

**Affidavit
Certification of Public Posting**

The undersigned certifies that the public notice for the Carlin Park & Recreation Meeting to be held on Tuesday, January 13, 2015 at Carlin City Hall was posted on January 8, 2015 at the following locations within the City of Carlin:

☒ Carlin City Hall – 101 South Eighth Street
☒ Carlin Senior Citizen Center – 320 Chestnut Street
☒ Owen's Ace Hardware – 924 Bush Street
☒ Scott's Market – 552 Sixth Street
☒ Wells Rural Electric Company – 1322 Chestnut Street
☒ Carlin Library – 320 Memory Lane
☒ Carlin Public Works-810 Oak Street

Toni Wright

[Signature]
(Signature)

01/08/2015
(Date)

Heather Trujillo
Witness Name)

Heather Trujillo
(Signature)

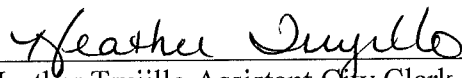
01/08/2015
(Date)

PUBLIC MEETING NOTICE

The Carlin Park and Recreation Board, City of Carlin, State of Nevada, will meet on **Tuesday, January 13, 2015** at the Carlin City Hall Meeting Room, 101 S. 8th Street, Carlin, Nevada, beginning at **7:00 p.m.**

This Notice posted pursuant to N.R.S. 241.020 as amended by the 2005 Legislature. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please notify LaDawn Lawson, City Clerk, in writing at PO Box 787, Carlin, Nevada 89822 or by telephoning 775-754-6354. Notice of the meeting is posted at the following Carlin locations:

Carlin City Hall, 101 South Eighth Street
Carlin Branch Library, 330 Memory Lane
Carlin Senior Citizen Center, 320 Chestnut Street
Owen's Ace Hardware, 924 Bush Street
Scott's Foodtown, 522 Sixth Street
Wells Rural Electric Company, 1322 Chestnut Street
Carlin Public Works, 810 Oak Street


Heather Trujillo Assistant City Clerk

Dated the **8th** of **January, 2015**

**CARLIN PARK & RECREATION BOARD
CITY OF CARLIN, STATE OF NEVADA
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

Tuesday – January 13, 2015 - 7:00 p.m.

Note: The Chairman or Vice-Chairman Reserves the Right To Change the Order of the Agenda, Combine Two or More Agenda Items For Consideration, and May Remove an Item From the Agenda or Delay Discussions at any Time.

The public may address the Commission on agenda items as they are being reviewed or during the time reviewed, or during the time reserved for comments by the General Public, after being recognized by the presiding officer. The public and all persons addressing the Commission must abide by the requirements of the Carlin Municipal Code 1-6-11, detailed at the end of the agenda.

Call to Order and Roll Call

1. Discussion of items and Event budgets related to Park & Recreation that should be proposed or included in the 2015-2016 City Budget. (For Possible Action)
2. Discussion and possible approval of all matters related to the 2015 Sho 'N' Shine Event. (For Possible Action)
3. Discussion and possible approval of the minutes for September 9, 2014, October 4, 2014, and November 18, 2014. (For Possible Action)
4. Members Reports. (Non-Action Item)
5. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)
6. Adjournment

Carlin Municipal Code: 1-6-11: Manner of Addressing Commission: Time Limit: Each person addressing the Commission shall first give his name and address for the records, and unless further time is granted by the presiding officer shall limit his address to five (5) minutes. All remarks shall be addressed to the commission as a body and not to any member thereof. No person, other than the Chairperson, the member of the commission, and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the commission, without the permission of the presiding officer. No question shall be asked a commission member except through the presiding officer. (Ord. 81, 9-10-1975, eff 9-17-1975)

**CARLIN PARK & RECREATION BOARD
CITY OF CARLIN
STATE OF NEVADA
REGULAR MEETING
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
January 13, 2015 7:00 p.m.**

Call to Order and Roll Call:

- a. The meeting was called to order by Member Ellen Meshefski at 7:02 p.m.
- b. Board Members Present: Member Angie Demars
 Member Jon Gift
 Member Jody Hensley
 Member Brent Jacobson
 Member Ellen Meshefski
 Member Kris Robinson
 Absent: Chairman Keith Fertig
 Member Brandon Kitts
- c. Staff Present: Heather Trujillo, Assistant City Clerk, Vice Mayor Donnetta Skinner,
 Councilperson Pam Griswold
- d. Citizens Present: County Commissioner Cliff Eklund Kristi Moffett, Taylor Moffett,

