

## PUBLIC MEETING NOTICE

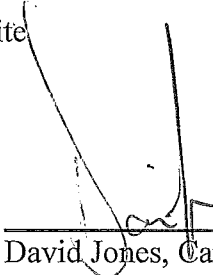
The Carlin City Council, City of Carlin, State of Nevada, will conduct a **Regular** meeting on **July 12, 2017**, at the Carlin Municipal Court Meeting Room, 101 South Eighth Street, Carlin, Nevada, 89822, and beginning at **7:00 pm**.

Attached, with this Notice, is the Agenda for the City Council Meeting. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please notify LaDawn Lawson, City Clerk, in writing at PO Box 787, Carlin, Nevada 89822 or by telephoning 775-754-6354.

In accordance with Federal law and U.S. Department of Agriculture policy, the City of Carlin is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability. To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W. Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

Notice of the meeting was posted at the following Carlin locations:

- Carlin City Hall – 101 South Eighth Street
- Carlin Senior Citizen Center – 320 Chestnut Street
- Owen's Ace Hardware – 924 Bush Street
- Wells Rural Electric Company – 1322 Chestnut Street
- City of Carlin Website
- Public Works Shop – 810 Oak Street
- State of Nevada Public Notice Website



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David Jones, Carlin City Manager

Posted on or before the **7th** day of **July, 2017**.

*The City of Carlin is an equal opportunity employer and provider.*

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
REGULAR MEETING AT THE  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**July 12, 2017**

**7:00 pm**

The public may address the Board on agenda items as they are reviewed, at the discretion of the presiding officer or during the time reserved for Comments by the General Public, after being recognized by the presiding officer. The Public and all persons addressing the Board must abide by the requirements of the Carlin Municipal Code 1-6-11, detailed at the end of the agenda.

**Note: The Mayor or Vice Mayor Reserves the Right to Change the Order of the Agenda. Additionally, the Council may, by majority vote, combine two or more agenda items for consideration or may remove any item from the agenda or delay consideration to a future City Council Agenda.**

**Call to Order and Roll Call**

**Pledge of Allegiance**

1. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.  
**(Non - Action Item)**

2. City Council Members Reports:  
**(Non - Action Item)**

**Mayor Holbrook:**

**Vice Mayor: Litchfield: Report 4<sup>th</sup> of July, Planning Commission Report,**

**Councilperson Griswold:**

**Councilperson Johnston: Projects in process, review and progress.**

**Councilperson Esparza:**

3. Staff Reports.  
**(Non - Action Item)**

**City Manager's Report:**

4. Department Reports  
**(Non - Action Item)**

**Senior Center Report: Review of the Division of Ageing Report,**

5. Board Reports  
**(Non - Action Item)**

6. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Review and discussion of a presentation offered by Wes Henderson from the Nevada League of City's regarding the legislative session and League Activities and all related matters.  
**(Non Action Item)**
7. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Review, discussion and possible approval of Resolution 2017-04, a Resolution to transfer the City of Carlin's portion of the 2017 Private Activity Bond Cap (PABC) in the amount of \$138,733.73 to Nevada Rural Housing Authority for Single Family Programs, and all related matters  
**(Possible Action Item)**
8. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Review, discussion and possible approval of a request to possibly increase the hourly rate to rent the Senior Center from the current \$10.00 per hour to \$40.00 per hour and require a \$100.00 cleaning deposit and amend the City of Carlin Park, Building and Facilities Event and use Lease Agreement accordingly and all related matters  
**(Possible Action Item)**
9. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Review, discussion and possible approval of a request to possibly amend the Carlin Park and Recreation Boards Bylaws by deleting Article 1 § C and amending Section IV § A "Quorum" to read a majority of Membership of the Board will constitute a Quorum and all related matters  
**(Possible Action Item)**
10. **Public Comment will be taken prior to any Action Being Taken by the Council:**  
Review, discussion, and possible approval of the minutes from 4/26/2017 and all related matters.  
**(Possible Action Item)**
11. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Review, discussion and possible approval of City expenditures for the period 6/17/2017 to 7/7/2017 and all related matters.  
**(Possible Action Item)**
12. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.  
**(Non - Action Item)**

**Municipal Code:**

**1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:**

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

13. **Adjournment.**  
**(Possible Action Item)**

**Affidavit  
Certification of Public Posting  
Carlin, City Council Regular Meeting**

The undersigned certifies that the public notice for the **Regular Meeting and Public Hearing** for the purpose of **Carlin City Council Meeting** to be held on, July 12, 2017 at 7:00 PM at the City of Carlin Municipal Justice Building and was posted on or before July 7, 2017 at the following locations:

- 8:05 Carlin City Hall – 101 South Eighth Street
- 7:50 Carlin Senior Citizen Center – 320 Chestnut Street
- 7:57 Owen's Ace Hardware – 924 Bush Street Carlin
- 7:54 Wells Rural Electric Company – 1322 Chestnut Street
- 8:20 City of Carlin Website
- 8:00 Public Works Shop – 810 8<sup>th</sup> Street Carlin
- 8:25 State of Nevada Public Notice Website

\_\_\_\_\_  
David Jones  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
7/7/2017  
(Date)

\_\_\_\_\_  
Melinda Harris  
(Witness Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
7/7/2017  
(Date)

# Carlin City Council Meeting

July 12, 2017 / 7:00 PM

## Agenda Item

1. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I& II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.  
**(Non - Action Item)**

## Notes

## **Agenda Item**

2. City Council Members Reports:

**(Non - Action Item)**

**Mayor Holbrook:**

**Vice Mayor Litchfield: Report 4<sup>th</sup> of July, Planning Commission Report,**

**Councilperson Griswold:**

**Councilperson Johnston: Projects in process, review and progress.**

**Councilperson Esparza:**

3. Staff Reports.

**(Non - Action Item)**

**City Manager's Report:**

4. Department Reports

**(Non - Action Item)**

**Senior Center Report: Review of the Division of Ageing Report,**

5. Board Reports

**(Non - Action Item)**

**Program Assessment**  
**Carlin Open Door Senior Center Transportation Program**

Projections: Fiscal Year 2017 (July 1, 2016 to April 30, 2017), 83.3% of year completed

Grant Number	% Year Complete	Actual Clients Served	FY 17 Projected Clients	Progress to Goal	Actual Units Served	FY 17 Projected Units	Progress to Goal
05-000-10-LX	83.3%	12	23	52.17%	1,020	1,200	85%

**Comments Regarding Projections:**

The program is meeting unit projections, but not client projections. Fewer clients are riding, but are riding more often. The program has lost many clients to nursing home placement and passing away.

**Program Risk:**

The program is considered low risk. Staffing is stable with little turnover. The program has been submitting reports timely and accurately.

**Observations:**

- Written Client Complaint, Suspension, Termination, Emergency, Client Donation, Advocacy, Information and Assistance and Vehicle Maintenance procedures are established and in place.
- Clients are informed of the suggested donation for services and are provided with the opportunity to donate. Clients are not denied services because of an inability to pay.
- Staff Elder Abuse Awareness training has been completed.
- Outreach activities have included the monthly center newsletter, Elko radio station PSAs, July 4<sup>th</sup> Parade, free food baskets, Flu shots, Access to Healthcare presentation, Physical Therapy Presentation and menu posted at Carlin businesses.
- Fundraisers have included the Annual Sugar Plum Square, Turkey Shoot/Thanksgiving Bingo, Flea Market-Rummage Sale and Sweetheart Bingo-Rummage Sale.
- Client transportation registrations were available for review. Separate transportation registration files are being maintained.
- The program is utilized by seniors traveling to the center for lunch and to access services in Carlin and Elko.

Carlin Open Door Senior Center  
Transportation Assessment Completed: May 24, 2017  
Report Completed by Shirley Chantrill: May 30, 2017  
Reviewed and approved by Kristi Martin: June 8, 2017



- The transportation log is being completed correctly.
- The vans are clean and contain all required safety equipment. The fire extinguisher has been charged as required.
- Required signage is posted.
- Drivers' training has been completed.
- The City of Carlin provides vehicle maintenance as needed.
- The van contains a locked donation box for fares.
- Clients were not reminded to fasten seat belts.

### **Client Satisfaction Comments:**

- "She is a good driver"
- "She takes us wherever we need to go in town and to Elko for groceries, medical and pharmacy."
- "I no longer drive, so it helps me a lot."

### **Resource Development – Sustainability:**

- Carlin Open Door Senior Center is sponsored by the City of Carlin. Seniors conduct fundraisers to support the program. Information about the program is listed in the Carlin Business Directory. The program received financial help from Newmont Mining Legacy Fund.

### **Recommendations:**

- None

### **Action Plan:**

- None

### **Follow Up:**

- Provide technical assistance as requested.

## Program Assessment Carlin Open Door Senior Center Nutrition Programs

Projections: Fiscal Year 2017 (October 1, 2016 to April 30, 2017), 58.3% of the year completed

Grant Award	% Year Complete	Actual Clients Served	FY17 Projected Clients	Progress to Goal	Actual Units Served	FY 17 Projected Units	Progress to Goal
05-000-04-24 Home Bound Meals	58.3%	31	35	88.75%	3,733	6,930	53.87%
05-000-07-13 Congregate Meals	58.3%	76	176	43.18%	2,994	5,200	57.58%

### Comments Regarding Projections:

The Home Delivered Meals program is not meeting client projections, but is nearly meeting projections for units of service. The Congregate Meal program is not meeting unit projections and is exceeding client projections. Units of services should be met by the end of the fiscal year.

### Program Risk:

- The program is considered low risk. Staffing has stabilized. The center is well organized. The program has been submitting reports timely and accurately.

### Observations:

- The new director, Ella Trujillo, should be commended for her dedication to the program during a large turnover in staff. The center has maintained its client and unit numbers.
- Staff is well liked by the clients.
- The program scored 99 percent on the most recent Food Service Establishment Report. The center is clean and inviting.
- The quarterly food safety self assessments are being completed and available for review.
- The hood vent area is clean.
- The steam table and other equipment are well maintained.
- Staff did not always wash hands between changing gloves.
- The program is using at least two of the analyzed Aging and Disability Service Division menus and recipes weekly.

- Nutrition education has been provided as required
- Food safety or ServSafe training has been completed by most staff. The new home delivered meal driver needs food safety training.

#### General Requirements:

- Written Client Complaint, Suspension, Termination, Emergency, Client Donation, Advocacy, Information and Assistance and Termination of Homebound Services policies and procedures are established and in place.
- Building evacuation procedures are posted.
- Clients are informed of the suggested donation for services and are provided with the opportunity to donate. Clients are not denied services because of an inability to pay.
- Staff has completed Elder Abuse Awareness training.
- Pre and Post Performance Indicators are being completed.
- A satisfaction survey has been completed.
- A Food Preference Survey was completed and items have been incorporated into the menu.
- Fire extinguishers have been checked and charged.
- Outreach activities have included Access to Healthcare and physical therapy presentations, flu shots by NV Health Centers, free food baskets donated by Barrick and the July 4<sup>th</sup> parade.
- Fundraising events have included Annual Sugar Plum Square, Turkey Shoot-Rummage Sale, Flea Market and Sweetheart Bingo-Rummage Sale.

#### NAPIS/SAMS:

- Client registrations have been completed for the new fiscal year.
- Home delivered meal recertification and client agreements have been completed for the current year. The date service started, estimated length of time expected to on the meals and when the next reassessment should take place is not always filled in.
- The congregate meal sign-in sheets and home delivered meal logs' daily totals are being crossed checked with the daily meal spreadsheet totals and SAMS daily totals.

- The program is current with monthly data input.
- Food Safety: Staff wears clean, appropriate clothing.
- Staff wears appropriate hairnets, scarves or hats while in the kitchen.
- Safety Data Sheets are accessible to staff.
- The dishwasher temperatures are in the required range.
- The perpetual inventory monthly physical count is being completed and there is a separation of duties.
- Home Delivered Meals: The driver/delivery person is well liked by clients.
- There are an adequate number of coolers for transporting food. Coolers are placed in the freezer overnight and ice packs are being used.
- Home delivered meal cold products were slightly above 40° when packaged. Food from dry storage that will be served cold the next day should be placed in the refrigerator the night before use, or prepared the night before and refrigerated overnight to ensure that food is at 40° or below when packaged.
- A lock box is being used for home delivered meal donations.

### **Client Satisfaction Comments:**

- "A good well-rounded menu. The rice needs to be cooked well before putting it on the plate."
- "I am a homebound senior. Lots of days this is my only meal. The portions are not very big. Need larger portions. Need condiments."
- "It is very nice. I like the company."
- "Wonderful people. Food is great."
- "Very good fish."
- "Great service. Hats off to the director and cooks."
- "Great salads."
- "Really good pork chops."

- "I like the meals. My wife is sick and doesn't like them as much. It helps me because she isn't able to cook anymore. I appreciate them."
- "Most meals are very good."

### **Resource Development – Sustainability:**

- Carlin Open Door Senior Center is sponsored by the City of Carlin. Seniors conduct fundraisers to support the program. The senior menu is published in the local newspaper and on cable TV. Information about the program is listed in the Carlin Business Directory. Fundraising activities are ongoing. The program received financial help from Newmont Mining Legacy Fund.

### **Recommendations:**

- None

### **Action Plan:**

- Fill in the Home Delivered Meal Certification form, including the date service started, estimated length of time expected to be on meals and when the next reassessment should take place. **Nutrition Service Specifications 2.11.1, 2.11.4.** Training provided during visit.
- Provide a staff in-service training regarding hand washing by July 7, 2017. Provide a copy of the class roster to the RD Specialist by June 30, 2017. **Food Safety Checklist F.13, 14, 15.**
- Prepare and place food to be served cold in the refrigerator the day before serving to ensure that temperature is maintained at 40° F through packaging and delivery. **Food Safety Checklist M.4.** Training provided during visit.
- Home delivered meal driver to complete the food safety training by June 30, 2017. Provide a copy of the class roster or certificate to the RD Specialist by July 7, 2017. **Food Safety Checklist E.3.**

### **Follow Up:**

- Provide technical assistance as requested.

## **Agenda Item**

6. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Review and discussion of a presentation offered by Wes Henderson from the Nevada League of City's regarding the legislative session and League Activities and all related matters.  
**(Non Action Item)**

## **Issue & Information**

## **Action & Options**

Non Action Item

## David Jones

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**From:** Wes Henderson <whenderson@nvleague.org>  
**Sent:** Monday, May 01, 2017 1:55 PM  
**To:** David Jones  
**Subject:** 7/12 Meeting

Hello David,

I hope you are well. Would it be possible for me to make a presentation to your city council regarding the legislative session and League activities at the July 12<sup>th</sup> meeting?

Let me know.

Thanks,

***Wes Henderson***

Executive Director  
Nevada League of Cities and Municipalities  
775-882-2121  
Cell 775-881-8273

Plan now on attending our Annual Conference in Mesquite. The conference will be held October 10 – 12.

July 12



## **NLC&M**

### **Issue Brief**

# **Marijuana Legislation**

The following bills relating to marijuana were passed by the Legislature and signed into law by Governor Sandoval.

#### **AB135**

Revises provisions related to prohibited acts concerning the use of marijuana.

