

**Affidavit
Certification of Public Posting
Carlin City Council Meeting**

The undersigned certifies that the public notice for the **Carlin City Council Regular Meeting** to be held on **August 14, 2019**, at **7:00 PM** at the **City of Carlin Municipal Justice Building** and was posted on or before **August 9, 2019**, at the following locations:

- **8:35** Carlin City Hall – 101 South Eighth Street
- **8:20** Carlin Senior Citizen Center – 320 Chestnut St
- **8:25** Owen's Ace Hardware – 924 Bush Street Carlin
- **8:15** Wells Rural Electric Company – 1322 Chestnut St
- **8:05** City of Carlin Website
- **8:30** Public Works Shop – 810 8th Street Carlin
- **8:07** State of Nevada Public Notice Website

Madison Mahon
(Print Name)

Madison Mahon
(Signature)

08/9/2019
(Date)

Heather Trujillo
(Witness Name)

Heather Trujillo
(Signature)

08/9/2019
(Date)

PUBLIC MEETING NOTICE

The Carlin City Council, City of Carlin, State of Nevada, will conduct a **Regular** meeting on **August 14, 2019**, at the Carlin Municipal Court Meeting Room, 101 South Eighth Street, Carlin, Nevada, 89822, and beginning at **7:00 pm**.

Attached, with this Notice, is the Agenda for the City Council Meeting. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please notify LaDawn Lawson, City Clerk, in writing at PO Box 787, Carlin, Nevada 89822 or by telephoning 775-754-6354.

In accordance with Federal law and U.S. Department of Agriculture policy, the City of Carlin is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W. Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

Notice of the meeting was posted at the following Carlin locations:

- Carlin City Hall – 101 South Eighth Street
- Carlin Senior Citizen Center – 320 Chestnut Street
- Owen's Ace Hardware – 924 Bush Street
- Wells Rural Electric Company – 1322 Chestnut Street
- City of Carlin Website
- Public Works Shop – 810 Oak Street
- State of Nevada Public Notice Website

Madison Mahon
Madison Mahon, Carlin City Manager

Agenda prepared by City Manager Madison Mahon.

Posted on or before the 9th day of August 2019.

The City of Carlin is an equal opportunity employer and provider.

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**August 14, 2019
7:00 pm**

The public may address the Board on agenda items as they are reviewed, at the discretion of the presiding officer or during the time reserved for Comments by the General Public, after being recognized by the presiding officer. The Public and all persons addressing the Board must abide by the requirements of the Carlin Municipal Code 1-6-11, detailed at the Public Comment section of this agenda.

Note: The Mayor or Vice Mayor Reserves the Right to Change the Order of the Agenda. Additionally, the Council may, by majority vote, combine two or more agenda items for consideration or may remove any item from the agenda or delay consideration to a future City Council Agenda.

Call to Order and Roll Call

Pledge of Allegiance

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

Municipal Code: 1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

**PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF
INDIVIDUAL AGENDA ITEMS.**

- 2. City Council Members Report (Non-Action Item):**

Mayor Dana Holbrook

Vice Mayor Lincoln Litchfield:

Council Member Margaret Johnston:

Council Member Pam Griswold

Council Member Cameron Kinney

3. City Manager Report (Non-Action Item):

A) Update on TAP Project

4. Girl Scouts – Thank You (For Possible Action):

A) Review, discussion, and possible approval of the City of Carlin's thank you letter addressed to Girl Scout Troop #225 and the Certificate of Appreciation for the 13 Girl Scouts in Troop #225 that participated in the clean-up.

5. Special Event Liquor License for the Carlin Open Door Senior Center (For Possible Action):

A) Review, discussion, and consideration of a Special Event Liquor License for the Carlin Open Door Senior Center for the Murder Mystery Fundraiser. The fundraiser is on September 21, 2019 at 6 p.m. Senior Center Director Ella Trujillo is the representative for the license.

6. 2019 Annual Indebtedness Report, 5-Year Capital Improvement Plan, Debt Management Policy, and Information on Chief Financial Officer (For Possible Action):

A) Review, discussion, and possible approval of the 2019 City of Carlin Indebtedness Report, 5-Year Capital Improvement Plan, Debt Management Policy, and Information on Chief Financial Officer.

7. Irismedical Ambulance Billing Contract (For Possible Action):

- A) Review, discussion, and possible approval of a 3-year contract with Irismedical to provide ambulance billing services to the City of Carlin. A 1-year contract was previously approved, however, Irismedical has stated that a 1-year contract is not justifiable with the cost and amount of set-up that is required by Irismedical.

8. Old Catholic Church Restoration (For Possible Action):

- A) Review, discussion, and consideration of directing City staff on how to pursue the possible restoration of the Old Catholic Church at 923 Main Street, APN 002-193-004. What is the expected use of the building? Should the City manage the project and any grants associated with restoration?

9. APPROVAL of MINUTES (For Possible Action):

- A) Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes, for June 26, 2019, July 10, 2019, and July 24, 2019, and all other matters related thereto. Draft minutes are available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.

10. APPROVAL of Expenditures (For Possible Action):

- A) Review, discussion and possible approval of City expenditures for the period 07/20/2019 to 08/09/2019, and all other matters related thereto. The expenditure list is available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.
- B) Review, discussion, and possible approval of the invoice from the Central Dispatch Administrative Authority for the EMS/Fire and Police quarter expense of \$24,575.36.

11. PUBLIC COMMENTS: (Non-Action Item)

- A) Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

12. Adjournment (For Possible Action):

Call to Order and Roll Call

Pledge of Allegiance

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

2. City Council Members Report (Non-Action Item):

Mayor Dana Holbrook

Vice Mayor Lincoln Litchfield:

Council Member Margaret Johnston:

Council Member Pam Griswold

Council Member Cameron Kinney

3. City Manager Report (Non-Action Item):

A) Update on TAP Project

4. Girl Scouts – Thank You (For Possible Action):

- A) Review, discussion, and possible approval of the City of Carlin's thank you letter addressed to Girl Scout Troop #225 and the Certificate of Appreciation for the 13 Girl Scouts in Troop #225 that participated in the clean-up.



City Council Agenda Request

City of Carlin

PO BOX 787

Carlin, NV 89822

Phone: 775-754-6354 Fax: 775-754-6912

Applicant/Responsible Party: Dana Holbrook

Address: _____

Email: mayor@cityofcarlin.com Telephone: _____

Date of the Event (If Applicable): August 14, 2019

Location (If Applicable): City Hall

Date of desired Council Meeting for consideration: August 14, 2019

(Council meetings are usually held the 2nd and the 4th Wednesdays of the Month, unless otherwise scheduled.)

*Agenda request items **MUST** be submitted **at least a minimum of TWO (2) weeks** prior to the desired Council Meeting and may be placed on a subsequent future meeting agenda.

Agenda Item/Issue/Event: Request to give certificates of appreciation to Girl Scout Troop # 225, including: Abigail Caple, Abigail Holmes, Janessa Anderson, Bella Bennett, Cora Lane, Tarean Marta, Allie Landrith, Heidi Malone, Mercedes Malone, Summer Malone, Jayden Granillo, Alanna Canon, and Kalaia Canon.

Please answer the following so that the agenda accurately reflects the issue or concern you are bringing to the City Council:

1. Does your item require Action (vote) by the Council or is it informational only? Yes

2. Do you anticipate any financial or budgetary impact to the City from your agenda item? (If so, please explain and provide documentation of the impact) No

3. Have you addressed your issue operationally through one of the City Departments? If so, have you made contact with the appropriate Department Head or City Manager? Yes

4. Does your issue require Planning Commission action before going to the City Council? (If unsure, please check with the City Clerk's Office or City Manager) No

5. Have you provided copies of all materials, documents, maps, diagrams, etc. with this item for the Council to consider? (Submit to City Manager to be included in the Council's Agenda Packet) n/a

*Other Comments/Notes regarding this item that might be of assistance to the Council in considering your item:

Office Use only

Received: This _____ day of _____, 20____. Receiving Officer: _____



CITY OF CARLIN

101 S. 8th Street
PO Box 787
Carlin, Nevada 89822
775-754-6354
775-754-6912 FAX
www.explorecarlinnv.com

August 14, 2019

Dear Girl Scout Troop #225,

Thank you to all of the Girl Scouts in Troop #225 that participated in cleaning up around the City of Carlin. We are very grateful and appreciative of your help picking up trash in the community. A special thanks to Scout Leader Christy Anderson and Tasha Caple for facilitating this group activity, and well as Judge Teri Feasel for being involved with the project.

The City of Carlin is very lucky to have such dedicated and passionate leaders in the community. Thank you for donating your time and energy into making our streets clean and beautiful. I wish you the best in your future endeavors, and I appreciate your dedication to better the community here in Carlin.

Respectfully,

Mayor Dana Holbrook

City of Carlin

5. Special Event Liquor License for the Carlin Open Door Senior Center (For Possible Action):

- A) Review, discussion, and consideration of a Special Event Liquor License for the Carlin Open Door Senior Center for the Murder Mystery Fundraiser. The fundraiser is on September 21, 2019 at 6 p.m. Senior Center Director Ella Trujillo is the representative for the license.



Carlin Police Department
P.O. Box 969
Carlin, Nevada 89822

Dennis Fobes
Chief of Police

EST.

1872

101 South 8th Street

Phone: 775-754-2222

"Enforcement With Integrity"

Fax: 775-754-2483

August 9, 2019

MEMORANDUM

TO: Mayor and Council
VIA: LaDawn LAWSON, City Clerk
FROM: Dennis Fobes, Chief of Police

SUBJ: Special Events Liquor License Application; Results of Requisite Background Check; Ella Trujillo, Representing Carlin Senior Center.

Pursuant to the provisions of the Carlin Liquor Code, I have conducted a background check (warrants) on the above listed individual, who is the current representative for the Carlin Senior Center.

I was unable to find any information of an adverse nature which would preclude him licensing under this code.

I am therefore recommending that the Council **approve** the Special Events Liquor License for the Carlin Senior Center, in the name of Ella TRUJILLO, authorized representative.

Respectfully,

Dennis Fobes
Chief of Police

CITY OF CARLIN
APPLICATION FOR LIQUOR LICENSE

TO THE HONORABLE BOARD OF COUNCILMEN OF THE CITY OF CARLIN, IN
THE COUNTY OF ELKO, STATE OF NEVADA:

Ladies/Gentlemen:

In accordance with the City Code, 5-3-5, I hereby apply for a liquor license.

Name: Carlin Senior Center Name: Ella Trujillo

Mailing Address: PO Box 123 Mailing Address: _____
Carlin, NV 89822 _____

Social Security Number:

N/A

Social Security Number:

N/A

Date of Birth: N/A

Date of Birth: N/A

Is applicant a partnership: _____ Yes ☒ No If yes, provide names and address
of partners:

N/A

Is applicant a corporation: _____ Yes _____ No If yes, provide state and date of
incorporation as well as names and addresses of all persons involved:

Investigation and application Fee: \$ 25.00 _____

Class of license applied for:

Retail License:

-Beer and Wine Only	\$ 300.00 per year	_____
-Beer, Wine, and Liquor (First Bar)	\$ 330.00 per year	_____

Packaged License:

-Beer and Wine Only	\$ 200.00 per year	_____
-Beer, Wine, and Liquor	\$ 330.00 per year	_____

Wholesale License:

-Beer and Wine Only	\$ 210.00 per year	_____
-Beer, Wine, and Liquor	\$ 330.00 per year	_____

Fraternal, Social, and Civic Club License:

\$ 60.00 per year

Special Events License:

- Beer and Wine Only

\$ 10.00 per day

-All Liquors

\$ 25.00 per day

Total Fee Paid

License to be issued in the Business name of:

Carlin Senior Center

Business Street Address:

320 Chestnut St.

Name and address of the owner of the premises, if different from the applicant(s):

City of Carlin

If not owned by applicant(s), does the applicant have a lease for the premises to be licensed:

 Yes

 No

Date Lease Expires:

Has applicant(s), or any persons affiliated with this license request ever had a liquor license application denied, or a liquor license suspended, cancelled, revoked, restricted, or conditioned?

 Yes

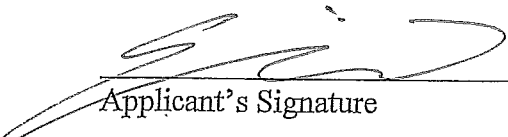
X No

If yes, attached statement.