VI. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

- 1. County Commissioner Cliff Eklund reported that the county is in the process of creating a countywide event of a frontier-days type celebration including Wells, Elko and Carlin. He stated this has the potential to put Carlin on the map at a national level. He stated it has the backing of the Elko City business group, EVCA, NNRDA, GBC, Chamber of Commerce, California Trails Center and it will have a huge national advertising campaign. He stated they want the Park & Recreation Board's support as it has the potential of bringing in a lot of people and a good opportunity for Carlin. He stated it is going to take all of the Carlin boards to work this together and figure out what kind of events would be held. He stated every city would hold its own events and City Manager David Jones would be attending the next organizational meeting. He stated Wendover has been invited and the Indian Colony as well. He stated it is centered around the I-80 corridor. He noted it would be up to the City of Carlin if they want to participate.
- 2. Member Angie Demars inquired about the date.
- 3. County Commissioner Cliff Eklund stated they would be setting that when they meet on January 20 at the California Trails Center. He noted the meetings would be rotated. He stated he has heard numbers up to 40,000 based on the draw at Cheyenne Frontier Days. He stated Bridger, Wyoming has an event and it is a town as big as Carlin.
- 4. Member Jon Gift inquired about the type of events.
- 5. County Commissioner Cliff Eklund stated some were black powder shooting, archery, rodeos, and entertainment. He stated it would be up to the cities what they want to do.
- 6. Member Jody Hensley inquired if it would pull people from the events if it were held at the same time.

7. County Commissioner Cliff Eklund stated there was a thought of holding it over three days, such as a black powder shoot, one day in Wells, one in Elko and one in Carlin. He stated the other thought is that every city has a different venue and it would develop into other events. He stated they have talked about a dry camp for campers in Carlin near the old Mine Interpretive site. He noted the lack of motels needs to be addressed in Carlin.
8. Member Angie DeMars stated having City Manager David Jones going to the meeting is a good idea and get a feel what the event is about and he can relay what is being discussed. He could memo all the boards in Carlin and they could meet collectively to come up with a plan.
9. County Commissioner Cliff Eklund stated they are going to have a committee that includes all the boards. He stated the amount of money committed at the meeting is about a ¼ of Carlin's budget for advertising. He stated the California Trails Center cannot expend any money unless it is for advertising.
10. Member Jody Hensley inquired if Carlin would have to expend funds for advertising.
11. County Commissioner Cliff Eklund stated he does not anticipate that they would because of those who have committed. He stated some things could be donated to help the Carlin group.
12. Member Angie DeMars stated she has concerns about their budget or lack thereof.
13. County Commissioner Cliff Eklund stated this has a pretty good up side for Carlin and requested that people think about it and attend the meetings.
14. Mayor Donnetta Skinner suggested that they use the park as a wonderful place to bring Native Americans to the park for dance and crafts.

I. Discussion of items and Event budgets related to Park & Recreation that should be proposed or included in the 2015-2016 City Budget. (For Possible Action)

1. Member Ellen Meshefski asked for suggestions from the board for their wish list or budget items.
2. Member Angie DeMars stated they put together a wish list last year, including a projection video system but she does not have a copy of it. She inquired when something is decided by the board does it go with the liaison to the Council or how does it work.
3. Member Angie DeMars inquired if they still want to get a projection machine.
4. Member Ellen Meshefski stated she agrees, but has a list of some of the things, such as the concession stands need repair and electrical work. She noted Member Jon Gift talked to Public Works Director Carlos Esparza about the scoreboards, which are in bad shape. She stated they have a beautiful park and they need to put money there. She stated new red dirt was just donated.
5. Member Jody Hensley stated the lack of bathroom facilities has to be addressed, especially if they are going to have this for frontier days event. She stated having to call the police every day to open the bathrooms when it was budgeted for bathrooms that never happened needs to be addressed. She noted the electrical has to be addressed again. She noted, "We cannot keep the electrical working for an event such as Sho N Shine"
6. Mayor Donnetta Skinner stated she was under the impression that the electrical was done.
7. Member Jody Hensley stated it is a "wreck down there; you cannot plug in two things, the breaker trips constantly. They all know and they have all tried. We have electrical and bathroom issues. The concession stand is for everybody. You have to go to the City and talk to Kristi about it, but for that to be a more usable space, the refrigerator is shot, there's no vent over the stove. The American Legion does not even have a stove."
8. Member Ellen Meshefski stated the scoreboard on field 2 has not worked for 2 years.
9. Member Jon Gift stated he had talked to Public Works Director Carlos Esparza about the scoreboards and he did not realize they were not working. He actually put it on the list and will have someone check it out in a couple of days. He stated the biggest problem is

