

**CARLIN PARK & RECREATION BOARD
CITY OF CARLIN, STATE OF NEVADA
CARLIN MUNICIPAL COURT
151 S. 8th STREET
CARLIN, NEVADA**

Tuesday – October 11, 2022 – 7:00 p.m.

1. Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order by Chairperson Ellen Meshefski at 7:01 p.m.

Board Members Present: Chairperson, Ellen Meshefski
Vice Chairperson, Jody Hensley
Member Terrell Cole
Member Brent Jacobson
Member Denise Taylor
Member Jeremiah Wilcox
Member Jamie Wilcox

Absent: Member Kelsie Jensen
Member Andrea Andrews

Staff Present: Melinda Harris, Assistant City Clerk

Councilperson(s) Present: Council Liaison Cameron Kinney

Public Present: Lincoln Litchfield
Tracy Cole

- 2. Comments by the General Public:** Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. **(Non-Action Item)**
- a. Lincoln Litchfield stated thank you for saying the Pledge of Allegiance. It's very dear to me being a veteran and it's not allowed in other arenas, so thank you.
 - b. Lincoln Litchfield stated November 11th is Veterans Day, and we are having a Veterans Day dinner at the Gathering Place. Veterans Day is for veterans, their families, and those that want to honor veterans. We're going to change everything around this year from what it used to be and anyone that wants to attend our Veterans Day dinner, we're asking to attend. Bring a potluck or something. My wife has volunteered me to cook a turkey, so I guess I'm cooking turkey for Veterans Day. If we don't have it at the Gathering Place, yes, we're having it there, we will have it at the Post. We want everyone to attend, whether

- you're a veteran, or your family member of a veteran. We just want to say thank you to a veteran.
- c. Lincoln Litchfield stated on October 23rd, at the post, 141 South 6th Street, there is going to be a meet and greet for candidates that are going to be on the ballot in Carlin. That's anyone that's running for City Council, Mayor, Judge, School District, County Commissioner, Legislator – they're all invited. I don't want to say someone's not invited, even though I don't want my opponent to be here, but that's fine if he wants to show. I want the Carlin citizens to be able to interact with the candidates in a forum that's not intrusive. They can ask questions of any candidate and get an honest and reliable answer from them.
 - d. Lincoln Litchfield stated the main reason why I'm here the American Legion is doing a poster this year. The poster is going to include all the activities of the American Legion throughout the year. So, we're going to have something going on every month throughout the year and then we're going to include Parks and Rec. Parks and Rec has five major events so we're going to include Parks and Rec on that poster also. I know we want to at least include the Tom Tomera Memorial at the Equestrian Park. We're including Historical Society when they give me dates, we're going to include them also. Why I'm here, though, is we need to nail down what the theme for July 4th is and I know that's nine or ten months away but before you know it, it's on us. If we include it now, everyone can start looking towards that and say this is what I want to do in that parade, etc. What we're trying to do in the American Legion is promote more community awareness, community participation, which is the perfect Board for me to come to, is you guys. You guys are the community. You guys are the ones that put on this stuff. We follow your lead. Basically, you know, and I can say that as a citizen and also a Councilmember. You guys put something on, I follow you. I ask that you put this on your next agenda in November because we want to get the poster out somewhere between November 15th and December 15th for 2023. If you can give us a theme, I will probably come back to your next meeting in November, but I'd like to put it on the calendar and/or agenda and talk about it. I'm open for all kinds of suggestions and I think they're going to be surprised at some of the events that we're going to put on for the American Legion for next year.
 - e. Chairperson Ellen Meshefski asked Melinda to put it on the agenda.
3. Review, discussion, and possible approval of the 2022 Spook Walk event and all related matters. **Public Comment will be taken prior to any Action being taken by the Board. (For Possible Action).**
- a. Chairperson Ellen Meshefski stated I think it's coming together. I've got a lot of people that are contacting me for cubbies. I think there's probably two groups that I'm supposed to show up there this week and where they want to go.
 - b. Council Liaison Cameron Kinney stated the Commercial Haunted House – people are going to that. It's good that we're having a high participation or volunteers.
 - c. Chairperson Ellen Meshefski stated I saw that the Lamoille is only doing there's for one night and one night only and that's the 28th. They changed it to one night. Food - we do not have to do caramel apples. The school called and asked if they could do caramel apples and I said that probably wouldn't hurt Andrea and Denise's heart, so I said go for it. Food is still kind of scarce. The Fire Department is going to do sloppy joes, jalapeno poppers and cookies also,

