifies as the city's only shovel-ready initiative eligible for available federal funding.
- g. Richard Braithwaite stated that city staff are investigating the use of Change Order #4 to accelerate project timelines. He stated this approach would allow

work to continue under existing contracts rather than initiating new bidding processes.

- h. Richard Braithwaite stated that staff will present detailed budget proposals to council once finalized.
- i. Richard Braithwaite stated that bid packages and regulatory updates would follow as the project progresses through subsequent phases.
- j. Mayor Holbrook stated that no formal action was required at this time, but requested continued progress reports from staff.

## 11. Report on the Oak Street sewer lift station project (non-action item):

- A. Update, review and discussion on the Oak Street sewer lift station project.
  - a. Mayor Holbrook stated that the council would now review and discuss updates regarding the Oak Street Sewer Lift Station project.
  - b. Richard Braithwaite stated that the Oak Street Lift Station had been identified as a high priority in the Far West Infrastructure study, ranking high in urgency among city projects.
  - c. Richard Braithwaite stated that this lift station serves as the lowest collection point in Carlin's sewer system, where all wastewater flows before being pumped to the treatment facility.
  - d. Richard Braithwaite stated that the aging infrastructure has experienced multiple failures, leaving the city with only a two-hour window to respond before sewage begins backing up into residential basements. He stated that this falls far short of the six-hour response time required by state regulations.
  - e. Richard Braithwaite stated that Dowl Engineering has begun work under a task order to evaluate whether to rehabilitate the existing station or construct a new facility nearby. He stated that the project scope also includes replacing the force main pipeline running to the treatment lagoons.
  - f. Richard Braithwaite stated that while original estimates placed the project cost at \$5.8 million, current inflationary pressures will likely push the final cost above \$8 million.
  - g. Richard Braithwaite stated that the permitting and engineering process will require approximately 18 months to complete, meaning construction cannot begin until at least 2025. He stated that this timeline is why the Arthur Springs project has been prioritized as the city's next immediate infrastructure project.
  - h. Richard Braithwaite stated that state inspectors recently evaluated the facilities. He stated that planned improvements next spring should extend the lagoons' usable life by at least 15 years.
  - i. Richard Braithwaite stated that better historical maintenance could have prevented current issues, but confirmed the lagoons still have adequate capacity for projected growth.
  - j. Richard Braithwaite stated that he and Joe Massa have discussed purchasing a small dredge to allow city crews to perform maintenance, which could potentially extend the lagoons' lifespan by 50 years. He stated this approach would be more cost-effective than building additional lagoon capacity.

**12. Second reading of Ordinance 261 amending certain sections of the Franchise Agreement between Elko Sanitation Company and the City of Carlin and all related matters (possible action item):**

- A. Review, discussion and possible action for the Carlin City Council to adopt and approve the second reading of Ordinance 261.
  - a. Richard Braithwaite stated that all legal posting requirements had been properly fulfilled, with the ordinance notice published more than ten days prior to the first reading.
  - b. Richard Braithwaite stated the proposed amendments contained only minor modifications to the existing agreement. He stated these included a one-year extension of the current franchise term and the removal of one specified sentence that had been mutually agreed upon during previous negotiations between the city and sanitation company representatives.
  - c. Richard Braithwaite stated these changes would provide the city administration with additional time to prepare comprehensive bid documents for future sanitation services procurement, as previously directed by the city council.
  - d. *Denise Taylor made a motion to approve and adopt Ordinance 261, amending certain sections of the franchise agreement between Elko Sanitation and the City of Carlin. Margaret Johnston stated I'll second it. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**13. Review and approval of new parcel map breaking Parcel 002-210-041 owned by the City of Carlin into 4 smaller parcels for development (possible action item):**

- A. Review, discussion, and possible action for the Carlin City Council to approve the new parcel map breaking Parcel 002-210-041 into 4 smaller parcels for development purposes.
  - a. Mayor Holbrook stated that Richard Braithwaite had prepared the proposal and that the plans appeared well-developed.
  - b. Cameron Kinney stated a question clarifying whether this action involved only parcel division rather than zoning changes.
  - c. Richard Braithwaite stated that this was strictly a parcel map modification, not a zoning change.
  - d. Richard Braithwaite stated that all relevant parties including utility providers, city engineers, City Clerk, and Mayor Holbrook had already reviewed and approved the proposal.
  - e. Richard Braithwaite stated that the 88-acre city-owned property contained critical infrastructure including water storage tanks, sewer systems, and a municipal well.
  - f. Richard Braithwaite stated the land would be divided into four parcels with specific purposes: Parcel 1 would be designated for residential development. Parcel 2 would be reserved for potential apartment construction, parking facilities, and a new public works building.
  - g. Richard Braithwaite stated that the current public works facility's location in a

federal flood zone prohibits using federal funds for improvements to that site.

- h. Cameron Kinney moved to approve Parcel 002-210-041 into four smaller parcels for development purposes. Lyndsie Whigham seconded. Mayor Holbrook stated the call for vote, and the council unanimously approved the measure.*

**14. Consideration and approval of Resolution 2024-11, a resolution stating the intent of the Carlin City Council to annex land adjacent to the city boundary owned by the City of Carlin for the purpose of annexing the land and offering it for sale for the economic benefit and development of the city (possible action item):**

- A. Review, discussion and possible action for the Carlin City Council to approve Resolution 2024-11.
- a. Richard Braithwaite stated that the land, located north of Equestrian Park, should have been annexed in 2013 but was overlooked.
  - b. Richard Braithwaite stated that WB Tank and Manufacturing, a Wisconsin-based company, had expressed interest in purchasing the property to establish a propane tank refurbishment facility that would create approximately 70 new jobs.
  - c. Richard Braithwaite stated that as a small city, Carlin qualified for a streamlined procedure under Nevada Revised Statutes.
  - d. Richard Braithwaite stated that because the city already owned the land, Elko County would have no voting rights in the matter and would be required to update its records accordingly once the annexation was complete.
  - e. Richard Braithwaite stated that notices would be distributed to utility providers and adjacent landowners, including Nevada Gold Mines and Capurro.
  - f. Richard Braithwaite stated a final vote on annexation was scheduled for January 8th.
  - g. Cameron Kinney moved to approve and adopt Resolution 2024-11 a resolution stating the intent of the City of Carlin City Council to annex land adjacent to the city boundary owned by the City of Carlin for the purpose of annexing the land and offering it for sale for economic development and benefit of the city. Margaret Johnston seconded. Mayor Holbrook stated the call for vote, and the council unanimously approved the measure.*

**15. First reading of Ordinance 263, an Ordinance increasing the corporate limits of the City of Carlin, Nevada, pursuant to the Provisions of N.R.S. 268.670 annexing thereto a certain tract of land partially contiguous to and not embraced within the present limits of the City of Carlin (possible action item):**

- A. Review, discussion, and possible approval to move Ordinance 263 to a second and final reading on January 8, 2025 at 6:00 PM as part of the regular City Council Meeting scheduled for that date.
- a. Denise Taylor made a motion to approve the first reading of ordinance 263 an ordinance increasing the corporate limits of the city of carlin nevada pursuant to the provisions of the NRS 268.670, annexing thereto a certain tract of land, particularly contiguous to and not embraced within the present limits of the*

*City of Carlin, as discussed, and move that Ordinance 263 is added to the next city agenda for possible adoption. Cameron Kinney seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**16. APPROVAL of Expenditures and Purchase Orders (possible action item):**

A. Review, discussion, and possible approval of City expenditures between November 14, 2024 and November 27, 2024. The expenditure list is available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.

*a. Cameron Kinney moved to approve the expenditures between November 14th, 2024, and November 27th, 2024. Denise Taylor stated second. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

B. Review, discussion, and possible approval of City expenditures between November 28, 2024 and December 11, 2024. The expenditure list is available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.

*a. Cameron Kinney moved to approve the expenditures between November 28th, 2024 and December 11th, 2024. Margaret Johnston seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

C. Review, discussion and possible approval to authorize the traditional Christmas Bonus check for city employees to be paid on December 18, 2024.

a. Mayor Holbrook stated that due to staff shortages creating budget savings, he recommended increasing the traditional \$50 employee Christmas Bonus.

b. Mayor Holbrook stated that bonuses over \$50 would be taxed differently but suggested amounts of \$250 or \$500 per employee.

c. Richard Braithwaite stated that while there was no specific budget line for bonuses, the city had sufficient funds to accommodate a larger payment.

d. Richard Braithwaite stated there were currently 27 eligible employees and that all city staff should be included.

*e. Cameron Kinney moved to approve the traditional Christmas bonuses for the city employees in the amount of five hundred dollars and to authorize the city staff to issue the payment on December 18th, 2024. I'll clarify in my motion that this is for the bonus of the year 2024 only. Denise Taylor seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**17. PUBLIC COMMENTS: (Non-Action Item)**

a. Mayor Holbrook stated he had a certificate of appreciation for Council Member Margaret Johnston who served on the council for eight years.

b. Margaret Johnston stated the city had overcome significant challenges including COVID-19, four city manager changes, and key staff retirements.

- c. Margaret Johnston stated they completed major projects like the new fire station, water main replacements, and downtown improvements.
- d. Margaret Johnston stated at least nine new businesses had opened during her tenure and praised current staff as among Carlin's best.
- e. Margaret Johnston stated new council members should always ask questions, thoroughly research issues, and speak up when uncomfortable with decisions.

**18. Adjournment**

- a. Mayor Holbrook adjourned the meeting at 9:50 p.m.

**Approved:**

**Attest:**

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**Mayor, Dana Holbrook**

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**Carlin City Clerk, Melinda Harris**

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**January 8th, 2025  
6:00 PM**

**CALL TO ORDER AND ROLL CALL**

Council Members Present: Mayor Dana Holbrook  
Vice Mayor Cameron Kinney  
Councilperson Denise Taylor  
Councilperson Lyndsie Whigham  
Councilperson Brandon Keller

Council Members Absent:

Staff: Brandy Holbrook, Carlin Judge  
Rick Gillespie, American Legion  
Anna Penola, Building Department  
Joe Massa, Public Works  
Melinda Harris, City Clerk  
Linda Bingaman, CVFD  
Amanda Curry, CVFD  
Maryann, Storey, Assistant City Clerk

Public: Jim Dzurenda. Director for Nevada Department of Corrections

**Pledge of Allegiance:**

**1. Comments by the General Public (Non-Action Item):**

- A. Mayor Holbrook opened the meeting and stated there were no public comments, prompting a move to the next agenda item.

**2. Oaths of Office (possible action item):**

- A. Administration of the Oath of Office by City Clerk Melinda Harris to Councilperson Elect Cameron Kinney, and Councilperson Elect Brandon Keller, to take office as Councilpersons on January 8, 2025, pursuant to Carlin City Charter, Article V, Section

5.090.

- a. Mayor Holbrook stated that City Clerk Melinda Harris would swear in Councilperson-Elect Cameron Kinney and Councilperson-Elect Brandon Keller to begin their terms on January 8, 2025, as required by Carlin City Charter Article 5, Section 5.090.
- b. Mayor Holbrook then stated his enthusiasm about completing the process.
- c. Melinda Harris stated that Cameron Kinney would go first. She then stated the instructions for taking the oath, directing him to raise his right hand.
- d. Cameron Kinney stated I, Cameron Kinney, do solemnly swear that I will support, protect, and defend the Constitution and Government of the United States and the Constitution and Government of the State of Nevada against all enemies, whether domestic or foreign, and that I will bear true faith, allegiance, and loyalty to the same. Any ordinance, resolution, or law of any state notwithstanding and that I will well and faithfully perform all duties of the office of Carlin City Councilperson on which I'm about to enter. So help me God. Under the pains and penalties of perjury.
- e. Melinda Harris stated that he needed to sign the oath document before proceeding.
- f. Melinda Harris then stated that it was Brandon Keller's turn and instructed him to raise his right hand.
- g. Brandon Keller stated I, Brandon Keller, do solemnly swear that I will support, protect, and defend the Constitution and Government of the United States and the Constitution and Government of the State of Nevada against all enemies, whether domestic or foreign, and that I will bear true faith, allegiance, and loyalty to the same. Any ordinance, resolution, or law of any state notwithstanding and that I will well and faithfully perform all duties of the office of Carlin City Councilperson on which I'm about to enter. So help me God. Under the pains and penalties of perjury.
- h. Melinda Harris stated that he needed to sign his oath document.