Upon approval of this License you will need to obtain a City of Carlin General Business License and a State of Nevada Business License before the actual license will be issued.

The undersigned applicant(s), jointly and severally, hereby covenant and agree that if this application is approved and a license granted, any license granted will be accepted by the applicant(s) subject to the terms, conditions and provisions of Carlin City Code, Section 5, Chapter 3, entitled "LIQUOR REGULATIONS" and such other rules and regulations as may at any time hereafter be adopted or enacted by resolution or ordinance by the Board.

Dated this 1 day of August, 2019.


Applicant's Signature

Applicant's Signature

**Submit To: City of Carlin
PO Box 787
Carlin, NV 89822**

Phone: 775-754-6354

Fax: 775-754-6912

6. 2019 Annual Indebtedness Report, 5-Year Capital Improvement Plan, Debt Management Policy, and Information on Chief Financial Officer (For Possible Action):

- A) Review, discussion, and possible approval of the 2019 City of Carlin Indebtedness Report, 5-Year Capital Improvement Plan, Debt Management Policy, and Information on Chief Financial Officer.

2019
CITY OF CARLIN
STATE OF NEVADA

ANNUAL REPORT AS REQUIRED PURSUANT
TO:

NEVADA REVISED STATUTES
DEBT MANAGEMENT COMMISSION ACT
NRS 350.013

Indebtedness Report
5-Year Capital Improvement Plan
Debt Management Policy
Information on Chief Financial Officer

DEBT MANAGEMENT POLICY - CITY OF CARLIN, NEVADA

Limitations on Debt Required by Carlin City Charter

The Carlin City Charter, Article VII, Section 7.010 limits debt that may be incurred by the city as follows:

1. The City shall not incur indebtedness in excess of 20 percent of the total assessed valuation of the taxable property within the boundaries of the City.
2. In determining any debt limitation under this section, there shall not be counted as indebtedness:
 - (1) Any revenue bonds, unless the full faith and credit of the City is also pledged to their payment.
 - (2) Any special assessment bonds, although a deficiency in the proceeds of the assessments is required to be paid from the general fund of the City.
 - (3) Any short-term securities issued in anticipation of and payable from property taxes levied for the current fiscal year.

The limitations set by the Carlin City Charter on debt that may be incurred by the City and reflective of the current fiscal year's assessed valuation of taxable property within the city are detailed in the chart that follows:

Assessed Valuation per 2018-2019 Budget	\$37,759,088
Debt Limitation (maximum allowed debt)	\$ 7,551,818
Outstanding Indebtedness June 30, 2019	\$ 131,035
Debt Limitation net of outstanding indebtedness	\$ 7,420,783

Ability to Afford Existing and Future General Obligation Debt

Sufficient funds are available through the General Fund and Debt Service Fund. The chart below details sources of funds and payment of outstanding debt.

Description of Debt	Source of Repayment Funds	Annual Amount
Other Debt – 30 Year USDA Loan for Senior Center	Transfer from General Fund and Capital Project Fund to Debt Service Fund	\$12,100

Capacity to Incur Future Debt without Exceeding Applicable Debt Limits

As of June 30, 2019, the City of Carlin has total outstanding debt in the amount of \$131,035. This figure represents 2% of the maximum allowed under statute (20% of assessed value of property within the City).

Current Total Debt	\$131,035
Assessed Value of Property FY 2018-2019	\$37,759,088
Debt Limit (20% of Assessed Property Value)	\$7,551,818
Excess Debt Limit currently not Used by City	\$7,420,783
Percentage of Debt Limit Unused	98%

General Obligation Debt Payable from Ad Valorem Taxes Per Capita

As of June 30, 2019 the City of Carlin has no outstanding leases, mortgages, warrants or special assessment bonds. General Obligation/Revenue Bond debt is not paid from ad valorem taxes.

The Medium Term financed loans and Other Debt loan obligation are paid through transfers from the City's General Fund to the Debt Service Fund. To the extent that the General Fund contains revenue from ad valorem taxes these obligations are partially repaid from local ad valorem taxes.

The chart below details the total anticipated General Fund revenues for FY 2019 – 2020 and the percentage of these revenues that is comprised of ad valorem taxes. The percentage of debt that is paid through these ad valorem taxes along with the cost of debt repayment per capita is also indicated.

Total General Fund Revenues	\$2,587,746
General Fund Revenue from Ad Valorem Taxes Prior FY	\$435,246
Percentage of General Fund Revenue from Ad Valorem Tax	17%
Transfers from General Fund for Debt Service (MTF and Other)	\$12,100
Transfers to Debt Service from Ad Valorem Taxes (18% of General Fund Revenues)	\$2,178
City Population FY 2017 – 2018 from State Demographer	2,617
Per Capita Costs of Debt Service from Ad Valorem Taxes	\$0.83

General Obligation Debt Payable from Ad Valorem Taxes as a Percentage of Assessed Valuation of all Taxable Property within the Boundaries of the Municipality

General Obligation/Revenue Bond debt is not paid from ad valorem taxes (see above). Medium Term Financing and Other long-term debt is paid from transfers from the General Fund to the Debt Service Fund.

The percentage of Medium Term and Other Debt repaid from ad valorem taxes is discussed in the chart below:

Total Transfers from General Fund for Debt Service (MTF and Other)	\$12,100
Transfers to Debt Service from Ad Valorem Taxes (18% of General Fund Revenues)	\$2,178
Assessed Valuation of Property within City Boundaries	\$37,759,088
Ad Valorem Taxes used for Debt Service as a Percentage of Assessed Valuation	.01%

Policy Regarding Manner in Which Municipality Expects to Sell Its Debt

There are no plans to sell any City of Carlin debt during fiscal year 2019-2020. Should a decision be made to do so, the debt will be sold through revenue bonds, medium term financing or other debt. Where possible, grants may be used to reduce or eliminate debt.

Sources of Money Projected to be Available to Pay Existing and Future General Obligation Debt

Existing debt is paid from these previously discussed sources:

General Obligation/Revenue Bond – As of June 30, 2019 the City of Carlin has no outstanding leases, mortgages, warrants or special assessment bonds.

Medium Term Financing and Other Debt Loan – Paid from intergovernmental tax revenue, fees and ad valorem taxes received into the General Fund and transferred to the Debt Service Fund.

Future Debt will be paid through additional transfers from the General Fund and other appropriate funds to the Debt Service Fund. Where applicable, funding will be obtained through grants or additional General Obligation, Medium Term or Other Debt financing. All additional financing, if any, will be within the statutory debt limits discussed above.

Operational Costs and Revenue Sources for Ensuing 5 Fiscal Years Associated with Each Project Included in the Plan for Capital Improvement, if those costs and revenue are expected to affect the tax rate

All capital projects, operational costs and items included in the current 5-year Capital Improvement Plan will be funded through the General Fund and current revenue sources of other indicated Funds.

The Capital Improvement Plan includes, improvements and renovations are planned for City property, Park and Equestrian Center Facilities, as well as required replacement and upgrades to equipment including the Storage Tanks for Water and the control system to operate the water and sewer system. There is no expectation that funding these projects and operations will affect the tax rate.

Summary of Indebtedness Fiscal Year 2019-2020

GENERAL OBLIGATION/REVENUE BONDS

As of June 30, 2019 the City of Carlin has no outstanding leases, mortgages, warrants or special assessment bonds.

LEASES, MORTGAGES, WARRANTS & SPECIAL ASSESSMENT BONDS

As of June 30, 2019 the City of Carlin has no outstanding leases, mortgages, warrants or special assessment bonds.

OTHER DEBT

As of June 30, 2019 the City of Carlin has one outstanding loan debt classified as "Other Debt" as detailed in the chart below:

Purpose	Payable to	Issue Date	Term	Interest Rate	Original Amount	Annual Payment	Balance	Final Payment Date
Construction Of new Senior Citizen Center	USDA	6/30/04	30 Years	4.38%	\$200,000	\$12,100	\$131,035	06/20/2034

INFORMATION REGARDING THE CHIEF FINANCIAL OFFICER

The Chief Financial Officer of the City of Carlin is:

Madison Mahon, City Manager
City of Carlin
101 South 8th St.
PO Box 787
Carlin, NV 89822
775-754-6354 (Office)
775-754-6912 (Fax)
Email at:
Mmahon@cityofcarlin.com

Report Prepared by:

Signature Madison Mahon Date 7/31/2019

Madison Mahon
City Manager, City of Carlin

This Annual Report, which includes;

- Indebtedness Report
- 5-Year Capital Improvement Plan
- Debt Management Policy
- Information on the Chief Financial Officer

for the City of Carlin, Nevada was read and reviewed at the August 14, 2019 regularly scheduled City Council Meeting. A motion to approve the Report and Plan was made by Councilperson xxxxxxxxxx, seconded by Vice Mayor xxxxxxxxxx and passed by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

City of Carlin

Dana Holbrook, Mayor

ATTEST:

LaDawn Lawson / City Clerk

7. Irismedical Ambulance Billing Contract (For Possible Action):

- A) Review, discussion, and possible approval of a 3-year contract with Irismedical to provide ambulance billing services to the City of Carlin. A 1-year contract was previously approved, however, Irismedical has stated that a 1-year contract is not justifiable with the cost and amount of set-up that is required by Irismedical.



City Council Agenda Request

City of Carlin

PO BOX 787

Carlin, NV 89822

Phone: 775-754-6354 Fax: 775-754-6912

Applicant/Responsible Party: _____ Cameron Kinney _____

Address: _____ 410 Camp St. Carlin, NV 89822 _____

Email: _____ ckinney41@gmail.com _____ Telephone: _____ 775-388-4831 _____

Date of the Event (If Applicable): _____ N/A _____

Location (If Applicable): _____ N/A _____

Date of desired Council Meeting for consideration: _____ 7-14-19 _____

(Council meetings are usually held the 2nd and the 4th Wednesdays of the Month, unless otherwise scheduled.)

*Agenda request items **MUST** be submitted **at least a minimum of TWO (2) weeks** prior to the desired Council Meeting and may be placed on a subsequent future meeting agenda.

Agenda Item/Issue/Event: _____ Review discussion and possible approval of a 3 year contract with Iris Medical to provide ambulance billing services to the City of Carlin. Previously a 1 year contract was approved, however, after meeting with Michael Black it was discussed that a 1 year contract isn't justifiable with the cost and amount of set up that is required by Iris Medical. _____

Please answer the following so that the agenda accurately reflects the issue or concern you are bringing to the City Council:

1. Does your item require Action (vote) by the Council or is it informational only? _____ Yes _____

2. Do you anticipate any financial or budgetary impact to the City from your agenda item? (If so, please explain and provide documentation of the impact) _____ No _____

3. Have you addressed your issue operationally through one of the City Departments? If so, have you made contact with the appropriate Department Head or City Manager? _____ Yes, this has been up for discussion at a previous council meeting _____

4. Does your issue require Planning Commission action before going to the City Council? (If unsure, please check with the City Clerk's Office or City Manager) _____ No _____

5. Have you provided copies of all materials, documents, maps, diagrams, etc. with this item for the Council to consider? (Submit to City Manager to be included in the Council's Agenda Packet) _____ Yes _____

Office Use only

Received: This _____ day of _____, 20____. Receiving Officer: _____

*Other Comments/Notes regarding this item that might be of assistance to the Council in considering your item: _____ The 3 year contract was discussed in the meeting that was held with LaDawn Lawson, Michael Black, Kristen Mcqueary and myself. It was noted that there is a termination clause within the contract if either party is in breach of the provisions within the contract. My recommendation is to move forward with the 3 year contract. _____

The City of Carlin is an Equal Opportunity Provider and Employer

Service Agreement

This Agreement is entered into between **Medical Management Services, Inc. DBA irismedical**, a Utah Corporation, hereinafter referred to as “**Contractor**” and **City of Carlin** hereinafter referred to as “**Company**”. Contractor and Company are herein collectively referred to as the “Parties”, or singly as a “Party”.

