

**CARLIN PARK & RECREATION BOARD
CITY OF CARLIN, STATE OF NEVADA
CARLIN MUNICIPAL COURT
151 S. 8th STREET
CARLIN, NEVADA**

Wednesday – April 11, 2023 – 7:00 p.m.

1. Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order by Chairperson Ellen Meshefski at 7:00 p.m.

Board Members Present: Chairperson, Ellen Meshefski
Vice Chairperson, Jody Hensley
Member Brent Jacobson
Member Andrea Andrews
Member Jeremiah Wilcox

Absent: Member Terrell Cole
Member Kelsie Jensen
Member Jamie Wilcox

Staff Present: Melinda Harris, Assistant City Clerk

Councilperson(s) Present: Denise Taylor (Absent)

Public Present: Keith Schulz

2. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. **(Non-Action Item)**
- Keith Schulz stated I am a Carlin resident, participating in the car show and I don't know how to describe it but that sign you have out that says "no pets" is bothersome to me. It's not working. People still bring their pets. I know there's a problem and the leash laws should be observed but that sign is not working, and it needs to be addressed, changed, or done away with. If there is a way I could get together, maybe we can come up with some other good sign. I don't even know why the sign is there in the first place but I'm open to this.
 - Chairperson Meshefski asked Melinda do we address it now?
 - Melinda Harris stated I would close public comment and if you want to, you can move the agenda, if you want to move the car show to the next item you can.
 - Chairperson Meshefski stated let's just do that. We're going to move #6 up to follow Keith's comment, and that is Review, discussion, and possible approval of the 2023 Sho 'N' Shine events and all related matters.

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6. Review, discussion, and possible approval of the 2023 Sho N' Shine Event and all related matters. **(For Possible Action).**

- a. Chairperson Meshefski stated Keith those signs were put up and it's been a long time. Maybe they're outdated, I don't know, but they were put up because we started having the car shows, people were bringing dogs and they were fighting. They were doing things with the cars that we really didn't want them to be doing to the cars. At that time, we looked at that statue that's on there and we printed a bunch of those signs up to try to stop that. That's why those signs are there.
- b. Keith Schulz stated I can understand that because of the facts.
- c. Member Jacobson asked is that statue still on the books today?
- d. Chairperson Meshefski asked did you look into that?
- e. Keith Schulz stated yes, the leash laws are up to date. It just says, "no pets." The leash laws kind of contradict each other and cause other problems.
- f. Chairperson Meshefski and Member Jacobson both stated we get that, okay.
- g. Chairperson Meshefski asked do we have to put that statute on those signs? Can we just say, "No Pets at All."
- h. Vice Chairperson Hensley asked are we going to go ahead and do "pets with leashes," providing they follow the leash law. Who's going to enforce that? What would be expected of us? Because they are going to come to the bar. Then they are going to say that dog over there just peed on my car. What are you going to do about it? I'm just bringing up a scenario of what could happen.
- i. Brent Jacobson stated I think we should look and see what the city code is for. What we can do and do it from there. Then have some new signs made saying just strictly "No pets at all."
- j. Chairperson Meshefski stated I know it's tough because we have our people, car family, that do come to our show, and they do bring their pets because they have to travel with their dogs, but their dogs stay with them at their car, and they take care of them.
- k. Vice Chairperson Hensley stated it's not the car show. Those dogs are taken better care of than some of our children. It's the random people that show up with no training. It is an issue.
- l. Chairperson Meshefski stated maybe we need to look into that, what the leash law is. If we want to put it on there and say, "Leash law in effect" I mean that's something we can talk about, but I think we will not put those posters up anymore if they are confusing and misleading.
- m. Keith Schulz stated may I suggest a more inviting sign saying something more like inviting them, challenging them. An example of this saying "red tag dogs only." That is a perking your mind. How do I get this red tag so I can get my dog in there? We have dog tags and dog catchers. They could issue these to residents outside of Carlin so they can at least understand our leash laws and why we have them present. Sometimes I don't come across the right words.
- n. Chairperson Meshefski stated no, I get what you're saying but the thing is our car show families, they just come in for the event, you know, so it's kind of hard for them to get a red tag unless we put the leash law on our forms that we send out.
- o. Member Andrews stated like the car show, people are going to be the only ones that do that and that's not where the problem lies. We have to figure out how to go with the citizens that show up with their dogs. That's where the problem is.

