

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
DECEMBER 9, 2019
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA**

CALL TO ORDER

The Carroll County Public Service Authority held their regularly scheduled meeting on Monday, December 9, 2019 at 3:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Jeanette Dalton, Keith Meredith, Chairman, Doug Winesett, Vice Chairman, Phillip McCraw, Dr. Thomas Littrell and Garry Jessup. Also present were Interim Director, Dana Phillips, and Secretary/Treasurer, Debra Frost.

Mr. Meredith – I want to thank everyone for coming out this afternoon. It's a little nasty out today, a little fog and a little rain. I understand those folks that like snow this time of the year there may even be some of that in the forecast. At any rate, thanks for coming out. On to Citizens time and Joey I know you signed up to speak.

Citizens Time

Joey Dickson – I'm not sure if this is the time to do it or if you want to talk about it today. Anyways, let me give you a little short history on this. My brother-in-law and his brother and mom own a trailer park across from Lowes. The mom passed away several years ago left it to the two brothers. My brother-in-law and my sister now own it by their selves. The sewer was put in 20 years ago from the County. We weren't sure, when we first started this with the trailer park, we tried to find the lines to know where they were because we were gonna put some other trailers in, move out some old ones and put in some new ones. At the time I talked to Dana and some others and we couldn't find a map of it. Where the main lines were when the PSA guys came out, they'd help where they could. But the problem I got, we had a sewer system problem at one of our trailers about a week ago. The family has not been in their trailer for a week. So, we had a plumber come over of course. Did that, paid him two, three trips to come over. We tried the balloon we tried everything. So, I called again, and Dana's been very helpful by the way. I've been bugging her to death. I was trying to find out where the lines go cause we need to know which way to run it. So, Scotty thought the lines went towards the road which they didn't, they went the other way. But it didn't work so we dug it out. When we dug it out, we found that it had the Orangeburg pipe which was first put in in the sixties when that trailer park was built. They outlawed it in the seventies. It won't pass code. So, when we dug it out it looked like it was going to the old system and nobody knew anything else as far as the layouts. All the other trailers had cleanouts below them this one didn't. So, we dug a little bit more and come to find out we couldn't find that it was ever run to the County line. So, I don't know what to do, we have a family out. We went ahead and dug to the County

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line. We laid 4" pipe in which I have pictures of everything we've done. I talked to some of them this weekend cause I had to rent an excavator which was another \$250. We got it to the line now. So, what I'm asking for now of course, the connection fee was paid 20 years. They've been paying on septic for \$20 years and I'm not sure if it's ever been connected to the County sewer. I can't find that it's ever been and the only way to know that is probably to go dig it all up. But I don't show signs that it was. Also, if it was, I would understand why the owners, the Orangeburg pipe was not legal. When I built houses, I've built several houses in the County for about 15 years. Anytime I did something for the PSA water or sewer they had to inspect my lines before they would connect it, so we had to put the proper line to that. So, what I was looking for, I've spent, not counting my time, and I've done most of the labor myself, I've spent over a \$1,000 on pipe, excavator, plumber, and everything as well and I still have a family there without a bathroom. I'm just trying to get some resolution from you guys, some help on this.

Mr. Jessup – What kind of help you want?

Mr. Dickson– Well, I'd like some help on what money I've spent. I'd like to have it connected to the sewer line.

Mr. Jessup – But you've been paying sewer every month?

Mr. Dickson – Yes, well now this trailer park wasn't owned, we've only been here since first of the year. My brother-in-law with his brother owned it for 20 years. Someone's paid sewer there, I guess Dana would need to look. You know how trailers are, people move around so. I'm sure someone's paid sewer there on and off. I don't know how that works. I think a lot of times what we've been doing, the people put everything in their name. They got their own water meter, sewer, and they pay their own bill. But I do know if something gets turned on at one of the trailers there, we'd have to pay for it.

Mrs. Phillips – What happened with this project, while I wasn't here when it originally started, it started in '98 and folks signed up for the sewer. The trailer park was signed up for sewer. In the park at that time there were some LMI, (Low and Morat Income) funding that was available and if they qualified DLB was the contractor and they did some of those lateral connections to the homes. There were still people that signed up for sewer that to this day that are paying like they are connected but they never connected because they did not choose to but the reason that they're paying is because they got the free connection.

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Dr. Littrell – Well, in Joey’s case where he had a free connection.

Mrs. Phillips – Yeah, none of those connections in the park, the connections were not paid they were waived.

Dr. Littrell – But you’re not connected right now?

Mr. Dickson – I can’t see that I am. Everybody thought we were. They had trouble at that trailer 2 years ago. And I know Scotty had come looked at it...

Dr. Littrell – But you got your line to our line?

Mr. Dickson – Correct. It’s about 5 foot from the line and I got extra pipe there in case they need it.

Dr. Littrell – Cause basically what I’m hearing, looks like it would be fair to give him a no charge connection to our sewer line.

Mr. Meredith – The sewer line would need to be tapped is that also...

Mr. Winesett – That’s mainly what’s holding you, isn’t it? You need the line tapped so you can connect.

Mr. Dickson – Yeah, I just need it tapped into the County sewer.

Mr. Winesett – Would that satisfy you if we did that?

Mr. Dickson – Uh yeah, at this point I just need to get these people a bathroom.

Mr. Winesett – I understand.

Mr. Dickson – Yeah and I don’t know what happened 20 years ago, nobody knows. Dana has been very helpful, but we just have found a plat. We’ve finally found one she’s gonna get me a copy of it.

Mr. Meredith – If the Board is agreeable, I’m in favor, and if you’re agreeable, that we go out there and make that tap and connection at no charge.

Mr. Dickson – That would be great.

Mr. Meredith – We will expedite that as much as possible. That’s just me.

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Dr. Littrell – It seems like we’re always reluctant to make decisions but in this particular case I don’t see how we could not do it. I make a motion to make the tap at no charge.

Mr. Winesett – I second the motion.

Mr. Meredith – I have a motion to second. Is there any other discussion?

Mr. McCraw – How many trailers are we talking about?

Mr. Winesett – One

Mr. Meredith – One

Mr. Dickson – I appreciate y’all.

Mr. Meredith – Thank you.

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Mr. Jessup, seconded by Mr. Winesett, and duly carried the Authority does hereby approve the consent agenda, section A, B and C. The November 18, 2019 minutes were also approved, they are on file in the PSA office. Claims are as follows:

Claims

Check #23751 Claim \$100.00

Check #23752-23767 in the amount of \$42,227.66

Check #23768-23788 in the amount of \$58,116.38

Transfer for Claims

CCPSA to Operating Claims 11/25/2019 \$42,227.66

CCPSA to Operating Claims 12/09/2019 \$58,116.38

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Transfer to Reserves
CCPSA to Debt Reserve \$8,918.62

(ORDER)

New Business

Mr. McCraw – I've been getting complaints from over at the cement plant about his water bill. Is this this the appropriate time to address that?

Mr. Meredith – That's fine with me.

Mr. Winesett – Yeah that's fine.

Mr. McCraw – His water bill now with the new rates is around \$1,800 to \$1,900 from \$1,000 to \$1,100 which it had been before, and this isn't even busy season. He's very concerned about our rates.

Dr. Littrell – Is it on commercial rate?

Mrs. Phillips – Yes, it is commercial.

Mr. Meredith – Doug and I were both on the rate committee when we were working on the rates and I think I may have made this statement in public we are trying to be as fair and just with everyone and I know I made the comment that some folks would have a higher bill and some folk's would go down. I know there's folks that wanted zeros and we didn't get there but we got them reduced quite a bit. And I also made the statement that once we get into this get the rates and get them to the public there might be some concerns that might need to be addressed. And that's a good possibility. I feel like the rate committee and that was the Board of Supervisors and the PSA did make every effort to be as fair and equitable as possible and I understand Mr. Williams' concern with the rates. And he's expressed that to me as well. So, what we're dealing with right now we're constrained to the rates that have been set. Now that's not to say that in the future, and it could be the near future, that the Board decides to convene and reestablish rates. I know there was some discussion internally about Industrial rates as well because we don't want to, and I'm speaking for the board, the Board does not want to dissuade economic development and things of that nature. Of course, in the rate decisions that we did we tried to make those folks who were lower water users for their rates to go down and in some cases, they went

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down almost \$10 a month to try to help those folks that weren't using much water. But subsequently those that do use our rates did go up. And unfortunately, Mr. William's rates did go up. So, you know, the Board will have to make a decision on what they feel is just moving forward with commercial rates. That's where I'm at on it and I feel like that's where the Board's constrained to at this point. Of courses, at any point that anyone wants to explore those rates we can do that again.

Dr. Littrell – If I'm not mistaken the Board of Supervisors will still need to think about mandatory versus non-mandatory and see what happens there.

Mr. Meredith – That's my understanding that they did table that decision until January which will ultimately affect the rate structure that we have or could affect the rate structure. And I know that probably didn't answer Mr. William's question.

Mr. McCraw – So come January possibly have a re-look at the rates.

Mr. Meredith – Yeah, that's totally up to the Board. Any other new business?

Mr. Jessup – I got something. Dana, I'll need to talk to you probably about this. All County buildings, does everyone pay a water bill? Does this building pay a water bill?

Mrs. Phillips – To the Town. I assume this building would pay their bill to the Town.

Mr. Jessup – Carroll House. They pay a water bill? Farmers Market?

Mrs. Phillips - Yes, on Farmers Market. They do. There's not a County building that does not pay. Rescue Squads and everything.

Mr. Jessup – Okay down at the Fire Department we've been paying \$6. What's that for?

Mrs. Phillips – We don't bill you all, so I don't know.

Mrs. Frost – Is that the one on Coulson Church?

Mr. Jessup – Right down here. One that hadn't had no water nowhere.

Mrs. Frost – I don't know, what's the address?

Mr. Jessup – 115 Fulcher Street. And I got one for Hanger Road for \$18

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Mrs. Frost – Hangar Road is at the Airport

Mr. Winesett – That’s where your substation is Gary.

Mrs. Phillips- I don’t know what this one is. We’ll have to look it up.

Mr. Jessup – I think that meter is on fire line over there.

Mrs. Phillips – Now, this does not have a service address and it’s not in the book the Fire Department down there would be in. We’ll find out.

Mr. Jessup – Okay the one on Hangar Road is inside the building so how are they reading it?

Mrs. Phillips – The meter’s inside the building? We do have radio reads through there.

Mr. Jessup – Well, it’s on the fire line too. We load trucks inside the building. With this cold weather we always load them inside.

Mrs. Phillips- All Airport is on radio read so it is possible it can be read without going in.

Mr. Jessup – Okay, now this one here needs to be changed cause I know lots of times 2 or 3 thousand gallons gets dumped in trucks when they come in.

Mrs. Phillips – So you are saying the water that goes in the trucks we don’t need to be charging for?

Mr. Jessup – That’s right. That’s fire water. Some way they need to be separated.

Mr. Meredith – Does it not have potable and non-potable water? I mean the fire line, is there only one line coming into the building?

Mr. Jessup – Yeah

Mr. Meredith- That shouldn’t happen.

Mr. Jessup – I know. That’s all I got.

Mrs. Phillips – Have you had large ones, water bills out there?

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Mr. Jessup – Nope

Mrs. Phillips – How much usage did you have this time?

Mr. Jessup – I don't know. It was \$18

Mrs. Phillips – But how much usage, if it was \$18 it had to be under 1,000 gallons.

Mr. Winesett – Yeah if it was \$18 you were running below the minimum.

Mrs. Phillips – It says 100 gallons.

Mr. Jessup – Well that's fine but ain't but one line coming in the building. And most the time we load in Hillsville. They can load over there.

Mr. Meredith – If that's the case they need to be separated anyhow. You need to have a separate line for your potable water than the fire line. That would be a contamination problem. So, I don't know who did the install, who plumbed your building. You got a backflow?

Mr. Jessup – Doubt it. I haven't looked but I doubt it. We probably have a pressure valve. They just brought it to me and said, "find out what's going on here".

Mr. Meredith – Okay, anyone else?

Mrs. Phillips – We will find out what that one is. The reason I can tell it's not down there is because it doesn't have the beginning account number it would have if it was in that book for where the firehouse is now.

Mr. Jessup – But the firehouse down there only has one line too.

Mr. Meredith – Where does the water go that goes to the kitchen?

Mr. Jessup – Same line. Right now, it's going to Town but still same line.

Mr. Meredith – So is the Town charging you for water?

Mr. Jessup – Nope. Never have.

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Mr. Meredith – I wonder if they meter it.

Mr. Jessup – I don't think. I know it's not in the ground cause that's all been dug up.

Mr. Winesett – There's probably not a meter there.

Mrs. Phillips – I know we're not sending them a bill for there.

Mr. Winesett – Yeah, there's not a meter there.

Mr. Jessup – That's two firehouses we got that have County water cause the one in Dugspur is on a well.

Mr. Meredith – Okay, I'm sure they'll get you an answer.

Project Up-Dates

Firehouse

We went there last week, Scotty and the crew did. They couldn't work since it's so wet there. I think we're gonna have to have a good ground freezing before we can get in there. They dug a couple of ditch lines to try to let some of that water drain off of that area where they're trying to work. Hopefully if we can get a good freeze we can get in there and get it connected and get it done and get in business for water on the County side. So, then we can send them a bill.

Cana Well Improvements Project

The Lane Group is still working on the filtration system for well #8

PSA Update:

The PSA has approximately 200 miles of water lines, 50 miles of gravity sewer lines, 25 miles of force main sewer line, 795 fire hydrants, 12 sewer pump stations, 12 water storage tanks, several wells and several water booster pump stations. The PSA's Water systems are as follows: Cana, Exit 1, Fancy Gap, Regional, Tower Road and Hillcrest Estates. The PSA's Sewer systems are as follows: Fancy Gap,

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Woodlawn, Gladeville/Cranberry, Hillsville and Loves. All of this is operated and maintained with a staff of 10 people.

