

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
FEBRUARY 12, 2018
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA**

CALLED TO ORDER

The Carroll County Public Service Authority held their regularly scheduled meeting on Monday, February 12, 2018 at 3:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Thomas Littrell, Chairman, Keith Meredith, Vice-Chairman, Jeanette Dalton, Doug Winesett and Phillip McCraw. Also present was Executive Director/PSA Engineer, Jessica Montgomery and Dana Phillips, Assistant Director, Secretary/Treasurer of the Authority.

The authority only has five members; Laurel Fork Supervisor has not appointed a member to the authority.

Dr. Littrell- Welcome everyone to the meeting today. As you may remember last month it was 40 degrees colder, the 50 some degrees this afternoon feels pretty good.

(ORDER)

Citizens Time

Greg Hawks – Thank you very much, I appreciate the opportunity to speak with you this afternoon. I bought some water from the sink faucet at 1298 Brushy Fork in Cana. That is my son's family house. My grandchildren bath in that water. They cook with that water. My brother owns the home and he called the office up here before Christmas to say they had off color water, called again a couple of weeks ago to say it was still off colored. Spoke to someone last week and asked what the problem was. They said they had been working on a well and it had stirred up sediment. I'm just an old county boy but seems like months is a long time for sediment to be stirred up, so I don't know what the problem is. I am coming here asking the Public Service Authority to figure it out because I don't think any of you would want your grandchildren drinking water that you can see stuff floating in it. I don't think you would want to wash your clothes in it. Don't think you would want to cook in it. I don't want to see that happen to my grandchildren. It does not take me five minutes to ask you to do that. But I think

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something needs to be done. I would request that you would give it your up most attention, because down there we don't have sewer the only job only duties down there is to provide clean clear water, and they are not getting that now. They come to my house and fill up jugs to drink and cook with. Sometimes when they flush the commode and it sets it looks like coffee. That is all I have. I hope you will give this attention and correct this shortly.

Mr. Winesett asked to see the bottle of water that Mr. Hawks brought.

Mr. Winesett stated, Greg I do this for a living.

Mr. Winesett asked if they are on a dead in line.

Mr. Winesett stated sometimes if you are at the end of the line stuff will accumulate. One thing I know we could possibly do is flush. Have the guys go around and flush hydrants?

Mr. Hawks- They were doing that this morning.

Mr. Winesett – If they flush on schedule it should help. That is how you keep sediment out.

Mr. Hawks asked are they doing that on regular basis?

Mrs. Montgomery- We do have a flushing program in place.

Mr. Hawks asked if it does not clear up what should they do?

Mr. Winesett stated the flushing should stop it but if you get a well real low it would pick up sediment.

Mrs. Montgomery stated we do know the well there at Oak Ridge Church gets silt in it and we do have plans for that well, it just does not happen overnight. We have the grant funds to do this work. We know the problem is there, I assure you that we are going to address it.

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Mr. Winesett- We may need to raise the pump.

Mrs. Montgomery -We are planning on raising the pump.

Mr. Hawks but in the interment my grandchildren are washing in that water. They are using water from my house. I live behind Oak Ridge Church, I have a well and my water is clear.

Mr. Winesett- You are drawing from a different aquifer.

Mr. Hawks- No doubt I am.

Mr. Winesett- Is the water safe, I would say yes. When I go to the beach take water with me or buy water. I don't like the way their public water taste. As far as it being harmful I would seriously doubt that. Our operators send samples off to the state lab and everything is analyzed. There are no health problems.

Mr. Hawks- But if you wear white clothes.

Mr. Winesett- I live in the Sulphur Springs area and I have a water softer in my basement. I know what you are going through.

Mr. Hawks- When you expect clean water, we do not think we should have to have a water softener.

Mr. Winesett- We will work with you.

Mr. Hawks-My only concern is their health and when they have to wash things two or three times. I just don't think it is reasonable. I just need to know what you need from our stand point to give you guys feedback. So, you know what is happening. My only concern is that that water clears up.