**3. Vice Mayor (possible action item):**

- A. Review, discussion, and possible election of a Councilperson to serve as Vice Mayor, pursuant to Carlin City Charter, Article III, Section 3.010 (2).
  - a. Mayor Holbrook stated a question asking if any council members wished to nominate a candidate for the position.
  - b. *Denise Taylor made a motion that we consider Cameron. Lyndsie Whigham seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*
  - c. Mayor Holbrook stated his appreciation to Cameron Kinney for accepting the position.

**4. Reappointment of Elko County Justices to act as Carlin Justice of the Peace, Pro-Tempore (possible action item):**

- A. Review, discussion and possible action to reappoint Elko County Justices Bryan Drake, Randall Soderquist, Ken Carlton, Ken Quirk, and Michelle Rodriguez who is the Elko

County Family Court Master, and retired attorney David Lockie to act as Carlin Justice of the Peace, Pro-Tempore.

- a. Brandy Holbrook stated that the Pro-Tempore appointments ensure coverage when conflicts arise or the primary judge is unavailable. She stated this maintains timely proceedings in accordance with constitutional rights.
- b. Judge Brandy Holbrook stated that David Lockie currently serves as Pro-Tempore for Elko Justice Court.
- c. Judge Brandy Holbrook stated that reciprocal arrangements were being established with Elko County Commissioners to allow Carlin judges to cover cases in other jurisdictions. She stated that Michelle Rodriguez handles juvenile cases countywide and requires specific authorization.
- d. Judge Brandy Holbrook stated all nominees except David Lockie were previously appointed.
- e. *Lyndsie Whigham made a motion to reappoint Elko County Justices Bryan Drake, Randall Soderquist, Ken Carlton, Ken Quirk, and Michelle Rodriguez, who is the Elk Grove County Family Court Master, and retired attorney David Lockie to act as Carlin Justice of the Peace, Pro-Tempore. Denise Taylor seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**5. Application for Variance for John Mohler (possible action item):**

- A. Review, discussion, and possible action on an application for variance from John Mohler for his property located at 442 6<sup>th</sup> Street, Carlin, NV 89822.
  - a. Mayor Holbrook then stated the council could not take action on the matter because the property address had been listed incorrectly in the agenda materials.
  - b. Mayor Holbrook stated that due to this administrative error, the council would need to postpone consideration of the variance request.
  - c. Mayor Holbrook stated the item would need to be properly resubmitted with the correct property information and reconsidered at a future meeting.

**6. Discussion with the State of Nevada Department of Corrections and the City of Carlin as to the Lease Agreement between the City of Carlin and the State of Nevada by and through the Division of State Lands and future use of the Carlin Conservation Honor Camp (possible action item):**

- A. Review, discussion, and possible action to amend or terminate the Lease Agreement between the City of Carlin and the State of Nevada by and through the Division of State Lands which applies to the location of the Carlin Conservation Honor Camp.
  - a. Mayor Holbrook stated rumors about the camp's future had circulated but no official communication had been received by the city.
  - b. Mayor Holbrook stated the current amended lease agreement requires city staff to supervise inmate work crews, which has created operational challenges. He stated his preference to return to the original agreement where correctional staff managed all work crews.

- c. Jim Dzurenda stated that Assembly Bill 236 (2019) had reduced felony classifications, decreasing the minimum-security offender population by 60%. He stated this reduction had impacted conservation camps statewide.
- d. Jim Dzurenda stated the Wells Conservation Camp would close in July 2025 per the Governor's proposed budget. He stated current Carlin inmates would transfer to Casa Grande in Southern Nevada, while Wells' protective custody inmates would relocate to Carlin.
- e. Jim Dzurenda stated the new inmate population at Carlin would consist of lower-risk offenders better suited for community work projects. He stated these inmates would include non-violent offenders such as former officials but would exclude sex offenders and those convicted of weapon-related violent crimes.
- f. Mayor Holbrook stated his concern about housing any offenders with violent crime histories, noting this would contradict long standing local agreements. He stated the community expected exclusively non-violent offenders at the facility.
- g. Lyndsie Whigham stated she wanted clarification about whether the new inmate classification rules would apply to temporary workers from other camps.
- h. Mayor Holbrook stated the council would like to review the specific list of eligible crimes for inmates housed at the facility, without needing personal identifiers.
- i. Jim Dzurenda stated his department could provide the administrative regulations that specify which crimes make inmates eligible or ineligible for the Carlin camp. He stated these guidelines were already approved by the Board of Prison Commissioners.
- j. Jim Dzurenda stated that while previous administrations may have housed inappropriate inmates at Carlin, the new population from Wells would be better suited for the community.
- k. Jim Dzurenda stated that temporary NDF workers from other facilities might have different crime classifications since they wouldn't be housed at Carlin.
- l. Cameron Kinney stated concerns about the city's responsibility for supervising inmate work crews under the current lease terms. He stated the agreement mentions nine-person crews but doesn't clarify supervision requirements.
- m. Jim Dzurenda stated the NDOC provides inmates but doesn't provide supervision, leaving that decision to the city.
- n. Mayor Holbrook stated he would continue evaluating whether to maintain the lease, noting the property's development potential for the landlocked city.
- o. Jim Dzurenda stated regular updates should be scheduled to prevent miscommunication.
- p. Cameron Kinney stated the council should be aware the current lease has eleven years remaining.
- q. Margaret Johnston stated strong support for maintaining the camp, citing decades of valuable community work by inmates. She stated the crews could be better utilized for projects like fire prevention and property cleanups, offering to volunteer as supervision if needed.
- r. Mayor Holbrook stated the council would take no formal action.

**7. Request from American Legion WW Manning Post 32 for free water and sewer service (possible action item):**

- A. Review, discussion, and possible approval for the American Legion WW Manning Post 32 located at 141 South 6<sup>th</sup> Street, Carlin, NV 89822 to have free city water and sewer service. They are organized as a 501C19 VFW entity.
  - a. Mayor Holbrook stated the council would review a request from American Legion Post 32 for free water and sewer services, noting the organization's nonprofit veteran service status.
  - b. Mayor Holbrook explained that granting the request would disqualify the city from critical infrastructure funding, including \$1.7 million in recently awarded grants and additional pending opportunities.
  - c. Mayor Holbrook stated that multiple consultants and agencies, including the USDA and NDEP, had confirmed this restriction applied to both federal and state funding programs.
  - d. Cameron Kinney stated he sought clarification on whether the funding restrictions stemmed from federal or state regulations.
  - e. Mayor Holbrook stated that both levels of government imposed these requirements.
  - f. Mayor Holbrook stated that even reduced rates would likely violate subsidy prohibitions under current interpretations.
  - g. Rick Gillespie stated that many municipalities provide free utilities to veteran organizations and explained the Legion does volunteer labor for community projects.
  - h. Rick Gillespie stated their state legal counsel had advised they should not pay for utilities but acknowledged they would never want to jeopardize city funding opportunities.
  - i. Mayor Holbrook stated the city would explore alternative solutions, such as service credits for volunteer work or other legal mechanisms to provide support without violating grant requirements.
  - j. Mayor Holbrook stated the council would deny the immediate request but remain committed to finding a viable solution.
  - k. Rick Gillespie stated the American Legion would continue its community service efforts regardless of the outcome.

**8. Lot boundary line changes for Parcel 1 & Parcel 2 at the Carlin Industrial Park (possible action item):**

- A. Review, discussion, and possible approval for lot boundary line changes to Parcel 1 & Parcel 2 at the Carlin Industrial Park to correct the encroachment of the equestrian center corral onto Parcel 1, and to extend Carlin Trend Drive.
  - a. Mayor Holbrook stated that the Carlin Equestrian Park's corral had encroached approximately half an acre onto neighboring Parcel 1, which was under contract for sale to a propane tank company. He stated that a resurvey had been completed to correct the boundary lines while preserving the equestrian center's usable land.
  - b. Cameron Kinney stated that the agenda lacked sufficient details, including parcel

identification numbers and maps, to make an informed decision. He stated his frustration with moving forward without proper documentation.

- c. Melinda Harris stated that Parcel 1 was the property being sold to the propane company, while Parcel 2 contained the equestrian park facilities affected by the encroachment.
- d. Anna Penola stated that both parcels were within city limits and clarified that the propane company (WB Tanks) had agreed to the minor acreage adjustment. She stated that High Desert Engineering had completed the resurvey.
- e. Mayor Holbrook stated the council would take a 10-minute recess to retrieve the missing map.
- f. Mayor Holbrook stated he will call the order of meeting at 7:05 and would like to note that all council people are back after the recess.
- g. Cameron Kinney stated that the newly provided Map 224.123 provided adequate clarity on the parcel boundaries.
- h. *Cameron Kinney moved to approve the new lot boundary maps for parcel one and parcel two as presented on map 224.123. Denise Taylor seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**9. New Water Rate Study for City of Carlin (possible action item):**

- A. Review, discussion, and possible action for the Carlin City Council to commission a new water rate study for the City of Carlin.
  - a. Mayor Holbrook stated that this study was necessary due to several factors including new business development, inflation impacts, and community feedback received since the last rate study was conducted.
  - b. Mayor Holbrook stated that the current water rate structure had significant gaps, particularly regarding metered water rates for residential customers. He stated that while commercial water rates were established, the city lacked proper metered rate structures for other users.
  - c. Mayor Holbrook stated that a new comprehensive study would allow the city to modernize its water pricing system and address these deficiencies.
  - d. *Denise Taylor made a motion to approve and commission a new water rate study for the city of Carlin. Cameron Kinney stated I second. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**10. Appeal, pursuant to City Code of Carlin 9-4-16, from the City of Carlin's decision to bill each RV pad of Uribe Enterprise, LLC's Desert Gold RV Park as a non-metered RV customer rather than billing each meter pursuant to City Code of Carlin 94-34 ( c ) ( 1) and Resolution 2022-07 (possible action item).**

- A. Review, discussion, and possible action on appeal described above.
  - a. Mayor Holbrook stated he recommended postponing the decision until the February 12th meeting. He stated this delay would allow city staff to gather additional information and complete necessary verifications.

- b. Mayor Holbrook stated the city's legal counsel had been consulted and supported this recommendation.
- c. *Cameron Kinney moved to table this agenda item until the February 12th meeting. Denise Taylor stated I'll second. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**11. Review, discussion, and first reading of Ordinance No. 262, AN ORDINANCE AMENDING TITLE 9, CHAPTER 4 OF THE CARLIN CITY CODE ENTITLED “CARLIN WATER CODE” and all related matters (possible action item):**

- A. Review, discussion and possible action for the Carlin City Council to approve the first reading of Ordinance 262.
  - a. Mayor Holbrook stated that city legal counsel had reviewed the proposed ordinance and recommended postponing formal action.
  - b. Mayor Holbrook stated that legal counsel identified several outstanding questions requiring additional review before proceeding.
  - c. Mayor Holbrook stated that these unresolved issues necessitated delaying consideration until they could be properly addressed.
  - d. Mayor Holbrook stated that based on legal counsel's recommendation, the council should take no formal action on Ordinance 262 during the current meeting.
  - e. Mayor Holbrook stated that the matter would be placed on a future agenda after completing the necessary legal review.

**12. Discussion and possible action to approve Resolution 2024-10, a RESOLUTION AMENDING, CLARIFYING, AND ESTABLISHING METERED WATER RATES FOR THE CITY OF CARLIN AND ALL MATTERS RELATED THERETO (possible action item):**

- A. Review, discussion, and possible approval of Resolution 2024-10 amending, clarifying, and establishing metered water rates for the City of Carlin.
  - a. Mayor Holbrook stated the resolution had only recently come to his attention that day.
  - b. Mayor Holbrook stated the council would take no action on the matter at this time.

