

2021
CITY OF CARLIN
STATE OF NEVADA

ANNUAL REPORT AS REQUIRED PURSUANT
TO:

NEVADA REVISED STATUTES
DEBT MANAGEMENT COMMISSION ACT
NRS 350.013

Indebtedness Report
5-Year Capital Improvement Plan
Debt Management Policy
Information on Chief Financial Officer

INDEBTEDNESS REPORT
As of June 30, 2020
Postmark Deadline 8/01/2020



Entity: City of Carlin

Date: July 20, 2021

DEBT MANAGEMENT COMMISSION ACT (NRS 350.013)

1. Has your local government issued any new General Obligation Bond issues since July 1, 2020? Yes No

If so, amount: _____ Date: _____

2. Has your local government approved any new Medium-Term Obligation issues since July 1, 2020? Yes No

If so, amount: _____ Date: _____

3. Has your local government updated its debt management policy? (Per NRS 350.013) **If Yes, submit updated policy with Indebtedness Report or prepare a statement discussing the following areas:** Yes No

- A. Discuss the ability of your entity to afford existing and future general obligation debt.
- B. Discuss your entity's capacity to incur future general obligation debt without exceeding the applicable debt limit.
- C. Discuss the general obligation debt per capita of your entity as compared with the average for such debt of local governments in Nevada.
- D. Discuss general obligation debt of your entity as a percentage of **assessed valuation** of all taxable property within the boundaries of your entity. (REDBOOK FY 2020-2021)
- E. Present a policy statement regarding the manner in which your entity expects to sell its debt.
- F. Discuss the sources of money projected to be available to pay existing and future general obligation debt.
- G. Discuss the operating costs and revenue sources with each project.

If No, please provide a brief explanation.

4. Has your local government updated its five-year capital improvement plan? (Required pursuant to NRS 350.013, 354.5945 & 354.5947) Yes No

Submitted By: Madison Mahon
(signature)

775-754-6354
(Phone number)

SCHEDULE OF INDEBTEDNESS REPORT

For June 30, 2020

Postmark Deadline 8/1/2020



Entity: City of Carlin

CHECK HERE IF YOUR ENTITY HAS NO OUTSTANDING DEBT

GENERAL OBLIGATION BONDS

- 1. General obligation _____
- 2. General obligation/revenue _____
- 3. General obligation special assessment _____

Total general obligation bonded debt 0

MEDIUM-TERM OBLIGATIONS

- 1. General Obligation bonds _____
- 2. Negotiable notes or bonds _____
- 3. Capital lease purchases _____

Total medium-term obligation debt 0

REVENUE BONDS

0

OTHER DEBT

- 1. Capital lease purchases-MTO not required or prior to law change _____
- 2. Mortgages _____
- 3. Warrants _____
- 4. Special Assessments _____
- 5. Other (specify) USDA 30 year Loan Senior Center 118,012
- 6. Other (specify) _____

Total other debt 118,012

TOTAL INDEBTEDNESS

118,012

Authorized but unissued general obligation bonds NONE

Note: Please explain and provide documentation for any differences between the amounts reported on this schedule and those reported on **Schedule C-1** of your **Final Fiscal Year 2021-2022 budget**.



Entity: City of Carlin

For the next five years, list the total dollar requirement for principal and interest broken down for each type of indebtedness the entity currently has outstanding.

	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
<u>General Obligation Bonds</u>					
G/O Bonds					
G/O Revenue					
G/O Special Assessment					
<u>Medium-Term Obligation</u>					
G/O Bonds					
Notes/Bonds					
Leases/ Purchases					
<u>Revenue Bonds</u>					
<u>Other Debt</u>					
Other Lease Purchases					
Mortgages					
Warrants					
Special Assessments					
Other Debt	\$ 12,100	\$ 12,100	\$ 12,100	\$ 12,100	\$ 12,100
TOTAL	\$ 12,100	\$ 12,100	\$ 12,100	\$ 12,100	\$ 12,100



Form **4410LGF**

SCHEDULE OF DEBT REPAYMENT
 As of June 30, 2020
 Postmark Deadline 8/1/2020

The repayment schedules should start with the payment of principal and interest due after June 30, 2021 and continue until any particular issue is retired.