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Mr. Meredith-I don't think anything you have asked today is unreasonable. We would be in the same position you are if our system was discolored. I know I will say for my part and the folks that work here every day will make every effort to correct the problem. We have talked about some different things here as a board. One is buying water from Mount Airy. The well systems are ok as long as everything is going well. We have problems in Cana with some of the wells. Number eight well is some of the problem. Unfortunately, that is part of the problem you are seeing. That is no excuse, but unfortunately, we cannot correct this overnight. I just ask if the problem continues that you work with Jessica and staff here at the PSA. Stay in contact and I appreciate you being patient to this point. I appreciate your patience.

Mr. Hawks- It would be good to get a text message or something, when there is an ongoing problem in the area, because in the absense of information we will fill in the blanks ourselves. It would be good if there was information coming to the people in those homes. So property owners would know hey this is what is happening. We understand we have an issue we are working to resolve it. As long as people know the problem is getting attention, I think everybody understands things don't happen overnight.

Mr. Meredith – We hope to get it rectified sooner not later. I think they have something they have discussed internally.

(ORDER)

CLOSED MEETING-PURSUANT TO VA CODE SECTION 2.2-3711 A (3) DISCUSSION OR CONSIDERATION OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE, OR DISPOSITON OF PUBLICLY HELD PROPERTY

Upon a motion by Mr. Meredith, seconded by Mr. Winesett and duly carried the Authority does hereby enter into closed meeting at 3:13 p.m. until 3:26 p.m. for the discussion of Virginia Code 2.2-3711 A (3) discussion or consideration of the acquisition of real property for a public purpose, or disposition of publicly held property.

(ORDER)

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Upon motion by Mr. Meredith, seconded by Mr. Winesett and duly carried by the Authority does here by convent out of closed meeting.

Whereas the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and on the motion in close in accordance with Virginia Freedom of Information Act.

(ORDER)

CERTIFICATION OF CLOSED MEETING

Therefore, be it resolved that the Authority certifies that to the best of each members knowledge (1) only public business lawfully exempt from open requirements by Virginia law were discussed in this Closed Meeting in which the certification as identified in this motion concerning the closed meeting were heard, or considered by the Authority certification resolution applies and (11) only such public matters as were identified in the motion concerning the Closed Meeting were heard, or considered by the Authority.

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Mr. Meredith, seconded by Mrs. Dalton and duly carried the Authority does hereby approve the consent agenda, section A, B and C. The January 8, 2018 minutes were also approved, they are on file in the PSA office. The claims are also on file in the PSA office. They are as follows:

Claims

Check# 22450-22475 January 22, 2018 claims \$44,516.50

Check# 22476-22508 February 7, 2018 claims \$175,208.24

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Transfer for Claims

CCPSA to Operating for January 22, 2018 \$44,516.50

CCPSA to Operating for February 12, 2018 \$175,208.24

Transfer for Reserve

CCPSA to Debt Reserve \$8,918.62

(ORDER)

APPROVAL OF TOWN OF HILLSVILLE RIGHT OF WAY EASEMENT

Upon a motion by Mr. Meredith, seconded by Mrs. Dalton and duly carried the Authority does hereby approves for the chairman of the Public Service Authority to sign the Town of Hillsville right of way easement.

PROJECT UP-DATES

Cana/Meadowbrook Water – Planning Phase

The project PER and EA will need to be updated and resubmitted to USDA-RD for construction funding consideration. The PSA will need to consider whether to attempt to solicit additional user agreements along Brushy Fork Road or Flower Gap Road to meet the PSA's 51% customer participation threshold or whether to relax that requirement for a transmission line connecting Cana system to Exit 1 system.

PSA staff is working to compile operational data for each of the Cana system wells so that the needs can be prioritized and the MRPDC grant funds (\$100,000) can be maximized for well improvements. Hopefully that will help the situation with well number eight so we don't have periods of sediment in the water.

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Coulson Church Road/Ridge Road – Design Phase

Letters requesting comments has been prepared and submitted to the required environmental clearinghouse agencies and comments are now being received from those agencies. After all responses are received an Environmental Assessment will be prepared. Base mapping of the three project areas is being prepared and the Engineer will meet with PSA staff to review each area and select an alignment/location for the water lines so that the plans can be prepared and submitted for regulatory permitting. The project was funded as a Force Account project, with the funding to be used for purchase of materials and payment of project-related expenses and construction to be completed by PSA crews.