In consideration of the mutual promises hereinafter set forth, and for other good and valuable consideration, the Parties agree as follows:

1. Services By Contractor. Pursuant to the terms and conditions of this Agreement, Contractor shall perform the following services for Company.
 - 1.1 Assign an account manager.
 - 1.2 Install and maintain telephone lines for billing inquiries.
 - 1.3 Receive patient charts and documentation from Company.
 - 1.4 Verify patient data prior to sending bill and/or statement.
 - 1.5 Provide appropriate ICD-10, and HCPC codes for all Company ambulance transport services provided
 - 1.6 Prepare and transmit ambulance transport bills, statements, insurance forms, and general letters to responsible parties.
 - 1.7 Direct banking procedures and functions through a Company specified bank.
 - 1.8 Post and document payments made to Company.
 - 1.9 Document and refund overpayments.
 - 1.10 Perform pre-collection services on unpaid accounts.
 - 1.11 Assign unpaid accounts to a professional collection agency.
 - 1.12 Monitor unpaid accounts assigned to a professional collection agency.
 - 1.13 Provide daily, monthly, and annual reports as reasonably required by Company.
 - 1.14 Meet with Company, each month to reconcile the previous month’s services, and discuss any other pertinent issues.

- 1.15 Create and update fee profiles, based on the latest fees allowed by third party carriers and as directed by the Emergency Medical Services.
- 1.16 Present in-service educational programs to all personnel, as information becomes available.
- 1.17 The availability of Company's books, documents and records shall be subject at all times to all applicable legal requirements, including without limitation, such criteria and procedures for seeking and obtaining access that may be promulgated by the Secretary by regulations. The provisions of 3.3.1, 3.3.4, 3.3.7, and 3.3.9 shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

Company's Obligations. Pursuant to the terms and conditions of this Agreement, the Company shall timely perform the following obligations:

- 2.1 Maintain and make available to Contractor all patient information identified for coding, billing, and collection activities.
- 2.2 Company will provide patient demographic information and run sheet information weekly.
- 2.3 During the period of this Agreement and for each calendar month following termination of services hereunder, pay on a monthly basis (on or before the 20th day of calendar month following month of funds collection) a fee of **6.5%** of monies for ambulance transport accounts collected and deposited into Company account.
- 2.4 Meet and/or teleconference with Contractor, each month to reconcile the previous month's services and discuss any other pertinent information.

3. General:

- 3.1 Effective Date and Amendment. This Agreement shall become effective as of _____, 2019, and shall continue for three (3) years, with a continuing annual renewal, unless otherwise specified or requested thereafter.
- 3.2 Performance Standard. Subject to Company's timely performance of its obligations hereunder to be performed by it, during the period of this Agreement, Contractor shall perform the services outlined in Section 1. above efficiently and professionally.

- 3.3 Security and Confidentiality. If Contractor receives any individually identifiable health information from Company ("Protected Health Information" or "PHI"), or creates or receives any PHI on behalf of Company, Contractor shall maintain the security and confidentiality of such PHI as required of Company by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the regulations promulgated thereunder. Without limiting the foregoing:
- 3.3.1 Contractor shall not use PHI otherwise than to perform its services as expressly provided by this Agreement, or as required by law. Contractor may use PHI for purposes of managing its internal business processes relating to its functions under this Agreement. A client will be provided access, at the request of Ambulance Provider, and in a timely manner, within 5 days of receipt, to Protected Health Information in a Designated Record Set, as directed by Ambulance Provider, to an individual in order to meet the requirements under 45 CFR Section 164.524 Sub Section c 4.
- 3.3.2 (a) Contractor shall not disclose PHI to any third party (other than members of Contractor's workforce and third parties which need to know PHI in connection with the performance of Contractor's services under this Agreement), except as approved by Company in writing. Any such disclosure shall be made only upon the written agreement of the third party to be bound by the provisions of this Section 3.3, for the express benefit of Contractor and Company.
- (b) Contractor shall not disclose PHI to any member of its workforce unless Contractor has advised such person of Contractor's obligations under this Section 3.3 and of the consequences for such person and for Contractor of violating them. Contractor shall take appropriate disciplinary action against any member of its workforce who uses or discloses PHI in contravention of this Agreement.
- 3.3.3 Contractor shall use appropriate safeguards to prevent use or disclosure of PHI otherwise than as permitted by this Agreement. Contractor shall provide Company with such information concerning such safeguards as Company may, from time to time request in writing, and shall, upon reasonable written request, give Company access for inspection and copying to Contractor's facilities used for the maintenance or processing of PHI, and to its books, records, practices, policies and procedures concerning the use and disclosure of PHI, for the purpose of determining Contractor's compliance with this Agreement.

- 3.3.4 Contractor shall maintain a record of all disclosures of PHI made otherwise than for the purposes of this Agreement, including the date of the disclosure, the name and, if known, the address of the recipient of the PHI, a brief description of the PHI disclosed, and the purpose of the disclosure. Contractor shall make such record available to Company within a reasonable time period of its written request.
- 3.3.5 Contractor shall report to Company any known unauthorized use or disclosure of PHI by Contractor or its workforce or contractors, and the remedial action taken or proposed to be taken with respect to such use or disclosure.
- 3.3.6 If Company is required by law to obtain the following undertaking from Contractor, Contractor shall make its internal practices, books, and records relating to the use and disclosure of PHI received from Company (or created or received by Contractor on behalf of Company) available to the Secretary of the United States Department of Health and Human Services, for purposes of determining the Company's compliance with HIPAA.
- 3.3.7 Upon the enactment of any law or regulation affecting the use or disclosure of PHI, or the publication of any controlling decision of a court of the United States or of Nevada relating to any such law, or the publication of any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation, Company may, by written notice to Contractor, amend this Agreement in such manner as Company determines necessary to comply with such law or regulation. If Contractor disagrees with any such amendment, it shall so notify Company in writing within thirty (30) days of Company's notice. If the Parties are unable through good faith negotiations to agree on an amendment within thirty (30) days thereafter, either of them may terminate this Agreement on written notice to the other.
- 3.3.8 Without limiting the rights of the Parties pursuant to Section 3.4 of this Agreement, if Contractor breaches its obligations under this Section 3.3, Company may, at its option:
- (a) Exercise any of its rights of access and inspection under subsection 3.3.3 of this Section 3. and
 - (b) Require Contractor to submit a plan of monitoring and reporting, as Company may reasonably determine necessary to maintain compliance with this Agreement; and such plan shall be a part of this Agreement. Company's remedies under this subsection 3.3.8 and Section 3.4 shall be cumulative, and the exercise of any remedy shall not preclude the exercise of any other.

- 3.3.9 Upon termination of this Agreement Contractor shall return or destroy all PHI that it maintains in any form, and shall retain no copies of such information or, if the Parties agree that return or destruction is not feasible, it shall continue to extend the protections of this Agreement to such information, and limit further use of the information to those purposes that make the return or destruction of the information infeasible.
- 3.4 Termination. If either Party commits a breach of the provisions of this Agreement, this Agreement may be terminated upon ninety (90) days written notification by the Party alleging the breach, delivered to the other Party unless the breach is resolved within such period. If the breach is not resolved by the end of such ninety (90) days, this Agreement shall be deemed terminated as at the expiration of such ninety (90) day period. Any payments or other obligations that are due, become due, or to be performed by the date of or after termination shall continue and be enforceable as continuing obligations.
- 3.4.1 This agreement may also be terminated following the procedure and with the conditions described in Section 3.4 if such action is determined to be in the best interest of either Party.
- 3.5 Independent Contractor. The relationship of Contractor to Company during the period of this Agreement shall be that of an independent contractor. Contractor shall not be considered, under the provisions of this Agreement, or otherwise, as having an employee or partner status with Company and vice versa, or as being entitled to participate, or require participation in any insurance programs, fringe benefits, or retirement plans of Company; nor shall Company be obligated to withhold any income tax on fee payments made to the Contractor pursuant to this Agreement.
- 3.6 Tax Withholding. Contractor expressly agrees to assume responsibility for withholding and/or paying promptly, and according to law, and Federal and State income taxes, FICA contributions, and other taxes owing on the fees paid by Company under the terms of this Agreement with respect to its own employees. Contractor shall hold Company harmless from any liability regarding the obligations mentioned in this Section 3.6.
- 3.7 Subcontractors and Assigns. The work required of Contractor under this Agreement shall not be delegated to any other person or entity, and no right or obligation of this Agreement shall be assigned by either Party without the express written consent of the other Party.
- 3.8 Binding. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.

- 3.9 Notice. Any notice required or desired to be given hereunder shall be deemed sufficient if sent by certified U.S. mail, postage prepaid, return receipt requested, and addressed to the Parties as follows:

Marsha Black, CPC, CEO
Medical Management Services Inc. City of Carlin Ambulance Provider
563 West 500 South Ste 120
Bountiful, Utah 84010

- 3.10 Attorneys' Fees and Interest. In the event that either Party should be required to retain an attorney because of default or breach of the other Party and to pursue any remedy provided by law or equity, the non-breaching or non-defaulting Party shall be entitled to reasonable attorneys' fees, costs of discovery and all other costs, expenses and fees related to pursuing any remedy, whether or not the matter is actually litigated. All amounts owing under this Agreement which are not timely paid, shall be subject to the accrual and payment of interest at the annual rate of seven percent (7.0%) which shall commence to accrue as at the date such amount(s) become due.
- 3.11 Authorized Representatives. The undersigned signatories to this Agreement hereby represent that they are the duly authorized representatives for the Parties for whom they are executing this Agreement as identified herein and that they have the authority to execute this Agreement on behalf of the Party whom they represent.
- 3.12 Entire Agreement. This Agreement sets forth the entire understanding the between Contractor and Company and may not be modified except in writing signed by both Parties.
- 3.13 Indemnity. Contractor hereby agrees to indemnify and hold harmless Company, its officers, employees, members, representatives, and agents, from any loss, claim, cost or damage, of any kind or nature, including reasonable attorneys' fees and other costs of defense arising out of the gross negligence or willful misconduct of Contractor in the performance of its obligations or work pursuant to this Agreement.
- 3.14 Jurisdiction. Jurisdiction and venue will be in Nevada.

IN WITNESS WHEREOF, the Parties sign the foregoing Agreement through their respective representatives as of _____.

Medical Management Services, Inc.

City of Carlin

Signature

Signature

Date

Date

Attest LaDawn Lawson Carlin City Clerk

:

8. Old Catholic Church Restoration (For Possible Action):

- A) Review, discussion, and consideration of directing City staff on how to pursue the possible restoration of the Old Catholic Church at 923 Main Street, APN 002-193-004. What is the expected use of the building? Should the City manage the project and any grants associated with restoration?

Vice Mayor Lincoln Litchfield:

- * Reporting on Title 3, Zoning.
- * Reporting on Memorial Day Services

Council Member Margaret Johnston:

- * Reporting on the Uses of the City Buildings and the creation of a Beautification Committee.
- * Reporting on Dédication of the Carlin 13 Memorial Plaque on July 4, 2019.
- * Reporting on Carlin Clean Up, June 8-16.

Council Member Pam Griswold

- * Reporting on Parks and Recreation meeting on June 11, 2019.

Council Member Cameron Kinney

3. Old Catholic Church (For Possible Action):

Discussion and possible action on how to handle the repairs and restoration of the building, the Old Catholic Church located at 923 Main Street, aka APN 002-193-004. What is the expected use of the building? Is the City in the best position to apply for grants and manage the project? A private non-profit entity or a government entity can apply for grants through the Commission for Cultural Centers and Historic Preservation.

Rebecca Palmer of Nevada State Historic Preservation Office said next grant cycle will start accepting letters of intent in August. The letter should include who is applying, what the plan is for rehabilitation, what is the significance of the building, how old the building is, what the use of the building will be. To qualify for this grant, the building must be eligible for registry on the historic buildings.

The deed to the City of Carlin is pending through Elko County and/or Elko County Treasurer.

4. City Manager (For Possible Action):

Madison Mahon, new City Manager, will start June 19, 2019. Department Heads and employees are invited to meet Ms. Mahon on June 19, 2019, in the morning of June 19, 2019, at the Carlin Administration Building.

5. Ambulance Billing (For Possible Action):

Discussion and review of electronic lock boxes to use with Medical Management Services, Inc., dba irismedical Billing. The Interim City Manager suggests using Nevada State Bank because of the established relationship between the bank and the City. It is unknown at this time how many documents will need to be scanned into the lock box.