1 Other Dept - Loan to payable to USDA

Debit Repayment Amortization

Year Ended June 30,	US Department of Agriculture Senior Citizens Facility				Total Notes Payable	
	Principal	Interest	Principal	Interest	Principal	Interest
2022	6,925	5,175			6,925	5,175
2023	7,221	4,879			7,221	4,879
2024	7,537	4,563			7,537	4,563
2025	7,867	4,233			7,867	4,233
2026	8,212	3,888			8,212	3,888
2027-2031	46,781	15,682			46,781	15,682
2032-2034	33,469	3,022			33,469	3,022
Total	118,012	41,442			118,012	41,442



Form **4410LGF** STATEMENT OF CONTEMPLATED GENERAL OBLIGATION DEBT AND SPECIAL ELECTIVE TAXES
Postmark Deadline 8/1/2020

Entity: City of Carlin

CONTEMPLATED GENERAL OBLIGATION DEBT

(1) PURPOSE	(2) TYPE	(3) AMOUNT	(4) TERM	(5) FINAL PAYMENT DATE	(6) INTEREST RATE
NONE					

SPECIAL ELECTIVE TAX

PURPOSE	TYPE	RATE	ELECTION DATE	EXPIRATION DATE	IMPLEMENTATION DATE
NONE					



FIVE YEAR CAPITAL IMPROVEMENT PLAN
(Per NRS 354.5945)

Form 4411LGF

ENTITY: City of Carlin
DATE: July 20, 2021

Minimum level of expenditure for items classified as capital assets \$ 1,500.00
Minimum level of expenditure for items classified as capital projects \$ 2,500.00

	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Fund: General Fund					
Capital Improvement: Two safes for records retention, New desks, Accounting program system, computer systems & server	46,400	40,000	35,000		
Funding Source: General Fund Revenues	6/30/2021	6/30/2022	6/30/2023		
Completion Date:					
Fund Total	46,400	40,000	35,000		

	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Fund: General Fund					
Capital Improvement: Fire / Ambulance - various equipment	35,500	50,000	25,000		
Funding Source: General Fund Revenues	6/30/2021	6/30/2022	6/30/2023		
Completion Date:					
Fund Total	35,500	50,000	25,000		

	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Fund: General Fund					
Capital Improvement: Animal Control Boxes and kennels	9,000				
Funding Source: General Fund Revenues	6/30/2021				
Completion Date:					
Fund Total	9,000				

- List of Funding Sources:**
 Property Tax - Gen. Revenues
 Charges for Services
 Debt
 Grants
 Other (Please Describe)



FIVE YEAR CAPITAL IMPROVEMENT PLAN
(Per NRS 354.5945)

Form 4411LGF

Minimum level of expenditure for items classified as capital assets \$ 1,500.00 ENTITY: City of Carlin
 Minimum level of expenditure for items classified as capital projects \$ 2,500.00 DATE: July 20, 2021

	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Fund:	General Fund				
Capital Improvement:	Patrol vehicle, evidence alarm system, exterior doors and stairs to PD replacement	60,000	65,000		
Funding Source:	General Fund Revenues	6/30/2021	6/30/2023		
Completion Date:					
Fund Total	58,000	60,000	65,000		

	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Fund:	General Fund				
Capital Improvement:	Public Works - street repair	250,000	250,000		
Funding Source:	General Fund Revenues	6/30/2021	6/30/2023		
Completion Date:					
Fund Total	650,000	250,000	250,000		

	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Fund:	General Fund				
Capital Improvement:	Municipal Building HVAC	5,000			
Funding Source:	General Fund Revenues	6/30/2021			
Completion Date:					
Fund Total	5,000	-	-		

List of Funding Sources:

- Property Tax - Gen. Revenues
- Charges for Services
- Debt
- Grants
- Other (Please Describe)



Form 4411LGF

FIVE YEAR CAPITAL IMPROVEMENT PLAN
(Per NRS 354.5945)

Minimum level of expenditure for items classified as capital assets \$ 1,500.00 ENTITY: City of Carlin
 Minimum level of expenditure for items classified as capital projects \$ 2,500.00 DATE: July 20, 2021

Fund:	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
General Fund					
Capital Improvement:	4,000				
Funding Source:	Cemetery Improvements				
Completion Date:	6/30/2021				
Fund Total	4,000	-	-	-	-

Fund:	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Grants Fund					
Capital Improvement:	70,000				
Funding Source:	Senior Center Improvements				
Completion Date:	6/30/2021				
Fund Total	70,000	-	-	-	-

Fund:	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Equestrian Park Fund					
Capital Improvement:	20,000	15,000	15,000		
Funding Source:	Concrete and Arena Improvements				
Completion Date:	6/30/2021				
Fund Total	20,000	15,000	15,000		

- List of Funding Sources:
 Property Tax - Gen. Revenues
 Charges for Services
 Debt
 Grants
 Other (Please Describe)