- p. Vice Chairperson Hensley stated maybe we can invite a City official down to man little booth and send them down there. It's worth a try.
- q. Chairperson Meshefski asked Keith why don't we look into this and talk a little bit more and then we will bring it up again with our ideas and everything at our next meeting and that's the second week in May. We'll look at the leash laws and see what we can do. We'll talk to some people. Maybe talk to Lila and see what she recommends but we will not use those signs. I never read them. I just saw no pets.
- r. Chairperson Meshefski stated since we're on the car show is there anything else we want to talk about?
- s. Member Andrews asked should we start thinking about what we're going to be putting in the bags?
- t. Chairperson Meshefski stated, I think we need to send out our letters to more sponsors, if we haven't already done that.
- u. Melinda Harris stated I haven't, and I was waiting to make sure you were okay with what I drafted up.
- v. Member Jacobson pointed out the dates needed to be corrected. Should be August 18th and 19th.
- w. Chairperson Meshefski asked do we want to keep our sponsors the same? I know things are going up, but I know it's really hard to get sponsors. Are we good on the letters to our sponsors besides the dates? She asked Jody, "are you still good as a contact?"
- x. Vice Chairperson Hensley stated yes ma'am.
- y. Chairperson Meshefski stated let's move to our letters that we send to all our interests. I think everything was really good. We did have a couple of categories that we didn't have last year, but we've had them in the past. So, I don't think we should change anything. Do you guys?
- z. Member Wilcox stated we were going to see about doing the RC part of it for the RC cars.
- aa. Chairperson Meshefski asked do we want to put that on here too?
- bb. Member Wilcox stated I was thinking so because it would help advertise the fact that we have RC racing.
- cc. Chairperson Meshefski asked how do we want to do that? Maybe add it to the bottom?
- dd. Member Wilcox stated there were a lot of nice RC cars that were there. They're not really fast or anything that is going to win the races, but I think bringing them out would be nice.
- ee. Member Jacobson stated I don't think I ever seen this at a car show before.
- ff. Member Andrews asked do we charge the same registration fee as we did for RCs?
- gg. Chairperson Meshefski stated no we didn't because they weren't in the show, but this time they are going to be in the show, and they could win a trophy.
- hh. Member Wilcox stated there are kids that are going to do it and it doesn't have to be a trophy. It doesn't have to be that big of a trophy or as big as the ones we normally have. Five dollars and under is what I would say.
- ii. Vice Chairperson Hensley stated can we just do another form with this one for the RC car?
- jj. Member Wilcox stated that way we can sign up for the RC race and for the RC car show. Does that make sense? If we did the RC race and the RC car show and charged them \$10. If they do actually do one, it would be \$5 is what I was thinking.
- kk. Member Jacobson stated just add RC \$10, no shirt?
- ll. Melinda Harris asked you want to do that on the top right corner of the form then?

- mm. Member Wilcox stated sorry I don't have the notice, but I would say the little trophies we have for the races, just do that for the little for the RC cars.
- nn. Chairperson Meshefski asked do you want them to have their own little category and give them one of our trophies?
- oo. Chairperson Meshefski stated we haven't done the slow drags for a while, Melinda. Is that something that we want to continue? Can we remove them on the bottom of all entries? It says burn out audio and slow drags but put in there that we will do our parade again, because our parade was awesome last year. It was so much fun.
- pp. Member Andrews asked if entries are eligible for seven special awards if we're charging \$10? Are they still going to be available to do the poker run, burnout, and audio contest? They may want to do that? Are we going to allow that?
- qq. Chairperson Meshefski stated the poker run doesn't cost us anything. So, I think that's fine.
- rr. Vice Chairperson Hensley asked if they are doing the burnout?
- ss. Chairperson Meshefski stated as of right now, yes. I'm going to get a hold of my friend in Wells and he's going to get me that insurance person and we're going to look into it.
- tt. Chairperson Meshefski stated we'll need to find someone else. Your Mom has always been in charge of Art the Park. It doesn't have to be a board member. We'll ask if she still wants to be part of that? Do we want to do a theme again? Do you want to just keep it the '50s?
- uu. Chairperson Meshefski stated there is a thing on the page for the Art in the Park that says pets are not allowed at special events in the City of Carlin, so please make other arrangements for your pets. We need to look at that, so we don't contradict ourselves.
- vv. Member Jacobson stated with that in mind, registration has been at the same price for years. Everything is going up so we should think about it for the next meeting.
- ww. Chairperson Meshefski stated shirts have gone up, but it still covers the price of the shirt and if we get our sponsors to sponsor, then I think we're fine. I keep looking and I see that I don't think Elko's car shows sponsor theirs and those are the same price as what it's been.
- xx. Member Jacobson stated it's just a thought. I don't want to raise them.
- yy. Chairperson Meshefski stated our shirts will be paid for. We won't make a lot, but they'll pay for something else.