**13. Second reading of Ordinance 263, an Ordinance increasing the corporate limits of the City of Carlin, Nevada, pursuant to the Provisions of N.R.S. 268.670 annexing thereto a certain tract of land partially contiguous to and not embraced within the present limits of the City of Carlin (possible action item):**

- A. Review, discussion, and possible approval and adoption of Ordinance 263.
  - a. Mayor Holbrook stated this was a necessary procedural step to formally incorporate land that should properly be part of Carlin's jurisdiction.
  - b. *Denise Taylor made a motion to approve the second reading of Ordinance 263, an ordinance increasing the corporate limits of the City of Carlin, Nevada, pursuant to the provisions of NRS 268.670, annexing thereto a certain tract of*

*land partially contiguous to and not embraced within the present limits of the City of Carlin as discussed, and move the Ordinance 263 to be adopted. Cameron Kinney seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**14. Proposal to Reorganize the Carlin Public Works Department (possible action item):**

A. Review, discussion, and possible action to reorganize the Carlin Public Works Department.

- a. Mayor Holbrook stated the plan involved eliminating the vacant director position and reallocating its salary budget to create a second supervisor position and increase wages for equipment operators.
- b. Mayor Holbrook stated this adjustment could help address ongoing hiring difficulties, noting that nine to ten candidates had previously declined job offers due to insufficient compensation levels.
- c. Denise Taylor stated her concerns about the proposal's potential impacts. She stated that removing the director position might create excessive administrative burdens for remaining staff members.
- d. Lyndsie Whigham stated she had not been properly informed about these discussions despite serving as the Public Works liaison.
- e. Lyndsie Whigham stated that union negotiations regarding a new "lead" position and responsibility redistribution were already underway without full council awareness.
- f. Lyndsie Whigham stated this raised procedural questions about whether union discussions should follow rather than precede council deliberation.
- g. Mayor Holbrook stated the matter required further review of staffing needs, compensation adjustments, and proper procedural protocols with the union.
- h. Mayor Holbrook stated that the council would consider a proposal to reorganize the Carlin Public Works Department by eliminating the vacant director position and reallocating its salary to create additional supervisory roles and increase wages for field staff.
- i. Mayor Holbrook stated this restructuring aimed to address persistent staffing shortages, noting that nine candidates had declined job offers due to uncompetitive compensation.
- j. Lyndsie Whigham stated she had concerns about the proposal's development. She stated the council had previously elevated the director position's qualifications to require engineering credentials, yet was now considering eliminating the role entirely.
- k. Lyndsie Whigham stated this reversal warranted further examination. She also stated that preliminary union discussions about the reorganization had occurred without proper council oversight.
- l. Joe Massa stated the department currently operated with only five staff members, three of whom were available for fieldwork.
- m. Joe Massa stated the city could not match local mining wages, despite offering better benefits, making recruitment difficult.

- n. Brandon Keller stated that removing the director position might compromise departmental oversight and safety protocols.
- o. Lyndsie Whigham stated the proposal seemed inconsistent with prior efforts to professionalize the leadership role.
- p. Joe Massa stated the current team was understaffed for upcoming seasonal demands.
- q. Mayor Holbrook stated the proposal required additional analysis of recruitment solutions, budget impacts, and proper union negotiation procedures.
- r. Mayor Holbrook stated the matter would be tabled for future discussion during budget deliberations.

**15. Change Order #1 from Firetrucks Unlimited for the ambulance remount of Unit # 27734 – 2023 Dodge 5500 ambulance (possible action item):**

- A. Review, discussion, and possible approval of change order #1.
  - a. Linda Bingaman stated that during the ambulance inspection at Fire Trucks Unlimited, several necessary upgrades were identified beyond the original \$218,000 proposal. She stated these included critical safety components like an airhorn (\$1,200) and door latch replacements (\$3,500), along with operational improvements such as UV disinfection system(\$2,300) and additional LED lighting (\$850).
  - b. Linda Bingaman stated the most significant addition was the Stryker power cot loading system, originally quoted at \$43,000 but negotiated down to \$33,000 through direct purchase and separate installation. She stated this would reduce injury risks for EMS personnel while staying within the \$250,000 – \$260,000 budgeted by Finance Director Richard.
  - c. Amanda Curry stated that manual lifting of gurneys with patients regularly exceeded 500 pounds, causing multiple back injuries among crew members. She stated the power loading system would improve safety and reduce dependence on law enforcement assistance for heavy lifts.
  - d. *Lyndsie Whigham made a motion over the city of Carlin to approve change order number one for the ambulance remount as presented with the adjustment of the Stryker cot loading system. Denise Taylor seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**16. Mr and Mrs Clean Elko, LLC bid to provide janitorial services for the Carlin Justice Building and City Office (possible action item):**

- A. Review, discussion, and possible approval of Mr and Mrs Clean Elko, LLC bid to provide janitorial services for the Carlin Justice Building and City Office.
  - a. Lyndsie Whigham stated she questioned why the Public Works office had been excluded from the proposed janitorial services contract.
  - b. Brandon Keller stated he shared this concern that any cleaning contract should

- encompass all city buildings rather than selected facilities.
- c. Mayor Holbrook stated the city currently utilized honor camp crews for cleaning services, acknowledging their performance had been inconsistent but recently satisfactory.
  - d. Mayor Holbrook stated he opposed approving a contract for only one building, suggesting this should be an all-or-none budgetary decision.
  - e. Maryann Storey stated her preference for city staff maintaining their own office spaces.
  - f. Joe Massa stated his department could continue handling their own cleaning needs, viewing this as a cost-saving measure for the city.
  - g. ***Cameron Kinney moved to decline the bid from Mr. and Mrs. Queen of the LLC for janitorial services for the city of Carlin. Brandon Keller seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**17. PlumbLine quote for new furnace at Senior Center (possible action item):**

- A. Review, discussion, and possible approval to replace the old furnace at the Senior Center.
  - a. Mayor Holbrook stated the council would consider replacing the senior center furnace, noting Senior Center representative Barbie Johnson had expected this to be a budget discussion item rather than an immediate action item.
  - b. Mayor Holbrook stated Johnson had left the meeting after clarifying her position to defer the decision.
  - c. Cameron Kinney stated the current quoted price would likely increase by approximately \$5,000 if delayed until budget discussions.
  - d. Joe Massa stated the furnace had required recent blower motor repairs but remained operational.
  - e. Joe Massa stated these were relatively simple and affordable heating systems compared to alternatives like boiler or geothermal systems.
  - f. Mayor Holbrook stated no motions had been made and moved to the next agenda item.

**18. APPROVAL of Expenditures and Purchase Orders (possible action item):**

- A. Review, discussion, and possible approval of City expenditures between December 12, 2024 and December 25, 2024. The expenditure list is available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.
  - a. ***Cameron Kinney moved to approve the expenditures between December 12th, 2024, and December 25th, 2024. Councilmember Lyndsie Whigham seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***
- B. Review, discussion, and possible approval of City expenditures between December 26, 2024 and January 8, 2025. The expenditure list is available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.
  - a. Cameron Kinney stated he identified an incorrect invoice date from The Owls Co.

Incorporated that listed December 2023 instead of December 2024.

- b. Cameron Kinney moved to approve the expenditures for the dates between December 26, 2024 and January 8, 2025 with noted changes. Lyndsie Whigham seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**19. PUBLIC COMMENTS: (Non-Action Item)**

- a. Mayor Holbrook stated there are no public comments.

**20. Adjournment**

- a. Mayor Holbrook adjourned the meeting at 8:00 p.m.

**Approved:**

**Attest:**

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**Mayor, Dana Holbrook**

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**Carlin City Clerk, Melinda Harris**

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**January 22nd, 2025  
6:00 PM**

**CALL TO ORDER AND ROLL CALL**

Council Members Present: Mayor Dana Holbrook  
Vice Mayor Cameron Kinney  
Councilperson Denise Taylor  
Councilperson Lyndsie Whigham  
Councilperson Brandon Keller

Council Members Absent:

Staff: Richard Braithwaite, City Manager  
Anna Penola, Building Department  
Logan Jensen, DOWL  
Melinda Harris, City Clerk

Public: Alejandro Perez, Self

**Pledge of Allegiance:**

**1. Comments by the General Public (Non-Action Item):**

- A. Mayor Holbrook opened the meeting and stated there were no public comments, prompting a move to the next agenda item.

**2. Training on Open Meeting Law, ethics and other subjects for City Council members after an election (non-action item)**

- A. Training on Open Meeting Law and other subjects provided by Wayne Carlson, Executive Director with POOL/PACT. Training is scheduled for 2 hours.
  - a. Mayor Holbrook stated they were adjusting the meeting agenda to address the special use permit application first and would come back to Agenda Item #2 later in the meeting.

**3. Application for Special Use Permit from Alejandro Perez (possible action item):**

- A. Review, discussion, and possible approval for a special use permit for Alejandro Perez.
  - a. Mayor Holbrook stated they had inspected the trailer and, despite typically opposing older trailers, personally supported approval in this case.
  - b. Denise Taylor stated that while the trailer appeared well-maintained, Alejandro Perez should have verified zoning requirements given his professional experience.
  - c. Anna Penola stated that the state frequently provides incorrect permitting information. She stated that Perez would not have known about city requirements and that the trailer met quality standards.
  - d. Denise Taylor stated that she agreed the trailer was in good condition but emphasized that business owners must research regulations.
  - e. Alejandro Perez stated that this was his first time relocating a trailer to Carlin. He stated that he had previously worked directly with state agencies in other areas and apologized for the oversight, requesting proper approval.
  - f. Cameron Kinney stated that city code did not mandate a special use permit for trailers in mobile home parks (RMH-1 zones). He stated that age restrictions only applied to residential zones and suggested refunding the \$175 application fee.
  - g. Anna Penola stated that mobile homes were defined as residences under city code.
  - h. Cameron Kinney stated that the age rule did not apply in this zoning district.
  - i. Mayor Holbrook stated that approving the permit would eliminate uncertainty, even if not strictly required. He stated the council could revisit refunding the fee later if necessary.
  - j. Richard Braithwaite stated that conflicting ordinances caused confusion. He stated that approving the permit was the safest option and noted upcoming code revisions would clarify requirements.
  - k. *Denise Taylor made the motion to approve the special use permit for Alejandro Perez. Lyndsie Whigham seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**4. Possible appointment of Tim Storey to the Planning Commission (possible action item):**

- A. Review, discussion, and possible approval to appoint Tim Storey to the Planning Commission for the City of Carlin.
  - a. Mayor Holbrook stated that this was a review and potential approval of Storey's appointment to the Planning Commission.
  - b. Cameron Kinney stated that he had attended the Planning Commission meeting. He stated there were no objections to Storey joining the commission.
  - c. Cameron Kinney stated that current members were excited to have another interested participant who could contribute to discussions.
  - d. Mayor Holbrook stated his full support for the appointment.
  - e. *Cameron Kinney moved to approve Tim Storey to the Planning Commission for the City of Carlin. Lyndsie Whigham seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**5. DOWL Task Order number 15 for the Oak Street Sewer Lift Station project (for possible action):**

- A. Review, discussion, and possible approval to engage the City Engineer, DOWL, to do engineering, budgeting, and permitting for the Oak Street Sewer Lift Station project.
  - a. Logan Jensen from DOWL Engineering stated that the proposed scope of work included completing 30% design plans and necessary field work. He stated that the current lift station is outdated, requires daily maintenance by Public Works staff to clear debris, and may soon be overwhelmed by Carlin's growth.
  - b. Mayor Holbrook stated his strong support for moving forward with the project immediately, noting that the complete project would likely take 12-18 months to complete.
  - c. Logan Jensen stated that the initial 30% design phase would take approximately 3-4 months and would establish the basis for permitting with state agencies and coordination with equipment manufacturers.
  - d. Richard Braithwaite stated that this project would analyze whether the station needed complete replacement or could be modernized. He stated that the existing lift station represents the most critical component of Carlin's sewer system, currently only providing a 2-hour warning before potential backflow issues, well below the state's 6-hour standard.
  - e. Richard Braithwaite stated the need to move quickly to secure grant funding and avoid rising costs due to delays.
  - f. Cameron Kinney moved to approve to engage the city engineer, DOWL, to do engineering budgeting and permitting for the Oak Street sewer lift station project. Brandon Keller seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.*

**6. DOWL bid for residential subdivision project (possible action item):**

- A. Review, discussion, and possible approval to engage the City Engineer, DOWL, to do engineering, budgeting, and permitting for the residential subdivision project located at the ends of Poplar Street and Silver Street.
  - a. Richard Braithwaite stated that this project would create 40-50 new homes on half-acre to acre lots to address Carlin's housing shortage. He stated that DOWL Engineering had been selected to handle full design and permitting work after other firms submitted incomplete proposals.
  - b. Richard Braithwaite stated the total project cost was estimated at \$3 million. He stated that Nevada Gold Mines had committed \$2 million in funding, while David Peck of Capurro had pledged equipment and labor support.
  - c. Richard Braithwaite stated the city's potential contribution would be approximately \$500,000. He also stated he had secured financing options through the new Nevada State Land Bank program.
  - d. Richard Braithwaite stated that despite recent mining industry challenges, Nevada Gold Mines remained fully committed.
  - e. Richard Braithwaite stated that DOWL had identified potential cost savings, including eliminating the need for a \$750,000 water tank through alternative

- engineering solutions.
- f. Mayor Holbrook stated his strong support for moving forward with the engineering phase. He stated this work would verify the land's suitability for development while allowing the city to pause if necessary.
  - g. Cameron Kinney stated the importance of conducting proper soil testing and feasibility studies before full project approval.
  - h. *Denise Taylor moved to approve and accept a bid from DOWL for the residential subdivision engineering as presented. Cameron Kinney seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**(The council moved back to Agenda Item #2)**

**2. Training on Open Meeting Law, ethics and other subjects for City Council members after an election (non-action item)**

- B. Training on Open Meeting Law and other subjects provided by Wayne Carlson, Executive Director with POOL/PACT. Training is scheduled for 2 hours.
  - a. Mayor Holbrook stated that the training was required for council members following the election and would cover open meeting law compliance and ethical governance standards.
  - b. Mayor Holbrook stated that Wayne Carlson, Executive Director of Cool Impact Training, would lead the two-hour session.
  - c. The council participated in the training, which included detailed instruction on legal requirements and best practices for public meetings.