6. Friends of the Library (For Possible Action):

Discussion and possible approval of adding the new Friends of the Library building (Old Post Office, 372 8th Street, Carlin) to the City's insurance. The Friends of the Library

9. APPROVAL of MINUTES (For Possible Action):

- A) Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes, for June 26, 2019, July 10, 2019, and July 24, 2019, and all other matters related thereto. Draft minutes are available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**June 26, 2019
7:00 pm**

Call to Order and Roll Call

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 7:00 p.m.

Council Members Present:

Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Pam Griswold
Councilperson Margaret Johnston
Councilperson Cameron Kinney

Council Members Absent:

None

Staff:

LaDawn Lawson, City Clerk
Carlos Esparza, Public Works Director
Dennis Hobbs, Police Chief
Linda Bingham, Fire Department Chief
Mia Sexton, Code Enforcement Officer

Public:

Pledge of Allegiance

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

Municipal Code:1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his

address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

There was no public comment.

PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF INDIVIDUAL AGENDA ITEMS.

2. City Council Members Report (Non-Action Item):

Mayor Dana Holbrook: Reported that on July 13, 2019, he would be hosting a City Employee Appreciation dinner from 12 pm to 5 pm. He invited all the Council to attend and the Carlin Fire and Ambulance Volunteers.

Vice Mayor Lincoln Litchfield: Remember the July 4th celebration.

Council Member Margaret Johnston:

- * Reporting on Dedication of the Carlin 13 Memorial Plaque on July 4, 2019. The Dedication Ceremony will be at 9:00 a.m. at the Carlin Cemetery we have the Chinese Railroad Association coming and a group from San Francisco is coming. The plaque that was shown at a council meeting a couple of meetings ago will be placed at the graves. Jay Duke is doing this work for us.
- * Reporting on Carlin Clean Up, June 8-16. They took 12 junk cars, 2 boats, 92 loads to the brush pile, 291 loads to the dumpsters, 102 loads to the scrap metal pile, 26 non refrigerator appliances, 16 refrigerators, and 119 tires.

Council Member Pam Griswold
No Report.

Council Member Cameron Kinney

- *Reporting on Ambulance billing meeting on June 17, 2019. Myself, Kristin McQueary, and LaDawn Lawson met with Michael Black a representative for IRIS Medical. The lockbox is one thing they need setup to get started doing the billing. LaDawn Lawson has been working with Norma Noonan of Nevada State Bank regarding this and they have a few more questions to get answered before completing the setup. IRIS Medical had several things that needed to be completed prior to starting to bill for us. Michael Black did say that they were not be able to take the

billing from the old billing company because IRIS Medical assumes the responsibility for billing for the City of Carlin and if something was not coded correctly they would be liable, therefore they are not willing to take on any billing from REMSA.

3. Contract with full-time City Manager Madison Mahon (For Possible Action):

- A) Discussion and consideration of contract with Madison Mahon for full time Carlin City Manager position. The salary offered is \$50,960.00, with city benefits. The offer includes an increase of \$10,000 to base salary if the Manager lives within the City of Carlin.

Vice Mayor Lincoln Litchfield made a motion to approve the contract with the changes with Madison Mahon for the full time Carlin City Manager position at a salary offered of \$50,960.00 with city benefits which includes in the contract an increase of \$10,000 to base salary if she decides to move to Carlin with a start date of July 19, 2019. Council Member Margaret Johnston seconded the motion. Motion Carried.

- B) Swearing In of City Manager Madison Mahon

Mayor Dana Holbrook conducted the swearing in of Madison Mahon as the Carlin City Manager by having her take the Oath of the City of Carlin.

4. Nevada Public Agency Insurance Pool/PACT (For Possible Action):

- A) Presentation by Wayne Carlson of the Pool/Pact on renewal of City insurance through the Pool, in conjunction with local agent Leah Gregory from Gregory Insurance.

No Action Taken.

- B) Acceptance and approval of renewal proposal from Nevada Public Agency Insurance Pool and approval from payment from the fiscal year 2019-2020 budget in the amount of \$83,546.07. The payment should be made out to Gregory Insurance.

Vice Mayor Lincoln Litchfield made a motion to approve the renewal proposal from the Nevada Public Agency Insurance Pool for fiscal year 2019-2020 budget in the amount of \$83,546.07 payable to Gregory Insurance. Council Member Cameron Kinney seconded the motion. Motion Carried.

- C) Discussion and consideration of adding the Old Catholic Church (APN 002-193-004; 923 Main Street) and Friends of the Library (APN 002-093-004; 372 8th Street). Pursuant to Leah Gregory, Gregory Insurance, there will be no additional cost to the City liability insurance at this time.

It was discussed that the Friends of the Library building, APN 002-093-004; 372 8th Street had already been approved and added to the City's insurance policy.

Council Member Pam Griswold made a motion to add the Old Catholic Church, APN 002-193-004, located at 923 Main Street, to the City's insurance policy with Gregory Insurance with no additional cost to the City's liability insurance at this time. Vice Mayor Lincoln Litchfield seconded the motion. Motion Carried.

5. City of Carlin Priorities (For Possible Action):

Review, discussion and consideration of ranking City priorities to assist the new City Manager. This list is compiled from comments made by employees, residents, and elected officials.

- *NDF honor camp crew issue. Follow up meeting set Aug. 1, 2019,
- *Economic Development, next NNEDA meeting is July 24, 2019
- *Infrastructure improvements
 - Water and sewer capacity, roads, building maintenance including roofs
- *Increase fees on enterprise funds to more completely recover costs and fund depreciation. The water, sewer, and ambulance fee schedules need to be updated.
- * Technology upgrade – both hardware and software. New hardware and software is needed for financial reports, public records and public records management. Both Caselle and Microsoft Windows are no longer going to support the older versions used by the City of Carlin. This is a priority for City Management.
- *Fire Department Building completion, including telephone line relocation – letter from Carlin City Building Office Joe Lindsey
- *Housing – the lack of newer and affordable housing is an issue for recruiting for both the City of Carlin and other employers like NDF
- *Curb Appeal – Pride in City
- *Review and update policies and procedures
- *Team Building exercises for city employees and departments
- *Project follow through – the Preliminary Engineering Report needs to be completed.
- *Protocol for use of contracted professionals such as City Attorney, City Engineer
- *Ambulance Billing
- *Code Enforcement
- *Procuring grants for City projects
- *Updating the Budget process

The interim City Manager suggests the Council select five priorities as a starting point for the new full-time City Manager.

Vice Mayor Lincoln Litchfield made a motion listing the priorities for the Carlin City Manager to focus on are infrastructure, technology, Fire Department Building, Housing and Senior Housing. These are in no particular order. Council Member Cameron Kinney seconded the motion. Motion Carried.

6. Fire Department (For Possible Action):

- A) Ambulance Billing update inclusive of new patient reporting program Image Trend Elite, iris medical, and Nevada State Bank electronic lockbox.

No Action was Taken.

- B) Fire Department Building completion – steps to be taken, inclusive of moving telephone line. The City of Carlin has set aside \$250,000.00 in the fiscal 2019-2020 budget to go towards getting the building's certificate of occupancy. See letter dated Jan. 30, 2018, from Building Official Joe Lindsey. One suggestion is to go out to bid with alternative additives.

No Action was Taken.

7. Code Compliance:

Report on code compliance “fix-it” tickets in conjunction with Carlin Clean Up.

Code Enforcement Officer Lila Sexton gave an update on the “fix-it” ticket.

No Action was Taken.

8. Special Event Liquor License for the American Legion, Post #32 (For Possible Action):

Review, discussion and consideration of a Special Event Liquor License for the American Legion Post #32 for the 4th of July in the Carlin City Park. Commander Lincoln Litchfield will be the authorized representative. The American Legion intends on serving from 10 a.m. to 6 p.m.

Council Member Lincoln Litchfield disclosed that he is the Commander of the American Legion Post #32 and the authorized representative for the Post. He will not receive any monetary gain from the passing of this Special Event Liquor License and doesn't have any conflict with this item.

Council Member Pam Griswold made a motion to approve a Special Event Liquor License for the American Legion Post #32 for the 4th of July in the Carlin City Park serving from 10 a.m. to 6 p.m. Council Member Cameron Kinney seconded the motion. Motion Carried.

9. Fiscal year 2018-2019 Budget,(For Possible Action):

- A) **Resolution 2019-03:** Review, discussion and consideration of City of Carlin Resolution 2019-03: A Resolution to Augment the Parks and Recreation Fund #2 For 2018-2019 Budget of the City of Carlin. The City received unanticipated resources in

the amount of \$42,984.00. The appropriations shall be increased from \$83,723.00 to \$126,707.00.

Consultant Bernardo Sandoval gave a short report on the reason for the Augmentation.

Council Member Cameron Kinney moved to approve Resolution 2019-03: A Resolution to Augment the Parks and Recreation Fund #2 for 2018-2019 Budget of the City of Carlin. The appropriations have been increased from \$83,723.00 to \$126,707.00. Council Member Pam Griswold seconded the motion. Motion Carried.

- B) Resolution 2019-04, discussion and consideration of City of Carlin Resolution 2019-04: A Resolution Transferring Monies in the General Fund and Utility Fund at the End of the 2018-2019 Budget Year. The City proposes to transfer monies from the City Manager salaries and benefits, from the contingency and from the water system capital outlay funds to cover shortfalls in various departments.**

Consultant Bernardo Sandoval explained the need for the Transfers to comply with the State Auditing requirements.

Council Member Pam Griswold made a motion to approve City of Carlin Resolution 2019-04: A Resolution Transferring Monies in the General Fund and Utility Fund at the End of the 2018-2019 Budget Year of \$54,500 in the General Fund and \$68,700 in the Utility Fund to cover shortfalls in various Departments. Council Member Cameron Kinney seconded the motion. Motion Carried.

10. APPROVAL of MINUTES (For Possible Action):

- A) Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes, for May 22, 2019, and all other matters related thereto. Draft minutes are available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.**

Council Member Cameron Kinney moved to approve the Carlin City Council Regular Meeting Minutes for May 22, 2019. Council Member Pam Griswold seconded the motion. Motion Carried.

11. APPROVAL of Expenditures (For Possible Action):

- A) Review, discussion and possible approval of City expenditures for the period 06/08/2019 to 06/21/2019, and all other matters related thereto. The expenditure list is available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.**

Council Member Pam Griswold made a motion to approve the City expenditures for the period of 06/08/2019 to 06/21/2019 and all related

matters. Vice Mayor Lincoln Litchfield seconded the motion. Motion Carried.

- B) Review, discussion and possible approval of invoices from Farr West Engineering for 2019 Chip Seal project and the waterline replacement project for a total amount of \$23,575.35.

Vice Mayor Lincoln Litchfield made a motion to approve the invoices from Farr West Engineering for the 2019 Chip Seal project and the waterline replacement project for a total amount of \$23,575.35. Council Member Cameron Kinney seconded the motion. Motion Carried.

12. PUBLIC COMMENTS: (Non-Action Item)

Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

Kristin McQueary thanked the Council for the opportunity to serve as the part-time interim City Manager. She stated she did not know of all the hidden treasures that Carlin has, like the Chinese Gardens. She has learned a lot about Carlin she did not know and has been amazed at how active the Council is in their community. She would like to give kudos to the LaDawn Lawson, Heather Trujillo, and Melinda Harris for keeping the city on track without a city manager. She would like to also thank the other Department Heads for their help and answering her questions Carlos Esparza, Dennis Fobes, and Ella Trujillo. Every department has been very responsive. Carlin is now on my Facebook and I have really enjoyed my time here.

13. Adjournment (For Possible Action):

Council Member Cameron moved to adjourn the meeting at 8:46 p.m. Council Member Margaret Johnston seconded the motion. Motion Carried.

Approved:

Attest:

Mayor Dana Holbrook

Carlin City Clerk LaDawn Lawson

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**July 10, 2019
7:00 pm**

The public may address the Board on agenda items as they are reviewed, at the discretion of the presiding officer or during the time reserved for Comments by the General Public, after being recognized by the presiding officer. The Public and all persons addressing the Board must abide by the requirements of the Carlin Municipal Code 1-6-11, detailed at the Public Comment section of this agenda.

Note: The Mayor or Vice Mayor Reserves the Right to Change the Order of the Agenda. Additionally, the Council may, by majority vote, combine two or more agenda items for consideration or may remove any item from the agenda or delay consideration to a future City Council Agenda.

Call to Order and Roll Call

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 7:00 p.m.

