

## OFFICIAL MINUTES

August 8, 2017

The Carroll County Electoral Board met on August 8, 2017 at 4:00 P.M. in the Board Room at the Carroll County Governmental Center. Chairman Shockley called the meeting to order.

Present were Dennie Shockley, Chairman; Brenda Lindsey, Vice Chairman, Brenda Diamond, Secretary, and Kimberly Cloud, General Registrar.

The purpose of the meeting was planning and the Annual General Registrar Performance Review.

Discussion was held about the Town of Hillsville election location at the VFW. LeAnna Surratt, Administrative Assistant for the Town, was in attendance to discuss details of holding the election at the VFW. Concerns were shared space and parking due to the car sale that will be taking up most of the parking lot.

The next order of business was signing a 4 year maintenance agreement for the voting equipment with ES&S.

The next order of business was reviewing and signing the licensing and support agreement with DemTech for electronic pollbook software for the year beginning July 1, 2017 through June 30, 2018.

Discussion was held next concerning the ordering of ballots for the November 7, 2017 General Election. The Board determined to order 14,900 ballots for use in absentee voting and on Election Day. This is equal to 75% of the registered voters in the county.

The next topic discussed was voting locations.

The Board asked the Registrar to place an order for pouches to be used in place of envelopes on Election Day. An order for 25 pouches will be placed with Rifkin and used to replace the #7 Envelope no longer provided by the Department of Elections.

The Board had discussion about reminding each precinct to set up and use the ExpressVote equipment on Election Day.

The Board also decided to contact Officers of Election to remind them about Election Day Training and working at the precincts if not attending training. The Board will come to the Governmental Center on October 19 and 20 to contact Officers by phone.