

**CARLIN PARK & RECREATION BOARD
CITY OF CARLIN, STATE OF NEVADA
CARLIN MUNICIPAL COURT
151 S. 8th STREET
CARLIN, NEVADA**

Tuesday – June 13, 2023 – 7:00 p.m.

1. Call to Order, Roll Call, and Pledge of Allegiance.

The meeting was called to order by Chairperson Ellen Meshefski at 7:00 p.m.

Board Members Present: Chairperson, Ellen Meshefski
Vice Chairperson, Jody Hensley
Member Brent Jacobson
Member Andrea Andrews
Member Jeremiah Wilcox

Absent: Member Jamie Wilcox

Staff Present: Melinda Harris, Assistant City Clerk

Council Liaison: Denise Taylor

Public Present: Britni Hagle
Becky Mecham
Fabiola Talamantes
Daniel Lien
Joe Harless
Amanda Harless
Jennifer Taylor

2. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. **(Non-Action Item)**

❖ **No Public Comments**

3. Review, discussion, and possible approval of Denise Taylor’s and Terrell Cole’s letters of resignation from the Carlin Park and Recreation Board and all related matters. (For Possible Action)

a. Chairperson Meshefski asked Melinda, can get thank you notes sent out to them?

- b. Assistant City Clerk Harris stated I have them here. I'm going to have you guys sign them after the meeting.
 - c. Chairperson Meshefski stated you're awesome. Thank you very much.
- ❖ **Member Hensley made a motion to approve Denise Taylor's and Terrell Cole's letter of resignation from the Carlin Park and Recreation Board. Seconded by Member Andrews. Motion passed.**
4. Review, discussion, and possible approval of Jennifer Taylor's, Joseph Harless', and Amanda Harless' letters of interest and possible recommendation for appointment to the Carlin Park and Recreation Board. **(For Possible Action)**
- a. Member Jacobson stated just so you know we have three big events coming up: Christmas Hill, which takes a couple of weekends, right? We have the Sugar Plum Square, the Spook Walk and the Car Show. We need commitments for help on those times. I'm just putting it out there, so you know what's coming up. There are other smaller things, but those are the big things. More than just these meetings, we have things to do.
 - b. Chairperson Meshefski stated Jennifer has already been through the City Council so can she come up here now?
 - c. Assistant City Clerk Harris stated I didn't put the Oath of Office on there. So that will be on the next meeting.
 - d. Chairperson Meshefski asked will these two be on the next City Council agenda?
 - e. Assistant City Clerk Harris stated hopefully. I'm going to let Madison know so hopefully they'll make it on the next one, but they should be able to make it for the next meeting.
 - f. Chairperson Meshefski stated welcome aboard to the new members coming on board.
- ❖ **Member Jacobson made a motion to recommend Jennifer Taylor, Joseph Harless and Amanda Harless for members of this board. Seconded by Vice Chairperson Hensley. Motion passed.**
5. Review, discussion, and possible approval of Carlin's Old Fashioned Fourth of July 2023 Event and all related matters. **(For Possible Action)**
- a. Chairperson Meshefski stated we have the new Commander of the Carlin American Legion, Daniel Lien, and he's here and to talk about maybe choosing our theme.
 - b. Commander Daniel Lien came up and introduced himself. He stated I am the new Commander for the American Legion Post 32. Three suggestions that we came up with were "Let Freedom Ring"; "Land of the Free, Home of the Brave"; and "United We Stand." If there are other suggestions, we are definitely open to any thoughts or ideas. I've been doing this long enough and eventually we're going to have to get environmentally friendly and start recycling.
 - c. Council Liaison Denise stated in Washington, DC, when I was at the Korean Memorial, "Freedom Isn't Free" on the wall was very moving to me.
 - d. Chairperson Meshefski stated Freedom Isn't Free was 2022. In 2022 was "Never Forget Freedom Isn't Free." In 2021 it was "United We Stand." In 2019 was "Carlin Honors the Past and Celebrates the Future." In 2018, "150 Strong" because that was our 150th birthday. In 2017,

"Working Together, Making Carlin Better." In 2016, "Patriotic Pirates." That was a fun one. In 2015, "In Honor of our Carlin's Military Heroes." In 2014, "Freedom is Battle Born." In 2013, "American Pride." What was the first one you said?

