

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**January 10, 2018
7:00 P.M.**

Call to Order and Roll Call

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 7:00 p.m.

Council Members Present:

Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Margaret Johnston
Councilperson Pam Griswold
Councilperson Sabra Esparza

Council Members Absent:

None

Staff: David Jones, City Manager
LaDawn Lawson, City Clerk
Carlos Esparza, Public Works Director
Lyndsie Whigham, Public Works
Joshua Gallegos, Public Works
Floyd Davey, Police Department
Linda Bingaman, Fire Department Chief
Roger L. Curry, Fire Department Chief

Public: Bob DeMars
Edward Stress
Nicole Stress
Rick Anderson
Cameron Kinney
Fred Montes de Oca
Tom Bingaman
Cliff Eklund, County Commissioner

Pledge of Allegiance

1. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non-Action Item).

- a. Bob Demars stated he owns a UTV or side by side and he believes a lot of people in Carlin own one. Demars stated all such owners are required by the state to register their UTVs. Demars stated such vehicles have been legalized for on highway use and there is a sequence of things to do to register it. Demars stated the State has legalized use on County roads but not City roads. Demars stated it is up to the City to create an ordinance to allow use on City roads. Demars stated it had been brought to the City before and he wants the City to approve use of such vehicles in the City. Demars stated the packet he gave them all gives them all the tools they need. Demars stated Elko and Wells is not allowing such vehicles. Vice Mayor Lincoln Litchfield stated they created routes to allow such vehicles to pass through the City to get to the off road areas. Litchfield asked Demars if he is asking for something more. Demars stated he wants the Council to approve use of the vehicles on every City road. Councilperson Pam Griswold asked Demars why he voted no for such a measure when he was on the Council. Demars stated he doesn't remember that but she could call him a hypocrite if she wants. Demars asked to put it as an action item on a future agenda. Floyd Davey stated the approved routes never were approved because NDOT would not allow such vehicles to cross their roads so no approved routes were ever created.
- b. County Commissioner Cliff Eklund stated the prison camp was possibly closing because of lack of staff. Eklund stated they were proposing a temporary shut down and they must go through the finance committee for approval. Eklund stated he and John Ellison were going to go to the meeting. Eklund stated the camp wants to change their stringent regulations and pay in order to attract more guards. Eklund further stated there is a bill coming up that would limit the power of the police and he feels it is very dangerous. Eklund stated basically it makes a traffic violation a civil penalty instead of a misdemeanor so if a person doesn't show up for court for a ticket they do not get punished but only get a new ticket. Eklund stated this will also reduce the court's revenue. Eklund further explained the possible changes of the police powers. Eklund stated he may be asking for the City to write a letter in opposition to the bill.

2. City Council Members Reports (Non-Action Item):

- a. Mayor Dana Holbrook stated Get My Ride is now offering bus service in Carlin. Holbrook stated vets ride free, seniors for \$2.50, and \$5.00 for everyone else.

3. Staff Reports (Non-Action Item):

- a. City Manager David Jones stated the Conservation Camp issue would be discussed at an upcoming meeting and a closure will impact Carlin. Jones stated he attended the Community Foundation meeting and they are doing well. Councilperson Pam Griswold asked what the contract with the Conservation Corp says. Jones stated the Camp basically have to give the City a 30 day notice.

4. Department Reports (Non-Action Item):

- a. City Clerk LaDawn Lawson stated she left a message with the Elko County Clerk's office to find out about the new election machines but she had not heard back yet. Lawson stated they should look for an item regarding the election on the February agenda.

5. Board Reports (Non-Action Item):

No Reports.

6. Public Comment may be taken prior to any discussion Being Taken by the Council: Review, discussion and possible direction to staff regarding the communications plan for the City of Carlin Departments Heads and/or Staff and City Manager regarding the information that is to be reported to the Cit Council on a weekly basis and all related matters. (Possible Action Item).

- a. Mayor Dana Holbrook stated he was happy with the first report.
- b. Councilperson Pam Griswold stated she like the report but thought every two weeks would be more appropriate.
- c. Mayor Dana Holbrook stated he feels the weekly reports would allow them to address things prior to the meetings.
- d. Bob DeMars asked what exactly was being put into place. Mayor Dana Holbrook stated the Department heads are giving information to Dave Jones and Jones sends them a report on a weekly basis.
- e. Councilperson Pam Griswold asked David Jones to explain his report about the ambulance billing. Jones stated he is working with REMSA and it is going slower than he would like but they are still working on it. Jones said every five years they have to revalidate their Medicaid account. Jones further explained what that revalidation requires. Councilperson Pam Griswold asked David Jones what the status on filling the fire department position was. David Jones stated the application process for the part time position came to nothing and the only qualified applicant withdrew. Fire Chief Linda Bingaman stated they might have better luck with a fulltime position.

No Action Taken.

7. Public Comment may be taken prior to any Discussion Being Taken by the Council: Review, discussion, and possible approval to pay the remaining balance of \$49,435.00 to purchase the for the Durapatcher, purchase thereof

having been previously approved, original purchase price was \$73,935.00 with a credit applied in the amount of \$24,500.00 for 7 months rental, and all related matters. (Possible Action Item).

