

**PUBLIC HEARING NOTICE
AND
PUBLIC MEETING NOTICE**

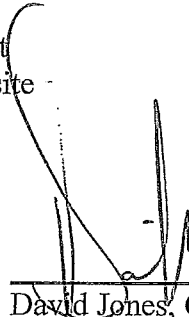
The Carlin City Council, City of Carlin, State of Nevada, will conduct a **Public Hearing and Regular** meeting on **March 14, 2018**, at the Carlin Municipal Court Meeting Room, 101 South Eighth Street, Carlin, Nevada, 89822, and beginning at **7:00 pm**.

Attached, with this Notice, is the Agenda for the City Council Meeting. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please notify LaDawn Lawson, City Clerk, in writing at PO Box 787, Carlin, Nevada 89822 or by telephoning 775-754-6354.

In accordance with Federal law and U.S. Department of Agriculture policy, the City of Carlin is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability. To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W. Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

Notice of the meeting was posted at the following Carlin locations:

- Carlin City Hall – 101 South Eighth Street
- Carlin Senior Citizen Center – 320 Chestnut Street
- Owen's Ace Hardware – 924 Bush Street
- Wells Rural Electric Company – 1322 Chestnut Street
- City of Carlin Website
- Public Works Shop – 810 Oak Street
- State of Nevada Public Notice Website



David Jones, Carlin City Manager

Posted on or before the **9th** day of **March, 2018**.

The City of Carlin is an equal opportunity employer and provider.

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
PUBLIC HEARING AND
REGULAR MEETING AT THE
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**March 14, 2018
7:00 pm**

The public may address the Board on agenda items as they are reviewed, at the discretion of the presiding officer or during the time reserved for Comments by the General Public, after being recognized by the presiding officer. The Public and all persons addressing the Board must abide by the requirements of the Carlin Municipal Code 1-6-11, detailed at the end of the agenda.

Note: The Mayor or Vice Mayor Reserves the Right to Change the Order of the Agenda. Additionally, the Council may, by majority vote, combine two or more agenda items for consideration or may remove any item from the agenda or delay consideration to a future City Council Agenda.

Call to Order and Roll Call

Pledge of Allegiance

1. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

(Non - Action Item)

2. City Council Members Reports:
(Non - Action Item)

Mayor Holbrook: Khoury's Ground Breaking, possible Nuclear Transportation Training Scenario;

3. **Public Comment will be taken prior to any Action Being Taken by the Council:**
PUBLIC HEARING. NOTICE is hereby given that the Carlin City Council, Carlin, Nevada, will hold a public hearing at the Regular Meeting held on March 14, 2018, at 7:00 p.m., in the Carlin Municipal Court Meeting Room, 101 South Eighth Street, Carlin, Nevada. The purpose of this hearing is to review, discuss, and possibly approve a request to rezone parcel # 002-014-012, more commonly known as 501 Fir Street, Carlin, Nevada, 89822, from Commercial to Intermediate Residential, and all related matters. All comments regarding this matter will be considered at the Public Hearing. At the conclusion of the Public Hearing the Council may motion to close the hearing and take action, if any.
(Possible Action Item)
4. **Public Comment maybe taken prior to any Action Being Taken by the Council:**
Review, discussion and possible approval of a recommendation to reappoint Robert Heguy, of Eide Bailly, as City Auditor for the City of Carlin and authorization of auditors in said firm to act as deputy city auditors and all matters related thereto.
(Possible Action Item)
5. **Public Comment maybe taken prior to any Action Being Taken by the Council:**
Review, discussion and possible approval to reinstate citizen of the year and start a youth citizen of the year and all matters related thereto.
(Possible Action Item)
6. **Public Comment maybe taken prior to any Action Being Taken by the Council:**
Review, discussion and possible approval of a parcel map located on Griffin Street at APN # 002-210-044, to divide the parcel into three parcels and a dedicated road terminating into a cul-de-sac and all matters related thereto.
(Possible Action Item)
7. **Public Comment maybe taken prior to any Action Being Taken by the Council:**
Review, discussion and possible approval to upgrade the City of Carlin Website using funds previously budgeted for capital outlay and all matters related thereto.
(Possible Action Item)
8. **Public Comment maybe taken prior to any Action Being Taken by the Council:**
Review, and discussion pertaining to the City of Carlin and City of Carlin Boards and Committees fiscal security procedures and all related matters.
(Non Action Item)
9. **Public Comment maybe taken prior to any Action Being Taken by the Council:**
Review, discussion, and possible approval of the minutes from 2/21/2018 and all related matters.
(Possible Action Item)
10. **Public Comment maybe taken prior to any Discussion Being Taken by the Council:**
Review, discussion and possible approval of City expenditures for the period 2/24/2018 to 3/9/2018 and all related matters.
(Possible Action Item)
11. **Public Comment maybe taken prior to any Discussion Being Taken by the Council:** Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.
(Non - Action Item)

Municipal Code:

1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

12. **Adjournment.**
(Possible Action Item)

13. **Closed Meeting with Labor Management Representative**
Closed session with the City's Management representative to discuss issues of future negotiations with the International Operating Engineers Local No. 3 and all matters related thereto.

(Information Only – Non - Action Item)

NOTE: this portion of the meeting may be closed pursuant to NRS 288.220 therefore the Council may move to adjourn the meeting prior to consideration of this item.

**Affidavit
Certification of Public Posting
Carlin, City Council Public Hearing
and
Regular Meeting**

The undersigned certifies that the public notice for the **Carlin City Council Public Hearing and Meeting** to be held on, 14 March, 2018 at 7:00 PM at the City of Carlin Municipal Justice Building and was posted on or before 9 March, 2018 at the following locations:

- 8:13 Carlin City Hall – 101 South Eighth Street
- 7:43 Carlin Senior Citizen Center – 320 Chestnut Street
- 7:57 Owen's Ace Hardware – 924 Bush Street Carlin
- 7:53 Wells Rural Electric Company – 1322 Chestnut Street
- 8:20 City of Carlin Website
- 8:00 Public Works Shop – 810 8th Street Carlin
- 8:32 State of Nevada Public Notice Website

David Jones
(Print Name)

(Signature)

3/9/2018
(Date)

Melinda Harris
(Witness Name)

(Signature)

3/9/2018
(Date)

Carlin City Council Meeting

March 14, 2018 @ 7:00 PM

Agenda Item

1. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I& II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.
(Non - Action Item)

Notes

Agenda Item

2. City Council Members Reports:

(Non - Action Item)

Mayor Holbrook: Khoury's Ground Breaking, possible Nuclear Transportation Training Scenario;

Agenda Item

3. **Public Comment** maybe taken prior to any Action Being Taken by the Council:
PUBLIC HEARING. NOTICE is hereby given that the **Carlin City Council, Carlin, Nevada, will hold a public hearing at the Regular Meeting held on March 14, 2018, at 7:00 p.m., in the Carlin Municipal Court Meeting Room, 101 South Eighth Street, Carlin, Nevada.** The purpose of this hearing is to review, discuss, and possibly approve a request to rezone parcel # 002-014-012, more commonly known as 501 Fir Street, Carlin, Nevada, 89822, from Commercial to Intermediate Residential, and all related matters. All comments regarding this matter will be considered at the Public Hearing. At the conclusion of the Public Hearing the Council may motion to close the hearing and take action, if any.
(Possible Action Item)

Issue & Information

Action & Options

I will make a motion to approve or not approve a request to rezone parcel # 002-014-012, more commonly known as 501 Fir Street, Carlin, Nevada, 89822, from Commercial to Intermediate Residential, and all related matters



JAN 05 PAID

✓3366

CITY OF CARLIN, NEVADA

P.O. Box 787, 151 South 8th Street, Carlin, NV 89822

Phone (775) 754-6354 Fax (775) 754-6912

250.00

JAN 05 PAID

APPLICATION FOR

ZONE CHANGE

ASSESSOR'S PARCEL NUMBER: 002014012

APPLICANT(s): Patrick & Rebecca Cope

APPLICANT(s) ADDRESS: 501 Fir St. PO BOX 11644

City, State, Zip Carlin NV 89822

APPLICANT(s) PHONE: Home Business Fax

LEGAL OWNER: Same As ABOVE

OWNER'S ADDRESS: _____

City, State, Zip _____

OWNER'S PHONE: Home Business Fax

Note: If legal owner is different from the applicant, legal owner consent, in writing, must be provided.

LEGAL DESCRIPTION OF PROPERTY (attach if necessary): North Addition

File 51174 and the WLY HALF of AS shown on 205 BLA file 339763
Excepting therefrom that portion conveyed to the State of Nevada Book 31 Page 372
Also vacated Alley as shown on 159/341 7410.00 SF

1. Identify the existing zoning of the property: Commercial

2. Identify the zoning classification being requested: Residential

CITY OF CARLIN, NEVADA
APPLICATION FOR ZONE CHANGE

3. Explain in detail the type and nature of the use anticipated on the property: Residential Occupancy
4. Explain how the proposed zoning classification relates with other zoning classifications in the area: Common Residential Street
5. Identify any unique physical features or characteristics associated with the property: Permanent manufactured home

I, the applicant(s) (or authorized agent or employer of the applicant) being first duly sworn, deposes and says that all of the statements contained in this document are true.

Signature: Rebecca L. Cope

FILING REQUIREMENTS:

1. Completed application form.
2. One (1) 8 1/2"x 11" or 11"x 17" copy of a map of the area proposed for zone change. Map to include a vicinity map.
3. If the property is improved or is to be improved, one (1) 8 1/2"x 11" or 11"x 17" copy of a plot plan showing property lines, existing and proposed buildings, building setbacks, parking and loading areas and any other pertinent information.
4. The applicant is encouraged to provide other information and documentation supporting the approval of the zone change.
5. Filing fee of \$250.00. In addition, applicant will be billed for the cost of additional mailings over ten (10) mailings.

RECEIVED

JAN 5 REC'D

OFFICE USE ONLY

BY mtj

Date Filed: 1/15/17 Fee Paid: \$250 Pmt Type: ✓3369 Rec'd by: mtj



CITY OF CARLIN

151 S. 8th Street
PO Box 787
Carlin, Nevada 89822
775-754-6354
775-754-6912 FAX

February 8, 2018

Dear David Jones,

During the meeting of February 7, 2018, the Carlin Planning Board approved to recommend Patrick & Rebecca Cope's request to rezone Parcel # 002-014-012, commonly known as 501 Fir Street, Carlin NV 89822, from Commercial zoning to Intermediate Residential zoning. Please put this on the Carlin City Council meeting agenda for March 14, 2018.

