

**MEETING MINUTES  
CARROLL COUNTY PUBLIC SERVICE AUTHORITY  
June 22, 2020  
CARROLL COUNTY GOVERNMENTAL CENTER  
BOARD MEETING ROOM  
HILLSVILLE, VA**

**CALL TO ORDER**

The Carroll County Public Service Authority held their meeting on Monday, June 22, 2020 at 5:30 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Doug Winesett, Chairman, Robbie McCraw, Vice-Chairman, Phillip McCraw, Garry Jessup, and Tracy Moore. Also present were Interim Director, Dana Phillips, and Secretary/Treasurer, Debra Frost. Dr. Littrell was absent.

**CITIZENS TIME**

No one present

**(ORDER)**

**EXTEND CUT-OFFS**

Upon a motion by Mr. Moore, seconded by Mr. Jessup and duly carried the Authority does hereby for the PSA Office to delay cut-offs until August 15, 2020 due to the COVID-19.

**(ORDER)**

**CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711**

Upon a motion by Robbie McCraw, seconded by Mr. Jessup, to enter Closed Meeting under Section 2.2-3711- A1, A8, at 5:34 pm.

1. Discussion or consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student, and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board.

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8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

**(ORDER)**

**COME OUT OF CLOSED SESSION**

Upon a motion by Mr. Winsett, seconded by Mr. Robbie McCraw and duly carried the Authority does hereby come out of Closed Session at 6:12 pm.

**(ORDER)**

**CERTIFICATION OF CLOSED SESSION**

Mr. Robbie McCraw made a motion to certify Closed Session with the following Resolution:

**WHEREAS**, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

**WHEREAS**, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

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Mr. Moore seconded the motion. The certification was as follows:

Mr. Moore—yes

Mr. Robbie McCraw—yes

Mr. Jessup--yes

Mr. Hill—yes

Mr. Jessup—yes

Mr. Phillip McCraw-yes

**(ORDER)**

**RECESS**

Upon a motion by Mr. Robbie McCraw, seconded by Mr. Moore and duly carried the PSA Authority does hereby recess until June 30, 2020 at 5 pm, on second floor Carroll County Governmental Center.

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Mr. Doug Winesett, Chairman

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Debra Frost, Secretary/Treasurer

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Dana Phillips, Interim Director