- Existing law provides that it is unlawful for a person to be in physical control of a vehicle if the person is under the influence of a controlled substance or has certain specified amount of a prohibited substance in his or her blood or urine, including marijuana and marijuana metabolite.
- Removes provisions that a specified amount of marijuana and marijuana metabolite in a person's urine thereby providing that the presence of marijuana and marijuana metabolite can only be measured through a test of the person's blood.
- Makes conforming changes to provisions related to the operation of a commercial motor vehicle.
- Makes conforming changes to provisions related to the operation of a vessel under power or sail on the waters of the State.

#### **AB422**

Makes various changes to the statutes governing medical marijuana.

- Transfers responsibility for the regulation of medical marijuana establishments to the Department of Taxation.
- Makes various changes to registry identification cards and letters of approval.
- Prohibits the use of vending machines to sell marijuana.
- Enacts certain limitations on local governments regarding the licensing and regulation of marijuana.
  - Limits business license fees, either flat fee, percentage of gross revenue of the business or combination of flat fee and percentage to no more than 3% of the gross revenue of the business.



- Provides that an incorporated city may impose any fees required pursuant to NRS 278.
- Provides that an incorporated city may charge a one-time flat fee for the issuance of a business license that is similar to fees charged to alcohol businesses under NRS 369,
- Allows the imposition of other licenses for ancillary business activity by a marijuana establishment pursuant to existing authority.
- Prohibits an incorporated city from adopting any ordinances that are more restrictive than state law or regulation regarding;
  - the packaging, labeling, testing, dosage or potency of marijuana and marijuana products
  - the kinds of edible marijuana products, marijuana products and marijuana-infused products that may be sold
  - the use of pesticides in the cultivation of marijuana, the tracking of marijuana from seed to sale
  - the transportation of marijuana and marijuana products other than the direct transportation to the consumer and a city may require notification of transport
  - the issuance or verification of a registry identification card, letter of approval or written documentation
  - the training or certification of marijuana agents or employees
  - the creation or maintenance of a registry or other system to track customers holding a medical marijuana registry card.
- Provides that a person obtains a business license from the state is subject to all other licensing and permitting requirements of the State and may other counties and cities in when the persons does business.

#### SB344

Makes various changes to the packaging and labeling of medical marijuana products. Establishes similar provisions for recreational marijuana. The bill also contains the same language regarding local government regulation and licensing of marijuana businesses that is in AB422.

- Prohibits the production of products that resemble lollipops or that may appeal to children
- Requires certain packaging and labeling
- Prohibits advertising that would appeal to children
- Requires marijuana establishments to offer certain containers for sale
- Requires certain notifications to be provided with each sale of marijuana

### SB375

Authorizes the Governor to enter into agreements with Indian tribes relating to the regulation and use of marijuana.

- An agreement may include:
  - Criminal and civil law enforcement
  - Regulatory issues relating to the possession, delivery, production, processing or use of marijuana and marijuana products
  - Medical and pharmaceutical research involving marijuana
  - Administration of laws relating to taxation
  - Any immunity, preemption or conflict of law relating to the possession, delivery, production, processing or use of marijuana and marijuana products
  - The resolution of any disputes between a tribal government and the State which may include the use of mediation or other nonjudicial processes
- An agreement must:
  - Provide for the preservation of public health and safety
  - Ensure the security of marijuana establishments and corresponding facilities on tribal lands
  - Establish provisions regulating business involving marijuana which passes between tribal and non-tribal land in the State

### SB487

Made changes to the tax structure on medical marijuana, established a 10% excise tax on retail marijuana, requiring certain reports be made by marijuana establishments, provide for the issuance of additional medical marijuana dispensary licenses. The bill also contains the same language regarding local government regulation and licensing of marijuana businesses that is in AB422.

- Changes tax structure on medical marijuana from 2% at cultivation, 2% at production and 2% at retail to a 15% excise tax imposed at cultivation. This aligns the tax structure with that of recreational marijuana and allows for single stream tracking of the product and eliminates the need to identify a plant as medical or recreational until the point of sale
- Provides that \$5M per annum from the proceeds of the 15% excise tax is “deemed sufficient” to cover local government costs for increased demands on public services related to marijuana

- Imposes a 10% excise tax imposed upon sale of recreational marijuana. Proceeds of the tax go to the state's "rainy day" fund
- Provides that the Department of Taxation may issue an additional license for a medical marijuana dispensary to be established in an incorporated city located in a county whose population is under 100,000 if there is not an existing MMJ dispensary and the application is accompanied by a letter of support from the city.

## **Agenda Item**

7. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Review, discussion, and possible approval of Resolution 2017-04, a Resolution to transfer the City of Carlin's portion of the 2017 Private Activity Bond Cap (PABC) in the amount of \$138,733.73 to Nevada Rural Housing Authority for Single Family Programs and all related items  
(Possible Action Item)

## **Issue & Information**

Please see attached information.

## **Action & Options**

I will make a motion to approve or not approve Resolution 2017-04, a Resolution to transfer the City of Carlin's portion of the 2017 Private Activity Bond Cap (PABC) in the amount of \$138,733.73 to Nevada Rural Housing Authority for Single Family Programs and all related items.

## David Jones

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**From:** Lourdes Zuñiga Perez <lourdes@nvrural.org>  
**Sent:** Thursday, June 08, 2017 4:38 PM  
**To:** mayor@cityofcarlin.com; djones@cityofcarlin.com; mayor@cityofcarlin.com; htrujillo@cityofcarlin.com; llawson@cityofcarlin.com; talkin\_nascar@yahoo.com; pjsmules@hotmail.com; pgriswold@cityofcarlin.com; sabra.esparza@gmail.com  
**Cc:** Diane Arvizo; Janet Thompson; Sherry Wood  
**Subject:** Agenda Request Packet for 7/12/2017 City of Carlin\_City Council Meeting RE PABC Transfer  
**Attachments:** PABC-2017-Agenda Request-Packet\_Carlin City.pdf; PABC-2017-Resolution\_Carlin.docx  
**Importance:** High

Good afternoon,

Nevada Rural Housing Authority (NRHA) respectfully requests to be added to your July 12, 2017 City Council meeting agenda. A complete agenda request packet is attached, to include a Word version of the resolution in case changes need to be made, and documentation in support of our request to transfer the 2017 private activity bond cap to NRHA. **Will you kindly reply to this email with confirmation that we can be placed on the requested agenda?**

Diane Arvizo, NRHA Director of Homebuyer Services will be attending the meeting in person to provide a brief presentation on the NRHA program in support of our request and to answer any questions. If you prefer that she arrive at a specific time, please let us know, otherwise she will arrive at the start of the meeting.

Please feel free to contact Diane Arvizo directly if you require any additional information. Thank you for being a great partner to NRHA, which allows us to serve so many homebuyers across rural Nevada!

Sincerely,

Lourdes Perez for;

Diane Arvizo  
Director of Homebuyer Services  
3695 Desatoya Drive | Ste. 105  
Carson City | NV | 89701  
Phone 775-886-7900 | Mobile 775-315-1939  
[diane@nvrural.org](mailto:diane@nvrural.org)

[Visit Our New Website!](#)



A Program of  
Nevada Rural  
Housing Authority

*Our mission is to promote, provide and finance affordable housing opportunities for all rural Nevadans!*



June 8, 2017

The Honorable Dana Holbrook  
Mayor, City of Carlin  
101 S. 8<sup>th</sup> St.  
Carlin, NV 89822

Dear Mayor Holbrook:

Because of your long-standing partnership with the Nevada Rural Housing Authority (NRHA), **\$2.8 million** has been invested in your community, assisting **20 families** obtain their dream of affordable homeownership. *This accomplishment would not have been possible without you!* Our ability to continue to serve your community with our rural homebuyer programs is predicated on receiving a transfer from your Private Activity Bond Cap (PABC).

As Nevada experiences a long-hoped-for economic recovery, more and more families are seeking our help. NRHA is helping families overcome barriers to homeownership through our flagship Home At Last™ programs - the Mortgage Credit Certificate (MCC) and the Down Payment Assistance Access program. Recognized as national award-winning programs, NRHA continuously strives to meet our mission to promote, provide and finance affordable housing opportunities for all rural Nevadans. As a result, our programs provide unprecedented access to credit, resulting in doors being opened so that rural Nevadans can afford to own a home of their own. Stable homeownership, as you know, is one of the cornerstones for building healthy communities.

To expedite the transfer of your PABC allocation to NRHA, we simply need a council resolution and a transfer certificate, a template for both forms is attached. **Please kindly schedule this action item for your July 12, 2017 City Council meeting**, then submit the transfer documents to the Department of Business & Industry within the required 5-day period, and email a copy to NRHA at [diane@nvrural.org](mailto:diane@nvrural.org). Upon receiving your transfer, we will immediately combine it with transfers from other cities and counties to fund the continued operation of the NRHA rural MCC program.

Please note that the transfer of your bond cap does not obligate the City of Carlin in any way. If you have any questions about the transfer, your counsel or NRHA's tax counsel, Richard Jost at (702) 692-8008 can provide assistance.

We look forward to our continued partnership and to helping more Nevadans into homes. I look forward to speaking with you in the next few days to answer any questions you might have.

Sincerely,

D. Gary Longaker  
Executive Director

Enclosures: 2  
Attachment 1: 2017 Distribution of PABC  
Attachment 2: Resolution and Transfer Certificate



3695 Desatoya Drive Carson City, NV 89701 • p: 775-887-1796 • f: 775-887-1798  
TDD: 800-545-1833 ext. 545 • [nvrural.org](http://nvrural.org) • [diane@nvrural.org](mailto:diane@nvrural.org)  
Nevada Rural Housing Authority is an equal opportunity provider and employer.



**Total Program Performance (since the launch of Home At Last™ in 2006):**

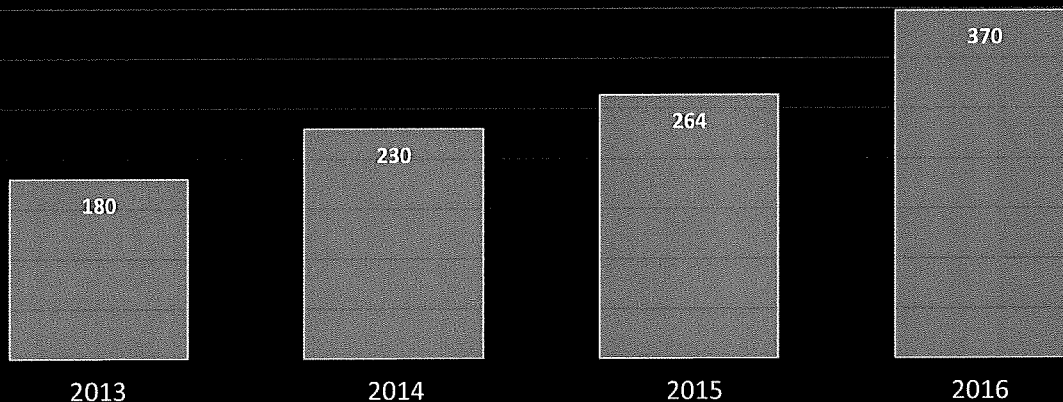
**\$1.1 BILLION** in mortgages provided  
**6,207 FAMILIES** assisted with MCC and/or Down Payment Assistance (DPA)  
**\$22.9 MILLION** in tax savings-reinvested into local communities  
**\$46.2 MILLION** in down payment assistance

**Down Payment Assistance and Mortgage Credit Certificate**

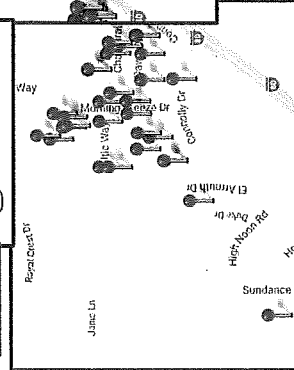
**(Elko County)**

<i>Township</i>	<i>Loan Volume</i>	<i># of Loans</i>
Elko	\$51,413,433	247
Carlin	\$2,829,648	20
Charleston	\$123,068	1
Lamoille	\$230,743	1
Spring Creek	\$40,435,285	198
Wells	\$1,734,144	12
Wendover	\$2,700,368	17
<b>Total</b>	<b>\$99,466,689</b>	<b>496</b>

**Nevada Rural Housing Authority - MCC Volume  
Statewide - Year Over Year**



## Blue - Down Payment Assistance (DPA)





## **RESOLUTION No 2017-04**

RESOLUTION OF THE CITY COUNCIL OF CARLIN, NEVADA PROVIDING FOR THE TRANSFER OF THE CITY'S 2017 PRIVATE ACTIVITY BOND VOLUME CAP TO THE NEVADA RURAL HOUSING AUTHORITY; AND OTHER MATTERS RELATED THERETO

WHEREAS, pursuant to the provisions of Chapter 348A of the Nevada Revised Statutes ("NRS") and Chapter 348A of the Nevada Administrative Code ("NAC"), there has been allocated to the City of Carlin, Elko County, Nevada (the "City," "County" and "State," respectively), the amount of \$138,733.73 in tax-exempt private activity bond volume cap for year 2017 (the "2017 Bond Cap"); and

WHEREAS, the Nevada Rural Housing Authority (the "NRHA"), has requested that the City transfer its 2017 Bond Cap to the NRHA for the purpose of providing a means of financing the costs of single family residential housing that will provide decent, safe and sanitary dwellings at affordable prices for persons of low and moderate income ("Single Family Programs"); and

WHEREAS, the City is a local government as defined by NAC 348A.070; and

WHEREAS, Section 348A.180 of the NAC provides a procedure whereby the City may, by resolution, transfer to any other local government located within the same county, all or any portion of its 2017 Bond Cap; and

WHEREAS, pursuant to NRS 315.983(1)(a), the NRHA is an instrumentality, local government and political subdivision of the State; and

WHEREAS, the NRHA is located within the County, pursuant to NRS 315.963, which defines the NRHA's area of operation as "any area of the State which is not included within the corporate limits of a city or town having a population of 150,000 or more."

NOW, THEREFORE, the City Council of the City does hereby find, resolve, determine and order as follows:

*Section 1. Recitals.* The recitals set forth herein above are true and correct in all respects.

*Section 2. Transfer of Private Activity Bond Volume Cap.* Pursuant to NAC 348A.180, the City hereby transfers 2017 Bond Cap in the amount of \$138,733.73 to the NRHA for its Single Family Programs.

*Section 3. Use of 2017 Bond Cap.* The NRHA will use the 2017 Bond Cap for single family purposes in calendar year 2017, or carry forward any remaining amount according to the Internal Revenue Code of 1986, as amended, for such purposes.

*Section 4. Representative of City.* Pursuant to NAC 348A.180(1), the Director may contact David Jones, regarding this Resolution at (775) 754-6354 or in writing at PO Box 787, Carlin, NV 89822.

*Section 5. Additional Action.* The Mayor and Clerk of the City are hereby authorized and directed to take all actions as necessary to effectuate the transfer of the 2017 Bond Cap, and carry out the duties of the City hereunder, including the execution of all certificates pertaining to the transfer as required by NAC Ch. 348A.

*Section 6. Direction to the NRHA.* The NRHA shall notify the Director in writing as soon as practicable of the occurrence or nonoccurrence of any term or condition that would affect the disposition of the 2017 Bond Cap.

*Section 7. Representative of the NRHA.* Pursuant to NAC 348A.180(3), the Director may contact Diane Arvizo, Director of Homebuyer Services of the NRHA regarding this Resolution at (775) 886-7900 or in writing at Nevada Rural Housing Authority, 3695 Desatoya Drive, Suite 105, Carson City, Nevada 89701.