- Total of 68 work orders in November (check pressure, check for leak, turn-off, turn-on, etc)
- Construction items completed –
 - Nov. 1 Sylvatus Hwy leak
 - Nov. 4 Trout Branch meter
 - Nov. 5 Creekview meter (Bore)
 - Nov. 6 Coulson Church (620) meter (Bore)
 - Nov. 7 Russell's Garage leak/Wolf Glade Sewer
 - Nov. 11 Holiday
 - Nov. 12 Sick day
 - Nov. 13 Work orders/markings
 - Nov. 14 Work orders/markings/reading meters
 - Nov. 15 Work orders/markings/reading meters
 - Nov. 18 Pump Stations/Sewer Connection cored manhole Airport Road/Sewer backup (Jetted out) Hospice at Exit # 14
 - Nov. 19 Set meter Airport Road (Bore) marking workorders
 - Nov. 20 Re-reads/workorders/pump stations
 - Nov. 21 Set 2 water meters (1 bore) Twin Forks
 - Nov. 22 Off
 - Nov. 25 Tap manhole Airport Road
 - Nov. 27 Pulled Pleasantview Pump #2
 - Nov. 29 Had power issue at Cranberry Pump Station/AEP repaired
 - Miss Utility Markings (2 emergency, 40 water and 16 sewer tickets)
- Maintenance items completed-
 - Regular sewer pump station, weekly maintenance. Completed quarterly generator exercises. Replace booster pump at Cliffview Tank Pump Station. Replaced EQ basin pump at Loves WWTP. Replumbed blower piping in effluent basin at Loves WWTP. Installed weather proof electrical outlet for heat source at Woodlawn Well #2. Replaced ceiling mounted heater in Spring Willow Pump Station. Work orders turn offs and re-reads.

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- Operations items completed-
 - Routine water flushing
 - Daily – sewer plant at Loves, check chemicals in water systems, wells, tanks, sewer pump stations, customer service, etc.
 - Tank wash-out for Expansion Drive and Tower Road
- Office items completed-
 - Daily-customer service, deposits, review of payments, bills, invoices, scan checks, balance bank statements, close-out, etc.
 - Monthly-meter reading (office staff and field staff), print bills, print late-bills, prepare cut-off list, close-out, balance bank statements, etc.
 - Rate study-continue
 - Researching new cloud-based billing software

Mrs. Phillips – Any questions?

Mr. Jessup – On the Mount Airy line, does it got a flow meter on it?

Mrs. Phillips – Yes.

Mr. Jessup – One way or two way?

Mrs. Phillips – One way as far as I know.

Mr. Jessup – You need to look at that then. Cause it'd be no different than hooking to Wythe County. You know if they have a big fire up on their end it's gonna draw also.

Mrs. Phillips – Okay, we'll check on that.

Mr. Jessup – Somebody told me it had a check valve in it but it don't have no check valve. So, we're giving water away somewhere.

Mrs. Phillips – Anyone else?

Mr. Meredith – Thank you Dana

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Mrs. Phillips – Thank you.

Old Business

Dr. Littrell – Where are we on the refinancing?

Mr. Meredith – I spoke with Dana and Mr. Dalton is with us now. I don't know that they've had a chance to explore that, is that correct?

Mr. Dalton – I have not, I apologize.

Mr. Meredith – I spoke with Dana earlier today and at this point there's no movement on the refinancing. Hopefully as Mr. Dalton and Mrs. Phillips get a chance, they can work through that and get something to the Board.

Closed Meeting

(ORDER)

AUTHORITY MEMBER'S TIME

Mr. Jessup – I have nothing at this time.

Mr. McCraw – I don't have anything.

Mr. Winesett – I don't either.

Dr. Littrell – I don't have anything other than to wish everyone a Merry Christmas and a happy New Year.

Mrs. Dalton – I told you last month I was gonna have a speech written and I do have because things don't always come out like you want them to whenever you're just speaking off the cuff. I have served on the PSA Board for 11 years. I want to say thank you to Wes Hurst for his confidence in me by appointing me to the Board on January 2009 through December 2011. I also thank Bob Martin for appointing me again for two full year terms from January 2012 through this December 2019. Over this time several water and sewer systems have been designed and constructed and now are in operation. It was very rewarding to

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see the residents of the community unite and work together along with the PSA and County to make each of these water and sewer projects a success. Turning on the tap and having clean, clear drinking water is something most of us take for granted but those that have had no water or unclean water know what the value of this is. For the first nine years, this job of being a PSA Board member was very rewarding. I felt a sense of accomplishment, each and every time we met. Did we all get along? No. But we respected one another and, in the end, made the best decision possible for the County. I wish I could say the same for the last couple of years but unfortunately it has been very difficult to even want to come to these meetings. With the exception of a few of my fellow Board members, others want to tear the PSA and each other down. It is very disheartening to know that no other projects will happen in the near future and that if a community comes in and needs water and/or sewer that the PSA will have to turn them away. Many hours and meetings were spent with members of our PSA Board, the staff, and the City of Mount Airy, NC working out a good deal to get water to the citizens of Cana that needs and wants water. All of this time was wasted because the project has been stopped indefinitely. I can only hope that the future Board will work better together. As a citizen of this county we need the Boards to communicate and work together. I do want to thank Keith for an outstanding job as Chair during this most difficult year. He's very professional and he works very hard in making sure that the best decisions are made for Carroll County. I also want to thank our staff for all their hard work, even through these difficult times. This is my last meeting as a PSA Board member, and I would like to wish each of you the best in your future endeavors. Thank you.

Mr. Meredith – Thank you. And thank you for your kind words. I know it's a thankless job, but you've served the PSA Authority well and we appreciate that. One thing, a small order of business, as a result of our closed session. There's some discussion regarding an agreement more information going to BRCEDA and I would like to ask Dana and her staff to compose a letter to BRCEDA to discuss availability of the water at Wildwood and what's available today versus what was available I guess some 4 years ago. So that they would be put on notice of what's there now. So, if you can draft that I'd be happy to sign it. Just trying to get some facts in line with what they're advertising. Also, I guess, Jeanette, this is probably my last meeting as well. I want to thank Robbie for appointing me. My term is up at the end of the month and so I won't be accepting the position so I do want to thank everyone, the staff, the fellow Board members. It has been a difficult year dealing with some of the things we've had to deal with, and I know going forward there will be other challenges and I'm sure that you folks will handle those well. So, with that I wish everyone a happy and healthy holiday season and safe travels if you're on the road and with that we'll accept a motion to dismiss.

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(ORDER)

ADJOURNMENT

The Authority does hereby adjourn until the next regularly scheduled meeting on January 13, 2020 at 3:00 p.m. in the Carroll County Governmental Center Board of Supervisors Meeting Room.

Mr. Keith Meredith, Chairman

Debra Frost, Secretary/Treasurer

Dana Phillips, Executive Director

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 1/7/2020 3:49:17 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number : 23847						
Check Date : 1/13/2020						
Vendor : 719						
1 POINT COMMUNICATIONS						
200	42117	1/16/2020	20004191125	10 MB ETHERNET SERVICE		350.00
Invoice Amount : 350.00						
Discount Amount : 0.00						
Check Amount : 350.00						
Check Number : 23848						
Check Date : 1/13/2020						
Vendor : 879						
ADVANCE AUTO PARTS						
300	42113	1/13/2020	2117935454034	OIL	637778	34.68
200	42114	1/13/2020	2117000254729	THRED LOCK BLU 36 ML	637785	22.07
Invoice Amount : 56.75						
Discount Amount : 0.00						
Check Amount : 56.75						
Check Number : 23849						
Check Date : 1/13/2020						
Vendor : 110						
APPALACHIAN POWER						
200	42109	1/20/2020	026-257-971-0-1	HWY 221 PUMP STATION		9.12
200	42110	1/20/2020	025-967-971-0-6	CARROLL COUNTY WELL #4		319.18
200	42111	1/20/2020	027-578-441-0-1	385 SPRINGWILLOW DRIVE		103.28
200	42112	1/20/2020	029-508-971-0-4	349 LINHAVEN ROAD RT. 100 PUMP		180.04
200	42133	1/25/2020	029-977-971-0-1	CARROLL COUNTY WELL #3		111.14
Invoice Amount : 722.76						
Discount Amount : 0.00						
Check Amount : 722.76						
Check Number : 23850						
Check Date : 1/13/2020						
Vendor : 506						
B & B TIRE SERVICE, INC.						
200	42119	1/23/2020	59382	TIRES STEVE MOODY		472.00
Invoice Amount : 472.00						
Discount Amount : 0.00						
Check Amount : 472.00						
Check Number : 23851						
Check Date : 1/13/2020						
Vendor : 406						
CITY OF GALAX						
200	42120	1/25/2020	009471.00	TOWER ROAD WATER OCTOBER-N		5,053.00
300	42121	1/25/2020	010200.00	SEWER TREATMENT AND ELECTRI		36,922.83
Invoice Amount : 41,975.83						
Discount Amount : 0.00						
Check Amount : 41,975.83						
Check Number : 23852						
Check Date : 1/13/2020						
Vendor : 1291						
CITY OF MT AIRY						
200	42129	1/10/2020	28429-26326	WATER EXIT #1 11/18-12/17 2019		437.05
Invoice Amount : 437.05						
Discount Amount : 0.00						
Check Amount : 437.05						
Check Number : 23853						
Check Date : 1/13/2020						
Vendor : 692						
COMMONWEALTH ENGINEERING & SALES INC						
200	42123	1/30/2020	35163	VAC PUMP, DUPLEX VACUUM PUMI		1,442.94
Invoice Amount : 1,442.94						
Discount Amount : 0.00						
Check Amount : 1,442.94						
Check Number : 23854						
Check Date : 1/13/2020						
Vendor : 162						
FERGUSON ENTERPRISES, INC. #11 #75						
200	42124	1/26/2020	6054676-1	CTS X CTS INSTATITE COUP	637777	136.59
Invoice Amount : 136.59						
Discount Amount : 0.00						
Check Amount : 136.59						

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 1/7/2020 3:49:17 PM
 User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Invoice Amount : 373.90		Discount Amount : 0.00		Check Amount : 373.90		
Check Number : 23864		Check Date : 1/13/2020				
Vendor : 175		USA BLUE BOOK				
300	42135	1/26/2020	100362	PERMACAP5-MEDIUM DIFFUSER	637782	180.00
300	42136	1/26/2020	099278	PERMACAP, GEN PURP POWDER F	637782	794.32
Invoice Amount : 974.32		Discount Amount : 0.00		Check Amount : 974.32		
Check Number : 23865		Check Date : 1/13/2020				
Vendor : 810		VIRGINIA UTILITY PROTECTION SERVICE				
200	42131	1/30/2020	12190063	TRANSMISSIONS DECEMBER 2019		49.35
Invoice Amount : 49.35		Discount Amount : 0.00		Check Amount : 49.35		

Total Number of Checks : 19
 Largest Check Amount : 41,975.83
 Total for all Checks Printed : 50,251.78

Summary

Fund	Amount
200 WATER	12,319.95
300 SEWER FUND	37,931.83

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Final Check Register

Date : 12/20/2019 11:21:43 AM

User Name : DANA

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number	: 23789		Check Date	: 12/20/2019		
Vendor	: 1936	ADVANCE AUTO PARTS				
300	41971	12/31/2019	2117933867721	HEADLGHT-HALOGEN	637768	9.79

Invoice Amount : 9.79 Discount Amount : 0.00 Check Amount : 9.79

Check Number	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number	: 23790		Check Date	: 12/20/2019		
Vendor	: 110	APPALACHIAN POWER				
200	41966	12/30/2019	025-608-188-0-5227	IRON RIDGE ROAD		54.78
200	41972	12/23/2019	025-709-501-0-12671	PLEASNTVIEW ROAD		3,256.76
200	41973	12/26/2019	024-940-432-0-7	SUMMER WELL #1		79.64
200	41974	12/31/2019	025-209-332-0-7	WILSON WELL #1		9.12
300	41975	12/23/2019	026-795-896-0-23104	AIRPORT ROAD SEWER PUMF		181.50
200	41976	12/23/2019	022-750-165-0-55031	COULSON CHURCH ROAD WA		30.41
200	41977	12/23/2019	027-477-104-0-45035	COULSON CHURCH RD WELL/		168.13
300	41978	12/26/2019	023-801-356-0-4558	SENIOR ROAD SEWER PUMP S		11.76
200	41979	12/23/2019	024-847-990-0-85758	CARROLLTON PIKE FADDIS HI		857.51
200	41980	12/26/2019	022-109-332-0-2	WILSON WELL #2		204.79
200	41981	12/26/2019	020-285-611-2-0512	COUNTRY CLUB LANE		50.78
200	41982	12/31/2019	020-684-695-0-7467	STORE HILL ROAD PLEASANTV		1,248.00
200	41983	12/26/2019	027-413-643-0-7238	BEAMERS KNOB ROAD		15.67
200	41984	12/31/2019	029-481-488-1-824	BLACKBERRY LANE PUMP HOU		72.36
200	41985	12/26/2019	024-030-560-1-8	OLD PIPERS GAP ROAD NEW ACC		152.26
200	41986	12/23/2019	025-013-471-0-4	WOODLAWN WELL #4		9.12
200	42015	12/31/2019	020-644-274-0-0163	DEER RIDGE ROAD PUMP HOU		32.23
300	42016	12/31/2019	024-163-315-0-84528	GLENDALE ROAD SEWER PUM		728.59
300	42017	12/31/2019	029-770-294-1-88103	FANCY GAP HWY SEWER PUM		14.51
200	42018	12/31/2019	024-041-215-0-7139	OAK RIDGE ROAD WATER PUM		207.67
300	42019	12/31/2019	029-780-128-0-13121	GLENDALE ROAD SEWER PUM		1,013.20
200	42029	12/31/2019	020-300-356-0-01473	CARROLLTON PIKE WASTEWA		460.74
200	42030	12/31/2019	029-089-256-0-138	INDUSTRIAL PARK DR, 1-77 PAR		17.49
200	42032	12/31/2019	025-871-356-0-5	WOODLAWN WELL #3		293.44
200	42033	12/31/2019	027-071-356-0-0	WOODLAWN WELL #2		34.38
200	42034	12/31/2019	023-290-502-0-3451	TRAINING CENTER ROAD WATI		9.12