**7. APPROVAL of Minutes (possible action item):**

- A. Review, discussion and possible approval of the Carlin City Council Meeting Minutes for July 24, 2024, and all related matters. Draft minutes are available for public inspection at City Hall, 151 S. 8th Street, Carlin, Nevada.
  - a. *Cameron Kinney moved to approve the minutes for July 24th, 2024 for the regular meeting on the Carlin City Council as presented. Denise Taylor seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**8. APPROVAL of Expenditures and Purchase Orders (possible action item):**

- A. Review, discussion, and possible approval of City expenditures between January 3, 2025 and January 22, 2025. The expenditure list is available for public inspection at City Hall, 151 S 8th Street, Carlin Nevada.
  - a. Mayor Holbrook stated he had no conflicts of interest regarding these expenditures despite his wife's judicial position.
  - b. Cameron Kinney stated he found some date discrepancies in the documentation, particularly on page 13 regarding invoice submission dates.
  - c. *Denise Taylor made a motion to approve expenditures for 1-3-25 through 1-22-25 with the changes mentioned. Cameron Kinney seconded. Mayor Holbrook called a vote. The council voted unanimously in favor, with all members approving. The motion passed.***

**3. PUBLIC COMMENTS: (Non-Action Item)**

- a. Cameron Kinney stated that the Northeast Nevada Regional Development Authority was hosting a networking event on January 31st from 8:00-9:30 AM. He stated this would feature Tom Burns, Director of the Nevada Governor's Office of Economic Development and would be held at the offices in McCollum Hall. He stated he could provide the exact address and further details to any council members interested in attending.
- b. Cameron Kinney stated there would be virtual consultation meetings regarding the 2025-2029 Fair Housing Plan. He stated these meetings, originally scheduled earlier, had been postponed to February and would be conducted via Microsoft Teams. He stated his availability to share the meeting links and additional information with his colleagues.

**4. Adjournment**

- a. Mayor Holbrook adjourned the meeting at 9:27 p.m.

**Approved:**

**Attest:**

\_\_\_\_\_  
**Mayor, Dana Holbrook**

\_\_\_\_\_  
**Carlin City Clerk, Melinda Harris**

**CARLIN SPECIAL CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**February 03, 2025  
6:00 PM**

**CALL TO ORDER AND ROLL CALL**

Council Members Present: Mayor Dana Holbrook  
Vice Mayor Cameron Kinney  
Councilperson Denise Taylor  
Councilperson Lyndsie Whigham  
Councilperson Brandon Keller

Council Members Absent:

Staff: Richard Braithwaite, City Manager  
Joe Massa, Public Works

Public: Linda Bingaman, Carlin Volunteer Fire Department  
Karen Carr-Brian, Carlin Police Department  
Danyelle Keller, Carlin Volunteer Fire Department  
Keegan Baty, Carlin Police Department  
Jason Ward, Carlin Police Department

**Pledge of Allegiance:**

**1. Comments by the General Public (Non-Action Item):**

- a. Mayor Holbrook opened the meeting and stated there were no public comments, prompting a move to the next agenda item.

**2. Motion to Move to Closed Session to conduct job candidate interview (action item):**

**A. If this Agenda Item is not approved, then move to Agenda Item #5.**

- a. Councilmember Denise Taylor made a motion to close the session at 6:01 PM.
- b. Councilmember Cameron Kinney seconded the motion.
- c. Councilmember Brandon Keller stated that he believed the council had previously discussed revising the job requirements before reposting the position.
- d. Mayor Holbrook stated that the current session was only for conducting an

- interview, with no formal action being taken until a future meeting.
- e. Richard Braithwaite stated that the job had been posted for about a month prior to an employee's retirement but was taken down three weeks earlier when the council decided to revise the job description. He stated that no updated posting was currently active.
  - f. After no further discussion, Mayor Holbrook stated that the council would close the session at 6:03 PM and return to an open meeting afterward.

**3. Employment Interview (non-action item):**

**A. If the Motion to Move to Closed Session was not approved, then this Agenda Item #3 cannot take place. Closed sessions cannot be broadcast or made public. Job candidate interview as follows; Joe Massa (Currently Foreman for Carlin Public Works Department)**

- a. Mayor Holbrook introduced the employment interview agenda item, explaining that the session needed to be closed since the candidate, Joe Massa, was currently employed by the City of Carlin as a firefighter in the Public Works Department.
- b. Mayor Holbrook stated confidentiality was necessary to protect the employee's privacy during the discussion.
- c. Mayor Holbrook stated there were about 15 prepared questions for the candidate. Council members would have an opportunity to ask follow-up questions after the initial responses.

**B. Mayor Holbrook asked Interview Question #1:**

**"Briefly describe in two or three minutes your work experience that qualifies you to be the director of the Carlin Public Works Department."**

- a. Joe Massa stated his extensive background in construction trades since his teenage years, including both residential and commercial construction experience. He stated he had operated various types of equipment and held supervisory roles throughout his career.
- b. Joe Massa stated his educational background, including an associate degree in Engineering Science and partial completion of a four-year Industrial Engineering program. He stated his strong work history and ability to find employment even during seasonal slowdowns in the construction industry.
- c. Joe Massa stated that while he doesn't know everything, his seven months working in Carlin's department had given him valuable experience. He highlighted his problem-solving skills, resourcefulness, and commitment to completing tasks as key qualifications for the position.

**C. Denise Taylor asked Interview Question #2:**

**"Joe, tell us about a time you disagreed with your supervisor's instructions and what did you do and what was the result?"**

- a. Joe Massa stated that he identified inefficiencies in the maintenance procedures for the city's DuraPatcher equipment.
- b. Joe Massa stated that the existing approach was causing operational delays and reduced productivity.
- c. Joe Massa stated that he discussed his proposed improvements with his supervisor Carlos, who approved the changes.
- d. Joe Massa stated that the new maintenance plan significantly improved the

- equipment's reliability and work output.
- e. Joe Massa stated there are safety concerns with the manual handling of chlorine barrels during water system maintenance.
  - f. Joe Massa stated that the physical process of moving heavy barrels posed injury risks to workers.
  - g. Joe Massa stated that he proposed and implemented a mechanical solution using a transfer pump and skid-steer barrel clamp system.
  - h. Joe Massa stated that this change eliminated manual handling risks while making the process more efficient.
  - i. Joe Massa stated that long-time employee Clay particularly appreciated the new system after years of performing the task manually.
  - j. Joe Massa stated that in both cases he followed proper channels by discussing his concerns and proposed solutions with his supervisor before implementing changes.
  - k. Joe Massa stated that these examples demonstrated his problem-solving approach and ability to improve operations while maintaining workplace safety.

**D. Lyndsie Whigham asked Interview Question #3:**

**"Do you have any experience with internal budgets and/or allocating funds within your department?"**

- a. Joe Massa stated that he had no prior experience with financial management aspects of running a department, acknowledging this as a gap in his qualifications.
- b. Joe Massa stated that he recognized the importance of this skill and had already discussed mentorship opportunities with Carlos, his current supervisor.
- c. Joe Massa stated that Carlos had offered to provide guidance on budget management based on his own experience.
- d. Joe Massa stated that Richard could provide additional support in this area.
- e. Joe Massa stated there would be a learning curve, he expressed confidence that with this mentorship, he would develop the necessary budgeting skills.

**E. Brandon Keller asked Interview Question #4:**

**"What is your safety protocol when using machinery and when using chemicals?"**

- a. Joe Massa stated that all equipment operators conduct pre-trip inspections before use, with any identified safety issues being reported to both himself and the mechanic.
- b. Joe Massa stated that any machinery with safety concerns would be taken out of service until repaired.
- c. Joe Massa stated that chlorine represents their most hazardous chemical, but the implementation of transfer pumps and proper PPE has significantly reduced risks.
- d. Joe Massa stated their procedures for handling sewer treatment chemicals, noting there are safety measures in place to prevent exposure.
- e. Joe Massa stated that safety remains a top priority for all department staff, with team members looking out for each other and maintaining open communication about potential hazards.
- f. Joe Massa stated his openness to safety suggestions from any team member.

**F. Cameron Kinney asked Interview Question #5:**

**"What is the minimum and maximum chlorine residual allowed in a public water system?"**

- a. Joe Massa stated that the maximum allowable chlorine residual is 5.0 parts per million.
- b. Joe Massa stated he had some uncertainty about the minimum requirement but explained that some municipalities operate with zero chlorine when water testing confirms safety.
- c. Joe Massa stated that Carlin's system currently maintains levels between 0.7 and 0.9 ppm, deliberately keeping chlorine low enough to avoid noticeable taste while ensuring water safety.
- d. Joe Massa stated regular testing shows their system meets all quality standards.

**G. Mayor Holbrook asked Interview Question #6:**

**"When repairing a leak in a water main, what must you do if the water pressure falls below zero?"**

- a. Joe Massa stated that pressure necessarily falls to zero during main repairs when valves are closed.
- b. Joe Massa stated there is a three-step response protocol: First, issuing public service announcements to notify affected residents; second, coordinating with SPB (their licensing authority) and NDEP (the state environmental agency); and third, implementing boil-water advisories if contamination risks exist.
- c. Joe Massa stated Carlin's Sixth Street water main incident as an example where this full protocol was activated due to potential system infiltration.
- d. Joe Massa stated the importance of clear public communication and regulatory compliance in such situations.

**H. Denise Taylor asked Interview Question #7:**

**"If you need to find a water valve, where is the first place you must look?"**

- a. Joe Massa stated that the first step involves consulting the department's run book, a large-format street catalog that provides approximate valve locations.
- b. Joe Massa stated the book has limitations, explaining that field verification with metal detectors is often necessary since many valves become buried or paved over.
- c. Joe Massa stated there are situations where repair crews had to excavate DuraPatch material covering valve boxes that had been mistakenly identified as potholes.

**I. Lyndsie Whigham asked Interview Question #8:**

**"When installing or replacing a fire hydrant, which is acceptable to use? An MJ mechanical joint or a Megalug?"**

- a. Joe Massa stated that mechanical joint (MJ) connections are generally preferred but emphasized the importance of matching connection types to the specific pipe materials in Carlin's system.
- b. Joe Massa stated the challenges of working with various pipe types including cement asbestos (CA), steel, and C900 lines.
- c. Joe Massa stated that Western Nevada serves as a valuable resource for obtaining specialized fittings and technical guidance for these installations.

**J. Brandon Keller asked Interview Question #9:**

**"What is the minimum distance allowed between a water and sewer main?"**

- a. Joe Massa stated that 18 inches is the required minimum distance, with the additional requirement that sewer lines must be concrete-encased when installed at this minimum separation.

**K. Cameron Kinney asked Interview Question #10:**

**"If you had the city's only loader broken down and a fire truck, which one would you have the mechanic work on first?"**

- a. Joe Massa stated that emergency vehicles, including fire trucks, always take precedence.
- b. Joe Massa stated the city could rent or borrow a loader if needed.

**L. Mayor Holbrook asked Interview Question #11:**

**"Are you familiar with the current and future projects Public Works is involved in?"**

- a. Joe Massa stated he was aware of multiple projects, including the Splash Pad, the Arthur Springs water line replacement, potential water extension to Tamara Ranch Road, sewer system improvements on Bush Street, and infrastructure work for new businesses such as Kapurro's relocation near the Equestrian Center.

**M. Denise Taylor asked Interview Question #12:**

**"How do you plan on prioritizing the current and future projects within Public Works?"**

- a. Joe Massa stated that the Arthur Springs water line replacement was the top priority due to its age, deteriorating material, and critical importance to the city's infrastructure. He stated that after consulting with a colleague familiar with the line's history, he confirmed its urgent need for replacement.
- b. Denise Taylor stated a followed-up question on how overlapping projects would be managed with current staffing.
- c. Joe Massa stated that while the team had handled recent projects like the water main transition and work for LUV/TA businesses, unexpected demands required constant reprioritization. He described the process as addressing immediate needs first, before moving to the next task.