*Section 8. Obligation of the City.* This Resolution is not to be construed as a pledge of the faith and credit of or by the City, or of any agency, instrumentality, or subdivision of the City. Nothing in this Resolution obligates or authorizes the City to issue bonds for any project or to grant approvals for a project or constitutes a representation that such bonds will be issued.

*Section 9. Enforceability.* If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution. This Resolution shall go into effect immediately upon its passage.

ADOPTED, SIGNED AND APPROVED this 12<sup>th</sup> day of July, 2017.

CITY OF CARLIN, NEVADA

By \_\_\_\_\_  
Dana Holbrook, Mayor

ATTEST:

By \_\_\_\_\_  
LaDawn Lawson, City Clerk

AYES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

### **CERTIFICATE OF TRANSFER OF VOLUME CAP**

I, LaDawn Lawson, am the duly chosen and qualified City Clerk of the City of Carlin, Nevada (the "*City*") and in the performance of my duties as City Clerk do hereby certify to the Office of Business Finance and Planning in accordance with Section 348A.260 of the Nevada Administrative Code ("*NAC*"), that the 2017 private activity bond volume cap allocated to the City in the amount of \$138,733.73 has been transferred as follows:

\$138,733.73 has been transferred pursuant to NAC 348A.180 from the City, a local government, located in Elko County to the Nevada Rural Housing Authority, a local government, located within Elko County for the purpose of providing a means of financing the costs of single family residential housing that will provide decent, safe and sanitary dwellings at affordable prices for persons of low and moderate income.

This certificate is being filed within five (5) days of the transfer being made in accordance with NAC 348.260.

CITY OF CARLIN, NEVADA

By \_\_\_\_\_  
LaDawn Lawson, City Clerk

cc: Diane Arvizo, Nevada Rural Housing Authority

## **Agenda Item**

8. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Review, discussion, and possible approval of a request to possibly increase the hourly rate to rent the Senior Center from the current \$10.00 per hour to \$40.00 per hour and require a \$100.00 cleaning deposit and amend the City of Carlin Park, Building and Facilities Event and use Lease Agreement accordingly and all related items  
**(Possible Action Item)**

## **Issue & Information**

Please see attached information.

## **Action & Options**

I will make a motion to approve or not approve increasing the hourly rate to rent the Senior Center from the current \$10.00 per hour to \$40.00 per hour and require a \$100.00 cleaning deposit and amend the City of Carlin Park, Building and Facilities Event and use Lease Agreement accordingly and all related items.

**City of Carlin  
City Council Agenda Request**

Date of Event (If Applicable): N/A

Applicant/Responsible Party: Ella Trujillo

Applicant Contact Information: Address Carlin Senior Center

Email: etryjillo@cityofcarlin.com

Telephone: 775-754-6465

Location (If Applicable): N/A

Date Submitted: 6/13/17

Date of Desired Council Meeting for consideration:

**(Note – the City Council meets on the second and fourth Wednesdays of each month unless otherwise scheduled. Agenda items should be submitted at least two weeks prior to the desired Council Meeting)**

Agenda Item/Issue/Event:

Approval of increase of hourly rental rate for senior center from \$10.00 to \$40.00 and require \$100 cleaning deposit.

Please answer the following so that the agenda accurately reflects the issue or concern you are bringing to the City Council:

1. Does your item require Action (vote) by the Council or is it informational only? yes
2. Do you anticipate any financial or budgetary impact to the City from your agenda item? Increase in revenue.
3. Can your issue be addressed operationally through one of the City Departments? (If so, have you made contact with the appropriate department or City Manager?) No
4. Does your issue require Planning Commission action before going to the City Council? (If unsure, please check with the City Clerk's office or City Manager) No
5. Have you provided copies of all materials, documents, maps, diagrams, etc. with this item for the Council to consider? (Submit to City Manager to be included in the Council's Agenda Packet) yes

Other Comment/Notes regarding this item that might be of assistance to the Council in considering your item:

**RECEIVED**

JUN 14 REC'D

BY [Signature]

## CITY OF CARLIN PARK, BUILDINGS and FACILITIES EVENT and USE LEASE AGREEMENT

THIS AGREEMENT is made and entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between The City of Carlin, hereinafter referred to as "City", and \_\_\_\_\_, hereinafter referred to as the "User".

1. PURPOSE.

This agreement allows User to reserve and make use of the \_\_\_\_\_,  
(specify the Carlin Park, Field, Building or other Facility or portion thereof to be used)

and to conduct and operate an event subject to the conditions contained herein. The User shall manage such activity and be directly responsible to the City of Carlin's designee.

The event to take place is: (fully describe the event)

2. TERM.

User is hereby granted permission to make use of the above City Facility on the following dates and times: (Specify Dates and times below)

3. RULES FOR USE OF THE CARLIN PARK, BUILDINGS and FACILITIES

- A. No one under the age of 18 years old will be allowed to lease the Carlin City Facilities. This shall include the announcer's booth.
- B. A City representative will accompany the User to the Carlin City Facility being leased to perform a visual walk-through or inspection of all equipment to be used for the function or activity. This will be done to review any additional training necessary for the operation of any of the equipment located at the facility.
- C. The Carlin City Facility will be unlocked at least one (1) hour prior to the scheduled event or at a time agreeable between the City representative and the User. Other arrangements may be made with City Administration to open the facilities. If other arrangements are made they are as follows: (list other arrangements for opening or securing use of the City Facility)

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City of Carlin Resolution 2010 - 05

- D. User will be responsible for the cost of repair or replacement of any City equipment and facilities that are damaged while used by, or under the control of the User. Payment shall be made by the User within 30 days of demand by the City. User will also be responsible for immediately removing all trash associated with the event, or usage, and cleaning any facilities that are used during the event. Should User not fulfill this responsibility, the City will bill User the approved hourly rate for Public Works employees assigned to clean the park and remove trash as provided for in Exhibit A
- E. A City representative will accompany the User within 24 hours after the function is officially over to perform a post-use inspection to ensure that all of the above requirements have been met by User.
- F. User must provide a cellular phone (in working order) for emergencies.
- G. User may request and execute a Concessionaire agreement with the City, if the City concurs, and solely at the City's discretion. If the User does not request and execute a Concessionaire agreement the City reserves the right to hold concessions at any event and to sell beer and non-alcoholic beverages or refreshments of any kind.
- H. User may allow vendors to use the Facility for sales of goods, food, beverages and alcoholic beverages with the requirement that all vendors obtain comply with laws regarding required health certificates, Sales Tax Licenses and any other required licenses related to the products sold. In addition, Vendors of Alcoholic Beverages, including User, must apply for and obtain a Special Event Liquor/Alcoholic Beverage License from the City prior to the event.

All vendors must complete a Vendor Application with the City and pay to the City the approved application fee, unless waived for this event.
- I. User is responsible for compliance by User's agents and Event attendees with all posted Park Rules.
- J. User shall report to the City or designee, any abusive conduct or behavior by club, organization, or individual using the City Park.

#### 4. PAYMENTS

User shall pay the City of Carlin for the use of said facility or area the amount determined by Exhibit A - Carlin City PARK, BUILDINGS and FACILITIES Usage Fees. All checks shall be payable to the City of Carlin. The City Council or the City Manager may waive fees for event and usage if the event is deemed to be in the best interest of the City.

#### 5. COMPLIANCE WITH LAWS.



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User will operate the event in an orderly manner at all times and conduct the event in accordance with all federal, state, and local rules, regulations, statutes and ordinances.

6. FIXTURES.

The User shall not install any additional fixtures, mobile units or any other equipment in connection with the event covered by this agreement without the express written consent of the Carlin City Manager or his designee. User shall be responsible for all repairs and cleaning of fixtures installed with City approval.

7. JANITORIAL SERVICES.

The City shall provide trash removal on a daily basis if requested and will bill User the approved rate for required Public Works labor and the actual cost of any equipment such as Dumpsters, trucks etc. User, at its own expense, shall keep all areas used by it, including the common area utilized by the User and the area used by the general public, in clean condition and open to inspection by authorized representatives of the City of Carlin at all times.

8. NOT A CONTRACT FOR EMPLOYMENT OF LEASE.

It is understood and agreed that this contract is not a contract of employment, in the sense that the User or the User's employees are not employees of the City of Carlin. User at all times shall be deemed to be an independent contractor. User is not authorized to bind the City of Carlin to any contracts or to other obligations. The City shall not be liable for acts of the User or its assistant or employees in performing the duties described herein.

9. DEFAULT OF USER.

The City of Carlin shall have the right to terminate the agreement in the event that default shall be made by User of any of the covenants hereby agreed to or performed by User, or if User violates any of the ordinances of the City of Carlin, State of Nevada, or federal government, or for dishonesty, incompetence, negligence, inattention or irresponsibility. Further, default of the agreement shall occur if User refuses to cooperate with the City of Carlin Administration, Public Works Department, Police or Fire Departments or other authorized representatives of the City in connection with the enforcement of the terms of this agreement. In the event the agreement is terminated, it will be lawful for the City of Carlin to immediately thereafter remove all of User's property from the premises.

10. INDEMNIFICATION

User shall save and hold harmless, defend and indemnify the City, its successors and assigns, from and against all loss or damage to property, injury to or death of persons resulting in any manner whatsoever, directly or indirectly, by reason of the use or occupancy of the leased City Facility for any purpose whatsoever by reason of the rights, licenses and privileges herein granted.

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Where required by the City, and unless specifically waived below by the City Manager, Director of Public works or their designee, the User also agrees to have all event participants execute and be bound by **Exhibit B, the WAIVER AND RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT** and to provide the city with the signed Waivers and Releases of Liability from all event participants unless waived for the event.

-----  
**The City Representative indicates that for this event**  
Waivers are Required                    /                    Waivers are not Required  
(circle one)

\_\_\_\_\_  
Signature and Title of Person Authorized in Paragraph 10.

11. LIABILITY INSURANCE.

For all public events or usage, and unless specifically waived below by the City Manager, Director of Public Works or their designee, User shall file with the City Manger evidence of public liability insurance coverage satisfactory to the City insuring the liability of City, its officers, agents and employees and the User for any and all activities covered by the terms of this agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00) single limit liability for bodily injury, death or property damage. Said policy shall not be cancelled until the City has been notified in writing that the function or activity has been completed and the City Park is no longer needed. A certified true copy of the policy certificate with endorsement must be furnished to the City at the date of execution of this agreement. The policy must include the following endorsements: "IT IS A CONDITION OF THE POLICY THAT THE INSURANCE COMPANY MUST FURNISH WRITTEN NOTICE TO THE CITY OF CARLIN FIVE (5) DAYS IN ADVANCE OF THE EFFECTIVE DATE OF ANY REDUCTION IN OR CANCELLATION OF THE POLICY" Such cancellation shall terminate the User's agreement for the facility.

-----  
**The City Representative indicates that for this event**  
Liability Insurance is Required                    /                    Liability Insurance is not Required  
(circle and initial one)

\_\_\_\_\_  
Signature and Title of Person Authorized in Paragraph 11.

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City of Carlin Resolution 2010 - 05

12. NOTICES.

Any notice to User herein may be serviced personally or by mail. Any notice given by User to the City shall be deemed properly served upon the City if the same is delivered to the City Manger of the City of Carlin or deposited in the post office, postage prepaid, addressed to the City Manager.

13. ASSIGNMENT AND SUBLETTING PROHIBITED: TERMINATION BY DEATH .

This agreement may not be assigned to any other person or persons, in whole or in part, nor shall any portion of the premises hereby licensed to User be sublet in any manner whatsoever. This agreement shall terminate if, in the opinion of the City, the User, by reason of incapacity or otherwise, is unable to perform its duties during the term of the agreement for thirty (30) consecutive days.

14. ENTIRE AGREEMENT.

This Agreement shall be deemed and construed as the entire agreement of the parties hereto and there are no prior or contemporaneous oral agreements between the parties which would or will alter the terms of this agreement in any particular whatsoever. Any subsequent amendment to this agreement shall be in writing.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first above written.

CITY OF CARLIN

USER:

BY: \_\_\_\_\_  
(Print Name and Title)

BY: \_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

Agreement Format Approved  
City of Carlin Resolution 2010 - 05

**EXHIBIT A**  
**PARK, BUILDINGS and FACILITIES EVENT and USE FEES**

Little League Field	\$150 per day or \$10.00 per hour with a two (2) hour minimum
Main park	\$150 per day or \$10.00 per hour with a two (2) hour minimum
Legion Field	\$150 per day or \$10.00 per hour with a two (2) hour minimum
Soccer Field	\$150 per day or \$10.00 per hour with a two (2) hour minimum
Equestrian Center	\$150 per day or \$10.00 per hour with a two (2) hour minimum
Senior Center	\$150 per day or \$10.00 per hour with a two (2) hour minimum
Other Field or Or outdoor area	\$150 per day or \$10.00 per hour with a two (2) hour minimum
Exterior Lighting	\$20.00 per hour per field
Overnight	\$10.00 per park or field
P. A. System	\$20.00 per day
Fire or Police Vehicles	\$100 per hour (2 hour minimum) or \$500 per 12 hour day
Police, Fire Public Works Staff	\$30 per hour (2 hour minimum) or \$300 per 12 hour day
Water Truck	\$30 per hour (2 hour minimum) or \$300 per 12 hour day

Porta Johns, dumpsters, electrical equipment, generators, bleachers and any other equipment provided for the event by the City will be billed to the User at the actual cost of leasing.

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City of Carlin Resolution 2010 - 05

## Free Worksheet\*

Location	Number of Hours or Days	Amount
Lighting		
P.A. System		
Overnight		
Police Staff		
Fire Staff		
Public Works Staff		
Fire or Police Vehicles		
Water Truck		
Other Fees:		
	<b>Total Fees</b>	

Fees exceeding \$500 require a \$500 Security Deposit, refundable at the conclusion of the event or use if there are no charges for damage misuse or cleaning of the Park.

**Total Fees** = \_\_\_\_\_

**Deposit (if any)** = \_\_\_\_\_

**Amount Due with Signed Contract** = \_\_\_\_\_

**The City Representative indicates that for this event fees are**  
 Fees are Waived                      Fees are Adjusted                      All Fees Apply  
 (Circle and initial one)

\* The City Manager, Director of Public works or their designee, may waive or adjust fees under this agreement if it is determined to be in the best interest of the City.

**EXHIBIT B**

**CARLIN CITY PARK WAIVER AND RELEASE OF LIABILITY AND  
ASSUMPTION OF RISK AGREEMENT**

**The Undersigned Event Participant hereby;**

1. Covenants not to sue or present any claim for personal injury, property damage, or wrongful death attributable to my participation in the event or activity against the City of Carlin and its Officers, agents or employees;
2. Assumes any and all risks of personal injuries to myself, including medical or hospital bills, permanent or partial disability, death and damage to my property, caused by, or arising from my participation in this event or activity;
3. Acknowledges that I fully understand that my participation may involve risk of serious injury or death, including economic losses which may result not only from my own action, inactions, or negligence, but also from the actions, inactions, or negligence of other, the conditions of the facilities, equipment, or areas where the event or activity is being conducted, the rules of play, or this type of event or activity;
4. Releases, waives, discharges and relinquishes the City of Carlin, its Officers, employees, and agents from any liability, loss, damage, claim, demand or cause of action against them arising from the attributable to my participation the event or activity, whether same shall arise by their negligence or otherwise;

THIS DOCUMENT RELIEVES THE CITY OF CARLIN AND OTHERS FROM LIABILITY FOR PERSONAL INJURY, WRONGFUL DEATH, AND PROPERTY DAMAGE CAUSED BY NEGLIGENCE.