❖ **Member Jacobson made a motion to approve all the changes to the 2023 Sho "N" Shine Car Show to include the RC Car category and remove slow drag from the form. Seconded by Vice Chairperson Hensley. Motion passed.**

3. Review, discussion, and possible approval of Kelsie Jensen's letter of resignation from the Carlin Park and Recreation Board and all related matters. **(For Possible Action)**
 - a. Chairperson Meshefski asked Melinda did I say send a card to Denise?
 - b. Melinda Harris stated I haven't gotten her resignation letter yet so she's still on the Board. Technically, I'm supposed to get a letter from her.
 - c. Chairperson Meshefski asked and then we have to approve it?

- d. Melinda Harris stated I feel like it's a moot point because she's not on the board. She can't be.
- e. Chairperson Meshefski asked can we get a card sent to Kelsey thanking her?

❖ **Member Jacobson made a motion to accept Kelsie Jensen's letter of resignation from the Carlin Park and Recreation Board. Seconded by Member Wilcox. Motion passed.**

4. Review, discussion, and possible approval of possibly cosponsoring Carlin's SafeTalk suicide prevention training on Thursday, April 27, 2023, from 5:30 pm – 8:30 pm. **(For Possible Action)**

- a. Melinda Harris stated Madison sent this to me. Jan was wondering if you would want to sponsor. The training isn't completely free to the city and participants in Carlin, or if anyone else is willing to contribute to the beverage cost, that would be fantastic. I think we would get a better turn out if we just provided it and she is willing to personally put up \$100.00 for that. So, she's wondering if someone would want to help cosponsor?
- b. Chairperson Meshefski stated I think it would be great to cosponsor it. She would like to have some kind of drink like water or something or maybe a snack or something.
- c. Melinda Harris stated I just got a deli thing for you. Just an idea, if you wanted an idea or if you just want to say we want to do \$150.00 tops. It's up to you. I figured it would give you an idea of the possible cost.
- d. Chairperson Meshefski asked do you know how many are in the class or how many signed up already?
- e. Melinda Harris stated I haven't heard yet, but I think it's topped at about 40 participants.
- f. Chairperson Meshefski stated do we want to cosponsor it. It just means we are cosponsoring it. All the flyers and everything are out already. What do you think?
- g. Vice Chairperson Hensley stated a large one won't feed 40 people. You need two of those to feed 40 people.
- h. Chairperson Meshefski stated why don't we just match her money at \$100 and then let them decide on what to get.

❖ **Member Andrews made a motion to cosponsor the Carlin SafeTalk prevention training and match the funds of \$100.00. Seconded by Member Wilcox. Motion passed.**

5. Review, discussion, and possible approval of Carlin's Old Fashioned Fourth of July 2023 Event and all related matters. **(For Possible Action)**

- a. Chairperson Meshefski stated I put this on the agenda so we can start thinking about maybe finding some food vendors so that we're not struggling at the end like last year and maybe thinking about some ideas on our theme.
- b. Member Andrews asked can we put a letter together that we could mail out to potential food members?

- c. Chairperson Meshefski stated we could, like the ones that come to the car show.
- d. Member Jacobson stated I would like to include the library as well.
- e. Chairperson Meshefski stated if we're going to do that, do we want to charge a small-time fee to come and join us. They pay everywhere they go. That would be some money coming in.
- f. Member Andrews stated maybe for the first year. We struggle as is.
- g. Chairperson Meshefski asked Melinda could you do that and send letters out?
- h. Melinda Harris asked which vendors do you want me to send them out to.
- i. Chairperson Meshefski stated food vendors that we use for the car show for sure and then maybe there's that vendor, the Hub in Spring Creek. They have all the vendors on there. I can look and I'll send them to you tonight. There's a lot of them.
- j. Member Jacobson asked do you have any idea how many showed up at the park that day? 500-700 people?
- k. Chairperson Meshefski stated like you said, I think it will be even more. There are 27 food trucks in Elko County.
- l. Chairperson Meshefski stated we don't have to decide on a 4th of July theme. I just thought we could put a bug in everybody's ear and maybe start thinking about it. We come up with it and American Legion comes up with it and then we decide. At our next meeting we can do that.
- m. Melinda Harris asked do you have a list of old 4th of July themes? What year were they and what were the phrase themes? That way I could just put in the packet every year and just add last year's theme and then you know what you've done.