**N. Denise Taylor asked Interview Question #13:**

**"If you need to find a water valve, where is the first place you must look?"**

- a. Joe Massa stated the alleyways were in poor condition and acknowledged public frustration. A small grader intended for alley repairs was deemed unusable after mechanical inspection.
- b. Joe Massa stated that weed overgrowth, particularly in alleys and vacant lots, remained a persistent issue.
- c. Joe Massa stated four main water valves needed replacement (at Fifth/Ash, Tenth/Fur, Ninth Street, and another location) due to leaks and malfunctions. Additionally, he mentioned buried water boxes (like one at Tenth/Cedar) that required excavation and elevation to proper grade for accessibility.

- d. Joe Massa stated that at least one sewer manhole needed to be uncovered and raised, along with two frequently buried clean-out boxes that required concrete rings for easier access.
- e. Joe Massa stated they were listed but emphasized that the faulty water valves were the most critical.
- f. Joe Massa stated that sewer clean-outs, while important, could be addressed less urgently since they were only needed biannually.
- g. Joe Massa stated that sewer line maintenance alone could keep a three-person crew occupied full-time due to root intrusions and backups.

**O. Brandon Keller asked Interview Question #14:**

**"Where would I look to find information on prohibited workplace behavior?"**

- a. Joe Massa stated that employees should consult the POOL/PACT website for training materials on prohibited conduct.
- b. Joe Massa stated all current staff except two new hires had completed this training and emphasized the need for clear guidelines about misconduct consequences.

**P. Cameron Kinney asked Interview Question #15:**

**"Is it acceptable to use city vehicles or equipment for personal use?"**

- a. Joe Massa stated that no city vehicles, equipment, or supplies - including maintenance items and cleaning products - should ever be used for personal purposes.

**Q. Brandon Keller asked Interview Question #16:**

**"As far as grant writing and grant compliance, do you have any experience in that?"**

- a. Joe Massa stated that while he personally lacked experience in grant writing and compliance, he had recently discussed this need with Margaret.
- b. Joe Massa stated they recognized the importance of securing funding, particularly for equipment upgrades to improve community services.
- c. Joe Massa stated he planned to collaborate with Jennifer to pursue grant opportunities, mentioning that Margaret had recommended contacting the Office of Government Assistance as a valuable resource that both assists with and approves grant applications.
- d. Joe Massa stated that while having a dedicated grant writer would benefit the city, he understood current limitations in making that happen. He emphasized his commitment to developing grant-writing capabilities within his department.

**4. Motion to End Closed Session and move back to Open Session (action item):**

- a. Mayor Holbrook stated he would move to the next agenda item.
- b. ***Cameron Kinney moved to end the closed session and return to open session at 6:35 PM. Denise Taylor seconded. Motion passed.***
- c. Joe Massa stated his appreciation for everyone's time and expressed commitment to continuing their work together regardless of outcomes.

**5. Police Chief Performance Evaluation (non-action item):**

**A. Review and discussion of the performance review for the Carlin City Police Chief.**

**The Police Chief is an appointed position.**

- a. Mayor Holbrook stated that agenda item five involved reviewing the police chief's performance evaluation, clarifying this was a non-action discussion item with the official vote scheduled for the next meeting. He stated the evaluation would incorporate council and community feedback.
- b. Police Chief Kevin McKinney stated he had formally submitted a written dispute of his current evaluation and offered to answer any council questions about his concerns.
- c. Cameron Kinney stated only one council member had submitted evaluation feedback despite requests sent in December. He stated the council should verify whether additional responses were forthcoming before finalizing the assessment.
- d. Mayor Holbrook stated the evaluation was perception-based and ideally should include input from all five council members plus additional qualified evaluators. He stated imperfect evaluations were normal as they reflect different perspectives.
- e. Mayor Holbrook stated gathering more input could change the evaluation outcome, which was why this preliminary discussion was valuable.
- f. Mayor Holbrook stated the police chief's performance evaluation allowed for revisions and acknowledged Chief Kevin McKinney had properly voiced his concerns about the assessment. He stated the process was fair despite the disagreement.
- g. Mayor Holbrook stated concern about the chief approaching staff members about his evaluation, which could create uncomfortable situations.
- h. Mayor Holbrook stated citizens had reported difficulties contacting the police office and emphasized the need for better accessibility
- i. Mayor Holbrook stated complaints needed better follow-up and more accurate information sharing with citizens.
- j. Mayor Holbrook stated residents shouldn't feel unsafe walking dogs and hoped officers could balance all responsibilities
- k. Mayor Holbrook stated legal counsel needed complete case information for proper handling.
- l. Mayor Holbrook stated he believed Chief McKinney was performing adequately overall. He stated the evaluation process would continue with opportunities for improvement before final consideration.
- m. Mayor Holbrook stated he believed Police Chief Kevin McKinney was performing adequately and stated she saw no reason to oppose his reappointment. He stated he had maintained smooth operations and would likely continue to do so.
- n. Denise Taylor stated she maintained direct communication with the chief about any issues, citing past examples where concerns were resolved through meetings. She stated her frank communication style ensured problems were addressed openly.
- o. Lyndsie Whigham stated she needed clarification about how community input factored into evaluations.
- p. Mayor Holbrook stated that while community perceptions were considered,

council members ultimately conducted the evaluation based on multiple inputs. He stated the absence of public opposition suggested community satisfaction.

- q. Lyndsie Whigham stated she questioned City Manager Richard's role in the process.
- r. Mayor Holbrook stated the city manager served as HR representative and could provide input when necessary.
- s. Lyndsie Whigham stated she had incomplete knowledge to fully assess the police chief's performance, noting most public feedback tends to be negative. She stated she needed clarification about evaluation standards and asked Chief McKinney about who did his previous review.
- t. Kevin McKinney stated the city manager did the previous evaluation.
- u. Richard Braithwaite stated the council serves as the HR authority for appointed officials, not the city manager's office. He stated the council must conduct all evaluations and disciplinary actions for appointed positions.
- v. Lyndsie Whigham stated she was unaware of this responsibility and had assumed the city manager handled such matters.
- w. Mayor Holbrook stated three positions - police chief, city manager, and city clerk - are directly appointed by council. These appointees report solely to the council for evaluations.
- x. Kevin McKinney stated this was his first evaluation conducted by the council with previous reviews had been handled by the city manager
- y. Mayor Holbrook stated prior evaluations should have involved council approval per city charter requirements.
- z. Mayor Holbrook stated evaluations for appointed officials like the police chief had lapsed in previous years due to administrative transitions. He stated the city clerk's evaluation was also overdue, acknowledging these reviews should occur annually but often get delayed.
- aa. Lyndsie Whigham stated the council may have failed in its evaluation responsibilities and suggested restarting the process.
- bb. Brandon Keller and Cameron Kinney stated they were satisfied with Chief McKinney's performance, praising his accessibility and leadership.
- cc. Cameron Kinney stated he maintained open communication as police liaison, but meetings had decreased due to lack of pressing issues.
- dd. Kevin McKinney stated he intentionally limited council communications to avoid burdening them with minor issues, preferring to resolve matters independently.
- ee. Kevin McKinney stated the negative evaluation surprised him since no prior performance concerns had been documented, suggesting it might reflect past personality conflicts rather than actual job performance.
- ff. Lyndsie Whigham stated confusion about the chief's supervisory structure.
- gg. Mayor Holbrook stated the entire council serves as supervisors for appointed officials, with Kinney acting as liaison but all members sharing oversight responsibility.
- hh. Mayor Holbrook stated the city manager (Richard) does not supervise the police chief.
- ii. Lyndsie Whigham stated that she questioned why the police chief needed to notify the city manager about his whereabouts.

- jj. Mayor Holbrook stated while not required for all movements, department heads should maintain communication about their activities for coordination purposes. He stated the police chief's communication patterns differed from other department heads.
- kk. Kevin McKinney stated he maintained consistent communication through both texts and emails about his movements, contrary to the evaluation's suggestion. He stated he could provide documentation of these notifications.
- ll. Mayor Holbrook stated his comments were meant as constructive feedback rather than disciplinary action.
- mm. Denise Taylor stated the council should address the evaluation at their next meeting.
- nn. Mayor Holbrook stated the council retained full authority to modify, accept, or reject the evaluation during the upcoming vote.
- oo. Linda Bingaman stated the current police department showed remarkable stability and professionalism compared to past administrations.
- pp. Linda Bingaman stated the low officer turnover and reduced community complaints demonstrated effective leadership under Chief McKinney.
- qq. Karen Carr-Brian stated she was a staff member who reviewed the evaluation. She stated that she found it highly unfair.
- rr. Karen Carr-Brian stated the evaluation contained only one positive comment (regarding community involvement) and otherwise rated the employee as subpar in all areas.
- ss. Karen Carr-Brian stated that it failed to recognize key contributions, such as maintaining department cohesion.
- tt. Karen Carr-Brian stated that the evaluation appeared biased and should be discarded and redone with input from the entire council rather than a single individual.
- uu. Karen Carr-Brian stated Kevin had good communication and work ethic. He is consistently in town by 8 AM, patrols the city, and checks into the office by 9 or 9:30 AM unless handling other duties.
- vv. Karen Carr-Brian stated that she works four 10-hour shifts per week and that the District Attorney's office understands to email her for urgent matters since she cannot always answer the phone while assisting others at the counter.
- ww. Karen Carr-Brian stated that expecting officers to be in the office solely to answer phones is unreasonable, as their primary duty is community safety.
- xx. Karen Carr-Brian stated that office hours are clearly posted, and she places a sign when she is unavailable. She stated that many people ignore these notices, and it is unfair for the employee to be penalized for call responsiveness when procedures are in place.
- yy. Karen Carr-Brian stated the council should conduct a fairer evaluation, arguing that issues should be addressed as they arise rather than being compiled at year-end without the employee's chance to respond.
- zz. Karen Carr-Brian stated that holding uncommunicated complaints against the employee in an evaluation is unjust and undermines transparency.
- aaa. Mayor Holbrook stated that Councilmember Lyndsie Whigham would be leaving at 7:09 PM, after which no further action would be taken.

- bbb. Mayor Holbrook stated concerns about ongoing communication issues at the police department, stating that complaints about unanswered calls and unreturned voicemails had persisted for several years. He stated that as supervisor, Kevin was ultimately responsible for ensuring citizens could reliably contact the department.
- ccc. Karen Carr-Brian stated the technical challenges with their phone system. She stated that Frontier Communications claimed the department shouldn't have voicemail capability, despite clearly having it.
- ddd. Karen Carr-Brian stated calls were being forwarded to dispatch but noted that callers often hung up when reaching dispatch instead of leaving messages. Karen Carr-Brian stated she rarely checked the technically "non-existent" voicemail due to this confusion.
- eee. Cameron Kinney stated single issues on the evaluation shouldn't automatically drop scores to "unsatisfactory" levels. He stated that minor deficiencies should maintain a "satisfactory" rating with constructive feedback rather than harsh penalties.
- fff. Danyelle Keller stated she had witnessed Kevin consistently demonstrate compassion and go above and beyond in both professional and personal interactions.
- ggg. Danyelle Keller stated the council should consider the realities of emergency response work when evaluating availability expectations.
- hhh. Danyelle Keller stated that employees had historically been directed to the City Manager for HR matters and wanted clarification on proper procedures.
  - iii. Keegan Baty stated concerns about the meeting format and evaluation process. He stated that holding a special meeting without proper public notification through normal channels like Facebook created transparency issues. Keegan Baty stated that without access to meeting materials, meaningful public comment was impossible.
  - jjj. Keegan Baty stated that negative public perception often unfairly colors performance reviews of law enforcement. While communication systems may need improvement, technical issues like voicemail problems shouldn't reflect poorly on personnel evaluations. He stated the public safety building lacks both fire alarms and burglar alarms despite a recent near-fire incident.
  - kkk. Keegan Baty stated he did not like the special meeting for an evaluation, stating this had never occurred for previous police chiefs. Keegan Baty stated concerns that this situation creates perceptions of impending personnel changes, recalling traumatic 2018 events that permanently affected some officers' careers.
- lll. Mayor Holbrook stated the special meeting was called specifically to allow discussion of the protested evaluation, not as standard procedure. He stated this was a non-action item intended to give the police chief opportunity to respond and council members time to consider the evaluation.
- mmm. Keegan Baty stated the cumulative effect of these procedural irregularities created a "terrifying" environment for department heads. He invited council members to better understand police operations through ride-alongs.
  - nnn. Keegan Baty stated individual issues collectively created perception of looming significant changes.
  - ooo. Mayor Holbrook stated he never intended the review to affect his reappointment. He stated the evaluation process was fair and noted he had provided multiple

- opportunities for the chief to address any concerns.
- ppp. Keegan Baty stated that while he understood the intent, the accumulation of a bunch of little things created an unfavorable perception. He advised council members to be mindful of how their actions might be interpreted.
  - qqq. Jason Ward stated that problems first identified two-and-a-half years ago shouldn't factor into an annual performance review.
  - rrr. Mayor Holbrook stated he had believed they were resolved years earlier.
  - sss. Jason Ward stated that annual reviews should focus solely on recent performance.
  - ttt. Jason Ward stated that unlike other agencies he's familiar with, Carlin's department has moved past its 2018 controversies without lingering public perception problems.
  - uuu. Cameron Kinney stated the council had complied with all legal posting requirements of the special council meeting despite the absence of a Facebook notice.