Invoice Amount : 9,213.96 Discount Amount : 0.00 Check Amount : 9,213.96

Check Number	: 23791		Check Date	: 12/20/2019		
Vendor	: 5137	ARNOLD MITCHEM				
200	41967	12/31/2019	10002806	DEPOSIT REFUND		15.55

Invoice Amount : 15.55 Discount Amount : 0.00 Check Amount : 15.55

Check Number	: 23792		Check Date	: 12/20/2019		
Vendor	: 5141	BEAMER'S KNOB TRUST				
200	42036	12/31/2019	11070092	DEPOSIT REFUND		7.99

Invoice Amount : 7.99 Discount Amount : 0.00 Check Amount : 7.99

Check Number	: 23793		Check Date	: 12/20/2019		
Vendor	: 648	BLUE RIDGE ANALYTICAL				
300	42024	12/31/2019	1755	E.COLI, MIXED LIQUOR SUSPENDEI		510.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 12/20/2019 11:21:43 AM

User Name : DANA

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Invoice Amount : 510.00		Discount Amount : 0.00		Check Amount : 510.00		
Check Number : 23794		Check Date : 12/20/2019				
Vendor : 508		CARTER MACHINERY COMPANY, INC.				
200	41987	12/27/2019	2363373	TIP, PIN-GET, RETAINER GP STOCK		178.95
Invoice Amount : 178.95		Discount Amount : 0.00		Check Amount : 178.95		
Check Number : 23795		Check Date : 12/20/2019				
Vendor : 121		CENTURYLINK				
200	42014	12/31/2019	310220052	WATER SYSTEM PHONE SERVICE		53.54
Invoice Amount : 53.54		Discount Amount : 0.00		Check Amount : 53.54		
Check Number : 23796		Check Date : 12/20/2019				
Vendor : 5138		DORENE MORGAN				
200	41968	12/31/2019	10000988	DEPOSIT REFUND		25.00
Invoice Amount : 25.00		Discount Amount : 0.00		Check Amount : 25.00		
Check Number : 23797		Check Date : 12/20/2019				
Vendor : 5139		EVAN BALDACCI				
200	41969	12/31/2019	11004090	DEPOSIT REFUND		75.00
Invoice Amount : 75.00		Discount Amount : 0.00		Check Amount : 75.00		
Check Number : 23798		Check Date : 12/20/2019				
Vendor : 162		FERGUSON ENTERPRISES, INC. #11 #75				
300	41988	12/31/2019	5982361	STOCK		559.20
200	41989	12/31/2019	5982360	STOCK		937.06
200	41990	12/31/2019	5982362	STOCK		1,001.04
Invoice Amount : 2,497.30		Discount Amount : 0.00		Check Amount : 2,497.30		
Check Number : 23799		Check Date : 12/20/2019				
Vendor : 453		FLOWERS AUTO PARTS				
200	41991	12/31/2019	951039	BATTERY FOR ESCAPE		115.17
200	41992	12/31/2019	951291	POWER SERVICE DIESEL	637771	6.99
200	42027	12/31/2019	951504	WIPER BLADES	637774	19.81
Invoice Amount : 141.97		Discount Amount : 0.00		Check Amount : 141.97		
Check Number : 23800		Check Date : 12/20/2019				
Vendor : 5140		GREGORY WOLF				
200	42026	12/31/2019	11100794	DEPOSIT REFUND		2.34
Invoice Amount : 2.34		Discount Amount : 0.00		Check Amount : 2.34		
Check Number : 23801		Check Date : 12/20/2019				
Vendor : 217		KEY-PLUMBING				
300	41993	12/31/2019	2636	PUMP/HAUL EXIT #1		450.00
Invoice Amount : 450.00		Discount Amount : 0.00		Check Amount : 450.00		

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 12/20/2019 11:21:43 AM

User Name : DANA

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number : 23802						
Check Date : 12/20/2019						
Vendor : 167						
LOWE'S COMPANY INC.						
300	41994	12/31/2019	23759	FLEX COUPLIN SEWER CONNECTIK		6.99
200	42025	12/31/2019	24849	STOCK AND TOOLS		46.48
Invoice Amount : 53.47						
Discount Amount : 0.00						
Check Amount : 53.47						
Check Number : 23803						
Check Date : 12/20/2019						
Vendor : 5126						
MANSFIELD OIL COMPANY						
200	41995	12/30/2019	SQLCD-569559	FUEL PURCHASES VOYAGER RET/		417.85
200	42040	12/31/2019	SQLCD-568525	FUEL PURCHASES-VOYAGER RET/		782.64
Invoice Amount : 1,200.49						
Discount Amount : 0.00						
Check Amount : 1,200.49						
Check Number : 23804						
Check Date : 12/20/2019						
Vendor : 1436						
NATIONAL BANK						
200	41996	12/31/2019	3062531	OFFICE SUPPLIES STOCK INK & TC		92.45
300	41997	12/30/2019	3086064	INK & TONER	637767	191.62
200	41998	12/31/2019	3119266	CALENDAR		16.99
200	41999	12/31/2019	002659	ENVELOPES AND OFFICE STOCK		13.56
200	42000	12/31/2019	005558	OFFICE SUPPLIES		10.92
200	42010	12/31/2019	1035581	TEST KITS FANCY GAP 1ST QTR		467.77
200	42011	12/31/2019	1035292	LAB TEST KITS HILLCREST SUBDIV		24.22
200	42012	12/31/2019	1035475	LAB TEST KITS LOVE'S 1ST QTR		162.23
200	42020	12/31/2019	3309025	OFFICE SUPPLIES AND GLOVES FC		125.70
Invoice Amount : 1,105.46						
Discount Amount : 0.00						
Check Amount : 1,105.46						
Check Number : 23805						
Check Date : 12/20/2019						
Vendor : 3642						
NEW RIVER REGIONAL WATER AUTHORITY						
200	42031	12/31/2019	381	WATER CONSUMPTION 11/15-12/15		21,227.50
Invoice Amount : 21,227.50						
Discount Amount : 0.00						
Check Amount : 21,227.50						
Check Number : 23806						
Check Date : 12/20/2019						
Vendor : 2016						
ONE STOP SERVICE OF CARROLL						
200	42001	12/31/2019	11018	BLOWER MOTOR RESISTOR, LABO 40808		130.00
Invoice Amount : 130.00						
Discount Amount : 0.00						
Check Amount : 130.00						
Check Number : 23807						
Check Date : 12/20/2019						
Vendor : 227						
SANDS ANDERSON PC						
200	42002	12/31/2019	390441	GENERAL REPRESENTATION		66.00
Invoice Amount : 66.00						
Discount Amount : 0.00						
Check Amount : 66.00						
Check Number : 23808						
Check Date : 12/20/2019						
Vendor : 479						
SOUTHWEST SOILS & WATER						
200	42003	12/20/2019	204102	WATER TEST KITS		260.00
Invoice Amount : 260.00						
Discount Amount : 0.00						
Check Amount : 260.00						
Check Number : 23809						
Check Date : 12/20/2019						
Vendor : 191						
TREASURER OF CARROLL COUNTY						

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register**

Date : 12/20/2019 11:21:43 AM
User Name : DANA

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
200	42004	12/31/2019	12052019	REIMBURSEMENT FOR PSA BONUS		1,165.60
200	42005	12/31/2019	12052019	COPIER/PRINTER MONTHLY FINAN		87.63
200	42037	12/31/2019	043160	ELECTRICAL SERVICES DECEMBER		87.08
200	42038	12/31/2019	043160	TELECOMMUNICATIONS DECEMBER		81.61
200	42039	12/31/2019	043160	OFFICE SUPPLIES DECEMBER 2019		429.42

Invoice Amount : 1,851.34 Discount Amount : 0.00 Check Amount : 1,851.34

Check Number	Check Date	Vendor	Invoice #	Description	Amount
23810	12/20/2019	1062		UNIFIRST CORPORATION	
200	41970	12/31/2019	2070760350	UNIFORMS	47.84
200	42006	12/31/2019	2070758083	UNIFORMS	61.71
200	42007	12/21/2019	2070756940	UNIFORMS	61.71
200	42008	12/30/2019	2070759202	UNIFORMS	33.15

Invoice Amount : 204.41 Discount Amount : 0.00 Check Amount : 204.41

Check Number	Check Date	Vendor	Invoice #	Description	Amount
23811	12/20/2019	120		UNITED STATES CELLULAR	
200	42009	12/26/2019	0343863415	TRACKING UNITS	184.15
200	42013	12/20/2019	0344347984	MONTHLY CELL BILL	680.51

Invoice Amount : 864.66 Discount Amount : 0.00 Check Amount : 864.66

Check Number	Check Date	Vendor	Invoice #	Description	Amount
23812	12/20/2019	458		VERIZON WIRELESS	
300	42028	12/31/2019	9843912302	PHONE SERVICE EXIT #1 SEWER	48.81

Invoice Amount : 48.81 Discount Amount : 0.00 Check Amount : 48.81

Total Number of Checks : 24
Largest Check Amount : 21,227.50
Total for all Checks Printed : 40,193.53

Fund	Summary	Amount
200	WATER	36,467.56
300	SEWER FUND	3,725.97

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 12/30/2019 3:16:51 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number	: 23813			Check Date	: 12/30/2019	
Vendor	: 857	AARON'S AUTO CARE				
200	42050	1/21/2020	22049	REPLACED BRAKE CALIPERS HOSI		354.98
Invoice Amount	: 354.98		Discount Amount	: 0.00	Check Amount	: 354.98

Check Number	: 23814			Check Date	: 12/30/2019	
Vendor	: 110	APPALACHIAN POWER				
200	42053	1/19/2020	021-010-0569-1	HILLCREST WELLHOUSE		173.91
200	42054	1/19/2020	025-038-019-0-0	CANA WELL #4		296.68
200	42055	1/9/2020	022-893-559-0-7	CANA WELL #2		503.32
200	42059	1/19/2020	022-627-715-0-0	CANA WELL #1		339.15
200	42060	1/16/2020	027-532-928-1-8	210 TRINITY WAY		218.17
200	42061	1/16/2020	022-604-327-0-9	333 TRINITY WAY		50.78
200	42062	1/6/2020	025-113-458-0-9	431 REEDSIDE DRIVE		669.85
200	42063	1/6/2020	029-628-035-0-4	33 TRINITY WAY OUTDOOR LIGHT		14.74
200	42064	1/6/2020	027-913-901-0-3	309 EXPANSION DRIVE WELL STOF		13.17
300	42065	1/7/2020	020-713-869-1-2	558 SENION ROAD SEWER PUMP S		659.84
200	42066	1/7/2020	024-789-256-0-1	1102 INDUSTRIAL PARK DRIVE PUM		19.03
200	42091	1/13/2020	020-152-071-0-9	96 SURRETT DRIVE		272.50
200	42092	1/13/2020	029-641-384-0-4	CANA WELL #3		245.35
200	42093	1/13/2020	027-236-621-0-8	770 CEDAR LANE		9.12
200	42094	1/13/2020	025-094-460-0-7	51 BEAUTY SHOP ROAD SEWER TF		838.48
200	42095	1/13/2020	024-030-560-1-9	OLD PIPERS GAP ROAD		243.94
200	42097	1/6/2020	027-718-767-1-7	18 KELLY ROAD WELL #3		141.35
Invoice Amount	: 4,709.38		Discount Amount	: 0.00	Check Amount	: 4,709.38

Check Number	: 23815			Check Date	: 12/30/2019	
Vendor	: 5142	AUSTIN STILLWELL				
200	42082	1/30/2020	01160062	DEPOSIT REFUNDS		49.48

Invoice Amount : 49.48 Discount Amount : 0.00 Check Amount : 49.48

Check Number	: 23816			Check Date	: 12/30/2019	
Vendor	: 121	CENTURYLINK				
200	42096	1/22/2020	310286495	PHONE SERVICE		129.11

Invoice Amount : 129.11 Discount Amount : 0.00 Check Amount : 129.11

Check Number	: 23817			Check Date	: 12/30/2019	
Vendor	: 291	CORE & MAIN				
200	42049	1/23/2020	L675762	SMARTPOINT M2 PIT VER SINGLE F		11,745.00
200	42051	1/23/2020	L696596	SRII ELEC TRPL REGISTERS		1,694.35

Invoice Amount : 13,439.35 Discount Amount : 0.00 Check Amount : 13,439.35

Check Number	: 23818			Check Date	: 12/30/2019	
Vendor	: 661	F & R ELECTRIC				
300	42068	1/13/2020	40658	CRANE BARNES MODEL PUMP		1,835.00

Invoice Amount : 1,835.00 Discount Amount : 0.00 Check Amount : 1,835.00

Check Number : 23819 Check Date : 12/30/2019

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 12/30/2019 3:16:51 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Vendor	: 162			FERGUSON ENTERPRISES, INC. #11 #75		
300	42088	1/23/2020	6054708	CTS X CTS STOCK	63777	356.71
200	42089	1/20/2020	6054699	LF 3/4 STOCK	637777	937.06
200	42090	1/20/2020	6054676	TANDEM YOKE STOCK	637777	278.76