Sincerely,

A handwritten signature in black ink, which appears to read 'Melinda Harris'. The signature is written in a cursive style with a large, looped 'M' and a long, sweeping 'H'.

Melinda Harris

Assistant City Clerk


[Assessor Home](#)
[Personal Property](#)
[Sales Data](#)
[Secured Tax Inquiry](#)
[Recorder Search](#)
[GIS Map](#)

Parcel Detail for Parcel # 002-014-012

Location

Property Location 501 FIR ST
 Town CARLIN CITY
 District 10.0 - City of Carlin
 Subdivision NORTH ADDITION Lot 6+ Block 126
 Property Name

[Add'l Addresses](#)
[Assessor Maps](#)
[Legal Description](#)
[Ag Land](#)

Ownership

Assessed Owner Name COPE, PATRICK V &
 REBECCA L

Mailing Address
 PO BOX 1644
 CARLIN NV 89822-1644

[Ownership History](#)
[Document History](#)

Legal Owner Name COPE, PATRICK V &
 REBECCA L

Vesting Doc #, Date 613542 05/29/09 Year / Book / Page 09 / 0 / 0
 Map Document #s 339763

Description

Total Acres .170 Square Feet 7,410
 Ag Acres .000 W/R Acres .000

Improvements

Single-family Detached 1	Non-dwelling Units 0	Bedrooms / Baths 0 / .00
Single-family Attached 0	Mobile Home Hookups 0	Stories 1.0
Multiple-family Units 0	Wells 0	Garage Square Ft... 288
Mobile Homes 0	Septic Tanks 0	Attached / Detached C
Total Dwelling Units 1	Buildings Sq Ft 0	
	Residence Sq Ft 1,716	
	Basement Sq Ft 0	Basement
	Finished Basement SF 0	Bedrooms / Baths 0 / .00

[Improvement List](#)

Appraisal Classifications

Current Land Use Code 220 [Code Table](#)

Zoning Code(s) COM

Class 3.50

Re-appraisal Group P

Re-appraisal Year 2015

Original Construction Year 1993 Weighted Year

Assessed Valuation

Assessed Values	2018-19	2017-18	2016-17
Land	7,700	7,700	7,700
Improvements	40,052	41,579	41,449
Personal Property	0	0	0
Ag Land	0	0	0
Exemptions	0	0	0
Net Assessed Value	47,752	49,279	49,149

Increased (New) Values

Land	0	0	0
Improvements	0	0	2,980
Personal Property	0	0	0

Taxable Valuation

Taxable Values	2018-19	2017-18	2016-17
Land	22,000	22,000	22,000
Improvements	114,434	118,797	118,426
Personal Property	0	0	0
Ag Land	0	0	0
Exemptions	0	0	0
Net Taxable Value	136,434	140,797	140,426

Increased (New) Values

Land	0	0	0
Improvements	0	0	8,514
Personal Property	0	0	0

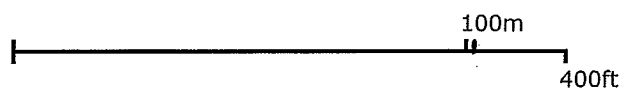
[Back to Search List](#)

Elko County Parcels



Printed 1/5/2018

1 : 4642



Elko County Assessor

Melinda Harris

From: Seana Chapman <SChapman@elkodaily.com>
Sent: Monday, February 05, 2018 9:30 AM
To: Melinda Harris
Subject: RE: Cope Rezone

Good Morning Melinda,

Your legal ad has been received and processed and is set to run: February 9, 2018
The cost billed was: \$86.64

Thank you for your business
Seana K. Chapman
Legal Advertising/Online
Employment and Classifieds Specialist
775-748-2738

Elko Daily Free Press

- * Affidavit of publication will be mailed out within 5 to 7 BUSINESS days
- * Legals deadline is 72 hours
- * Credits will only be issued to canceled legal notices if they are cancelled 48 hours before first publication
- * Please include your account number on all legal requests **The *Elko Daily Free Press* reaches over 21,000 readers PER DAY with both our print & digital products!**

ELKO DAILY FREE PRESS

www.elkodaily.com



www.miningquarterly.com

From: Melinda Harris [mailto:mharris@cityofcarlin.com]
Sent: Monday, February 05, 2018 9:30 AM
To: ELK Legals
Subject: Cope Rezone

Attached is a public notice for rezone. Can you publish this on Friday February 9?
Thanks,

ELKO DAILY FREE PRESS

3720 Idaho St.

Elko, Nev. 89801

(775) 738-3118

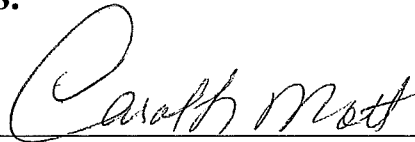
Affidavit of Publication

I, Seana K. Chapman, Legal Clerk of the *Elko Daily Free Press*, published daily at Elko, Nevada, do solemnly swear that a copy of **NOTICE/PARCEL #002-014-012**, as per clipping attached, was published on **January 26, 2018**, in the regular and entire issue of the above said newspaper, with general circulation of Elko and Lander counties, and not in any supplement thereof, for **ONE (1)** week commencing with the issue dated **January 26, 2018**, and ending with the issue dated as **January 26, 2018**, with no subsequent publications being made.



Seana K. Chapman

Subscribed and sworn to before me, on Jan 26,
2018.



Notary Public

NOTICE OF PUBLIC HEARING
Carlin Planning Commission
City of Carlin, State of Nevada
Carlin City Hall 101 South Eighth Street
Carlin, Nevada 89822

Request for Rezone

The Carlin Planning Commission will conduct a Public Hearing for a Request to Rezone Parcel #002-014-012 or commonly known as 501 Fir St Carlin, NV.

Pursuant to Carlin City Code 3-3-5, Amendments, Patrick and Rebecca Cope have filed a rezoning application in the office of the Carlin City Clerk.

Patrick and Rebecca Cope are requesting to change the current Commercial zoning to Intermediate Residential, for Parcel 002-014-012, described as Lot 6+ of Block 126 of North Addition, located at 501 Fir Street, in the City of Carlin, County of Elko, State of Nevada, as the same appears on the map or plat thereof on file in the office of the County Recorder of Elko County, Nevada. This property is located in Fire Zone 1.

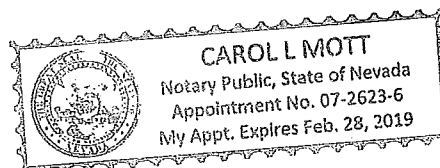
A public hearing will be held by the Carlin Planning Commission at their regular scheduled meeting on Wednesday, February 7, 2018 at 6:30 p.m. at the Carlin City Hall, 101 South Eighth Street, Carlin, Nevada. All interested parties are encouraged to attend the above mentioned meeting or send any comment to the City of Carlin, Attention City Clerk, P.O. Box 787, Carlin, Nevada 89822, prior to this meeting. At this time the Carlin Planning Commission will make a recommendation to the Carlin City Council to approve or deny this request for rezone.

DATED this 26th day of January, 2018

Melinda Harris

Carlin City Assistant Clerk
Planning Commission Secretary

Jan 26



ELKO DAILY FREE PRESS

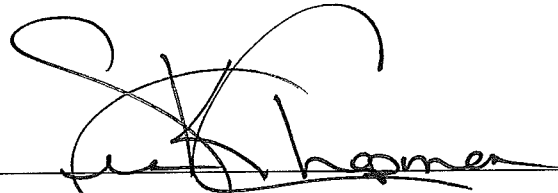
3720 Idaho St.

Elko, Nev. 89801

(775) 738-3118

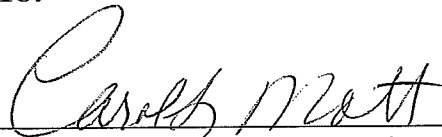
Affidavit of Publication

I, Seana K. Chapman, Legal Clerk of the *Elko Daily Free Press*, published daily at Elko, Nevada, do solemnly swear that a copy of **NOTICE/REZONE**, as per clipping attached, was published on **February 9, 2018**, in the regular and entire issue of the above said newspaper, with general circulation of Elko and Lander counties, and not in any supplement thereof, for **ONE (1)** week commencing with the issue dated **February 9, 2018**, and ending with the issue dated as **February 9, 2018**, with no subsequent publications being made.



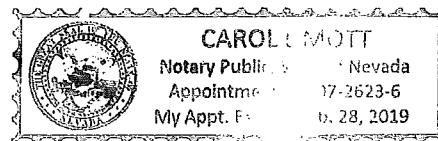
Seana K. Chapman

Subscribed and sworn to before me, on Feb 9,
2018.



Notary Public

<p>NOTICE OF PUBLIC HEARING- Carlin City Council City of Carlin, State of Nevada Carlin City Hall 101 South Eighth Street Carlin, Nevada 89822</p> <p>Request for Rezone</p> <p>The Carlin City Council will conduct a Public Hearing for a Request to Rezone Parcel #002-014-012 or commonly known as 501 Fir St Carlin, NV.</p> <p>Pursuant to Carlin City Code 3-3-5, Amendments, Patrick and Rebecca Cope have filed a rezoning application in the office of the Carlin City Clerk.</p> <p>Patrick and Rebecca Cope are requesting to change the current Commercial zoning to Intermediate Residential, for Parcel 002-014-012, described as Lot 6+ of Block 126 of North Addition, located at 501 Fir Street, in the City of Carlin, County of Elko, State of Nevada, as the same appears on the map or plat thereof on file in the office of the County Recorder of Elko County, Nevada. This property is located in Fire Zone 1.</p> <p>A public hearing will be held by the Carlin City Council at their regular scheduled meeting on Wednesday, March 14, 2018 at 7:00 p.m. at the Carlin City Hall, 101 South Eighth Street, Carlin, Nevada. All interested parties are encouraged to attend the above mentioned meeting or send any comment to the City of Carlin, Attention City Clerk, P.O. Box 787, Carlin, Nevada 89822, prior to this meeting.</p> <p>DATED this 9th day of February, 2018</p> <p>Melinda Harris Carlin City Assistant Clerk Planning Commission Secretary</p> <p>Feb 9</p>



Agenda Item

4. **Public Comment maybe taken prior to any Action Being Taken by the Council:**
Review, discussion and possible approval of a recommendation to reappoint Robert Heguy, of Eide Bailly, as City Auditor for the City of Carlin and authorization of auditors in said firm to act as deputy city auditors and all matters related thereto.
(Possible Action Item)

Issue & Information

Action & Options

I will make a motion to approve or not approve reappointing Robert Heguy, of Eide Bailly, as City Auditor for the City of Carlin and authorization of auditors in said firm to act as deputy city auditors, and all matters related thereto.