**6. PUBLIC COMMENTS: (Non-Action Item)**

- a. No Public Comments

**7. Adjourn**

**A. Adjourn: Instead of a motion to Adjourn the meeting, the chair can ask if there is any further business. If there is no response, the chair can say, "Since there is no further business, the meeting is adjourned."**

- a. There was no further business. Mayor Holbrook adjourned the meeting at 7:26 p.m.

**Approved:**

**Attest:**

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**Mayor, Dana Holbrook**

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**Carlin City Clerk, Melinda Harris**

**12. APPROVAL of Expenditures and Purchase Orders (possible action item):**

- A) Review, discussion, and possible approval of City expenditures between May 15, 2025 and May 28, 2025. The expenditure list is available for public inspection at City Hall, 151 S 8<sup>th</sup> Street, Carlin Nevada.

**Possible Motion:** I make a motion to approve the city expenditures between May 15, 2025 and May 28, 2025 as discussed.

## Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-42-600</b>								
2565	RUBY MOUNTAIN NATURAL SP	1105496	4-5 GALLON WATER	10-42-600 OFFICE EXPENSE	04/02/2025	35.00	.00	
2565	RUBY MOUNTAIN NATURAL SP	1108725	3-5 GALLON WATER	10-42-600 OFFICE EXPENSE	04/30/2025	27.00	.00	
Total 10-42-600:						62.00	.00	
<b>10-44-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	10-44-200 EMPLOYEE BENEFITS	05/07/2025	2.50	.00	
Total 10-44-200:						2.50	.00	
<b>10-45-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	10-45-200 EMPLOYEE BENEFITS	05/07/2025	2.50	.00	
Total 10-45-200:						2.50	.00	
<b>10-45-430</b>								
3445	Executech Utah, Inc.	UTH-215186	MONTHLY SERVICE CHARGES	10-45-430 EQUIPMENT REPAIRS	05/01/2025	254.00	.00	
3445	Executech Utah, Inc.	UTH-216759	CLOUD STORAGE AND MONTH	10-45-430 EQUIPMENT REPAIRS	05/15/2025	216.94	.00	
Total 10-45-430:						470.94	.00	
<b>10-45-535</b>								
1731	FRONTIER COMMUNICATIONS	MAY 2025	CITY HALL 6354	10-45-535 TELEPHONE	05/05/2025	405.27	.00	
1731	FRONTIER COMMUNICATIONS	MAY 2025	CITY HALL 6912	10-45-535 TELEPHONE	05/05/2025	102.72	.00	
3861	Satview Broadband LTD	JUNE 2025	INTERNET CITY HALL 6.1.25 - 6.	10-45-535 TELEPHONE	05/20/2025	290.00	.00	
Total 10-45-535:						797.99	.00	
<b>10-53-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	10-53-200 EMPLOYEE BENEFITS	05/07/2025	2.50	.00	
Total 10-53-200:						2.50	.00	
<b>10-54-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	10-54-200 EMPLOYEE BENEFITS	05/07/2025	12.50	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-54-200:						12.50	.00	
<b>10-54-535</b>								
1731	FRONTIER COMMUNICATIONS	MAY 2025	police dept - 2221	10-54-535 TELEPHONE	05/05/2025	532.59	.00	
1731	FRONTIER COMMUNICATIONS	MAY 2025	police dept Fax -6710	10-54-535 TELEPHONE	05/05/2025	173.60	.00	
Total 10-54-535:						706.19	.00	
<b>10-54-600</b>								
3891	RUBY MOUNTAIN RESOURCE C	100205	SHDREDDING SERVICE	10-54-600 OFFICE SUPPLIES	05/07/2025	300.00	.00	
Total 10-54-600:						300.00	.00	
<b>10-54-616</b>								
3665	STATE OF NEVADA - Dept. of Pu	71489	FINGERPRINTING	10-54-616 INVESTIGATIVE EXPENSE	05/01/2025	39.00	.00	
Total 10-54-616:						39.00	.00	
<b>10-55-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	10-55-200 EMPLOYEE BENEFITS	05/07/2025	2.50	.00	
Total 10-55-200:						2.50	.00	
<b>10-55-270</b>								
1285	CARLIN VOLUNTEER FIRE DEP	112-8105782-7	Uniforms	10-55-270 UNIFORMS	05/19/2025	225.66	.00	
Total 10-55-270:						225.66	.00	
<b>10-55-430</b>								
2687	SIERRA ELECTRONICS	AR50276	949 MED RADIO	10-55-430 EQUIPMENT REPAIRS	05/07/2025	126.00	.00	
Total 10-55-430:						126.00	.00	
<b>10-55-535</b>								
1731	FRONTIER COMMUNICATIONS	MAY 2025	Fire Dept - 6969	10-55-535 TELEPHONE	05/05/2025	249.89	.00	
1731	FRONTIER COMMUNICATIONS	MAY 2025	New Fire Department Fax- 0045	10-55-535 TELEPHONE	05/05/2025	38.93	.00	
1731	FRONTIER COMMUNICATIONS	MAY 2025	New Fire Department Fax- 0058	10-55-535 TELEPHONE	05/05/2025	43.43	.00	
1773	GLOBALSTAR LLC	000000091363	SAT PHONE BILL	10-55-535 TELEPHONE	05/16/2025	105.94	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-55-535:						438.19	.00	
<b>10-55-600</b>								
1285	CARLIN VOLUNTEER FIRE DEP	00018051	NEVADA EMS RECERTIFICATIO	10-55-600 OFFICE EXPENSE	02/20/2025	34.00	.00	
1285	CARLIN VOLUNTEER FIRE DEP	00018058	NEVADA EMS RECERTIFICATIO	10-55-600 OFFICE EXPENSE	02/20/2025	34.00	.00	
1285	CARLIN VOLUNTEER FIRE DEP	00018074	NEVADA EMS RECERTIFICATIO	10-55-600 OFFICE EXPENSE	02/21/2025	34.00	.00	
1285	CARLIN VOLUNTEER FIRE DEP	00019282	NEVADA EMS RECERTIFICATIO	10-55-600 OFFICE EXPENSE	05/08/2025	49.00	.00	
1285	CARLIN VOLUNTEER FIRE DEP	00081309	NEVADA EMS RECERTIFICATIO	10-55-600 OFFICE EXPENSE	03/05/2025	34.00	.00	
1285	CARLIN VOLUNTEER FIRE DEP	1/28/25	CPR CARDS - DANYELLE & MIK	10-55-600 OFFICE EXPENSE	01/28/2025	15.00	.00	
1285	CARLIN VOLUNTEER FIRE DEP	1006835	NVFC REGISTRATION - DANELL	10-55-600 OFFICE EXPENSE	03/08/2025	24.00	.00	
1285	CARLIN VOLUNTEER FIRE DEP	1296378	NATIONAL REGISTRY RECERTI	10-55-600 OFFICE EXPENSE	02/07/2025	25.00	.00	
1285	CARLIN VOLUNTEER FIRE DEP	1308794	NATIONAL REGISTRY RECERTI	10-55-600 OFFICE EXPENSE	02/14/2025	26.00	.00	
1285	CARLIN VOLUNTEER FIRE DEP	1317950	NATIONAL REGISTRY RECERTI	10-55-600 OFFICE EXPENSE	02/20/2025	26.00	.00	
1285	CARLIN VOLUNTEER FIRE DEP	188079584	VEHICLE REGISTRATION - 949	10-55-600 OFFICE EXPENSE	05/07/2025	6.00	.00	
1285	CARLIN VOLUNTEER FIRE DEP	JAN - APRIL	ADOBE	10-55-600 OFFICE EXPENSE	04/28/2025	79.96	.00	
3960	IMAGEATREND, LLC	PS-INV115299	PREPLANNING SOFTWARE	10-55-600 OFFICE EXPENSE	04/23/2025	1,284.00	.00	
3947	XEROX	023482748	OFFICE PRINTER	10-55-600 OFFICE EXPENSE	05/01/2025	104.45	.00	
Total 10-55-600:						1,775.41	.00	
<b>10-55-610</b>								
1285	CARLIN VOLUNTEER FIRE DEP	111-2482546-3	OFFICE MATERIALS	10-55-610 MATERIALS & SUPPLIES	03/14/2025	176.27	.00	
1285	CARLIN VOLUNTEER FIRE DEP	111-4197490-4	ROAD FLARES	10-55-610 MATERIALS & SUPPLIES	01/24/2025	426.24	.00	
1285	CARLIN VOLUNTEER FIRE DEP	111-6014010-1	TRAFFIC WANDS	10-55-610 MATERIALS & SUPPLIES	01/24/2025	46.90	.00	
1285	CARLIN VOLUNTEER FIRE DEP	111-9126714-7	CR123A BATTERIES	10-55-610 MATERIALS & SUPPLIES	03/07/2025	54.82	.00	
1285	CARLIN VOLUNTEER FIRE DEP	112-0155905-0	INSULATED COOLERS FOR WIL	10-55-610 MATERIALS & SUPPLIES	05/19/2025	249.95	.00	
1285	CARLIN VOLUNTEER FIRE DEP	112-1158917-6	RECIPROCATING SAW BLADE	10-55-610 MATERIALS & SUPPLIES	05/19/2025	39.99	.00	
1285	CARLIN VOLUNTEER FIRE DEP	112-3948652-6	LR44 BATTERIES	10-55-610 MATERIALS & SUPPLIES	03/07/2025	7.48	.00	
1285	CARLIN VOLUNTEER FIRE DEP	3320 00062 19	FLAGGING	10-55-610 MATERIALS & SUPPLIES	04/18/2025	17.07	.00	
1285	CARLIN VOLUNTEER FIRE DEP	66847	14" FIRE & RESCUE BLADE	10-55-610 MATERIALS & SUPPLIES	02/19/2025	256.29	.00	
1285	CARLIN VOLUNTEER FIRE DEP	8250660	MATERIALS AND SUPPLIES	10-55-610 MATERIALS & SUPPLIES	05/19/2025	119.96	.00	
1285	CARLIN VOLUNTEER FIRE DEP	83534	STEP KIT 949	10-55-610 MATERIALS & SUPPLIES	04/24/2025	570.97	.00	
Total 10-55-610:						1,965.94	.00	
<b>10-60-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	10-60-200 EMPLOYEE BENEFITS	05/07/2025	2.50	.00	
Total 10-60-200:						2.50	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-60-430</b>								
3501	BRIDGESTONE HOSEPOWER, L	741053531-00	PLUG #51	10-60-430 EQUIPMENT REPAIRS	04/15/2025	.50	.00	
3952	EMPIRE SOUTHWEST LLC	EMPS6875305	V BELT #50	10-60-430 EQUIPMENT REPAIRS	05/08/2025	125.63	.00	
2576	O'REILLY AUTO PARTS	2804-405201	HOSE CLAMPS	10-60-430 EQUIPMENT REPAIRS	05/14/2025	13.80	.00	
2576	O'REILLY AUTO PARTS	2804-405369	HOSE CLAMPS	10-60-430 EQUIPMENT REPAIRS	05/15/2025	6.90	.00	
Total 10-60-430:						146.83	.00	
<b>10-60-435</b>								
1217	BRIDGESTONE/FIRESTONE AM	707-60567	FRONT TIRES #49	10-60-435 AUTO EXPENSE	05/16/2025	3,049.90	.00	
2576	O'REILLY AUTO PARTS	2804-403327	COIL AND SPARK PLUGS #225	10-60-435 AUTO EXPENSE	05/06/2025	53.52	.00	
2576	O'REILLY AUTO PARTS	2804-405289	OIL AND AIR FILTER 1-08	10-60-435 AUTO EXPENSE	05/15/2025	16.02	.00	
Total 10-60-435:						3,119.44	.00	
<b>10-60-610</b>								
2305	NORCO, INC	43636089	WELDING SUPPLIES	10-60-610 MATERIALS & SUPPLIES	05/20/2025	270.63	.00	
2576	O'REILLY AUTO PARTS	2804403470	MINI BULBS	10-60-610 MATERIALS & SUPPLIES	05/07/2025	7.58	.00	
Total 10-60-610:						278.21	.00	
<b>10-60-700</b>								
3458	DOWL	7463.30043.17	STREET PAVING AROUND FIRE	10-60-700 CAPITAL OUTLAY	05/08/2025	3,647.50	.00	
Total 10-60-700:						3,647.50	.00	
<b>10-64-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	10-64-200 EMPLOYEE BENEFITS	05/07/2025	2.50	.00	
Total 10-64-200:						2.50	.00	
<b>10-64-430</b>								
3015	WESTERN NEVADA SUPPLY CO	21744234	CEMETERY WATER SUPPLIES	10-64-430 EQUIPMENT REPAIRS	05/15/2025	125.34	.00	
Total 10-64-430:						125.34	.00	
<b>10-64-610</b>								
1925	INTERMOUNTAIN FARMERS AS	1022560380	Weed & Feed	10-64-610 MATERIALS & SUPPLIES	05/07/2025	219.96	.00	
Total 10-64-610:						219.96	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-65-610</b>								
1925	INTERMOUNTAIN FARMERS AS	1022560380	Weed & Feed	10-65-610 MATERIALS & SUPPLIES	05/07/2025	219.96	.00	
Total 10-65-610:						219.96	.00	
<b>10-65-700</b>								
3458	DOWL	7463.3043.08-	SPLASH PAD PROJECT	10-65-700 CAPITAL OUTLAY	05/08/2025	858.75	.00	
Total 10-65-700:						858.75	.00	
<b>10-66-535</b>								
1731	FRONTIER COMMUNICATIONS	MAY 2025	Library - 6766	10-66-535 TELEPHONE	05/05/2025	192.63	.00	
Total 10-66-535:						192.63	.00	
<b>10-79-200</b>								
2519	PUBLIC EMPLOYEES BENEFITS	785-0525	RETIREE BENEFITS	10-79-200 RETIREE BENEFITS	05/02/2025	1,351.90	.00	
Total 10-79-200:						1,351.90	.00	
<b>10-79-310</b>								
1781	GOICOECHEA, DI GRAZIA, COY	41890	ATTORNEY FEES FOR APRIL 20	10-79-310 LEGAL FEES	05/08/2025	4,780.00	.00	
Total 10-79-310:						4,780.00	.00	
<b>10-79-320</b>								
3613	MACLEOD WATTS, INC	050625CARLI	ACTURIAL VALUATION	10-79-320 ACCOUNTING FEES	05/06/2025	2,550.00	.00	
3855	SANDOVAL ADVISORY GROUP	S-202504	ACCOUNTING SERVICES	10-79-320 ACCOUNTING FEES	05/03/2025	3,907.88	.00	
Total 10-79-320:						6,457.88	.00	
<b>10-79-330</b>								
3458	DOWL	7363.30043.20	WATER UTILITY RATE STUDY	10-79-330 ENGINEERING FEES	05/09/2025	3,769.50	.00	
3458	DOWL	7380.30043.19	POPLAR STREET SUBDIVISION	10-79-330 ENGINEERING FEES	05/07/2025	19,317.50	.00	
3458	DOWL	7463.30043.02	ON CALL SERVICES	10-79-330 ENGINEERING FEES	05/08/2025	3,102.50	.00	
Total 10-79-330:						26,189.50	.00	
<b>10-79-340</b>								
1317	CASELLE, INC.	1405636	SUPPORT CHARGES 6.0.25 - 6.	10-79-340 CONTRACT FEES	05/01/2025	1,022.00	.00	
3950	SETH MILEY MARKETING SERV	INV-0002	TRANSCRIPTION SERVICES	10-79-340 CONTRACT FEES	04/30/2025	700.00	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-79-340:						1,722.00	.00	
<b>10-79-350</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	10-79-350 BUILDING INSPECTION	05/07/2025	2.50	.00	
Total 10-79-350:						2.50	.00	
<b>10-79-621</b>								
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	108TH ST	10-79-621 NATURAL GAS	05/01/2025	231.74	.00	
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	FIRE HOUSE 121 HAMILTON	10-79-621 NATURAL GAS	05/01/2025	90.87	.00	
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	NEW FIRE HOUSE 116 RAILROA	10-79-621 NATURAL GAS	05/01/2025	133.68	.00	
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	320 CHESTNUT ST	10-79-621 NATURAL GAS	05/01/2025	233.47	.00	
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	151 S. 8TH ST	10-79-621 NATURAL GAS	05/01/2025	78.58	.00	
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	811 MAIN ST	10-79-621 NATURAL GAS	05/01/2025	32.73	.00	
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	152 s 8th st	10-79-621 NATURAL GAS	05/01/2025	99.82	.00	
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	330 MEMORY LANE	10-79-621 NATURAL GAS	05/01/2025	125.80	.00	
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	718 CEDAR ST	10-79-621 NATURAL GAS	05/01/2025	80.95	.00	
Total 10-79-621:						1,107.64	.00	
<b>10-79-622</b>								
3009	WELLS RURAL ELECTRIC CO.	JUNE 2025	facilities	10-79-622 ELECTRICITY	05/10/2025	3,349.00	.00	
Total 10-79-622:						3,349.00	.00	
<b>14-40-100</b>								
2825	TERRY'S PUMPIN & POTTIES IN	11195-1	TTMB EQP PORTA POTTIES	14-40-100 CARLIN EQUESTRIAN CEN	05/06/2025	340.00	.00	
2825	TERRY'S PUMPIN & POTTIES IN	11196-1	RHR EQP PORTA POTTIES	14-40-100 CARLIN EQUESTRIAN CEN	05/06/2025	405.00	.00	