Invoice Amount : 1,572.53 Discount Amount : 0.00 Check Amount : 1,572.53

Check Number	: 23820	Check Date	: 12/30/2019			
Vendor	: 453			FLOWERS AUTO PARTS		
200	42072	1/23/2020	951794	FUEL FILTER, BRAKE CLEANER	637781	49.74

Invoice Amount : 49.74 Discount Amount : 0.00 Check Amount : 49.74

Check Number	: 23821	Check Date	: 12/30/2019			
Vendor	: 591			HARRIS COMPUTER SYSTEMS		
200	42052	1/1/2020	MN001247449	ISB ANNUAL SUPPORT 1/1-12/31 20		3,553.66
300	42052	1/1/2020	MN001247449	ISB ANNUAL SUPPORT 1/1-12/31 20		3,553.65

Invoice Amount : 7,107.31 Discount Amount : 0.00 Check Amount : 7,107.31

Check Number	: 23822	Check Date	: 12/30/2019			
Vendor	: 5143			IVA JUNE SHOCKLEY		
200	42083	1/30/2020	10003062	DEPOSIT REFUND		9.19

Invoice Amount : 9.19 Discount Amount : 0.00 Check Amount : 9.19

Check Number	: 23823	Check Date	: 12/30/2019			
Vendor	: 5144			JOHN W. & SHERRY L. WILLIAMS		
200	42084	1/27/2020	10006000	DEPOSIT REFUND		56.10

Invoice Amount : 56.10 Discount Amount : 0.00 Check Amount : 56.10

Check Number	: 23824	Check Date	: 12/30/2019			
Vendor	: 217			KEY PLUMBING		
300	42073	1/20/2020	2637	PUMP/ HAUL EXIT #1		450.00

Invoice Amount : 450.00 Discount Amount : 0.00 Check Amount : 450.00

Check Number	: 23825	Check Date	: 12/30/2019			
Vendor	: 167			LOWE'S COMPANY INC.		
200	42074	1/23/2020	856715	SHOVEL, TOOLS ECT		95.89

Invoice Amount : 95.89 Discount Amount : 0.00 Check Amount : 95.89

Check Number	: 23826	Check Date	: 12/30/2019			
Vendor	: 5147			MATTHEW AKERS		
200	42087	1/20/2020	11106081	DEPOSIT REFUND		57.81

Invoice Amount : 57.81 Discount Amount : 0.00 Check Amount : 57.81

Check Number	: 23827	Check Date	: 12/30/2019			
Vendor	: 401			MERRITT SUPPLY, INC.		
200	42075	1/20/2020	726962	BALL VALVE, TRU-BLU TEFLON PIP		87.22

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 12/30/2019 3:16:51 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Invoice Amount		: 87.22	Discount Amount		: 0.00	Check Amount : 87.22
Check Number		: 23828	Check Date		: 12/30/2019	
Vendor		: 1436	NATIONAL BANK			
300	42076	1/7/2020	023771	SUBSCRIPTION GALAX GAZETTE		59.99
200	42077	1/18/2020	114-6170590-60	STAND UP DESK FOR DANA	637775	229.99
300	42078	1/17/2020	093851	METER SCOPE BRUSHK IT, METER		168.18
Invoice Amount		: 458.16	Discount Amount		: 0.00	Check Amount : 458.16
Check Number		: 23829	Check Date		: 12/30/2019	
Vendor		: 5146	PAUL & SHERRY NAFF			
200	42086	1/23/2020	10060919	DEPOSIT REFUND		6.10
Invoice Amount		: 6.10	Discount Amount		: 0.00	Check Amount : 6.10
Check Number		: 23830	Check Date		: 12/30/2019	
Vendor		: 5145	RICHARD MUNCEY			
200	42085	1/30/2020	10061170	DEPOSIT REFUND		21.13
Invoice Amount		: 21.13	Discount Amount		: 0.00	Check Amount : 21.13
Check Number		: 23844	Check Date		: 12/30/2019	
Vendor		: 2100	SKYLINE NATIONAL BANK			
300	42079	12/30/2019	10	SEWER EXTENSION MONTHLY PAY		1,543.14
Invoice Amount		: 1,543.14	Discount Amount		: 0.00	Check Amount : 1,543.14
Check Number		: 23845	Check Date		: 12/30/2019	
Vendor		: 479	SOUTHWEST SOILS & WATER			
200	42080	1/10/2020	204165	WATER TESTING		280.00
Invoice Amount		: 280.00	Discount Amount		: 0.00	Check Amount : 280.00
Check Number		: 23846	Check Date		: 12/30/2019	
Vendor		: 1062	UNIFIRST CORPORATION			
200	42070	1/26/2020	2070762586	UNIFORMS		100.78
200	42081	1/19/2020	2070761454	UNIFORMS		47.43
Invoice Amount		: 148.21	Discount Amount		: 0.00	Check Amount : 148.21

Total Number of Checks : 21
Largest Check Amount : 13,439.35
Total for all Checks Printed : 32,459.83

Summary

Fund	Amount
200 WATER	23,833.32
300 SEWER FUND	8,626.51

NATIONAL BANK ON LINE TRANSFERS

January 13, 2020

Transfer for claims

CCPSA to Operating December 20, 2019 \$40,193.53

CCPSA to Operating December 30, 2019 \$32,459.83

CCPSA to Operating January 7, 2020 \$50,251.78

Transfer to Reserves

CCPSA to Debt Reserve \$8,918.62

PSA Update:

The PSA has approximately 200 miles of water lines, 50 miles of gravity sewer lines, 25 miles of force main sewer line, 795 fire hydrants, 12 sewer pump stations, 12 water storage tanks, several wells and several water booster pump stations. The PSA's Water systems are as follows: Cana, Exit 1, Fancy Gap, Regional, Tower Road and Hillcrest Estates. The PSA's Sewer systems are as follows: Fancy Gap, Woodlawn, Gladeville/Cranberry, Hillsville and Loves. All of this is operated and maintained with a staff of 10 people.

- Total of 76 work orders in December (check pressure, check for leak, turn-off, turn-on, etc)
- Construction items completed –
 - Dec. 2 Markings, work orders
 - Dec. 3 Markings, work orders
 - Dec. 4 Looked at Firehouse, too much water
 - Dec. 5 Markings, work orders
 - Dec. 6 Markings, work orders
 - Dec. 9 Markings, work orders
 - Dec. 10 Sewer tap PS trailer park, markings, work orders
 - Dec. 11 Cut offs
 - Dec. 12 Turn on's, work orders
 - Dec. 13 Work orders, turn on's
 - Dec. 15 Water leak repair (Cana)
 - Dec. 16 Work orders, markings
 - Dec. 17 Set meter (Coon Ridge Road)
 - Dec. 18 Set meter (Hebron Road)
 - Dec. 19 Firehouse line
 - Dec. 20 Off
 - Dec. 23 Markings, work orders
 - Dec. 26 Markings, work orders
 - Dec. 27 Gladeville pump Station Repairs
 - Dec. 30 Markings, work orders
- Maintenance items completed-
 - Read meters with trainee. Pulled pump at Senior Road sent to motor shop for repairs. Regular sewer pump station maintenance. Word Orders.
- Operations items completed-
 - Routine water flushing
 - Daily – sewer plant at Loves, check chemicals in water systems, wells, tanks, sewer pump stations, customer service, etc.
 - Tank wash-out for Expansion Drive and Tower Road

- Office items completed-
 - Daily-customer service, deposits, review of payments, bills, invoices, scan checks, balance bank statements, close-out, etc.
 - Monthly-meter reading (office staff and field staff), print bills, print late-bills, prepare cut-off list, close-out, balance bank statements, etc.
 - Rate study-continue
 - Researching new cloud-based billing software

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Trial Balance

Date : 1/7/2020 11:17:10 AM

User Name : DANA

Fund : 100 GENERAL

Fiscal Year : 2019 - 2020

Period Ending as of December	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
00.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
00.100300 PETTY CASH ACCT.....	0.00	0.00	0.00	0.00
00.100400 EXIT 1 WATER/SEWER CONST. LOVES.....	0.00	0.00	0.00	0.00
00.100500 Operating Account - CB.....	5,795.50	0.00	0.00	0.00
00.100600 OPERATING (NB).....	924.53	0.00	0.00	0.00
00.101000 Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
00.101100 CCPSA.....	6,013.71	0.00	0.00	0.00
00.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101300 FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101400 CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
00.101500 Gladeville/Cranberry Sewer Revenue.....	0.00	0.00	0.00	0.00
00.101600 GLADEVILLE/CRANBERRY SEWER (NB).....	0.00	0.00	0.00	0.00
00.103100 COON RIDGE.....	0.00	0.00	0.00	0.00
00.104000 Woodlawn FMHA Project Revenue.....	0.00	0.00	0.00	0.00
00.104100 WOODLAWN WATER (NB).....	0.00	0.00	0.00	0.00
00.104900 RT. 100 WATER (NB).....	0.00	0.00	0.00	0.00
00.105000 Rt 100 FMHA Project Revenue.....	0.00	0.00	0.00	0.00
00.105100 RT. 100 WATER.....	0.00	0.00	0.00	0.00
00.106000 Debt Revenue Account.....	529,527.13	0.00	0.00	0.00
00.106100 O & M RESERVE.....	121,386.53	0.00	0.00	0.00
00.106200 SHORT LIVED ASSETS.....	118,511.15	0.00	0.00	0.00
00.106500 Cana Water Revenue.....	0.00	0.00	0.00	0.00
00.106600 CANA WATER (NB).....	0.00	0.00	0.00	0.00
00.107000 620 AIRPORT ROAD REVENUE.....	0.00	0.00	0.00	0.00
00.107100 AIRPORT/620 WATER (NB).....	0.00	0.00	0.00	0.00
00.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	637,712.13	0.00	0.00	0.00
00.107500 Honeycutt Dam Water Project (NB).....	0.00	0.00	0.00	0.00
00.108000 620/AIRPORT ROAD CONST. (NB).....	0.00	0.00	0.00	0.00
00.108200 HAPPY HOLLOW CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.108500 Woodawn Sewer Const. (NB).....	0.00	0.00	0.00	0.00
00.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
00.109000 EXIT 19 SEWER CONST.....	0.00	0.00	0.00	0.00
00.109100 HONEYCUTT DAM WATER PROJECT.....	0.00	0.00	0.00	0.00
00.109200 AIRPORT ROAD.....	0.00	0.00	0.00	0.00
00.109300 WOODLAWN SEWER.....	0.00	0.00	0.00	0.00
00.109400 WHITETOWN/LITTLE VINE WATER.....	0.00	0.00	0.00	0.00
00.109500 RT. 100 WATER CONST.....	0.00	0.00	0.00	0.00
00.110000 A/R WATER.....	0.00	0.00	0.00	0.00
95.110000 A/R WATER.....	0.00	0.00	0.00	0.00
00.110001 A/R SEWER.....	0.00	0.00	0.00	0.00
98.110001 A/R SEWER.....	0.00	0.00	0.00	0.00
95.110002 A/R STATE FEE.....	0.00	0.00	0.00	0.00
95.110003 A/R WATER DEPOSIT.....	0.00	0.00	0.00	0.00
98.110004 A/R SEWER DEPOSIT.....	0.00	0.00	0.00	0.00
95.110005 A/R FIRE SERVICE FEE.....	0.00	0.00	0.00	0.00
95.110007 A/R WRITE OFF.....	0.00	0.00	0.00	0.00
00.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
95.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
98.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
95.110009 A/R WATER PENALTY.....	0.00	0.00	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Trial Balance

Date : 1/7/2020 11:17:10 AM

User Name : DANA

Fund : 200 WATER

Fiscal Year : 2019 - 2020

Period Ending as of December	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
00.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
27.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
86.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
95.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
00.000101 CASH-WATER.....	0.00	0.00	0.00	0.00
95.004093 WYTHE CO REIMBURSE.....	0.00	0.00	0.00	0.00
00.004094 WYTHECO WATER PURCHASES.....	0.00	0.00	0.00	0.00
95.004094 WYTHECO WATER PURCHASES.....	0.00	0.00	0.00	0.00
00.100000 Pooled Allocation.....	0.00	0.00	0.00	0.00
00.100400 EXIT 1 WATER/SEWER CONST. LOVES.....	0.00	0.00	0.00	0.00
90.100400 EXIT 1 WATER/SEWER CONST. LOVES.....	0.00	0.00	0.00	0.00
00.100500 Operating Account - CB.....	6.19	0.00	0.00	0.00
95.100500 Operating Account - CB.....	76.73	0.00	0.00	0.00
00.100600 OPERATING (NB).....	8,405,324.87	0.00	51,915.93	0.00
27.100600 OPERATING (NB).....	0.00	29,702.88	0.00	0.00
95.100600 OPERATING (NB).....	0.00	8,397,402.61	0.00	51,835.26
00.101000 Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
95.101000 Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
00.101100 CCPSA.....	0.00	2,291,559.75	46,475.76	0.00
27.101100 CCPSA.....	3,904.00	0.00	0.00	0.00
95.101100 CCPSA.....	3,157,068.19	0.00	55.80	0.00
98.101100 CCPSA.....	0.00	0.00	0.00	0.00
00.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
84.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
86.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
95.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
84.101300 FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
95.101300 FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101400 CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
27.101400 CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
95.101400 CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
00.103100 COON RIDGE.....	0.00	0.00	0.00	0.00
27.103100 COON RIDGE.....	0.00	0.00	0.00	0.00
93.103100 COON RIDGE.....	0.00	0.00	0.00	0.00
00.105900 620 DEBT RESERVE.....	140,372.40	0.00	0.00	0.00
65.105900 620 DEBT RESERVE.....	0.00	0.00	0.00	0.00
95.105900 620 DEBT RESERVE.....	7,245.64	0.00	0.00	0.00
00.106000 Debt Revenue Account.....	223,813.85	0.00	5,300.22	0.00
95.106000 Debt Revenue Account.....	33,374.39	0.00	0.00	0.00
00.106100 O & M RESERVE.....	0.00	82,822.00	0.00	0.00
95.106100 O & M RESERVE.....	3,880.46	0.00	0.00	0.00
00.106200 SHORT LIVED ASSETS.....	0.00	137,451.21	0.00	0.00
95.106200 SHORT LIVED ASSETS.....	4,985.14	0.00	0.00	0.00
95.107000 620 AIRPORT ROAD REVENUE.....	0.00	0.00	0.00	0.00
00.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	54,345.97	0.00	0.00
11.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	0.00	0.00	0.00
27.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	373,249.71	0.00	0.00	0.00
85.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	48,988.00	0.00	0.00
86.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	158,008.35	0.00	0.00
90.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	81,656.03	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Trial Balance