Agenda Item

5. **Public Comment maybe taken prior to any Action Being Taken by the Council:**

Review, discussion and possible approval to reinstate citizen of the year and start a youth citizen of the year and all related matters thereto.

(Possible Action Item)

Issue & Information

Action & Options

I will make a motion to approve or not approve to reinstate citizen of the year and start a youth citizen of the year and all related matters thereto.

Page Three
Minutes of CC 011487

FOR AN APPLICATION FOR A VARIANCE BY RESOLUTION, AND TO DELETE THE FORM TO BE USED FOR APPLICATIONS AS PRINTED IN THE CODE BOOK.

Mayor Trousdale read Ordinance 152.

Lee Griswold moved to approve Ordinance 152 - Drury Thiercof moved to second the motion. Motion carried.

ACTION - RESOLUTION 1-87 - SETTING THE AMOUNT OF THE FILING FEE FOR A VARIANCE APPLICATION TO \$30.00

Mayor Trousdale read Resolution 1-87.

Lee Griswold moved to approve Resolution 1-87 - Drury Thiercof moved to second the motion. Motion carried.

ACTION - RESOLUTION 2-87 - SETTING THE AMOUNT OF THE FILING FEE FOR A SPECIAL USE PERMIT TO \$30.00

Mayor Trousdale read Resolution 2-87.

Drury Thiercof moved to approve Resolution 2-87 - Lee Griswold moved to second the motion. Motion carried.

DISCUSSION - ESTABLISHING A CARLIN FOUNDER'S DAY & A CITIZEN OF THE YEAR AWARD.

Mayor Trousdale made reference to a letter received recognizing the Bicentennial of the United States Constitution. He stated he felt the City of Carlin should enact a Founder's Day in recognition of this event. Several minutes were spent discussing the different ideas that could be incorporated into this event. He further stated he felt a Town Hall meeting, perhaps at the school, would be in order to inform the citizens of Carlin. The Council was in agreement with this and authorized Mayor Trousdale to select an appropriate time to hold this meeting.

Mayor Trousdale further informed the Council he felt it was time to carry on the citizen of the year award. He stated last year recognition was given to Naboko Goto, the foreign exchange student. He stated a committee has been appointed to receive nominations for this award and this committee will be getting in touch with the different organizations, within the community, for these nominations. The Council was in agreement with having a citizen of the year award.

Mayor Trousdale stated the citizen of the year award will not be funded through the City, but will be privately funded.

**City of Carlin
City Council Agenda Request**

Date of Event (If Applicable): would like to start taking applications in March

Applicant/Responsible Party: Carlin Citizen

Applicant Contact Information: Address PO. Box 131

Email: meshefski@frontiernet.net

Telephone: (775) 934-2631

Location (If Applicable):

Date Submitted: 2/20/18

Date of Desired Council Meeting for consideration: soonest one possible

(Note – the City Council tentatively meets on the second and fourth Wednesdays of each month unless otherwise scheduled. Agenda items should be submitted at a minimum of two weeks prior to the desired Council Meeting and maybe place on a subsequent future meeting agenda)

Agenda Item/Issue/Event: Bring Citizen of the Year (outstanding citizen) and start youth citizen

Please answer the following so that the agenda accurately reflects the issue or concern you are bringing to the City Council:

1. Does your item require Action (vote) by the Council or is it informational only? I think so.
2. Do you anticipate any financial or budgetary impact to the City from your agenda item? yes, it was funded by the City in the past.
3. Can your issue be addressed operationally through one of the City Departments? (If so, have you made contact with the appropriate department or City Manager?) No I do not think so.
4. Does your issue require Planning Commission action before going to the City Council? (If unsure, please check with the City Clerk's office or City Manager) No I do not think so.
5. Have you provided copies of all materials, documents, maps, diagrams, etc. with this item for the Council to consider? (Submit to City Manager to be included in the Council's Agenda Packet) I have not yet, but want the councils & yours

Other Comment/Notes regarding this item that might be of assistance to the Council in considering your item: ideas.

Thank you Dave

Ellen Meshefski

Agenda Item

6. **Public Comment maybe taken prior to any Action Being Taken by the Council:**

Review, discussion and possible approval of a parcel map located on Griffin Street at APN # 002-210-044, to divide the parcel into three parcels and a dedicated road terminating into a cul-de-sac and all matters related thereto.

(Possible Action Item)

Issue & Information

Action & Options

I will make a motion to approve or not approve of a parcel map located on Griffin Street at APN # 002-210-044, to divide the parcel into three parcels and a dedicated road terminating into a cul-de-sac and all matters related thereto



**CITY OF CARLIN,
NEVADA**

P.O. Box 787, 151 South 8th Street, Carlin, NV 89822
Phone (775) 754-6354 Fax (775) 754-6912

**APPLICATION FOR
PARCEL MAP APPROVAL**

ASSESSOR'S PARCEL NUMBER: APN 002-210-044

APPLICANT(s): RH Construction Services

APPLICANT(s) ADDRESS: 3427 Jennings Way

City, State, Zip Elko Nevada 89801

APPLICANT(s) PHONE: 1-775-778-9205
Home Business Fax

LEGAL OWNER: DFA, LLC

OWNER'S ADDRESS: P.O. Box 270665

City, State, Zip Las Vegas Nevada 89127

OWNER'S PHONE: Home Business Fax

APPLICANT'S SURVEYOR: Robert E. Morley 6203
NV License #

SURVEYOR'S ADDRESS: 640 Idaho Street

City, State, Zip Elko Nevada 89801

SURVEYOR'S PHONE: 738-4053
Home Business Fax

Note: If legal owner is different from the applicant, legal owner consent, in writing, must be provided.

LEGAL DESCRIPTION OF PROPERTY (attach if necessary): _____

Parcel 1, Parcel Map, File No. 676014.

CITY OF CARLIN, NEVADA
APPLICATION FOR PARCEL MAP APPROVAL

1. Identify the existing zoning of the property: LI
2. Identify the type and nature of the use proposed on each parcel: Uses allowed within LI zoning
3. Identify the source of water supply and proposed method of sewage disposal for each parcel: City of Carlin sewer and water

I, the applicant(s) (or authorized agent or employer of the applicant) being first duly sworn, deposes and says that all of the statements contained in this document are true.

Signature: D. L. E. Miley

FILING REQUIREMENTS:

1. Completed application form.
2. One (1) mylar, Four (4) 24"x32" copy and one (1) 8 ½"x11" or 11"x17" copy of the proposed parcel map, completed in accordance with Nevada Revised Statutes and local ordinances. Parcel map to include a vicinity map.
3. Copy of survey computations.
4. If the property is improved, Four (4) 24"x36" copy and one (1) 8 ½"x11" or 11"x17" copy of a plot plan showing proposed property lines, existing buildings, building setbacks, parking and loading areas and any other pertinent information.
5. The applicant is encouraged to provide other information and documentation supporting the approval of the parcel map.
6. Filing fee calculated as follows: \$200.00 plus \$25.00 per lot.
7. All information to be provided a minimum of fifteen (15) calendar days prior to a regularly scheduled Planning Commission meeting.

OFFICE USE ONLY

Date Filed: 2/20/18 Fee Paid: ^{\$}275.00 Pmt Type: CC Rec'd by: L Lawson



CITY OF CARLIN

151 S. 8th Street

PO Box 787

Carlin, Nevada 89822

775-754-6354

775-754-6912 FAX

March 8, 2018

Dear Mr. Jones:

The Carlin Planning Commission during their regular meeting on March 7, 2018 approved a request by RH Construction Services to separate APN # 002-210-044 into three (3) parcels. Please put this on the Carlin City Council's agenda for their regular meeting on March 14, 2018. I have also attached an email from the City Engineer, Chris Farr, of Farr West Engineering after corresponding with him regarding questions that came up during and after the Planning Commission meeting. Please pass along this information to the Council.

Sincerely,

Melinda Harris

Assistant City Clerk

Elko County Parcels



Printed 3/2/2018

1 : 11323



Elko County Assessor


[Assessor Home](#)
[Personal Property](#)
[Sales Data](#)
[Secured Tax Inquiry](#)
[Recorder Search](#)
[GIS Map](#)

Parcel Detail for Parcel # 002-210-044

Location

Property Location GRIFFIN ST
 Town CARLIN CITY
 District 10.0 - City of Carlin
 Subdivision Lot Block
 Property Name

[Add'l Addresses](#)
[Assessor Maps](#)
[Legal Description](#)
[Ag Land](#)

Ownership

Assessed Owner Name DFA LLC

Mailing Address

Add'l Owners PO BOX 270665

LAS VEGAS NV 89127-4665

[Ownership History](#)
[Document History](#)

Legal Owner Name DFA LLC

Vesting Doc #, Date 647878 11/09/11 Year / Book / Page 11 / 0 / 0

Map Document #s

Description

Total Acres 8.382

Square Feet 0

Ag Acres .000

W/R Acres .000

Improvements

Single-family Detached 0	Non-dwelling Units 0	Bedrooms / Baths 0 / .00
Single-family Attached 0	Mobile Home Hookups 0	Stories .0
Multiple-family Units 0	Wells 0	Garage Square Ft... 0
Mobile Homes 0	Septic Tanks 0	Attached / Detached
Total Dwelling Units 0	Buildings Sq Ft 0	
	Residence Sq Ft 0	
	Basement Sq Ft 0	Basement
	Finished Basement SF 0	Bedrooms / Baths 0 / .00

[Improvement List](#)

Appraisal Classifications

Current Land Use Code 100

[Code Table](#)

