

**CARROLL COUNTY DEPARTMENT OF SOCIAL SERVICES
LOCAL BOARD MEETING**

**May 16, 2023
6:00pm**

- 1- Call to Order**
- 2- Public Comments**
- 3- Approval of Minutes of April 18, 2023**
- 4- Agency Expenditures for April 2023**
- 5- Discussion and Approval of FY24 DSS Budget**
- 6- Director's Report**
- 7- Closed Session to Discuss Director's Evaluation**
- 8- Scheduling of the Next Meeting**
- 9- Adjournment**

CARROLL COUNTY SOCIAL SERVICES FY 2023

<u>PERIOD</u>	<u>TOTAL LASER EXPENDITURES</u>	<u>FED/STATE REIMBURSEMENTS</u>	<u>LOCAL</u>	<u>CSA ADMIN</u>
22-Jul	452,798.58	411,311.09	41,487.49	1,040.68
22-Aug	456,206.14	416,721.93	39,484.21	1,574.10
22-Sep	563,377.29	505,652.81	57,724.48	2,361.15
22-Oct	364,071.85	336,269.55	27,802.30	787.05
22-Nov	679,195.54	634,721.56	44,473.98	1,574.10
22-Dec	557,513.62	509,202.53	48,311.09	2,361.15
22-Jan	137,826.97	117,931.93	19,895.04	787.05
22-Feb	518,499.40	464,620.66	53,878.74	1,574.10
22-Mar	765,782.59	700,191.94	65,590.65	2,361.15
22-Apr				
22-May				
22-Jun				
FY23 Totals	4,495,271.98	4,096,624.00	398,647.98	14,420.53
		0.911318385		
County Budget	6,176,749	5,566,734	610,015	18,906
		0.901240118	0.098759882	
Difference	1,681,477	1,470,110	211,367	4,485

CARROLL COUNTY SOCIAL SERVICES FY 2023

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22-May				
22-Jun				
FY23 Totals	4,623,389.92	4,096,624.00	398,647.98	15,207.58
		0.886065002		
County Budget	6,176,749	5,566,734	610,015	18,906
		0.901240118	0.098759882	
Difference	1,553,359	1,470,110	211,367	3,698

Carroll County DSS

May 16, 2023 Board Meeting

Payroll: April 2023 - \$88,755.73

Administrative Expenditure: April 2023 - \$24,850.26

Assistance Expenditures: April 2023 -\$(2,238.00) – Assistance Checks went out on May 1st, so they were not deducted from the April transactions, the negative amount are credits made to the assistance account.

Purchase of Service Expenditures: April 2023 – \$9,154.95



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April 26, 2023

Teresa Isom, Director
Carroll Co. Dept. of Social Services
605-8 Pine St.
Hillsville, VA 24343

Re: Legal Services

Dear Teresa:

We have reviewed our hourly rates for the legal services we provide to the Department. The Department's current rates are \$190/hour for attorneys and \$130/hour for paralegals. Like any business, the cost of providing services has increased significantly over the past several years.

We are requesting a rate increase of \$10/hour. This request is in line with the hourly rates we offer to our other social services clients. We hope that you will find this adjustment reasonable in light of the service we provide to the Department. It is our goal to provide the highest quality legal services to our clients as efficiently as possible.

We plan to implement the rate adjustment effective July 1, 2023. If you have any questions, please do not hesitate to contact me. We value our relationship with the Department and are committed to continuing it into the future.

With kind regards, I am

Sincerely Yours,

A handwritten signature in blue ink that reads "Michael R. Bedsaul".

Michael R. Bedsaul, Esq.

May 2023 Board Report

CPS:

Family Assessments: 18

Investigations: 4

CPS In Home: 9

Courtesy Request: 0

Foster Care Prevention: 0

Children Diverted from Foster Care: 1

APS:

APS Reports Received: 26

Valid APS Reports: 12

FC:

Children in Foster Care - 54

5 - Therapeutic foster care placement

12 – Residential Placement (Reduction of 2 children since April 2023)

23 – Locally approved foster home

8 – Fostering Futures Program

4 – Trial Home Placement

1 – Hospitalization

1 - Detention

Adoption Subsidies:

96 – Youth receiving Adoption Subsidy

16 - Foster Care Youth eligible for IV-E funding

22 - Youth w/foster care goal of adoption

F&C

Snap: 57

Medicaid: 25

Tanf: 11

Child Care: 9

IVE Referrals: 2

FRAUD: Monthly report for April 2023

Locality: Carroll County (035)

Investigator:

