

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**August 26, 2020
7:00PM**

Call to Order and Roll Call

The Carlin City Council meeting was called to order by Mayor Dana Holbrook at 7:00 p.m.

**Council Members Present: Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Pam Griswold
Councilperson Margaret Johnston by Telephone
Councilperson Cameron Kinney**

Council Members Absent: None.

**Staff: Madison Mahon, Carlin City Manager
LaDawn Lawson, Carlin City Clerk
Lt. Kevin McKinney, Acting Carlin Police Chief
Keegan Baty, Carlin Police Officer
Nathaniel Sexton, Carlin Police Officer**

**Public: Fred Montes de Oca
Sharon Sutherland, Old Catholic Church
Jo Waggoner, Old Catholic Church
Tosk Runkle**

Pledge of Allegiance

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

Municipal Code: 1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:
Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his

address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF INDIVIDUAL AGENDA ITEMS.

- None.

2. City Council Updates (Non-Action Item):

A) **Vice Mayor Lincoln Litchfield:** Update on upcoming topic in Planning Commission, NNRDA update on monthly meetings, Public Works update, Fire Department upcoming events, and all related matters.

- Vice Mayor Litchfield reported the Planning Commission is going to be discussed in the City's Master Plan and it is a bottled portion of the way the future of Carlin goes. If you have any questions please direct them to the City Clerk's Office, Attention: Melinda Harris so she can bring them up in the Planning Commission meetings. The Master Plan is very vital as to where we project ourselves to get funding. We welcome any comments on this.

NNRDA Meeting today was a zoom meeting, he could see the meeting but he was unable to make comments, so called several people afterwards, they brought up in the meeting the legislation that was passed in the Special Session, with them being opposed to the taxation on the mines, so that was very interesting. He is in support of the them and asked that anyone who is in opposition of the legislation please contact your legislator and let the state department know that your opposed to it. It is a vital piece that we are going to see a lot of our money going elsewhere and with that, if this passes the mines could easily say it is not working right now and pull out creating a ripple effect from the mines right on down to all the other industries that support and supply the mines.

He stated there is a fund out there called the I-80 Corridor Funding, Shirley Alen-Kellerman who works in the NNRDA Office, is promoting this funding. It is for assistance and financing for small businesses and affordable housing in our area. She mentioned that nothing had come from the City of Carlin and so he reached out to her and she will be reaching out to the business owners and will let them know this funding is available. The COVID constraints have affected a lot of our businesses and this is available to them.

NNRDA is looking at holding a special meeting regarding the legislative meetings that are being held in Carson City.

Also, he has reached out to NNRDA about our industrial area. He has spoken with City Manager Madison Mahon about this, and the City of Wells has a very good illustration of where their industrial site is and he doesn't feel we keep our name in the forefront with them, and businesses that could come to Carlin and support Carlin go somewhere else like Elko or Wells.

He stated he had spoken to Assistant Chief Mike Abrams of the Carlin Volunteer Fire and Ambulance Department and they have a fire training the first Monday of the month, EMT training the second Monday of the month, and a business meeting the 4th Monday of the month, he is planning to attend their business meeting. Their main concern is getting Frontier to relocate the pole so they can move forward with the completing the new fire station.

He stated Public Works has been busy fixing City owned curbs, sidewalk, and handicap accesses. They are also doing replacement of valve boxes, these boxes wear out over time and collect sediment and calcium grows up in them. If you don't do regular maintenance on them this restricts the flow so he applauds Carlos Esparza, Public Works Director, for his forethought in getting the maintenance done. He stated Carlos Esparza, Public Works Director, has two concerns one is that the Building Inspector, Joe Lindsey, his last day is tomorrow and we haven't found someone to take his place, and the other is that we have no con crews coming. He stated he has seen con crews working on the Interstate so why do we not have them here? Carlos Esparza, Public Works Director is going to be looking into this and trying to figure out why we are not getting a crew.