Council Members Present:

Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Pam Gutsch
Councilperson Margaret Johnston
Councilperson Cameron Kinney

Council Members Absent:

None

Staff:

LaDawn Lawson, City Clerk
Carlos Esparza, Public Works Director
Linda Bingaman, Carlin Fire Department Chief
Roger Curry, Carlin Fire Department Assistant Chief

Public:

Lt. Kenneth Harran

Tim Garrett
Linsey Brazeal
Hoot Brazeal
D'Anne Wright
Paul Bradshaw
Tom Bingaman
Donnetta Skinner
Jan Brizee
George Blood
Kacey KC
Gayle Zomar
Mike Tangreen
Fred Montes de Oca
Bruce Cosens
Colleen Lafferty
John Christopherson
Mike Griswold
Slade Sanborn

Pledge of Allegiance

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(i) (I & II) this time is devoted to comments by the general public and possible discussion of these comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

Municipal Code 1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF INDIVIDUAL AGENDA ITEMS.

- a) Linsey and Hoot Brazeal expressed concerns with the mosquito spraying and the road work done on Tomera Ranch Road.

- b) Gayle Zomar also expressed concern with too much gravel on the Chinese Garden road.

2. City Council Members Report (Non-Action Item):

Mayor Dana Holbrook: No Report.

Vice Mayor Lincoln Litchfield:

-Alternative mosquito abatement solutions

Vice Mayor Lincoln Litchfield reported the BTI, Vanilla Extract, Coffee crystals, and dragon flies are good alternative resources for mosquito abatement. Some of these resources will attack the larva and babies. Others suggested planting of fish and use of bat boxes.

Council Member Margaret Johnston:

-Thank you for 4th of July Celebrations

-Old Catholic Church update

Council Member Margaret Johnston reported the 4th of July Celebrations was a great success and the dedication of the 13 Chinese went very well. The old Catholic Church looks have been changed and there are many volunteers wanting to help with this project.

Council Member Pam Griswold: No Report.

Council Member Cameron Kinney: No Report.

3. NDOC Community Trustee Crews(For Possible Action):

- A) Discussion and consideration of the Nevada Division of Forestry's suggestion to use NDOC CT (Community Trustee) nine (9) man crews prior to the next scheduled meeting with NDOC on August 1, 2019.

Vice Mayor Lincoln Litchfield made a motion to approve Public Works Director Carlos Esparza to get with Nevada Division of Forestry and Nevada Department of Correction and facilitating up to a 9 man crew and all the logistics behind that and have the City Manager look into the liability for the City. Council Member Margaret Johnston seconded the motion. Motion Passed.

4. Fire Department (For Possible Action):

- A) Discussion and consideration of moving the part-time employment offer (80 hours per pay period) for Fire Department employee Floyd Davey to a full-time employment

designation (90 hours per pay period). Discussion to include when Mr. Davey's hours should be worked, and who Mr. Davey should be reporting to during work hours.

Vice Mayor Lincoln Litchfield made a motion to move Floyd Davey from a part-time employment consideration of 80 hours per week to a full-time employment of designation of 90 hours per week and to go along with the PERS as Police/Fire per pay period. Councilperson Margaret Johnston seconded the motion. Motion Passed.

5. Nevada Manufactured Housing Division (For Possible Action):

- A) Discussion of the proposed contract between the Nevada Manufactured Housing Division and the City of Carlin for manufactured housing inspections, as well as additional questions that may need to be addressed by the MH Division before taking action on the contract.

No Action Taken

6. APPROVAL of MINUTES (For Possible Action):

- A) Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes, for June 12, 2019, and all other matters related thereto. Draft minutes are available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.

Councilperson Cameron Kinney made a motion to approve the Carlin City Council Regular Meeting Minutes with a correction to Page 3, second paragraph, us to use. Councilperson Pam Griswold seconded the motion. Motion Passed.

7. APPROVAL of Expenditures (For Possible Action):

- A) Review, discussion, and possible approval of City expenditures for the period 06/22/2019 to 07/05/2019, and all other matters related thereto. The expenditure list is available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.

Councilperson Cameron Kinney made a motion to approve the Carlin City expenditures for the period of 06/22/2019 to 07/05/2019. Vice Mayor Lincoln Litchfield seconded the motion. Motion Passed.

8. PUBLIC COMMENTS: (Non-Action Item)

- A) Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.
- a) Donnetta Skinner discuss her plans to bring a Cannabis Dispensary to the City of Carlin.
 - b) Mike Tangreen discussed his desire to move his grow license from Eureka County to the City of Carlin.
 - c) Bruce Cosens thanked the Council for allowing him to conduct a Block Party which was very successful and stated another group would be coming before the Council to request doing a Block Party in their neighborhood.
 - d) City Manager Madison Mahon presented an invitation to NNRDA Workshop.
 - e) Mayor addressed the new sign at Carlin Crossing stating the owner has come back to Carlin and is trying to move forward.
 - f) Jan Brizee stated we need to look at getting the Railroad to put in sound barriers.
 - g) Councilperson Margaret Johnston thanked Public Works Director Carlos Esparza and Carlin Chief of Police Dennis Fobes for their effort in getting the Railroad to clean it property.

9. Adjournment (For Possible Action):

**Vice Mayor Lincoln Litchfield moved to adjourn the meeting at 9:08 p.m.
Councilperson Margaret Johnston seconded the motion. Motion Carried.**

Approved:

Attest:

Mayor Dana Holbrook

Carlin City Clerk LaDawn Lawson

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**July 24, 2019
7:00 pm**

The public may address the Board on agenda items as they are reviewed, at the discretion of the presiding officer or during the time reserved for Comments by the General Public, after being recognized by the presiding officer. The Public and all persons addressing the Board must abide by the requirements of the Carlin Municipal Code 1-6-11, detailed at the Public Comment section of this agenda.

Note: The Mayor or Vice Mayor Reserves the Right to Change the Order of the Agenda. Additionally, the Council may, by majority vote, combine two or more agenda items for consideration or may remove any item from the agenda or delay consideration to a future City Council Agenda.

Call to Order and Roll Call

Pledge of Allegiance

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

Fred Montes De Oca announced that he is running for Wells Rural Electric Board of Directors again and urges everyone to get their ballots mailed in when they arrive. He stated he is the only Carlin resident running this year.

Municipal Code: 1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer.

(Ord. 81, 9-10-1975, eff. 9-17-1975)

**PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF
INDIVIDUAL AGENDA ITEMS.**

2. City Council Members Report (Non-Action Item):

There were no council reports this meeting.

Mayor Dana Holbrook

Vice Mayor Lincoln Litchfield:

Council Member Margaret Johnston:

Council Member Pam Griswold

Council Member Cameron Kinney

3. Speed Limit Change on Tomera Road (For Possible Action):

- A) Discussion and consideration of changing the speed limit on Tomera Road from 25 miles per hour to 15 miles per hour. Discussion to include adding a second speed limit sign on the entrance of the road from State Route 278.

Councilperson Cameron Kinney motioned to reduce the speed on Tomera Ranch Road from 25 mph to 15 mph and to install a second speed limit sign closer to Hwy 278.

Councilperson Pam Griswold seconded the motion. Motion carried 4-0. Motion passes.

4. End of Summer Block Party (For Possible Action)

- A) Review, discussion, and possible approval to close or block/barricade the block of 1st Street between Hamilton Street and Railroad Street for an end of summer block party on either July 24, 2019 or August 14, 2019. Tamra Harrison and Tracy Cole are the contacts for this proposed party.

Councilperson Pam Griswold motioned to table this item. Councilperson Cameron Kinney seconded the motion. Motion carried 4-0. Motion passes.

5. Eureka NewGen Farms Dispensary (For Possible Action):

- A) Review, discussion, and consideration of the Eureka NewGen Farms request permission to relocate their dispensary license from 420 Old Victory Highway, Eureka, NV 89821 to Carlin City Limits.

Councilperson Pam Griswold motioned to approve Eureka NewGen Farms request to pursue relocation of their dispensary license from 420 Old Victory Highway, Eureka, NV 89821 to Carlin City Limits. Councilperson Margaret Johnston seconded the motion. Motion carried 4-0. Motion passes.

6. Approval of Expenditures (For Possible Action):

- A) Review, discussion and possible approval of City expenditures for the period 07/06/2019 to 07/19/2019, and all other matters related thereto. The expenditure list is available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.

Councilperson Pam Griswold motioned to approve the expenditures for the period 07/06/2019 to 07/19/2019. Councilperson Cameron Kinney seconded the motion. Motion carried 4-0. Motion passes.

7. PUBLIC COMMENTS: (Non-Action Item)

- A) Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

There were no comments.

8. Adjournment (For Possible Action):

Councilperson Margaret Johnston motioned to adjourn the meeting. Councilperson Cameron Kinney seconded the motion. Vice-Mayor Lincoln Litchfield adjourned the meeting at 8:33 p.m.

Approved:

Attest:

Mayor Lincoln Litchfield

Assistant City Clerk Heather Trujillo

DRAFT

10. APPROVAL of Expenditures (For Possible Action):

- A) Review, discussion and possible approval of City expenditures for the period 07/20/2019 to 08/09/2019, and all other matters related thereto. The expenditure list is available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.
- B) Review, discussion, and possible approval of the invoice from the Central Dispatch Administrative Authority for the EMS/Fire and Police quarter expense of \$24,575.36.

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1053 AMERICAN FAMILY LIFE ASSU		PR0707191	ADJUSTMENT	[Does not exist]	07/22/2019	41.50-	.00	
1053 AMERICAN FAMILY LIFE ASSU		PR0707191	ADJUSTMENT	[Does not exist]	07/22/2019	41.50-	.00	
3557 CONNECTYOURCARE		PR0721191	LADAWN - ACCIDENTAL CHEC	[Does not exist]	07/30/2019	50.00-	.00	
Total :						133.00-	.00	
10-22710								
3183 Internal Revenue Services		070819-07211	fica/ss	10-22710 FICA PAYABLE	07/29/2019	1,822.58	.00	
Total 10-22710:						1,822.58	.00	
10-22720								
3183 Internal Revenue Services		070819-07211	withholding	10-22720 FEDERAL WITHHOLDING P	07/29/2019	5,948.42	.00	
Total 10-22720:						5,948.42	.00	
10-22750								
3007 WELLS FARGO BANK BY MAIL		PR0707191	Retirement Police Pay Period: 7/	10-22750 RETIREMENT PAYABLE	07/22/2019	3,984.84	3,984.84	07/29/2019
3007 WELLS FARGO BANK BY MAIL		PR0707191	Retire Reg - Employee Pd Pay P	10-22750 RETIREMENT PAYABLE	07/22/2019	642.74	642.74	07/29/2019
3007 WELLS FARGO BANK BY MAIL		PR0707191	Retire Reg - Employee Pd Pay P	10-22750 RETIREMENT PAYABLE	07/22/2019	642.74	642.74	07/29/2019
3007 WELLS FARGO BANK BY MAIL		PR0707191	Retire Reg Employer Paid Pay P	10-22750 RETIREMENT PAYABLE	07/22/2019	8,014.16	8,014.16	07/29/2019
3007 WELLS FARGO BANK BY MAIL		PR0721191	Retirement Police Pay Period: 7/	10-22750 RETIREMENT PAYABLE	07/30/2019	3,991.60	3,991.60	07/30/2019
3007 WELLS FARGO BANK BY MAIL		PR0721191	Retire Reg - Employee Pd Pay P	10-22750 RETIREMENT PAYABLE	07/30/2019	692.88	692.88	07/30/2019
3007 WELLS FARGO BANK BY MAIL		PR0721191	Retire Reg - Employee Pd Pay P	10-22750 RETIREMENT PAYABLE	07/30/2019	692.77	692.77	07/30/2019
3007 WELLS FARGO BANK BY MAIL		PR0721191	Retire Reg Employer Paid Pay P	10-22750 RETIREMENT PAYABLE	07/30/2019	8,634.08	8,634.08	07/30/2019
3007 WELLS FARGO BANK BY MAIL		PR0721191	Retirement Legislative Pay Perio	10-22750 RETIREMENT PAYABLE	07/30/2019	317.38	317.38	07/30/2019
Total 10-22750:						27,613.19	27,613.19	
10-22755								
1793 GREAT AMERICAN FINANCIAL		PR0707191	457 Pay Period: 7/7/2019	10-22755 457 PAYABLE	07/22/2019	200.00	.00	
1793 GREAT AMERICAN FINANCIAL		PR0721191	457 Pay Period: 7/21/2019	10-22755 457 PAYABLE	07/30/2019	1,400.00	1,400.00	07/30/2019
Total 10-22755:						1,600.00	1,400.00	

