

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
PUBLIC HEARING AND REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**October 25, 2017
7:00 P.M.**

Call to Order and Roll Call

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 7:00 p.m.

Council Members Present:

Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Margaret Johnston
Councilperson Sabra Esparza

Council Members Absent:

Councilperson Pam Griswold

Staff: LaDawn Lawson, City Clerk

Ella B. Trujillo, Carlin Senior Center Executive Director

Public: Cliff Eklund, Elko County Commissioner

Judy Bradshaw, Carlin Senior Center Participant's Board President
Cheyenne Esparza, Equestrian Park Board Member
Fred Montes de Oca

Pledge of Allegiance

- 1. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non-Action Item).**

- a. County Commissioner Cliff Eklund stated the County is currently dealing with the marijuana ordinance and AB 8 which would allow delinquent garbage and utility bills to be attached to the property taxes. Eklund stated he was available for any questions. Mayor Dana Holbrook stated he heard

a rumor the Elko tribes were thinking about putting in a marijuana dispensary. Eklund stated he has no names of people seeking a dispensary but the Elko City Council had a discussion about it at their last meeting but it was tabled. Eklund believes Elko is putting it off for a few years but West Wendover is putting in a dispensary. Eklund further stated only 3% of the revenue goes to the local community and the rest goes to the county and state. Eklund further stated a medical dispensary cannot use a federally insured bank because it is against federal law. Eklund stated there is a 150 page report out of Colorado that discusses both the good and the bad of allowing marijuana dispensaries and the City is welcome to review it.

2. City Council Members Reports (Non-Action Item):

- a. Councilperson Margaret Johnston stated she had asked David Jones to update them on the progress of getting the fire department position filled and the billing outsourced. Johnston further stated the Equestrian Park reviewed the previous year's events and overall they feel they did very well. Johnston further stated the Equestrian Park Board had decided to no longer host the Chili Cook-off. Equestrian Park Board Chairman, Cliff Eklund, stated they would also be doing a couple events with 4-H including a horse show. Vice Mayor Lincoln Litchfield stated he felt Aron Means did a good job putting on rodeo events.
- b. Councilperson Sabra Esparza stated the Spook Walk was on Saturday and they need more cubby builders. Esparza further stated she met with the auditors and that they told her most everything looked good but the fire department billing needed to be done. Esparza stated she had talked to David Jones about the progress of outsourcing the billing and he told her it was at the lawyer's office. Esparza further stated Linda Bingaman was giving the auditors all the call information she had and the auditor said it may help to avoid repercussions but it needed to be fixed by next year. Esparza further stated they had two more volunteers sign up so they have filled all their volunteer positions. Mayor Dana Holbrook stated they received a couple resumes but applications were not completed so they have asked the applicants to complete them.
- c. Vice Mayor Lincoln Litchfield stated he would be asking David to put Title 3 on the agenda in December and they should all review their copies so they can come prepared to approve or make changes.

3. Staff Reports (Non-Action Item):

- a. Ella B. Trujillo stated she was there to give the City Council the quarterly report they requested and overall the numbers had fluctuated but the 4th Quarter was the highest in attendance in the last year. Trujillo further stated the transportation numbers were down and they recently had a visit from their grant auditors and everything went fine. Trujillo further stated she had compiled the results of the annual survey and the most important information obtained was that moving the trip to Elko from Thursday to a

different day would not increase ridership and it was good that many of the seniors were still driving. Trujillo further stated they just had a driver safety class and upcoming events include the Halloween Party, Turkey Shoot and Bingo, and she would be on vacation for most of November.

4. Department Reports (Non-Action Item):

No reports.

5. Board Reports (Non-Action Item):

No Reports.

6. Public Comment may be taken prior to any discussion Being Taken by the Council: PUBLIC HEARING. NOTICE is hereby given that the Carlin City Council, Carlin, Nevada, will hold a public hearing at the Regular Meeting held on October 25, 2017, at 7:00 p.m., in the Carlin Municipal Court Meeting Room, 101 South Eighth Street, Carlin, Nevada. The purpose of this hearing is to review, discuss, and possibly approve a request to consider a Variance located on parcel # 002-220-041, more commonly known as 945 Oak Street, Carlin, Nevada, 89822, to erect a 24' x 60' Pole Barn structure, known as an accessory building, and all related matters. All comments regarding this matter will be considered at the Public Hearing. At the conclusion of the Public Hearing the Council may motion to close the hearing. (Possible Action Item).

- a. Mayor Dana Holbrook stated he stores personal belongings on the property and would recuse himself from the discussion and abstain from voting.
- b. Vice Mayor Lincoln Litchfield stated the public meeting was open at 7:34 p.m. Litchfield further stated the property is in a rural area and he did not see why they were discussing granting a variance but in either case he had reviewed it and he feels granting the variance would not be a problem.
- c. Cliff Eklund stated they want to put up a small building for storage of the camper trailer, boats, and equipment.
- d. Further discussion was held regarding requiring a variance for an accessory building and the use of the street name Oak to describe the property.