- e. Commander Lien stated, "Let Freedom Ring."
- f. Chairperson Meshefski stated okay so we've got our theme. Now we need to talk about our food in the park. We have to decide who our Grand Marshall is. Daniel, you guys are going to do the beer, pop, and water, right?
- g. Commander Lien stated yes ma'am.
- h. Chairperson Meshefski stated we will need to find someone to do food. I know your friend "Donuts" was going to be here, but they are not now. She sent me a text and said they had other commitments and that something came up. We still need to find someone to do food. Which is hard for us to do because we're so busy doing everything else.
- i. Member Andrews stated she could send an email to advisors to see if anybody wants to do it.
- j. Member Jacobson stated I'll be glad to do it but then there are other things I can't do.
- k. Chairperson Meshefski stated I'd like to do it too but if we can't get enough people to do food, maybe we can get volunteers.
- l. Member Jacobson stated we usually do the food at the library.
- m. Chairperson Meshefski stated I think the Senior Center is going to join us. Instead of a cake walk they're going to do a pie walk and then they're going to do some other kinds of things. Daniel, last year, the American Legion did the bingo but had the fire department run it for you. Is that something you guys are going to do again? Or is the fire department cadet going to run the bingo?
- n. Commander Lien stated the Fire Department Cadets are going to do it.
- o. Chairperson Meshefski stated I have had a couple of people that have said we want to set up a booth up down there. Margaret said this is our 155th birthday and it's on a Tuesday. We're going to be busy, and people are not going to be out of town. So, right now do we have any ideas for our Grand Marshall? What about Ruth Young?
- p. Member Jacobson stated Oh God, yes.
- q. Chairperson Meshefski stated the museum is going to show a video in the park on the 30th. It is a story about one of her family members. That might be kind of cool if we ask Ruth Young. Or you've got Pat Griswold, is another one that's been here forever. She has never been either. You have Donnetta, or Linda Bingaman. She was Citizen of the Year before we decided to do Citizen of the Year.
- r. Member Jacobson stated I think Ruth Young is a really good starting point. I think she does a lot for us and for that other story that makes it kind of cool, I think.
- s. Chairperson Meshefski stated I think that might tie into it because you know the 30th, they're going to be showing that documentary and they're even bringing some of other comrades. They are also bringing in the people who made the documentary.
- t. Member Andrea Andrews asked are we doing the wet parade?
- u. Chairperson Meshefski stated yes you have to do that. That's something that is done now. It will be between 7th and 10th Street.
- v. Chairperson Meshefski stated we just need to find some food vendors.
- w. Member Jacobson stated if someone wants to raise some money, it's a good opportunity.

- x. Chairperson Meshefski stated I just want to say the park is beautiful. They have really done a good job. They even took down the baseball fences.
- y. Council Liaison Taylor asked who's doing the games?
- z. Chairperson Meshefski stated I did it last year because you were sick. We'll get that figured out.

❖ **Member Andrews made a motion that the theme for Carlin's Old Fashioned Fourth of July 2023 Event be "Let Freedom Ring" and the Grand Marshall for the parade will be Ruth Young. The parade will start at 10:00 a.m. and all related matters. Seconded by Member Jacobson. Motion passed.**

6. Review, discussion, and possible approval of the 2023 Sho 'N' Shine Event and all related matters. **(For Possible Action)**