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10-22760								
2193	METLIFE SMALL BUSINESS CE	PR0707191	DENTAL AND LIFE INSURANCE	10-22760 HEALTH INSURANCE PAYA	07/22/2019	119.34	119.34	07/30/2019
2193	METLIFE SMALL BUSINESS CE	PR0707191	DENTAL AND LIFE INSURANCE	10-22760 HEALTH INSURANCE PAYA	07/22/2019	1.23	1.23	07/30/2019
2193	METLIFE SMALL BUSINESS CE	PR0721191	DENTAL AND LIFE INSURANCE	10-22760 HEALTH INSURANCE PAYA	07/30/2019	1,296.72	1,296.72	07/30/2019
2193	METLIFE SMALL BUSINESS CE	PR0721191	DENTAL AND LIFE INSURANCE	10-22760 HEALTH INSURANCE PAYA	07/30/2019	3.90	3.90	07/30/2019
2193	METLIFE SMALL BUSINESS CE	PR0721191	DENTAL AND LIFE INSURANCE	10-22760 HEALTH INSURANCE PAYA	07/30/2019	90.71	90.71	07/30/2019
2193	METLIFE SMALL BUSINESS CE	PR0721191	DENTAL AND LIFE INSURANCE	10-22760 HEALTH INSURANCE PAYA	07/30/2019	1.23	1.23	07/30/2019
2193	METLIFE SMALL BUSINESS CE	PR0721191	DENTAL AND LIFE INSURANCE	10-22760 HEALTH INSURANCE PAYA	07/30/2019	89.70	89.70	07/30/2019
2193	METLIFE SMALL BUSINESS CE	PR0721191	DENTAL AND LIFE INSURANCE	10-22760 HEALTH INSURANCE PAYA	07/30/2019	119.34	119.34	07/30/2019
3544	SIERRA HEALTH AND LIFE	PR0707191	Health Ins. Pay Period: 7/1/2019	10-22760 HEALTH INSURANCE PAYA	07/22/2019	326.84	326.84	07/30/2019
3544	SIERRA HEALTH AND LIFE	PR0721191	Health Ins. Pay Period: 7/21/2019	10-22760 HEALTH INSURANCE PAYA	07/30/2019	16,774.28	16,774.28	07/30/2019
3544	SIERRA HEALTH AND LIFE	PR0721191	Health Ins. Pay Period: 7/21/2019	10-22760 HEALTH INSURANCE PAYA	07/30/2019	326.84	326.84	07/30/2019
2989	VISION SERVICE PLAN, NV	PR0707191	Vision Ins Pay Period: 7/1/2019	10-22760 HEALTH INSURANCE PAYA	07/22/2019	25.18	25.18	07/30/2019
2989	VISION SERVICE PLAN, NV	PR0721191	Vision Ins Pay Period: 7/21/2019	10-22760 HEALTH INSURANCE PAYA	07/30/2019	48.32	48.32	07/30/2019
2989	VISION SERVICE PLAN, NV	PR0721191	Vision Ins Pay Period: 7/21/2019	10-22760 HEALTH INSURANCE PAYA	07/30/2019	238.56	238.56	07/30/2019
2989	VISION SERVICE PLAN, NV	PR0721191	Vision Ins Pay Period: 7/21/2019	10-22760 HEALTH INSURANCE PAYA	07/30/2019	25.18	25.18	07/30/2019
Total 10-22760:						19,487.37	19,487.37	
10-22770								
1053	AMERICAN FAMILY LIFE ASSU	PR0707191	AFLAC Pre-tax Pay Period: 7/1/2	10-22770 INSURANCE PAYABLE	07/22/2019	81.14	81.14	07/30/2019
1053	AMERICAN FAMILY LIFE ASSU	PR0707191	AFLAC/Tax Pay Period: 7/1/2019	10-22770 INSURANCE PAYABLE	07/22/2019	55.11	55.11	07/30/2019
1053	AMERICAN FAMILY LIFE ASSU	PR0721191	AFLAC Pre-tax Pay Period: 7/21/	10-22770 INSURANCE PAYABLE	07/30/2019	164.13	164.13	07/30/2019
1053	AMERICAN FAMILY LIFE ASSU	PR0721191	AFLAC/Tax Pay Period: 7/21/201	10-22770 INSURANCE PAYABLE	07/30/2019	85.14	85.14	07/30/2019
3557	CONNECTYOURCARE	PR0707191	ConnectYourCare HSA Pay Perio	10-22770 INSURANCE PAYABLE	07/22/2019	175.00	.00	
3557	CONNECTYOURCARE	PR0721191	ConnectYourCare HSA Pay Perio	10-22770 INSURANCE PAYABLE	07/30/2019	125.00	.00	
3013	WESTERN INSURANCE SPECIA	PR0707191	Western Pay Period: 7/1/2019	10-22770 INSURANCE PAYABLE	07/22/2019	52.78	52.78	07/30/2019
3013	WESTERN INSURANCE SPECIA	PR0721191	Western Pay Period: 7/21/2019	10-22770 INSURANCE PAYABLE	07/30/2019	26.39	.00	07/30/2019
Total 10-22770:						764.69	438.30	
10-22790								
2283	NEVADA STATE TREASURER	PR0707191	CHILD SUPPORT FEE Misc-Chil	10-22790 MISC DEDUCTIONS PAYAB	07/22/2019	6.00	6.00	07/30/2019
2283	NEVADA STATE TREASURER	PR0721191	CHILD SUPPORT FEE Misc-Chil	10-22790 MISC DEDUCTIONS PAYAB	07/30/2019	6.00	6.00	07/30/2019
2395	Operating Engineers L U #3	PR0707191	Union Dues Union Dues Pay Per	10-22790 MISC DEDUCTIONS PAYAB	07/22/2019	69.00	69.00	07/22/2019
2395	Operating Engineers L U #3	PR0721191	Union Dues Union Dues Pay Per	10-22790 MISC DEDUCTIONS PAYAB	07/30/2019	69.00	.00	
3644	OREGON CHILD SUPPORT PR	PR0707191	TILLMAN - 410000000275793 C	10-22790 MISC DEDUCTIONS PAYAB	07/22/2019	453.23	453.23	07/22/2019
3644	OREGON CHILD SUPPORT PR	PR0721191	TILLMAN - 410000000275793 C	10-22790 MISC DEDUCTIONS PAYAB	07/30/2019	453.23	453.23	07/30/2019
2755	State Coll & Disb Unit-SCADU	PR0707191	DAVEY, FLOYD 497248100A Ch	10-22790 MISC DEDUCTIONS PAYAB	07/22/2019	635.48	635.48	07/22/2019
2755	State Coll & Disb Unit-SCADU	PR0721191	DAVEY, FLOYD 497248100A Ch	10-22790 MISC DEDUCTIONS PAYAB	07/30/2019	635.48	635.48	07/30/2019

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Total 10-22790:								
10-42-580							2,327.42	2,258.42
2231	NACCA	08052019	MUNICIPAL COURT - CONFERE	10-42-580 TRAVEL & TRAINING	08/05/2019	150.00	.00	
Total 10-42-580:								
10-42-600							150.00	.00
1911	RICOH USA, INC	102316822	copier lease justice court	10-42-600 OFFICE EXPENSE	07/04/2019	166.30	.00	
Total 10-42-600:								
10-42-610							166.30	.00
3378	CARLIN JUSTICE COURT	07242019	deposit slips	10-42-610 MATERIALS & SUPPLIES	07/24/2019	103.39	.00	
1911	RICOH USA, INC	5057198460	COURT COPIES	10-42-610 MATERIALS & SUPPLIES	08/05/2019	30.19	.00	
Total 10-42-610:								
10-45-430							133.58	.00
3445	Executech Utah, Inc.	EXEC-134562	backup	10-45-430 EQUIPMENT REPAIRS	06/30/2019	33.92	.00	
3445	Executech Utah, Inc.	EXEC-135352	microsoft office for front computer	10-45-430 EQUIPMENT REPAIRS	07/22/2019	245.99	.00	
3445	Executech Utah, Inc.	EXEC-64564	contract	10-45-430 EQUIPMENT REPAIRS	06/30/2019	210.00	.00	
Total 10-45-430:								
10-45-535							489.91	.00
1731	FRONTIER COMMUNICATIONS	AUG19	CITY hall fax	10-45-535 TELEPHONE	08/01/2019	145.70	.00	
1731	FRONTIER COMMUNICATIONS	AUG19	CITY HALL	10-45-535 TELEPHONE	08/01/2019	278.31	.00	
Total 10-45-535:								
10-54-435							424.01	.00
1660	FAIRMONT SUPPLY COMPANY	5211610-00	filters #227	10-54-435 OTHER AUTO EXPENSE	07/18/2019	20.08	.00	
1660	FAIRMONT SUPPLY COMPANY	5212269-00	air & oil filter unit 229	10-54-435 OTHER AUTO EXPENSE	07/19/2019	19.32	.00	
2091	LARRY H MILLER FORD	1678705W-01	Coil Assembly Unit #225	10-54-435 OTHER AUTO EXPENSE	07/01/2019	154.84	154.84	07/24/2019
Total 10-54-435:								
10-54-515							194.24	154.84
2313	NORTHEASTERN NEVADA REG	06302019	BLOOD DRAW	10-54-515 BLOOD DRAWS	06/30/2019	663.35	.00	

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2989	WASHOE COUNTY SHERIFFS	1819002006	BLOOD WORK	10-54-515 BLOOD DRAWS	06/27/2019	150.00	.00	
Total 10-54-515:								
						813.35	.00	
10-54-530								
1333	CENTRAL DISPATCH ADMIN	070119-09301	POLICE	10-54-530 COMMUNICATIONS	07/01/2019	16,027.41	.00	
Total 10-54-530:								
						16,027.41	.00	
10-54-535								
1731	FRONTIER COMMUNICATIONS	AUG19	police department fax	10-54-535 TELEPHONE	08/01/2019	136.55	.00	
1731	FRONTIER COMMUNICATIONS	AUG19	police department	10-54-535 TELEPHONE	08/01/2019	373.48	.00	
Total 10-54-535:								
						510.03	.00	
10-54-600								
1875	HOME DEPOT	33200233494	lumber paint and glue for art in the	10-54-600 OFFICE SUPPLIES	07/27/2019	75.76	.00	
2565	RUBY MOUNTAIN NATURAL SP	67625R	WATER DISPENSER Rental	10-54-600 OFFICE SUPPLIES	06/25/2019	13.00	.00	
2565	RUBY MOUNTAIN NATURAL SP	68098R	WATER DISPENSER Rental	10-54-600 OFFICE SUPPLIES	07/25/2019	13.00	.00	
2565	RUBY MOUNTAIN NATURAL SP	804358	WATER-PD	10-54-600 OFFICE SUPPLIES	07/24/2019	7.00	.00	
2565	RUBY MOUNTAIN NATURAL SP	806075	WATER-PD	10-54-600 OFFICE SUPPLIES	08/07/2019	7.00	.00	
Total 10-54-600:								
						115.76	.00	
10-54-610								
1273	CARLIN ACE HARDWARE	5344-19	Silicone for radar	10-54-610 MATERIALS & SUPPLIES	08/06/2019	6.99	.00	
Total 10-54-610:								
						6.99	.00	
10-54-618								
1371	CITY OF ELKO	2020-CPDECN	Elko County Narcotics Unit contrib	10-54-618 DUES & SUBSCRIPTIONS	07/05/2019	2,000.00	.00	
Total 10-54-618:								
						2,000.00	.00	
10-55-430								
1303	CARLIN TIRE CENTER	22888	TIREs for Engine 44	10-55-430 EQUIPMENT REPAIRS	07/29/2019	668.00	.00	
2117	LES SCHWAB TIRE	95600689311	TIREs FOR 2614	10-55-430 EQUIPMENT REPAIRS	07/15/2019	679.96	.00	
2757	STATE FIRE DC SPECIALTIES	N06355E	FIRE dept	10-55-430 EQUIPMENT REPAIRS	06/18/2019	25.00	.00	
Total 10-55-430:								
						1,372.96	.00	