FUNDING APPLICATIONS

No active funding applications at this time. After completion of the updates to the Cana/Meadowbrook Water PER, the PSA should consider submission of a funding application to USDA-RD for that project.

The next round of applications for VDH-FCAP funding and/or DHCD funding will be accepted in the Spring, being due in late March.

Dr. Littrell – Is the updating of the EA and PER due to the Mount Airy agreement?

Mrs. Montgomery- Yes, it is everything changes based on that rate. If that is something the Authority wishes to do we can release the engineer to move forward so we can start those process to see if we can receive any grants or loans.

Dr. Littrell- Do we need to take action on that.

Mrs. Montgomery- If you wish to move forward at this time. Someone would make the motion for Kevin to move forward to update the EA and PER.

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Dr. Littrell-What is the Authority pleasure.

Mr. McCraw- Would this require non- hook fees?

Mrs. Montgomery- Any project that the PSA does is required to have non-user fees. That is part of the PSA Rules and Regulations at this point.

Dr. Littrell – If they were not in place we would not be able to get the loans and grants.

Mrs. Montgomery- Yes sir.

Mrs. Montgomery- It is something to think about and discuss. I would be glad to answer any questions you may have.

Mr. Meredith- Time wise it would be better to do it soon than later.

Mrs. Montgomery- It would be. That way we could go ahead and get our application in to see what is out there as far as funding goes.

Mr. Meredith- Personally I feel like if this is the direction we are going in, previous boards and I know we are going to have some new members. Perhaps we should wait till we have the new member on board. Do feel if we are going in that direction the sooner we can get the application the better.

Mr. Heath- The next funding application for Health Department is due April 1st. USDA is any time.

Mr. Meredith- So we would need to do that next meeting.

Mrs. Montgomery- We would have to give Kevin time to do the work, so we will not make the Health Department deadline this time. A project of this magnitude is probably going to be USDA anyways so I do not really think it will hurt to wait to see what the other member thinks.

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Dr. Littrell-Not hearing a motion we will take that under advisement.

Mrs. Montgomery- I am available for questions.

Dr. Littrell-Did you want to talk about number eight well?

Mrs. Montgomery-Number eight well tends to pump dirty. We plan to lift the well pump and look at other options as well.

Mr. Winesett- Does it do it constantly?

Mrs. Montgomery- We have not found a pattern.

Mr. Winesett- Can we not use it and still function?

Mrs. Montgomery- No, it is a good producing well. We cannot determine when it starts pumping slit. We are doing all we can to keep an eye on that. Lifting the pump should help. We are gathering all numbers for each well. Once we have those we will sit down get a plan together and what to do. We may need to start with well number eight.

Mr. Winesett- Shortening the pump cycle might help.

AUTHORITY MEMBERS TIME

Mr. McCraw- I think we have covered it all.

Mr. Winesett- I don't have anything.

Mr. Meredith-I would just like to say as the citizen that came forward today, I would encourage the staff to move this up the list if possible and I know you are. We certainly to not want the public to get the perception that are trying to sell them bad water. Not that we are, but we are addressing the issue. We appreciate what you do.

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Mrs. Dalton- I have nothing today.


Dr. Littrell-I would like to echo what Keith has said. I think it is very important that we emphasize that the water is cloudy but it is still safe. As far as bacteria and those kind of things. I know it will stain clothing, but we are testing the water and it is safe in that respect. Although it is not very attractive to look at. I don't know if we have a way to do it or not but in our E-911 meetings we talk about ways to target different groups in the county for different problems by using Nextel and other ways of giving out announcements. That is something we may want to look into that way we could target those areas that have problems and send out a message. So, they will know we are working to fix it. Appreciate what staff has done and we did make it through the coldest weather.

ADJOURNMENT

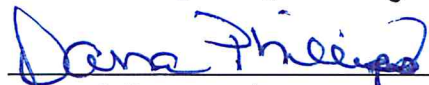
Upon a motion by Mr. McCraw and seconded by Mr. Winesett and duly carried the Authority does here by adjourn at 3:39 p.m. until the next regularly scheduled meeting on March 12, 2018 at 3:00 p.m. in the Carroll County Governmental Center Board of Supervisors Meeting Room.



Dr. Thomas Littrell, Chairman



Jessica Montgomery, Executive Director



Dana Phillips, Sec./Treasurer