

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**October 27, 2021
7:00PM**

Call to Order and Roll Call

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 7:00 p.m.

**Council Members Present: Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Margaret Johnston (by phone)
Councilperson Cameron Kinney**

Council Member Absent: Councilperson Pam Griswold

**Staff: Madison Mahon, Carlin City Manager
LaDawn Lawson, Carlin City Clerk**

**Public: Sabra Esparza, Carlin Historical Society
Dee Primeaux, Carlin Courts
Carlos Esparza, Carlin Public Works Director
Teri Feasel, Carlin Courts
Linda Bingaman, Carlin Volunteer Fire Department Chief (by Zoom)**

Pledge of Allegiance

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3) (I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF INDIVIDUAL AGENDA ITEMS.

- a. Teri Feasel, Carlin Courts, stated I just wanted to come and personally address you. I have submitted my letter of resignation. I'm sure you've received that. And I'll be retiring January 3rd, is my first day of retirement. So, I'm looking forward to that. And I just wanted to thank the Council for your support and of the Court and of me as the judge and of the judicial branch of government for the City of Carlin. Some governments don't kind of recognize the judicial branch as a separate branch, but Carlin seems to be pretty good at that. And I really do appreciate that, and I appreciate your support as far as any time I've requested stuff for the budget. I think you've realized that I am not extravagant, that things are pretty lean with the budget, but you've always been very gracious in working with the Court on whatever we've needed, and I really do appreciate that. I want to say thank you very much. I did also want to let you know that the application period is open right now,

for people to submit their applications for the Justice of the Peace position for Elko County. And the Municipal Court Judge is the de facto judge, the Justice of the Peace is the de facto Municipal Court Judge. So that's why the application process is taking place on the County level. And then they are planning to do interviews on December 1st. The application period is open through November 12th. One of the clerks in the Court Office has submitted an application, Dee Primeaux, and she is here tonight to attend the meeting. But I have submitted a letter of support to the County Commissioners. I am endorsing Dee, but I also wanted to give a letter to all of you. Just a letter of support from me for Dee, and so I'll just give you all a copy of that. I've addressed this to the Carlin City Council. I'm sure you'll be working with the County Commissioners to make a determination of who the person will be, who is selected for the position, and I would just ask you to look over my reasons for supporting Dee and take those into consideration. And I didn't know if you have any questions or if there was anything that Dee would like to say to the Board. But I do just want to thank you very much for your support for the Courtroom, and hopefully that will continue with the new person that comes in, and I can't see any reason why that wouldn't. So, thank you very much.

- b. Mayor Holbrook stated well, thank you. And all the work that there is, a heater and every, finally all these—
- c. Teri Feasel, Carlin Courts, stated I know. It's been really nice. She described cleaning the Courtroom in preparation for the meeting and thanked the Board for their support.
- d. Councilperson Kinney stated thanked her for her work.
- e. Dee Primeaux, Carlin Courts, stated I have submitted my application as Judge Feasel said. I'm a hard worker, and my motto no matter what job I'm doing is, whatever it takes to get the job done, that's what I'm going to do. And I have done that working for Teri for a lot of years, and I feel really privileged to have been able to work with her, and also Judge Nethery, as Judge Nethery is the judge that hired me when I started 15 years ago. So, I do bring 15 years of Court experience, and so I hope that you guys will take that into consideration when the selection is being made. And I'm not taking anything for granted. If I'm not chose, whoever the new judge is, I will support them every bit as much as I did Judge Feasel, as well as Judge Nethery.
- f. Board members thanked Dee Primeaux.
- g. Councilperson Kinney stated I just want to thank Teri for coming and addressing the Board tonight. I really appreciate that. I think I had some questions that you had already answered about when the application was, and all that, so thank you for that.
- h. Teri Feasel, Carlin Courts, stated yeah, you're welcome.

❖ **Non-action item. No action taken.**

2. American Legion Liquor License Application (For Possible Action):

A) Review, discussion, and possible approval of a liquor license application submitted by the American Legion representative Lincoln Litchfield.

- a. Vice Mayor Litchfield stated we do the Fourth of July every year and we buy sodas and water and beer and stuff, and we got talking in the Legion about hey, look, we have all this left over, and with our auxiliary, I'm not sure what their function is right now, but they used to use it for our Veteran's Day dinner, what we had left over. With them not being as active as they used to be, we thought well, why can't we just open up the post one day a month, you know, for a community, hey, come greet us card night, bingo night, or something. And then sell the beer and soda and water at that time. So, with that being said, a vote was taken that was unanimous with the Legion that they thought that was a good idea. So, we presented the application to do that. And then you'll see further things. Also, I collect no paycheck from the American Legion, nothing that's going to hinder whether I vote one way or another on it, so I have no financial gain in it, so I will not be abstaining.