Zoning Code(s) LI

Re-appraisal Group Y

Re-appraisal Year 2014

Original Construction Year

Weighted Year

Assessed Valuation

Assessed Values	2018-19	2017-18	2016-17
Land	52,807	52,807	52,807
Improvements	0	0	0
Personal Property	0	0	0
Ag Land	0	0	0
Exemptions	0	0	0
Net Assessed Value	52,807	52,807	52,807

Increased (New) Values

Land	0	0	0
Improvements	0	0	0
Personal Property	0	0	0

Taxable Valuation

Taxable Values	2018-19	2017-18	2016-17
Land	150,877	150,877	150,877
Improvements	0	0	0
Personal Property	0	0	0
Ag Land	0	0	0
Exemptions	0	0	0
Net Taxable Value	150,877	150,877	150,877

Increased (New) Values

Land	0	0	0
Improvements	0	0	0
Personal Property	0	0	0

[Back to Search List](#)

try.txt

Parcel name: Parcel No. 1

North: 12246.753 East : 15866.671
Line Course: N 71-26-03 E Length: 423.16
North: 12381.484 East : 16267.809
Curve Length: 315.19 Radius: 5197.66
Delta: 3-28-28 Tangent: 157.65
Chord: 315.16 Course: S 25-51-09 E
Course In: N 65-53-05 E Course Out: S 62-24-37 W
RP North: 14505.112 East : 21011.845
End North: 12097.883 East : 16405.228
Line Course: S 71-26-05 W Length: 181.57
North: 12040.074 East : 16233.107
Curve Length: 117.30 Radius: 50.00
Delta: 134-24-56 Tangent: 118.99
Chord: 92.19 Course: N 85-46-23 W
Course In: S 71-26-05 W Course Out: N 62-58-51 W
RP North: 12024.155 East : 16185.708
End North: 12046.870 East : 16141.166
Curve Length: 15.50 Radius: 20.00
Delta: 44-24-56 Tangent: 8.16
Chord: 15.12 Course: S 49-13-37 W
Course In: N 62-58-51 W Course Out: S 18-33-55 E
RP North: 12055.955 East : 16123.349
End North: 12036.996 East : 16129.716
Line Course: S 71-26-05 W Length: 182.58
North: 11978.865 East : 15956.638
Line Course: N 18-33-55 W Length: 282.61
North: 12246.769 East : 15866.659

Perimeter: 1517.93 Area: 128,552 S.F. 2.951 acres

Mapcheck Closure - (Uses listed courses, radii, and deltas)

Error Closure: 0.020 Course: N 37-33-56 W

Error North: 0.0159 East : -0.0122

Precision 1: 75,895.50

Parcel name: Parcel No. 2

North: 12040.061 East : 16233.119
Line Course: N 71-26-05 E Length: 181.57
North: 12097.870 East : 16405.240
Curve Length: 458.60 Radius: 5197.66
Delta: 5-03-19 Tangent: 229.45
Chord: 458.45 Course: S 30-07-03 E
Course In: N 62-24-37 E Course Out: S 57-21-18 W

Page 1

try.txt

RP North: 14505.099 East : 21011.857
End North: 11701.313 East : 16635.276
Line Course: S 71-26-05 W Length: 295.58
North: 11607.205 East : 16355.078
Line Course: N 22-06-23 W Length: 400.02
North: 11977.818 East : 16204.539
Curve Length: 75.45 Radius: 50.00
Delta: 86-27-32 Tangent: 47.00
Chord: 68.49 Course: N 24-39-51 E
Course In: N 22-06-23 W Course Out: N 71-26-05 E
RP North: 12024.143 East : 16185.723
End North: 12040.062 East : 16233.121

Perimeter: 1411.22 Area: 114,956 S.F. 2.639 acres

Mapcheck Closure - (Uses listed courses, radii, and deltas)

Error Closure: 0.003 Course: N 65-39-24 E

Error North: 0.0011 East : 0.0024

Precision 1: 470,406.67

Parcel name: Parcel No. 4

North: 11607.205 East : 16355.075
Line Course: S 71-26-05 W Length: 259.36
North: 11524.628 East : 16109.212
Line Course: N 18-33-55 W Length: 419.16
North: 11921.976 East : 15975.758
Line Course: N 71-26-05 E Length: 182.58
North: 11980.106 East : 16148.837
Curve Length: 15.50 Radius: 20.00
Delta: 44-24-55 Tangent: 8.16
Chord: 15.12 Course: S 86-21-28 E
Course In: S 18-33-55 E Course Out: N 25-51-00 E
RP North: 11961.147 East : 16155.204
End North: 11979.146 East : 16163.925
Curve Length: 41.85 Radius: 50.00
Delta: 47-57-23 Tangent: 22.24
Chord: 40.64 Course: S 88-07-42 E
Course In: N 25-51-00 E Course Out: S 22-06-23 E
RP North: 12024.143 East : 16185.726
End North: 11977.819 East : 16204.542
Line Course: S 22-06-23 E Length: 400.02
North: 11607.205 East : 16355.080

Perimeter: 1318.48 Area: 102,661 S.F. 2.357 acres

Mapcheck Closure - (Uses listed courses, radii, and deltas)

Error Closure: 0.005 Course: N 79-57-17 E

Error North: 0.0009 East : 0.0051

Precision 1: 263,694.00

try.txt

Parcel name: Street

North: 11921.974 East : 15975.753
Line Course: N 18-33-55 W Length: 60.00
North: 11978.852 East : 15956.650
Line Course: N 71-26-05 E Length: 182.58
North: 12036.982 East : 16129.729
Curve Length: 15.50 Radius: 20.00
Delta: 44-24-56 Tangent: 8.16
Chord: 15.12 Course: N 49-13-37 E
Course In: N 18-33-55 W Course Out: S 62-58-51 E
RP North: 12055.941 East : 16123.361
End North: 12046.856 East : 16141.178
Curve Length: 117.30 Radius: 50.00
Delta: 134-24-56 Tangent: 118.99
Chord: 92.19 Course: S 85-46-23 E
Course In: S 62-58-51 E Course Out: N 71-26-05 E
RP North: 12024.141 East : 16185.721
End North: 12040.060 East : 16233.119
Curve Length: 75.45 Radius: 50.00
Delta: 86-27-32 Tangent: 47.00
Chord: 68.49 Course: S 24-39-51 W
Course In: S 71-26-05 W Course Out: S 22-06-23 E
RP North: 12024.141 East : 16185.721
End North: 11977.817 East : 16204.537
Curve Length: 41.85 Radius: 50.00
Delta: 47-57-23 Tangent: 22.24
Chord: 40.64 Course: N 88-07-42 W
Course In: N 22-06-23 W Course Out: S 25-51-00 W
RP North: 12024.141 East : 16185.721
End North: 11979.144 East : 16163.920
Curve Length: 15.50 Radius: 20.00
Delta: 44-24-55 Tangent: 8.16
Chord: 15.12 Course: N 86-21-28 W
Course In: S 25-51-00 W Course Out: N 18-33-55 W
RP North: 11961.146 East : 16155.200
End North: 11980.105 East : 16148.832
Line Course: S 71-26-05 W Length: 182.58
North: 11921.974 East : 15975.753

Perimeter: 690.77 Area: 18,959 S.F. 0.435 acres

Mapcheck Closure - (Uses listed courses, radii, and deltas)
Error Closure: 0.000 Course: N 34-06-48 E
Error North: 0.0003 East : 0.0002
Precision 1: 690,760,000.00

KNOWN OF ALL THING BY THESE PRESENTS THAT THE UNDERSIGNED, DON
ANDREW MANABER OF DAY, LLC, BEING THE OWNER OF THOSE PARCELS AS SHOWN
ON THIS MAP, DO HEREBY GRANT, SELL, CONVEY, TRANSFER AND INCORPORATE
IN THIS MAP, AND OFFER TO INCORPORATE IN THE FUTURE, THE RIGHT OF
FOR PUBLIC ACCESS AND PUBLIC UTILITY PURPOSES AS DESIGNATED HEREON.
IN WITNESS I, THE DONOR, SET MY HAND ON THE DATE SHOWN.

STATE OF NEVADA

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON THE _____ DAY
OF _____ 2018, BY DON ALVERN, MANAGER OF OPA, LLC,

[illegible]

MOBILITY E. MCNALLY, P.H.D., 02201



21. A resolution was passed by the Planning Commission of the City of
Carmel, State of Nevada, held on the _____ day of _____, 2011.
This use was approved for subdivision purposes pursuant to N.R.S.
278.461 - 278.488 inclusive and all applicable local ordinances.

CHAIRMAN _____ DATE _____

278,481 - 278,488 INCLUSIVE AND ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL, AND ANY OTHERS OF DEDICATION SHOWN HEREON WHEN ACCEPTED FOR PUBLIC USE.

DATE

ALL LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL HAVE BEEN COMPLIED WITH, AND THAT I AM SATISFIED THAT THIS MAP IS TECHNICALLY CORRECT.

DATE _____



SCALE: 1"=100'

DFA, LLC
IN

SECTION 22, T.33 N., R.52 E., M.D.B. & M.
ELKO COUNTY, NEVADA

 ENGINEERING, **INC., NEWADA 89801**
LLC (775) 738-4083 **218004**

Agenda Item

7. **Public Comment maybe taken prior to any Action Being Taken by the Council:**
Review, discussion and possible approval to upgrade the City of Carlin Website using funds previously budgeted for capital outlay, and all matters related thereto.
(Possible Action Item)

Issue & Information

A presentation will be offered at the Council Meeting.

Action & Options

I will make a motion to approve or not approve upgrading the City of Carlin Website using funds previously budgeted for capital outlay and all matters related thereto.



City Council Agenda Request

City of Carlin

PO BOX 787

Carlin, NV 89822

Phone: 775-754-6354 Fax: 775-754-6912

Applicant/Responsible Party: Melinda Harris - Admin Department

Address: PO BOX 787, Carlin, NV 89822

Email: mharris@cityofcarlin.com Telephone: 775-754-6354

Date of the Event (If Applicable): ~~3/14/2018~~ 3/14/2018

Location (If Applicable): _____

Date of desired Council Meeting for consideration: ~~3/14/2018~~ 3/14/2018

(Council meetings are usually held the 2nd and the 4th Wednesdays of the Month, unless otherwise scheduled.)