I HAVE READ THIS DOCUMENT, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT AND SIGN VOLUNTARILY.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

If a Participant is under the age of 18 a Parent or Guardian Signature is Required.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **Agenda Item**

9. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Review, discussion, and possible approval of a request to possibly amend the Carlin Park and Recreation Boards Bylaws by deleting Article 1 § C and amending Section IV § A  
“Quorum” to read a majority of Membership of the Board will constitute a Quorum and all related items.  
**(Possible Action Item)**

## **Issue & Information**

Please see attached information.

Park and Recreation Board has approved this.

## **Action & Options**

I will make a motion to approve or not approve a request to amend the Carlin Park and Recreation Boards Bylaws by deleting Article 1 § C and amending Section IV § A  
“Quorum” to read a majority of Membership of the Board will constitute a Quorum and all related items.



# City Council Agenda Request

City of Carlin

PO BOX 787

Carlin, NV 89822

Phone: 775-754-6354 Fax: 775-754-6912

Applicant/Responsible Party: CARLIN PARK & REC BOARD

Address: 151 S 6TH STREET

Email: \_\_\_\_\_ Telephone: 754 6354

Date of the Event (If Applicable): NA

Location (If Applicable): NA

Date of desired Council Meeting for consideration: 7/12/17

*(Council meetings are usually held the 2<sup>nd</sup> and the 4<sup>th</sup> Wednesdays of the Month, unless otherwise scheduled.)*

\*Agenda request items **MUST** be submitted **at least a minimum of TWO (2) weeks** prior to the desired Council Meeting and may be placed on a subsequent future meeting agenda.

Agenda Item/Issue/Event: AMENDING CARLIN PARK & REC BOARDS BYLAWS  
BY DELETING ARTICLE I SUBSECTION C and AMENDING SECTION IV  
SUBSECTION A "QUORUM" TO READ A MAJORITY OF MEMBERSHIP OF THE  
BOARD WILL CONSTITUTE A QUORUM.

Please answer the following so that the agenda accurately reflects the issue or concern you are bringing to the City Council:

1. Does your item require Action (vote) by the Council or is it informational only? YES

2. Do you anticipate any financial or budgetary impact to the City from your agenda item? (If so, please explain and provide documentation of the impact) N/A

3. Have you addressed your issue operationally through one of the City Departments? If so, have you made contact with the appropriate Department Head or City Manager? NEEDS COUNCIL ACTION

4. Does your issue require Planning Commission action before going to the City Council? (If unsure, please check with the City Clerk's Office or City Manager) N/A

5. Have you provided copies of all materials, documents, maps, diagrams, etc. with this item for the Council to consider? (Submit to City Manager to be included in the Council's Agenda Packet) YES

\*Other Comments/Notes regarding this item that might be of assistance to the Council in considering your item: \_\_\_\_\_

Office Use only

Received: This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. Receiving Officer: \_\_\_\_\_



This item was moved to Item 5 as the member had not arrived.

Member Jon Gift Sr. motioned to approve appointing Denise Taylor to the Park & Recreation Board.

Vice Chairperson Jody Hensley seconded the motion. Motion carried 7-0

3. **Discussion and possible approval of amending the Carlin Parks and Recreation Bylaws by deleting Article I, subsection C and amending Section IV, subsection A "Quorum" to read a majority of membership of the board will constitute a quorum. Public Comment will be taken prior to any Action Being Taken by the Board: (Possible Action Item)**

Member Jon Gift motioned to approve amending the Carlin Parks and Recreation Bylaws by deleting Article I, subsection C and amending Section IV, subsection A "Quorum" to read a majority of membership of the board will constitute a quorum.

Vice Chairperson Jody Hensley seconded the motion. Motion carried 6-0.

4. **Discussion and possible approval of all matters related to the 2017 4<sup>th</sup> of July event. Public comment will be taken prior to any Action Being Taken by the Board: (For Possible Approval)**

Councilperson Lincoln Litchfield representing the American Legion passed out the posters for the 4<sup>th</sup> of July celebration. Discussion was held on the day's activities. No changes in times were noted. Teri Feasel was present representing the Methodist Church. She let the board know that they would not have enough volunteers to do the food this year so some other group would have to step up. More adult volunteers will be needed for the children's games.

Council Pam Griswold stated the American Legion Auxiliary will need bingo prize donations and volunteers.

No action was taken.

5. **Discussion and possible approval of all matters related to the 2017 Sho 'N' Shine Event. Public Comment will be taken prior to any Action Being Taken by the Board: (For Possible Action)**

Councilperson Lincoln Litchfield representing the American Legion asked the board to consider adding an award for the "Most Patriotic Car"

Chairperson Ellen Meshefski presented the art work for our trophies and t shirts.

## **Carlin Parks and Recreation Board Bylaws**

### **I. Board Membership**

- A. The Park and Recreation Board (Board) shall consist of nine (9) members appointed by the City Council, by majority vote of the Council.
- B. The Board shall advertise to fill any vacant positions. Advertising will be in the form of Public Notices at locations within the City of Carlin.
- C. *Recommendations for appointments to the Board will be made by the Board to the City Council. The Council will vote to approve or deny appointments to the Board at its next regular meeting.*
- D. Members of the Board shall be residents of the City of Carlin.
- E. Board members will be appointed from among persons who have expressed interest in service on the Park and Recreation Board and who have requested to be appointed in writing to the Board and then approved by the Carlin City Council.
- F. In the event that a sufficient number of qualified Carlin residents have not expressed interest in service on the Park and Recreation Board, the City Council may seek other qualified residents of the City of Carlin and with their consent, by majority vote, appoint them to the Park and Recreation Board.

### **II. Board Functions and Purpose**

- A. The Board shall act as an advisory body to the City Council in areas involving all recreational programs as well as other approved recreational facilities/events occurring on City owned property.
- B. The Recreation Board may administer, sponsor and conduct recreational programs and events in the community and within the Park and Recreation budget approved by the City Council.
- C. The Board will coordinate all sponsored programs and events with City Administration through the City Manager and Director of Public Works, and their designee(s) responsible for park scheduling and park maintenance.

- D. The City Manager, Public Works Director and their designee(s) will coordinate with and provide the Board a calendar of all scheduled activities.
- E. The Board will ensure that all sponsored users of City parks abide by all park rules and regulations and execute all necessary agreements with the City.
- F. The Recreation Board will make an annual report to City Council regarding recreational programs and facilities in the City together with recommendations, which it deems appropriate.
- G. The Board may make more frequent presentations to the City Council if it is the will of the majority of the Board.
- H. The Board should regularly provide its input, proposals and recommendations, to City Administration through the City Manager and Director of Public Works in its effort to enhance the quality of City parks, programs and events.
- I. Board recommendations and proposals will be given serious and due consideration for implementation where appropriate and within budget limitations, and will be presented to the City Council for further guidance and approval when necessary.

### **III. Officers**

- A. The Officers of the Board shall consist of a Chairperson, Vice-Chairperson. They shall be chosen by a majority vote of the Board.
- B. The Officers shall serve for a term of one (1) year but shall be eligible to succeed themselves.

### **IV. Quorum**

- A. A majority of current members of the Board shall constitute a quorum.  
*A majority of membership of the Board shall constitute a quorum.*

### **V. Meetings**

- A. Regular meetings shall be held once per month on a day and at a place agreed upon by majority vote of the Board.
- B. All meetings will adhere to the State of Nevada Open Meeting Laws.
- C. Special meetings shall be held at the discretion of the Chairperson or at the call of two members of the Board or by the Council Liaison.

**VI. Committees**

- A. The Chairperson may designate and appoint any committee with permission of the Board, when it is necessary to accomplish its business.

**VII. Budget**

- A. The Board will work with the City Manager in preparing an annual budget, detailing the financial requirements necessary to operate its affairs and to administer and to conduct its recreational programs in the community. The City Manager will incorporate this budget into the City's total annual budget for approval by the City Council.

**VIII. Removal of Member**

- A. If any member of the Recreation Board is guilty of misconduct as determined by the Board or fails to attend three (3) meeting of the Board, without the excuse of the Chairperson, such member is subject to removal by a majority vote of the Board. The Chairperson must report his/her absence to the Council Liaison. Before removal from the Board, such member shall be given seven-day (7) notice of the charges filed against him/her and an opportunity to be heard at a regular meeting of the City Council.

Dated this \_\_\_\_\_ date of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chairman

## Heather Trujillo

---

**From:** LaDawn Lawson <llawson@cityofcarlin.com>  
**Sent:** Friday, January 06, 2017 10:44 AM  
**To:** htrujillo@cityofcarlin.com  
**Subject:** FW: Open Meeting Law 241.015 (5)

**From:** Sarah A. Bradley [mailto:SBradley@ag.nv.gov]  
**Sent:** Thursday, January 05, 2017 4:03 PM  
**To:** 'LaDawn Lawson'  
**Subject:** RE: Open Meeting Law 241.015 (5)

Dear LaDawn,

I have reviewed the documents that you provided, and I offer the following regarding each of these public bodies.

According to the Carlin Equestrian Park Committee By Laws, the City Council is to approve and appoint vacancies. *See* Article II, section 2.2. For this Committee, the total membership is five (5), meaning that a quorum will always be at least three (3). This is also specified in Article III, section 3.2. Whenever the membership falls below three (3) due to resignations or term expirations, the City Council will need to meet and appoint replacement members in order for the Committee to be able to have a meeting and continue conducting business.

According to the Planning Commission By Laws, the mayor appoints the members. *See* Section 3-11-1. This Commission consists of seven (7) members meaning that the quorum for this public body is four (4). Whenever the membership falls below four (4) due to resignations or term expirations, the mayor will need to appoint replacement members in order for the Commission to be able to have a meeting and continue conducting business.

According to the Carlin Parks and Recreation Board By Laws, the City Council is to approve and appoint vacancies. *See* Section I subsection A. For this Board, the total membership is nine (9), meaning that a quorum will always be at least five (5). Whenever the membership falls below five (5) due to resignations or term expirations, the City Council will need to meet and appoint replacement members in order for the Board to be able to have a meeting and continue conducting business. I note that Section IV subsection A specifies that a quorum is a "majority of *current* members." The Open Meeting Law defines a quorum as a majority of membership and the Office of the Attorney General has interpreted "membership" to be the number of members authorized for the body without reducing the number for vacancies. Further, in the Parks and Recreation Board By Laws, Section I subsection A indicates that the board membership is "nine (9) members appointed by the City Council." Given this, I would suggest that Section IV subsection A does not comport with the Open Meeting Law and this section should be removed from the By Laws or amended.

I note that for both the Parks and Recreation Board and the Equestrian Park Committee that recommendations for new members are made by the Committee/Board to the City Council. It may be wise to amend or remove this requirement so that these appointments may be made directly by the City Council. If there is not a quorum for either the Committee and/or Board, there is no legal way for that body to make a recommendation to the City Council. If there is currently not a quorum of either public body, it may be necessary to have the Council appoint new membership without first requiring recommendations from the Committee and/or Board. I understand the need to allow the bodies to continue to conduct business. However, the Open Meeting Law is clear that a meeting may not occur without a quorum and a body may not act, in this case that would be making a recommendation, outside of a public meeting. Going forward, amending these By Laws should resolve the problem. The Council may wish to reduce the membership number for each body. If maintaining a higher number quorum so that meetings may be conducted is problematic, reducing the number for a quorum may be helpful.

Have you discussed these questions with the City's legal counsel? He or she should be able to advise the City on these issues, too.

I hope this is helpful! Please let me know if I can help further.

*Sarah A. Bradley*

Senior Deputy Attorney General  
Boards and Open Government Division  
State of Nevada, Office of the Attorney General  
Telephone: (775) 684-1213  
[SBradley@ag.nv.gov](mailto:SBradley@ag.nv.gov)



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**From:** LaDawn Lawson [<mailto:llawson@cityofcarlin.com>]  
**Sent:** Thursday, January 05, 2017 8:56 AM  
**To:** Sarah A. Bradley  
**Subject:** RE: Open Meeting Law 241.015 (5)

Good Morning Sarah,

The Planning Commission was by ordinance. The Park and Rec Board and Equestrian Park Commission were created by Resolution. The Park and Rec Board and the Equestrian Park have a set of bylaws that the City Council has approved. I have attached a copy of the Ordinance for the Planning Commission and the Bylaws for the other two Boards for your review. It is difficult to get volunteers so usually what has been happening is they serve until they resign.

Thanks,  
LaDawn

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**From:** Sarah A. Bradley [<mailto:SBradley@ag.nv.gov>]  
**Sent:** Wednesday, January 04, 2017 3:56 PM

**To:** 'LaDawn Lawson'  
**Subject:** RE: Open Meeting Law 241.015 (5)

LaDawn,

Is there a term for the members? Or do they serve until they resign? Technically, they should not resign until a new member is appointed to take their place. Did the City Council create the Boards by ordinance? Do you have a copy of that?

*Sarah A. Bradley*

Senior Deputy Attorney General  
Boards and Open Government Division  
State of Nevada, Office of the Attorney General  
Telephone: (775) 684-1213  
[SBradley@ag.nv.gov](mailto:SBradley@ag.nv.gov)



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**From:** LaDawn Lawson [<mailto:ldawson@cityofcarlin.com>]  
**Sent:** Wednesday, January 04, 2017 4:01 PM  
**To:** Sarah A. Bradley  
**Subject:** RE: Open Meeting Law 241.015 (5)

Dear Sarah,

These boards are the Carlin Planning Commission, Carlin Park and Recreation Board, and the Carlin Equestrian Park Commission. These boards were created by the City Council and are filled by letter of interest from volunteers. The Volunteers are then approved by the boards and then appointed by the City Council to the board.

We want to do things correctly.

Thank you,  
LaDawn Lawson  
Carlin City Clerk  
PO Box 787  
Carlin, Nevada 89822

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**From:** Sarah A. Bradley [<mailto:SBradley@ag.nv.gov>]  
**Sent:** Wednesday, January 04, 2017 2:16 PM  
**To:** 'LaDawn Lawson'  
**Subject:** RE: Open Meeting Law 241.015 (5)

Dear LaDawn:

It is a simple majority of the total body regardless of the number of seats that are filled. If the Board is 9 members, 5 is required for a quorum.

Which body are you asking about? Generally, if a person's term expires, he or she is still deemed a member of that body until he or she is replaced, which is how a body continues to function with multiple vacancies. Also, the authority that creates the public body sometimes specifies what a quorum is or how vacancies are filled.

If you have more information to provide, I may be able to provide a more precise answer.