- Jo Waggoner inquired if the funding for small businesses was just for those businesses already established?
- Vice Mayor Litchfield stated yes, he believes it is for businesses already established but she could reach out to Mrs. Alen-Kellerman for clarification and he gave Mrs. Waggoner the contact information.
- Sharon Sutherland inquired what was NNRDA and what kind assistance are they offering?
- Vice Mayor Litchfield stated low interest loans and stuff, it is primarily concerning the COVID-19. There is also some talk of the Nevada Gold Mines procuring some money to give small interest loans. These would be rotating funds where when you pay it back it goes back in so it doesn't absolve itself, it just continues on and on. The mines are doing a lot for us also.

3. Extension for Property Removal (For Possible Action):

A) Review, discussion, and possible action on an extension request from the property owners at Parcel # 002-280-007 to remove the recreational vehicle located on the property, and all related matters.

- **No Action was taken on this item.**

4. Curb, Gutter, and Sidewalk Installation Waiver Application (For Possible Action):

A) Review, discussion, and possible action on an application to defer curb, gutter, and sidewalk installation at 601 2nd Street, Carlin, NV 89822, and all related matters.

- **Councilperson Griswold made a motion to allow Tosh Runkle to put in curb and gutter on his property at 601 2nd Street from his property line on 2nd Street around the corner to his property line on Peter Street and give him the ability to hold off putting in his sidewalk until July 1, 2021. Vice Mayor Litchfield seconded the motion. Councilperson Kinney voted nay. Motion Carried.**

5. Old Catholic Church (For Possible Action):

A) Review, discussion, and possible approval of the purchase of an exterior door for the Old Catholic Church, and all related matters.

- **The exterior door has been replaced. No Action needed.**

B) Review, discussion, and possible direction to staff to work on improvements at the Old Catholic Church, and all related matters.

- **Councilperson Kinney moved to approve staff to work on improvements to the sidewalk on the Old Catholic Church and to bring it up to an acceptable level so it is not a safety hazard and bring it to ADA compliance. Vice Mayor Litchfield seconded the motion. Councilperson Johnston abstained. Motion Carried.**

6. Police Chief (For Possible Action):

A) Review, discussion, and possible direction on how the City of Carlin should proceed with the Chief of Police hiring process, and all related matters.

- **Vice Mayor Litchfield made a motion to direct Mayor Holbrook and Madison Mahon to do a follow-up interview with the three candidates and Lt. McKinney as long as he puts in an application for the position of Chief of Police.**
- **Motion died from lack of a second.**
- **Vice Mayor Litchfield made a motion to instruct Mayor Holbrook and City Manager Madison Mahon to conduct four (4) interviews, to include the person that is in Nevada, and have them done next week, bringing their recommendations back to the Council, with application being present job performance. Councilperson Griswold seconded the motion. Motion Carried.**

7. APPROVAL of Minutes (For Possible Action):

A) Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes for June 10, 2020, June 24, 2020, and July 8, 2020, and the Carlin City Council Special Meeting Minutes for June 29, 2020, and all other matters related thereto. Draft

minutes are available for public inspection by emailing City Manager Madison Mahon.

- **Councilperson Griswold made a motion to approve all four (4) Draft Minutes. Councilperson Johnston seconded the motion. Motion Carried.**

8. APPROVAL of Expenditures (For Possible Action):

A) Review, discussion, and possible approval of City expenditures for the period of 08/08/2020-08/21/2020, and all related matters. The expenditure list can be requested by emailing City Manager Madison Mahon.

- **Councilperson Kinney moved to approve the City expenditures for the period of 08/08/2020-08/21/2020, and all related matters. Vice Mayor Litchfield seconded the motion. Motion Carried.**

9. PUBLIC COMMENTS: (Non-Action Item)

A) Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

- None.

10. Adjournment (For Possible Action):

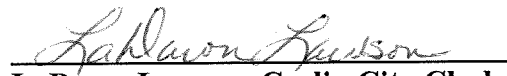
- **Councilperson Kinney moved to adjourn the Carlin City Council Meeting. Vice Mayor Litchfield seconded the motion. Motion Carried. Mayor Holbrook adjourned the meeting at 8 :17 p.m.**

Approved:



Mayor Dana Holbrook

Attest:



LaDawn Lawson, Carlin City Clerk