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10-55-435								
1660	FAIRMONT SUPPLY COMPANY	5216364-00	wiper blades and anti freeze unit 2	10-55-435 AUTO EXPENSE	07/26/2019	64.40	.00	
Total 10-55-435:							64.40	.00
10-55-530								
1333	CENTRAL DISPATCH ADMIN	070119-09301	EMS/FIRE	10-55-530 COMMUNICATIONS	07/01/2019	8,547.96	.00	
1773	GLOBALSTAR LLC	10471398	SAT PHONE BILL	10-55-530 COMMUNICATIONS	07/16/2019	1.31	.00	
Total 10-55-530:							8,549.27	.00
10-55-535								
1731	FRONTIER COMMUNICATIONS	AUG19	fire department	10-55-535 TELEPHONE	08/01/2019	168.07	.00	
Total 10-55-535:							168.07	.00
10-55-600								
2503	PRINT 'N COPY CENTER, INC.	78088	Office copier rental	10-55-600 OFFICE EXPENSE	07/18/2019	62.59	.00	
3635	ZIRMED	06302019	ambulance billing	10-55-600 OFFICE EXPENSE	06/30/2019	6.00	.00	
Total 10-55-600:							68.59	.00
10-55-615								
1029	AIRCAS USA, INC.	9091271318	OXYGEN	10-55-615 AMBULANCE SUPPLIES	07/25/2019	13.82	.00	
1851	HENRY SCHEIN INC	34626825	AMBULANCE SUPPLIES	10-55-615 AMBULANCE SUPPLIES	07/29/2019	119.90	.00	
1851	HENRY SCHEIN INC	67146087	AMBULANCE SUPPLIES	10-55-615 AMBULANCE SUPPLIES	07/17/2019	119.90	.00	
Total 10-55-615:							253.62	.00
10-60-430								
3501	BRIDGESTONE HOSEPOWER,	74057519-00	hose for unit 81	10-60-430 EQUIPMENT REPAIRS	07/12/2019	222.78	.00	
3501	BRIDGESTONE HOSEPOWER,	74057566-00	Parts Unit 70	10-60-430 EQUIPMENT REPAIRS	07/15/2019	273.33	.00	
3501	BRIDGESTONE HOSEPOWER,	74057584-00	parts unit #70	10-60-430 EQUIPMENT REPAIRS	07/15/2019	26.99	.00	
3501	BRIDGESTONE HOSEPOWER,	74057606-00	parts for unit 70	10-60-430 EQUIPMENT REPAIRS	07/16/2019	25.24	.00	
3501	BRIDGESTONE HOSEPOWER,	74057668-00	parts for unit 70	10-60-430 EQUIPMENT REPAIRS	07/18/2019	26.34	.00	
1303	CARLIN TIRE CENTER	22918	mount dismount tire #73	10-60-430 EQUIPMENT REPAIRS	07/24/2019	23.50	.00	
1660	FAIRMONT SUPPLY COMPANY	5201169-00	flow Valve Unit 05	10-60-430 EQUIPMENT REPAIRS	07/01/2019	39.47	.00	
1660	FAIRMONT SUPPLY COMPANY	5211770-00	filters unit 81	10-60-430 EQUIPMENT REPAIRS	07/18/2019	37.73	.00	
1660	FAIRMONT SUPPLY COMPANY	5212423-00	summer wipe off	10-60-430 EQUIPMENT REPAIRS	07/19/2019	13.26	.00	
1660	FAIRMONT SUPPLY COMPANY	5217828-00	headlamp unit #28	10-60-430 EQUIPMENT REPAIRS	07/30/2019	28.10	.00	
1660	FAIRMONT SUPPLY COMPANY	5217828-01	park brake unit 42	10-60-430 EQUIPMENT REPAIRS	07/30/2019	18.96	.00	

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Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-64-430								
2891	TURF EQUIP. & IRRIGATION, IN	441902-00	tires unit 71	10-64-430 EQUIPMENT REPAIRS	07/23/2019	267.62	.00	
Total 10-64-430:						267.62	.00	
10-65-430								
1875	HOME DEPOT	7022002	trimmers and line	10-65-430 EQUIPMENT REPAIRS	07/25/2019	396.00	.00	
Total 10-65-430:						396.00	.00	
10-65-610								
1273	CARLIN ACE HARDWARE	5251-19	sprayers	10-65-610 MATERIALS & SUPPLIES	06/20/2019	21.98	.00	
1273	CARLIN ACE HARDWARE	5643-19	pruner	10-65-610 MATERIALS & SUPPLIES	06/13/2019	29.99	.00	
1273	CARLIN ACE HARDWARE	5644-19	2 stroke oil	10-65-610 MATERIALS & SUPPLIES	06/14/2019	18.76	.00	
1273	CARLIN ACE HARDWARE	5646	plumbing fixtures	10-65-610 MATERIALS & SUPPLIES	06/14/2019	3.56	.00	
1273	CARLIN ACE HARDWARE	5648-19	trimmer line	10-65-610 MATERIALS & SUPPLIES	06/17/2019	41.99	.00	
1875	HOME DEPOT	1022806	Paint primer supplies	10-65-610 MATERIALS & SUPPLIES	07/31/2019	200.74	.00	
1875	HOME DEPOT	6023097	Paint primer supplies	10-65-610 MATERIALS & SUPPLIES	08/05/2019	298.00	.00	
2825	TERRY'S PUMPIN & POTTIES IN	49748	Monthly rental	10-65-610 MATERIALS & SUPPLIES	07/30/2019	87.50	.00	
Total 10-65-610:						702.52	.00	
10-66-535								
1731	FRONTIER COMMUNICATIONS	AUG19	library	10-66-535 TELEPHONE	08/01/2019	235.50	.00	
Total 10-66-535:						235.50	.00	
10-79-200								
2519	PUBLIC EMPLOYEES BENEFITS	AUG19	RETIREE BENEFITS	10-79-200 RETIREE BENEFITS	08/02/2019	1,694.72	.00	
Total 10-79-200:						1,694.72	.00	
10-79-310								
1781	GOICOCHEA, DI GRAZIA, COY	39421	LEGAL FEES	10-79-310 LEGAL FEES	07/08/2019	888.56	.00	
Total 10-79-310:						888.56	.00	
10-79-311								
1605	ELKO DAILY FREE PRESS	54892	marie carpenter rezone	10-79-311 LEGAL NOTICES	07/30/2019	92.94	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-79-311:								
10-79-320								
3429	EIDE BAILLY LLP	E100849254	prep for audit	10-79-320 ACCOUNTING FEES	07/31/2019	2,100.00	.00	
Total 10-79-320:								
10-79-330								
3458	FARR WEST ENGINEERING	120442	engineering fees 2019 chip seal	10-79-330 ENGINEERING FEES	08/01/2019	1,093.37	.00	
3458	FARR WEST ENGINEERING	120444	engineering fees waterline replace	10-79-330 ENGINEERING FEES	08/01/2019	905.50	.00	
3458	FARR WEST ENGINEERING	120448	engineering fees for survey 211 &	10-79-330 ENGINEERING FEES	08/01/2019	1,544.67	.00	
Total 10-79-330:								
10-79-340								
1317	CASELLE, INC.	96533	SUPPORT CHARGES	10-79-340 CONTRACT FEES	08/01/2019	930.00	.00	
1911	RICOH USA, INC	102279112	pd copier contract	10-79-340 CONTRACT FEES	06/21/2019	352.83	.00	
1911	RICOH USA, INC	102390401	admin copier	10-79-340 CONTRACT FEES	07/19/2019	311.32	.00	
1911	RICOH USA, INC	102402031	copier lease	10-79-340 CONTRACT FEES	07/24/2019	352.83	.00	
Total 10-79-340:								
10-79-370								
1711	FP MAILING SOLUTIONS	P000436146	postage	10-79-370 POSTAGE	07/29/2019	1,000.00	.00	
Total 10-79-370:								
10-79-380								
3281	A1 ALCOHOL & DRUG COLLEC	13678	Random Drug Screens	10-79-380 DRUG TESTING	05/14/2019	170.00	.00	
Total 10-79-380:								
10-79-445								
1273	CARLIN ACE HARDWARE	5301-19	ac repair in firehall	10-79-445 BUILDING MAINTENANCE	06/26/2019	18.59	.00	
1273	CARLIN ACE HARDWARE	5630	galvanized pipe	10-79-445 BUILDING MAINTENANCE	05/17/2019	18.97	.00	
1273	CARLIN ACE HARDWARE	5647-19	cooler pads for court house	10-79-445 BUILDING MAINTENANCE	06/17/2019	152.95	.00	
1273	CARLIN ACE HARDWARE	5650-19	paint	10-79-445 BUILDING MAINTENANCE	06/25/2019	42.37	.00	
1875	HOME DEPOT	1022606	bathroom faucet	10-79-445 BUILDING MAINTENANCE	07/31/2019	79.85	.00	
1875	HOME DEPOT	8025430	OSB & Screws	10-79-445 BUILDING MAINTENANCE	06/24/2019	118.47	.00	
3015	WESTERN NEVADA SUPPLY C	27970910	city hall toilet	10-79-445 BUILDING MAINTENANCE	08/01/2019	363.19	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-79-445:								
						794.39	.00	
10-79-621								
2731	SOUTHWEST GAS CORPORATI	AUG19	101 S 8TH ST	10-79-621 NATURAL GAS	08/01/2019	29.38	.00	
2731	SOUTHWEST GAS CORPORATI	AUG19	330 MEMORY LANE	10-79-621 NATURAL GAS	08/01/2019	30.30	.00	
2731	SOUTHWEST GAS CORPORATI	AUG19	152 S 8TH ST	10-79-621 NATURAL GAS	08/01/2019	34.01	.00	
2731	SOUTHWEST GAS CORPORATI	AUG19	121 HAMILTON ST	10-79-621 NATURAL GAS	08/01/2019	30.30	.00	
2731	SOUTHWEST GAS CORPORATI	AUG19	811 MAIN	10-79-621 NATURAL GAS	08/01/2019	33.08	.00	
2731	SOUTHWEST GAS CORPORATI	AUG19	151 s 8th	10-79-621 NATURAL GAS	08/01/2019	34.94	.00	
2731	SOUTHWEST GAS CORPORATI	AUG19	320 CHESTNUT ST	10-79-621 NATURAL GAS	08/01/2019	120.56	.00	
Total 10-79-621:								
						312.57	.00	
10-79-626								
3275	THOMAS PETROLEUM, LLC	2176967	fuel	10-79-626 FUEL EXPENSE	07/24/2019	2,644.99	.00	
Total 10-79-626:								
						2,644.99	.00	
10-79-961								
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water0020680	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water0020930	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002093	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water0021340	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002183	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002184	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002024	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002024	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002027	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002030	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002030	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water0020300	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002010	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002015	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002020	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002024	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water0020240	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002024	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002010063	Mary's Creek Area Water 002010	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	water tax	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	002190005-19	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	