- a. Chairperson Meshefski stated I sent a message out to my friend, in Wells, and he is going to give me the name of their insurance, so we don't have to pay that high insurance for the burnout. I'm hoping he can get that to me this week and we can look into that instead of paying the big amount that we had to pay last year. There are already people who have paid and donated.
- b. Member Andrews stated I did get your mailing for the Art in the park, and I did make copies and handed it to every single advisor at the school.
- c. Chairperson Meshefski asked if we decided if we were going to go with a theme?
- d. Member Andrews stated I think we decided against a theme.
- e. Chairperson Meshefski stated I should have artwork by the end of our next meeting. I think it will be on July 11th. Do you guys' mind if we did a real fast meeting on June 22nd so we can approve the artwork. If we wait until July 11th that only gives us four weeks to get our shirts and won't give them enough time. I don't want to cut it down. We do that and then we won't even need to do our meeting on July 11th. So, let's have our meeting on June 22nd at 7:00 p.m. We'll talk about our last-minute 4th of July that we have coming up. We'll put that on the agenda and then we'll put the car show on it.

❖ **Member Jacobson made a motion to discuss a meeting on June 22, 2023, and cancel the meeting on July 11, 2023. Seconded by Member Andrea Andrews. Motion passed.**

7. Review, discussion, and possible approval of a splash pad and the Elko County Realtors Association's Quarter Auction and all related matters. **(For Possible Action)**

- a. Chairperson Meshefski stated I'm going to turn this over to Jody because Jody knows everyone.
- b. Council Liaison Taylor stated I'd like to introduce Becky Mecham and Fabby Talamantes. They are our Chair and Co-Chair for Elko Realtors. Part of what they do every year is they do an annual benefit for one non-profit organization or something, and they have chosen the Carlin Splash Pad this year. The City Council has agreed to accept that to help with that grant, they need matching funds and these girls are here to kind of work with you guys so that you guys can help us bring that event and make it successful. Our goal this year is \$45,000.00.
- c. Becky Mecham stated every year we choose one place to donate to. Last year we did our veterans. We raised \$34,000.00 for them. The difference is you guys are involved. We've already

heard from a bunch of you, which is amazing. I think that's going to push us up to the \$45,000.00 because we need your guys' involvement. It's a very big event. It's one night that everything comes to fruition, but it's between now and September 29th that we're going to be raising funds, getting baskets put together. At the event we have all these items donated for raffle baskets. It can be anything. We've had things like dog food baskets and some of the amazing alcohol baskets that always go well. So, basically what you do is you buy a ticket to get to dinner, which is \$35.00. That gets you a seat and a bid number so instead of having strings of raffle tickets on your table you don't have to do that. You can buy as many tickets as you want. You have one number to remember the whole night. That number goes into our spin wheel and then however many tickets you buy, say you buy 100 raffle tickets, that 100 raffle tickets is in for every basket that is there, but the only way you win is if your number is drawn and you put in the amount of quarters that we requested. The baskets will be one to four quarters, not crazy amounts, and that's how you win the basket. So, basically you could win a basket for a \$1.50 and it might be a \$75.00 value in basket. We have over 100 baskets donated every single year. This year we expect more. We did spread it out to have a silent auction section also. Every year we have one gal that makes custom benches. That is going to be in our silent auction area. We need sponsors. We need a bar sponsor, that's \$1,000.00. We need gold sponsors. We have 12 spots for gold sponsors. We have 10 spots open. We have two spots already filled. They are \$500.00 and six of those need to be alcohol but basically you buy a bottle of alcohol, and you decorate it any way you want to and then you donate \$500.00. People will bid on those. We've had them go up to \$4,200.00 and it could be like a bottle of tequila or something. The money goes to a good cause. We have six alcohol and six non-alcohol. There are live auctions, about 12 items for the live. The only way you can win the grand prize is if you win one of those live auction items. We have had people win the grand prize turn around, donated it back and auction it back off again. All sorts of stuff happen. We have food. Dos Amigos custom makes food for us every single year. This year they are doing a grilled taco bar. There's a bunch of grilled meat specials just to make a difference, not just a regular burger bar. We'll have desserts and a bar. We'll have soda, water, beer, two different kinds of margaritas, and we'll have a couple of mixed drinks. We do have a great variety of options for that so lots of ways to bring in money. We do have different surprises throughout the night that also helps and encourages people to donate more money as well.