Total 14-40-100:						745.00	.00	
<b>20-40-650</b>								
1599	ELKO COUNTY RECREATION B	MAR 2025	lodging tax	20-40-650 STATE/COUNTY PORTION-	05/13/2025	212.20	.00	
2367	NV TAX COMMISSION	MAR 2025	LODGING TAX	20-40-650 STATE/COUNTY PORTION-	05/13/2025	127.32	.00	
Total 20-40-650:						339.52	.00	
<b>50-71-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	50-71-200 EMPLOYEE BENEFITS	05/07/2025	5.00	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 50-71-200:						5.00	.00	
<b>50-71-320</b>								
3613	MACLEOD WATTS, INC	050625CARLI	ACTURIAL VALUATION	50-71-320 ACCOUNTING FEES	05/06/2025	1,382.40	.00	
3855	SANDOVAL ADVISORY GROUP	S-202504	ACCOUNTING SERVICES	50-71-320 ACCOUNTING FEES	05/03/2025	2,118.53	.00	
Total 50-71-320:						3,500.93	.00	
<b>50-71-340</b>								
3670	FIRST DATA GLOBAL LEASING	MAY 2025 L1	CC EQUIP LEASE - WATER	50-71-340 CONTRACT FEES	05/12/2025	52.68	.00	
3670	FIRST DATA GLOBAL LEASING	MAY2025 L2	CC EQUIP LEASE - WATER	50-71-340 CONTRACT FEES	05/12/2025	20.24	.00	
3655	FIRST DATA NEVADA STATE BA	APR 2025	CREDIT CARD PROCESSING	50-71-340 CONTRACT FEES	04/30/2025	662.34	.00	
3176	Secure Instant Payments, LLC	INV-31050	ONLINE PAYMENT PROCESSIN	50-71-340 CONTRACT FEES	04/30/2025	371.75	.00	
Total 50-71-340:						1,107.01	.00	
<b>50-71-535</b>								
1731	FRONTIER COMMUNICATIONS	MAY 2025	BULK WATER	50-71-535 TELEPHONE	05/05/2025	151.50	.00	
1731	FRONTIER COMMUNICATIONS	MAY 2025	public works - 2515	50-71-535 TELEPHONE	05/05/2025	527.89	.00	
1731	FRONTIER COMMUNICATIONS	MAY 2025	public works shop-6394	50-71-535 TELEPHONE	05/05/2025	272.50	.00	
Total 50-71-535:						951.89	.00	
<b>50-71-610</b>								
3015	WESTERN NEVADA SUPPLY CO	21732238	VALVE BOX EXTENSIONS	50-71-610 MATERIALS & SUPPLIES	05/16/2025	406.72	.00	
Total 50-71-610:						406.72	.00	
<b>50-71-621</b>								
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	820 OAK - WATER	50-71-621 NATURAL GAS	05/01/2025	115.66	.00	
Total 50-71-621:						115.66	.00	
<b>50-71-622</b>								
3009	WELLS RURAL ELECTRIC CO.	JUNE 2025	Water	50-71-622 ELECTRICITY	05/10/2025	3,328.16	.00	
Total 50-71-622:						3,328.16	.00	
<b>50-71-700</b>								
3458	DOWL	4029.035-28	STORAGE STANK TRANSMISSI	50-71-700 CAPITAL OUTLAY	05/08/2025	13,585.00	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 50-71-700:						13,585.00	.00	
<b>50-71-992</b>								
3649	CLOVER SUPPORT	MAY 2025	CLOVER SUPPORT - WATER	50-71-992 BANK - CREDIT CARD FEE	04/30/2025	45.74	.00	
Total 50-71-992:						45.74	.00	
<b>50-72-320</b>								
3613	MACLEOD WATTS, INC	050625CARLI	ACTURIAL VALUATION	50-72-320 ACCOUNTING FEES	05/06/2025	146.78	.00	
3855	SANDOVAL ADVISORY GROUP	S-202504	ACCOUNTING SERVICES	50-72-320 ACCOUNTING FEES	05/03/2025	224.94	.00	
Total 50-72-320:						371.72	.00	
<b>50-72-340</b>								
3670	FIRST DATA GLOBAL LEASING	MAY 2025 L1	CC EQUIP LEASE - SEWER	50-72-340 CONTRACT FEES	05/12/2025	5.59	.00	
3670	FIRST DATA GLOBAL LEASING	MAY2025 L2	CC EQUIP LEASE - SEWER	50-72-340 CONTRACT FEES	05/12/2025	2.15	.00	
3655	FIRST DATA NEVADA STATE BA	APR 2025	CREDIT CARD PROCESSING	50-72-340 CONTRACT FEES	04/30/2025	70.33	.00	
3176	Secure Instant Payments, LLC	INV-31050	ONLINE PAYMENT PROCESSIN	50-72-340 CONTRACT FEES	04/30/2025	39.47	.00	
Total 50-72-340:						117.54	.00	
<b>50-72-621</b>								
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	820 OAK ST - LANDFIL	50-72-621 NATURAL GAS	05/01/2025	14.47	.00	
Total 50-72-621:						14.47	.00	
<b>50-72-622</b>								
3009	WELLS RURAL ELECTRIC CO.	JUNE 2025	Landfill	50-72-622 ELECTRICITY	05/10/2025	31.98	.00	
Total 50-72-622:						31.98	.00	
<b>50-72-992</b>								
3649	CLOVER SUPPORT	MAY 2025	CLOVER SUPPORT - SEWER	50-72-992 BANK - CREDIT CARD FEE	04/30/2025	4.86	.00	
Total 50-72-992:						4.86	.00	
<b>50-73-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	50-73-200 EMPLOYEE BENEFITS	05/07/2025	5.00	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 50-73-200:						5.00	.00	
<b>50-73-320</b>								
3613	MACLEOD WATTS, INC	050625CARLI	ACTURIAL VALUATION	50-73-320 ACCOUNTING FEES	05/06/2025	983.26	.00	
3855	SANDOVAL ADVISORY GROUP	S-202504	ACCOUNTING SERVICES	50-73-320 ACCOUNTING FEES	05/03/2025	1,506.84	.00	
Total 50-73-320:						2,490.10	.00	
<b>50-73-340</b>								
3670	FIRST DATA GLOBAL LEASING	MAY 2025 L1	CC EQUIP LEASE - LANDFILL	50-73-340 CONTRACT FEES	05/12/2025	37.46	.00	
3670	FIRST DATA GLOBAL LEASING	MAY2025 L2	CC EQUIP LEASE - LANDFILL	50-73-340 CONTRACT FEES	05/12/2025	14.40	.00	
3655	FIRST DATA NEVADA STATE BA	APR 2025	CREDIT CARD PROCESSING	50-73-340 CONTRACT FEES	04/30/2025	471.11	.00	
2561	REDI SERVICES LLC	227654	SEWER SCOPING PROJECT	50-73-340 CONTRACT FEES	04/30/2025	2,500.00	.00	
3176	Secure Instant Payments, LLC	INV-31050	ONLINE PAYMENT PROCESSIN	50-73-340 CONTRACT FEES	04/30/2025	264.41	.00	
Total 50-73-340:						3,287.38	.00	
<b>50-73-430</b>								
3501	BRIDGESTONE HOSEPOWER, L	741054606-00	HOSES FOR TRASH PUMP	50-73-430 EQUIPMENT REPAIRS	05/13/2025	14.17	.00	
3731	Coastline Equipment Company	1239622	PUMP KIT TRASH PUMP	50-73-430 EQUIPMENT REPAIRS	05/07/2025	103.93	.00	
3731	Coastline Equipment Company	1241978	GASKET, SEAL, BEARING TRAS	50-73-430 EQUIPMENT REPAIRS	05/15/2025	131.86	.00	
2576	O'REILLY AUTO PARTS	2804-403729	GAUGE FOR TRASH PUMP	50-73-430 EQUIPMENT REPAIRS	05/08/2025	49.99	.00	
2576	O'REILLY AUTO PARTS	2804-404877	RAIN CAP & EXHAUST ELBOW	50-73-430 EQUIPMENT REPAIRS	05/13/2025	77.34	.00	
2576	O'REILLY AUTO PARTS	2804-405178	OIL FILTER TRASH PUMP	50-73-430 EQUIPMENT REPAIRS	05/14/2025	8.51	.00	
2576	O'REILLY AUTO PARTS	2804-405184	FUEL FILLTER TRASH PUMP	50-73-430 EQUIPMENT REPAIRS	05/14/2025	25.67	.00	
2576	O'REILLY AUTO PARTS	2804-405380	MUFFLER CLAMP TRASH PUMP	50-73-430 EQUIPMENT REPAIRS	05/15/2025	15.26	.00	
2576	O'REILLY AUTO PARTS	2804-405482	V BELTS AND PLUG TRASH PU	50-73-430 EQUIPMENT REPAIRS	05/15/2025	112.44	.00	
2576	O'REILLY AUTO PARTS	2804-405564	HEX PLUG TRASH PUMP	50-73-430 EQUIPMENT REPAIRS	05/16/2025	5.93	.00	
3015	WESTERN NEVADA SUPPLY CO	21747096	SEWER CLAMP	50-73-430 EQUIPMENT REPAIRS	05/15/2025	826.79	.00	
Total 50-73-430:						1,371.89	.00	
<b>50-73-585</b>								
3813	ALSCO, INC.	LBOI2275490	PW UNIFORMS	50-73-585 UNIFORMS	05/12/2025	110.69	.00	
3813	ALSCO, INC.	LBOI2277376	PW UNIFORMS	50-73-585 UNIFORMS	05/19/2025	119.65	.00	
Total 50-73-585:						230.34	.00	
<b>50-73-621</b>								
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	820 Oak St - Sewer	50-73-621 NATURAL GAS	05/01/2025	90.08	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 50-73-621:						90.08	.00	
<b>50-73-622</b>								
3009	WELLS RURAL ELECTRIC CO.	JUNE 2025	sewer	50-73-622 ELECTRICITY	05/10/2025	945.20	.00	
Total 50-73-622:						945.20	.00	
<b>50-73-700</b>								
3458	DOWL	7363.30043.15	OAK STREET LIFT STATION PR	50-73-700 CAPITAL OUTLAY	05/09/2025	26,301.00	.00	
Total 50-73-700:						26,301.00	.00	
<b>50-73-992</b>								
3649	CLOVER SUPPORT	MAY 2025	CLOVER SUPPORT - LANDFILL	50-73-992 BANK - CREDIT CARD FEE	04/30/2025	32.54	.00	
Total 50-73-992:						32.54	.00	
<b>50-74-320</b>								
3613	MACLEOD WATTS, INC	050625CARLI	ACTURIAL VALUATION	50-74-320 ACCOUNTING FEES	05/06/2025	37.56	.00	
3855	SANDOVAL ADVISORY GROUP	S-202504	ACCOUNTING SERVICES	50-74-320 ACCOUNTING FEES	05/03/2025	57.56	.00	
Total 50-74-320:						95.12	.00	
<b>50-74-340</b>								
3670	FIRST DATA GLOBAL LEASING	MAY 2025 L1	CC EQUIP LEASE - ST LIGHTS	50-74-340 CONTRACT FEES	05/12/2025	1.43	.00	
3670	FIRST DATA GLOBAL LEASING	MAY2025 L2	CC EQUIP LEASE - ST LIGHTS	50-74-340 CONTRACT FEES	05/12/2025	.55	.00	
3655	FIRST DATA NEVADA STATE BA	APR 2025	CREDIT CARD PROCESSING	50-74-340 CONTRACT FEES	04/30/2025	18.00	.00	
3176	Secure Instant Payments, LLC	INV-31050	ONLINE PAYMENT PROCESSIN	50-74-340 CONTRACT FEES	04/30/2025	10.10	.00	
Total 50-74-340:						30.08	.00	
<b>50-74-621</b>								
2731	SOUTHWEST GAS CORPORATI	APRIL 2025	820 OAK - ST LIGHTS	50-74-621 NATURAL GAS	05/01/2025	3.70	.00	
Total 50-74-621:						3.70	.00	
<b>50-74-622</b>								
3009	WELLS RURAL ELECTRIC CO.	JUNE 2025	St Lights	50-74-622 ELECTRICITY	05/10/2025	1,636.66	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 50-74-622:						1,636.66	.00	
<b>50-74-992</b>								
3649	CLOVER SUPPORT	MAY 2025	CLOVER SUPPORT - ST LIGHTS	50-74-992 BANK - CREDIT CARD FEE	04/30/2025	1.24	.00	
Total 50-74-992:						1.24	.00	
<b>60-40-652</b>								
1603	ELKO COUNTY TREASURER	APR 2025	JUVENILE ADMINISTRATIVE AS	60-40-652 ADMIN FEES COUNTY JUV	05/13/2025	44.00	.00	
Total 60-40-652:						44.00	.00	
<b>60-40-654</b>								
3841	State Of Nevada	APR 2025	STATE GENERAL FUND ADMIN	60-40-654 ADMIN FEE STATE GENER	05/13/2025	927.00	.00	
Total 60-40-654:						927.00	.00	
<b>60-40-655</b>								
3841	State Of Nevada	APR 2025	SPECIALTY COURT ASSESSME	60-40-655 ADMIN FEE STATE COURT	05/13/2025	133.00	.00	
Total 60-40-655:						133.00	.00	
<b>73-81-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	73-81-200 EMPLOYEE BENEFITS	05/07/2025	5.00	.00	
Total 73-81-200:						5.00	.00	
<b>73-81-445</b>								
3015	WESTERN NEVADA SUPPLY CO	21719458	LT & RT CERAMIC STEM	73-81-445 BUILDING MAINTENANCE	04/29/2025	73.29	.00	
Total 73-81-445:						73.29	.00	
<b>73-81-535</b>								
1731	FRONTIER COMMUNICATIONS	MAY 2025	Senior Center - 6465	73-81-535 TELEPHONE	05/05/2025	256.61	.00	
Total 73-81-535:						256.61	.00	
<b>73-81-610</b>								
1755	GEM STATE PAPER & SUPPLY	2055120-01	PLATES	73-81-610 MATERIALS & SUPPLIES	05/01/2025	47.11	.00	
1755	GEM STATE PAPER & SUPPLY	2055431	GLOVES, CONTAINER	73-81-610 MATERIALS & SUPPLIES	05/01/2025	154.26	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 73-81-610:						201.37	.00	
<b>73-81-650</b>								
1127	BAIR DISTRIBUTING, INC.	290563	SOFT SERVE MIX	73-81-650 RAW FOOD	05/01/2025	13.58	.00	
1127	BAIR DISTRIBUTING, INC.	290756	SOFT SERVE MIX	73-81-650 RAW FOOD	05/15/2025	14.34	.00	
1663	FARMER BROTHERS CO	91477433	ICE TEA, SOUP BASE AND CUM	73-81-650 RAW FOOD	05/13/2025	243.41	.00	
2299	NICHOLAS & COMPANY, INC.	9172391	RAW FOOD	73-81-650 RAW FOOD	05/06/2025	408.51	.00	
2299	NICHOLAS & COMPANY, INC.	9180400	RAW FOOD	73-81-650 RAW FOOD	05/13/2025	299.14	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	2603	RAW FOOD	73-81-650 RAW FOOD	04/07/2025	48.93	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	2870	RAW FOOD	73-81-650 RAW FOOD	04/16/2025	10.73	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	4998	RAW FOOD	73-81-650 RAW FOOD	04/03/2025	4.58	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	5253	RAW FOOD	73-81-650 RAW FOOD	04/22/2025	8.37	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	5641	RAW FOOD	73-81-650 RAW FOOD	04/23/2025	33.52	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	5653	RAW FOOD	73-81-650 RAW FOOD	04/23/2025	15.96	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	9146	RAW FOOD	73-81-650 RAW FOOD	04/03/2025	122.10	.00	
2565	RUBY MOUNTAIN NATURAL SP	1110445	Spring Water 5 Gallon Jugs	73-81-650 RAW FOOD	05/14/2025	35.00	.00	
Total 73-81-650:						1,258.17	.00	
<b>73-82-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	73-82-200 EMPLOYEE BENEFITS	05/07/2025	2.50	.00	
Total 73-82-200:						2.50	.00	
<b>73-82-650</b>								
1127	BAIR DISTRIBUTING, INC.	290563	HOMEBOUND MILK	73-82-650 RAW FOOD	05/01/2025	38.00	.00	
1127	BAIR DISTRIBUTING, INC.	290756	HOMEBOUND MILK	73-82-650 RAW FOOD	05/15/2025	57.00	.00	
2299	NICHOLAS & COMPANY, INC.	9172391	RAW FOOD	73-82-650 RAW FOOD	05/06/2025	408.52	.00	
2299	NICHOLAS & COMPANY, INC.	9180400	RAW FOOD	73-82-650 RAW FOOD	05/13/2025	299.15	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	159	RAW FOOD	73-82-650 RAW FOOD	04/09/2025	15.00	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	2367	RAW FOOD	73-82-650 RAW FOOD	04/15/2025	116.40	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	5467	RAW FOOD	73-82-650 RAW FOOD	04/04/2025	5.16	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	6867	RAW FOOD	73-82-650 RAW FOOD	04/08/2025	20.01	.00	
3923	RIDLEY'S FAMILY MARKETS, IN	9146	RAW FOOD	73-82-650 RAW FOOD	04/03/2025	122.11	.00	
Total 73-82-650:						1,081.35	.00	
<b>73-83-200</b>								
3557	CONNECTYOURCARE	580815197	HSA MONTHLY SERVICE FEE	73-83-200 EMPLOYEE BENEFITS	05/07/2025	2.50	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Total 73-83-200:			2.50	.00	
			Grand Totals:			125,880.18	.00	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.