FIVE YEAR CAPITAL IMPROVEMENT PLAN
(Per NRS 354.5945)

Form 4411LGF

Minimum level of expenditure for items classified as capital assets \$ 1,500.00 ENTITY: City of Carlisle
 Minimum level of expenditure for items classified as capital projects \$ 2,500.00 DATE: July 20, 2021

	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Fund:	Capital Projects Fund				
Capital Improvement:	300,000	150,000	150,000	-	-
Funding Source:	General Fund Revenues				
Completion Date:	6/30/2021	6/30/2022	6/30/2023		
Fund Total	300,000	150,000	150,000	-	-

	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Fund:	Utility Fund				
Capital Improvement:	2,500,000	250,000	250,000		
Funding Source:	Complete a City Wide PER	Sewer Lift Station Construction USDA	Sewer Lift Station Construction USDA		
Completion Date:	6/30/2020	6/30/2021	6/30/2022		
Fund Total	2,500,000	250,000	250,000	-	-

	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Fund:					
Capital Improvement:					
Funding Source:					
Completion Date:					
Fund Total	-	-	-	-	-

List of Funding Sources:
 Property Tax - Gen. Revenues
 Charges for Services
 Debt
 Grants
 Other (Please Describe)

DEBT MANAGEMENT POLICY - CITY OF CARLIN, NEVADA

Limitations on Debt Required by Carlin City Charter

The Carlin City Charter, Article VII, Section 7.010 limits debt that may be incurred by the city as follows:

1. The City shall not incur indebtedness in excess of 20 percent of the total assessed valuation of the taxable property within the boundaries of the City.
2. In determining any debt limitation under this section, there shall not be counted as indebtedness:
 - (1) Any revenue bonds, unless the full faith and credit of the City is also pledged to their payment.
 - (2) Any special assessment bonds, although a deficiency in the proceeds of the assessments is required to be paid from the general fund of the City.
 - (3) Any short-term securities issued in anticipation of and payable from property taxes levied for the current fiscal year.

The limitations set by the Carlin City Charter on debt that may be incurred by the City and reflective of the current fiscal year's assessed valuation of taxable property within the city are detailed in the chart that follows:

Assessed Valuation per 2020-2021 Budget	\$39,970,577
Debt Limitation (maximum allowed debt)	\$ 7,994,115
Outstanding Indebtedness June 30, 2021	\$ 118,012
Debt Limitation net of outstanding indebtedness	\$ 7,876,103

Ability to Afford Existing and Future General Obligation Debt

Sufficient funds are available through the General Fund and Debt Service Fund. The chart below details sources of funds and payment of outstanding debt.

Description of Debt	Source of Repayment Funds	Annual Amount
Other Debt – 30 Year USDA Loan for Senior Center	Transfer from General Fund and Capital Project Fund to Debt Service Fund	\$12,100

Capacity to Incur Future Debt without Exceeding Applicable Debt Limits

As of June 30, 2021, the City of Carlin has total outstanding debt in the amount of \$118,012. This figure represents 1% of the maximum allowed under statute (20% of assessed value of property within the City).

Current Total Debt	\$118,012
Assessed Value of Property FY 2020-2021	\$39,970,577
Debt Limit (20% of Assessed Property Value)	\$7,994,115
Excess Debt Limit currently not Used by City	\$7,876,103
Percentage of Debt Limit Unused	99.0%

General Obligation Debt Payable from Ad Valorem Taxes Per Capita

As of June 30, 2021 the City of Carlin has no outstanding leases, mortgages, warrants or special assessment bonds. General Obligation/Revenue Bond debt is not paid from ad valorem taxes.

The Medium Term financed loans and Other Debt loan obligation are paid through transfers from the City's General Fund to the Debt Service Fund. To the extent that the General Fund contains revenue from ad valorem taxes these obligations are partially repaid from local ad valorem taxes.

The chart below details the total anticipated General Fund revenues for FY 2021 – 2022 and the percentage of these revenues that is comprised of ad valorem taxes. The percentage of debt that is paid through these ad valorem taxes along with the cost of debt repayment per capita is also indicated.

Total General Fund Revenues	\$2,569,070
General Fund Revenue from Ad Valorem Taxes Prior FY	\$454,570
Percentage of General Fund Revenue from Ad Valorem Tax	17%
Transfers from General Fund for Debt Service (MTF and Other)	\$12,100
Transfers to Debt Service from Ad Valorem Taxes (17% of General Fund Revenues)	\$2,057
City Population FY 2019 – 2020 from State Demographer	2,674
Per Capita Costs of Debt Service from Ad Valorem Taxes	\$0.76

General Obligation Debt Payable from Ad Valorem Taxes as a Percentage of Assessed Valuation of all Taxable Property within the Boundaries of the Municipality

General Obligation/Revenue Bond debt is not paid from ad valorem taxes (see above). Medium Term Financing and Other long-term debt is paid from transfers from the General Fund to the Debt Service Fund.