Date : 1/7/2020 11:17:10 AM

User Name : DANA

Fund : 200 WATER

Fiscal Year : 2019 - 2020

Period Ending as of December	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
93.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	175,955.29	0.00	0.00
95.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	295,960.88	0.00	0.00
95.108000 620/AIRPORT ROAD CONST. (NB).....	0.00	0.00	0.00	0.00
00.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
85.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
95.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
95.110000 A/R WATER.....	313,893.48	0.00	0.00	13,433.62
95.110001 A/R SEWER.....	0.00	101.20	0.00	0.00
98.110001 A/R SEWER.....	0.00	0.00	0.00	0.00
95.110002 A/R STATE FEE.....	1,170.93	0.00	0.00	59.63
95.110003 A/R WATER DEPOSIT.....	0.00	1,293.24	150.00	0.00
95.110005 A/R FIRE SERVICE FEE.....	5,680.07	0.00	245.12	0.00
00.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
95.110008 A/R OTHER.....	0.00	73,511.62	4,015.72	0.00
00.110009 A/R WATER PENALTY.....	0.00	0.00	0.00	0.00
95.110009 A/R WATER PENALTY.....	87,945.84	0.00	0.00	3,752.55
95.110010 A/R SEWER PENALTY.....	0.00	0.00	0.00	0.00
95.110020 GRANTS R WATER.....	0.00	0.00	0.00	0.00
95.110021 OTHER RECEIVABLE.....	96,307.91	0.00	0.00	0.00
95.110026 ALLOW BAD DEBT WATER.....	0.00	143,089.43	0.00	0.00
95.110028 PREPAID EXPENSES WATER.....	36,554.00	0.00	0.00	0.00
95.110032 FIXED ASSETS WATER.....	37,942,647.84	0.00	0.00	0.00
95.110034 CONSTRUCTION IN PROCESS WATER.....	90,267.05	0.00	0.00	0.00
95.110036 ACCUMULATED DEPRECIATION WATER.....	0.00	10,537,960.88	0.00	0.00
95.110040 DUE TO CARROLL COUNTY WATER.....	0.00	58,390.19	0.00	0.00
95.110041 DUE TO CARROLL COUNTY SEWER.....	0.00	0.00	0.00	0.00
95.110042 DEBT WATER.....	0.00	16,640,423.78	0.00	0.00
95.110044 INTEREST PAYABLE WATER.....	0.00	32,869.51	0.00	0.00
95.110048 CONSUMER DEPOSITS WATER.....	0.00	73,729.92	0.00	0.00
95.110051 ACCRUED LEAVE SEWER.....	0.00	69,893.71	0.00	0.00
95.110100 NOTE RECEIVABLE.....	355,373.43	0.00	0.00	0.00
00.201000 Accounts Payable.....	0.00	46,287.03	0.00	0.00
11.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
27.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
85.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
86.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
90.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
93.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
95.201000 Accounts Payable.....	0.00	23,833.32	0.00	23,833.32
95.220003 WATER LIABILITY.....	1,275.00	0.00	0.00	150.00
95.230001 CONSTRUCTION PAYABLE WATER.....	0.00	0.00	0.00	0.00
95.231000 Net Pension Liability.....	0.00	365,057.00	0.00	0.00
95.290000 Deferred unflows-VRS.....	36,230.13	0.00	0.00	0.00
95.290001 Defered Inflows- VRS.....	0.00	12,582.00	0.00	0.00
95.299999 TRANSFER CASH.....	883,989.01	0.00	0.00	0.00
95.300000 Retained Earnings.....	0.00	0.00	0.00	0.00
00.310000 Retained Earnings.....	0.00	120,532.48	0.00	0.00
11.310000 Retained Earnings.....	1,969.70	0.00	0.00	0.00
27.310000 Retained Earnings.....	0.00	982,384.45	0.00	0.00
84.310000 Retained Earnings.....	0.00	20.07	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Trial Balance

Date : 1/7/2020 11:17:10 AM

User Name : DANA

Fund : 300 SEWER FUND

Fiscal Year : 2019 - 2020

Period Ending as of December	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
00.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
98.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
00.100600 OPERATING (NB).....	3,494,239.29	0.00	46,460.17	0.00
98.100600 OPERATING (NB).....	0.00	3,468,844.92	0.00	46,425.17
00.101000 Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
00.101100 CCPSA.....	0.00	1,515,232.36	4,958.06	0.00
95.101100 CCPSA.....	7,387.44	0.00	0.00	0.00
98.101100 CCPSA.....	828,466.85	0.00	0.00	6,346.00
00.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101300 FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
84.101300 FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101400 CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
98.101400 CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
00.103100 COON RIDGE.....	0.00	0.00	0.00	0.00
98.105900 620 DEBT RESERVE.....	0.00	0.00	0.00	0.00
00.106000 Debt Revenue Account.....	235,136.88	0.00	3,618.40	0.00
98.106000 Debt Revenue Account.....	33,374.12	0.00	0.00	0.00
00.106100 O & M RESERVE.....	33,687.38	0.00	0.00	0.00
98.106100 O & M RESERVE.....	3,880.22	0.00	0.00	0.00
00.106200 SHORT LIVED ASSETS.....	105,338.75	0.00	0.00	0.00
98.106200 SHORT LIVED ASSETS.....	4,984.80	0.00	0.00	0.00
00.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	47,853.27	0.00	0.00
80.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	11,921.94	0.00	0.00
84.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	115,377.86	0.00	0.00
90.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	10,149.73	0.00	0.00
98.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	10,191.66	0.00	0.00
95.110000 A/R WATER.....	0.00	30.75	0.00	0.00
98.110000 A/R WATER.....	4,035.19	0.00	0.00	0.00
98.110001 A/R SEWER.....	153,989.12	0.00	0.00	10,140.00
95.110002 A/R STATE FEE.....	0.00	0.00	0.00	0.00
98.110002 A/R STATE FEE.....	0.00	0.00	0.00	0.00
98.110003 A/R WATER DEPOSIT.....	250.00	0.00	0.00	0.00
98.110004 A/R SEWER DEPOSIT.....	8,125.00	0.00	250.00	0.00
95.110008 A/R OTHER.....	14,087.95	0.00	0.00	0.00
98.110008 A/R OTHER.....	0.00	45,717.01	41.67	0.00
98.110009 A/R WATER PENALTY.....	92,124.19	0.00	0.00	0.00
98.110010 A/R SEWER PENALTY.....	4,555.65	0.00	0.00	0.00
98.110020 GRANTS R WATER.....	0.00	0.00	0.00	0.00
98.110021 OTHER RECEIVABLE.....	46,114.77	0.00	0.00	0.00
98.110026 ALLOW BAD DEBT WATER.....	0.00	86,916.51	0.00	0.00
98.110028 PREPAID EXPENSES WATER.....	845.00	0.00	0.00	0.00
98.110032 FIXED ASSETS WATER.....	18,968,447.09	0.00	0.00	0.00
98.110036 ACCUMULATED DEPRECIATION WATER.....	0.00	5,242,525.37	0.00	0.00
98.110040 DUE TO CARROLL COUNTY WATER.....	0.00	10,271.87	0.00	0.00
98.110043 DEBT SEWER.....	0.00	8,155,302.49	0.00	0.00
98.110045 INTEREST PAYABLE SEWER.....	0.00	9,862.59	0.00	0.00
98.110048 CONSUMER DEPOSITS WATER.....	0.00	37,982.08	0.00	0.00
98.110051 ACCRUED LEAVE SEWER.....	0.00	16,049.36	0.00	0.00
00.201000 Accounts Payable.....	0.00	80,792.14	0.00	0.00
27.201000 Accounts Payable.....	0.00	0.00	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

200 WATER

For Month Ending: Tuesday, December 31, 2019

Date : 1/7/2020 11:04:29 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
95 CCPSA WATER					
004093 - WYTHE CO REIMBURSE	0	0	0	0	0
004094 - WYTHECO WATER PURCH	0	0	0	0	0
REVENUES					
400000 - Grant Revenue	72,321	1,231	2	71,089	0
400200 - Service Fee Revenue	1,974,200	1,115,115	56	859,085	149,503
400210 - Hook Up Fee Revenue	35,000	32,750	94	2,250	6,292
400220 - Deposits	0	0	0	0	0
400230 - Fire Service Revenue	22,200	11,602	52	10,598	1,895
400240 - State Fee Revenue	12,000	11,203	93	797	19
400250 - Penalty Revenue	10,000	(3,418)	(34)	13,418	(598)
400260 - Interest Revenue	10,000	6,552	66	3,448	0
400270 - Miscellaneous Revenue	10,000	57,093	571	(47,093)	7,530
400280 - Wythe Co. Reim. Debt LRW	16,000	0	0	16,000	0
400300 - Carryover	80,000	0	0	80,000	0
402600 - Water Service Fee	0	113	0	(113)	0
405000 - Interest Revenue	0	0	0	0	0
410000 - Transfer From County	289,353	0	0	289,353	0
411000 - VA Water Project	0	0	0	0	0
412000 - AVAILABILITY FEE	549,972	0	0	549,972	0
412600 - RECOVERED PROJECT EXPE	0	0	0	0	0
420000 - FMHA Loan/Grant Proceeds	0	0	0	0	0
440000 - Other Collections	2,000	21,753	1,088	(19,753)	0
450000 - County Contributions	0	0	0	0	0
TOTAL REVENUES	3,083,046	1,253,994	41	1,829,052	164,641
EXPENDITURES					
500020 - Advertising Expense	1,000	0	0	1,000	0
500030 - Capital Improvement	0	0	0	0	0
500035 - Capitol Projects	0	0	0	0	0
500040 - Contingency	10,000	0	0	10,000	0
500080 - Adult Expense	17,000	15,000	88	2,000	10,000
500220 - Chemical Expense	12,000	5,709	48	6,291	0
500230 - Compensation Board Expen	7,500	625	8	6,875	0
500320 - Deposits Refund Expense	3,000	1,422	47	1,578	392
500360 - Diesel Expense	0	0	0	0	0
500370 - Due to County	0	0	0	0	0
500420 - Electrical Expense	130,500	53,575	41	76,925	13,220
500450 - Equipment Maintenance Exp	91,532	52,447	57	39,085	179
500520 - FICA Expense	38,601	2,767	7	35,834	0
500550 - Fuel Expense	25,000	8,590	34	16,410	1,900
500620 - Health Insurance Expense	119,589	9,233	8	110,356	0
500625 - Insurance Deductible	5,000	0	0	5,000	0
EXPENDITURES					
501120 - Lab Testing Expense	16,000	3,877	24	12,123	1,194
501130 - Legal Expense	2,000	2,849	142	(849)	0
501150 - Liability Insurance Expense	28,000	0	0	28,000	0
501250 - Miscellaneous Expense	0	0	0	0	0
501260 - Miss Utility	1,200	432	36	768	44
501420 - Office Supply Expense	9,000	2,342	26	6,658	675
501440 - Operation Supply Expense	134,823	85,071	63	49,752	9,921

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

200 WATER

For Month Ending: Tuesday, December 31, 2019

Date : 1/7/2020 11:04:29 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
95 CCPSA WATER					
501520 - Personal Contingency Exper	10,500	0	0	10,500	0
501540 - Postage Expense	20,000	12,888	64	7,112	0
501720 - Salary Expense	531,775	39,618	7	492,157	1,166
501820 - Tank Maintenance Expense	80,000	31,720	40	48,280	0
501840 - Telephone Expense	20,000	6,482	32	13,518	1,335
501860 - TOH Supplies Expense	1,000	0	0	1,000	0
501870 - Tools & Equipment Expense	30,000	18,966	63	11,035	11,745
501880 - Travel Expense	1,950	0	0	1,950	0
501890 - Tuition Expense	2,000	473	24	1,528	0
501920 - Unemployment Insurance E:	700	0	0	700	0
501940 - Uniform Expense	8,500	2,969	35	5,531	353
502020 - VDH Fee Expense	11,500	11,500	100	0	0
502040 - Vehicle Maintenance Expen:	10,000	4,890	49	5,110	1,045
502050 - Vehicle Expense	26,000	0	0	26,000	0
502060 - VRS Expense	61,277	5,478	9	55,799	0
502120 - Water Purchase Expense	330,000	163,075	49	166,925	22,498
502125 - Sewer Treatment	0	0	0	0	0
502150 - WorkerCompensation Insurc	11,000	0	0	11,000	0
502600 - Workers Comp. Ins.	0	0	0	0	0
506600 - Engineering	0	0	0	0	0
514500 - Oper. Supplies	0	0	0	0	0
516000 - Debt Retirement	0	0	0	0	0
516100 - INTEREST ONLY PAYMEN	0	0	0	0	0
518600 - NRRW Debt Service	0	0	0	0	0
522500 - CONTRACTOR PAY REQU	72,321	0	0	72,321	0
550000 - Depreciation Expense	0	0	0	0	0
900000 - Construction Payments	0	0	0	0	0
900100 - Debt Payments	1,202,778	452,779	38	749,999	73,878
TOTAL EXPENDITURES	2,622,324	845,407	32	1,776,916	123,855