- b. Mayor Holbrook stated so if you're selling it, it's just for the Legion, a fundraiser type thing.
- c. Vice Mayor Litchfield confirmed and stated yep, a fundraiser.
- d. Councilperson Kinney moved to approve the liquor license application submitted by the American Legion representative Lincoln Litchfield. Councilperson Johnston seconded. Motion passed.
- e. Vice Mayor Litchfield stated thank you and I will get you a list of dates of when we're going to be open.

❖ **Councilperson Kinney moved to approve the liquor license application submitted by the American Legion representative Lincoln Litchfield. Councilperson Johnston seconded. Motion passed.**

3. Historical Society State Historic Preservation Office (SHPO) Grant (For Possible Action):

A) Review, discussion, and possible approval for the Historical Society to submit a SHPO grant for the Old Catholic Church building, owned by the City of Carlin.

- a. Sabra Esparza, Carlin Historical Society, stated we've been working, doing some fundraisers for the church. But we've gotten also some bids for the different amounts of work, different things. And I don't believe our fundraising is going to keep up with the amount of money we're going to need to actually put a roof on that building. SHPO is what the museum is using, their Cultural Commissions Grant, and they've been really good to us. They've worked with us. We've managed to get the first part of the projects at the museum going. It's going really well. They've approved us for the second round of grant money, but they also told us that the Catholic Church would qualify. If we wanted to submit two separate grants, we're allowed to do that. We could do one for the church, which could get us the roof, the windows, and a couple other things at the church and then still have our stuff at the museum as well. So essentially, we can do both grants. We would prefer to go forward with putting a grant in place for the church, because that could get us a long way to where we're going. The only thing is, because it is owned by the City, we need Council to approve us requesting that money from SHPO.
- b. Councilperson Kinney stated I know that there were requirements for when we were trying to get grants through the State. We had to have some kind of committee formed in order to qualify for those grants. Is that anything that we're going to run into applying for this grant?
- c. Sabra Esparza, Carlin Historical Society, stated no, this is not the same. That was to get some other, with the State Historical Preservation Board, which is not quite the same thing. This is the Cultural Commission, and it does not require a committee. We could submit the grant. They do oversee, like you have to submit all the work, everything you're doing, all the bids have to go and be approved, things like that. But we've already dealt with them for a year with the museum and they're not difficult to deal with at all. So, it's not like they come in and start laying down orders. And it's not a matching grant. They put forth the money upfront. So, it's a good grant. They did really well with us so far, for the past year, so we anticipate it would still be the same smooth process that it's been.

❖ **Vice Mayor Litchfield made a motion to approve the Historical Society to submit a SHPO, State Historical Preservation Office, grant for the Old Catholic Church building, owned by the City of Carlin. Councilperson Kinney seconded. Motion passed.**

4. American Rescue Plan Act Funds Priorities (For Possible Action):

A) Review, discussion, and possible approval of priorities for the American Rescue Plan Act Funds, in a total amount of \$3,059,105.34.

- a. Madison Mahon, Carlin City Manager, stated this is an action item, but it would be my recommendation that this is potentially a non-action item, where we begin a conversation about how to utilize ARPA funds. We have not utilized any ARPA funds to date, and as a reminder we

can take some time to work through what we want, what the allowable uses are and what the City wants to use these funds for. So, in the agenda packets, I included a document that walks through the allowable uses and some of the frequently asked questions that the funds typically have. And so, one of the things like I wanted to prompt the conversation of how would the Council like to begin looking at priorities, how would the Council like to solicit public input, and I guess how to move forward with making a determination of how to utilize these ARPA funds? So, it could come in the form of special meetings, public input groups. I think, you know, I have a couple ideas, but I would also like some direction, too, to see how we start nailing down how we're going to be utilizing this money moving forward.