then I think we'll have coffee and hot chocolate. We've reached out to the junior football because they were the ones that did for us. They did hamburgers and hot dogs for the 4th of July. They said they're going to do food. They just haven't pinpointed what they're going to do food wise.

- d. Board Member Brent Jacobson stated no matter who shows up, no matter how many every single year everybody sells out of food. If there's an opportunity to make an extra pot of sloppy joe mix, I can almost guarantee you can sell it. All food runs out every year no matter what. It's a good opportunity to make some good money.
- e. Chairperson Ellen Meshefski stated I did get a message from Russ. He said that there was a food truck that wasn't busy, and they might want to come over and do food. It's GG's Philly Steak and they said she has ice cream too. I haven't reached out because I just don't know if there's anybody else here that wants to do food first. I don't want to take anything away from the Junior Football team. Nuts Under a Buck called me but my thing is that we open it up to different organizations and usually we have baked food but didn't have baked food last year but we do have companies that do come so she's going to be competing with non-profit and you know I was just honest with her. I couldn't promise her that she would get all the business because she might not. I will get back with her when we get a little bit closer.
- f. Board Member Denise Taylor stated we did baked good at the pumpkin patch and I don't think we should ever have baked goods at the pumpkin patch. It should be a true pumpkin patch. I don't think we should ever go back to what it turned out to be.
- g. Chairperson Ellen Meshefski stated we were kind of thinking of doing one spooky and one non-spokey. Just two different vehicles – one spooked out and one not.
- h. Board Member Jody Hensley stated if you guys are going to do pictures again. If you're going to do the backdrop like we did last time, we need to buy a backdrop drop frame. If you're going to have two trucks, there's also an opportunity to set up the backdrop and a backdrop with some hay that the kids could sit on. It's not necessarily climbing up on the truck.
- i. Chairperson Ellen Meshefski stated we need to find some help for Denise. Rose said she would help you.
- j. Board Member Brent Jacobson stated last year we had lights strung around.
- k. Board Member Denise Taylor stated I think that's a good idea.
- l. Board Member Brent Jacobson stated last year it was last minute and I want to be ready this year. I'm trying to be ahead of the game. I'm doing a couple of things already instead of all this last minute.
- m. Board Member Denise Taylor stated I will be in Reno the night before. As soon as I can get up the following morning, I will bust my heinie and get home.
- n. Board Member Jody Hensley stated the thing that killed me was the packing of the pumpkins. If there is any way, we could get more help with that. That was heavy.
- o. Board Member Denise Taylor stated I think we need to do something more about how you enter the pumpkin patch. There was a problem last year with the way the entry was than then how the other vendors set up right there. That whole front there right in front of the pumpkin patch needs to be left to the pumpkin patch so that they're not going through somebody's vendor area, over cords, in hot water.
- p. Board Member Brent Jacobsen stated let's put up fences until we start to get them out of there.