*Agenda request items MUST be submitted at least a minimum of TWO (2) weeks prior to the desired Council Meeting and may be placed on a subsequent future meeting agenda.

Agenda Item/Issue/Event: Review, discussion and possible approval to spend the balance of the Admin. Capital Outlay to update the City website.

Please answer the following so that the agenda accurately reflects the issue or concern you are bringing to the City Council:

1. Does your item require Action (vote) by the Council or is it informational only? Vote Required
2. Do you anticipate any financial or budgetary impact to the City from your agenda item? (If so, please explain and provide documentation of the impact) Yes, the allocated capital outlay for a new recording system will have to be used.
3. Have you addressed your issue operationally through one of the City Departments? If so, have you made contact with the appropriate Department Head or City Manager? Yes and Yes
4. Does your issue require Planning Commission action before going to the City Council? (If unsure, please check with the City Clerk's Office or City Manager) No
5. Have you provided copies of all materials, documents, maps, diagrams, etc. with this item for the Council to consider? (Submit to City Manager to be included in the Council's Agenda Packet) Info will be provided.

*Other Comments/Notes regarding this item that might be of assistance to the Council in considering your item: Additional info will be provided in addition to the Review info provided in the 2/28/2018 Council Packet. Please review that information again.

Office Use only

Received: This 1st day of March, 2018. Receiving Officer: [Signature]

Agenda Item

8. **Public Comment** maybe taken prior to any Action Being Taken by the Council:
Review, and discussion pertaining to the City of Carlin and City of Carlin Boards and Committees fiscal security procedures and all matters related thereto.
(Non Action Item)

Issue & Information

Action & Options

Non Action Item



City Council Agenda Request

City of Carlin

PO BOX 787

Carlin, NV 89822

Phone: 775-754-6354 Fax: 775-754-6912

Applicant/Responsible Party: Margaret Johnston

Address: P.O. Box 592

Email: pjsmules@hotmail.com Telephone: (775)934-4411

Date of the Event (If Applicable): February 28, 2017

Location (If Applicable): _____

Date of desired Council Meeting for consideration: 2-28-2017

(Council meetings are usually held the 2nd and the 4th Wednesdays of the Month, unless otherwise scheduled.)

*Agenda request items **MUST** be submitted **at least a minimum of TWO (2) weeks** prior to the desired Council Meeting and may be placed on a subsequent future meeting agenda.

Agenda Item/Issue/Event: _____

Please answer the following so that the agenda accurately reflects the issue or concern you are bringing to the City Council:

1. Does your item require Action (vote) by the Council or is it informational only? Yes

2. Do you anticipate any financial or budgetary impact to the City from your agenda item? (If so, please explain and provide documentation of the impact) maybe

3. Have you addressed your issue operationally through one of the City Departments? If so, have you made contact with the appropriate Department Head or City Manager? _____

4. Does your issue require Planning Commission action before going to the City Council? (If unsure, please check with the City Clerk's Office or City Manager) _____

5. Have you provided copies of all materials, documents, maps, diagrams, etc. with this item for the Council to consider? (Submit to City Manager to be included in the Council's Agenda Packet) I asked David to provide the training documents and responsibilities of the City Manager and the City Clerk.

*Other Comments/Notes regarding this item that might be of assistance to the Council in considering your item: _____

Office Use only

Received: This _____ day of _____, 20____. Receiving Officer: _____

Agenda Item

9. **Public Comment maybe taken prior to any Action Being Taken by the Council:**

Review, discussion and possible approval of the minutes from 2/21/2018, and all related matters.

(Possible Action Item)

Issue & Information

The minutes are in your packet.

February 21, 2018	Absent	Mayor	Dana Holbrook
	Present	Vice Mayor	Lincoln Litchfield
	Present	Councilperson	Pam Griswold
	Present	Councilperson	Margaret Johnston
	Absent	Councilperson	Sabra Esparza

Action & Options

I will make a motion to approve or not approve the City Council Meeting Minutes **changes noted if any** for February 21, 2018, and all related matters.

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
SPECIAL MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**February 21, 2018
6:00 P.M.**

Call to Order and Roll Call

Vice Mayor Lincoln Litchfield called the meeting of the Carlin City Council to order at 6:00 p.m.

Council Members Present:

Vice Mayor Lincoln Litchfield
Councilperson Margaret Johnston
Councilperson Pam Griswold

Council Members Absent:

Mayor Dana Holbrook
Councilperson Sabra Esparza

Staff: David Jones, City Manager
LaDawn Lawson, City Clerk

Public:

Karla M. Jones
Mary Cain, Eide Bailly
Jeri Gage, Eide Bailly

Pledge of Allegiance

- 1. Comment by the General Public:** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non-Action Item).

There was no public comment.

- 2. Public Comment may be taken prior to any discussion Being Taken by the Council: Presentation by Eide Bailly and review, discussion and possible approval of the Audit for Fiscal Year 2017, prepared by Eide Bailly, and all matters related thereto. (Possible Action Item).**
- a. Mary Cain stated she is with Eide Bailly and they recently performed a financial statement audit for Fiscal Year 2017 for the City of Carlin. Mary Cain stated they should have a copy of the financial statement and a letter from Eide Bailly. Mary Cain stated she would go through the financial statement and highlight a couple interesting things. Mary Cain stated on page 1 is the start of the audit report and it goes through each parties responsibilities and on page 2 the first paragraph lists the opinion they are giving on the financial statement. Mary Cain stated their opinion is that their financial statements are stated fairly in all material respects. Mary Cain stated the financial statement goes on to list the required supplemental information and their opinion on such.
 - b. Mary Cain stated the one thing they will notice is the Adoption of New Accounting Standards on page 2 because there is a new accounting standard that needed to be adopted and it was. Mary Cain stated the notes on that item are on page 45 in note 12 and the new standard affected the way they look at the net pension liability. Mary Cain stated PERS must now be on your liabilities. Mary Cain stated that some of the contributions are now considered employee contributions and not contributions by the City of Carlin. Mary Cain stated the full adjustment amount was \$182,388.00.
 - c. Mary Cain stated on page 12 the financial statement starts with the statement of net positions. Mary Cain stated the net position was 13 million and the largest portion of that is capital assets less the liabilities. Mary Cain stated the liabilities are the USDA water line extension, which will be paid off in 2018, and the other was the Senior Center. Vice Mayor Lincoln Litchfield asked what the interest rates were for those. Mary Cain stated the interest rate could be found starting on page 33. Vice Mayor Lincoln Litchfield stated it was 4.38%. Mary Cain stated the overall net position did increase by \$338,712.00 which came from revenue in the form of a developer reimbursement and some savings on expenditures.
 - d. Mary Cain stated on page 14 the fund statements start for governmental activities. Mary Cain stated this does not include the utility fund. Mary Cain stated the governmental activities run closer to the budget statements. Mary Cain stated at the end of the year the fund balance was \$5.7 million and about \$4 million is unrestricted which can be used for anything by the City. Mary Cain stated they also have about \$5.58 million in cash. Mary Cain stated they did see a cash increase of \$564,000. Mary Cain stated this was quite a bit from the developer reimbursement and some increase in grant revenue. Mary Cain stated the City had about \$111,000 less in expenditures.
 - e. Mary Cain stated on page 18 and 19 the utility fund statement starts and the net position was \$4.5 million and the bulk of it is invested in capital

assets. Mary Cain stated 2.4 million in cash was left at the end of the year. Mary Cain further stated they budget to see that the funds support themselves and they are showing a loss this year because they knew they would have extra expenditures and budgeted for it. Mary Cain stated the expenditures came in under what was budgeted for.

- f. Mary Cain stated on page 20 and 21 the cash flow statements start for the Utility Fund only.
- g. Mary Cain stated on page 22 there are tons of notes on the financial statement and there is a lot of interesting information there. Mary Cain stated on page 29 there is a note on compliance with Nevada Revised Statutes and Nevada Administrative Code. Mary Cain stated they do not check all of it but when they do notice possible noncompliance they do note it. Mary Cain stated NRS 352.626 states they are not supposed to spend more than they budgeted for and there was only one area where that happened. Mary Cain stated there are some reports that are due to the State and those reports were not filed on time but she believes David is working on it. Vice Mayor Lincoln Litchfield asked if the reports were the cities fault or someone else's. David Jones stated it was his responsibility. Vice Mayor Lincoln Litchfield asked where the excess money was spent over budget. Mary Cain stated it was Parks and the Library.
- h. Mary Cain stated on page 30 they also noted that reports must be submitted by the City within a certain timeframe and there were two reports that were not done on time.
- i. Mary Cain stated on page 53 there is supplemental information that does budget comparisons with prior years.
- j. Mary Cain stated on page 68 there are internal control deficiencies noted. Mary Cain stated the details of those findings start on page 70. Mary Cain stated the first deficiency is report preparation which is difficult to meet without having in-house expertise to do the reports properly. Mary Cain stated the in-house expertise would prevent the end of year adjustments by the auditors because they would be done throughout the year. The Council discussed the expense of hiring a governmental accountant to do such a job in-house.
- k. Mary Cain stated the second deficiency is the ambulance billing which has not been done since October 2016 and required a large adjustment. Mary Cain stated they had to increase accounts receivable by \$91,000 and then they had to increase the allowance for accounts receivable by \$149,000 for a total of \$328,000 for the year. Mary Cain stated not all of the money will be collected.
- l. Mary Cain stated on page 72 they had controls over adjusting journal entries which means finding something that is not right and correcting it. Mary Cain stated the back-up for that should be your thought process of how you determined what was going on and what adjustment needed to be made. Mary Cain stated when they tested they found 3 out of 7 that did not meet that standard. Councilperson Pam Griswold asked if there would