Report Run Date: 05/01/2023

Action	Count
<u>Front End and Ongoing Cases</u>	
Referral Received:	1
Investigation Completed:	2
Initiate ADH:	0
Referred for Prosecution:	1
Unsubstantiated:	1
Cancelled:	0

Court Decisions:	1
Convicted-Incarcerated:	0
Convicted-Suspension:	0
Convicted-Other:	0
Dismissed:	0
Acquitted:	0
Nolle Prossed:	0
Pending in Court System:	1
ADH's:	0
Waiver Signed:	0
Sustained:	0
Reversed:	0
Disqualification Savings:	\$0.0
Ongoing Cost Savings:	\$7896.0
<u>Front End Cases Only</u>	
Referral Received:	0
Investigation Completed:	0
Cancelled:	0
Final Disposition(Withdrawn):	0
Final Disposition(Denied):	0
Final Disposition(Approved/Reduced):	0
Final Disposition(Approved/Full):	0
Investigation Savings:	\$0.0
Disqualification Savings:	\$0.0
Total Savings:	\$0.0

ABD:

Snap: 21

Medicaid: 30

ENERGY ASSISTANCE:

Crisis assistance has been completed. We do not have an energy worker at this time and will be hiring for that position. The person hired in April for the position

at that time was moved into BPS F&C eligibility when another worker left the agency who was in Family and Children eligibility.

ADMIN:

Admin is preparing for the County Audit.

MINUTES
CARROLL COUNTY, VIRGINIA
Board of Social Services
April 18, 2023

Susan Clark Chairman of the Board, called the April 18, 2023 meeting to order at 6:02 p.m. in the conference room of the Carroll County Department of Social Services with a quorum present. Board members present were: Mr. Jody Early, Ms. Janice Crotts, Mr. Roger Cooley and Mr. Fred Bobbitt. Also present was Teresa Isom, Director of Carroll County Department of Social Services (CCDSS), and Jessica Crotts, Administrative Services Manager (ASM) of Carroll County Department of Social Services.

No one was present for public comment.

On Motion of Mr. Bobbitt, seconded by Mr. Cooley, and unanimous vote, the Board approved the Administrative and Program expenditures and refunds:

Payroll: March - \$301,534.80; Administrative Expenditures: March - \$43,362.79; Assistance Expenditures: March -\$406,805.54; Purchase of Service Expenditures: March - \$11,359.53.

Peggy Buchman one of the Supervisors of the Benefits Unit came to update the board on Medicaid Unwinding and the SNAP (Food Stamps) program. Ms. Burcham brought several reports showing the SNAP amounts that are received in the County as well as the number of families receiving benefits. Ms. Burcham also shared each Benefit Program Specialist range between 300-500 case per worker. The caseloads consist of Medicaid, SNAP, TANF and/or Long-Term Care, Ms. Burcham then shared with the Board the unwinding schedule for Medicaid renewals, workers have received up to 80 cases for renewal. Ms. Burcham expressed that some

cases are taking multiple hours to process due to the number of changes that have occurred since the renewal process had stopped with COVID.

The first order of business discussed during the Directors Report was informing the Board of Clerical Appreciation month. The employees will be hosting a Taco Bar for the Clerical Unit on April 26, 2023.

2908

The next order of business discussed during the Director's Report was to inform the Board that \$1000 has been allotted to the agency by the state for overtime pay during Medicaid Unwinding for the month of April. This allotment had no local match.

Next, Ms. Isom informed the Board of a meeting with Carroll County Public School's principals and guidance counselors. This meeting was held to discuss mandated reporting, while also providing school personnel with the timeframes workers are required to make contact for cases.

On a motion of Ms. Clark seconded by Mr. Early, and unanimous vote, the Board went into Closed Session as authorized but the Virginia Code Section 22-3711(A) 1, to discuss personnel issues.

Ms. Clark made the following motion: I move for Certification that: the closed meeting was conducted in compliance with Virginia Law, and only public business matters exempt from open meeting requirements and identified in the motion to convene the closed meeting were heard, discussed, or considered in the closed meeting.

On a Motion of Ms. Clark, seconded by Mr. Cooley; and unanimous vote, the Board reconvened back into open meeting. The Board certified that only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

On a Motion of Mr. Bobbitt, seconded by Ms. Crotts having no further business, by unanimous consent the meeting adjourned at 7:53 pm.

The next scheduled meeting of the Board will be held on May 16, 2023, at 6pm.

Signed: _____

Susan Clark, (Chairperson)

Signed: _____

Teresa Isom (Secretary)

JLC

Typed: May 8, 2023