- communication; I think we have a habit of seeing things wrong and we assume the City knows about it and we need to open our communication lines better.
10. Mayor Donnetta Skinner stated she does not believe the concession stand should not come out of Park & Rec budget, but it has to be put on a list and brought to their attention. She noted they need to tell the city what is not working, as they don't know most of the time and asked them to call and let them know.
 11. Member Jon Gift stated maybe we should appoint someone on the board to let the city know.
 12. Mayor Donnetta Skinner stated the cooking at the concession stand is so primitive.
 13. Member Jon Gift stated there is an electrical outlet at the park that gets so hot it has been burnt and singed. He stated Parks & Rec should get together with Public Works to discuss these issues and it should be clear.
 14. Member Jody Hensley stated they are on a small service and they need all of the electrical upgraded to commercial service.
 15. Member Jon Gift stated the representative of Ellison Electric told him it should be 25-amp service instead of 15 amp. He stated they also have to make sure the boxes will handle that power.
 16. Mayor Donnetta Skinner stated she wants to have a monthly or six week meeting between all the departments because there are events coming up and need to be organized. She stated it was confusing last year, as the meetings were not held early enough.
 17. Member Ellen Meshefski stated the Little League, school and everyone who uses the facility to attend the meetings in addition to the Park & Rec members.
 18. Jody Hensley stated one of the things she learned in talking to Public Works Director Carlos Esparza, the replacement for the refrigerator/freezer has to be commercial grade. She stated even though she and her husband offered to buy these, they were told not to do that unless it was commercial grade and the difference is \$1,700 to commercial of \$8,000 and the freezer is \$10,000. She stated this is what they are up against at the ballpark. She stated she was told they do not have the budget for that.
 19. Kristi Moffett of Public Works stated it has to be up to code and cannot use a residential appliance in a commercial setting.
 20. Mayor Donnetta Skinner inquired if they could buy ones that are refurbished rather than brand new.
 21. Member Jody Hensley stated there are a lot of limitations of getting those products in this area. The only company who did that was General Sales and they went out of business. She said the closest markets are in Reno, Salt Lake and other outlying areas and she did not have the time to shop around. She stated it is up to Public Works and again last year they could not replace sprinkler heads because it was not in the budget, so we had to wait 3-4 days to get those.
 22. Mayor Donnetta Skinner stated last year they were in a bind until the end of the fiscal year.
 23. Kristi Moffett stated if it were only a few sprinkler heads, but \$3,000 coming out of the Public Works budget would not be viable. She has been looking at grants strictly for the park.
 24. Mayor Donnetta Skinner stated she hopes that the finances will be better this year.
 25. Member Ellen Meshefski inquired if their wish list should be working on trying to get things for the park, getting the concession stands up to par, getting the bathrooms to par; is that something we are supposed to be doing.
 26. Mayor Donnetta Skinner stated she does not think maintenance is part of their budget.
 27. Member Ellen Meshefski stated Public Works Director Carlos Esparza did not have fertilizer for the pond last year.
 28. Kristi Moffett stated that is part of Public Works responsibility.