*Sarah A. Bradley*

Senior Deputy Attorney General  
Boards and Open Government Division  
State of Nevada, Office of the Attorney General  
Telephone: (775) 684-1213  
[SBradley@ag.nv.gov](mailto:SBradley@ag.nv.gov)



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**From:** LaDawn Lawson [<mailto:llawson@cityofcarlin.com>]  
**Sent:** Wednesday, January 04, 2017 11:38 AM  
**To:** Sarah A. Bradley  
**Subject:** Open Meeting Law 241.015 (5)

Good Morning Sarah,

There has been some discussion in my office regarding what constitutes a quorum. I have attended two of your training sessions on Open Meeting Laws, one by video at the Elko Nevada Transportation Department, and the other at the Nevada League of Cities Conference. After completing these training it is my understanding that a quorum is a simple majority of the total body, meaning that if your board is 9 members you need 5 members for a quorum regardless of how many seats are filled. But in reading NRS 241.015 (5) it states, "Quorum" means a simple majority of the membership of a public body or another proportion established by law. So with this said, the question has been if your board is 9 members but you only have 5 seats filled is a simple majority then 3 members for a quorum or is it still 5 members. Then the next debate is if it is indeed 5 members to make a quorum on a 9 member board what happens is the seat filled fall below 5 how does a board continue to function and approve new members to make the board complete or do any business?

If you would respond to these issues and clarify this for me I would greatly appreciate it. I have some board members and staff who are in disagreement.

Thank you.

Sincerely,  
LaDawn Lawson  
Carlin City Clerk  
PO Box 787  
Carlin, Nevada 89822



## **Agenda Item**

10. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Review, discussion, and possible approval of the minutes from 4/26/2017 and all related matters.  
**(Possible Action Item)**

## **Issue & Information**

See your Packet for the minutes.

April 26, 2017	Present	Mayor	Dana Holbrook
	Present	Vice Mayor	Lincoln Litchfield
	Present	Councilperson	Pam Griswold
	Present	Councilperson	Margaret Johnston
	Present	Councilperson	Sabra Esparza

## **Action & Options**

I will make a motion to approve of the minutes from 4/26/2017 and all related matters

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
REGULAR MEETING CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**April 26, 2017  
7:00 pm**

**Call to Order and Roll Call**

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 7:00 p.m.

**Council Present:** Mayor Dana Holbrook  
Vice Mayor Lincoln Litchfield  
Councilperson Sabra Esparza  
Councilperson Pam Griswold  
Councilperson Margaret Johnston

**Council Absent:** None

**Staff Present:** Carlin City Manager David Jones, Carlin City Clerk LaDawn Lawson, Carlin Police Chief Dennis Fobes, Carlin Public Works Director Carlos Esparza, Carlin Fire Chief Linda Bingaman, Carlin Assistant Fire Chief Roger Curry, Carlin Building Inspector Joe Lindsay

**Public Present:** Dorothy Luukkonen, Pat Griswold, Mike Griswold, Donnetta Skinner, Anna Dean, Jill Wilcox, Bob Wilcox, Cherie Aiazzi, Tom Bingaman, Jared R. Martin, Rick Anderson, Jon Gift Sr., Doug Martin, Fred Montes de Oca, Jason Krotts, Laura Eklund, and Doug Hernandez

**Pledge of Allegiance**

1. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

**(Non - Action Item)**

1. Bob Wilcox, 220 Hamilton, I am here today because a friend of mine asked me to come and read a letter the he had written and he was unable to attend today. So I agreed to read the letter for him really I have no other comment than to read the letter. This was written by Wren (Loren) Doxey.

*Fifteen years ago, volunteers and businesses from Carlin, Elko, and Spring Creek, donated labor and equipment to construct a riding arena for the citizens of Carlin. It original purpose was to provide the public with a safe and secure location to enjoy their sport.*

*Soon after its completion, a local organization began holding barrel races. As interest in the facilities grew, improvements were implemented to keep pace with the growing demand of events that were being planned. Improvements were prioritized and funding was allocated to specific projects that required specialized skills and credentials to complete. This year the Equestrian Center will host seven major rodeo events.*

*Ron Johnson and his company, Project C, volunteered to construct a building to*

*house the concessions and announcers booth. This building was constructed with mostly donated materials and was not intended to be a long term solution for these needs. Numerous other improvements were put in place with the help of grants, room tax monies, local businesses, Carlin Public Works Department, and volunteers.*

*Over the years, and increasing amount of the board's attention has been focused on upgrading the concession stand. The sequence for this project would be to first move the announcers booth across the arena, purchase a mobile concessions trailer, remove the current concession building, then construct an elevated bar and social area in the vacated location.*

*The current concession stand has numerous safety and design flaws. Bringing this building up to safety and health standards would be cost prohibitive and the current location of the building blocks the view of the arena from the grandstands.*

*The determining factors for purchasing a concessions trailer over constructing a new building were cost and mobility. Several events requiring concessions are held at locations other than the arena such as the Chili Cook Off, Spook Walk, etc. Additionally, being able to store the concession stand at a secure location over the winter and when not in use were paramount.*

*Again, thanks to the generosity of several businesses, a new announcer's booth was in place for the 2016 events. Stop gap repairs were made to the concession stand to get us through last year, and plans were made by City management to get a concession trailer bid package in place prior to the 2017 season.*

*As of this date, the bid package has not been produced. Normal funding has been diverted away from the equestrian park and project have been denied.*

*A request has been submitted to be placed on the May 10<sup>th</sup> Council Agenda to get a bid packet in place that facilitates the needs for a concessions trailer without depleting the equestrian funds.*

*Thank you.*

2. City Council Members Reports:  
(Non - Action Item)

**Mayor Holbrook:** None

**Councilperson Litchfield:** Planning Commission, Chickens, Feral Cats, Public Works and Pot Holes

Vice Mayor Lincoln Litchfield reported the Planning Commission held their meeting on April 5<sup>th</sup>. There was a lot of discussion regarding chickens and so it will be brought back on the next Planning Commission Agenda. Also, there was a lot of discussion about Feral Cats and he has done some research and will be bringing his report to the Planning Commission as well as the City Council. Public Works will be filling potholes as soon as the rain stops.

**Councilperson Griswold:** None

**Councilperson Johnston:** None

**Councilperson Esparza:** None

3. Staff Reports.  
(Non - Action Item)

**City Manager's Report:** None

4. Department Reports  
(Non - Action Item)

City Clerk's Report: None

Police Department: None

5. Board Reports: None  
(Non - Action Item)

6. **Public Comment may be taken prior to any Discussion Being Taken by the Council: Review, discussion and possible approval of a request to waive the curb, gutter and sidewalk requirement pursuant Carlin City Code 3-13-3 (F) located at 208 Gold Court in Carlin Nevada and all related matters. (Possible Action Item)**

1. Dorothy Luukkonen, resident at 208 Gold Court, said she would like to build a steel garage 24' x 26' because of parking issues. Luukkonen stated she was requesting a waiver of the requirement to put in sidewalk when the garage is built. Luukkonen explained the proposed project and stated that the City Building Inspector recommended requesting a waiver because putting in sidewalk would require installing retaining walls and cause drainage problems. Discussion was held regarding the consequences of the project and the current curb and gutter. Councilperson Sabra Esparza asked if anyone knew why there were no sidewalks to begin with. Resident Pat Griswold, a neighbor of Dorothy Luukkonen, stated she did not know why sidewalks were never installed in the development. Griswold stated she was in favor of granting the waiver because Luukkonen's vehicles were blocking her driveway because there was no off the street parking. Vice Mayor Lincoln Litchfield stated he was not usually in favor of granting such waivers but felt Luukkonen's case was an exception. Litchfield requested the structure be built according to the setback requirements in the City Code. Mayor Dana Holbrook stated he was also not in favor of giving waivers but also believed Luukkonen's situation was unique.

**Vice Mayor Lincoln Litchfield moved to approve the request to waive the curb, gutter, and sidewalk requirement pursuant to Carlin City Code 3-13-3 (F) located at 208 Gold Court in Carlin Nevada. Councilperson Pam Griswold seconded the motion. The motion passed.**

7. **Public Comment may be taken prior to any Discussion Being Taken by the Council: Review, discussion and possible approval of a request to waive the curb, gutter and sidewalk requirement pursuant Carlin City Code 3-13-3 (F) located at 371 9<sup>th</sup> Street in Carlin Nevada and all related matters. (Possible Action Item)**

1. Mayor Dana Holbrook stated that the citizen requesting the waiver of curb, gutter, and sidewalk had asked for the item to be placed on the next agenda and was not present at the meeting.

**Vice Mayor Lincoln Litchfield moved to table Agenda Item Seven until the next**

**meeting. Councilperson Margaret Johnston seconded the motion. The motion passed.**

8. **Public Comment may be taken prior to any Discussion Being Taken by the Council: Review, discussion and possible approval to possibly appoint Jason Krotts as a Board Member to the Carlin Equestrian Park Committee and all related matters. (Possible Action Item)**

1. LaDawn Lawson told Mayor Dana Holbrook that she had received Mr. Krotts signed waivers. There was no discussion.

**Councilperson Pam Griswold moved to appoint Jason Krotts as a Board Member to the Carlin Equestrian Park Committee and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed unanimously.**

9. **Public Comment may be taken prior to any Discussion Being Taken by the Council: Review, discussion, and possible approval of a request from Gold Rush Motocross (GRMX) to waive or set a rate for the water fees for GRMX events and to grant permission to use the closest fire hydrant to GRMX for a maximum of 7 events per year and all related matters. (Possible Action Item)**

1. Mayor Dana Holbrook stated that he had spoken to Bob DeMars and the City's legal counsel and stated that the agenda item would not be discussed at present.

**Mayor Dana Holbrook stated no action would be taken at this time.**

10. **Public Comment may be taken prior to any Discussion Being Taken by the Council: Possible Disclosure Review, discussion, and possible direction to staff to start the process for correcting the Carlin City Code Sections 2-8-7 and 2-9-2 which corrects referrals to the adopted 2003 International Building Code and the 2003 International Residential Code and the 2003 Uniform Mechanical Code and all related matters. (Possible Action Item)**

1. Joe Lindsey, City of Carlin Building Inspector, stated there are subsections in the building code that are incorrect. Lindsey provided the Council with a corrected version of the building code. Lindsey stated the changes were simply a matter of corrected the subsection numbers. LaDawn Lawson stated that the changes would have to be sent to the City's attorney and changed by ordinance.

**Councilperson Pam Griswold made a motion to approve starting the process of correcting the Carlin City Code Section 2-8-7 and 2-9-2 which corrects referrals to the adopted 2003 International Building Code and the 2003 International Residential Code and the 2003 Uniform Mechanical Code and all related matters. Councilperson Sabra Esparza seconded the motion. The motion passed unanimously.**

11. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
**Possible Disclosure**  
**Review, discussion, and possible approval of Resolution 2017-02 A Resolution to adopt the 2003 Fee Schedule for Building Permits and all related matters.**  
**(Possible Action Item)**

1. Joe Lindsey, City of Carlin Building Inspector, stated he would like the Council to formally adopt the building permit fee schedule from the 2003 International Building Code and calculation table for the 1997 UBC. Discussion was held regarding the fee schedule, the impact of doing the work themselves, and the need for applying a uniform permit fee schedule.

**Councilperson Sabra Esparza made a motion to approve Resolution 2017-02, a resolution to adopt the 2003 Fee Schedule for Building Permits and to use the 1997 table calculations and all related matters. Vice Mayor Lincoln Litchfield seconded the motion. The motion passed unanimously.**

12. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
**Possible Disclosure**  
**Review, discussion, and possible direction to staff to set the dates for the Carlin Clean-up week and the roles and responsibilities the City Staff has in this event, and all related matters.**  
**(Possible Action Item)**

1. Discussion was held regarding the dates of the Carlin Clean-up. The dates of June 1-8, 2017 were confirmed. Mayor Dana Holbrook stated discussion was held and the dates were decided at a previous meeting. Citizen Donnetta Skinner stated the clean-up week was hard on the Public Works department and when it was first started it was run by the citizens. Skinner stated she felt the clean-up had died out and there should be more volunteers. Mayor Dana Holbrook agreed with Skinner and said he hoped the changes they had made would encourage more citizens to volunteer. Skinner again expressed her disappointment in the clean-up and said the City should encourage more people to get involved. Councilperson Pam Griswold explained all the work that had been done and some of the specifics of the event. Mayor Dana Holbrook stated he felt the changes they had made would improve the clean-up. Carlos Esparza stated he would like to see a committee formed and that representatives go to the churches on Sunday and ask for volunteers. Further discussion was held regarding disposal of refrigerators. Jared R. Martin, with Elko Sanitation, stated they would still pick up refrigerators at people's homes but they would have to pay for the evacuation and they were trying to figure out how to apply that cost to the resident. Jared Martin stated if they could take them empty that they would be able to take them directly to Pacific Steel and get a rebate that could reduce the cost. Mayor Dana Holbrook stated he felt there were a lot of good ideas but he would like to move on because the same topics had been previously discussed.

**No action was taken.**

13. **Public Comment may be taken prior to any Discussion Being Taken by the Council: Possible Disclosure. Review, discussion and possible direction to staff concerning the Dump State Located at the Public Works Yard and all related matters. (Possible Action Item)**

**No Action Taken.**

14. **Public Comment may be taken prior to any Discussion Being Taken by the Council: Possible Disclosure. Review, discussion and possible direction to staff concerning Chapter 2 Garbage and Waste Code and all related matters. (Possible Action Item)**

1. Councilperson Margaret Johnston stated she wanted to address the specifics of preparing your trash for disposal at Public Works, such as breaking down cardboard boxes and cutting down tree limbs. Vice Mayor Lincoln Litchfield asked Jared Martin of Elko Sanitation how much additional trash could be disposed of when your garbage tipper is full. Jared Martin stated it could be one additional trash can or two or three bags but that it was ultimately up to the City. LaDawn Lawson clarified that it was one tipper and one additional receptacle. Jared Martin stated that if the additional trash happened only occasionally it wasn't a problem but if a home consistently had extra garbage they usually contact the resident about purchasing a second tipper. Discussion was held regarding the charges for various garbage disposal receptacles and how those charges are calculated.

**No action taken.**

15. **Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of the minutes from 3/8/2017 and all related matters. (Possible Action Item)**

**Vice Mayor Lincoln Litchfield made a motion to approve the minutes from 3/8/17. Councilperson Margaret Johnston seconded the motion. The motion passed unanimously.**

16. **Public Comment may be taken prior to any Discussion Being Taken by the Council: Possible Disclosure**  
Review, discussion and possible approval of City expenditures for the period 4/8/2017 to 4/21/2017 and all related matters.  
**(Possible Action Item)**

**Councilperson Pam Griswold inquired about several charges in the Expenditures. Discussion was held regarding the charges.**

**Councilperson Pam Griswold moved to approve the expenditures for the period of 4/8/17 to 4/21/17 and all related matters. Councilperson Margaret Johnston seconded the motion. Councilperson Sabra Esparza abstained from voting to approve expenditures for Fastenal. Vice Mayor Lincoln Litchfield abstained from voting to**

**approve expenditures for Napa Autoparts. The motion passed.**

17. **Public Comment may be taken prior to any Discussion Being Taken by the Council:** Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.  
**(Non - Action Item)**

1. **Councilperson Pam Griswold stated for the record she would volunteer to be on a Carlin Clean-up committee.**

**There was no further public comment.**

**Municipal Code:**

**1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:**

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

18. **Adjournment.**  
**(Possible Action Item)**

**Councilperson Margaret Johnston made a motion to adjourn. Councilperson Pam Griswold seconded the motion. The motion passed unanimously. Meeting adjourned at 8:30 p.m.**



## **Agenda Item**

11. **Public Comment may be taken prior to any Discussion Being Taken by the Council:**  
Review, discussion and possible approval of City expenditures for the period 6/17/2017 to 7/7/2017 and all related matters.  
**(Possible Action Item)**

## **Issue & Information**

The expenditures are in your packet.