- b. Vice Mayor Litchfield asked Madison, can we get a list of basically what we can do with the money to the general public instead of, I mean, I can understand probably 95% of what's written in here. The other 5% is, I have questions on, but the general public, they're not going to read this many pages to go, what's the city going to do with this money? So, if we have a list of, this is what we can do with the money, what are your ideas, from the community and stuff like that, that way we can get input from the citizens of Carlin and then bring it back to us.
- c. Madison Mahon, Carlin City Manager, stated okay. And similar to one of the ideas I had was putting together a brochure and a social media campaign of sorts to say, these are the four allowable uses, we would like your input, please email me by a certain date, and that can be a round 1 to bring back to the Council for discussion in addition to any Council ideas. So that was one public input method I have. So, posters at frequented businesses and places around town, in addition to Facebook for those that use Facebook.
- d. Mayor Holbrook stated yeah, I definitely think the City Facebook page, maybe something for up at the Senior Center. I think that this would actually be good to put on a couple agendas in a row that we're sort of, so the people, if somebody wants to actually come in and present to us instead of just putting a list in, I think that would be a great way to do it. It's just to have it as a discussion or something like we are for now for a couple agendas. That gives us time prior to budgeting and stuff, right? We'll be going to budgeting and that might be a time period that we're going to want to say, okay, we're taking this for so long, and then we're going to start going on. That would be some of my thoughts for doing it, but I was sort of hoping that maybe there'd be people here tonight saying, hey.
- e. Councilperson Kinney stated correct me if I'm wrong, Madison. There's kind of four main areas, and it's in those frequently asked questions you put, that we can use these funds for, correct?
- f. Madison Mahon, Carlin City Manager, stated yeah, there's four large, allowable use areas, and you can get more detailed. So, for example, if we had a request for something specific that we didn't know if it'd fit within the four detailed, there still is other Treasury guidance that can allow us to see whether or not, kind of like a flowchart, if yes or no, then this. And it'll walk you through whether or not the spend is an allowable use.
- g. Councilperson Kinney stated so it seems like its public health, negative economic impact is one. Premium pay is another. Revenue loss is another one. And then the expense of water, sewer, and broadband. Like the main like broad sections?
- h. Madison Mahon, Carlin City Manager, stated yes. And one thing I will distribute, Margaret sent me an interesting resource today from ICMA, either the County Manager or City Manager Association, as they have a breakdown of a survey they did of other local entities' proposed use and it is broken down by percentage of so, for example, in the graph, water and sewer infrastructure was by the largest number one use that these local entities are planning on using their ARPA funds for, but then it also broke it down into other allowable uses, which can also kickstart a conversation about what other types of things can it be spent on. So, I'll distribute that when I do my flyers, too.
- i. Mayor Holbrook asked and we have, what, three years?
- j. Madison Mahon, Carlin City Manager, stated until 2024.
- k. Councilperson Kinney stated December of 2024.

- l. Mayor Holbrook stated yeah, to use it. And I mean, we can actually split it up into a couple of categories like you're saying so, we have right now \$3 million, so we could do a million towards this, a million towards that, or something. That's sort of what you're wanting to get a correction outlined?
- m. Madison Mahon, Carlin City Manager, stated correct, yes.
- n. Councilperson Kinney stated and that's when we can start. We don't have to use it by December 2024, but we have to start using it by December 2024. So, it helps. Not like it would, but, the day before December whatever 2024, if we decide then that we want to start using the money, it's not like, oh, we've got to finish using this by December, so that's clear as well.
- o. Madison Mahon, Carlin City Manager, stated yeah, we have to lock in our choices essentially. We have to determine what our uses are going to be by December 31, 2024, but we have until, I believe it's December 31, 2026, to actually spend all of those funds.
- p. Councilperson Johnston stated I would like to see workshops done with this as well. Not special meetings, but workshops, to go over all we can do, and with the public, too, so they can be informed.
- q. Mayor Holbrook stated so I guess, whether we want to take some action on this, I think that my thought would be that we actually just table this until the next meeting, and that way it's sort of out here that people have time and we can bring it up at least one more time and at that meeting we can also decide if we want to go another meeting or two before we're doing it. I think it should be brought up a few times, like I said.
- r. Councilperson Kinney asked do we want to direct staff to start working on workshops, like setting up workshops for the future, maybe? Maybe to have that as an action item?
- s. Mayor Holbrook stated yeah, we could put that. I guess we could direct staff and direct them to put it on the next agenda also. So that would work.
- t. Vice Mayor Litchfield stated put it on social media and stuff like that.