29. Member Ellen Meshefski inquired if there has been anything said about the cover over the tennis court.
30. Mayor Donnetta Skinner stated she was against that because I think the surface of that has to be done before there is anything done on the top.
31. Discussion was held on the resurfacing of the tennis courts.
32. Member Jon Gift stated he has a block wall on his wish list, tables, and another jumpy house with a water slide.
33. Member Jody Hensley inquired how much money does Park & Rec have?
34. Heather Trujillo stated according the Glenn Trust they do not have money, and she was told the money that was budgeted the board did not use, so they stopped budgeting it.
35. Member Ellen Meshefski stated they have to make the money back to pay the \$10,000; it is a loan. She stated that is why they got in trouble last year because they went in the hole. She stated he told her they do not have a budget.
36. Member Jody Hensley agreed. She stated they have never known what they have in their budget.
37. Member Ellen Meshefski stated when they were given \$15,000, they did not use it so they dropped it down to \$10,000 and they were told they had to pay back any money given to them.
38. Mayor Donnetta Skinner stated each year it has been different, some years more and some the same amounts. She stated, "I asked you why you weren't using that?"
39. Member Ellen Meshefski and Member Jon Gift stated they were told they had no money.
40. Mayor Donnetta Skinner stated she wants them to come to the meeting to see what they do on the budget so they would know.
41. Member Ellen Meshefski reiterated it was only a loan.
42. Mayor Donnetta Skinner stated the money given to them is seed money; "we don't like you to go over it, but we want you to have money to do your events and so forth". She stated if they make more that is great because it means more for the next year. She again explained their funds and how it is set up. She noted the money they borrow from the city has to be paid back.
43. Councilperson Pam Griswold stated that when the TV District was over, they gave \$2000 for a gazebo. She stated it was specific and inquired where those funds went.
44. Member Ellen Meshefski stated they do not know anything about that donation.
45. Heather Trujillo reported it went into the funds but was not earmarked.
46. Member Jon Gift inquired if they could find out if there is any money left from 2014 to use in 2015. He stated they might be able to buy some things for this year.
47. Member Ellen Meshefski stated they bought a trailer. She noted they need a wall on the backside of the new storage unit due to the weather.
48. Mayor Donnetta Skinner stated they should talk to Public Works Director Carlos Esparza.
49. Member Jon Gift stated they did not know about this problem until last week.
50. Member Angie DeMars inquired if someone can tell them which is Park & Rec and which is Public Works.
51. Mayor Donnetta Skinner stated they could give her the list.
52. Kris Robinson inquired about new tents.
53. Member Ellen Meshefski stated they have new tents.
54. Member Angie DeMars inquired if they could be given a spreadsheet at the meeting telling them how much they have to spend, how much is spent, etc.
55. Heather Trujillo noted the Spook Walk is unfunded. She discussed some of the expenditures. She stated there is a Park Fund from the room tax and noted some of the improvements made to the park last year. She noted it is not a public works budget. She stated a new motel would increase the money to be spent.

56. Member Angie DeMars stated she would feel better as a Member if she know what they had, what was spent and what they could spend and how much was brought in.
57. Heather Trujillo stated their budget is mainly all of the events and things they bought. She stated she could provide that breakdown, as well as the Park Fund that she referred to.
58. Member Angie DeMars stated they could restructure what they are doing so they do not go in the hole if they have more information.
59. Member Ellen Meshefski stated they used to allot \$500 per event, but that has changed. She again reiterated that they were told not to "worry". She joined the board to bring things into the community, not to make money for the city.
60. Member Angie DeMars stated if they do make money on an event, they can then earmark the funds for a better event the next time. She stated she does want to make money for better events and more participation.
61. Heather Trujillo stated some of the Equestrian Park funds could be channeled to the Park.
62. Mayor Donnetta Skinner stated the list is so they can help assist the board in what they want to do, not to stop them.
63. Member Angie DeMars inquired how the Equestrian Park has so much more funding.
64. Mayor Donnetta Skinner stated that they are grants, donations and "begging for things".
65. Member Angie DeMars stated she is getting people to come here and the scoreboards don't work, the concession stands are no good and the bathrooms, they are not going to come back. She stated, "We need to make it a top-notch facility so they will continue to come and more teens will come. We want our facilities to match our cooking".
66. Mayor Donnetta Skinner stated if they work with Public Works Director Carlos Esparza they can get all of these things done and up to where the board wants to be. She noted they should call Public Works on an ongoing basis to report on things that need repair.
67. Councilperson Pam Griswold stated it would be beneficial to have a checklist for Public Works Director Carlos Esparza.
68. Member Jon Gift stated they are the eyes and ears for public works and we need to communicate more.
69. Heather Trujillo stated she would make the lists and bring them back to the board to prioritize them.
70. Kristi Moffett suggested that when the list is finalized that someone personally bring it to Public Works Director Carlos Esparza and discuss it with him. She noted that when it starts warming up in March, they start getting things ready.
71. Member Ellen Meshefski stated they should add a PA system for the American Legion field.
72. Mayor Donnetta Skinner stated the members could go places and get things donated or sold to the board at a lower price. She explained they should put things on the budget that they know they cannot afford or cannot raise enough funds for, but suggested they ask some of the businesses. She noted they should not list things that they can pay for.
73. Discussion was held on the projector and bleachers.
74. Member Angie DeMars stated all of the boards should come together and purchase portable bleachers.
75. **Member Angie DeMars moved to table approve of items discussed for a wish list and event budgets related to Park & Recreation that should be proposed or included in the 2015-2016 City Budget. Member Jody Hensley seconded the motion. The motion carried.**