Councilperson Margaret Johnston made a motion to close the public hearing. Councilperson Sabra Esparza seconded the motion. The motion passed. Vice mayor Lincoln Litchfield closed the public hearing at 7:40 p.m.

7. Public Comment may be taken prior to any discussion Being Taken by the Council: Review, discuss, and possible approval of a request to approve a Variance for parcel # 002-220-041, more commonly known as 945 Oak Street, Carlin, Nevada, 89822, to erect a 24' x 60' Pole Barn structure, known

as an accessory building, and all related matters.

Councilperson Sabra Esparza made a motion to approve a Variance for parcel # 002-220-041, more commonly known as 945 Oak Street, Carlin, Nevada, 89822, to erect a 24' x 60' Pole Barn structure, known as an accessory building, and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed.

- 8. Public Comment may be taken prior to any Discussion Being Taken by the Council: Presentation offered by JOIN regarding programs available to residents and businesses for on the job training opportunities and all related matters. (Possible Action Item).**

No Action Taken.

- 9. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval to appoint Andrea Andrews to the Carlin Park and Recreation Board and all related matters. (Possible Action Item).**

Vice Mayor Lincoln Litchfield made a motion to approve appointing Andrea Andrews to the Carlin Park and Recreation Board and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed.

- 10. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion and possible approval to accept or reject the bid for a Concession Stand Trailer for the Carlin Equestrian Park and all related matters. (Possible Action Item).**

- a. Cliff Eklund stated the Equestrian Park Board reviewed the bid but it was \$10,000.00 over budget. Eklund stated the Board agreed to use some of their other project money to make up the difference. Eklund further stated the Equestrian Park Board was not sure what to do which is why they were leaving it up to the Council's discretion.
- b. Councilperson Sabra Esparza asked Cliff Eklund if they really want to take money out of the other projects. Eklund stated the concession stand is a priority because none of the other projects can be started until the old concession stand is torn down.
- c. Cliff Eklund further stated it is a hard decision but he would like the Council to approve the bid.

Vice Mayor Lincoln Litchfield made a motion to approve acceptance of the bid for a Concession Stand Trailer, in the amount of \$50,513.00, for the Carlin Equestrian Park and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed.

- 11. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval to cancel the Regular City Council meeting on November 22, 2017 and December 27, 2017, and all related matters. (Possible Action Item).**

Vice Mayor Lincoln Litchfield moved to approve to cancel the Regular City Council meeting on November 22, 2017 and December 27, 2017, and all related matters. Councilperson Sabra Esparza seconded the motion. The motion passed.

- 12. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion and possible approval of a Liquor License for Ruben Carlos DBA. Rigobertos Mexican Food Restaurant located at 521 Chestnut Street, Carlin Nevada, and all related matters. (Possible Action Item).**

Vice Mayor Lincoln Litchfield made a motion to approve a Liquor License for Ruben Carlos DBA. Rigobertos Mexican Food Restaurant located at 521 Chestnut Street, Carlin, Nevada, and all related matters. Councilperson Margaret Johnston seconded the motion. Councilperson Sabra Esparza voted no. The motion passed.

- 13. Public Comment may be taken prior to any Discussion Being Taken by the Council: Review, discussion, and possible approval of the minutes from 9/13/2017 and all related matters. (Possible Action Item).**

Councilperson Sabra Esparza moved to approve the minutes from 9/13/2017 and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed.

- 14. Public Comment may be taken prior to any Discussion Being Taken by the Council: Review, discussion, and possible approval of the minutes from 9/27/2017 and all related matters. (Possible Action Item).**

Councilperson Margaret Johnston moved to approve the minutes from 9/27/2017 and all related matters. Councilperson Sabra Esparza seconded the motion. The motion passed.

- 15. Public Comment may be taken prior to any Discussion Being Taken by the Council: Review, discussion, and possible approval of City expenditures for the period of 9/23/2017 to 10/20/2017 and all related matters. (Possible Action Item).**

- a. Councilperson Sabra Esparza stated she would be abstaining from voting because her daughter works for Fastenal.**

Vice Mayor Lincoln Litchfield made a motion to approve the City

expenditures for the period 9/23/2017 to 10/20/2017 and all related matters. Councilperson Margaret Johnston seconded the motion. Councilperson Sabra Esparza abstained from the vote. The motion passed.

- 16. Public Comment may be taken prior to any Discussion Being Taken by the Council: Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non - Action Item)**

There were no comments by the general public.

- 17. Adjournment. (Possible Action Item)**

Councilperson Sabra Esparza moved to adjourn. Vice Mayor Lincoln Litchfield seconded the motion. The motion passed. The meeting was adjourned at 8:00 p.m.

Approved:

Attest:

Mayor Dana Holbrook

City Clerk LaDawn Lawson