❖ **Member Jacobson made a motion for the 4th of July decision we send out a letter to the food trucks to try and solicit food vendors for the 4th of July and all related matters. Seconded by Member Andrews. Motion passed.**

6. Item 6 was moved to Item 1 and discussed after Public Comment.

7. Review, discussion, and possible approval of a splash pad and all related matters. (For Possible Action).

- a. Chairperson Meshefski stated it's moving right along. Madison's really worked hard on this. I think with the help of Denise and Jody, we are recipients of the quarter auction. We have a meeting that we have to go to.
- b. Melinda Harris stated we do have a meeting. Our goal is to raise \$45,000.00.
- c. Chairperson Meshefski stated they made \$39,000.00 last year. It was a big deal to be picked. We were up against a lot of really great things.
- d. Member Hensley stated the good neighbor meeting is the 20th at 11:00.
- e. Chairperson Meshefski stated I told her I would be there. Now they will need our help during the auction.
- f. Member Jacobson asked do we have to buy a table?
- g. Chairperson Meshefski stated I think it's pretty awesome that we were picked, and we were up against quite a few worthwhile organizations so it's pretty cool.

- h. Melinda Harris stated Madison turned in the grant application for it. I think it was last Monday so we're just waiting to hear the results on that.
- i. Member Andrews stated what a huge benefit for our community.

❖ **No Action Taken**

- 8. Review, discussion, and possible approval of items and events budgets related to Park and Recreation that should be proposed or included in the 2023-2024 City Budget. **(For Possible Action).**
 - a. Melinda Harris stated the numbers had changed from last time and that was mostly because initially I put in the advertisement that I got from Elko Count. Everything Elko that was put in your guy's budget as an expense but when I receive the money from them to reconcile it LaDawn told me it needs to be moved to the grant fund. It was moved to the grant fund and your expenses went down. I don't remember what the last number was but now the expenses are \$12,664.30. Where the revenues are \$11,600.00. I did want to make a note last year from 11/1/2022 it says to 6/30/2022. You earned \$7,200.00 in sponsorships and pre-registration, so that's possibly what you might get in income between now and June after we send out all the sponsorship letters.
 - b. The board stated this is nice to know. We've always struggled to know what these numbers were about.
 - c. Melinda Harris stated I just want to make sure you guys know what you have and how the events are doing.
 - d. Vice Chairperson Hensley stated looking at this we definitely need to do something different with the Sho N' Shine. We used to make so much more money. We may have to raise the prices.
 - e. Melinda Harris stated there's also a note that it doesn't include the pre-registration before July 1st. This is just starting July 1st what you received. So, if you get sponsor registrations before July 1st, it's not included in these numbers.
 - f. Member Jacobson asked if this is from the last Sho N' Shine, correct?
 - g. Melinda Harris stated I would have to look at the individual Sho N' Shine Event. I'm just trying to show you the numbers from what they're standing, in my system, right now because unfortunately in this fiscal year, we started on July 1st. You had \$7,000 in sponsorships and pre-registrations. So, when you look at the numbers Madison has in her budget, as of today, this is what you will see is the \$12,000. I'm trying to make sure that the number is broken down between all the events.
 - h. Member Wilcox if you look back on the 2021-2022 right before the revenues jumped up to \$19,000 that would be including all of the pre-registrations for the year of 2022.
 - i. Melinda Harris stated not all of them because some snuck in after July 1, which is ideally what we want, but some of them were before then and some of the sponsorships paid out in April. That is where the money is in 2021-2022, which then also transferred into your opening fund balance for this year. I think last year I just asked you if I could put in \$20,000.00 just so Madison had a number, but we never actually approved the \$20,000.00.

❖ **Member Wilcox made a motion to submit the \$20,000.00 into the budget for the Park and Recreation. Seconded by Member Andrews. Motion passed.**

9. Review, discussion, and possible approval of the Minutes for February 15, 2023, and all related matters. **(For Possible Action).**

❖ **Member Hensley made a motion to approve the February 15, 2023, minutes as presented. Seconded by Member Andrews. Motion passed.**

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❖ **No Public Comments**

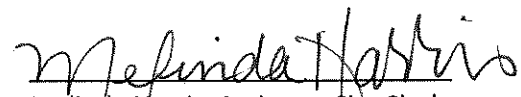
11. Adjournment

❖ **Member Andrews made a motion to adjourn the meeting at 7:50 p.m. Seconded by Member Wilcox. Motion passed.**

Approved:


Ellen Meshefski, Chairperson

Attest:


Melinda Harris, Assistant City Clerk