- be additional training for this matter for staff. David Jones stated they are always looking for training on it.
- m. Teri Gage, with Eide Bailly, stated they find this quite often. Teri Gage stated that David and LaDawn often call them to find out how to handle these things and when they come for the audit they do some training. Teri Gage stated their audit findings have decreased a lot. Teri Gage explained some formal training is available but that most training is informal.
 - n. Further discussion was held regarding the City's current accounting software.
 - o. Mary Cain stated the special events backup for revenue was nonexistent and there is no control over what revenue is being brought in and who is handling that money. Mary Cain stated the finding is that they need to back-up the information. LaDawn Lawson stated they have a couple ideas about how to implement controls for all events and they will be doing that this summer.
 - p. Vice Mayor Lincoln Litchfield asked if they are in compliance. Mary Cain stated they didn't find any material non-compliance but there are possible NRS and NAC violations but she is not a lawyer. Mary Cain stated on page 2 the biggest thing is implementation of GASB No. 77 on tax abatements but they didn't enter into any tax abatements.
 - q. Councilperson Pam Griswold asked if the money that they may pay to Khoury's will be considered tax abatement. Teri Gage stated they would need to look into it to see if it is tax abatement but it would be a material disclosure.
 - r. Mary Cain stated the next thing is significant accounting estimates for other employment benefits, net pension liability, and allowance for the ambulance billing.
 - s. Mary Cain further stated they didn't encounter any significant difficulties, they have a list of corrected and uncorrected misstatements, and there were three uncorrected items that could have been corrected but were insignificant. Mary Cain stated they had no disagreements with management and had no other significant findings.
 - t. Teri Gage stated she would like to thank the staff for their assistance and the items are housekeeping type items that are done only once a year and they are not different from a lot of their other cities. Teri Gage stated that the government auditing standards are always being updated and there are some who do not believe that auditors should prepare financial statements and the day may come when they cannot do the financial statement. Teri Gage stated they have a third party that does a cold review of the financial statement to make sure they are not too close to the situation.
 - u. Teri Gage stated on GASB No. 82 for the net pension the audit report is due by November 30th but they do have extensions. Teri Gage stated they had the draft into David but then they found out PERS changed and they had to readjust the statements in January but they have an audit extension letter through the end of the month.
 - v. Teri Gage stated the Nevada Committee on Local Government Finance

- provides direction to local governments and they put together great reports that compare entities with others. Teri Gage stated compared to others Carlin's ending fund balance is healthy.
- w. Teri Gage stated she would like to bring up cyber security and that she knows POOL/PACT has something available. Teri Gage encouraged they look into that area.
 - x. Vice Mayor Lincoln Litchfield asked if in their opinion they would spend the excess money or how much they think they should keep in reserves. Teri Gage stated there is no magic number but one month worth of operating expenses is not safe. Teri Gage stated she thinks they should talk to Department Heads about looking forward into the future and plan for projects and then see what they have left over.
 - y. Councilperson Pam Griswold asked if they could use that money for salaries or only for projects. Teri Gage said it is unassigned and they could use it for what they want. Teri Gage stated she wants to caution them and they should not spend it all.
 - z. Teri Gage stated they should also look at their utility rates every year because it is better to do a little at a time than all at once.

Councilperson Pam Griswold made a motion to approve the presentation by Eide Bailly for the Audit for Fiscal Year 2017, prepared by Eide Bailly, and all related matters thereto. Councilperson Margaret Johnston seconded the motion. Vice Mayor Lincoln Litchfield voted yes. The motion passed.

- 3. Public Comment may be taken prior to any Discussion Being Taken by the Council: Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non - Action Item).**

There were no comments by the General Public.

- 4. Adjournment (Possible Action Item)**

Councilperson Margaret Johnston moved to adjourn. Councilperson Pam Griswold seconded the motion. The motion passed. The meeting was adjourned at 7:01 p.m.

Approved:

Attest:

Mayor/Vice Mayor

City Clerk LaDawn Lawson

Agenda Item

10. **Public Comment will be taken prior to any Action Being Taken by the Council:**
Review, discussion and possible approval of City expenditures for the period 2/24/2018 to 3/9/2018 and all related matters.
(Possible Action Item)

Issue & Information

The expenditures are in your packet.

Action & Options

I will make a motion to approve or not approve the City expenditures for the period's 2/24/2018 to 3/9/2018, and all related matters.

Payment Approval Report - With Description
Report dates: 2/24/2018-3/10/2018

CITY OF CARLIN

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-22750								
3007	WELLS FARGO BANK BY MAIL	PR0304181	Retirement Police Pay Period: 3/	10-22750 RETIREMENT PAYABLE	03/07/2018	2,464.35	2,464.35	03/07/2018
3007	WELLS FARGO BANK BY MAIL	PR0304181	Retire Reg - Employee Pd Pay P	10-22750 RETIREMENT PAYABLE	03/07/2018	594.61	594.61	03/07/2018
3007	WELLS FARGO BANK BY MAIL	PR0304181	Retire Reg - Employee Pd Pay P	10-22750 RETIREMENT PAYABLE	03/07/2018	594.61	594.61	03/07/2018
3007	WELLS FARGO BANK BY MAIL	PR0304181	Police Employee/Employer Pay P	10-22750 RETIREMENT PAYABLE	03/07/2018	915.81	915.81	03/07/2018
3007	WELLS FARGO BANK BY MAIL	PR0304181	Police Employee/Employer Pay P	10-22750 RETIREMENT PAYABLE	03/07/2018	915.81	915.81	03/07/2018
3007	WELLS FARGO BANK BY MAIL	PR0304181	Retire Reg Employer Paid Pay P	10-22750 RETIREMENT PAYABLE	03/07/2018	6,222.19	6,222.19	03/07/2018
Total 10-22750:						11,707.38	11,707.38	
10-22755								
1793	GREAT AMERICAN FINANCIAL	PR0304181	457 Pay Period: 3/4/2018	10-22755 457 PAYABLE	03/07/2018	100.00	.00	
Total 10-22755:						100.00	.00	
10-22760								
2193	METLIFE SMALL BUSINESS CE	PR0304181	DENTAL AND LIFE INSURANCE	10-22760 HEALTH INSURANCE PAYA	03/07/2018	17.99	.00	
2193	METLIFE SMALL BUSINESS CE	PR0304181	DENTAL AND LIFE INSURANCE	10-22760 HEALTH INSURANCE PAYA	03/07/2018	.41	.00	
3544	SIERRA HEALTH AND LIFE	PR0304181	Health Ins. Pay Period: 3/4/2018	10-22760 HEALTH INSURANCE PAYA	03/07/2018	314.52	.00	
2969	VISION SERVICE PLAN, NV	PR0304181	Vision Ins Pay Period: 3/4/2018	10-22760 HEALTH INSURANCE PAYA	03/07/2018	2.98	.00	
Total 10-22760:						335.90	.00	
10-22770								
1053	AMERICAN FAMILY LIFE ASSU	PR0304181	AFLAC Pre-tax Pay Period: 3/4/2	10-22770 INSURANCE PAYABLE	03/07/2018	81.14	.00	
1053	AMERICAN FAMILY LIFE ASSU	PR0304181	AFLAC/Tax Pay Period: 3/4/2018	10-22770 INSURANCE PAYABLE	03/07/2018	55.11	.00	
3557	CONNECTYOURCARE	PR0304181	ConnectYourCare HSA Pay Perio	10-22770 INSURANCE PAYABLE	03/07/2018	25.00	25.00	03/07/2018
3013	WESTERN INSURANCE SPECIA	PR0304181	Western Pay Period: 3/4/2018	10-22770 INSURANCE PAYABLE	03/07/2018	23.29	.00	
Total 10-22770:						184.54	25.00	
10-22790								
2283	NEVADA STATE TREASURER	PR0304181	CHILD SUPPORT FEE Misc-Chil	10-22790 MISC DEDUCTIONS PAYAB	03/07/2018	2.00	.00	
2395	Operating Engineers L U #3	PR0304181	Union Dues Union Dues Pay Per	10-22790 MISC DEDUCTIONS PAYAB	03/07/2018	92.00	92.00	03/07/2018
2755	State Coll & Disb Unit-SCADU	PR0304181	DAVEY, FLOYD 497248100A Ch	10-22790 MISC DEDUCTIONS PAYAB	03/07/2018	232.15	232.15	03/07/2018

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Total 10-22790:								
10-42-610	1911 RICOH USA, INC	5052559095	COPIES	10-42-610 MATERIALS & SUPPLIES	03/02/2018	21.04	.00	
Total 10-42-610:								
10-45-430	3445 Executech Utah, Inc.	41962	MONTHLY MAINTNANCE AGRE	10-45-430 EQUIPMENT REPAIRS	11/01/2017	238.09	.00	
Total 10-45-430:								
10-45-535	1731 FRONTIER COMMUNICATIONS	DEC-17	CITY HALL fax	10-45-535 TELEPHONE	12/05/2017	137.88	.00	
1731 FRONTIER COMMUNICATIONS	DEC-17	CITY HALL	10-45-535 TELEPHONE	12/05/2017	257.57	.00		
1731 FRONTIER COMMUNICATIONS	FEB-18	CITY HALL	10-45-535 TELEPHONE	02/01/2018	265.43	.00		
1731 FRONTIER COMMUNICATIONS	FEB-18	CITY HALL fax	10-45-535 TELEPHONE	02/01/2018	138.24	.00		
1731 FRONTIER COMMUNICATIONS	JAN-18	CITY HALL FAX	10-45-535 TELEPHONE	01/05/2018	138.36	.00		
1731 FRONTIER COMMUNICATIONS	JAN-18	CITY HALL	10-45-535 TELEPHONE	01/05/2018	255.62	.00		
Total 10-45-535:								
10-45-600	1369 CITY OF CARLIN	1673-29	NAPKINS FOR COUNCIL MEETI	10-45-600 OFFICE EXPENSE	02/27/2018	5.34	.00	
Total 10-45-600:								
10-54-270	2971 VOGUE LAUNDRY & CLEANER	47859-02/23/2	PD UNIFORMS	10-54-270 UNIFORM ALLOWANCE	03/06/2018	80.02	.00	
Total 10-54-270:								
10-54-535	1731 FRONTIER COMMUNICATIONS	DEC-17	police department	10-54-535 TELEPHONE	12/05/2017	362.88	.00	
1731 FRONTIER COMMUNICATIONS	DEC-17	police department fax	10-54-535 TELEPHONE	12/05/2017	131.23	.00		
1731 FRONTIER COMMUNICATIONS	FEB-18	police department fax	10-54-535 TELEPHONE	02/01/2018	131.42	.00		
1731 FRONTIER COMMUNICATIONS	FEB-18	police department	10-54-535 TELEPHONE	02/01/2018	361.15	.00		
1731 FRONTIER COMMUNICATIONS	JAN-18	police department fax	10-54-535 TELEPHONE	01/05/2018	131.42	.00		
1731 FRONTIER COMMUNICATIONS	JAN-18	police department	10-54-535 TELEPHONE	01/05/2018	361.01	.00		

