

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**November 16, 2020
7:00PM**

Call to Order and Roll Call

Mayor Dana Holbrook called the special meeting of the Carlin City Council to order at 7:00 p.m.

**Council Members Present: Mayor Dana Holbrook
Councilperson Pam Griswold
Councilperson Margaret Johnston by Telephone
Councilperson Cameron Kinney**

Council Members Absent: Vice Mayor Lincoln Litchfield

**Staff: Madison Mahon, Carlin City Manager
LaDawn Lawson, City Clerk
Lt. Kevin McKinney, Acting Carlin Police Chief**

**Public: Phillip Herring
Fred Montes de Oca
Keegan Baty, Carlin Police Officer
Michael Klotzsche, Carlin Police Officer**

Pledge of Allegiance

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

Municipal Code: 1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:
Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion,

either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF INDIVIDUAL AGENDA ITEMS.

- Phillip Herring, Operating Engineers Local Union No. 3, stated we have an item on the agenda tonight, Item number 4, for the Operating Engineers to represent the Carlin Police Department, and I would support a motion to approve that motion.
- Mayor Holbrook stated he had attended a meeting with the Carlin Combined Schools regarding COVID and the numbers going up. Carlin is going to stay with the hybrid schooling that they are doing right now, where they are going A and B, and every other day. The school is hoping after the first of the year they will be able to go back to full-time and they are still working towards that. There was about \$10,000 donated by the community members to buy some tables and chairs for the lunchroom. So, that will help them, and they are to arrive in December. So far the hybrid seems to be working very well.

2. General Election (For Possible Action):

- A) Review, discussion, and possible approval to canvas the votes and declare the result from the General Election held on November 3, 2020, pursuant to Title 1 Section 5.090 of the Carlin City Charter, and all related matters.

Motion:

- **Councilperson Kinney moved approve to canvas the votes and declare the result from the General Election held on November 3, 2020, pursuant to Title 1 Section 5.090 of the Carlin City Charter. Councilperson Griswold seconded the motion. Motion Passed.**
- Mayor Holbrook stated that by the official canvas of the returns by the City Council of the City of Carlin, it is duly declared that Margaret A. Johnston and Cameron Kinney are duly declared elected to the Office of the City Council for a term of four (4) years beginning January 4, 2021.

3. Parade of Lights Fireworks (For Possible Action):

- A) Review, discussion, and possible approval of the purchasing of fireworks for the 2020 Parade of Lights in the City of Carlin, and/or direction to staff to purchase fireworks, and all related matters.

- Mayor Holbrook stated they were planning to have fireworks on December 5th, which is the City's birthday and the annual parade of lights. He has spoken with Fire Chief Linda Bingaman of the Fire Department and he had given her tentatively, permission to purchase \$2,000 to \$2,500 worth of

fireworks for this event. He had also spoke to Gus Khoury of Khoury's Market and he generously donated \$2,000 to our fireworks display. He would like to thank Gus Khoury and Khoury's Market for this donation.

Motion:

- **Councilperson Griswold made a motion to approve purchasing fireworks for the 2020 Parade of Lights in the City of Carlin up to \$2,000. Councilperson Kinney seconded the motion. Motion Passed.**

4. Operating Engineers Local Union 3 (For Possible Action):

- A) Review, discussion, and possible review of application for recognition of Operating Engineers Local Union 3 as the exclusive bargaining agent for the City police officers and possible recognition thereof, and all related matters.

Motion:

- **Councilperson Kinney moved to approve the recognition of the Operating Engineers Local Union 3 as the exclusive bargaining agent for the City police officers. Councilperson Griswold seconded the motion. Motion Passed.**

5. Labor Negotiations (For Possible Action):

- A) Review, discussion, and possible approval of a retainer agreement to hire Allison Mackenzie, Ltd., to represent the City in regard to issues and matters related to Operating Engineers Local 3 and City police officers, and all related matters.

Motion:

- **Councilperson Griswold moved to table labor negotiations until the December 9, 2020 meeting. Councilperson Kinney seconded the motion. Motion Passed.**

6. Planning Board Appointment (For Possible Action):

- A) Review, discussion, and possible approval of Liza Micheli's appointment to the Carlin Planning Board, and all related matters.

- Madison Mahon, Carlin City Manager, read a letter from Assistant City Clerk/Planning Commission Secretary, Melinda Harris, in to the record:

"November 12, 2020

Dear Mayor, Vice Mayor and City Councilpersons,

The Carlin Planning Board was unable to accept Liza Micheli's letter of interest due to a lack of quorum for our November 4, 2020 meeting. I conversed with the Planning Board Chairperson, Karla Jones, and we would like to move forward with the process of accepting Liza Micheli as a member and not delay it for another month. We currently have one opening on the Planning Board and will unfortunately lose two more members by the end of

November, leaving three of our seven seats open. We will need Liza Micheli to make reaching a quorum and conducting Planning Board business in a timely manner more achievable.

*Sincerely,
Melinda Harris
Assistant City Clerk”*

Motion:

- **Councilperson Griswold moved to approve Liza Micheli’s appointment to the Carlin Planning Board. Councilperson Kinney seconded the motion. Motion Passed.**

7. APPROVAL of Expenditures (For Possible Action):

- A) Review, discussion, and possible approval of City expenditures for the period of 10/24/2020-11/6/2020, and all related matters. The expenditure list is available for public inspection at City Hall, 151 S 8th Street, Carlin Nevada.

Motion:

- **Councilperson Kinney moved to approve the expenditures for the period of 10-24-2020 to 11-6-2020, and all related matters. Councilperson Griswold seconded the motion. Motion Passed.**

8. PUBLIC COMMENTS: (Non-Action Item)

- A) Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

- Phillip Herring stated he appreciated the approval of recognition of the Operating Engineers as bargaining unit for the Carlin police officers and he is looking forward to working with whoever they choose as their counsel.

9. Adjournment (For Possible Action):

Motion:

Councilperson Kinney moved to adjourn the special meeting at 7:17 p.m. Councilperson Griswold seconded the motion. Motion Passed. Mayor Holbrook adjourned the Special Meeting of the Carlin City Council.

Approved:

Attest:



Mayor Dana Holbrook



LaDawn Lawson, Carlin City Clerk