The percentage of Medium Term and Other Debt repaid from ad valorem taxes is discussed in the chart below:

Total Transfers from General Fund for Debt Service (MTF and Other)	\$12,100
Transfers to Debt Service from Ad Valorem Taxes (17% of General Fund Revenues)	\$2,057
Assessed Valuation of Property within City Boundaries	\$39,970,577
Ad Valorem Taxes used for Debt Service as a Percentage of Assessed Valuation	.01%

Policy Regarding Manner in Which Municipality Expects to Sell Its Debt

There are no plans to sell any City of Carlin debt during fiscal year 2021-2022. Should a decision be made to do so, the debt will be sold through revenue bonds, medium term financing or other debt. Where possible, grants may be used to reduce or eliminate debt.

Sources of Money Projected to be Available to Pay Existing and Future General Obligation Debt

Existing debt is paid from these previously discussed sources:

General Obligation/Revenue Bond – As of June 30, 2021 the City of Carlin has no outstanding leases, mortgages, warrants or special assessment bonds.

Medium Term Financing and Other Debt Loan – Paid from intergovernmental tax revenue, fees and ad valorem taxes received into the General Fund and transferred to the Debt Service Fund.

Future Debt will be paid through additional transfers from the General Fund and other appropriate funds to the Debt Service Fund. Where applicable, funding will be obtained through grants or additional General Obligation, Medium Term or Other Debt financing. All additional financing, if any, will be within the statutory debt limits discussed above.

Operational Costs and Revenue Sources for Ensuing 5 Fiscal Years Associated with Each Project Included in the Plan for Capital Improvement, if those costs and revenue are expected to affect the tax rate

All capital projects, operational costs and items included in the current 5-year Capital Improvement Plan will be funded through the General Fund and current revenue sources of other indicated Funds.

The Capital Improvement Plan includes, improvements and renovations are planned for City property, Park and Equestrian Center Facilities, as well as required replacement and upgrades to equipment including the Storage Tanks for Water and the control system to operate the water and sewer system. There is no expectation that funding these projects and operations will affect the tax rate.

Summary of Indebtedness Fiscal Year 2021-2022

GENERAL OBLIGATION/REVENUE BONDS

As of June 30, 2021 the City of Carlin has no outstanding leases, mortgages, warrants or special assessment bonds.

LEASES, MORTGAGES, WARRANTS & SPECIAL ASSESSMENT BONDS

As of June 30, 2021 the City of Carlin has no outstanding leases, mortgages, warrants or special assessment bonds.

OTHER DEBT

As of June 30, 2021 the City of Carlin has one outstanding loan debt classified as "Other Debt" as detailed in the chart below:

Purpose	Payable to	Issue Date	Term	Interest Rate	Original Amount	Annual Payment	Balance	Final Payment Date
Construction Of new Senior Citizen Center	USDA	6/30/04	30 Years	4.38%	\$200,000	\$12,100	\$118,012	06/20/2034

INFORMATION REGARDING THE CHIEF FINANCIAL OFFICER

The Chief Financial Officer of the City of Carlin is:

Madison Mahon, City Manager
City of Carlin
101 South 8th St.
PO Box 787
Carlin, NV 89822
775-754-6354 (Office)
775-754-6912 (Fax)
Email at:
Mmahon@cityofcarlin.com

Report Prepared by:

Signature Madison Mahon Date 7/28/2021

Madison Mahon
City Manager, City of Carlin

This Annual Report, which includes;

- Indebtedness Report
- 5-Year Capital Improvement Plan
- Debt Management Policy
- Information on the Chief Financial Officer

for the City of Carlin, Nevada was read and reviewed at the July 28 2021 regularly scheduled City Council Meeting. A motion to approve the Report and Plan was made by Councilperson Lincoln Litchfield, seconded by Councilperson Margaret Johnston and passed by the following vote:

AYES: Lincoln Litchfield
Margaret Johnston
Pam Griswold
Cameron Kinney
Dana Holbrook

NAYS: None

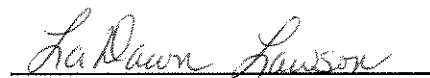
ABSENT: None

City of Carlin



Dana Holbrook, Mayor

ATTEST:



LaDawn Lawson / City Clerk