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1603	ELKO COUNTY TREASURER	002190002-19	002190006-19	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002210	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002210	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002240	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002210	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002220	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002195	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002200	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002200	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002200	10-79-961 MISCELLANEOUS	07/01/2019	20.42	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002200	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002210	10-79-961 MISCELLANEOUS	07/01/2019	527.19	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002190	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002190	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002192	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002192	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002192	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002190002-19	Mary's Creek Area Water 002195	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water 002230	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water0021930	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water 002191	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water 002134	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water 002024	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water0022200	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water 002230	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water 002230	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water 002230	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water 002230	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water 002230	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
1603	ELKO COUNTY TREASURER	002220045	Mary's Creek Area Water0022300	10-79-961 MISCELLANEOUS	07/01/2019	1.06	.00	
Total 10-79-961:						598.49	.00	
12-40-100								
3441	Mx Trophies	13374	car show trophies	12-40-100 EXPENDITURES - GENERA	08/06/2019	864.73	.00	
Total 12-40-100:						864.73	.00	
12-40-700								
1875	HOME DEPOT	002637/901346	Park & Rec Bar Trailer	12-40-700 CAPITAL OUTLAY	08/02/2019	616.50	.00	
1875	HOME DEPOT	026800/601326	Park & Rec Bar Trailer	12-40-700 CAPITAL OUTLAY	07/26/2019	691.80	.00	
1875	HOME DEPOT	029393/302246	Park & Rec Bar Trailer	12-40-700 CAPITAL OUTLAY	07/29/2019	577.63	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1875	HOME DEPOT	W840075443	Park & Rec Bar Trailer	12-40-700 CAPITAL OUTLAY	07/26/2019	137.84	.00	
1875	HOME DEPOT	W937659259	Park & Rec Bar Trailer	12-40-700 CAPITAL OUTLAY	08/06/2019	225.00	.00	
Total 12-40-700:						2,248.77	.00	
14-40-100								
1179	BLACH DISTRIBUTING	92639171	beer BB	14-40-100 CARLIN EQUESTRIAN CEN	08/01/2019	219.20	.00	
3492	BONANZA PRODUCE	03264319	food buckaroo bash	14-40-100 CARLIN EQUESTRIAN CEN	08/02/2019	414.56	.00	
1753	GATEWAY RV CENTER	201318	service call and converter problem	14-40-100 CARLIN EQUESTRIAN CEN	07/08/2019	227.50	.00	
1755	GEM STATE PAPER & SUPPLY	2003247	food plates	14-40-100 CARLIN EQUESTRIAN CEN	08/05/2019	25.37	.00	
1797	GREAT BASIN BEVERAGE, LLC	437017	BEverages bb rodeo	14-40-100 CARLIN EQUESTRIAN CEN	07/31/2019	157.50	.00	
1875	HOME DEPOT	8025430	Equ center bleacher wood	14-40-100 CARLIN EQUESTRIAN CEN	06/24/2019	39.96	.00	
1925	INTERMOUNTAIN FARMERS AS	1012067844	10' POWER RIVER GATE	14-40-100 CARLIN EQUESTRIAN CEN	07/20/2019	265.99	.00	
3612	KHOURY'S FRESH MARKET CA	01-216387	food buckaroo bash	14-40-100 CARLIN EQUESTRIAN CEN	08/03/2019	76.18	.00	
3612	KHOURY'S FRESH MARKET CA	02-196102	food buckaroo bash	14-40-100 CARLIN EQUESTRIAN CEN	08/02/2019	323.85	.00	
3085	OUTLAW BRONCO RIDING	07172019	Ranch Hand Rodeo Producer Fee	14-40-100 CARLIN EQUESTRIAN CEN	07/17/2019	7,000.00	.00	
3554	RED BLUFF BUCKLES, LLC	35383	belt buckles for BB	14-40-100 CARLIN EQUESTRIAN CEN	08/01/2019	2,230.00	.00	
Total 14-40-100:						10,980.11	.00	
20-40-650								
1599	ELKO COUNTY RECREATION B	JUNE2019	lodging tax	20-40-650 STATE/COUNTY PORTION-	07/28/2019	137.58	.00	
2367	NV TAX COMMISSION	JUNE2019	STATE LODGING TAX	20-40-650 STATE/COUNTY PORTION-	07/28/2019	82.57	.00	
Total 20-40-650:						220.15	.00	
30-40-600								
3347	SIERRA NEVADA CONSTRUCTI	EL-2019-139	chip seal project 2019	30-40-600 Streets Cap Proj	07/15/2019	247,769.88	.00	
Total 30-40-600:						247,769.88	.00	
50-71-430								
3075	WESTERN NEVADA SUPPLY C	27967874	fire hydrant	50-71-430 EQUIPMENT REPAIRS	08/02/2019	2,693.66	.00	
Total 50-71-430:						2,693.66	.00	
50-71-535								
1731	FRONTIER COMMUNICATIONS	AUG19	public works	50-71-535 TELEPHONE	08/01/2019	369.95	.00	
1731	FRONTIER COMMUNICATIONS	AUG19	public works shop	50-71-535 TELEPHONE	08/01/2019	109.13	.00	
1731	FRONTIER COMMUNICATIONS	AUG19	bulk water	50-71-535 TELEPHONE	08/01/2019	115.98	.00	

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Total 50-71-535:								
						595.06	.00	
50-71-600								
1605	ELKO DAILY FREE PRESS	51350	public works operator job posting	50-71-600 OFFICE EXPENSE	04/30/2019	823.40	.00	
2901	UNDERGROUND SERVICE ALE	1125282019	USA DIG ANNUAL RENEWAL	50-71-600 OFFICE EXPENSE	07/01/2019	186.86	.00	
Total 50-71-600:								
						1,010.26	.00	
50-71-610								
1273	CARLIN ACE HARDWARE	5840-19	coupling/hipple	50-71-610 MATERIALS & SUPPLIES	06/06/2019	2.18	.00	
Total 50-71-610:								
						2.18	.00	
50-72-650								
1371	CITY OF ELKO	2020-0000000	LANDFILL fees	50-72-650 LANDFILL EXPENSE	07/31/2019	5,453.82	.00	
1623	ELKO SANITATION	24711297	30 YD ROLLOFF	50-72-650 LANDFILL EXPENSE	08/01/2019	4,425.75	.00	
Total 50-72-650:								
						9,879.57	.00	
50-73-430								
3421	Cunningham Carpet Cleaning LL	05082019	clean up for sewer backup	50-73-430 EQUIPMENT REPAIRS	05/08/2019	1,801.94	.00	
Total 50-73-430:								
						1,801.94	.00	
50-73-610								
1875	HOME DEPOT	8025430	sewer trash bags	50-73-610 MATERIALS & SUPPLIES	06/24/2019	23.94	.00	
Total 50-73-610:								
						23.94	.00	
50-79-310								
1781	GOICOECHEA, DI GRAZIA, COY	39421	LEGAL FEES	50-79-310 LEGAL FEES	07/08/2019	888.55	.00	
Total 50-79-310:								
						888.55	.00	
50-79-320								
3429	EIDE BAILLY LLP	E100849254	prep for audit	50-79-320 ACCOUNTING FEES	07/31/2019	2,100.00	.00	
Total 50-79-320:								
						2,100.00	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
50-79-370								
1711	FP MAILING SOLUTIONS	P000436146	postage	50-79-370 POSTAGE	07/29/2019	1,000.00	.00	
1715	FREEDOM MAILING SERVICE	36429	bill processing	50-79-370 POSTAGE	07/30/2019	289.88	.00	
3176	Secure Instant Payments, LLC	22631	online bill pay	50-79-370 POSTAGE	06/30/2019	187.04	.00	
3176	Secure Instant Payments, LLC	22970	online bill pay	50-79-370 POSTAGE	07/31/2019	188.10	.00	
	Total 50-79-370:					1,664.82	.00	
50-79-621								
2731	SOUTHWEST GAS CORPORATI	AUG19	820 OAK STREET	50-79-621 NATURAL GAS	08/01/2019	47.93	.00	
	Total 50-79-621:					47.93	.00	
50-79-626								
3275	THOMAS PETROLEUM, LLC	2176967	fuel	50-79-626 FUEL EXPENSE	07/24/2019	2,644.99	.00	
	Total 50-79-626:					2,644.99	.00	
73-81-535								
1731	FRONTIER COMMUNICATIONS	AUG19	SENIOR CENTER	73-81-535 TELEPHONE	08/01/2019	213.81	.00	
	Total 73-81-535:					213.81	.00	
73-81-610								
1755	GEM STATE PAPER & SUPPLY	2003050	TRASH BAGS and tissues	73-81-610 MATERIALS & SUPPLIES	08/01/2019	159.48	.00	
	Total 73-81-610:					159.48	.00	
73-81-630								
1755	GEM STATE PAPER & SUPPLY	2002909	new vacuum	73-81-630 EQUIPMENT REPAIR/PURC	07/25/2019	147.58	.00	
3525	LONE WOLF COMMERCIAL APP	4967	freezer, meal truck and water heat	73-81-630 EQUIPMENT REPAIR/PURC	07/31/2019	263.80	.00	
	Total 73-81-630:					411.38	.00	
73-81-650								
1663	FARMER BROTHERS CO	69322499	COFFEE, creamer, spices	73-81-650 RAW FOOD	08/01/2019	146.11	.00	
3612	KHOURY'S FRESH MARKET CA	01-201719	raw food	73-81-650 RAW FOOD	07/15/2019	11.95	.00	
3612	KHOURY'S FRESH MARKET CA	01-202464	raw food	73-81-650 RAW FOOD	07/16/2019	2.79	.00	
3612	KHOURY'S FRESH MARKET CA	03-133187	raw food	73-81-650 RAW FOOD	07/17/2019	63.59	.00	
2299	NICHOLAS & COMPANY, INC.	6840890-1	CREDIT with dentled cans	73-81-650 RAW FOOD	06/04/2019	10.06	.00	
2299	NICHOLAS & COMPANY, INC.	6905851	RAW FOOD	73-81-650 RAW FOOD	07/26/2019	495.80	.00	

CITY OF CARLIN

Payment Approval Report - With Description
Report dates: 7/20/2019-8/9/2019Page: 14
Aug 09, 2019 12:20PM

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2565	RUBY MOUNTAIN NATURAL SP	803415	WATER-SC	73-81-650 RAW FOOD	07/17/2019	16.50	.00	
2565	RUBY MOUNTAIN NATURAL SP	805021	WATER-SC	73-81-650 RAW FOOD	07/31/2019	16.50	.00	
Total 73-81-650:							743.18	.00
73-82-630								
1755	GEM STATE PAPER & SUPPLY	2002909	new vacuum	73-82-630 EQUIPMENT REPAIR/PURC	07/25/2019	147.58	.00	
3525	LONE WOLF COMMERCIAL APP	4987	freezer, meal truck and water heat	73-82-630 EQUIPMENT REPAIR/PURC	07/31/2019	263.80	.00	
Total 73-82-630:							411.38	.00
73-82-650								
1127	BAIR DISTRIBUTING, INC.	233304	milk for homebound	73-82-650 RAW FOOD	07/11/2019	22.78	.00	
1127	BAIR DISTRIBUTING, INC.	233578	milk for homebounds	73-82-650 RAW FOOD	07/18/2019	22.78	.00	
1127	BAIR DISTRIBUTING, INC.	233631	milk for homebound	73-82-650 RAW FOOD	07/25/2019	22.78	.00	
3612	KHOURY'S FRESH MARKET CA	02-189572	raw food	73-82-650 RAW FOOD	07/25/2019	9.97	.00	
3612	KHOURY'S FRESH MARKET CA	02-194046	raw food	73-82-650 RAW FOOD	07/31/2019	113.94	.00	
3612	KHOURY'S FRESH MARKET CA	03-135916	raw food	73-82-650 RAW FOOD	07/24/2019	64.08	.00	
Total 73-82-650:							256.33	.00
Grand Totals:							408,924.26	51,352.12

Vendor	Vendor Name	Invoice Number	Description	GL Account and Title	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

City of Carlin**PO Box 787****151 South Eighth Street****Carlin, Nevada, 89822****Phone 775-754 6354; FAX 775-754-6912****PURCHASE ORDER**

The following number must appear on all related
correspondence, shipping papers, and invoices:

P.O. NUMBER: 45-20-1930**TO:**

Central Dispatch Admin

SHIP TO:

P.O. DATE	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
07/01/2019				

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
	Quarter	EMS/Fire	10-55-530	8547.96
	07/01/2019- 09/30/2019	Police	10-54-530	16027.41
SUBTOTAL				24575.36
SALES TAX				
SHIPPING & HANDLING				
OTHER				
TOTAL				24575.36

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:
City of Carlin
PO Box 787
Carlin, NV 89822
Phone (775) 754-6354 Fax (775) 754-6912

Authorized by

Date

INVOICE



City of Carlin - Dispatch
PO Box 787
Carlin, NV 89822

Elko Central Dispatch
c/o Elko County Comptroller
540 Court Street, Suite #101
Elko, NV 89801

45-20-1930

QUANTITY	PERIOD	ANNUAL RATE	QUARTERLY RATE
	2019/2020 PER UNIT COST \$8,547.95		
2.00	EMS 10.55-530 7/1/19-9/30/19	\$ 17,095.90	\$ 4,273.98
2.00	FIRE 10.55-530 7/1/19-9/30/19	\$ 17,095.90	\$ 4,273.98
7.50	POLICE 10.54-530 7/1/19-9/30/19 	\$ 64,109.63	\$ 16,027.41
11.50		\$ 98,301.43	\$ 24,575.36

11. PUBLIC COMMENTS: (Non-Action Item)

- A) Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

12. Adjournment (For Possible Action):