CCPSA WATER Summary

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
Total Revenues	3,083,046	1,253,994	41	1,829,052	164,641
Total Expenditures	3,083,046	994,776	32	2,088,270	149,547
Total Other	0	0	0	0	0
Totals	0	259,218	0	(259,218)	15,094

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

300 SEWER FUND

For Month Ending: Tuesday, December 31, 2019

Date : 1/7/2020 11:04:29 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
98 CCPSA SEWER					
REVENUES					
400200 - Service Fee Revenue	930,000	484,339	52	445,661	59,767
400210 - Hook Up Fee Revenue	7,000	10,792	154	(3,792)	42
400220 - Deposits	0	0	0	0	0
400250 - Penalty Revenue	6,000	(134)	(2)	6,134	0
400260 - Interest Revenue	11,000	5,462	50	5,538	0
400270 - Miscellaneous Revenue	2,000	300	15	1,700	0
400290 - BRCDS SEWER EASEMEN	0	0	0	0	0
400300 - Carryover	98,850	0	0	98,850	0
402600 - Water Service Fee	0	0	0	0	0
405000 - Interest Revenue	0	0	0	0	0
410000 - Transfer From County	0	0	0	0	0
412000 - AVAILABILITY FEE	204,732	0	0	204,732	0
412500 - RECOVERED PROJECT EXPE	0	0	0	0	0
420000 - FMHA Loan/Grant Proceeds	0	0	0	0	0
425000 - SER-CAP Loan/Grant	0	0	0	0	0
440000 - Other Collections	0	0	0	0	0
TOTAL REVENUES	1,259,582	500,759	40	758,823	59,808
EXPENDITURES					
500020 - Advertising Expense	0	0	0	0	0
500030 - Capital Improvement	0	0	0	0	0
500035 - Capitol Projects	0	0	0	0	0
500040 - Contingency	2,000	1,695	85	305	0
500080 - Audit Expense	4,500	4,500	100	0	2,000
500220 - Chemical Expense	5,000	1,822	36	3,178	0
500230 - Compensation Board Expen	1,800	150	8	1,650	0
500320 - Deposits Refund Expense	500	0	0	500	0
500360 - Diesel Expense	0	0	0	0	0
500370 - Due to County	0	0	0	0	0
500420 - Electrical Expense	50,000	22,883	46	27,117	3,376
500450 - Equipment Maintenance Exp	20,000	4,871	24	15,129	0
500520 - FICA Expense	7,100	342	5	6,758	0
500550 - Fuel Expense	6,000	2,558	43	3,442	229
500620 - Health Insurance Expense	17,000	1,141	7	15,859	0
501120 - Lab Testing Expense	6,000	3,458	58	2,542	678
501130 - Legal Expense	0	825	0	(825)	0
501150 - Liability Insurance Expense	0	0	0	0	0
501250 - Miscellaneous Expense	0	0	0	0	0
501260 - Miss Utility	200	0	0	200	0
501420 - Office Supply Expense	1,900	418	22	1,482	192
501440 - Operation Supply Expense	39,000	26,070	67	12,930	4,899
501520 - Personal Contingency Expe	0	0	0	0	0
501540 - Postage Expense	4,000	3,000	75	1,000	0
501550 - Pump & Haul Expense	13,000	6,300	48	6,700	1,350
501700 - Comp. Board	0	0	0	0	0
501720 - Salary Expense	63,230	5,244	8	57,987	0
501820 - Tank Maintenance Expense	0	0	0	0	0
501840 - Telephone Expense	5,000	389	8	4,611	49

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

300 SEWER FUND

For Month Ending: Tuesday, December 31, 2019

Date : 1/7/2020 11:04:29 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
98 CCPSA SEWER					
501850 - BRCD A Sewer easement	0	0	0	0	0
501860 - TOH Supplies Expense	260,000	152,623	59	107,377	37,270
501870 - Tools & Equipment Expense	5,000	1,860	37	3,140	1,835
501880 - Travel Expense	0	0	0	0	0
501890 - Tuition Expense	0	0	0	0	0
501920 - Unemployment Insurance E:	0	0	0	0	0
501940 - Uniform Expense	0	78	0	(78)	0
502020 - VDH Fee Expense	0	46	0	(46)	0
502040 - Vehicle Maintenance Expens:	3,000	2,750	92	250	87
502050 - Vehicle Expense	0	0	0	0	0
502060 - VRS Expense	11,000	0	0	11,000	0
502120 - Water Purchase Expense	0	0	0	0	0
502125 - Sewer Treatment	252,352	104,768	42	147,584	0
502150 - WorkerCompensation Insura:	2,000	0	0	2,000	0
502500 - Health Ins.	0	0	0	0	0
502600 - Workers Comp. Ins.	0	0	0	0	0
506600 - Engineering	0	0	0	0	0
516000 - Debt Retirement	0	0	0	0	0
518600 - NRRW Debt Service	0	0	0	0	0
530000 - Transfer to other funds	0	0	0	0	0
550000 - Depreciation Expense	0	0	0	0	0
900000 - Construction Payments	0	0	0	0	0
900100 - Debt Payments	480,000	225,333	47	254,667	24,302
TOTAL EXPENDITURES	1,145,682	533,163	47	612,519	70,662
CCPSA SEWER Summary					
	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
Total Revenues	1,259,582	500,759	40	758,823	59,808
Total Expenditures	1,259,582	573,125	46	686,457	76,268
Total Other	0	0	0	0	0
Totals	0	(72,366)	0	72,366	(16,459)

AGENDA FOR THE REGULAR MEETING OF THE
NEW RIVER REGIONAL WATER AUTHORITY
HELD AT THE TOWN OF WYTHEVILLE,
MUNICIPAL BUILDING
IN WYTHEVILLE, VIRGINIA
THURSDAY, DECEMBER 19, 2019, AT 10:00 A.M.

RE: CALL TO ORDER, QUORUM

RE: INVOCATION AND PLEDGE OF ALLEGIANCE

RE: CONSENT AGENDA

RE: CITIZENS' TIME

RE: VENDOR TIME

RE: APPROVAL OF INVOICE

1. AEP	\$12,201.68
2. Town of Wytheville (November)	\$84,079.58
3. Wythe County (October)	\$23,572.10
4. Wythe County (November)	\$23,816.13
5. Enel -X (Credit)	\$1,320.40

RE: CHIEF OPERATOR'S REPORT

1. Basin 1
2. AEP
3. Heat Pump
4. Water Demand
5. Sprinklers
6. Coagulant
7. Withdrawal Permit Payment

RE: BOARD TIME

Chief Operators Notes

1. Basin 1 was cleaned on 11/25/19.
2. The power bills were late. It was a combination of turn in time (Monday 18th, Due 19th), check sending timing, and holidays. The payments weren't processed by AEP until December 2nd. The fees total \$160.74 if they all go through. I apologize and will pay the NRRWA back the fee if necessary. My standard procedure is to wait till all the power bills are all in to add up the totals for the agenda and turn them in together. The Town requests bills to be turned in Monday – Wed. by 12 pm. I did not notice how close that was to the due date. Needless to say, I turned them in as they came in this month.
3. Our heat pump began making noise. It is still under warranty. I contacted the original installer's company to look at it. They found 2 sensors bad and are on order.
4. Water demand has increased, and my understanding is it will remain so, with the exception of Christmas, until March. I have been working the difference this month when allowed by our permit. My calculation is we need around 13.5 hours per week day to meet demand and remain on 12 hour weekends. The difficulty is the demand is beyond the 12 hour threshold, each trainee has to be paired with a classed operator, and only a classed operator can work solo during the permitted times of our current variance. A few possible options I can see to meet the demand is the following:
 - I. I have made a schedule using 3 teams. The schedule has a day and evening shift during the week, and will mostly eliminate the need for utilizing our variance. It will continue to pair up operators with trainees, and allow for the flexibility to operate 16 hour days during the week. In implementing this schedule, I will have to join in as an operator on one of the teams working days, evenings, and weekends until a class 2 or 1 operator is hired. This isn't ideal as there are times I need to be there during the day for various inspections, meetings, calls, maintenance, visitors, etc. This schedule also, does not allow for much coverage, with our current staff, in the way of sick, vacation, and holiday leave. A risk is this may push some of our classed operators to leave as 2 have made comments about working late. If this happens, we would not be able to use this schedule at all. Our current job opening has been posted for over a month (11/7) and only one classed operator has applied. Unfortunately, after researching this applicant, they are not an option. I believe ultimately having 2 shifts is what we need and the staff available to do it. Hopefully we will receive class 1 or 2 applicants soon.

II. Allow the Town of Wytheville to make up the difference by their water treatment plant working extended hours until we are staffed to effectively use the above schedule. This would involve turning off or leaving off Fort Chiswell Pump Station (FCPS) each day long enough to allow Raper Ridge to be completely full while keeping the valve at the Mark IV vault open, as needed, to provide water for Wythe County. The Town has received over 80% of their capacity allocation a few days so far this month. Per our Waterworks Business Operation Plan, a locality would have to average 80% or higher of their capacity allocation for 3 months before negotiating of the capacity allocations would be needed. One potential issue that has surfaced in light of this is currently the Town can receive around a maximum of 1.33 million gallons per day (MGD) in a 16 hour time frame, their normally staffed time. We turn it on during the day and they turn it off at night. In order for them to receive more water the flow of FCPS would need to be increased, someone would have to work later to physically turn it off, or some type of controls would need to be in place to turn FCPS on or off based on the system's needs as it currently sets. At some point, a greater increase in water demand would force the Town to work extended hours due to this limitation no matter how long we worked at NRRWA.

5. Our sprinkler system was inspected on 12/11/19, and everything was fine.
 6. We are starting to jar test different coagulants to hopefully find a better product. As mentioned before it could allow for cost savings, better performance, and reduce or eliminate line/pump clogging. I have noticed we have been having trouble after mud events with fine suspended floc carrying through our basins when it should ideally be settling out. To my knowledge this has always been in issue. I really hope to find a chemical that will check all these boxes. This jar testing and future pilot tests are going to be a very educational experience for the entire staff.
 7. Mr. Peed contacted me that we need to authorize payment of the \$25,000 for our withdrawal permit renewal. We have enough in the contingency fund to cover this permit.
-

**MINUTES OF THE SPECIAL MEETING OF THE
NEW RIVER REGIONAL WATER AUTHORITY
HELD AT THE TOWN OF WYTHEVILLE,
MUNICIPAL BUILDING
IN WYTHEVILLE, VIRGINIA
Thursday, November 14, 2019 AT 10:00 A.M.**

Members present: C. Wayne Sutherland, Jr. (Wytheville), Stephen Bear (Wythe County), Dana Phillips (Carroll County), Gene Horney (Wythe County), Tim Reeves (Wythe County), Joseph E. Hand, Jr. (Wytheville), Cellell Dalton (Carroll County)

Members absent:

Others present: Zachary Slate, Don Crisp, Elvan Peed

RE: CALL TO ORDER, QUORUM

Chairman Sutherland established that a quorum of Authority members was present and called the meeting to order at 10:05 a.m.

RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Sutherland led those present in the Pledge of Allegiance.

RE: CITIZENS' TIME

Chairman Sutherland inquired if there were any citizens present with topics of discussion during the meeting. With no one to address the Authority, Chairman Sutherland proceeded with the agenda.

RE: VENDOR TIME

Chairman Sutherland inquired if there were any vendors present who wished to address the Authority. There being no vendors to address the Authority, Chairman Sutherland proceeded with the agenda.

RE: CHIEF OPERATOR'S REPORT

Chairman Sutherland turned the meeting over to Mr. Slate.

Mr. Slate reported on work based learning with Wythe County Public Schools. Work based learning is a program that allows businesses to open their doors to students to come in and gain experience. This can range from job shadowing to apprenticeship opportunities. I have attended a meeting on this program on October 29th, 2019 at the Wythe County School

Board office. We could offer internship opportunities for the Wythe County students starting in January 2020. Currently this internship would last for one semester of their senior year. My original thought was to pair up interns with a classed operator to fill the 2nd person slot. After attending this meeting, I believe the primary focus in this program should be public awareness of water treatment, the job itself, and allowing the interns to work for this time period to gain experience for the job market. A few items left to explore is insurance approval and hourly pay. I have to give them this week a job description.

There was further discussion amongst the board members and Mr. Slate about pay, the process, the type and amount of kids, the purposes and benefits, and the future outlook of this program. A consensus was reached to look into the work based program with Wythe County Public Schools next year in August. This would give us time to train new employees, work out the hours per week, and work with the school system.

Mr. Slate reported an overview and his recommendations based on the salary study results made up of response data from the Town of Wytheville, City of Galax, City of Radford, Town of Hillsville, NRV Regional Water Authority, and Pulaski County. Mr. Peed provided financial impact data of different scenarios of increases.

Board members inquired as how the recommendations were formed and further details resulting in moving into closed session.

Chairman Sutherland proceeded with the agenda.

RE: CLOSED SESSION

Chairman Sutherland proceeded with the next agenda item a Closed Session as permitted by the Code of Virginia Section 2.2-3711 (A)(1) to discuss Personnel Matters. Mr. Reeves motioned, and Mr. Hand seconded the motion that the New River Regional Water Authority go into a Closed Session as permitted by the Code of Virginia Section 2.2-3711 (A)(1) to discuss Personnel Matters. The motion was approved with the following voting in favor and there being no opposition: For: Stephen Bear, C. Wayne Sutherland, Jr., Tim Reeves, Joseph Hand, Cellell Dalton, Gene Horney, Dana Phillips. Against: None. The motion passed unanimously, with all members present voting to go into a Closed Session.