❖ **Councilperson Kinney moved to direct staff to set up workshops for the City Council and the public to prioritize the use of the American Rescue Plan Act funds and to put it on future agendas. Vice Mayor Litchfield seconded. Motion passed.**

5. Holiday City Council Meeting Schedule (For Possible Action):

A) Review, discussion, and possible approval of canceling or re-scheduling upcoming City Council meetings that are scheduled on State Holidays.

- a. Madison Mahon, Carlin City Manager, stated alright, so it looks like the only really big conflict that we had discussed was potentially the November 24th meeting, with it being right before Thanksgiving, and so in preparation, if we know we're not going to be reaching a quorum, this was why this was put on the agenda. So, it can be in consideration of any of the meetings leading into December, as well.
- b. Mayor Holbrook stated I do know that I will be out of town on November 24th myself.
- c. Vice Mayor Litchfield stated I don't have a problem on November 24th or December 22nd, because with Christmas being on a Saturday now, are people going to take off a long weekend prior to that or after that? So, I think we ought to just go ahead and cancel the 22nd also, is my opinion.
- d. Councilperson Kinney stated I'll be available for both dates.
- e. Councilperson Johnston stated yeah, I don't see a reason to cancel on the 22nd of December.
- f. Vice Mayor Litchfield stated I won't be here.
- g. Councilperson Kinney stated unless Pam's going to be here, then we won't have a quorum.
- h. Mayor Holbrook stated on the December 22nd one I'm pretty sure I can be.
- i. Vice Mayor Litchfield stated that week for retail is just way too hectic. As long as we get the shifts out of the bay out there.
- j. Mayor Holbrook stated I would almost lean towards cancelling both. We also have City staff that

- try to come and do these, and in a way, I think it would be nice for them if they didn't have to come.
- k. Councilperson Kinney asked completely cancel or reschedule to a different day? Then we wouldn't have meetings for, well, I guess we would have one in November.
 - l. Vice Mayor Litchfield stated and we've done it in the past. We've always cancelled these two.
 - m. Councilperson Johnston stated I think now's a good time to keep working on getting ready for the next budget, too, in this time. I hate seeing us skip meetings.
 - n. Mayor Holbrook stated sort of sixes to me. Cameron, make a motion. How about that?
 - o. Councilperson Kinney asked what if I make a motion that we're going to be here for both dates?
 - p. Councilperson Johnston stated I'll second it.
 - q. Vice Mayor Litchfield stated I'll make a motion, Cameron, if you want me to.
 - r. Councilperson Kinney stated sure.

❖ **Vice Mayor Litchfield made a motion that we cancel the upcoming City Council meetings on November 24th and December 22nd for the City of Carlin. Councilperson Kinney seconded. Councilperson Johnston voted nay. Motion passed.**

6. NDOT Senior Center Grant Acceptance (For Possible Action):

- A) Review, discussion, and possible acceptance and approval of a grant from NDOT in the amount of \$100,139, federally funded at 100%, for the purchase of a new vehicle for the Senior Center.
 - a. Madison Mahon, Carlin City Manager, stated this is an item for the Senior Center through the NDOT grant. This is a new bus that is ADA accessible for the Senior Center. Originally it was an 85-15 grant, so we were responsible for approximately \$15,000 of a match, but luckily with the federal stimulus and the CARES Act and the ARPA funds, NDOT was able to meet everybody at 100%. So, we no longer, even though it's budgeted, we no longer have to pay that additional 15%, so the entire bus grant is federally funded at that amount. So, this item is just for acceptance of the grant.
 - b. Vice Mayor Litchfield moved to approve a grant from NDOT in the amount of \$100,139, which is federally funded at 100%, for the purchase of a new vehicle for the Senior Center. Councilperson Kinney seconded. Motion passed.
 - c. Councilperson Kinney asked if this is the one that Ella had applied for, is that correct?
 - d. Madison Mahon, Carlin City Manager, stated correct.
 - e. Councilperson Kinney stated thank you, Ella, for applying for that.
 - f. Mayor Holbrook stated it's a good one, and well needed.