**13. PUBLIC COMMENTS: (Non-Action Item)**

- A) Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

**14. Motion to Move to Closed Session to discuss issues of negotiations between the City of Carlin Police Department and Operating Engineers Local Union No. 3 (possible action item):**

- a. Review, discussion, and possible approval to move to a closed session to discuss issues of negotiations between the City of Carlin Police Department and Operating Engineers Local Union No. 3. If this Agenda Item is not approved, then move to Agenda Item #16.

**Possible Motion:** I make a motion to move the City Council Meeting to “Closed Session” to discuss issues of negotiations between the City of Carlin Police Department and Operating Engineers Local Union No. 3.

The remainder of this meeting will be closed to the general public for the City Council Members to discuss issues of negotiations between the City of Carlin Police Department and Operating Engineers Local Union No. 3 per NRS 288.220.

The Open Meeting Law applies to all public meetings “except as otherwise provided by specific statute.” NRS 241.020(1).

NRS 288.220(4) provides an exception to the Open Meeting Law for proceedings which are required by or pursuant to the law on collective bargaining.

**15. Closed Meeting pursuant to 288.220(4), meeting of a governing body of a local government employer with its management representative(s) to discuss issues of negotiations Between the City of Carlin Police Department and Operating Engineers Local Union No. 3, and all related matters (Non - Action Item):**

- a. Review and discussion only, no action can be taken by the City Council at this time. Any action item by the City Council will be brought back to a regular City Council Meeting open to the general public.

## **16. Adjourn**