II. Discussion and possible approval of all matters related to the 2015 Sho 'N' Shine Event. (Possible Action Item)

1. Member Ellen Meshefski reported Member Jon Gift did a list of how to organize the event by delegating the jobs for the third week of August. She stated they need volunteers to go to a

- Department Head meeting. She inquired if Member Angie DeMars would like to manage the t-shirt art and prices.
2. Member Angie DeMars agreed, and stated there is a different company for trophies from Virginia City. She agreed to oversee the t-shirts, artwork, flyers and trophies and flyers this year.
 3. Further discussion was held on last year's winners and the cost of the large posters. Member Jon Gift suggested they use the money for awards.
 4. Discussion was held on the having three volunteers for registration.
 5. Chip Stone has been booked for the event.
 6. Member Jody Hensley agreed to manage the bar and discussion was held on training another person to take over.
 7. Discussion was held on the fact they are not getting enough gold, silver and bronze trophy sponsors and need to find a dynamic person to be in charge of this area because they need 45 trophies and last year they had 18 sponsors. A suggestion was to lower the cost and selling more. Member Brent Jacobson stated he would be willing to work on the sponsorships.
 8. Discussion was held on banners for the sponsors' exposure.
 9. Member Jon Gift agreed to manage the burnout. Kris Robinson agreed to do the audio competition.
 10. The Pit stop would need a stand built for approximately \$250.00, which the high school might donate, and charge an entry fee for \$25.00 per team and the pot is split between the winning times.
 11. Drag racing would need a paved area for the mile course. Chestnut Street was proposed as a possible route.
 12. Member Jon Gift stated that everyone should be on board for the event and each take an area, not to have it left to one person.
 13. Member Ellen Meshefski suggested that Terri and Tim Sirotek would take responsibility for kids games..
 14. Discussion was held on the raffle.
 15. Mayor Donnetta Skinner stated the members were talking over each other and made it difficult for transcription.
 16. **Member Jon Gift moved for approval of all matters related to the 2015 Sho 'N' Shine Event. Member Kris Robinson seconded the motion. The motion carried.**

III. Discussion and possible approval of the minutes for September 9, 2014, October 14, 2014, and November 18, 2014. (Possible Action Item)

1. Discussion was held on the changes on September 9.
2. **Member Jody Hensley moved for approval of the minutes for September 9, 2014 with corrections. Member Jon Gift seconded the motion.**
3. **Member Jody Hensley moved to table approval of the minutes for September 9, 2014 with corrections. Member Jon Gift seconded the motion. The motion carried.**
4. **Member Angie DeMars moved to table approval of the minutes for October 14, 2014, and November 18, 2014. Member Jon Gift seconded the motion. The motion carried.**

IV. Members Report (Non-Action Item)

1. Member Brent Jacobson reported he needs a contact person for the side- by-side vehicle donated by Barrick noting he cannot do it as it is a conflict of interest. Member Jon Gift stated he would need it for their upcoming tournament. Member Ellen Meshefski explained this cannot be stored in the open area and will have to find a storage area for it. Member Jon Gift stated that Keith Fertig has the code to get into the area already.

January 13, 2015

2. Member Angie DeMars stated the meeting was informative, noting she is very confused on the process of how things work and appreciated the input by Mayor Donnetta Skinner and Councilperson Pam Griswold. She agrees that communication has to be across the departments and boards.
3. Member Jon Gift explained that the board should determine what is wrong with the scoreboards and let Public Works Director Carlos Esparza know. He stated that Councilperson Bob DeMars indicated that he would like to see a gathering at the park during the Christmas season, just as an informal event.
4. Member Ellen Meshefski reported the first Happy Elves Hot Toddy Hayride had 30 people attending, and the homes they visited were good and Member Jon Gift obtained a sponsor who paid for the t-shirts and therefore they made money. She discussed Valentines Day is being considered for a new event.
5. Mayor Donnetta Skinner proposed that the Board get an ice skating rink for the town to use during the winter.

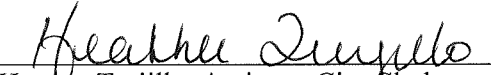
V. Adjournment.

1. The meeting was adjourned at 9:06 p.m. **Member Jon Gift moved and Member Kris Robinson seconded the motion. The motion carried.**

APPROVED:


Ellen Meshefski, Acting Chairman

ATTEST:


Heather Trujillo, Assistant City Clerk