❖ **Vice Mayor Litchfield moved to approve a grant from NDOT in the amount of \$100,139, which is federally funded at 100%, for the purchase of a new vehicle for the Senior Center. Councilperson Kinney seconded. Motion passed.**

7. Fire Department Self Contained Breathing Apparatus (For Possible Action):

- A) Review, discussion, and possible approval for the Fire Department to purchase new SCBAs, to be reimbursed by the approved and awarded FEMA grant with a required City match.
 - a. Madison Mahon, Carlin City Manager, stated I have Linda on Zoom, but I did include in everybody's packets the explanation of the grant. So again, the grant was from FEMA for a total of \$175,000 and the match is that \$8,333.
 - b. Linda Bingaman, Carlin Volunteer Fire Department Chief, stated so basically, the way this works generally speaking is that we purchase, and then they reimburse. We turn in all of the receipts and everything for them for reimbursement. The recommendation is to utilize a purchasing contract that will help us to meet the price that we need to, to meet the grant specifications. If you remember, if you've seen the award package, they authorized less dollars than what I had applied for originally

for each of the air packs, and so we're trying to maximize. We need to purchase 25 because that's what the grant was put for, and so that's what we're trying to do. Our match is the \$8,000 and then they would reimburse the rest. And I've got cost estimates. Basically, it's going to take pretty much the whole \$175,000 to get the 25 air packs. And so, I'm just asking for authorization to get these ordered. Basically, the prices are going up in November 1st, so we wanted to see if we could get them ordered before that so we can also maximize our dollars and not have overages, if that makes sense. Any questions?

- c. Councilperson Kinney asked we already budgeted for this, correct?
- d. Linda Bingaman, Carlin Volunteer Fire Department Chief, stated the match, yes.

❖ **Councilperson Kinney moved to approve the Fire Department to purchase new SCBAs in the amount of \$175,000 to be matched, with the City being responsible for covering \$8,333.33. Councilperson Johnston seconded. Motion passed.**

8. City Manager Update (Non-Action Item):

A) Abatement update

- a. Madison Mahon, Carlin City Manager, stated I would like to provide an update to several possible properties around town that have been in one stage or another of our abatement process. I met with our City Attorney in our City Attorney's office to discuss how to move forward with a few of these abatements. So, what was discussed was our administrative process versus our court process for going through the abatement process. As it stands, NRS 268 requires that we have an appeal process should the Council want to use an administrative process to move forward on an abatement. Our City Code 10-1 does not have an appeals process, so in the next regular meeting, you will see a direction to staff item to direct me to begin the ordinance process to add that appeals process, should the Council want to move forward with an administrative process at any time in the future. And that will just bring us up to code with NRS 268. But in the interim, we are still able to file court actions to go through the legal system for abatements. And so that is what has been recommended by our attorney at this time. And it's his recommendation because there is less civil risk to the City Council should we move through the court system, and less cost, as well. So, that's my update on our abatement process. We should be moving forward on a couple of different properties, and these are all known by the property owners, so it's not going to come as a surprise.
- b. Mayor Holbrook stated and so, if we're moving forward on the judicial side or whatever, is our legal counsel fine on these? Or where are we at on these?
- c. Madison Mahon, Carlin City Manager, stated yeah, we should have a court action filed by the end of the week, and that will move us forward on one of our properties, and then he will make a determination whether or not to utilize the administrative process once we get that ordinance set in place for some of these other issues as well.

❖ **Non-action item. No action taken.**

9. APPROVAL of Expenditures (For Possible Action):

A) Review, discussion, and possible approval of City expenditures for the period of 10/09/2021-10/22/2021, and all related matters. The expenditure list is available for public inspection at City Hall, 151 S 8th Street, Carlin Nevada.

- a. Councilperson Johnston stated I'm going to not vote on this one due to the fact that one of the businesses on it is owned by my family member. So, I'm going to abstain.
- b. Councilperson Kinney stated I'll just note that the report date is for 10/14/2021-10/27/2021. That's just how the report prints off, correct, LaDawn?
- c. LaDawn Lawson, Carlin City Clerk, indicated yes.

- ❖ **Vice Mayor Litchfield made a motion to approve the city expenditures for 10/09/2021-10/22/2021. Councilperson Kinney seconded. Councilperson Johnston abstained. Motion passed.**

10. APPROVAL of Minutes (For Possible Action):

- A) Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes for July 28, 2021, and all other matters related thereto. Draft minutes are available for public inspection at City Hall, 151 S 8th Street, Carlin, Nevada.
- ❖ **Councilperson Kinney moved to approve the Carlin City Council Regular Meeting Minutes for July 28, 2021. Vice Mayor Litchfield seconded. Motion passed.**