## **Action & Options**

I will make a motion to approve or not approve the City expenditures for the period's 6/17/2017 to 7/7/2017, and all related matters.

Expenditure Report

All Vendors

Excluding

Fastenal & Napa

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor.Vendor number = {&lt;&gt;} 1669 {AND} {&lt;&gt;} 2391

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-22710</b>							
3183	Internal Revenue Services	5/29/17-6/11/1	FICA SS	06/16/2017	1,586.80	1,586.80	06/27/2017
3183	Internal Revenue Services	6/12/17-6/25/1	FICA SS	06/16/2017	1,262.22	.00	
Total 10-22710:					2,849.02	1,586.80	
<b>10-22720</b>							
3183	Internal Revenue Services	5/29/17-6/11/1	FEDERAL WITHHOLDING	06/16/2017	6,315.20	6,315.20	06/27/2017
3183	Internal Revenue Services	6/12/17-6/25/1	FEDERAL WITHHOLDING	06/16/2017	5,498.42	.00	
Total 10-22720:					11,813.62	6,315.20	
<b>10-22750</b>							
3007	WELLS FARGO BANK BY MAIL	PR0611171	Retirement Police Pay Period: 6/	06/20/2017	2,688.81	2,688.81	06/20/2017
3007	WELLS FARGO BANK BY MAIL	PR0611171	Retire Reg - Employee Pd Pay P	06/20/2017	592.76	592.76	06/20/2017
3007	WELLS FARGO BANK BY MAIL	PR0611171	Retire Reg - Employee Pd Pay P	06/20/2017	592.76	592.76	06/20/2017
3007	WELLS FARGO BANK BY MAIL	PR0611171	Police Employee/Employer Pay P	06/20/2017	817.82	817.82	06/20/2017
3007	WELLS FARGO BANK BY MAIL	PR0611171	Police Employee/Employer Pay P	06/20/2017	817.82	817.82	06/20/2017
3007	WELLS FARGO BANK BY MAIL	PR0611171	Retire Reg Employer Paid Pay P	06/20/2017	7,251.30	7,251.30	06/20/2017
3007	WELLS FARGO BANK BY MAIL	PR0611171	Retirement Legislative Pay Perio	06/20/2017	303.80	303.80	06/20/2017
3007	WELLS FARGO BANK BY MAIL	PR0625171	Retirement Police Pay Period: 6/	06/28/2017	2,451.76	2,451.76	06/28/2017
3007	WELLS FARGO BANK BY MAIL	PR0625171	Retire Reg - Employee Pd Pay P	06/28/2017	592.76	592.76	06/28/2017
3007	WELLS FARGO BANK BY MAIL	PR0625171	Retire Reg - Employee Pd Pay P	06/28/2017	592.76	592.76	06/28/2017
3007	WELLS FARGO BANK BY MAIL	PR0625171	Police Employee/Employer Pay P	06/28/2017	739.38	739.38	06/28/2017
3007	WELLS FARGO BANK BY MAIL	PR0625171	Police Employee/Employer Pay P	06/28/2017	739.38	739.38	06/28/2017
3007	WELLS FARGO BANK BY MAIL	PR0625171	Retire Reg Employer Paid Pay P	06/28/2017	6,615.79	6,615.79	06/28/2017
Total 10-22750:					24,796.90	24,796.90	
<b>10-22755</b>							
1793	GREAT AMERICAN FINANCIAL	PR0611171	457 Pay Period: 6/11/2017	06/20/2017	1,100.00	1,100.00	06/20/2017
1793	GREAT AMERICAN FINANCIAL	PR0625171	457 Pay Period: 6/25/2017	06/28/2017	100.00	.00	
Total 10-22755:					1,200.00	1,100.00	
<b>10-22760</b>							
2193	METLIFE SMALL BUSINESS CE	PR0611171	correction	06/20/2017	4.86	4.86	06/20/2017
2193	METLIFE SMALL BUSINESS CE	PR0611171	DENTAL AND LIFE INSURANCE	06/20/2017	1,215.68	1,215.68	06/20/2017
2193	METLIFE SMALL BUSINESS CE	PR0611171	DENTAL AND LIFE INSURANCE	06/20/2017	.41	.41	06/20/2017
2193	METLIFE SMALL BUSINESS CE	PR0611171	DENTAL AND LIFE INSURANCE	06/20/2017	85.80	85.80	06/20/2017
2193	METLIFE SMALL BUSINESS CE	PR0611171	DENTAL AND LIFE INSURANCE	06/20/2017	31.50	31.50	06/20/2017
3544	SIERRA HEALTH AND LIFE	PR0611171	Health Ins. Pay Period: 6/11/2017	06/20/2017	184.87	184.87	06/20/2017
3544	SIERRA HEALTH AND LIFE	PR0611171	extra for joe lindsey	06/20/2017	177.55	177.55	06/20/2017
3544	SIERRA HEALTH AND LIFE	PR0611171	Health Ins. Pay Period: 6/11/2017	06/20/2017	14,036.35	14,036.35	06/20/2017
3544	SIERRA HEALTH AND LIFE	PR0625171	Health Ins. Pay Period: 6/25/2017	06/28/2017	177.55	.00	
2969	VISION SERVICE PLAN, NV	PR0611171	Vision Ins Pay Period: 6/11/2017	06/20/2017	223.66	223.66	06/20/2017
2969	VISION SERVICE PLAN, NV	PR0611171	correction	06/20/2017	2.98	2.98	06/20/2017
2969	VISION SERVICE PLAN, NV	PR0611171	Vision Ins Pay Period: 6/11/2017	06/20/2017	5.46	5.46	06/20/2017
Total 10-22760:					16,146.67	15,969.12	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-22770</b>							
1053	AMERICAN FAMILY LIFE ASSU	PR0611171	AFLAC Pre-tax Pay Period: 6/11/	06/20/2017	251.97	251.97	06/20/2017
1053	AMERICAN FAMILY LIFE ASSU	PR0611171	AFLAC/Tax Pay Period: 6/11/201	06/20/2017	61.93	61.93	06/20/2017
2291	NEW YORK LIFE INSURANCE C	PR0611172	NY Life Pay Period: 6/11/2017	06/20/2017	25.00	25.00	06/20/2017
3013	WESTERN INSURANCE SPECIA	PR0611171	Western Pay Period: 6/11/2017	06/20/2017	32.93	32.93	06/20/2017
Total 10-22770:					371.83	371.83	
<b>10-22790</b>							
2283	NEVADA STATE TREASURER	PR0611171	CHILD SUPPORT FEE Misc-Chil	06/20/2017	2.00	2.00	06/20/2017
2283	NEVADA STATE TREASURER	PR0625171	CHILD SUPPORT FEE Misc-Chil	06/28/2017	2.00	.00	
2395	Operating Engineers L U #3	PR0611171	Union Dues Union Dues Pay Per	06/20/2017	67.50	.00	
2395	Operating Engineers L U #3	PR0625171	Union Dues Union Dues Pay Per	06/28/2017	22.50	.00	
2755	State Coll & Disb Unit-SCADU	PR0611171	DAVEY, FLOYD 497248100A Ch	06/20/2017	255.37	255.37	06/20/2017
2755	State Coll & Disb Unit-SCADU	PR0625171	DAVEY, FLOYD 497248100A Ch	06/28/2017	255.37	255.37	06/28/2017
Total 10-22790:					604.74	512.74	
<b>10-42-600</b>							
1911	RICOH USA, INC	5049099890	COPIES	06/27/2017	17.20	.00	
Total 10-42-600:					17.20	.00	
<b>10-45-430</b>							
3445	Executech Utah, Inc.	38233	ONLINE BACKUP	05/11/2017	27.00	27.00	06/27/2017
Total 10-45-430:					27.00	27.00	
<b>10-45-535</b>							
1731	FRONTIER COMMUNICATIONS	JUN-17	city hall fax	06/01/2017	139.44	139.44	06/27/2017
1731	FRONTIER COMMUNICATIONS	JUN-17	city hall	06/01/2017	271.95	271.95	06/27/2017
Total 10-45-535:					411.39	411.39	
<b>10-45-600</b>							
1273	CARLIN ACE HARDWARE	1718	WEED B GONE & HOSE	06/15/2017	50.57	50.57	06/27/2017
2281	NEVADA STATE BANK	011126	OFFICE DEPOT - SHARPIE	05/11/2017	4.98	4.98	06/27/2017
2281	NEVADA STATE BANK	28019	INDEX CARDS	05/09/2017	31.95	31.95	06/27/2017
2281	NEVADA STATE BANK	9087409	AMAZON - CEMETERY DIRECT	05/15/2017	10.77	10.77	06/27/2017
Total 10-45-600:					98.27	98.27	
<b>10-45-610</b>							
1369	CITY OF CARLIN	1673-3	FOURTH OF JULY PRIZES	07/03/2017	290.00	.00	
Total 10-45-610:					290.00	.00	
<b>10-45-700</b>							
3277	J & R GARAGE DOOR INC.	931216	PATIO COVER - CITY HALL	06/30/2017	3,300.00	.00	
Total 10-45-700:					3,300.00	.00	
<b>10-53-600</b>							
2281	NEVADA STATE BANK	111750276	LICENSE PLATE	06/05/2017	13.00	13.00	06/27/2017
Total 10-53-600:					13.00	13.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-53-615</b>							
1875	HOME DEPOT	47736	SQUEEGEE, BRUSH, FAN, CLE	06/13/2017	81.34	81.34	06/27/2017
Total 10-53-615:					81.34	81.34	
<b>10-54-270</b>							
2281	NEVADA STATE BANK	3821044	AMAZON - UNIFORMS	06/07/2017	139.96	139.96	06/27/2017
2971	VOGUE LAUNDRY & CLEANER	05262017	PD UNIFORMS	05/26/2017	84.68	84.68	06/27/2017
Total 10-54-270:					224.64	224.64	
<b>10-54-435</b>							
1303	CARLIN TIRE CENTER	20216	FLAT REPAIR FOR UNIT # 226	07/03/2017	20.00	.00	
1739	GALLAGHER FORD LINCOLN M	86665	FRONT BUMPER REPAIR UNIT	05/31/2017	36.27	36.27	06/27/2017
1739	GALLAGHER FORD LINCOLN M	86708	BUMPER PARTS FOR UNIT # 22	06/01/2017	292.33	.00	
2501	PRECISION SERVICE	33822	DOOR LOCK UNIT # 224	02/02/2017	12.00	12.00	06/27/2017
Total 10-54-435:					360.60	48.27	
<b>10-54-515</b>							
2313	NORTHEASTERN NEVADA REG	51265	BLOOD DRAW	04/24/2017	150.00	150.00	06/27/2017
Total 10-54-515:					150.00	150.00	
<b>10-54-535</b>							
1731	FRONTIER COMMUNICATIONS	JUN-17	police department fax	06/01/2017	129.92	129.92	06/27/2017
1731	FRONTIER COMMUNICATIONS	JUN-17	police department	06/01/2017	359.31	359.31	06/27/2017
Total 10-54-535:					489.23	489.23	
<b>10-54-536</b>							
3334	VERIZON	16458279830	CELL PHONES	06/02/2017	410.72	410.72	06/27/2017
Total 10-54-536:					410.72	410.72	
<b>10-54-600</b>							
2281	NEVADA STATE BANK	17644282	NOTARY SUPPLIES	05/25/2017	124.60	124.60	06/27/2017
2565	RUBY MOUNTAIN NATURAL SP	58382R	Cooler Rental	06/13/2017	13.00	13.00	06/27/2017
2565	RUBY MOUNTAIN NATURAL SP	728854	WATER-Pd	06/13/2017	18.00	18.00	06/27/2017
Total 10-54-600:					155.60	155.60	
<b>10-54-605</b>							
2281	NEVADA STATE BANK	1965808	COMPUTER CABLE	05/11/2017	15.18	15.18	06/27/2017
Total 10-54-605:					15.18	15.18	
<b>10-54-610</b>							
2281	NEVADA STATE BANK	016735	NV AUTO SOUND	05/17/2017	40.00	40.00	06/27/2017
2281	NEVADA STATE BANK	10855	RADAR SHOP	06/01/2017	222.00	222.00	06/27/2017
Total 10-54-610:					262.00	262.00	
<b>10-54-616</b>							
2281	NEVADA STATE BANK	20170531	LEXIS NEXIS ACCOUNT	05/31/2017	50.00	50.00	06/27/2017
2281	NEVADA STATE BANK	INV06202017	SPOKEO MEMBERSHIP FOR IN	06/20/2017	41.40	41.40	06/27/2017