- q. Chairperson Ellen Meshefski stated they wanted to be close, which is great, but then they're all spread out. Then people couldn't get through into the pumpkin patch and didn't want to go through that stuff to get there. We have someone that's running the costume contest and I don't know if you guys saw that the "Endless Possibilities" joined us. They're doing a pet costume contest at 2:00 p.m. Then our trunk or treat car show starts at 3:00 p.m. Then our regular costume contest starts at 4:00 p.m. and we do have someone who's going to run that, so we don't need to worry about that.
- r. Chairperson Ellen Meshefski stated Melinda, we will need to order Porta Potties and lights. Do we have that on our list.
- s. Melinda Harris asked how many do you want?
- t. Chairperson Ellen Meshefski stated two.
- u. Board Member Brent Jacobson stated we need a low sided roll off dumpster delivered with us being there. We never got it last year, remember? I want to be there because every year they drop it and block the trail and I have to drag it out of there with a less than adequate vehicle so I need to be there. Can you give them my number please?
- v. Melinda Harris stated so Porta Potties and lights. Where do you want me to have them delivered to?
- w. Board Member Brent Jacobson stated to the pond by the bathrooms.
- x. Board Member Jody Hensley asked can we look into some sort of lighting for the bathrooms?
- y. Board Member Brent Jacobson suggested buying battery lights for the bathrooms so they can be used for other events as well.
- z. Board Member Brent Jacobson we need a low sided roll off and we need at least 6 tippers and hand sanitizers.
- aa. Chairperson Ellen Meshefski stated we do have people that are going to take tickets. Donnetta will take the first half. The first shift, taking tickets and then Matt, I don't know if Matt will, but Christina said that she'll take the 2nd shift so we do have people that will take tickets.
- bb. Board Member Jody Hensley asked will they decorate? Last time the people that were in charge really didn't decorate.
- cc. Chairperson Ellen Meshefski stated because they really didn't know that they were supposed to.
- dd. Board Member Jody Hensley ask do they know now?
- ee. Chairperson Ellen Meshefski stated I am looking for someone just to do that and I talked to Darla today and Darla said that she would see. I'll have Darla get in a hold of you Tracy? If you could talk to Darla and Darla said if she can get off, she would be willing to come out and help with that. It always gets left to the last and it needs to be one of the best features we have because that's where everybody is going to be standing there looking at. I know I said that we've lost a few cubby builders, but we've gained quite a few. John Skinner is supposed to be here. He is coming back, and you've got our family, your double family JJ and then my family. You got Raylene. The Fire Department is doing two, possible three because we got it approved for the bridge too. Then a lady named Stephanie Wolfson, I think she's coming out. You have Ariel and her family coming out. Brook Whitted contacted me, and they want to do a cubby and then I think Casey and Jet are going to be spookers. I