11. PUBLIC COMMENTS: (Non-Action Item)

- A) Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.
- a. Councilperson Johnston stated I would like to say thank you to everybody that participated and helped with the Spook Walk, the Ghost Walk this year, and the ATV Rodeo. We didn't have a big attendance for that, but it was our first one. Our Ghost Walk was really good that the Historical Society put on and want to thank everybody for that. Great time. Thank you all.
 - b. Mayor Holbrook stated and the he is going to be judging the Halloween decorations tomorrow night. And I believe that the Parks and Rec or Friends of the Library are going to have a little booth out to help with that, the public's going to actually vote this year, too, on the Halloween decorations.
 - c. Councilperson Johnston asked where do you get the applications?
 - d. Mayor Holbrook stated I believe Ace has some, and I think they're going to have their little booth out, but I forgot where they said they were going to put it. Mayor Holbrook thought it might be at the Senior Center.
 - e. Councilperson Kinney asked where to find that information.
 - f. Mayor Holbrook stated it should be on Facebook, on the Friends of the Library. I should have read that better. But that's happening tomorrow.
 - g. Linda Bingaman, Carlin Volunteer Fire Department Chief, stated our new gurney did show up late this afternoon, so they were working on getting the straps, getting it all set, and playing and practicing and all of that. So, it is here. I did finally receive the information on the service contract sort of, last night. I forwarded it to Madison so that you guys can look at it. She just kept sending me just one year at a time, but I think I've got a quote that has more information and lists that there's like a 15% discount when you buy multiple years and stuff, so I haven't totally looked at it because it just came in. And then I wanted to let you know, I know I put on my weekly report that we've been working on a donation of some equipment and I've been working with Reno Fire Department over some extrication equipment and they had a bunch of Amkus equipment that they purchased new and better through the years that they are going to donate to our department so that we can have some newer extrication equipment. We will be picking that up in Reno tomorrow, and then you guys will be welcome to come see. It's a lot of equipment that they're donating to us. They say that you can have pieces and parts, and they had gotten it through the years on grants and they can't sell it but they can donate it to another department. So, I'm grateful to City of Reno Fire Department for doing that for us, and I'm hoping that will be something that will help us out through our department.

- h. Mayor Holbrook stated hopefully we don't have to use it a lot.
- i. Councilperson Kinney and Mayor Holbrook thanked Linda.
- j. Linda Bingaman, Carlin Volunteer Fire Department Chief, asked hopefully we don't have to what?
- k. Mayor Holbrook stated use it at all.
- l. Linda Bingaman, Carlin Volunteer Fire Department Chief, agreed. We hope to never have to, but you know, we've used it several times this year, which I'd rather not, unfortunately.
- m. Mayor Holbrook stated and it does look like winter might really be here this year, so you guys may be busy.
- n. Councilperson Johnston stated they always are busy. Thank our crews so much for all they've been doing. They've been having a hard time with all the COVID and stuff.
- o. Linda Bingaman, Carlin Volunteer Fire Department Chief, stated we've been having a hard time getting coverage because COVID's going through the department, but we're getting there.
- p. Teri Feasel, Carlin Courts, stated in listening to the people with all the grants and stuff that they've been getting, I just wanted to let you know that I got a grant through the Court, was through the Justice Court, to upgrade our recording system, and that was through some CARES funding through DPS, and then you might notice the sign here says assisted listening available. So, every now and then, somebody does come to Court and they can't hear anything. I had a lady sitting at a table about where Cameron's sitting, only on this side. She could not hear me yelling at her from the bench. So, I came down and I sat right next to her. I was about this far away from her and I was yelling in her ear and she could just barely hear me. So that is part of our grant also that we got, so I think that's going to be helpful. We don't have to use it a lot, but probably about once a year, somebody comes to Court that just really can't hear very well. So, we do have that. And I did also want to thank the Public Works Department. Anytime we need anything with the Court, Carlos is right on it. He sends the guys over to take care of things. And they were responsible for replacing most of the ceiling tiles in the building. The HVAC crew did some that they could do while they were here, but then Carlos had the Public Works Department come and finish all that up. And they're always just very responsive when we need something in the building. And I just wanted to say thank you to them and I wanted you to be aware that the Public Works Department works really hard in all of the departments throughout the city. They have a lot of work to do and big jobs, and they're always very helpful, so I just wanted you to know that.

❖ **Non-action item. No action taken.**

12. Adjournment (For Possible Action):

❖ **Councilperson Kinney moved to adjourn at 7:40 p.m. Vice Mayor Litchfield seconded. Motion passed. Mayor Holbrook adjourned the meeting.**

Approved:

Attest:



Mayor Dana Holbrook



LaDawn Lawson, Carlin City Clerk