

**MEETING MINUTES  
CARROLL COUNTY PUBLIC SERVICE AUTHORITY  
SEPTEMBER 12, 2022  
CARROLL COUNTY GOVERNMENTAL CENTER  
BOARD MEETING ROOM  
HILLSVILLE, VA**

**CALL TO ORDER**

The Carroll County Public Service Authority held their regular meeting on Monday, September 12, 2022 at 4:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Joey Dickson, Vice Chairman, Tracy Moore, Chairman, Garry Jessup, Rex Hill and Robbie McCraw. Also, present Michael Watson, Executive Director and Dana Phillips, Secretary/Treasurer. Ronnie Collins was absent.

**CITIZENS TIME**

Nelson Montgomery and Rebecca Phillips

Mr. Montgomery - He has attended the meeting two to three times over the last year or so to speak of the water problems down toward Dugspur on 221 currently with iron in their water. From his residents to Hillsville Elementary School is 28 homes on route 221. He has spoken with fellow neighbors and there is interest from them on getting on the Carroll County water lines. They have purchased their own water from stores to use in place of the iron water. He has requested that the board check into adding county water to the area and what he could do on his behalf to assist.

Mr. Moore- If everything is currently fine with the spring he is using.

Mr. Montgomery- He is still getting water, but his spring is useable. He just is leery about using the spring. He has been going to the Mitchell's Crossroads tank getting drink water plus purchasing it from stores as well.

Mr. Moore asked Mr. Watson and Mrs. Phillips if that was still fine for Mr. Montgomery to get water at the tank.

Mrs. Phillips replied, "Yes."

Mr. Moore then asked Mr. Watson and Mrs. Phillips: "What would need to be done to set something up at the community center in Dugspur to hear out the citizens in the area is requesting?"

Mr. Watson replied that a hearing can be set up and the county will advertise it by mailing out letters.

Mr. Moore asked a plan to be in place for the October meeting to present to Mr. Montgomery, so he can let his neighbors and residents in that area know as well.

Mrs. Rebecca Phillips let Mr. Montgomery speak on her behalf.

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**(ORDER)**

**CONSENT AGENDA**

Upon a motion by Mr. Jessup, seconded by Mr. Hill and duly carried by the Authority does hereby approve the consent agenda, sections A, B & C. The August 8, 2022 minutes were also approved and are on file in the PSA office. The claims were as follows:

**Claims**

Check # 25537 claims August 10,2022 in the amount of \$666.11  
Check # 25538 – 25560 claims August 17, 2022 in the amount of \$41,560.00  
Check # 25561 – 25589 claims August 30, 2022 in the amount of \$100,267.79  
Check # 25590 – 25613 claims September 8, 2022 in the amount of \$174,004.93

**Transfer for Claims**

Transfer for August 18, 2022 claims in the amount of \$41,560.00  
Transfer for August 30, 2022 claims in the amount of \$100,267.79  
Transfer for September 12, 2002 claims in the amount of \$174,004.93

**Transfer to Short Lived Asset**

Transfer from CCPSA \$10,000.00

**Transfer to O & M**

Transfer from CCPSA \$10,000.00

**NEW BUSINESS**

Mr. Watson – Informed the authority it received \$33,084.40 from the Municipal Utility Assistance grant to cover the unpaid balances on customer accounts. Since the date of January 7, 2021, the authority has received a total of \$73,650.71.

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**PROJECT UPDATES**

Mr. Watson- Exit 1/Cana Water Interconnection and the Exit 1 Regional Wastewater project are waiting to be approved for a grant both locations have applied for. At Exit 1 the authority has meet with DEQ and will probably receive another consent order because the plant still is not working. The authority is renting a pump currently to pump into to the sewer plant out of the basin. Yet there are concerns on the size of the pump and moving up to a 3-phase power source and upgrading the pumps and getting an updated price on a screen. The authority possibly could go across the creek on the other side closer to the Love's Truck Stop and put in some type of automatic screen because of all the debris coming to the plant. If this is something to move forward with there is a grant to be applied for. The authority should get enough funding to pay for the pumps and power upgrade if moving forward with those projects. The authority is also doing small repairs there and the upkeep of the plant.

Mr. McCraw- What is the biggest reason wanting to move 3-phase power?

Mrs. Phillips- The size of a larger grinder pump.

Mr. Jessup- Is there 3-phase power available there?

Mr. Watson- 3-phase power is already there in the area.

Mr. McCraw- Lead times need to be put into consideration on panel boards need to be checked due to the processing time of 52 to 54 weeks.

Mr. Watson- Still waiting to receive an update report on SCADA. The water/sewer grants have been reimbursed by the EDA \$147,000 so far. 34 was put in by contractors and 11 by the PSA and 4 sewer connections that were made by a contractor. The contractor putting meters in Blueberry has out in 14 out of 18.

Mr. Watson- Staff had a meeting on the new software. The PSA will be doing the financials for this along with the county, taking about 9 to 12 months to get all the financials in and align the PSA with a similar financial structure and to keep similar customer account numbers.

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Mr. Watson- Then the financial structure side is installed it takes 30 to 60 days to get the billing side and set up all the accounts. This will be a better option for customers to pay and look up their accounts.

Mr. McCraw- Is the fire hydrant on Tower Rd is still down?

Mrs. Phillips- It is still down.

**AUTHORITY MEMBERS TIME**

Mr. Hill- Appreciates everybody's work they are doing with all that is going on and a lot to look forward to getting things fixed.

Mr. Jessup- What about the fire hydrant on Allison Church?

Mrs. Philips- We got everything ordered to repair it, but they told it might be 6 months before it arrives. I have kept in touch with the Fire Marshall.

Mr. Dixon- Thanked all the staff and mentioned the few employees that helped at the fair that greatly appreciated. Also, before the colder weather starts if the rest of the meters could be set, also use the subcontractor if needed to expedite.

Mr. McCraw- Thanked everybody for what has been done and thanked the fair help as well.

Mr. Moore- Agreed in thanking everyone as well. October meeting will take place October 3, 2022 at 4 p.m., the first, Monday of the month.

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**ADJOURNMENT**

Upon motion made by Mr. McCraw, seconded by Mr. Hill and duly carried by the authority does hereby adjourn at 4:27 p.m. until the next scheduled meeting on Monday, October 3, 2022 at 4:00 p.m.

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Tracy Moore – Chairman

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Mike Watson – Executive Director

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Dana Phillips – Sec/Treasurer