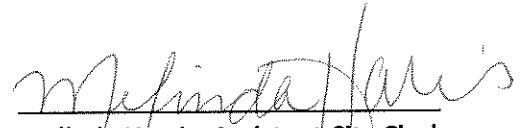
- don't know if they're going to do a cubby. Earl is not going to build his cubby like he usually does but he is going to be there to scare. Him and Kaley, I don't know if Kaley will be there and then April Belsey is going to be there. It's filling in every day.
- ff. Chairperson Ellen Meshefski asked Melinda when does the radio start putting it out there for us. We just do it a couple of weeks before right?
 - gg. Melinda Harris stated it should start the week before. You already have it on the bulletin board on the way out to Spring Creek, the electronic one and then it's in Everything Elko.
 - hh. Board Member Jody Hensley stated it's on Silver Street too. It's on the big one on Silver Street, when you're driving to the Police Department on the corner of that building right there. It's on the big one right there. We're already getting publicity from somewhere, wherever you shared it to.
 - ii. Chairperson Ellen Meshefski stated we haven't talked about a prop this year. We always buy a prop. Has anybody seen anything?
 - jj. Board Member Jody Hensley stated I sent you to see something about a month ago remember, you responded, and you said I'm on my way.
 - kk. Chairperson Ellen Meshefski stated well I didn't go. I wonder if anything's there. So, what was it that you liked because there were a couple of things that you showed me.
 - ll. Board Member Jody Hensley stated I know I said I wanted all of it and said we need \$850 and I sent you what \$850 would buy.
 - mm. Board Member Brent Jacobsen made a Motion that all the items we talked about and all related items we approved for the 2022 Spook Walk. Seconded by Board Member Denise Taylor. Motion passed.**
4. Review, discussion, and possible approval of the 2022 Sugar Plum Village event and all related matters. **Public Comment will be taken prior to any Action being taken by the Board. (For Possible Action).**
- a. Chairperson Ellen Meshefski stated the date is December 3, 2022. I sent a text out to Donnetta, but she never got back to me for the Senior Center. I don't know Melinda have you heard is the Senior Center doing the turkey shoot this year? Has anything been said.
 - b. Melinda Harris stated I haven't heard anything. They're kind of in between directors right now but I don't know if they have anything planned or if the Board has anything planned.
 - c. Chairperson Ellen Meshefski stated like I said I did reach out to Donnetta to see if she would like to take tickets and about the turkey shoot. I know they dropped it last year. If we're going to start working on the hill, I would like to do it during the turkey shoot day. It's usually the 12th, 13th, 14th, or 15th, so I don't know if we want to wait until then. If we want to do it on the 12th or 19th? That is our tentative date and I think we should do the 12th of November for our day of setting up on the hill. I think the 19th is too close.
 - d. Board Member Brent Jacobson stated the 19th is not a good day and too close to Thanksgiving.
 - e. Chairperson Ellen Meshefski stated we'll go with November 12th will be the Hill set up. The 19th will be a fill in weekend. The 26th is Thanksgiving and that's when we'll turn it on and then December 3rd is the Sugarplum Square.

- f. Chairperson Ellen Meshefski stated we will have a meeting next month so we can put together more of what we're going to do for Sugarplum Square.
 - g. **Board Member Brent Jacobson made a Motion to set up Christmas Hill on November 12th and that weekend. Seconded by Jeremiah Wilcox. Motion passed.**
5. Review, discussion, and possible approval of the Minutes for September 13, 2022, and all related matters. **Public Comment will be taken prior to any Action being taken by the Board. (For Possible Action).**
 - a. Melinda Harris stated I did not get them from the transcriptionist yet.
 - b. **Board Member Denise Taylor made a Motion to table the minutes until we get them back. Seconded by Board Member Jeremiah Wilcox. Motion passed.**
6. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. **(Non-Action Item).**
 - a. Board Member Jody Hensley asked why do we do public comment in the beginning and in the end?
 - b. Council Liaison Cameron Kinney stated if somebody comes in late or in the middle of the meeting, we still have time for public comment. You have to have at least one period of public comment doesn't have to be at the beginning or the end but it's good to have it so that everyone has an opportunity.
 - c. Chairperson Meshefski stated I did get a message from Madison today. They are starting to move out all their stuff in the Fire Department and they need a place to store tables and chairs and things, and she asked if maybe we might have some room for them down there at the Conex or somewhere that she could store some stuff?
 - d. Board Member Jaimie Wilcox stated we got approval for the new building so now we've just got to get everything cleaned out of that building. The two trucks all of our tables and chairs.
 - e. Board Member Jeremiah Wilcox stated you're talking about 30 tables and 2 racks of chairs.
 - f. Board Member Brent Jacobson stated it's jammed because we've also moved out of the Gathering Place right now. It would not be in the Conex but under the cover. Is that ok? We'll make room for them.
 - g. Chairperson Ellen Meshefski stated I will reach back to Madison and let her know that we will make room.
 - h. Chairperson Meshefski stated I want to say thank you Melinda. You've really worked hard keeping everything going, all the advertising, etc. We really appreciate it.
7. **Adjournment**
 - a. **Board Member Jeremiah Wilcox made a Motion to adjourn the meeting at 19:46. Seconded by Terrell Cole. Motion passed.**

Approved:

Attest:


Ellen Meshefski, Chairperson


Melinda Harris, Assistant City Clerk