

Issues/Follow-up	Discussion	Responsible Party	Action Taken	Completion Date
Attendance	Denny Shockley-Chair, Brenda A Diamond-Secretary, Kimberly Cloud-General Registrar			
A. Minutes of June 6, 2016	Not in attendance: Brenda Lindsey Motion was made by Brenda Diamond to approve the minutes, seconded by Kimberly Cloud, motion carried. Minutes Signed		Minutes submitted.	
B. Old Business				
<ul style="list-style-type: none"> Disability Needs 	Signs and accessibility: 1. St. Paul-Vote in Cafeteria with signs at the main entrance. 2. Fancy Gap-Repair Road and place 2-sided signs.	Denny Shockley and Ricky Dowdy		11/7/2016
<ul style="list-style-type: none"> Reorganization 	Woodlawn and Oakland Precincts need to be restructured and new set-up required	Kimberly Cloud and Electoral Board	Meet to discuss options for precinct set-up <i>Brenda</i>	11/7/2016
<ul style="list-style-type: none"> Phone Bill 	Discussion on correction of phone bill from last election.	Electoral Board	Referred to County Finance Department	
C. New Business				
<ul style="list-style-type: none"> Appreciation 	Certificate of Appreciation approved and signed for Ray Burnette with regards to Years of Service	Kimberly Cloud	Presentation TBA	
<ul style="list-style-type: none"> Registrar's Office Staffing 	Extra staffing approved for 29 hours per week beginning August 29, 2016	Electoral Board and Kimberly Cloud		08/29/2016

*Brenda # Diamond, Secy
Denny Shockley Chair*

<ul style="list-style-type: none"> • Election Night 	<p>Discussion regarding extra help in Election Night</p>	<p>Electoral Board</p>	<p>Review Options</p>	<p>11/08/2016</p>
<ul style="list-style-type: none"> • Certificate of Attendance 	<p>Attended meetings and training in Richmond, VA June 28-30, 2016 by Kimberly Cloud, Brenda Diamond, and Brenda Lindsey</p>	<p>Kimberly Cloud</p>	<p>Provide Certificates of Attendance</p>	<p>10/30/2016</p>
<ul style="list-style-type: none"> • Training 	<p>Training Dates set:</p> <ol style="list-style-type: none"> 1. October 20—Poll Book 2. October 24, 6pm—Special Training for Woodlawn and Oakland Precincts 3. October 27, 6pm—Chiefs, Assistant Chiefs, and New Workers 4. Electoral Board to meet as needed 	<p>Kimberly Cloud</p>	<p>Letters will be sent to Officers of Election</p>	<p>10/01/2016</p>
<p>F. Other Business</p>	<p>Closed Session to discuss personnel.</p>			
<p>G. Adjournment</p>	<p>The meeting was Adjourned on August 2, 2016 10:00 am.</p>			