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Total 10-54-535:								
						1,479.11	.00	
10-55-430								
3117	APPARATUS EQUIPMENT & SE	12383	PUMP & LADDER TESTING	10-55-430 EQUIPMENT REPAIRS	12/31/2017	547.74	.00	
3443	I&E ELECTRIC, INC	1432	SCADA CONTROL	10-55-430 EQUIPMENT REPAIRS	11/13/2017	180.00	.00	
Total 10-55-430:								
						727.74	.00	
10-55-435								
1739	GALLAGHER FORD LINCOLN M	93399	FILTER FOR UNIT #2616	10-55-435 AUTO EXPENSE	02/16/2018	132.10	.00	
Total 10-55-435:								
						132.10	.00	
10-55-535								
1731	FRONTIER COMMUNICATIONS	DEC-17	fire department	10-55-535 TELEPHONE	12/05/2017	162.44	.00	
1731	FRONTIER COMMUNICATIONS	FEB-18	fire department	10-55-535 TELEPHONE	02/01/2018	162.69	.00	
1731	FRONTIER COMMUNICATIONS	JAN-18	fire department	10-55-535 TELEPHONE	01/05/2018	162.69	.00	
1773	GLOBALSTAR LLC	9118603	satellite phone	10-55-535 TELEPHONE	02/16/2018	198.13	.00	
3334	VERIZON	8901010967	CELL PHONE BILL	10-55-535 TELEPHONE	02/03/2018	85.12	.00	
3334	VERIZON	9795623204	fd cell phone	10-55-535 TELEPHONE	11/28/2017	85.00	.00	
Total 10-55-535:								
						856.07	.00	
10-55-600								
1911	RICOH USA, INC	1073710481	TONER FOR COPIER	10-55-600 OFFICE EXPENSE	12/11/2017	170.98	.00	
Total 10-55-600:								
						170.98	.00	
10-55-615								
1029	AIRGAS NCN, INC.	9071326728	OXYGEN	10-55-615 AMBULANCE SUPPLIES	01/03/2018	145.63	.00	
1029	AIRGAS NCN, INC.	9071658457	OXYGEN	10-55-615 AMBULANCE SUPPLIES	01/12/2018	49.77	.00	
1029	AIRGAS NCN, INC.	9072964474	OXYGEN	10-55-615 AMBULANCE SUPPLIES	02/19/2018	74.77	.00	
1851	HENRY SCHEIN INC	41995931	AMBULANCE SUPPLIES	10-55-615 AMBULANCE SUPPLIES	05/25/2017	4.35	.00	
1851	HENRY SCHEIN INC	47757235	AMBULANCE SUPPLIES	10-55-615 AMBULANCE SUPPLIES	11/21/2017	14.00	.00	
1851	HENRY SCHEIN INC	48893690	AMBULANCE SUPPLIES	10-55-615 AMBULANCE SUPPLIES	12/29/2017	315.00	.00	
1851	HENRY SCHEIN INC	49176465	AMBULANCE SUPPLIES	10-55-615 AMBULANCE SUPPLIES	01/08/2018	120.49	.00	
1851	HENRY SCHEIN INC	49177187	AMBULANCE SUPPLIES	10-55-615 AMBULANCE SUPPLIES	01/09/2018	1,650.82	.00	
3055	ZOLL DATA SYSTEMS	9076	AMBULANCE SUPPLIES	10-55-615 AMBULANCE SUPPLIES	09/01/2017	160.00	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-55-615:								
						2,534.83	.00	
10-60-425								
2709	SIX STATES DISTRIBUTORS IN	46 043452	NYLON MARKERS FOR SNOW	10-60-425 SNOW REMOVAL	03/05/2018	235.62	.00	
Total 10-60-425:								
						235.62	.00	
10-60-430								
1860	FAIRMONT SUPPLY COMPANY	4914369-00	WIPER BLADE UNIT # 25	10-60-430 EQUIPMENT REPAIRS	02/23/2018	19.08	.00	
3542	METROQUIP	00039561	LABOR & TRAVEL: #81 MAINT	10-60-430 EQUIPMENT REPAIRS	02/16/2018	540.77	.00	
3542	METROQUIP	0039436-1	ATTEMPTED DUPLICATE CHAR	10-60-430 EQUIPMENT REPAIRS	03/06/2018	125.00	.00	
2527	PURCELL TIRE COMPANY	28407685	FLAT REPAIR TO UNIT # 58	10-60-430 EQUIPMENT REPAIRS	03/01/2018	171.20	.00	
Total 10-60-430:								
						606.05	.00	
10-60-435								
2305	NORCO, INC	23199617	FEBRUARY 2018 - CYLINDER R	10-60-435 AUTO EXPENSE	02/28/2018	78.76	.00	
Total 10-60-435:								
						78.76	.00	
10-60-580								
2281	NEVADA STATE BANK	CFPKV	JOE LINDSEY TRAINING - ROO	10-60-580 TRAVEL & TRAINING	02/07/2018	64.41	64.41	02/28/2018
Total 10-60-580:								
						64.41	64.41	
10-65-610								
1273	CARLIN ACE HARDWARE	2002	BATTERIES/CABLE TIES	10-65-610 MATERIALS & SUPPLIES	02/15/2018	49.97	.00	
1273	CARLIN ACE HARDWARE	2795	BOLTS FOR RAILROAD TIES AT	10-65-610 MATERIALS & SUPPLIES	02/05/2018	6.88	.00	
1273	CARLIN ACE HARDWARE	2796	FLAGPOLE AT PARK	10-65-610 MATERIALS & SUPPLIES	02/05/2018	32.16	.00	
1273	CARLIN ACE HARDWARE	2798	PADLOCKS	10-65-610 MATERIALS & SUPPLIES	02/07/2018	15.18	.00	
2825	TERRY'S PUMPIN & POTTIES IN	44914	FEBRUARY 2018 - MONTHLY R	10-65-610 MATERIALS & SUPPLIES	02/28/2018	87.50	.00	
Total 10-65-610:								
						191.69	.00	
10-66-535								
1731	FRONTIER COMMUNICATIONS	DEC-17	library	10-66-535 TELEPHONE	12/05/2017	224.80	.00	
1731	FRONTIER COMMUNICATIONS	FEB-18	LIBRARY	10-66-535 TELEPHONE	02/01/2018	225.29	.00	
1731	FRONTIER COMMUNICATIONS	JAN-18	LIBRARY	10-66-535 TELEPHONE	01/05/2018	225.29	.00	

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Total 10-66-535:								
						675.38	.00	
10-79-310								
1781	GOICOECHEA, DI GRAZIA, COY	37635	LEGAL FEES	10-79-310 LEGAL FEES	03/02/2018	2,927.18	.00	
Total 10-79-310:								
						2,927.18	.00	
10-79-320								
3429	EIDE BAILLY LLP	EI00614680	ACCOUNTING SERVICES	10-79-320 ACCOUNTING FEES	02/26/2018	3,100.00	.00	
Total 10-79-320:								
						3,100.00	.00	
10-79-330								
3458	FARR WEST ENGINEERING	117066	ANNUAL MILEAGE AND GIS CA	10-79-330 ENGINEERING FEES	02/26/2018	1,152.50	.00	
3458	FARR WEST ENGINEERING	9613	PER WATER, SEWER & ROADS	10-79-330 ENGINEERING FEES	03/02/2018	28,126.25	.00	
Total 10-79-330:								
						29,278.75	.00	
10-79-340								
1317	CASELLE, INC.	86356	CONTRACT SUPPORT & MAINT	10-79-340 CONTRACT FEES	03/01/2018	930.00	.00	
1711	FP MAILING SOLUTIONS	R103564152	POSTAGE MACHINE CONTRAC	10-79-340 CONTRACT FEES	02/21/2018	360.00	.00	
1911	RICOH USA, INC	100168101	COPIER CONTRACT	10-79-340 CONTRACT FEES	03/07/2018	311.32	.00	
1911	RICOH USA, INC	1001801732	COPIER CONTRACT	10-79-340 CONTRACT FEES	03/02/2018	352.83	.00	
3522	TRUJILLO, ELLA	43	TRANSCRIPTION SERVICES	10-79-340 CONTRACT FEES	03/08/2018	700.00	.00	
Total 10-79-340:								
						2,654.15	.00	
10-79-445								
1273	CARLIN ACE HARDWARE	2009	KEYS	10-79-445 BUILDING MAINTENANCE	02/28/2018	3.98	.00	
1273	CARLIN ACE HARDWARE	2794	LATCH	10-79-445 BUILDING MAINTENANCE	02/01/2018	19.99	.00	
1273	CARLIN ACE HARDWARE	2800	BUILDING SUPPLIES	10-79-445 BUILDING MAINTENANCE	02/09/2018	6.44	.00	
1937	INTERSTATE BATTERY SYSTE	33142600	SUPPLIES	10-79-445 BUILDING MAINTENANCE	02/27/2018	48.80	.00	
Total 10-79-445:								
						79.21	.00	
10-79-621								
2731	SOUTHWEST GAS CORPORATI	MAR-18	101 S 8TH ST	10-79-621 NATURAL GAS	03/05/2018	321.30	.00	
2731	SOUTHWEST GAS CORPORATI	MAR-18	FIRE HOUSE	10-79-621 NATURAL GAS	03/05/2018	218.34	.00	
2731	SOUTHWEST GAS CORPORATI	MAR-18	330 MEMORY LANE	10-79-621 NATURAL GAS	03/05/2018	143.54	.00	
2731	SOUTHWEST GAS CORPORATI	MAR-18	320 CHESTNUT ST	10-79-621 NATURAL GAS	03/05/2018	319.68	.00	