- d. Vice Chairman Hensley stated Becky how many board members do you need to be there helping?
- e. Becky Mecham stated everybody. It's open to everyone, the public. I don't advise bringing kids just because they get bored. There's nothing for them to do and it is an adult event with the drinking. We have had a couple of kids here and there and it happens, but they do get bored. Please spread the word or if anybody wants to donate, whether it's monetary, whether it's through baskets through the sponsorship through anything. If anyone wants to donate time, we will need volunteers at the event as well.
- f. Member Jacobson asked what can we do to help with the event that night?
- g. Becky Mecham stated we'll have sign-up sheets and stuff like that. We will swap out so you can still enjoy the night.
- h. Member Andrews asked where is it being hosted?

- i. Becky Mecham stated it is going to be in Elko at the U Club. It's a weird little white building that looks like nothing. It is behind Gateway RV. It is an amazing center. We can hold up to 300 people, but where we are going to have food and the bar, we can't fit that many people because you won't be able to breathe. So, we're planning on 200ish, and we plan on that being packed.
- j. Fabiola Talamantes stated I heard that the news was mentioning last time that you all were already prepping baskets. My biggest thing is are there going to be just you guys? Can I have your guy's email so you can provide information like this is where I'm getting it from, it's already been picked up, so we at least have an idea of how many baskets we're getting already.
- k. Becky Mecham stated if you had an email drive, so we could all see it. That way if you guys go to any business or any person, individual or business then you just put it on the list so that way we all won't go out to that same person 15 times.
- l. Chairperson Meshefski stated I know Denise brought new stuff for the baskets. Is there a general letter that you guys hand out?
- m. Becky Mecham stated we have one we just haven't put the flyer together yet. Basically, it's like an explanation of what we're doing. If you guys have pictures that you could get over to Denise or myself, we could help build that flyer, that would help a lot. We're very visual people.
- n. Assistant City Clerk Harris stated that you could get it from Madison.
- o. Becky Mecham stated basically, what you do is you pay to get into the event, to buy a table it seats eight people. It's \$35.00 a person, which is \$280.00. You don't get a discount, but you sit with your friends, that's your discount. As the Committee, we can have a certain designated area for you, so you don't really have to buy the whole table. You can buy individual seats. People get the whole table and that gets you your bid number and dinner. The bid number is the number you have throughout the entire night and what you use for the silent auction. That's what you use for the live auction, which you use for all the raffle baskets. We try to make it as easy and fun as possible. Our theme this year is Summer Pool Beach Party. Our centerpieces are a tray of all bright colors. We're going to fill it with sand and put sand toys in it. Then we have a little bucket that everybody puts their quarters in every time the auctioneer calls for how many quarters. He'll tell you and you'll have a brochure as well with the baskets and what it's worth.
- p. Vice Chairperson Hensley stated I do have a running list at home for the people that are already participating from Carlin. I will get that email to you. If you guys want to email me, I can send it over. I'll be working with the board to put us where we need to be as far as our time serving at the actual event.
- q. Council Liaison Denise Taylor asked would it be permissible for us to borrow your audio equipment that evening and then you don't have to hire somebody?
- r. Becky Mecham stated it also saves us a lot of money from having to hire someone out there so that money all comes back to you guys. All 100% goes to you guys. We pay what we have to pay. We have to pay for our catering. Dos Amigos, honestly, takes really good care of us. They give us a great deal on everything, including the bar, especially the bar and everything else goes straight to you guys. We will have the checks written to you guys. I am told Carlin Parks and Recreation and in the middle Splash Pad.
- s. Vice Chairperson Hensley asked can we get the Clover machine, the credit card machine for the event? We need to launch it.
- t. Becky Mecham stated the only time we really need the credit card machine is for the live auction items. A lot of people don't carry checks.