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-54-616:					91.40	91.40	
<b>10-54-618</b>							
2281	NEVADA STATE BANK	06202017	NOTARY APPLICATION	06/20/2017	35.00	35.00	06/27/2017
Total 10-54-618:					35.00	35.00	
<b>10-55-430</b>							
2057	L.N. CURTIS & SONS	101297	MAKO COMPRESSOR	05/16/2017	1,239.00	1,239.00	06/27/2017
2057	L.N. CURTIS & SONS	105060	SCBA SERVICE & REPAIRS	06/18/2017	1,663.00	1,663.00	06/27/2017
3248	Stryker Medical	2172688M	PARTS, TRAVEL, AND LABOR G	05/17/2017	821.52	821.52	06/27/2017
3248	Stryker Medical	2172694M	LABOR GURNEY	05/17/2017	249.00	249.00	06/27/2017
3248	Stryker Medical	2172695M	LABOR	05/17/2017	398.00	398.00	06/27/2017
Total 10-55-430:					4,370.52	4,370.52	
<b>10-55-535</b>							
1731	FRONTIER COMMUNICATIONS	JUN-17	fire department	06/01/2017	161.47	161.47	06/27/2017
1773	GLOBALSTAR LLC	100000000834	MAY & JUNE SAT PHONE BILL	06/18/2017	139.00	139.00	06/27/2017
3334	VERIZON	9786863455	MAY PHONE BILL	06/18/2017	84.88	84.88	06/27/2017
Total 10-55-535:					385.35	385.35	
<b>10-55-610</b>							
2183	MED-TECH RESOURCE, INC.	74345	EXTRICATION SUPPLIES	05/12/2017	23.72	23.72	06/27/2017
2183	MED-TECH RESOURCE, INC.	74345	EXTRICATION SUPPLIES	05/12/2017	73.52	73.52	06/27/2017
Total 10-55-610:					97.24	97.24	
<b>10-55-615</b>							
1029	AIRGAS NCN, INC.	9061997526	OXYGEN	06/18/2017	95.47	95.47	06/27/2017
1851	HENRY SCHEIN INC	1722827	AMBULANCE SUPPLIES	04/22/2017	1,668.28	1,668.28	06/27/2017
1851	HENRY SCHEIN INC	1722828	AMBULANCE SUPPLIES	05/25/2017	4.35	4.35	06/27/2017
Total 10-55-615:					1,768.10	1,768.10	
<b>10-60-430</b>							
1937	INTERSTATE BATTERY SYSTE	133138915	TRADE IN CREDIT	06/20/2017	46.00-	.00	
Total 10-60-430:					46.00-	.00	
<b>10-60-432</b>							
1265	CAPURRO TRUCKING	322606	HAULING ROCK FOR DURAPAT	06/14/2017	776.25	.00	
3542	METROQUIP	00036603	DURAPATCH RENTAL CHARGE	06/15/2017	5,450.00	.00	
3154	SILVER STATE BARRICADE & S	93310	ROAD REPAIR SIGNAGE	06/22/2017	505.29	.00	
3543	WESTERN EMULSIONS, INC.	17-328135	CRS-2 FOR DURAPATCH MACH	06/19/2017	3,042.00	.00	
Total 10-60-432:					9,773.54	.00	
<b>10-60-435</b>							
1937	INTERSTATE BATTERY SYSTE	33139100	DRY0070	07/03/2017	23.90	.00	
1937	INTERSTATE BATTERY SYSTE	33139100	DRY0075	07/03/2017	11.95	.00	
1937	INTERSTATE BATTERY SYSTE	33139100	DRY0196	07/03/2017	18.95	.00	
2305	NORCO, INC	21457391	JUNE 2017 CYLINDER RENTAL	06/30/2017	84.39	.00	
2825	TERRY'S PUMPIN & POTTIES IN	6533	CHEMICALS FOR SHOP	06/19/2017	70.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-60-435:					209.19	.00	
<b>10-60-580</b>							
2281	NEVADA STATE BANK	130797	CLASS REGISTRATION	05/17/2017	60.00	60.00	06/27/2017
Total 10-60-580:					60.00	60.00	
<b>10-60-610</b>							
2203	MID-AMERICAN RESEARCH CH	0610929-IN	SUPPLIES	06/23/2017	1,247.98	.00	
2965	VEGA CONSTRUCTION & TRUC	68567	ROCK FOR STREET REPAIRS	05/31/2017	576.00	576.00	06/27/2017
Total 10-60-610:					1,823.98	576.00	
<b>10-64-430</b>							
1273	CARLIN ACE HARDWARE	6013	PARTS FOR NEW SPRAYER	06/03/2017	41.94	41.94	06/27/2017
1273	CARLIN ACE HARDWARE	6021	PLUMBING PARTS	05/05/2017	8.54	8.54	06/27/2017
1273	CARLIN ACE HARDWARE	6022	FILTER	05/05/2017	11.99	11.99	06/27/2017
1273	CARLIN ACE HARDWARE	6024	LAG SCREWS	05/09/2017	14.59	14.59	06/27/2017
1273	CARLIN ACE HARDWARE	6025	RETURNED FILTER	05/09/2017	11.99	11.99	06/27/2017
1273	CARLIN ACE HARDWARE	6026	SPRINKLER HEADS	05/10/2017	12.45	12.45	06/27/2017
1273	CARLIN ACE HARDWARE	6045	SPRINKLERS	05/22/2017	9.48	9.48	06/27/2017
1273	CARLIN ACE HARDWARE	6047	MEMORIAL FLAGS AT CEMETE	05/25/2017	6.36	6.36	06/27/2017
1273	CARLIN ACE HARDWARE	6049	CEMETERY HARDWARE	05/25/2017	28.72	28.72	06/27/2017
1273	CARLIN ACE HARDWARE	6050	SUPPLIES	05/26/2017	18.48	18.48	06/27/2017
Total 10-64-430:					140.56	140.56	
<b>10-64-610</b>							
1273	CARLIN ACE HARDWARE	1701	FLAGS	05/26/2017	63.98	63.98	06/27/2017
1273	CARLIN ACE HARDWARE	1706	SPRINKLER REPAIRS	05/30/2017	11.97	11.97	06/27/2017
1273	CARLIN ACE HARDWARE	1707	SPRINKLERS	05/30/2017	5.28	5.28	06/27/2017
1273	CARLIN ACE HARDWARE	6012	DUCT TAPE	05/02/2017	7.59	7.59	06/27/2017
1273	CARLIN ACE HARDWARE	6036	CEMETERY TWINE	05/16/2017	4.99	4.99	06/27/2017
1273	CARLIN ACE HARDWARE	6043	CEMETERY PAINT	05/19/2017	25.07	25.07	06/27/2017
1273	CARLIN ACE HARDWARE	6044	TRIMMER LINE	05/22/2017	39.99	39.99	06/27/2017
1629	ELKO TROPHY & ENGRAVING	6548	CEMETERY PLAQUE	06/14/2017	90.55	90.55	06/27/2017
3015	WESTERN NEVADA SUPPLY C	27072277	CEMETERY SPRINKLERS	07/03/2017	302.40	.00	
Total 10-64-610:					551.82	249.42	
<b>10-65-430</b>							
1273	CARLIN ACE HARDWARE	6008	SPRAYERS	05/01/2017	13.18	13.18	06/27/2017
1273	CARLIN ACE HARDWARE	6014	FERTIG FIELD PAINT	06/03/2017	40.48	40.48	06/27/2017
1273	CARLIN ACE HARDWARE	6015	PAINT ON CARLIN SIGN	05/04/2017	37.28	37.28	06/27/2017
1273	CARLIN ACE HARDWARE	6016	PAINT FOR PARK	05/04/2017	60.64	60.64	06/27/2017
1273	CARLIN ACE HARDWARE	6017	PAINT SCRAPER	05/04/2017	55.95	55.95	06/27/2017
1273	CARLIN ACE HARDWARE	6018	PVC SUPPLIES	05/04/2017	22.62	22.62	06/27/2017
1273	CARLIN ACE HARDWARE	6019	FASTENERS	05/05/2017	7.96	7.96	06/27/2017
1273	CARLIN ACE HARDWARE	6020	OUTLET BOX COVER, TOP SOI	05/05/2017	52.96	52.96	06/27/2017
1273	CARLIN ACE HARDWARE	6023	PVC SUPPLIES	05/09/2017	25.75	25.75	06/27/2017
1273	CARLIN ACE HARDWARE	6032	10TH STREET SPRINKLERS	05/12/2017	6.65	6.65	06/27/2017
1273	CARLIN ACE HARDWARE	6035	PARK PAINT	05/16/2017	25.81	25.81	06/27/2017
1273	CARLIN ACE HARDWARE	6046	PARK SPRINKLERS	05/23/2017	12.98	12.98	06/27/2017
1743	GAMETIME	PJI-0059891	PARK SWINGS	05/06/2017	2,104.61	2,104.61	06/27/2017
2281	NEVADA STATE BANK	113-0191543-6	PART FOR SECURITY CAMERA	06/12/2017	20.21	20.21	06/27/2017

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-65-430:					2,487.08	2,487.08	
<b>10-65-610</b>							
1273	CARLIN ACE HARDWARE	6044	TRIMMER LINE	05/22/2017	39.99	39.99	06/27/2017
2825	TERRY'S PUMPIN & POTTIES IN	42854	JUNE 2017 RENTAL	06/30/2017	87.50	.00	
Total 10-65-610:					127.49	39.99	
<b>10-65-700</b>							
1273	CARLIN ACE HARDWARE	6011	T VENT FOR CONCESSIONS	05/02/2017	10.99	10.99	06/27/2017
Total 10-65-700:					10.99	10.99	
<b>10-66-535</b>							
1731	FRONTIER COMMUNICATIONS	JUN-17	library	06/01/2017	221.17	221.17	06/27/2017
Total 10-66-535:					221.17	221.17	
<b>10-79-311</b>							
1605	ELKO DAILY FREE PRESS	34149-1	SR CTR BUS DRIVER AD	03/04/2017	336.00	336.00	06/27/2017
Total 10-79-311:					336.00	336.00	
<b>10-79-330</b>							
3458	FARR WEST ENGINEERING	116937	PER STREET	07/05/2017	135.00	.00	
3458	FARR WEST ENGINEERING	8566	STORM DRAIN STORE	06/30/2017	195.00	.00	
Total 10-79-330:					330.00	.00	
<b>10-79-340</b>							
1317	CASELLE, INC.	81526	CONTRACT SUPPORT & MAINT	07/01/2017	930.00	.00	
3173	CIVICPLUS	164396	WEBSITE HOST & SUPPORT	06/05/2017	2,340.00	2,340.00	06/27/2017
1911	RICOH USA, INC	98968962	COPIER CONTRACT	06/16/2017	311.32	311.32	06/27/2017
3153	SECURITY CONSULTING & SUP	14348	JUSTICE COURT MONITORING	07/02/2017	82.50	.00	
3153	SECURITY CONSULTING & SUP	14383	CITY HALL MONITORING	07/02/2017	82.50	.00	
3153	SECURITY CONSULTING & SUP	14385	SENIOR CENTER MONITORING	07/02/2017	82.50	.00	
2905	UNION PACIFIC RAILROAD CO	287479887	998 Oak street lease	06/07/2017	3,671.56	3,671.56	06/27/2017
Total 10-79-340:					7,500.38	6,322.88	
<b>10-79-445</b>							
1273	CARLIN ACE HARDWARE	1702	PLUMBING SUPPLIES	05/26/2017	7.47	7.47	06/27/2017
1273	CARLIN ACE HARDWARE	6010	SENIOR CENTER LIGHT FIXTU	05/02/2017	42.77	42.77	06/27/2017
1273	CARLIN ACE HARDWARE	6027	CITY HALL SPRINKLERS	05/10/2017	4.97	4.97	06/27/2017
1273	CARLIN ACE HARDWARE	6029	CITY HALL LANDSCAPE	05/11/2017	214.91	214.91	06/27/2017
1273	CARLIN ACE HARDWARE	6030	PD AIR CONDITIONER	05/11/2017	4.08	4.08	06/27/2017
1273	CARLIN ACE HARDWARE	6031	LIBRARY SPRINKLER	05/11/2017	17.99	17.99	06/27/2017
1273	CARLIN ACE HARDWARE	6033	LIBRARY SPRINKLER	05/15/2017	25.48	25.48	06/27/2017
1273	CARLIN ACE HARDWARE	6034	RETURN OF SHOVEL	05/15/2017	7.49-	7.49-	06/27/2017
1273	CARLIN ACE HARDWARE	6037	CITY HALL/COP SHOP SPRINKL	05/16/2017	16.13	16.13	06/27/2017
1273	CARLIN ACE HARDWARE	6039	FD WATER HEATER PARTS	05/18/2017	33.95	33.95	06/27/2017
2203	MID-AMERICAN RESEARCH CH	0610929-IN	SUPPLIES	06/23/2017	432.98	.00	
Total 10-79-445:					793.24	360.26	
<b>10-79-520</b>							
3536	NEVADA PUBLIC AGENCY INSU	7/1/17-7/1/18	ANNUAL PREMIUM	05/31/2017	40,435.15	.00	



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-79-520:					40,435.15	.00	
<b>10-79-570</b>							
2345	NEVADA LEAGUE OF CITIES	2017-10	Annual Membership	06/19/2017	1,234.51	.00	
Total 10-79-570:					1,234.51	.00	
<b>10-79-622</b>							
3009	WELLS RURAL ELECTRIC CO.	772402-06/17	facilities	06/04/2017	3,348.45	3,348.45	06/27/2017
Total 10-79-622:					3,348.45	3,348.45	
<b>10-79-626</b>							
3275	THOMAS PETROLEUM, LLC	1916368-IN	FUEL	06/20/2017	1,864.39	1,864.39	06/27/2017
Total 10-79-626:					1,864.39	1,864.39	
<b>10-79-915</b>							
1561	NORTHEASTERN NEVADA RDA	2017-25	INTER-LOCAL SERVICE AGREE	07/01/2017	3,004.10	.00	
Total 10-79-915:					3,004.10	.00	
<b>11-40-200</b>							
1589	ELKO BROADCASTING COMPA	0290-025	RADIO AD FOR CAR SHOW	06/16/2017	850.00	850.00	06/27/2017
3394	Elko County Fair Board	06202017	GRANT - SPONSORSHIP CARLI	06/20/2017	1,500.00	1,500.00	06/27/2017
2625	RUBY RADIO CORPORATION	06162017	radio advertising Car Show	06/16/2017	850.00	850.00	06/27/2017
2625	RUBY RADIO CORPORATION	06222017	RADIO ADVERTISING FOR EQU	06/22/2017	1,000.00	1,000.00	06/27/2017
Total 11-40-200:					4,200.00	4,200.00	
<b>11-40-750</b>							
1419	CONVERSE CONSULTANTS	08-73103-01-0	BROWNFIELDS Grant	05/03/2017	588.25	.00	
1419	CONVERSE CONSULTANTS	83-73103-01-0	BROWNFIELDS Grant	06/26/2017	1,057.00	.00	
Total 11-40-750:					1,645.25	.00	
<b>11-40-751</b>							
1419	CONVERSE CONSULTANTS	08-73103-02-0	BROWNSFIELDS GRANT	05/24/2017	8,505.38	.00	
1419	CONVERSE CONSULTANTS	08-73103-02-0	BROWNFIELDS Grant	06/26/2017	8,379.45	.00	
Total 11-40-751:					16,884.83	.00	
<b>12-40-100</b>							
1057	AMERICAN LEGION	0323PR	AD FOR 4TH OF JULY POSTER	06/23/2017	25.00	.00	
3545	SUTTER, LARRY	0001	CUSTOMIZED BLENDER FOR S	06/16/2017	425.00	425.00	06/27/2017
Total 12-40-100:					450.00	425.00	
<b>14-40-100</b>							
1273	CARLIN ACE HARDWARE	1730	PLUMBING SUPPLIES & GLUE	07/02/2017	12.15	.00	
2029	KENV	767713	RADIO ADVERTISING FOR EQU	06/22/2017	2,600.00	2,600.00	06/27/2017
2281	NEVADA STATE BANK	176668	TEMPORARY FOOD PERMIT - R	05/15/2017	25.00	25.00	06/27/2017
2281	NEVADA STATE BANK	1JHZH-B4A95-	BANNERS FOR EQUESTRIAN P	05/18/2017	192.72	192.72	06/27/2017
2281	NEVADA STATE BANK	EHS-176056	TEMPORARY FOOD PERMIT - B	06/05/2017	25.00	25.00	06/27/2017
2625	RUBY RADIO CORPORATION	06222017	RADIO ADVERTISING FOR EQU	06/22/2017	2,000.00	2,000.00	06/27/2017
3547	T.E. PRODUCTIONS	06222017	RADIO ADVERTISING FOR EQU	06/22/2017	500.00	500.00	06/27/2017
3500	V-L RODEO PRODUCTIONS	2017	ADDED PRIZE MONEY FOR FA	06/19/2017	1,500.00	1,500.00	06/22/2017

