

**MEEETING MINUTES  
CARROLL COUNTY PUBLIC SERVICE AUTHORITY  
DECEMBER 12, 2022  
CARROLL COUNTY GOVERNMENTAL CENTER  
BOARD MEETING ROOM  
HILLSVILLE, VA**

**CALL TO ORDER**

The Carroll County Public Service Authority held their regular meeting on Monday, December 12, 2022 at 4:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Joey Dickson, Vice Chairman, Tracy Moore, Chairman, Garry Jessup, Rex Hill, Robbie McCraw, Ronnie Collins, Michael Watson, Executive Director and Dana Phillips, Secretary/Treasurer.

**CITIZENS TIME**

No one present to speak

**(ORDER)**

**CONSENT AGENDA**

Upon a motion by Mr. Jessup, seconded by Mr. Dickson, duly carried by the Authority does hereby approve the consent agenda, sections A, B & C. The November 7, 2022, minutes were also approved and are on file in the PSA office. The claims were as follows:

**Claims**

Claims for November 10, 2022 CHECK # 25797-25806 \$114,027.07

Claims for November 22, 2022 CHECK # 25807-25811 \$103,118.67

Claims for December 2, 2022 CHECK # 25812-25838 \$93,368.24

Claims for December 12, 2022 CHECK # 25863-25879 \$113,250.84

**VOIDED CHECKS-**

November 10, 2022 CHECK # 25785-25796

November 12, 2022 CHECK # 25839-25862

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**Transfer for Claims**

Transfer for November 10, 2022 \$114,027.07  
Transfer for November 22, 2022 \$103,118.67  
Transfer for December 2, 2022 \$93,368.24  
Transfer for December 12, 2022 \$113,250.84

**Transfer to Short Lived Asset**

Transfer from CCPSA \$10,000.00

**Transfer to O & M**

Transfer from CCPSA \$10,000.00

**NEW BUSINESS**

**221 Project**

Mr. Watson- At this time the PSA has received 6 service agreements on Floyd Pike and 1 on Double Cabin. We are still looking for alternative ways to get help with the project.

Mr. Moore- I have 8 service agreements: 5 on Double Cabin and 3 on Floyd Pike.

Mr. Jessup made the question on the project of how many agreements will be needed to fund the project.

Mr. Watson- Don't believe there will be enough residents to sign up to fund the project alone with out alternative help in funding.

Mr. Moore- Is there any grants out there to use?

Mr. Watson- Without participation it will be hard to find a grant willing to fund the project. Then the next step would be the get a PR and an estimate for the project followed by determining the over all cost.

Mr. Moore- I would like to see a rough cost estimate of the project, another public meeting and get the ones not aware of the meeting sent notification

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**PROJECT UPDATES**

**Exit 1 Cana System**

Mr. Watson- The VA Dept. of Health offered the PSA a loan of a half a percent up to 30 years to follow through on the project to fund the amount that was requested. Next step is to set up meetings with North Carolina Department of Transportation, Virginia Department of Transportation as well as Mount Airy to determine if everyone is wanting to move forward with the project. If everyone agrees to move forward, then the determination of engineers for the job is needed also followed by a service agreement will need to be made to determine rates there for sewer. This project will be about 2 years, so we are meeting with an engineer to fix some problem until the project is started. We have money set aside in ARPA to fix that plus we received a grant from Mount Rodgers Planning District \$400,000. There is a million in pocket and 2.6 million in grant to try and fix the problem.

Mr. Moore and Mr. Hill- Questioned the loss of funding rate if the project is going to take 2 years.

Mr. Watson- This is a loan and what they do is go out and advertise for the loan, they'll get you the loan and then generally will start making your payment after you've completed the project. They are giving grant money to buy the interest rate.

Mr. Moore- How much sewage goes through the facility?

Mrs. Phillips- It is permitted for 20,000 per day.

Mr. Watson- We are setting up a meeting with VDOT to decide on engineers and working with two states, different divisions.

Mr. McCraw- Operation cost will be a large part of the payment.

Mr. Hill- Does VDOT have their own sewage system, would they be willing to pay because they may max that out in the future?

Mr. Watson- The plan is to do away with the PSA's, VDOT is going to close theirs down, NC DOT is going to close theirs down and we all are going to send it one direction and everyone is going to pay a percentage.

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**PROJECT UPDATES CONTINUED**

Mr. Watson- Search grant, still waiting on the engineering report. SCADA still waiting on the design. Hillsville Sewer- tried a pressure test and will continue to do so the plug on the end keeps blowing off, they think it's because of the air. A draft was received between the CCPSA and Hillsville to have a contract between us.

**Water Sewer Grants**

Mr. Watson- There was 103 applications, and the EDA has approved 100. The other 3 we do not have the funds for all this time. 64 meters have been set and 9 sewer connections have been made. Staff has done 18 of the water connections and Bowman Griffin did 46 of the water connections and 9 of the sewer connections. So far, the PSA has reimbursed \$204,000 and that leaves \$96,000. Blueberry connection have been completed and they will be billed for usage this upcoming billing cycle.

**OLD BUSINESS**

None currently

**AUTHORITY MEMBERS TIME**

Mr. Jessup- Thanked everyone for what they have done.

Mr. Collins- No comment currently.

Mr. Hill- For the 221-project could a tank be placed down in that area and dig a few well and look at this project again in the future? This was the project wouldn't cost as much and still serve the community that needs water.

Mr. McCraw- Thanked the staff and all they are doing.

Mr. Dickson- Thanked staff and would like to look at the three grant applications and get them funding.

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Mr. Moore- At Sylvatus Smith Road, he is receiving calls showing interest in water to those residents and look at setting up a meeting at the Ruritan building there. Thanked staff.

**(ORDER)**

**CLOSED MEETING PURSUANT TO VIRGINIA CODE SECTIONS 2.2-3711 A3**

Upon a motion by Mr. Hill, seconded by Mr. McCraw and duly carried the Authority does enter a closed meeting at 4:25 p.m. under section 2.2-3711-A3. Discussion or consideration of the acquisition of real property for a public purpose.

**(ORDER)**

**OUT OF CLOSED MEETING**

Upon a motion by Mr. McCraw, seconded by Mr. Dickson and duly carried the Authority does hereby come out of Closed Meeting at 4:39 p.m.

**(ORDER)**

**CERTIFICATION OF CLOSED MEETING**

Mr. Hill made a motion to certify Closed Meeting with the following resolution:

**WHEREAS**, the Carroll County Public Service Authority convened a Closed Meeting this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with Virginia Freedom of Information Act;

**WHEREAS**, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law.

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NOW, THEREFORE, BE IT RESOLVED that the Carroll County Public Service Authority hereby certifies that, to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Meeting to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Meeting was convened were heard, discussed, or considered in the meeting to which this certification applies.

Mr. Dickson seconded the motion. The certification was as follows:

Mr. Jessup- Yes	Mr. McCraw- Yes	Mr. Dickson- Yes
Mr. Collins- Yes	Mr. Hill-Yes	Mr. Moore- Yes

**(ORDER)**

**Adjournment**

Upon a motion made by Mr. Dickson, seconded by Mr. McCraw and duly carried by the authority does hereby adjourn at 4:43 p.m. until the next scheduled meeting on Monday, January 9, 2023 at 4:00 p.m.

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Tracy Moore – Chairman

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Mike Watson – Executive Director

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Dana Phillips – Sec/Treasurer