RE: RECONVENE TO OPEN SESSION

A motion was made by Mr. Reeves and seconded by Ms. Phillips in accordance with Code of Virginia Section 2.32-3711 (A)(1) Personnel whereas 2.2-3712 Code of Virginia requires a certification that only lawful business matters subject to the meaning for which we went into closed session were discussed I hereby request approval to that certification. A motion was made by Mr. Dalton and seconded by Mr. Hand to reconvene to open session. The motion was approved with the following voting in favor and there being no opposition: For: Stephen Bear, C. Wayne Sutherland, Jr., Tim Reeves, Cellell Dalton, Dana Phillips, Joseph Hand, Gene Horney Against: None.

RE: BOARD TIME

A motion was made by Mr. Dalton and seconded by Mr. Reeves to request Wythe County to look at the current pay scale and work it out with the long standing employees.

Mr. Dalton discussed looking at proposals for privatization. A motion was made by Mr. Dalton and seconded by Mr. Horney to pursue information on privatization and authorize Mr. Elvan Peed, of Peed and Bortz to use money in the engineering line item to gather that information. For: Stephen Bear, C. Wayne Sutherland , Jr., Tim Reeves, Cellell Dalton, Dana Phillips, Joseph Hand, Gene Horney Against: None.

Mr. Elvan Peed reported there will be a committee meeting [with DEQ] on the November 19th, 2019 at 12:00 p.m. at the New River Regional Water Treatment Plant.

RE: ADJOURNMENT

Chairman Sutherland inquired if there is any other business to come before the Authority. There being no other business, Chairman Sutherland carried to adjourn the meeting at 10:26 a.m.

C. Wayne Sutherland, Chairman

Stephen Bear, Secretary/Treasurer

**CERTIFICATION OF CLOSED MEETING UNDER
VIRGINIA FREEDOM OF INFORMATION ACT**

Date: 11/14/19 _____
Work Session: Yes ___ No **X** _____
VA Code, Section 2.2-3711(A) 1 _____
Subject: Personnel Matters _____

CERTIFICATION OF CLOSED MEETING

WHEREAS, the New River Regional Water Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3711 (A) of the Code of Virginia requires a certificate by this Authority that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the New River Regional Water Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certificate resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Authority.

Vote:	Ayes	Nays
C. Wayne Sutherland, Jr.	X	
Tim Reeves	X	
Cellell Dalton	X	
Stephen Bear	X	
Joseph E. Hand, Jr.	X	
Dana Phillips	X	
Gene Horney	X	

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

Absent during meeting:

Absent during vote:

Secretary/Treasurer
New River Regional Water Authority

**MOTION FOR CERTIFICATION OF CLOSED MEETING
AFTER RECONVENING IN A PUBLIC MEETING**

I move that the New River Regional Water Authority certify that, in the closed meeting just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in a closed meeting and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Roll Call Vote	Aye	Nay*
C. Wayne Sutherland, Jr.	X	
Tim Reeves	X	
Cellell Dalton	X	
Stephen Bear	X	
Joseph E. Hand, Jr.	X	
Dana Phillips	X	
Gene Horney	X	

*For each nay vote, describe the substance of the departure from the requirements of the act.

**MINUTES OF THE REGULAR MEETING OF THE
NEW RIVER REGIONAL WATER AUTHORITY
HELD AT THE TOWN OF WYTHEVILLE,
MUNICIPAL BUILDING
IN WYTHEVILLE, VIRGINIA
Thursday, November 21, 2019 AT 10:00 A.M.**

Members present: C. Wayne Sutherland, Jr. (Wytheville, Stephen Bear (Wythe County), Dana Phillips (Carroll County), Tim Reeves (Wythe County), Joseph E. Hand, Jr. (Wytheville), Cellell Dalton (Carroll County)

Members absent: Gene Horney (Wythe County),

Others present: Zachary Slate, Robby Krunich, Trevor Hackler, Andrew Austin, Elvan Peed

RE: CALL TO ORDER, QUORUM

Chairman Sutherland established that a quorum of Authority members was present and called the meeting to order at 10:03 a.m.

RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Sutherland led those present in the Pledge of Allegiance.

RE: CONSENT AGENDA

Chairman Sutherland presented the Consent Agenda consisting of the minutes of the regular meeting of October 17, 2019 to the Authority members for approval. Chairman Sutherland inquired if there was any discussion on the minutes as presented. Being none, Mr. Dalton made a motion, which was seconded by Mr. Bear, to approve the Consent Agenda including the minutes of the October 17, 2019 meeting. The motion passed unanimously with all members present voting to approve the Consent Agenda, including the minutes of the October 17, 2019 meeting. Chairman Sutherland proceeded with the agenda.

RE: CITIZENS' TIME

Chairman Sutherland inquired if there were any citizens present with topics of discussion during the meeting. With no one to address the Authority, Chairman Sutherland proceeded with the agenda.

RE: VENDOR TIME

~~Chairman Sutherland inquired if there were any vendors present who wished to address~~

the Authority. There being no vendors to address the Authority, Chairman Sutherland proceeded with the agenda.

RE: APPROVAL OF INVOICES

Chairman Sutherland advised that the next item on the agenda was the Approval of the Invoices as follows:

- | | |
|---------------------------------|-------------|
| 1. AEP | \$10,716.14 |
| 2. Town of Wytheville (October) | \$20,107.26 |
| 3. Wythe County (September) | \$25,623.29 |

Chairman Sutherland inquired if there was any discussion on the invoices presented. There being no discussion, Chairman Sutherland inquired if there was a motion to pay the invoices. A motion was made by Mr. Bear and seconded by Ms. Phillips to pay the invoices as presented. The motion passed unanimously with all members present voting to pay the invoices.

RE: CHIEF OPERATOR'S REPORT

Chairman Sutherland turned the meeting over to Mr. Slate.

Mr. Slate reported on the following:

1. Mr. Jonathan Hanks, a class two operator, resigned on 11/10/19.
2. Jamie Rickman and Gregory Porter have started working for us this month.
3. AMR (American Mine Research) has been given the go ahead to start with the SCADA upgrade project. AMR was onsite 10/24/2019 to correct hopefully the last SCADA networking problem for a while. On 11/13/19 we came into all three filters being drained. We lost 2 hours of production after backwashing and getting everything back to where we needed to be. AMR has been contacted to help find a solution to this problem.
4. Elvan has been working with his contact at the Department of Environmental Quality (DEQ) a [committee] meeting was on November 19th, 2019 at the New River Regional Water Authority to discuss the withdrawal permit renewal.
5. Surry Chemical delivered sodium permanganate on 11/1/19. Them pumping the totes was a much better than us dealing with the barrels as before.
6. Raw Pump maintenance quotes came in from 2 different companies. Operators were concerned about getting quotes due to the Christmas hams from our current contractor. We look to save around \$12,000+/- for a basic rebuild by switching companies. Maybe we could approve purchasing hams with the savings? Raw well access. Currently there is a, I believe, 40 foot extension ladder tied into place in the raw well for access. It has been in place for many years. We have \$10,000 budgeted in construction to add a ladder. Instead of adding a ladder from the top, I

have started discussing with Russell Jackson about adding an access on the outside, near the bottom, for a much safer access to the raw well for pump maintenance and/or cleaning. Feasibility is yet to be determined.

7. McCraw Trucking was onsite 11/4/19 to begin cleaning Lagoon #2. The Lagoon has been cleaned and is back in service.
8. VACORP will discuss with WCPS (Wythe County Public Schools) whenever we are ready to pursue internships.
9. Generators were filled with fuel on 11/15/19 by Homestead Oil.
10. Basin number 2 was cleaned 11/20/19.

Mr. Dalton made a motion to approve a \$100 net pay bonus to each employee of the New River Regional Water Authority. The motion was seconded by Mr. Reeves. The motion passed unanimously with all members present voting to pay each employee of the New River Regional Water Authority a \$100 net pay bonus.

Chairman Sutherland proceeded with the agenda.

RE: BOARD TIME

Elvan Peed reported on the DEQ committee meeting held on November 19th, 2019. Mr. Peed reviewed the items covered at the meeting. The main topics discussed being the need to justify our request for allotted withdrawal capacity and keeping our current raw water intake screen size intact. Mr. Peed does not recommend bringing this before a panel. The application for our withdrawal permit needs to be submitted 270 (two hundred and seventy) days prior to the expiration of our permit, January 8, 2021. Target date is January, 2020.

Mr. Dalton reported he knew of 2 (two) biologist if we need to do an impingement study.

Mr. Peed reported we need to fix one of the air lines used for cleaning the screen in the river.

RE: ADJOURNMENT

Chairman Sutherland inquired if there is any other business to come before the Authority. There being no other business, Chairman Sutherland carried to adjourn the meeting at 10:19 a.m.

C. Wayne Sutherland, Chairman

Stephen Bear, Secretary/Treasurer

Town of Wytheville

P.O. Box 533, 150 E. Monroe St.
Wytheville, VA 24382
276-223-3333 fax 276-223-3315

Invoice No. 1028

INVOICE

Customer

Name NEW RIVER REGIONAL WATER AUTHORITY
Address
City State ZIP
Phone

Date 11/27/2019

Qty	Description	Unit Price	TOTAL
1	MONTHLY INVOICE-NOVEMBER 2019		
	EXPENSES FOR NOVEMBER 2019	\$84,079.58	\$84,079.58

NRRWA

Payment Details

Check
Check # _____

Make Checks
Payable to: Town Of Wytheville

SubTotal	\$84,079.58
	\$0.00
TOTAL	\$84,079.58

Amount Due 30 Days from Invoice Date

--DETAIL--

--DETAIL--

MAJOR	MINOR	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999		M HUMAN EXPENSES - R							
46000		NEW RIVER REGIONAL WATER AUTHORITY	100.00	100.00	.00	.00	.00	100.00	100.00
3100		PROFESSIONAL HEALTH SERVICES	16,535.00	16,535.00	.00	.00	.00	16,481.22	99.42
3140		D S PROFESSIONAL SERVICES	10,000.00	10,000.00	.00	53.78	.00	9,946.22	99.46
3140		ENGINEERING SERVICES	55,000.00	55,000.00	.00	1,007.00	.00	53,993.00	98.16
3141		REPAIR MAINTENANCE O S WORKER	12,000.00	12,000.00	917.40	7,785.64	.00	4,214.36	35.11
3142		D S INSTRUMENTATION SERVICES	5,000.00	5,000.00	.00	455.66	.00	4,544.34	90.89
3143		D S LABORATORY TESTING	6,300.00	6,300.00	570.00	2,050.00	.00	3,650.00	57.78
3180		B/S VENDOR - RENTING	21,000.00	21,000.00	.00	8,438.95	.00	12,561.05	59.86
3400		SLUDGE REMOVAL	650.00	650.00	.00	.00	.00	650.00	100.00
3400		ADVERTISING	306,791.00	306,791.00	49,258.39	123,567.29	.00	183,413.71	59.74
3441		PMT OF OTHER UTILITIES - WYTHE CO	167,860.00	167,860.00	10,716.14	61,539.45	.00	106,320.55	63.34
5111		ELECTRICAL SERVICES	9,400.00	9,400.00	782.40	3,305.74	.00	6,094.26	64.77
5231		TELECOMMUNICATIONS	18,000.00	18,000.00	.00	17,531.00	.00	468.00	2.60
5302		FIRE/EMERGENCY/PROPERTY INSURANCE	400.00	400.00	.00	250.45	.00	149.55	62.39
5310		TRAVEL RELEGE	300.00	300.00	.00	7.04	.00	292.96	97.64
5320		TRAVEL RELEGE	1,000.00	1,000.00	.00	215.00	.00	785.00	78.50
5500		TRAVEL CONVENTIONS & EDUCATION	1,500.00	1,500.00	.00	660.30	.00	839.70	69.31
5810		PERMITS, LICENSES & MEMBERSHIPS	700.00	700.00	.00	374.99	.00	325.01	46.43
6001		OFFICE SUPPLIES	6,000.00	6,000.00	.00	1,453.46	.00	4,546.54	75.76
6004		LABORATORY SUPPLIES	500.00	500.00	.00	99.55	.00	400.45	81.09
6005		LABORATORY SUPPLIES	159,970.00	159,970.00	21,366.95	72,437.77	.00	87,532.23	51.61
6006		PROCESS CHEMICALS	4,000.00	4,000.00	28.44	1,944.13	.00	2,055.87	48.86
6007		MATERIAL AND SUPPLIES	7,000.00	7,000.00	54.74	2,308.13	.00	4,691.87	67.16
6008		VEHICLE AND FLEET EQUIPMENT SUPPLIE	500.00	500.00	.00	317.71	.00	182.29	36.45
6009		MAINTENANCE EQUIPMENT	300.00	300.00	.00	.00	.00	300.00	100.00
6012		BOOKS AND SUBSCRIPTIONS	800.00	800.00	.00	777.33	.00	22.67	2.83
6014		OTHER OPERATING SUPPLIES	2,000.00	2,000.00	98.98	415.88	.00	1,584.12	79.20
6015		MINOR PLANT IMPROVEMENTS	600.00	600.00	.00	91.00	.00	509.00	84.83
6019		TOOLS AND SUPPLIES	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
6023		REPORTS/INSTRUMENTS/INSTRUMENTATION	2,000.00	2,000.00	122.75	1,057.72	.00	942.28	47.14
6027		SAFETY EQUIPMENT	1,700.00	1,700.00	.00	.00	.00	1,700.00	100.00
6000		CONTINGENCY	44,459.00	44,459.00	.00	.00	.00	44,459.00	100.00
9010		CONSTRUCTION COST	44,500.00	44,500.00	28.23	664.35	.00	43,835.65	98.48
9100		SHARED WERT SERVICE	255,700.00	255,700.00	.00	177,883.66	.00	77,816.34	30.47
9115		LIAB - U S BANK 1000A	149,393.00	149,393.00	.00	113,090.00	.00	36,303.00	24.30
9120		LIAB - U S BANK 2005A	789,781.00	789,781.00	.00	598,131.25	.00	191,649.75	25.07
		NEW RIVER REGIONAL WATER AUTHORITY	2,083,749.00	2,083,749.00	64,877.58	1,155,788.99	.00	927,960.01	43.09
		NEW RIVER REGIONAL WATER AUTHORITY	2,083,749.00	2,083,749.00	64,877.58	1,155,788.99	.00	927,960.01	43.09
		---FUND TOTAL---	2,083,749.00	2,083,749.00	64,877.58	1,155,788.99	.00	927,960.01	43.09



Finance Director's Office
340 South Sixth Street – Administration Building
Wytheville, VA 24382-2598
Telephone (276) 223-4526
FAX (276) 223-4515

Bruce Grant M.B.A.
Finance Director

November 19, 2019

INVOICE

New River Regional Water Authority
Attn: Mr. Zachary R. Slate
Post Office Box 533
Wytheville, VA 24382

Please accept this letter as an invoice for the New River Regional Water Authority payroll cost for the month of October 2019.