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3500	V-L RODEO PRODUCTIONS	2017	BREAST COLLARS & PRIZES	06/19/2017	1,500.00	1,500.00	06/22/2017
3500	V-L RODEO PRODUCTIONS	2017	V-L RODEO PRODUCTIONS	06/19/2017	6,800.00	6,800.00	06/22/2017
Total 14-40-100:					15,154.87	15,142.72	
<b>14-40-700</b>							
1273	CARLIN ACE HARDWARE	1703	CHAIN & LOCK - PART OF CHU	05/26/2017	57.91	57.91	06/27/2017
1925	INTERMOUNTAIN FARMERS AS	1008671130	10' POWER RIVER GATE	06/21/2017	229.99	229.99	06/27/2017
Total 14-40-700:					287.90	287.90	
<b>20-40-650</b>							
1599	ELKO COUNTY RECREATION B	MAY 2017	lodging tax	06/19/2017	256.86	256.86	06/27/2017
2367	NV TAX COMMISSION	MAY 2017	STATE LODGING TAX	06/19/2017	154.12	154.12	06/27/2017
Total 20-40-650:					410.98	410.98	
<b>40-40-810</b>							
2951	USDA	06222017	USDA SENIOR CENTER LOAN P	06/22/2017	5,128.75	5,128.75	06/27/2017
Total 40-40-810:					5,128.75	5,128.75	
<b>40-40-815</b>							
2951	USDA	06222017	USDA SENIOR CENTER INTERE	06/22/2017	6,971.25	6,971.25	06/27/2017
Total 40-40-815:					6,971.25	6,971.25	
<b>50-71-430</b>							
1273	CARLIN ACE HARDWARE	6028	CABLE CUTTERS	05/10/2017	35.99	35.99	06/27/2017
1273	CARLIN ACE HARDWARE	6041	FARR WEST PROJECT	05/19/2017	10.78	10.78	06/27/2017
1273	CARLIN ACE HARDWARE	6048	FARR WEST PROJECT	05/25/2017	10.78	10.78	06/27/2017
3015	WESTERN NEVADA SUPPLY C	27053667	WATER LINE REPAIR PARTS	06/16/2017	71.49	71.49	06/27/2017
Total 50-71-430:					129.04	129.04	
<b>50-71-535</b>							
3155	AT&T Mobility	JUNE 2017	JUNE 2017 PUBLIC WORKS CE	06/24/2017	210.14	.00	
1731	FRONTIER COMMUNICATIONS	JUN-17	public works	06/01/2017	377.30	377.30	06/27/2017
1731	FRONTIER COMMUNICATIONS	JUN-17	bulk water	06/01/2017	91.98	91.98	06/27/2017
Total 50-71-535:					679.42	469.28	
<b>50-71-585</b>							
2971	VOGUE LAUNDRY & CLEANER	2795459	PW UNIFORMS	06/08/2017	73.38	73.38	06/27/2017
2971	VOGUE LAUNDRY & CLEANER	2797042	UNIFORMS	06/15/2017	73.38	.00	
2971	VOGUE LAUNDRY & CLEANER	2798514	PW UNIFORMS	06/22/2017	73.38	.00	
2971	VOGUE LAUNDRY & CLEANER	2800062	PW UNIFORMS	06/29/2017	88.50	.00	
Total 50-71-585:					308.64	73.38	
<b>50-71-600</b>							
1057	AMERICAN LEGION	2017	AD FOR 4TH OF JULY POSTER	06/30/2017	25.00	.00	
1273	CARLIN ACE HARDWARE	6009	TAPE	05/01/2017	6.78	6.78	06/27/2017
2281	NEVADA STATE BANK	4900	SUPPLIES	05/19/2017	56.42	56.42	06/27/2017
2281	NEVADA STATE BANK	E02003USPY	OFFICE 365 BUSINESS PREMIU	06/20/2017	150.00	150.00	06/27/2017
1911	RICOH USA, INC	98994847	ADD IMAGE CHARGES FEB - M	06/23/2017	270.60	.00	
1911	RICOH USA, INC	98994847-1	RENTAL CHARGES FOR 6/12/17	06/23/2017	188.38	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 50-71-600:					697.18	213.20	
<b>50-71-660</b>							
2735	SPB UTILITY SERVICES, INC.	17-181	MAY 2017 TESTING BILL	06/01/2017	588.70	588.70	06/27/2017
Total 50-71-660:					588.70	588.70	
<b>50-71-700</b>							
3546	UTILITY TRAILER SALES OF ID	AI08092	LIFT GATE	06/02/2017	2,041.28	2,041.28	06/27/2017
Total 50-71-700:					2,041.28	2,041.28	
<b>50-72-650</b>							
1623	ELKO SANITATION	237123242	June 2017 ROLL OFF CHARGES	06/30/2017	3,167.99	.00	
2503	PRINT 'N COPY CENTER, INC.	67434	RECEIPT BOOKLETS FOR DUM	05/30/2017	414.98	414.98	06/27/2017
Total 50-72-650:					3,582.97	414.98	
<b>50-73-430</b>							
1385	BURKS TRACTOR COMPANY IN	IV72749	SUPPORT BEAM FOR UNIT # 53	06/06/2017	127.68	127.68	06/27/2017
1385	BURKS TRACTOR COMPANY IN	IV72936	LIGHT/SWITCH FOR UNIT # 10-	06/26/2017	196.50	.00	
1273	CARLIN ACE HARDWARE	6042	AIR HOSE REPAIR	05/19/2017	20.94	20.94	06/27/2017
Total 50-73-430:					345.12	148.62	
<b>50-73-610</b>							
1273	CARLIN ACE HARDWARE	6038	SERVICE TRUCK PARTS	05/17/2017	9.57	9.57	06/27/2017
1273	CARLIN ACE HARDWARE	6040	HAND SHOVELS	05/18/2017	21.47	21.47	06/27/2017
2203	MID-AMERICAN RESEARCH CH	0610929-IN	SUPPLIES	06/23/2017	2,927.72	.00	
3015	WESTERN NEVADA SUPPLY C	27037706	PARTS	06/06/2017	43.70	43.70	06/27/2017
Total 50-73-610:					3,002.46	74.74	
<b>50-73-660</b>							
2735	SPB UTILITY SERVICES, INC.	17-181	MAY 2017 TESTING BILL	06/01/2017	588.70	588.70	06/27/2017
Total 50-73-660:					588.70	588.70	
<b>50-79-330</b>							
3458	FARR WEST ENGINEERING	8566	WATER/SEWER MASTER PLAN	06/30/2017	6,232.50	.00	
1857	HIGH DESERT ENGINEERING	14341	WISCOMBE WATER	06/19/2017	432.00	.00	
Total 50-79-330:					6,664.50	.00	
<b>50-79-370</b>							
3175	First Payment System	MAY-17	CREDIT CARD PROCESSING	05/31/2017	421.06	421.06	06/27/2017
1715	FREEDOM MAILING SERVICE	31603	bill processing	06/30/2017	273.24	.00	
3176	Secure Instant Payments, LLC	15098	ACH SERVICE FEE	07/03/2017	182.69	.00	
Total 50-79-370:					876.99	421.06	
<b>50-79-445</b>							
1875	HOME DEPOT	26844	ROOFING MATERIALS	06/16/2017	1,747.20	1,747.20	06/27/2017
Total 50-79-445:					1,747.20	1,747.20	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>50-79-520</b>							
3536	NEVADA PUBLIC AGENCY INSU	7/1/17-7/1/18	ANNUAL PREMIUM	05/31/2017	40,435.15	.00	
Total 50-79-520:					40,435.15	.00	
<b>50-79-622</b>							
3009	WELLS RURAL ELECTRIC CO.	772402-06/17	water	06/04/2017	5,446.38	5,446.38	06/27/2017
3009	WELLS RURAL ELECTRIC CO.	775001-06/17	water	06/04/2017	582.63	582.63	06/27/2017
Total 50-79-622:					6,029.01	6,029.01	
<b>60-40-650</b>							
2765	STATE OF NEVADA	MAY 2017	STATE Admin Fees	06/19/2017	441.00	441.00	06/28/2017
Total 60-40-650:					441.00	441.00	
<b>60-40-652</b>							
1603	ELKO COUNTY TREASURER	MAY 2017	Juvenile Admin Assessments	06/19/2017	32.00	32.00	06/27/2017
Total 60-40-652:					32.00	32.00	
<b>60-40-654</b>							
2765	STATE OF NEVADA	MAY 2017	STATE GENERAL FUND Admin	06/19/2017	80.00	80.00	06/28/2017
Total 60-40-654:					80.00	80.00	
<b>60-40-655</b>							
2765	STATE OF NEVADA	MAY 2017	STATE COURT PROGRAM FEE	06/19/2017	119.00	119.00	06/28/2017
Total 60-40-655:					119.00	119.00	
<b>73-81-440</b>							
1067	AMERIPRIDE LINEN	24006083-45	Rug Rentals and Service	06/07/2017	53.56	53.56	06/27/2017
1067	AMERIPRIDE LINEN	24006116-58	Rug Rentals and Service	06/21/2017	52.00	.00	
1755	GEM STATE PAPER & SUPPLY	1140709	Trash Bags, SAMPLE CUPS	06/08/2017	92.95	92.95	06/27/2017
1755	GEM STATE PAPER & SUPPLY	1144576	PAPER TOWELS	06/22/2017	70.64	.00	
2565	RUBY MOUNTAIN NATURAL SP	728062	WATER-SC	06/07/2017	13.50	13.50	06/27/2017
2565	RUBY MOUNTAIN NATURAL SP	729435	WATER-SC	06/21/2017	13.50	.00	
Total 73-81-440:					296.15	160.01	
<b>73-81-445</b>							
1259	CALLAWAY CARPET CLEANING	4542	CARPET CLEANING	06/12/2017	368.00	368.00	06/27/2017
Total 73-81-445:					368.00	368.00	
<b>73-81-535</b>							
1731	FRONTIER COMMUNICATIONS	JUN-17	senior center	06/01/2017	199.81	199.81	06/27/2017
Total 73-81-535:					199.81	199.81	
<b>73-81-630</b>							
3525	LONE WOLF COMMERCIAL APP	1586	CONVECTION OVEN REPAIR	06/15/2017	135.00	135.00	06/27/2017
2281	NEVADA STATE BANK	5570-4262022	AMAZON.COM - SUPPLIES	06/09/2017	74.81	74.81	06/27/2017
Total 73-81-630:					209.81	209.81	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>73-81-650</b>							
1663	FARMER BROTHERS CO	665452973	coffee and spices	06/08/2017	122.90	122.90	06/27/2017
3537	NEVADA DEPARTMENT OF AG	17-006760	SHIPPING FOR USDA FOODS	06/12/2017	50.00	50.00	06/28/2017
2281	NEVADA STATE BANK	008041	WALMART - RAW FOOD	06/08/2017	531.93	531.93	06/27/2017
2281	NEVADA STATE BANK	0124495	WALMART - RAW FOOD	06/12/2017	78.13	78.13	06/27/2017
2281	NEVADA STATE BANK	015959	FAMILY DOLLAR - SOUR CREA	05/15/2017	4.30	4.30	06/27/2017
2281	NEVADA STATE BANK	018602	SMITHS - RAW FOOD	05/18/2017	127.94	127.94	06/27/2017
2281	NEVADA STATE BANK	05/25/2017	WALMART - RAW FOOD	05/25/2017	360.39	360.39	06/27/2017
2281	NEVADA STATE BANK	05/27/2017	WALMART - RAW FOOD	05/27/2017	6.98	6.98	06/27/2017
2281	NEVADA STATE BANK	06/02/2017-7:3	SMITHS - RAW FOOD	06/02/2017	166.94	166.94	06/27/2017
2281	NEVADA STATE BANK	10:16 A.M.	SMITHS	05/12/2017	51.73	51.73	06/27/2017
2281	NEVADA STATE BANK	1042000314	WALMART - RAW FOOD	05/18/2017	276.70	276.70	06/27/2017
2281	NEVADA STATE BANK	6/2/2017-8:38	WALMART - RAW FOODS	06/02/2017	317.35	317.35	06/27/2017
2281	NEVADA STATE BANK	811901	FAMILY DOLLAR - FLOUR & MIL	05/23/2017	7.80	7.80	06/27/2017
2281	NEVADA STATE BANK	9:45 A.M.	WALMART	05/12/2017	102.22	102.22	06/27/2017
2299	NICHOLAS & COMPANY, INC.	5995371	RAW FOOD	06/13/2017	738.07	738.07	06/27/2017
2299	NICHOLAS & COMPANY, INC.	6003975	RAW FOOD	06/20/2017	533.72	533.72	06/27/2017
Total 73-81-650:					3,477.10	3,477.10	
<b>73-82-110</b>							
1061	AMERICAN STAFFING	57352	TEMP EMPLOYEE AT SC	06/08/2017	352.74	352.74	06/27/2017
1061	AMERICAN STAFFING	57517	TEMP EMPLOYEE AT SC	06/15/2017	408.80	.00	
Total 73-82-110:					761.54	352.74	
<b>73-82-440</b>							
2281	NEVADA STATE BANK	248022600	AMERIPRIDE SERVICES	06/02/2017	156.78	156.78	06/27/2017
Total 73-82-440:					156.78	156.78	
<b>73-82-610</b>							
2281	NEVADA STATE BANK	577-1376222	AMAZON.COM - ADDRESS LAB	06/09/2017	39.99	39.99	06/27/2017
Total 73-82-610:					39.99	39.99	
<b>73-82-650</b>							
2281	NEVADA STATE BANK	10:16 A.M.	SMITHS	05/12/2017	51.73	51.73	06/27/2017
2281	NEVADA STATE BANK	9:45 A.M.	WALMART	05/12/2017	102.23	102.23	06/27/2017
Total 73-82-650:					153.96	153.96	
<b>73-83-435</b>							
1739	GALLAGHER FORD LINCOLN M	87307	EGR VALVE FOR SENIOR CTR	06/23/2017	241.38	.00	
1739	GALLAGHER FORD LINCOLN M	87307	CORE DEPOSIT	06/23/2017	30.00	.00	
1739	GALLAGHER FORD LINCOLN M	CM87307	CORE CREDIT	07/03/2017	30.00-	.00	
Total 73-83-435:					241.38	.00	
<b>73-83-440</b>							
3155	AT&T Mobility	JUNE 2017	JUNE 2017 SENIOR CENTER C	06/24/2017	20.07	.00	
Total 73-83-440:					20.07	.00	
Grand Totals:					270,489.38	127,100.02	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor.Vendor number = {&lt;&gt;} 1669 {AND} {&lt;&gt;} 2391

Expenditure Report

Napa

Excluding

Fastenal

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All Vendors

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor.Vendor number = {=}2391

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-54-435</b>							
2391	NAPA AUTO PARTS, INC.	148022	DRAIN PLUG UNIT # 229	06/12/2017	15.00	15.00	06/27/2017
2391	NAPA AUTO PARTS, INC.	148605	PLUG/LAMP UNIT # 227	06/14/2017	9.88	9.88	06/27/2017
2391	NAPA AUTO PARTS, INC.	148606	OIL & AIR FILTER UNIT # 229	06/14/2017	14.90	14.90	06/27/2017
Total 10-54-435:					39.78	39.78	
<b>10-60-435</b>							
2391	NAPA AUTO PARTS, INC.	154289	NAPA AUTO PARTS	07/06/2017	164.89	.00	
Total 10-60-435:					164.89	.00	
Grand Totals:					204.67	39.78	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_



Expenditure Report

Fastenal

Excluding

Napa

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All Vendors

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor.Vendor number = {=} 1669

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-60-610</b>							
1669	FASTENAL	NVELK88079	PARTS	06/09/2017	13.41	13.41	06/27/2017
1669	FASTENAL	NVELK88341	SHOP SUPPLIES	06/21/2017	174.22	.00	
1669	FASTENAL	NVELK88373	EAR PLUGS	06/23/2017	32.77	.00	
Total 10-60-610:					220.40	13.41	
Grand Totals:					220.40	13.41	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

12. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.  
(Non - Action Item)

**Notes:**

**Municipal Code:**

**1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:**

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked a councilman except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

13. Adjournment.  
(Possible Action Item)