

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JULY 10, 2017
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA 24343**

CALL TO ORDER

The Carroll County Public Service Authority held their regularly scheduled meeting on Monday, July 10, 2017 at 3:02 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included William Payne, Chairman, Jeanette Dalton, Doug Winesett and Thomas Littrell. Vice Chairman, Keith Meredith and James Light were absent. Also present was Executive Director and PSA Engineer, Jessica Montgomery and Dana Phillips Secretary/Treasurer of the Authority.

CITIZEN'S TIME

No speaker

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Dr. Littrell, seconded by Mr. Winesett and duly carried the Authority does hereby approve the consent agenda, section A, B and C. The June 12,2017 minutes were also approved, they are on file in the PSA office. The claims are also on file in the PSA office. They are as follows:

Claims:

Check #22139 – 22167 \$ 92,109.90
Check# 22168 - 22190 \$136,452.08
Check# 22191 -22192 \$ 8,882.60

Transfer for claims

CCPSA to Operating for end of June claims \$20,000.00
O & M Reserve to Operating for end of June claims \$37,000.00
CCPSA to Operating for July claims \$136,452.08

Transfer for Reserves

CCPSA to Debt Reserve \$8,364.70

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Project Up-Dates

Cliffview Water – Construction Phase

The original Cliffview Project has been completed and is in operation. The Change Order to extend water service further along Gambetta Road has been approved by all parties. The Contractor, CW Cauley & Son, has indicated that they plan to mobilize and begin work during the week of July 10 - 14.

Lynnhaven Tank PRV – Construction Phase

The post-bid submission materials were submitted to the funding agency (VA Department of Health) for review and have been approved. VDH has authorized issuance of the Notice of Award and Construction Contract to the low Bidder, CW Cauley & Son. The Contractor is in the process of signing the Contract and securing the necessary Bonds and Insurance. Once these items are received and are found to be satisfactory, the Preconstruction Conference will be scheduled and the Notice to Proceed with construction can be issued.

Cana/Meadowbrook Water – Planning Phase

The City of Mount Airy has been contacted about possible bulk water purchase rate negotiations and City staff has met internally to discuss the request. A formal response has not yet been received. If an agreeable bulk purchase rate can be negotiated, the project PER and Environmental Report will need to be updated and submitted to USDA-RD (or other agencies) for funding consideration. If an agreeable bulk water purchase rate cannot be negotiated, then other water supply sources will need to be pursued. Continuing to work on these items. July 20th is the date that Ms. Jones said they would be meeting.

FUNDING APPLICATIONS

Coulson Church Road/Ridge Road – The funding agency (VDH) has approved the CCPSA's request to allow a portion of the Ridge Road extension (portion with less than 50% participation) to be deleted from the project and to also add an extension along Pine Grove Road (where citizens requested water). The project is now ready for the CCPSA to proceed with project design and permitting.

Water Meter Upgrades – A funding application was submitted to MRPDC in 2016 for money to upgrade a portion of system water meters to radio-read. The 2017 funding cycle applications have been solicited, so the 2016 application was not funded.

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Dr. Littrell – When do we look at running sewer where we have water?

Mrs. Montgomery- When people request sewer such as Cana. That is the only area that has requested sewer.

Dr. Littrell- We don't solicit?

Mrs. Montgomery- No, we wait for them to call or have the Health Department come over and say this is a trouble area.

Dr. Littrell – I think that is an area we need to expand into. People that have water may not realize that is an option.

Dr. Littrell- If we should ever get water up Pipers Gap, I would be pushing for sewer.

Mrs. Dalton- The thing is you don't need the sewer until your system fails. Then there is just one here and one there. Not like a whole area.

Mrs. Montgomery- That is true.

Mr. Payne- It is hard to get people out in the country to want sewer.

Mrs. Montgomery – Developers will want the sewer to get more lots out of their land.

Mr. Winesett- So they can get more homes out of their lots.

Mr. Payne- We looked at Cana, we were doing good with sign ups.

Mrs. Montgomery- That is the other problem with sewer is the cost.

Mr. Payne- We would have to go to NC again because it will not run up hill.

Mrs. Montgomery- It will pump.

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Mr. Payne- It would take a big pump to get up the Blue Ridge.

Mr. Payne- How many radio read meters do we have?

Mrs. Phillips- Around a thousand.

Mr. Payne- I think we need to pursue that.

Mrs. Montgomery- We are; currently we try to add a box or three boxes a month to the system.

Mr. Payne- When that is complete that will be a huge savings. The day I rode with Jessica to read the meters she did the whole Cana area in forty – five minutes.

Mrs. Montgomery- 400 meters in forty-five minutes is exciting, because if you do 400 meters in one day you think you have done good with touch read.

Mr. Payne- I was amazed how that works.

Mrs. Montgomery – I would invite any of you to come and read with us. We start on the 15th. Radio read around 17th. You can touch read if you want to also.

Mr. Payne- When Mount Airy has their meeting, they will be getting back to you. We will know an answer on the bulk rate. That is what we are waiting for.

Mrs. Montgomery- That is what they told me July 20th would be when they would make their decision.

Mr. Payne- If not satisfactory we will have to look at other alternatives.

Mrs. Montgomery- Yes, we will have to look for other alternatives.

Mr. Payne- Immediately

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Authority Member's Time

Mrs. Dalton - I don't have anything today, you are doing a good job.

Mr. Winesett- No not today, everything seems to be moving along.

Dr. Littrell- I don't have anything. I appreciate what ever one is doing.

Mr. Payne- I hope Mount Airy goes up with a good rate. I was told when we started this project that it could take five or six years. It has been about that long so hopefully we will get there. I will be on vacation August meeting.

(ORDER)

ADJOURNMENT

Upon a motion by Dr. Littrell, seconded by Mr. Winesett and duly carried the Authority does hereby adjourn at 3:16 p.m. until the next regularly scheduled meeting on August 14, 2017 at 3:00 p.m. in the Carroll County Governmental Center Board of Supervisor's meeting room.

William Payne, Chairman

Jessica Montgomery, Executive Director

Dana Phillips, Sec./Treasurer