Monthly Operations of Payroll for NRRWA	\$23,572.10
Adjustments:	
Net Billable Expenses	\$23,572.10

Total Due	\$23,572.10
-----------	-------------

If you have any questions, please feel free to call.

Sincerely,

Bruce Grant
Finance Director

CC: Mr. Michael Stephens



Wythe County
 YEAR-TO-DATE BUDGET REPORT
 YEAR END AUDIT REPORT

11/19/2019 07:54
 4952bgrant

FOR 2020 04

ACCOUNTS FOR:
 1100 General Fund

44013 New River Regional Water Autho

44013 411100 SALARIES

44013 413100 PART-TIME PAY PERSONN

44013 413300 OVERTIME PAY

44013 421100 HEALTH INSURANCE - AN

44013 421120 VRS - GROUP LIFE EMPL

44013 421130 HYBRID DISABILITY (42

44013 422100 FICA

44013 423100 VRS - RETIREMENT

44013 423150 VRS - RETIREE HEALTH

44013 425100 UNEMPLOYMENT INSURANC

44013 426100 WORKERS COMPENSATION

TOTAL New River Regional Water Au

TOTAL General Fund

TOTAL EXPENSES

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
44013 411100 SALARIES	219,387	219,387	82,384.42	18,232.44	.00	137,002.58	37.6%
44013 413100 PART-TIME PAY PERSONN	16,952	16,952	.00	58.11	.00	16,952.00	.0%
44013 413300 OVERTIME PAY	5,336	5,336	58.11	58.11	.00	5,277.89	1.1%
44013 421100 HEALTH INSURANCE - AN	45,663	45,663	13,424.50	2,471.00	.00	32,238.50	29.4%
44013 421120 VRS - GROUP LIFE EMPL	1,141	1,141	384.75	85.50	.00	756.25	33.7%
44013 421130 HYBRID DISABILITY (42	539	539	130.56	29.94	.00	408.44	24.2%
44013 422100 FICA	18,488	18,488	5,966.84	1,319.37	.00	12,521.16	32.3%
44013 423100 VRS - RETIREMENT	18,165	18,165	6,114.76	1,361.02	.00	12,050.24	33.7%
44013 423150 VRS - RETIREE HEALTH	197	197	65.43	14.72	.00	131.57	33.2%
44013 425100 UNEMPLOYMENT INSURANC	532	532	13.13	.00	.00	518.87	2.5%
44013 426100 WORKERS COMPENSATION	9,765	9,765	2,705.52	.00	.00	7,059.48	27.7%
TOTAL New River Regional Water Au	336,165	336,165	111,248.02	23,572.10	.00	224,916.98	33.1%
TOTAL General Fund	336,165	336,165	111,248.02	23,572.10	.00	224,916.98	33.1%
TOTAL EXPENSES	336,165	336,165	111,248.02	23,572.10	.00	224,916.98	



Finance Director's Office
340 South Sixth Street – Administration Building
Wytheville, VA 24382-2598
Telephone (276) 223-4526
FAX (276) 223-4515

Bruce Grant M.B.A.
Finance Director

December 5, 2019

INVOICE

New River Regional Water Authority
Attn: Mr. Zachary R. Slate
Post Office Box 533
Wytheville, VA 24382

Please accept this letter as an invoice for the New River Regional Water Authority payroll cost for the month of November 2019.

Monthly Operations of Payroll for NRRWA	\$23,816.13
Adjustments:	
Net Billable Expenses	\$23,816.13

Total Due	\$23,816.13
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If you have any questions, please feel free to call.

Sincerely,

Bruce Grant
Finance Director

CC: Mr. Michael Stephens



Myths County
YEAR-TO-DATE BUDGET REPORT YEAR END AUDIT REPORT

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
44013 New River Regional Water Autho							
44013 411100 SALARIES	219,387	219,387	91,457.95	18,107.07	.00	127,929.05	41.7%
44013 412100 PART-TIME PAY PERSONN	16,952	16,952	.00	.00	.00	16,952.00	.0%
44013 413300 OVERTIME PAY	5,336	5,336	58.11	.00	.00	5,277.89	1.1%
44013 421100 HEALTH INSURANCE - AN	45,663	45,663	15,312.00	3,148.00	.00	30,351.00	33.5%
44013 421120 VRS - GROUP LIFE EMPL	1,141	1,141	412.58	70.58	.00	728.42	36.2%
44013 421130 HYBRID DISABILITY (42	539	539	130.56	9.78	.00	408.44	24.2%
44013 422100 FICA	18,488	18,488	6,638.76	1,345.82	.00	11,849.24	35.9%
44013 423100 VRS - RETIREMENT	18,165	18,165	6,557.85	1,123.60	.00	11,607.15	36.1%
44013 423150 VRS - RETIREE HEALTH	197	197	70.24	11.28	.00	126.76	35.7%
44013 425100 UNEMPLOYMENT INSURANC	532	532	13.13	.00	.00	518.87	2.5%
44013 426100 WORKERS COMPENSATION	9,765	9,765	2,705.52	.00	.00	7,059.48	27.7%
TOTAL New River Regional Water Au	336,165	336,165	123,356.70	23,816.13	.00	212,808.30	36.7%
TOTAL General Fund	336,165	336,165	123,356.70	23,816.13	.00	212,808.30	36.7%
TOTAL EXPENSES	336,165	336,165	123,356.70	23,816.13	.00	212,808.30	



100 South Main Street
 P.O. Box 90002
 Blacksburg, Virginia 24062-9002
 540-552-2011 • 800-552-4123
 www.nbbank.com

ACCOUNT:

1511173 10/31/2019

*****AUTO**ALL FOR AADC 240
 4007 0.7510 AB 0.412 14 2 199
 NEW RIVER REGIONAL WATER AUTHO
 PO BOX 966
 WYTHEVILLE VA 24382-0966

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LOCAL BANK. PERSONAL SERVICE.

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NOW - PUBLIC FUNDS ACCOUNT 7511173

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LAST STATEMENT 09/30/19 1,879,039.73
 3 CREDITS 504,441.35
 2 DEBITS 771,467.66
 THIS STATEMENT 10/31/19 1,612,013.42

----- DEPOSITS -----

REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
10/01 481,548.06	10/15 20,646.94	

----- OTHER CREDITS -----

DESCRIPTION	DATE	AMOUNT
INTEREST	10/31	2,246.35

----- CHECKS -----

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
1278 10/02 78,246.41		

----- OTHER DEBITS -----

DESCRIPTION	DATE	AMOUNT
Outgoing Wire 15119 U S BANK CT SOUTHEAST WIRE CLEARING 91000022 US BANK MINNESO	10/01	693,221.25

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE:	1,602,966.72	INTEREST EARNED:	2,246.35
INTEREST PAID THIS PERIOD:	2,246.35	DAYS IN PERIOD:	31
INTEREST PAID 2019:	22,255.91	ANNUAL PERCENTAGE YIELD EARNED:	1.66%
INTEREST RATE:	1.6500%		

* * * C O N T I N U E D * * *



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION





100 South Main Street
 P.O. Box 90002
 Blacksburg, Virginia 24062-9002
 540-552-2011 • 800-552-4123
 www.nbbank.com

ACCOUNT: 7511173 10/31/2019

NEW RIVER REGIONAL WATER AUTHO

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 NOW - PUBLIC FUNDS ACCOUNT 7511173
 =====

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

	TOTAL FOR	TOTAL	
	THIS PERIOD	YEAR TO DATE	
* TOTAL OVERDRAFT FEES:	\$.00	\$.00	*
* TOTAL RETURNED ITEM FEES:	\$.00	\$.00	*

- - - DAILY BALANCE - - -

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
10/01	1,667,366.54	10/15	1,609,767.07		
10/02	1,589,120.13	10/31	1,612,013.42		



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION



NEW RIVER REGIONAL WATER AUTHORITY		1278
PAID BY		DATE
Town of Wykeville		10/19
Security: eight thousand four hundred forty six 4/100		\$78,246.41
FOR		TAX 100
P001278# R0514031220 751117		

1278 -\$78,246.41 -10/2/2019





100 South Main Street
 P.O. Box 90002
 Blacksburg, Virginia 24062-9002
 540-552-2011 • 800-552-4123
 www.nbbank.com

ACCOUNT: 7511173 11/29/2019

*****AUTO**ALL FOR AADC 240
 4031 0.7510 AB 0.412 14 2 205
 NEW RIVER REGIONAL WATER AUTHO
 PO BOX 966
 WYTHEVILLE VA 24382-0966

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LOCAL BANK. PERSONAL SERVICE.

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NOW - PUBLIC FUNDS ACCOUNT 7511173

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LAST STATEMENT 10/31/19 1,612,013.42
 5 CREDITS 370,672.39
 1 DEBITS 20,107.26
 THIS STATEMENT 11/29/19 1,962,578.55

----- DEPOSITS -----

REF #	DATE	AMOUNT	REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	11/01	51,775.06		11/12	289,353.00			
	11/12	25,812.50		11/27	1,320.40			

----- OTHER CREDITS -----

DESCRIPTION	DATE	AMOUNT
INTEREST	11/29	2,411.43

----- CHECKS -----

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
1279	11/01	20,107.26						

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE:	1,839,437.77	INTEREST EARNED:	2,411.43
INTEREST PAID THIS PERIOD:	2,411.43	DAYS IN PERIOD:	29
INTEREST PAID 2019:	24,667.34	ANNUAL PERCENTAGE YIELD EARNED:	1.66%
INTEREST RATE:	1.6500%		

* * * C O N T I N U E D * * *



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION





100 South Main Street
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 Blacksburg, Virginia 24062-9002
 540-552-2011 • 800-552-4123
 www.nbbank.com

ACCOUNT: 7511173 11/29/2019

NEW RIVER REGIONAL WATER AUTHO

=====
 NOW - PUBLIC FUNDS ACCOUNT 7511173
 =====

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*		TOTAL FOR		TOTAL	*
*		THIS PERIOD		YEAR TO DATE	*
-----*					
* TOTAL OVERDRAFT FEES:		\$.00		\$.00	*
-----*					
* TOTAL RETURNED ITEM FEES:		\$.00		\$.00	*

- - - - - DAILY BALANCE - - - - -

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
11/01	1,643,681.22	11/27	1,960,167.12		
11/12	1,958,846.72	11/29	1,962,578.55		



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION



NEW RIVER REGIONAL WATER AUTHORITY		1279
100 S. WINDYBROOK DR. WYOMING, WY 82002		
TO:	Town of Wiffhanik	102219
AMOUNT:	Twenty thousand one hundred seven 26/100	1829107.26
DATE:	10/28	
BY:	Allyson S. [Signature]	
001279 4051403122K 7511173*		

1279 -\$20,107.26 -11/1/2019



New River Regional Water Treatment Facility
Capacity Allocation

Allocated Capacity
Allocation %
Avg Daily Capacity
80% of Allocation

Carroll	
	24.4%
	0.976 MGD
	0.781 MGD

Wytheville	
	37.8%
	1.512 MGD
	1.210 MGD

Wythe County	
	37.8%
	1.512 MGD
	1.210 MGD

NRRWA Plant Total	
	100.0%
	4.0 MGD
	3.2 MGD

Capacity Used per month

Year 2019	Month
January	
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	

Carroll County		
Avg MGD	% Capacity	% Allocation
0.509	12.7%	57.2%
0.455	11.4%	46.6%
0.524	13.1%	53.7%
0.532	13.3%	54.5%
0.632	15.8%	64.8%
0.617	15.4%	63.2%
0.681	17.0%	69.8%
0.659	16.5%	67.5%
0.586	14.6%	60.0%
0.540	13.5%	55.4%

Town of Wytheville		
Avg MGD	% Capacity	% Allocation
0.861	21.5%	56.9%
0.865	21.6%	57.2%
0.882	22.1%	58.3%
0.957	23.9%	63.3%
1.05	26.3%	69.4%
1.01	25.3%	66.8%
1.030	25.8%	68.1%
0.888	22.2%	58.7%
0.766	19.1%	50.6%
0.794	19.9%	52.5%

Wythe County		
Avg MGD	% Capacity	% Allocation
0.476	10.7%	28.2%
0.560	14.0%	37.0%
0.431	10.8%	28.5%
0.510	12.7%	33.7%
0.493	12.3%	32.6%
0.589	14.7%	39.0%
0.529	13.2%	35.0%
0.544	13.6%	36.0%
0.575	14.4%	38.0%
0.518	12.9%	34.2%
0.469	11.7%	31.0%

NRRWA Plant Total	
Avg MGD	% Capacity
1.796	44.9%
1.880	47.0%
1.837	45.9%
1.998	50.0%
2.175	54.4%
2.216	55.4%
2.240	56.0%
2.091	52.3%
1.926	48.2%
1.852	46.3%
0.469	11.7%