- a. Carlos Esparza, the Public Works Director, stated he believes the Council has all of the information about materials and the rental. Carlos Esparza stated they kept the machine for longer than he thought they would because they were trying different winter emulsions. Carlos Esparza stated he believes the machine has proved itself and unless they want to spend a few million dollars this is the only way they can keep the streets at all drivable. Carlos Esparza stated about six weeks prior the company they rent the machine from approached them about using the rental money as a credit.
- b. Vice Mayor Lincoln Litchfield stated the main concern before had been they would not be able to use it in the winter and he asked if that had now changed. Carlos Esparza stated they can use it in the winter and such use is limited but possible.
- c. Councilperson Pam Griswold stated they had not approved the purchase despite what the agenda item says.
- d. Councilperson Margaret Johnston stated they had taken no action but she is not happy that the machine was kept longer than they were told it would be and that she is not happy with the position they have been put in.
- e. Vice Mayor Lincoln Litchfield stated he believes they discussed keeping the machine so long as they could use it.
- f. Mayor Dana Holbrook stated Carlos Esparza is well aware of his budget and what he can afford.
- g. Councilperson Pam Griswold asked if the machine has been down since they had it. Carlos Esparza stated they had to buy some minor parts and replaced them but it has not been down. Councilperson Griswold asked if the company has a mechanic that can do the work. Carlos Esparza stated yes and he would be in Carlin for a service in a couple weeks. Councilperson Griswold asked how much the service contract would cost. Carlos Esparza stated he didn't know the costs but most of the work if they purchased it would be done in-house. David Jones stated the machine has very little moving parts.

Vice Mayor Lincoln Litchfield made a motion to approve to pay the remaining balance of \$49,435.00 to purchase the Durapatcher, with a credit applied in the amount of \$24,500.00 for 7 months rental, and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed.

- 8. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval or denial for a Special Use Permit on behalf of Sonny Atkins to operate a Small Car Dealership and Service Shop operated by Edward and Nicole Stress, located at 913 Chestnut Street, Carlin, Nevada, APN 002-090-006 and all related matters. (Possible Action Item).**

- a. Edward Stress stated there has been a shop there before.
- b. Mayor Dana Holbrook stated there was a letter from NDOT not objecting to the special use permit but that nothing could be stored on the State's right-of-way and a permit must be required for the approach off of Chestnut Street. Mayor Holbrook further stated no more than 4 vehicles could be stored at the location.
- c. Councilperson Pam Griswold asked about permits for oil containment. Edward Stress stated he would get all the necessary permits.
- d. Councilperson Sabra Esparza stated she has concern about the aesthetics of so many cars in that one area as it is the first thing you see as you come into Carlin.
- e. Edward Stress said he absolutely understood that there could be only two cars inside and four cars outside at any given time.
- f. Vice Mayor Lincoln Litchfield asked if it is a just a hobby or would he be doing business on a regular basis. Edward Stress said he would be doing business.
- g. Bod Demars stated if Edward Stress is selling cars he would have to get a dealer license.
- h. Edward Stress stated he understood there would be necessary licenses.

Vice Mayor Lincoln Litchfield moved to approve a Special Use Permit on behalf of Sonny Atkins to operate a Small Car Dealership and Service Shop operated by Edward and Nicole Stress, located at 913 Chestnut Street, Carlin, Nevada, APN 002-090-006, with application of all needed licenses and insurances, with a stipulation of four cars parked on the outside, and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed.

- 9. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of the minutes from 12/13/2017, and all related matters. (Possible Action Item).**
 - a. Councilperson Pam Griswold stated it was Garrett not Gary, on page five the word have should be changed to half, and the E was missing from Ella on page 6.

Councilperson Sabra Esparza made a motion to approve the City Council Meeting Minutes for December 13, 2017, with corrections, and all related matters. Councilperson Pam Griswold seconded the motion. The motion passed.

- 10. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of City expenditures for the period of 12/9/2017 to 1/5/2018 and all related matters. (Possible Action Item).**
 - a. Councilperson Sabra Esparza stated she would abstain from voting because her daughter works for Fastenal.

- b. Councilperson Pam Griswold asked about expenses for the dump truck. David Jones stated the transmission went out.

Councilperson Pam Griswold made a motion to approve the City expenditures for the period's 12/9/2017 to 1/5/2018, and all related matters. Vice Mayor Lincoln Litchfield seconded the motion. Councilperson Sabra Esparza abstained. The motion passed.

11. Public Comment may be taken prior to any Discussion Being Taken by the Council: Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non - Action Item).

- a. Cliff Eklund stated the Equestrian Park is booked full for next year and there would be 12 events starting May 6th. Eklund stated a couple new events would be in conjunction with the 4-H. Eklund stated they are currently selling tickets for raffle for a commemorative Elko County .44 magnum.
- b. Linda Bingaman stated she would like the Council consider a full-time position for the Fire Department. David Jones stated he would have to look at the budget again.
- c. Rick Anderson asked about the grocery store. Mayor Dana Holbrook stated unofficially he believes they are still coming. Rick Anderson asked if Khoury's owns the land. The Council answered affirmative.
- d. Vice Mayor Lincoln Litchfield stated the American Legion will be having a potluck at Pacini Hall on February 20th and all are welcome.

12. Adjournment. (Possible Action Item)

Vice Mayor Lincoln Litchfield moved to adjourn. Councilperson Margaret Johnston seconded the motion. The motion passed. The meeting was adjourned at 8:01 p.m.

Approved:

Attest:

Mayor Dana Holbrook

City Clerk LaDawn Lawson