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2731	SOUTHWEST GAS CORPORATI	MAR-18	151 s 8th	10-79-621 NATURAL GAS	03/05/2018	110.90	.00	
2731	SOUTHWEST GAS CORPORATI	MAR-18	811 MAIN	10-79-621 NATURAL GAS	03/05/2018	84.03	.00	
2731	SOUTHWEST GAS CORPORATI	MAR-18	152 S 8TH ST	10-79-621 NATURAL GAS	03/05/2018	33.90	.00	
Total 10-79-621:							1,231.69	.00
3275	THOMAS PETROLEUM, LLC	2001967	FUEL - ALL DEPARTMENTS	10-79-626 FUEL EXPENSE	02/28/2018	1,939.11	.00	
Total 10-79-626:							1,939.11	.00
11-40-750								
1419	CONVERSE CONSULTANTS	08-73103-01-0	BROWNFIELDS ASSESSMENT	11-40-750 Brownfields HazMat Assess	12/04/2017	910.00	.00	
1419	CONVERSE CONSULTANTS	08-73103-01-0	BROWNFIELDS ASSESSMENT	11-40-750 Brownfields HazMat Assess	02/16/2018	351.00	.00	
Total 11-40-750:							1,261.00	.00
11-40-751								
1419	CONVERSE CONSULTANTS	08-73103-02-0	BROWNFIELDS ASSESSMENT	11-40-751 Brownfields Petroleum Asses	12/04/2017	130.00	.00	
1419	CONVERSE CONSULTANTS	08-73103-02-0	BROWNFIELDS ASSESSMENT	11-40-751 Brownfields Petroleum Asses	01/03/2018	130.00	.00	
1419	CONVERSE CONSULTANTS	08-73103-02-0	BROWNFIELDS ASSESSMENT	11-40-751 Brownfields Petroleum Asses	02/16/2018	2,769.00	.00	
Total 11-40-751:							3,029.00	.00
14-40-700								
3575	SOUTHERN DIMENSIONS GRO	03082018	EQUESTRIAN PARK TRAILER	14-40-700 CAPITAL OUTLAY	03/08/2018	25,256.00	.00	
Total 14-40-700:							25,256.00	.00
50-71-535								
1731	FRONTIER COMMUNICATIONS	DEC-17	public works	50-71-535 TELEPHONE	12/05/2017	363.71	.00	
1731	FRONTIER COMMUNICATIONS	DEC-17	bulk water	50-71-535 TELEPHONE	12/05/2017	91.98	.00	
1731	FRONTIER COMMUNICATIONS	FEB-18	bulk water	50-71-535 TELEPHONE	02/01/2018	91.98	.00	
1731	FRONTIER COMMUNICATIONS	FEB-18	public works	50-71-535 TELEPHONE	02/01/2018	366.74	.00	
1731	FRONTIER COMMUNICATIONS	JAN-18	public works	50-71-535 TELEPHONE	01/05/2018	363.58	.00	
1731	FRONTIER COMMUNICATIONS	JAN-18	bulk water	50-71-535 TELEPHONE	01/05/2018	91.98	.00	
Total 50-71-535:							1,369.97	.00
50-71-585								
2971	VOGUE LAUNDRY & CLEANER	2850931	PW - UNIFORMS	50-71-585 UNIFORMS	02/22/2018	76.66	.00	

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2971	VOGUE LAUNDRY & CLEANER	2852377	PW - UNIFORMS	50-71-585 UNIFORMS	03/01/2018	96.10	.00	
Total 50-71-585:								
						172.76	.00	
50-71-600								
1911	RICOH USA, INC	1001817324	FEB 2018 - MONTHLY RENTAL	50-71-600 OFFICE EXPENSE	02/21/2018	188.38	.00	
2937	UPPER CASE PRINTING INK	12918	Utility Post Card	50-71-600 OFFICE EXPENSE	03/01/2018	220.00	.00	
Total 50-71-600:								
						408.38	.00	
50-71-610								
1273	CARLIN ACE HARDWARE	2003	BRASS FITTINGS	50-71-610 MATERIALS & SUPPLIES	02/16/2018	8.98	.00	
1273	CARLIN ACE HARDWARE	2004	NEWMONT PUMP HOSE FITTING	50-71-610 MATERIALS & SUPPLIES	02/20/2018	5.99	.00	
1273	CARLIN ACE HARDWARE	2005	SPRING SUPPLIES	50-71-610 MATERIALS & SUPPLIES	02/20/2018	15.99	.00	
1273	CARLIN ACE HARDWARE	2006	FITTINGS FOR SPRING	50-71-610 MATERIALS & SUPPLIES	02/20/2018	17.98	.00	
1273	CARLIN ACE HARDWARE	2007	BROOM	50-71-610 MATERIALS & SUPPLIES	02/26/2018	9.99	.00	
3015	WESTERN NEVADA SUPPLY C	27346073	WATER MAIN AIR VALVES	50-71-610 MATERIALS & SUPPLIES	03/01/2018	319.59	.00	
Total 50-71-610:								
						378.52	.00	
50-72-650								
1371	CITY OF ELKO	2018-0000047	FEBRUARY 2018 - LANDFILL CH	50-72-650 LANDFILL EXPENSE	02/28/2018	3,860.02	.00	
1623	ELKO SANITATION	24051342	FEBRUARY 2018 - ROLL OFF C	50-72-650 LANDFILL EXPENSE	03/01/2018	2,598.93	.00	
Total 50-72-650:								
						6,458.95	.00	
50-73-430								
3443	I&E ELECTRIC, INC	1997	LIFT STATION REPAIR	50-73-430 EQUIPMENT REPAIRS	02/22/2018	180.00	.00	
Total 50-73-430:								
						180.00	.00	
50-73-600								
1663	FARMER BROTHERS CO	67241015	OFFICE SUPPLIES	50-73-600 OFFICE EXPENSE	03/01/2018	62.60	.00	
Total 50-73-600:								
						62.60	.00	
50-79-310								
1781	GOICOECHEA, DI GRAZIA, COY	37635	LEGAL FEES	50-79-310 LEGAL FEES	03/02/2018	2,927.18	.00	
Total 50-79-310:								
						2,927.18	.00	

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50-79-320								
3429	EIDE BAILLY LLP	E100614880	ACCOUNTING SERVICES	50-79-320 ACCOUNTING FEES	02/26/2018	3,100.00	.00	
	Total 50-79-320:					3,100.00	.00	
50-79-330								
3458	FARR WEST ENGINEERING	117055	SEWAGE POND NDEP DISCUS	50-79-330 ENGINEERING FEES	02/26/2018	1,020.00	.00	
3458	FARR WEST ENGINEERING	117089	WATER TANK COATING ENGIN	50-79-330 ENGINEERING FEES	03/05/2018	697.50	.00	
	Total 50-79-330:					1,717.50	.00	
50-79-370								
3176	Secure Instant Payments, LLC	17533	ACH PAYMENT SYSTEM	50-79-370 POSTAGE	03/01/2018	180.22	.00	
3182	USAePAY	1870856444	CREDIT CARD PROCESSING	50-79-370 POSTAGE	03/06/2018	15.00	.00	
	Total 50-79-370:					195.22	.00	
50-79-621								
2731	SOUTHWEST GAS CORPORATI	MAR-18	820 OAK STREET	50-79-621 NATURAL GAS	03/05/2018	381.29	.00	
	Total 50-79-621:					381.29	.00	
50-79-626								
3275	THOMAS PETROLEUM, LLC	2001967	FUEL - ALL DEPARTMENTS	50-79-626 FUEL EXPENSE	02/28/2018	1,939.12	.00	
	Total 50-79-626:					1,939.12	.00	
73-81-110								
1061	AMERICAN STAFFING	63908	TEMP EMPLOYEE AT SC	73-81-110 SALARIES AND WAGES	03/01/2018	803.00	.00	
	Total 73-81-110:					803.00	.00	
73-81-445								
2757	STATE FIRE DC SPECIALTIES	N03017E	FIRE SUPPRESSION SEMI-ANN	73-81-445 BUILDING MAINTENANCE	02/23/2018	148.20	.00	
	Total 73-81-445:					148.20	.00	
73-81-535								
1731	FRONTIER COMMUNICATIONS	DEC-17	Senior Center	73-81-535 TELEPHONE	12/05/2017	202.30	.00	
1731	FRONTIER COMMUNICATIONS	FEB-18	Senior Center	73-81-535 TELEPHONE	02/01/2018	202.43	.00	
1731	FRONTIER COMMUNICATIONS	JAN-18	Senior Center	73-81-535 TELEPHONE	01/05/2018	205.10	.00	

Payment Approval Report - With Description
Report dates: 2/24/2018-3/10/2018

CITY OF CARLIN

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 73-81-535:								
73-81-650								
2565	RUBY MOUNTAIN NATURAL SP	753292	WATER - SC	73-81-650 RAW FOOD	02/28/2018	13.50	.00	
2985	WALMART STORE	2/15/2018	WALMART - RAW FOOD	73-81-650 RAW FOOD	02/15/2018	181.08	.00	
2985	WALMART STORE	2/23/2018	WALMART - RAW FOOD	73-81-650 RAW FOOD	02/23/2018	291.71	.00	
Total 73-81-650:								
						486.29	.00	
73-82-650								
1127	BAIR DISTRIBUTING, INC.	217576	MILKS FOR HOMEBOUND	73-82-650 RAW FOOD	02/22/2018	24.98	.00	
1127	BAIR DISTRIBUTING, INC.	217798	MILKS FOR HOMEBOUND	73-82-650 RAW FOOD	03/01/2018	39.48	.00	
Total 73-82-650:								
						64.46	.00	
73-83-435								
1660	FAIRMONT SUPPLY COMPANY	4912647-00	POWER POINT REPLACEMENT	73-83-435 AUTO EXPENSE	02/20/2018	31.34	.00	
1739	GALLAGHER FORD LINCOLN M	94199	EGR VALVE FOR BUS # 2	73-83-435 AUTO EXPENSE	03/06/2018	315.27	.00	
Total 73-83-435:								
						346.61	.00	
Grand Totals:							114,450.27	12,120.94

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.

11. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**
Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.
(Non - Action Item)

Notes:

Municipal Code:

1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked a councilman except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

12. **Adjournment.**
(Possible Action Item)
13. **(Possible Action Item) Closed Meeting with Labor Management Representative**
Closed session with the City's Management representative to discuss issues of future negotiations with the International Operating Engineers Local No. 3 and all matters related thereto.
(Information Only – Non - Action Item)
NOTE: this portion of the meeting may be closed pursuant to NRS 288.220 therefore the Council may move to adjourn the meeting prior to consideration of this item.