- u. Assistant City Clerk Harris stated I can ask Madison and I'll get back to you guys.
- v. Chairperson Meshefski stated the reason for that being it is a cash night for most everything else and we do have an ATM machine brought in for the night.
- w. Becky Mecham stated but when someone bids \$6,000.00 for a puppy, which is what happened last year. They would like to be able to put that on their credit card. The reason being able to go through that with the credit card, I know that the fees would probably have to come off the top as an expense. That would have to come off what actually goes into that fund, but if it's done directly through there, then it now becomes tax deductible to the individual that did the \$6,000.00 for the puppy that was worth \$2,000.00. It is very competitive.
- x. Assistant City Clerk Harris stated I'll ask Madison. LaDawn is getting ready to retire but I'm sure it will be allowable. I just have to make sure.
- y. Becky Mecham stated a lot of times we hear we're going to do a fundraiser; people automatically think it's stuffy and boring. This is not one of those events. It is come as you are and have fun. Whether you're drinking or not, it is a freaking blast. She shared what the centerpiece will look like. Most of our décor is already taken care of. We'll have a big screen up front. It is going to have the spin wheel line with everyone's bid numbers on it and surrounded by some cardboard cutouts like pool balls. We'll have a balloon arch across the top and then our sand pieces. We'll have cool themes all across the place and in the back, we have a picture on the wall and then a photo opportunity while you're standing in line to get a drink.
- z. Britni Hagle stated we do need beach towels.
- aa. Becky Mecham stated beach towels are expensive, even cheap ones. Totally open to the public, bring everybody, anybody invited. We'll create some flyers. You guys have all the information, what it's for and then all of our sponsor information, how you donate baskets and monetary things like that.
- bb. Vice Chairperson Hensley asked can we pre-start, pre-selling tables now?
- cc. Becky Mecham stated yes once she has it set up in the system, we're golden. If they want to buy a table of food, you can contact us at the Board of Realtors Office at (775) 738-2395. We'll get you guys the flyers in a couple of days. We'll just put them all together and then we'll get them approved and handed over to you.
- dd. Council Liaison Taylor stated the only other thing we have is we just purchased fundraising thermometers and I didn't know if we would like to show where we're at with our goal or show where we are before we go to the event?
- ee. Becky Mecham stated I love the location you guys chose. I love the setup that you have. You coming and talking to us about and explaining it so that we have all those gaps filled in. You guys covered it all. I don't know if everyone else knows this, but you were up against a lot of different things nominated. We narrowed it down to five. We did a private vote and you guys won off of a private vote. It was amazing.
- ff. Member Jacobson stated we're very grateful.
- gg. Chairperson Meshefski stated very grateful.
- hh. Becky Mecham stated if you have anything else, you can reach out to Britni or Denise or us and we'll get the information over to you guys. Jody also knows how to track us down.
- ii. Britni Hagle stated if you need to send anything via email, you can send it to admin@elkorealtors.com or denise@elkorealtors.com.
- jj. Fabiola Talamantes asked do we know when they will start breaking ground for the Splash Pad.

kk. Assistant Clerk Harris stated we're still waiting to hear back from the Park grant, I believe, from there, depending on how well that goes, we're going to apply for funding through MGM. So, it might be a year, or a couple of years.

❖ **No Action Taken**

8. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. **(Non-Action Item)**.

- a. Amanda Harless asked what Art in the Park is?
- b. Member Jacobson stated they do a booth anywhere from selling clothes to jewelry, food and it's just a big tent. That's just this section at this car show.


9. Adjournment

❖ **Member Andrews made a motion to adjourn the meeting at 7:47 p.m. Seconded by Member Jacobson. Motion passed.**

Approved:


Ellen Meshefski, Chairperson

Attest:


Melinda Harris, Assistant City Clerk